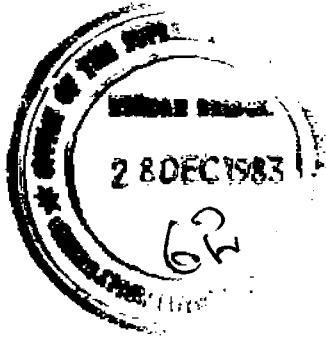


TAMIL NADU ELECTRICITY BOARD GAZETTE

Vol. II

NOVEMBER 1983

No. 6



STEP-UP TRANSFORMERS.

Man must search for what is right and let happiness come on its own.

—Pestalozzi.

Every day I am reborn, every day is a new life time for me.

—Pablo Casals, the great cellist,
on his 93rd birthday.

Do not waste your life in doubts and fears; spend yourself on the work before you, well assured that the right performance of this hour's duties will be the preparation for the hours or ages to follow.

—Benjamin Franklin.

The great man is he who does not lose his child's heart.

—Mencius.

When we cannot find contentment in ourselves, it is useless to seek it elsewhere.

—La Rochefoucauld.

It is the easiest thing in the world to slide into the meshes of entanglements which will cripple our advance or mar our reputation... Beware of entangling alliances...keep yourself free. Keep clear from complications of all kinds that may possibly compromise your manhood, your womanhood...

Look out for your record...keep it clean and yourself unentangled. As you value freedom, the boon of a clean reputation, and an unobstructed passage in your upward climb, do not tie yourself up, —financially, socially, morally, or in any other way. Keep yourself free of crippling obligations of all kinds so that you can act with freedom and with untrammelled faculties. Keep your manhood, your womanhood, and independence so that you can always look the world squarely in the face. Do not put yourself in a position where you must apologise or cringe or bow your head or crawl before anybody.

—Orison Swett Marden.
(In 'The Optimistic Life')

I thank God for my handicaps, for, through them,
I have found myself, my work and my God.

—Helen Keller.

Your cravings as a human animal do not become a prayer just because it is God whom you ask to attend to them.

—Dag Hammarskjöld.

With coarse rice to eat, with water to drink, and my bended arm for a pillow—I have still joy in the midst of these things. Riches and honours acquired by unrighteousness are to me as a floating cloud.

—Confucius.

We never understand how little we need in this world until we know the loss of it.

—James Barrie.

Carāṇ ce n' ādhigaccheyya
seyyaṃ sadisam attano
ekacaryaṃ dalhaṃ kayirō,
natthi bāle sahāyatā

If on a journey (a traveller) does not meet his better or equal, let him firmly pursue his journey by himself; there is no companionship with a fool.

—(From the Dhammapada)

From the Chairman's desk:

Leafing through the back issues of **International Water Power & Dam Construction** I came across an interesting letter to the Editor in the August 1979 issue from Adolph J. Ackerman, Consulting Engineer, Madison, U. S. A. portions of which are reproduced below :

" The word 'engineer' implies professional responsibility in the same way as we think of a surgeon. ' Responsibility ' is a unique concept and can reside and inhere only in an individual. Why don't you emphasize the concept of ' professional responsibility ' ?

" Many years ago, when the St. Francis dam failed near San Francisco, the Chief Engineer, William Mulholland, stood up and said : ' Don't blame anyone but me ; the responsibility is mine. I envy only the dead ! ' This is the mark of a true professional. Why don't you help to create such a concept of professional responsibility again ?

" Evasion of responsibility is unprofessional. A man who seeks to evade his responsibility is unprofessional. A man who seeks to evade his responsibilities has no right to call himself an engineer or a consulting engineer " .

What the irate correspondent says about engineers is equally true of administrators, is equally true of all those who have a responsibility towards the public and who subsist on the public exchequer.

A handwritten signature in black ink, appearing to read 'B. Vijayaraghavan', with a long horizontal flourish extending to the right.

(B. Vijayaraghavan)

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News & Notes

PART—I

News and Notes

I. Banking of Power :

In Memo. No. SE/IEMC/EPB/Banking/D.10/83 dated 13—11—1983 the HT consumers who bank power (Energy) with the Board have also been permitted additional demand quota for utilising the banked energy subject to the following conditions :

(i) The consumer should indicate the total units proposed to be drawn in a day. The additional M.D. to be granted will be equal to

$$\frac{\text{Units to be withdrawn in a day}}{0.8 \times \text{Number of working hours} \times 0.85} \quad \text{K.V.A.}$$

The number of working hours will be 8 hours for single shift industry and 24 hours for a three shift industry.

A uniform load factor of 0.8 and power factor of 0.85 will be allowed.

(ii) Under no circumstances the total M.D. including this additional M.D. should exceed the permitted demand.

(iii) The question of granting additional M.D. will be considered in respect of those consumers who specifically request for the same during each banking period.

II. Annual Plan for 1984—85 :

The power programme, outlay and expenditure during the sixth plan period and also the proposed outlay for 1984—85 are as indicated in the Annexures.

III. Meetings :

(i) The S.R.E.B. met at Cochin on 11—11—1983.

(ii) Discussions on Resources were held with the Planning Commission on the 21st and 22nd November 1983 at Delhi.

(iii) The performance of Thermal Stations under the various Electricity Boards was reviewed at a meeting convened by the Secretary, Department of Power at New Delhi on 26—11—1983.

(iv) The discussions with Planning Commission on the annual plan for 1984—85 were held on 29—11—1983 at New Delhi.

Annual Plan 1984-85

Power Programme : Outlay & Expenditure

(Rs. in Crores)

Name of Scheme (Capacity in MW)	Estimated Cost		Expenditure to end of 31-3-80	Spill over	1980-85 Appd. Plan allocation by P.C.	1980-81 Actual	1981-82 Actual	1982-83 Actual	1983-84		1984-85 Proposed outlay by State	Completion	
	Appd. (Date of appl.)	Latest revised in 1983							Appd. Anti- Plan allo- cation ex- penditure by P.C.	Actual		As in 1982 sug- ges- tion	As now discus- ted
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
I. Generation													
1. Completed (Hydro and Thermal)													
1. Completed (Hydro and Thermal)													
2. Servalar (20 MW)	8.35	7/74	34.67	5.14	29.53	13.07	2.78	8.74	5.49	6.84	4.59	6/84	3/85
3. Kadamparai (400 MW)	35.12	2/73	145.86	30.58	115.28	65.00	13.64	18.43	23.53	28.00	16.07	6/84- 12/85	6/85- 12/86
4. Lower Mettur (120 MW)	83.60	9/80	129.61	3.23	126.38	86.02	3.95	6.62	14.39	40.00	40.00	3/84- 9/85	6/85- 3/87
5. Kundah-V (20 MW)	5.03	5/80	6.34	—	6.34	5.03	0.15	0.23	0.22	2.53	1.00	11/85	11/86
6. Nellithorai (50 MW)	8.54	6/74	23.70	0.45	22.25	10.00	—	—	—	—	0.01	VII Plan	VII Plan
7. Pandiar-Punna puzha (150 MW)	15.25	10/68	110.00	0.77	109.23	30.00	—	0.02	(-0.02)	—	0.01	—	—
8. Pykara MH (2 MW)	1.49	8/81	1.49	—	1.49	—	—	—	—	0.42	—	—	—
9. Lower Bhavani MH (8 MW)	6.26	8/81	6.26	—	6.26	—	—	—	—	1.46	—	3/85	12/86 (86-87)
10. Vaigai Dam MH (6 MW)	3.97	8/81	3.97	—	3.97	—	—	—	—	1.12	1.00	3.00	—
11. *Punachi MH (1 MW)	0.85	8/82	0.85	—	0.85	—	—	—	—	—	—	—	—
12. Vilampatty (0.5 MW)	0.48	6/83	0.48	—	0.48	—	—	—	—	—	—	—	86-87

(in relation to resources availability)

Annual Plan 1984-85

Power Programme : Outlay & Expenditure

(Rs. in Crores)

Name of Scheme (Capacity in MW)	Estimated Cost			Expenditure to end of 31-3-80	Spill over	1980-85 Appd. Plan allocation by P.C.	1980-81 Actual	1981-82 Actual	1982-83 Actual	1983-84		Completion						
	Appd. (Date of appl.)	Latest revised in 1983	(2)							(3)	(4)	(5)	(6)	(7)	(8)	(9)	Appd Plan allo- cation by P.C.	Anti- cipated expen- diture
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)					
13. *Parsons Valley (30 MW)	13.73	6/82	13.73	—	13.73	—	—	—	—	—	—	—	—	2.00	0.10	2.00	3/86	1986-87
14. *Upper Amaravathy (30 MW)			19.33	—	19.33	0.30	0.02	—	—	—	—	—	—	—	—	—	—	—
15. *Shanmuganadhi (30 MW)			20.51	—	20.51	—	—	—	—	—	—	—	—	—	—	—	—	—
16. *Uprating of generators at Pykara			2.05	—	2.05	—	—	—	—	—	—	—	—	—	—	—	—	—
Mettur Dam			1.50	—	1.50	—	—	—	—	—	—	—	—	—	—	—	—	—
Papanasam			1.20	—	1.20	—	—	—	—	—	—	—	—	—	—	—	—	—
17. *Improvements at Mettur Tunnel (Syn. condenser operation)			2.50	—	2.50	—	—	—	—	—	—	—	—	—	—	—	—	—
18. Tuticorin Stg. I (420 MW)	75.05	11/73	178.00	160.07	17.93	17.93	7.86	1.46	6.52	2.05	7.55	1.74	7/79	0.01	—	0.01	—	—
19. Tuticorin Stg. II (210 MW)	71.21	9/77	88.75	48.47	40.28	36.53	21.68	10.52	5.68	1.50	—	—	—	—	—	—	—	—
20. Mettur Thl. Stg. I (420 MW)	189.70	9/80	299.15	0.01	299.14	161.30	0.10	19.98	22.54	38.00	38.00	103.84	7/86	—	—	—	—	—
													12/80					
													4/82					
													12/86					

(in relation to
resources
availability)

VII Plan

Power Programme : Outlay & Expenditure

(Rs. in Crores)

Name of Scheme (Capacity in MW)	Estimated Cost		Expenditure to end of 31-3-1980	Spill over 1980-85	Appd. plan allocation by P.C.	1980-81 Actual	1981-82 Actual	1982-83 Actual	1983-84 Appd. plan allo- cation by P.C.	1983-84 Antici- pated ex- penditure	1984-85 Proposed outlay by State	Completion	
	(2)	(3)										As in 1982 discuss- ion	(14) As now suggested
21. *Mettur Thermal Stg. II (420 MW)	238.28	5/83 238.28	—	238.28	—	—	—	—	7.00	10.89	—	1987-88	
22. Improvements at Ennore (50 MW)	—	—	41.13	3.77	37.36	18.50	—	6.09	7.28	15.00	9.50	1984-85	
23. *North Madras (1050 MW)	—	—	711.10	—	711.10	—	—	—	18.00	—	9.50	VII Plan	
24. *Tuticorin Extn.(420 MW)	—	—	278.11	—	278.11	*125.00	0.04	—	—	—	—	2 years from sanction	
25. *Gas Turbines (300 MW)	—	—	112.60	—	112.60	—	—	—	—	—	—		
Total Generation					572.30	63.00	72.45	86.12	157.42	149.99	203.17		
ii. Transmission & Distribution													
(a) Ongoing Works													
400 KV													
230 KV					11.80	12.45	9.49	6.28	6.92	4.44			
110 & 66 KV					11.23	11.44	5.47	10.63	10.53	1.97			
(b) New Works													
400 KV									4.65	0.80	2.57		
230 KV									10.16	4.53	3.06		
110 & 66 KV					10.42	14.08	16.25	9.81	15.71	18.77			

(in relation to
resources
availability)

Annual Plan 1984-85

Power Programme : Outlay & Expenditure

(Rs. in Crores)

Name of Scheme (Capacity in MW)	Estimated Cost		Spill over to end of 1980	1980-85 Appd. plan allocation by P.C.	Actual 1980-81 (7)	Actual 1981-82 (8)	Actual 1982-83 (9)	1983-84		1984-85 Proposed outlay by State	Completion	
	Appd. Latest (Date of revised approval) in 1983	(3)						Appd. plan allo- cation by P.C.	Antici- pated expen- diture		As in 1982 discussion (13)	As now suggested (14)
(c) Enhancement of power transformers, syn. con- denser addl. breakers and C.C.					4.83	6.29	8.11	4.11	6.06	1.59		
Sub-Total (a+b+c)					38.28	44.26	41.96	45.64	44.55	32.40		
Distn: including suspense					22.22	22.68	27.40	32.36	15.45	7.60		
Total T & D				325.00	60.50	66.94	69.36	78.00	60.00	40.00		
III. Rural Electrification												
State Plan												
REC & MNP				115.00	34.59	38.44	34.79	35.00	20.00	20.00		
IV. Survey, Investigation and Miscellaneous												
				10.50	0.52	0.85	0.77	1.70	1.00	1.00		
								0.30 (Renewable energy)				
Grand Total (I to IV)				1022.80	158.61	178.68	191.04	272.42	230.99	264.17		

* Lumpsum provision for new schemes indicated.

PART— II**General Administration & Services**

U.O. Note No. 34482-D2/C2/78-63.

(Secretariat Branch)

Dated the 7th November 1983

Iyppasi 21, Rudhrothkaari,
Thiruvalluvar Aandu 2014.

Sub : Establishment—Tamil Nadu Electricity Board—Compulsory retirement of officials—
Appeal procedure.

Ref : Govt. Lr. No. 86374-V2/83-5/PWD, dt. 26—9—1983.

A copy of the Government letter cited may be forwarded to the Administrative Branch for information and guidance.

S. Shanmugam,
Secretary.

Copy of Letter No. 86374-V2/83-5, dated 26th September, '83 from Thiru K. Madhava Sarma, I.A.S.,
Commissioner and Secretary to Government, addressed to the Chairman, T.N.E. Board/Madras-2.

Sub : Establishment—Tamil Nadu Electricity Board—Compulsory retirement of officials—
Appeal procedure.

Ref : Your Letter No. 34482-D2/78-60, dated 23—5—83.

In G.O. Ms. 1079 Personnel and Administrative Reforms dated 16—11—82, the following orders were issued in regard to appeals by the compulsorily retired employees by all State Government Undertakings :—

(i) A provision for appeal to the High Level Standing Committee constituted by the Government for the compulsorily retired employees of those bodies etc. should be made in the Service rules/regulations of those statutory bodies etc.

(ii) the decision of the Government on the recommendation of the High Level Standing Committee will be communicated to the statutory bodies etc. and those bodies, corporations and companies should implement the decisions of Government. The Secretaries to Government have also been requested to issue instructions to all Statutory Bodies, Corporations and Companies under their control and ensure that these bodies pass appropriate resolutions to amend their service Rules/Regulations on the above lines.

2. The Tamil Nadu Electricity Board has now requested to cancel the above orders in so far as they relate to Tamil Nadu Electricity Board for the reason that the Government have no powers to give any direction to the Tamil Nadu Elec. Board in matters relating to condition of service of its employees under section 78—A of the Electricity Supply Act, 1948.

3. The Government after careful examination accept the views of the Tamil Nadu Electricity Board that under section 78—A of the Electricity Supply Act, 1948, the Government have no say regarding the review as well as appeal in respect of the employees of Tamil Nadu Electricity Board and the Electricity Board itself is competent to review and examine the appeals of compulsorily retired employee of the Board and it need not consult Government or the High Level Committee in this regard.

(True Copy)

Memorandum No. 32828/P1/83-1 (Secretariat Branch)

Dated 7th November '83.

Iyppasi 21, Ruthrothkaari,
Thiruvalluvar Aandu, 2014,

Sub : Establishment—Grant of advance increment to the officials of the Board for having acquired Master of Business Administration Qualification—Not to be sanctioned—Orders Issued.

Ref : B.P. Ms. No. 278, Sectt. dated 9—6—1981.

In the B.P. cited, orders were issued permitting grant of two advance increments to the Engineers of the Board who are holders of the Degree of Master of Business Administration subject to certain conditions. It is seen that the services of the holders of Master of Business Administration are not fruitfully utilised and that they are not attending any special nature of works in the Tamil Nadu Electricity Board. Moreover the Government have dispensed with the scheme of advance increments and have introduced a scheme of sanction of lump sum grants for possession of special qualifications including Master of Business Administration Degree.

2. Pending further examination, the two advance increments permitted in the above B.P. for possession of Master of Business Administration Degree shall **not** be sanctioned.

S. Shanmugam,
Secretary.

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ESTABLISHMENT—Tamil Nadu Electricity Board—Departmental Promotion Committees—Orders Issued

B.P. Ms. (Ch) No. 426

(Secretariat Branch)

Dated 7th November 1983

21st Iyppasi, Rudhrothkaari,
Thiruvalluvar Aandu, 2014

Read :

B.P. Ms. No. 1207 dated 29—8—1977

B.P. Ms. No. 1314 dated 31—7—1979

B.P. Ms. No. 15 (Sectt.) dated 7—1—1980

B.P. Ms. No. 424 (Sectt.) dated 12—8—1980

B.P. Ms. (Ch) No. 27 (Sectt.) dated 31—1—1983

B.P. Ms. (Ch) No. 157 (Sectt.) dated 29—4—1983

Proceedings :

In supersession of the orders issued in the Board's Proceedings cited, it is hereby ordered that the Departmental Promotion Committees for the various categories shall be as in the Annexure to these proceedings.

(By Order of the Chairman)

S. Shanmugam,
Secretary.

ANNEXURE

DEPARTMENTAL PROMOTION COMMITTEES

Sl. No.	Category to which Promotion is to be considered	Members of the Departmental Promotion Committee
1.	Chief Engineer	{ Chairman Accounts Member Technical Member
2.	General Superintendent	
3.	Superintending Engineer	{ Technical Member Secretary Chief Engineer/Personnel
4.	Divisional Engineer	
5.	Executive Engineer	
6.	Assistant Divisional Engineer	
7.	Assistant Executive Engineer	
8.	Junior Engineer Gr. I	{ Deputy Chief Engineer Superintending Engineer / Industrial Energy Management Cell. Superintending Engineer/Project Civil / Hydrl.
9.	Supervisor (Thermal) Gr. I	{ Deputy Chief Engineer Superintending Engineer (Operation) / Ennore Thermal Power Station. Superintending Engineer/Basin Bridge Power House.
10.	Chief Chemist	{ Technical Member Chief Engineer / Personnel Chief Engineer/Ennore Thermal Power Station and Basin Bridge Power House.
11.	Deputy Chief Chemist	
12.	Senior Chemist	
13.	Deputy Secretary	{ Accounts Member Technical Member Secretary
14.	Under Secretary	
15.	Personnel Officer	{ Technical Member Secretary Chief Engineer/Personnel
16.	Personal Assistant	
17.	Chief Financial Controller	{ Chairman Accounts Member Technical Member
18.	Financial Controller	{ Accounts Member Secretary Chief Financial Controller
19.	Deputy Financial Controller	
20.	Accounts Officer	{ Secretary Chief Engineer/Personnel Chief Financial Controller
21.	Assistant Accounts Officer	
22.	Chief Stores Officer	
23.	Stores Officer	
24.	Chief Internal Audit Officer	{ Accounts Member Technical Member Secretary
25.	Deputy Chief Internal Audit Officer	{ Accounts Member Secretary Chief Internal Audit Officer
26.	Internal Audit Officer	
27.	Assistant Audit Officer	

(True copy)

Tamil Nadu Electricity Board—Recruitment of Office Helpers and sweepers—Lifting of ban to provide employment assistance to the dependants of employees who die in service—Orders Issued.

B. P. Ms. (F.B.) No. 69

(Administrative Branch)

Dated 7—11—1983

Iyppasi 21, Ruthrothkaari,
Thiruvalluvar Aandu, 2014.

Read :

1. B.P. Ms. (FB) No. 21 dated 7—6—1983.
2. From the T.N.E.B. Workers' Federation letter dated 29—10—1983.

Proceedings :

In B. P. Ms. (FB) No. 21, dated 7—6—83, the Board had decided that dependants of the employees of the Board who die in harness should be given employment in the Board only if they possessed the prescribed qualifications for the post and satisfied the other conditions prescribed by the Board for provision of employment assistance and subject to availability of vacancies. The Board had also decided that in view of the acute financial crisis faced by the Board, the existing vacancies in the posts of Sweepers and Office Helpers should not be filled up until further orders.

2. The Tamil Nadu Electricity Workers' Federation has represented that the ban imposed by the Board on appointments to the posts of Sweepers and Office Helpers causes serious hardship in many cases, since the dependants are not qualified for any higher posts and that this ban effectively shuts out the only avenues available to them for appointment. The Full Board has examined the representation and has decided that the ban on filling up of the existing vacancies in the posts of Sweepers and Office Helpers be lifted to the extent necessary to provide employment assistance to the dependants of Board employees who die in harness and subject to the conditions already prescribed. As far as vacancies in the posts of Office Helpers are concerned, in view of the abnormally large number of sanctioned posts which sanctions are lying unutilised for long, the Full Board has decided that the appointments shall be restricted to the candidates who had been already selected but not appointed and who on further verification are found to satisfy all the prescribed requirements for such appointment.

(By Order of the Board)

T. Srinivasan,
Chief Engineer (Personnel).

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Memorandum No. 56323—R1/83—2 (Secretariat Branch)

Dated the 7th November 1983.

21, Iyppasi, Rudhrothkaari,
Thiruvalluvar Aandu 2014.

Sub : Establishment—Tamil Nadu Electricity Board allowing certain employees of Board to move to Selection Grade on completion of 10 years of service—Date of eligibility for movement to Selection Grade—Arriving of—Clarification—Orders issued.

Ref : From the Adm. Br. U. O. No. 775/Adm. Br./B1 (2)/83—1 dt. 6—7—83

According to para 3 (a) of the B.P. Ms. No. 288 (S. B.) dt. 3—12—79, movement to selection grade shall be allowed to an employee on completion of 10 years of service in the ordinary grade. The Chief Engineer/Personnel has referred the following case for clarification as to how the period of 10 years should be counted :—

“ An employee in class IV Service in the Adm. Branch who was regularly appointed as Office Helper with effect from 29—10—72 F.N. completed his 10 years of service on 28—10—1982 and thus became eligible for movement to Selection Grade on 29—10—82. But he has availed one day E.L.W.A. on 11—12—73, as such his eligibility for movement to selection grade should have been postponed by one day to 30—10—82. If the period of 10 years service is calculated as mentioned below, the date of eligibility gets advanced by two days :

Date of appointment as Office Helper is 29—10—72 F. N.

Total period on duty :	Y. M. D.
29—10—72 F. N. to 31—10—72 A. N.	0—0—03
1—11—72 F. N. to 31—12—72 A. N.	0—2—00
1— 1—73 F. N. to 10—12—73 A. N.	0—11—10
11—12—73 E. L. W. A.	
12—12—73 F. N. to 31—12—73 A. N.	0—0—20
1—1—74 F. N. to 31—12—81 A. N.	8—0—00
1—1—82 F. N. to 27—10—82 A. N.	0—9—27
	10—00—00

Therefore he has completed the 10 years of service on 27—10—82 A. N "

The Chief Engineer/Personnel has requested instructions as to the method to be adopted in calculating the 10 years service while allowing selection grade to the employee mentioned above.

2. Availing of E.L.W.A. by an employee should not result in the advancement of the date of eligibility for movement to the selection grade. It is therefore clarified that in cases as above normal date of eligibility for movement to the selection grade should be arrived at by reckoning the entire period of ten years including the spells of non-qualifying service, (in the case referred to above, the normal date of eligibility is 29—10—1982 F.N) and then the period of non-qualifying service should be added and the date of eligibility fixed. In the case referred to above, the date of eligibility will be 30—10—82. F.N.

3. The above clarification is communicated to all the Chief Engineers, Superintending Engineers and other officers of the Board for their guidance.

S. Shanmugam,
Secretary.



HOLIDAYS—Tamil Nadu Electricity Board—Offices of the Chief Engineers in Muffasal to work on Second Saturday of a month when Tamil Nadu Legislative Assembly/Council is on Session—Orders Issued.

B. P. Ms. (Ch.) No. 427

(Sectt. Branch)

Dated 8—11—1983

Iyppasi 22, Rudhrothkaari,
Thiruvalluvar Aandu 2014

Read :

B. P. Ms. No. 437 (Sectt. Branch) dt. 25—8—80.

Proceedings :

In the B. P. cited, Board has ordered that whenever the Tamil Nadu Legislative Assembly/ Council is in session on a holiday (Second Saturday), all branches of the Board Office in Madras City should work on such day and compensation holiday should be given for working on such day.

2. The Tamil Nadu Electricity Board hereby directs that whenever the Tamil Nadu Legislative Assembly/Council is in Session on a holiday (Second Saturday), in addition to all branches of the Board Offices in Madras City, the office of the Regional Chief Engineer, Madras and also the offices of all other Chief Engineers viz Regional Chief Engineers/Trichy, Madurai and Coimbatore, Chief Engineer/Ennore Thermal Power Station and Basin Bridge Power House, Chief Engineer/Tuticorin Thermal Power Station, Tuticorin, Chief Engineer/Mettur Thermal, Mettur Dam, Chief Engineer/ Lower Mettur, Hydro Electric Project, Bhavani, Chief Engineer (Hydro), Pollachy will also work on such day and compensation holiday be given for working on such day.

(By Order of the Chairman)

S. Shanmugam,
Secretary.

Tamil Nadu Electricity Board—Accounts Branch—Allocation of work among Chief Financial Controller and Three Financial Controllers—Orders—Issued.

B. P. Ms. No. (CH) 15

(Accounts Branch)

Dated : 9—11—1983

Iyppasi 23, Rudhrothkaari,
Thiruvalluvar Aandu 2014.

Read :

B. P. Ms. (Ch.) No. 567 (Adm. Branch) dt. 24—10—1983

Proceedings :

The Board in its B. P. Ms. No. 567/24—10—83 have up-graded one post of Deputy Financial Controller as Financial Controller in the Accounts Branch. Consequent on joining of Thiru V. Srinivasan, B. Com., ACA as Financial Controller against this sanction the works hitherto attended by Chief Financial Controller and two Financial Controllers are re-allocated as in the Annexure to these Proceedings.

Thiru A. Murugan, now Financial Controller/Revenue, will be Financial Controller/Finance and Thiru V. Srinivasan will be Financial Controller/Revenue.

This order takes immediate effect.

(By Order of the Chairman)

Arjunan Gnanaolivu,
Accounts Member.

ANNEXURE

Chief Financial Controller :

1. Balance Sheet, Income-Tax, World Bank Returns, Public Accounts Committee, Public Undertaking Committee, Audit Reports : under **Deputy Financial Controller/Balance Sheet** :
2. Monthly Accounts, Administration Report, Accountant-General's remarks on Systems, Watching and Clearance of TDAs and Suspense Accounts and Acquisition matters : under **Deputy Financial Controller/Accounts**.
3. Scrutiny of bills, raising of debits for payment, issue of cheques and Bank Reconciliation of Chief Financial Controller's Account : under **Deputy Financial Controller/Central Payment**.
4. Budget, Ways and Means, Resources Statement, Reconciliation of collection, transfers from Systems/Circles and Branch Banks : under **Deputy Financial Controller/Budget**.
5. The Establishment of Accounts Branch : under **Accounts Officer (Establishment)**.
6. Tender Rules and Tender Regulations, and financial scrutiny of individual Tender which are to be approved by the Board : under **Financial Controller/Purchases**.

Financial Controller/Finance :

1. Allotment of funds to Systems/Circles, Remittance of amount and Board Cash Book : under **Deputy Financial Controller/Funds**.
2. Raising of resources from Life Insurance Corporation, Rural Electrification Corporation, Industrial Development Bank of India Government Loans, Bank participation and Commercial Banks, Floatation of Open Market Loan, Supervision of Loans Management by the Banks : under **Deputy Financial Controller/Resources**.
3. Power Purchases, Chief Electrical Inspector to Government Bills, Manual Revision, Costing and Inter-State Power Purchases and Tariffs : under **Accounts Officer/Cost**.

Financial Controller/Purchase :

1. Tender Rules and Regulations, Financial scrutiny of purchase L. C. Payments and Industrial Development Bank of India ; under **Deputy Financial Controller/Purchase.**
2. Financial scrutiny of Works Tenders, Amendment to Purchase Orders, closing of Purchase Orders and other allied subjects, scrutiny of Estimates, Works Schedule and allied subjects and customs Duty Deposits etc., under Deputy Financial Controller/Works.
3. Review of Inventory and Stock Verification, Stores return, Sales Tax, Excise Duty payable etc., under **Deputy Financial Controller/Stores.**

Financial Controller/Revenue :

1. All matters relating to revenue assessment and collection, revenue accounting and Tariff formulation : under **Deputy Financial Controller/Revenue.**
2. All matters relating to Tariff Implementation : under **Personal Assistant/Tariff.**

Arjunan Gnanaolivu,
Accounts Member.

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Memo No. 92754—O&M Cell/83—1 (Secretariat Branch) Dated 10—11—1983

Sub : Establishment—Tamil Nadu Electricity Board—Circulation of files to Secretary—Modified orders—Issued.

Ref : U.O. Note No. 36269—O&M Cell/79—5, dated 9—8—1979

B.P. Ms. No. 300 (Sectt.) dated 12—5—1980

U.O. Note No. 28808—O&M Cell/80—1, dated 10—6—1980

In partial modification of the orders issued in the references cited, it is hereby ordered that the Board Office Administrative Branch and Board Office Technical Branch will circulate only the files relating to policy matters on establishment, personnel and service matters and any general questions on these matters through the Secretary to the Chairman. All other files on these subjects will be submitted direct to the Chairman by the Chief Engineer (Personnel) in Board Office Administrative Branch or the Chief Engineer concerned in the Board Office Technical Branch.

2. The orders in para 1 above will take immediate effect.

(By Order of the Chairman)

S. Shanmugam,
Secretary.

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Memorandum No. 82584—B1/83—1, (Secretariat Branch) Dated 11—11—1983

Sub : Establishment—Officers and staff of Tamil Nadu Electricity Board—Application for part time courses.

Ref : Bd's Memo No. 33468—B1/83—1, dated 16—8—1983

From General Secy., T.N.E.B. Draughtsmen Union letter dated 26—9—83.

In continuation of the instructions in item (ii) of Board's Memo. cited, it is hereby ordered that the applications from Draughtsmen for part-time diploma degree and P.G. degree courses in Engineering shall also be considered.

(By Order of the Chairman)

S. Shanmugam,
Secretary.

Circular No. 1175/G3/A2/83-2 (Administrative Branch) Dated 11-11-1983

Sub : Surprise Inspections—Instructions to all the Inspecting Officers of Tamil Nadu Electricity Board.

It has been brought to the notice of this office that service stamps are being used for personal use by some of the employees of the Board for posting the petition etc. The Superintending Engineers and other officers of the Board are informed that the Service stamps should be strictly used for official purpose only and they should not be used for personal use. They are requested to instruct the Inspecting Officers to check and verify the service stamps accounts, whenever they go for surprise inspection to avoid misuse of the service stamps.

T. Srinivasan,
Chief Engineer (Personnel).

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Chairman's Circular Memo No. 6-IR4/Acq. 3/82-4 (Administrative Branch) Dated 13-11-1983

Sub : Establishment—Appeals to an officer against punishments imposed by him while in a subordinate category—Procedure for disposal.

Under the Tamil Nadu Electricity Board Employees' Discipline and Appeal Regulations, appeals against the orders in disciplinary cases passed by authorities subordinate to the Board lie to the next higher authority. A case has arisen in which an officer who had imposed a punishment on a member of the staff subsequently assumed charge of the next higher post on promotion and, in that capacity, he disposed of the appeal against an order passed by himself prior to his promotion. This is highly irregular. In a situation such as this, the following procedure should be adopted.

Where an officer finds that the appeal filed before him is against an order which he himself had passed in a subordinate capacity, he shall refer the case to the next higher authority for disposal. Under Regulation 22 of the above Regulations, an appellate authority or **any higher authority** has the power to review an order of punishment. Under these powers, the higher authority who receives the reference from the appellate authority in a case of the above nature, shall entertain the appeal petition and dispose it of as an order of review.

B. Vijayaraghavan,
Chairman.

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Labour—Workers participation in Industry in Tamil Nadu Electricity Board—Re-nomination of members representing the Board and Employees/Workers in Apex Level Joint Committee—Orders Issued.

B. P. Rt. (Ch.) No. 165

(Secretariat Branch)

Dated: 14-11-1983.
Iyppasi 28, Ruthrothkaari,
Thiruvalluvar Aandu, 2014.

Read :

B. P. Ms. No. 477 (Sectt. Br.) dated 13-9-82

Bd's Sectt. Br. Memo. No. 10718-S2/81-17 dated 4-10-82

Proceedings :

The Tamil Nadu Electricity Board hereby directs that the following officers be re-nominated as members representing the Board in the Apex Level Joint Committee for a further period of one year from the date of this order.

- (1) Chairman, Tamil Nadu Electricity Board
- (2) Accounts Member, Tamil Nadu Electricity Board

- (3) Technical Member, Tamil Nadu Electricity Board
- (4) Secretary, Tamil Nadu Electricity Board
- (5) Chief Engineer (Personnel) Tamil Nadu Electricity Board
- (6) Deputy Chief Engineer/Tamil Nadu Electricity Board
(Convenor of the Committee)

2. The Tamil Nadu Electricity Board also directs that the following employees representatives shall be re-nominated as members representing the employees/workers in the Apex Level Joint Committee for a further period of one year from the date of this order :

- (1) Thiru S. C. Krishnan,
General Secretary, Tamil Nadu Electricity Workers Federation
- (2) Thiru K. V. Subramanian, Junior Engineer/Grade-I,
Tamil Nadu Electricity Board, 59, Sanjeevi Street,
Mannargudi, Thanjavur District.
- (3) Thiru R. P. Michael, Inspector of Assessment,
Tamil Nadu Electricity Board, Rasipuram (Mettur Electricity System)
- (4) Thiru R. Perumalswamy, Accountant, Revenue Unit-I,
Tamil Nadu Electricity Board, Udumalpet Electricity System, Udumalpet.
- (5) Thiru J. Wilson Rathinaswamy, Accountant, Central Office,
Mettur Electricity System, Mettur Dam.
- (6) Thiru S. Balasubramanian, Inspector of Assessment,
Subramaniapuram Section, Trichy Electricity System,
52, Min Nagar, Kajamalai, Trichy-20.

(By Order of the Chairman)

S. Shanmugam,
Secretary.



Telephones—Tamil Nadu Electricity Board—Telephones provided at Office and residences of Officers—Payment of bills—Instructions—Issued.

B.P. Ms. (Ch.) No. 432

(Secretariat Branch)

Dated 14—11—1983
28th Iyppasi, Rudrothkaari,
Thiruvalluvar Aandu, 2014.
Read :

B.P. Ms. No. 1971, dated 30—11—1974

Proceedings :

The following instructions are issued for processing and settlement of telephone bills in respect of telephones provided in the office rooms and residences of officers of the Tamil Nadu Electricity Board :—

- (i) The Personal Assistant/Personal Clerk/Steno-typist to the officer, shall maintain a register and record all the trunk calls/phonograms made by the officer and indicate in the last column whether the call is personal or official.
- (ii) The Personal Assistant/Personal Clerk/Stenotypist concerned, shall get the entries in the registers countersigned by his officer, soon after an official or personal trunk call/phonogram is made.
- (iii) Where extension phones are provided from the Telephone Exchange in the offices of the Tamil Nadu Electricity Board, the Telephone Operators should also maintain a separate register for the Trunk calls/phonograms booked by the officer and should get the signature of the officer concerned, for having booked the call.

- (iv) As soon as a telephone bill in respect of a direct line in the office room or in the residence of an officer is received it should be put up to the officers concerned before the bill is authorised for payment irrespective of whether any trunk call or phonogram charges have been included, in the bill for a check whether there is any excess metering and whether the calls have been actually made by him or under his directions. However if such a course is likely to entail in delay in settlement of the bill before the due date, the bill may be settled first and the connected file circulated to the officer concerned immediately thereafter.
- (v) The telephone bills in respect of the direct line telephones, provided with extensions to the officers' rooms as well as to the offices should be put up to the head of the office before the bill is authorised for payment and the head of office should ensure that the expenditure on the use of telephones are kept to the minimum. He should also review the expenditure once in three months to ensure that there is no indiscriminate use of the telephones and that the Board is not put to unnecessary expenditure and issue appropriate instructions wherever necessary.

(By Order of the Chairman)

S. Shanmugam,
Secretary.



Chairman's Circular No. 94547-O&M Cell/83-1. Dated : 14—11—1983.

Sub : Establishment—Handing over of Sections.

Reports have been received of some of the Section Officers on transfer having failed to hand over the Section to their successors in a complete shape. In some of the cases, the Section Officers have taken away with them some of the documents, work orders and other files pertaining to the Section. In some cases, materials drawn for the works have not been properly accounted for, pole schedules not prepared and the balance materials not handed over to the successor.

2. Under the standing instructions, the Section Officer on transfer should close all the work orders for which works have been completed and in case the works are in progress pole schedules should be prepared and the materials drawn and used on works should be tallied and the balance materials handed over to the successor. This is in addition to the handing over of Tools and Plants, Cash and other records. The Section Officers are not to be relieved as per standing orders unless the above conditions are fully complied with and the Assistant Divisional Engineers concerned are expected to issue clearance certificate along with the relieving report to enable the Section Officer to join at the new station. This procedure does not appear to have been followed in certain cases of transfer of Section Officers. The SEs/O&M should ensure that the Section is handed over in a complete manner and that the Assistant Divisional Engineer should be held responsible for the issue of the 'Clearance Certificate' after satisfying himself that the outgoing Section Officer has not only closed the work orders for the completed works but also the balance materials have been properly handed over for the works in progress.

3. The Divisional Engineers should issue notice to the concerned Section Officer immediately on receipt of transfer order directing him to hand over the Section in full intimating him that a 'Clearance Certificate' and the relieving report will be issued after he completes handing over of the Section. Dated acknowledgements should be obtained for this memo.

4. The Divisional Engineers and Assistant Divisional Engineers should not accept the joining reports of Section Officers posted in their jurisdiction without the production of the 'Clearance Certificate' and relieving report from the old station.

5. The receipt of this memo. should be acknowledged by all System Superintending Engineers. They should communicate this to all Divisional Engineers and Assistant Divisional Engineers under their control and obtain their acknowledgement.

B. Vijayaraghavan,
Chairman.

Chairman's Circular No. CH/TA/2463/83-1 dated the 14th November, 1983.

Sub : Tours by Superintending Engineers in Board's Office.

The Superintending Engineers working in the Board's office except those who have touring as part of their normal work shall not go on tour without the prior approval of the Chairman. The Superintending Engineers in the Board's office who have to tour as part of their normal work are those incharge of Protection and Communication, Anti Power Theft Squad, Technical Audit and Investigation.

B. Vijayaraghavan,
Chairman.

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Memorandum No. 080245/E. 2/83—2 (Secretariat Branch) Dated 15th November, 1983.

Sub : Tamil Nadu Electricity Board—Punctuality in attendance movement control etc.—General upkeep instructions—Report called for.

Ref : Memo No. 34500/O&M (L)/80—1, dated 7—7—1983. B.P. Ms. No. 134, (Sectt.) dated 19—4—1983. Bd's Lr. No. 80245/O&M Cell/83—1, dated 27—9—1983.

On review of the reports of the Duty Officers for the months of June, July and August, 1983, regarding late attendance, it is observed that a number of employees are attending office late habitually. Habitual late attendance is a misconduct under the Disciplinary and Appeal Regulations and also under the Standing Order for Clerical workmen and non-clerical workmen. Therefore, apart from effecting a cut in the casual leave for the late attendance according to existing orders, departmental action should also be taken against the employees who habitually attend office late. All heads of offices are requested to take action accordingly.

2. In continuation of the instructions issued in the references cited, the following further instructions are issued in the matter :

1. On the 10th of every month, the Duty Officers should also send a report regarding the action taken against the late comers in the preceding month with the following details :
 - (a) Number of persons who attended office late for more than three days in the month and whether action has been taken to effect a cut in their C.L.
 - (b) Whether departmental action has been taken against habitual late comers for their irregular attendance under the Disciplinary and Appeal Regulations or Standing Orders as the case may be and the number of such cases in which action has been taken and the result of such action.

(By Order of the Chairman)

S. Shanmugam,
Secretary.

தமிழ்நாடு மின்சார வாரிய பணியாளர் நடத்தை விதிகள்—தமிழ்நாடு மின்வாரிய ஊழியர்கள் பகுதி நேர வேலை பார்ப்பதற்கு தடை விதித்து—ஆணை வெளியிடப்படுகிறது.

வாரிய நிலை ஆணை (முழுவாரியம்) எண். 157, (செயலக பிரிவு) நாள் : 17—11—1983.

கார்த்திகை 1, ருத்ரோக்காரி,
திருவள்ளூர் ஆண்டு, 2014

நடவடிக்கைகள் :

தமிழ்நாடு மின்வாரிய பணியாளர் நடத்தை விதி (14) (1)—ன் கீழ் எல்லா மின்வாரிய ஊழியர் களுக்கும் தங்களின் அன்றாட அலுவலகப் பணிக்குப் பாதகம் ஏற்படாமல் அலுவலக நேரம் தவிர மற்ற நேரங்களில் பகுதி நேர வேலை பார்க்க இதுகாறும் அனுமதி வழங்கப்பட்டது.

2. தமிழக அரசு, அரசாணை நிலை எண். 893, பணியாளர் மற்றும் நிர்வாகச் சீர்திருத்த (பணி-ஏ) துறை, நாள் : 22—9—1983-ல் இனிமேல் எந்த அரசு ஊழியருக்கும் பகுதி நேர வேலை பார்க்க அனுமதி யளிக்கக் கூடாது என ஆணையிட்டுள்ளது. இவ்வாணையை பரிசீலித்த மின்வாரியமும் இவ்வாணையைப் பின்பற்றலாம் என முடிவு செய்துள்ளது.

3. எனவே, இனிமேல் எந்த மின்வாரிய ஊழியருக்கும் பகுதி நேர வேலை பார்க்க அனுமதியளிக்கக் கூடாது என வாரியம் ஆணையிடுகிறது.

4. தமிழ்நாடு மின்வாரிய பணியாளர் நடத்தை விதியின் திருத்தம் பற்றிய ஆணை தனியே வெளியிடப்படும்.

(வாரியத்தின் ஆணைப்படி)

சோம. சண்முகம்,
செயலாளர்.



Chairman's Circular No. 96232—O & M Cell/83—1 dated 18—11—1983.

Sub : Office Procedure—Interview time for receiving representations.

Numerous representations are being received by me from members of the Public and from members of the Staff most of which are of a routine nature and should be dealt with at an appropriate subordinate level. When asked why such representations are not being presented before the appropriate authorities, the petitioners very often reply that the officers are not available for making representations. This situation cannot be allowed to continue.

2. All officers of and above the level of Section Officers should set apart atleast one hour every day when they are in headquarters, for receiving representations from the members of the public and from the members of the staff. A board should be prominently displayed outside their office rooms showing the interview time.

3. Officers while on tour also should make a reasonable time available for receiving such representations.

4. It will not be sufficient merely to receive representations. While frivolous, vexatious or repetitive representations should be firmly discouraged, officers should inspire confidence in all concerned that genuine representations will get their prompt and personal attention. Instructions have already been issued in my D. O. Letter No. 37603—O&M Cell/83-1 dated 12—5—83 for the maintenance of a special Register of important references. Officers will do well to enter in this register representations received by them which they *prima facie* consider to merit their personal attention and review the progress of action taken in the manner already suggested in that D.O.

B. Vijayaraghavan,
Chairman.

Memo No. 090938/C2/3/82—6

(Administrative Branch)

Dated 18—11—1983

Sub : Establishment—Class III Service—Issue of retirement notice—Regarding.

Ref : Board's Office Administrative Branch, Memo. No. 931—C2/3/82—1, dated 1—10—1982.

Instructions have already been issued to all Superintending Engineers in this Office Memo. cited, that the names of employees who are due for retirement in the forthcoming year, should be collected in advance in the preceding year itself and retirement notices issued to them one year ahead of their retirement. They were also instructed that the names of employees whose retirement notices are to be issued from this Office should also be furnished well in advance so that retirement notices may be issued to them from this Office before one year of their retirement.

In spite of the above instructions, a case has again come to the notice that a Storekeeper II Grade who attained the age of superannuation in August 1982 was continued beyond 31—8—1982 till 8—10—1982. This is apparently due to the non-adherence of the instructions issued strictly.

All the Superintending Engineers are once again informed that they should adhere to the instructions issued in this Office Memo. cited strictly and any lapse to follow the instructions will be viewed very seriously.

S. Shanmugham,
Secretary.

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Holidays — Tamil Nadu Electricity Board — Holidays for employees of the Board for calendar year 1984—Orders Issued.

B.P. Ms. (Ch.) No. 439

(Secretariat Branch)

Dated : 19—11—1983

Karthigai 3, Ruthrothkaari,
Thiruvalluvar Aandu 2014.

Proceedings :

The Tamil Nadu Electricity Board directs that the employees of the Board be granted holidays during the year 1984 as detailed in the Annexure.

2. The number of holidays allowed will not be a precedent for future years. If any one of the occasions mentioned in the Annexure for which holiday is declared happens to fall on normal holiday like Sundays in future years, no substitute holidays on that account will be allowed.

3. The monthly rated employees of the Board may also have a holiday on Sundays or any other day in the week in lieu of Sundays.

4. The Tamil Nadu Electricity Board also directs that the employees of the Board in a particular office or other unit who have been allowed a holiday on Second-Saturday of each month during the previous years may be granted a holiday on the Second Saturday of each month during the year 1984 also, if they continue to work in the same office or unit in the year 1984 also.

5. The Board, further directs that in addition to the holidays mentioned in Part I of the Annexure, the 1st January, 1984 the 15th January 1984 and the 1st July 1984 which are Sundays will be holidays on account of "New Year's Day", "Pongal" and "Ramzan" respectively for the shift operation staff in Power Houses and sub-stations for whom Sunday is not a holiday and temporary casual labour workmen, who have worked for not less than 240 days during each of the years 1982 and 1983.

(By Order of the Chairman)

S. Shanmugam,
Secretary.

ANNEXURE**Part—I**

Enclosure :

Holidays applicable to (1) All employees other than T. C. L. Workman and (2) T. C. L. Workmen who have worked for not less than 240 days during each of the years 1982 and 1983.

1. Monday,	the 16th January, 1984	Thiruvalluvar Day
2. Tuesday,	the 17th January, 1984	Uzhavar Thirunal
3. Thursday,	the 26th January, 1984	Republic Day
4. Monday,	the 2nd April, 1984	Telugu New year's day
5. Friday,	the 13th April, 1984	Tamil New Year's day
6. Saturday,	the 14th April, 1984	Mahaveer Jayanthi
7. Friday,	the 20th April, 1984	Good Friday
8. Tuesday,	the 1st May, 1984	May Day
9. Wednesday,	the 15th August, 1984	Independence day
10. Thursday,	the 30th August, 1984	Vinayakachaturthi
11. Friday,	the 7th September, 1984	Bakrid
12. Tuesday,	the 2nd October, 1984	Gandhi Jayanthi
13. Wednesday,	the 3rd October, 1984	Ayudha Pooja
14. Thursday,	the 4th October, 1984	Ayudha Pooja
15. Saturday,	the 6th October, 1984	Muharram
16. Tuesday,	the 23rd October, 1984	Deepavali
17. Thursday,	the 6th December, 1984	Meelad-un-Nabi
18. Tuesday,	the 25th December, 1984	Christmas

Part—II

Holidays applicable to Temporary Casual Labour Workmen who have worked for a period of no less than 30 days within a period of 90 days preceding each holiday.

1. Sunday,	the 15th January, 1984	Pongal
2. Thursday,	the 26th January, 1984	Republic Day
3. Tuesday,	the 1st May, 1984	May Day
4. Sunday,	the 1st July, 1984	Ramzan
5. Wednesday,	the 15th August, 1984	Independence Day
6. Tuesday,	the 2nd October, 1984	Gandhi Jayanthi
7. Wednesday,	the 3rd October, 1984	Ayudha Pooja
8. Tuesday,	the 23rd October, 1984	Deepavali
9. Tuesday,	the 25th December, 1984	Christmas

Part—III

Holidays applicable to Temporary Casual Labour Workmen who have worked for a period of less than 30 days.

1. Thursday,	the 26th January, 1984	Republic Day
2. Tuesday,	the 1st May, 1984	May Day
3. Wednesday,	the 15th August 1984	Independence Day
4. Tuesday,	the 2nd October 1984	Gandhi Jayanthi

Note: As New Year's Day (1—1—1984), Pongal (15—1—1984) and Ramzan (1—7—1984) fall on Sundays, they have not been shown in the list of holidays in Part—1.

(True Copy)

Memorandum No. 77591—S2/82—1, (Secretariat Branch) Dated: 23—11—1983

Sub : Labour—Workers participation in industry in Tamil Nadu Electricity Board—Members representing the Board and employees/workers in Apex Level Joint Committee and Unit Level Joint Committees—Clarification—Issued.

Ref : B.P. Ms. No. 404 (Sectr. Branch) dt. 3—8—82
Board's memo. No. 10718-S2/81—13 dt. 20—8—83

From the S.E/G.C.C./Madras Lr. No. ADM/A2/F.66/D. 239—1/82
dt. 23—11—82.

The Superintending Engineer, General Construction Circle, Madras has raised a point for clarification whether the days on which the members of Unit Level Joint Committee meet may be treated as either Special Casual leave or duty as they would be leaving the work spot for attending the meetings of the committee.

2. It is clarified that the members on the Apex Level Joint Committee and Unit Level Joint Committee representing the Board will be on duty while attending the meeting of the committee. So far as the members on the above Committees representing the workers are concerned, the period of their absence shall be treated as duty.

(By Order of the Chairman)

S. Shanmugam,
Secretary.

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Memo. No. 94569—O & M Cell/83-1, (Secretariat Branch) Dated 28—11—1983.

Sub : ESTABLISHMENT—Tamil Nadu Electricity Board—Board Office—Creation/Continuance/Suppression of posts under dual control—Guidelines—Issued.

The following guidelines are issued for evolving, processing etc. of proposals for creation/continuance/suppression of posts which are under dual control in Board Office i.e. under the administrative control of the Secretary and technical control of Superintending Engineer/Chief Engineer/Chief Financial Controller:—

- (i) the Chief Engineer/Personnel will evolve proposals for the continuance etc. of the posts in the Directorate of Training.
- (ii) the Superintending Engineer (Technical Audit) / Superintending Engineer (System Studies/Co-ordination and Development) / Chief Engineer (Planning and System Operation) will evolve proposals for the continuance etc. of the posts in Surprise Inspection Squad and Data Bank.
- (iii) the Chief Financial Controller will evolve proposals for the continuance etc. of the posts in the finance sections.
- (iv) All the proposals in items (i), (ii) and (iii) above will be circulated to the Secretary before a note is put up to the Empowered Committee.
- (v) Based on the recommendations of the Empowered Committee the Secretariat Branch will put up drafts, issue orders etc. for the posts borne on Secretariat cadre. These posts will continue to be under the administrative control of the Secretary but under the technical control of the Superintending Engineer/Chief Engineer/Chief Financial Controller as the case may be. The pay and allowances etc. of the incumbents to these posts will be claimed by the Secretariat Branch.
- (vi) Based on the recommendations of the Empowered Committee, the Administrative Branch will put up drafts, issue of orders etc for the posts borne on non-Secretariat cadre i.e. ministerial, accounts and technical cadres. They will thereafter cease to be under the administrative control of the Secretary, but will be under the administrative as well as technical control of the Superintending Engineer/Chief Engineer/Chief Financial Controller as the case may be. The pay and allowances etc. of the incumbents to these posts will thereafter be claimed by the office of the Superintending Engineer/Chief Engineer/Chief Financial Controller as the case may be.

S. Shanmugam,
Secretary.

Memo. No. 86452—O&M Cell/83—1 (Secretariat Branch) dated 29—11—1983.

Sub : Office Procedure—Tamil Nadu Electricity Board—Fundamentals of Office Procedure—Reiterated—Orders issued.

- Ref :*
- i) Memo. No. 22570—O&M/77—1, dated 8—6—77.
 - ii) B.P. Ms. No. 1314 dated 31—7—1979.
 - iii) B.P. Ms. No. 168 (Sectt.) dated 18—4—81.
 - iv) B.P. Ms. No. 101 (Sectt.) dated 11—3—82.
 - v) Board's Memo. No. 20012—O&M Cell/—82—1, dated 23 - 10—82.
 - vi) B.P. Ms. (Ch) No. 1 (Sectt.) dated 26—11—82.
 - vii) Board's Memo. No. 6242—O&M Cell/83—1, dated 27—1—83.

In B.P.Ms.No.1 dated 3—1—77 Single File System was introduced in the Chief Engineers Offices and Board's Secretariat modifying the correspondence procedures in the above Offices. Following the above order, instructions were issued in the reference first cited for following the prescribed Office procedures and certain guidelines connected therewith. Subsequently in B.P.Ms. No.1314 dated 31—7—79 the headquarters set up of the Board was re-organised into five branches viz. Secretariat, Administrative, Technical, Accounts and Audit Branches and among other things certain revised procedures had been prescribed. With a view to implementing the modified system effectively by following the correct Office procedures, instruction classes were conducted by the Board's officials to all the personal Assistants/Assistants of the Headquarters Offices.

2. In the references third and fourth cited orders were issued for strictly following the correct Office procedures uniformly by all the five branches of the Board. Guidelines for adopting the Office procedures contained in the Tottenham System were also issued in Board's Memo. dated 23—10—82. In B.P.Ms.(Ch) No.1 (Sectt.) dated 26—11—82, among other things, the earlier instructions relating to submission of files and other Office procedures have been reiterated and instruction classes were also conducted.

3. In spite of the above, it is observed from a number of files received by the Chairman and other Officers of the Board, from the various branches of the Board Office, the care is not taken to follow the prescribed basic Office Procedures while putting up the files. This takes a considerable time of the officers in sorting out the papers, picking out relevant papers etc. referred to in the Current File and Note File. Even arrangement of Current File and Note File and put up papers are not in order. The first level officer who passes the note and draft should ensure that all the prescribed Office Procedures are scrupulously followed in every file especially in the files circulated between the branches and to the higher officers. Suitable action should be taken against the staff who fail to observe the prescribed Office Procedures.

S. Shanmugam,
Secretary.

PART—III

Finance

Provident Fund—Board's Contributory Provident Fund—Board of Trustees—Thiru V. Jambunathan, Chief Internal Audit Officer—Board Office Audit Branch/Tamil Nadu Electricity Board—Appointment as a Trustee of the Board of Trustees, Tamil Nadu Electricity Board—Contributory Provident Fund, in place of Thiru T. Manickavelu—Orders—Issued.

B. P. Ms. (Ch) No. 2

(Audit Branch)

Dated : 7—11—1983

21, Iyppasi, Rudhrothkaari,
Thiruvalluvar Aandu 2014.

From Thiru T. Manickavelu, Letter dated 31—10—1983

Proceedings :

Thiru T. Manickavelu, formerly Chief Internal Audit Officer, Board Office Audit Branch, Tamil Nadu Electricity Board, has tendered his resignation as a Trustee of the Board of Trustees/Tamil Nadu Electricity Board Contributory Provident Fund, consequent on his retirement from service with effect from 31—10—1983 A.N.

Under Regulation 3-B read with Regulation 3-F of Tamil Nadu Electricity Board Contributory Provident Fund Regulation, the Tamil Nadu Electricity Board hereby appoints Thiru V. Jambunathan, Chief Internal Audit Officer, Board Office Audit Branch, Tamil Nadu Electricity Board, as a Trustee of the Board of Trustees of Board's Contributory Provident Fund with effect from 1—11—1983 vice Thiru T. Manickavelu.

(By Order of the Chairman)

Arjunan Gnanaolivu,
Accounts Member.

● ● ●

Travelling Allowance—Revision of rates of Daily Allowance to the employees of Tamil Nadu Electricity Board—Orders—Issued.

B.P. Ms. (FB.) No. 154

(Secretariat Branch)

Dated 10—11—1983.

24th Iyppasi, Ruthrothkaari,
Thiruvalluvar Aandu, 2014.

Read :

1: B.P. Ms. No. 472, (S.B.) dated 12—9—1980

2: B.P. Ms. No. 349 (S.B.) dated 7—7—1982

Proceedings :

In column (3) of the Annexure to the B.P. first cited, special rates of daily allowance for stay in Hotels or other establishments with scheduled tariff to general public within the State of Tamil Nadu have been prescribed. The Tamil Nadu Electricity Board hereby directs the above mentioned special rates of daily allowance for stay in Hotels or other Establishments with

scheduled tariff to general public in so far as they relate to Madras City only be revised as indicated below, with effect from 8th February 1983:-

CLASSIFICATION OF EMPLOYEES

Grade—I	Rate
	Rs.
(a) Employees on basic pay of Rs. 2000/- and above	70/- (Rupees seventy only)
(b) Employees on basic pay of Rs. 1240/- and above but below Rs. 2000/-	60/- (Rupees sixty only)
Grade—II	
Employees on basic pay of Rs. 600/- and above but below Rs. 1240/-	50/- (Rupees fifty only)
Grade—III	
Employees on basic pay of Rs. 425/- and above but below Rs. 600/-	40/- (Rupees forty only)
Grade—IV	
Employees on basic pay below Rs. 425/-	20/- (Rupees twenty only)

The existing conditions that the above special rates will be paid only if the absence from headquarters exceeds six hours and while permitting the Daily Allowance, 50% of Daily Allowance will be given as cash allowance and upto the other 50% of daily allowance will be allowed as lodging charges on production of vouchers will continue to be followed. The Special rates of daily allowance for stay in hotels or other establishments with scheduled tariff to the general public in places other than Madras City within the State of Tamil Nadu shall be the same as indicated in column (3) of the Annexure to B.P.Ms. No. 472 (S.B.) dated 12—9—1980.

2. The Board also directs that the special rates of Daily Allowance for stay in stations outside the State of Tamil Nadu mentioned in columns (4), (5) and (6) of Annexure to B.P. Ms. No. 472 (S.B.) dated 12—9—80 be revised as indicated in the Annexure to these proceedings, with effect from 8—2—83. So far as the stay in Tamil Nadu House, Delhi, is concerned, the rates of Daily Allowance prescribed in Column (6) of Annexure to B.P. Ms. No. 472 (S.B.) dt. 12—9—80 will continue to apply till 25—9—83.

3. The Board further directs that the rates of Daily Allowance for stay in Tamil Nadu House, New Delhi, shall be revised as indicated below with effect from 26—9—83.

CLASSIFICATION OF EMPLOYEES

Grade—I	Rate
	Rs.
(a) Employees on basic pay of Rs. 2000/- and above	75/- (Rupees seventy five only)
(b) Employees on basic pay of Rs. 1240/- and above but below Rs. 2000/-	50/- (Rupees fifty only)
Grade—II	
Employees on basic pay of Rs. 600/- and above but below Rs. 1240/-	40/- (Rupees forty only)
Grade—III	
Employees on a basic pay of Rs. 425/- and above but below Rs. 600/-	30/- (Rupees thirty only)
Grade—IV	
Employees on a basic pay below Rs. 425/-	30/- (Rupees thirty only)

(By Order of the Board)

S. Shanmugam,
Secretary.

Annexure to B. P. (FB) No 154 (Secretariat) Dated : 10-11-1983
Rates of Daily Allowance for Tamil Nadu Electricity Board Employees
for tours outside the State

Classification of Employees	Delhi, Bombay and Calcutta		Other State Headquarters		Other places outside the State including Union Territories but excluding Pondichery and Karaikal	
	Stay in Hotel	Stay in Govt. House/Public sector Guest House/ Joint Sector Guest House / Separate/ Private arrangements (other than Tamil Nadu House, New Delhi.)	Stay in Hotel	Stay in Govt. Guest House/ Public Sector Guest House/ Joint Sector Guest House/ Separate/Private arrangements.	Stay in Hotel	Stay in Govt. Guest House/ Public Sector Guest House/ Joint Sector Guest House/ Separate/Private arrangements.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
	Lodging	Boarding	Boarding and Lodging	Lodging	Boarding	Boarding and Lodging	Lodging	Boarding	Boarding and Lodging

Grade—I

- (A) Employees on a basic pay of Rs. 2000/- and above.
- (B) Employees on a basic pay of Rs. 1240 and above but below Rs. 2000/-

Grade—II

- Employees on a basic pay of Rs. 600 and above but below Rs. 1240/-

Grade—III

- Employees on a basic pay of Rs. 425/- and above but below Rs. 600/-

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
Employees on a basic pay below Rs. 425/-	75	15	30	50	15	30	15	10	15

Grade—IV

(* For tour in Pondichery State including Karaikal, Daily Allowance will be on par with Daily Allowance for tour in Tamil Nadu except Madras City.)

Note (1): No cash receipts need be produced in respect of boarding, but cash receipts have to be produced for lodging. Vouchers are not required to be produced in respect of touring officials who stay in Government Guest House/Government Tourist Bungalow/Public/Joint Sector Guest House/Private or who made independent arrangements. For stay in hotels the actual amount paid and claimed for lodging plus the rate fixed for boarding may be allowed. But the claim for lodging should not exceed the rate fixed and should be supported by cash receipts.

Note (2): If the absence from headquarters is less than 12 hours, the employees will not be permitted Hotel stay rates of Daily Allowance even when they stay in Hotels in stations outside Tamil Nadu but their daily allowance will be regulated as follows:

- | | | |
|--|--|--|
| (a) If the absence from headquarters is less than 6 hours | | 30 per cent of the rates of daily allowance applicable for Govt. Guest House, etc. |
| (b) If the absence from headquarters exceeds 6 hours but not 12 hours. | | 70 per cent of the rates of daily allowance applicable for Govt. Guest House, etc. |

(True Copy)

Circular Lr. No. Audit Branch/PA—III/Unit—III Imprest 37/83 (Audit Branch) Dated 11—11—1983

Sub : T.N.E.B.—Headquarters offices—Re-distribution of works—opening and closing of imprest Instruction—Reg.

Ref : (1) B.P. Ms. (Ch) No. 316 dated 20—8—1983

(2) This Office Lr. No. BOAB P Cell : CII : 63/83 Dated 31—8—1983

As per orders issued in the above references, the imprest accounts relating to Headquarters offices, Tamil Nadu Electricity Board, Madras-2, have to be operated only in Board Office Audit Branch. In certain offices procedure for drawal and closing of imprest accounts are not strictly followed. In order to introduce a uniform procedure regarding drawal and closing of imprest accounts, the following further instructions are issued for strict adherence.

(a) Drawal and disbursement of Imprest account.

Based on the sanction accorded by the Superintending Engineer/Chief Engineer/Chief Financial Controller, the drawing officer shall draw a bill for the imprest amount sanctioned in the contingent bill for payment. At the time of opening of imprest, a set of specimen signature of the imprest holder has to be sent to Board Office Audit Branch duly countersigned by the pay drawing officer (P.A.) or by the controlling officer. The drawing Officer shall make necessary endorsement in the bill as "Contents Received" cheque may be drawn in favour of (the Designation of the officer in whose name the imprest is opened may be specified here) and make the payment by cheque to the imprest holder after obtaining necessary acknowledgement.

(b) Rendering of accounts by imprest holder.

The imprest holder shall render accounts to the Audit Branch whenever the expenditure exceeds 50% of the imprest amount or 25th of every month whichever is earlier for the expenditure incurred to the drawing officer for arranging for recoupment. The drawing officer to prepare a contingent bill and present the same in B.O.A.B. supporting a statement of expenditure incurred and Vouchers exceeding Rs. 100/- for recoupment. The drawing officer shall make necessary endorsement in the bill as "Contents Received" cheque may be drawn in favour of (Designation of the officer in whose favour the cheque is to be drawn may be specified). The bill so drawn shall be countersigned by the controlling officer (viz) Superintending Engineer/Chief Financial Controller/Chief Engineer or by the officer delegated with the special powers to incur expenditure under contingent accounts.

(c) Enhancement of Reduction of Imprest

As regards enhancement of imprest, the same procedure has to be followed as mentioned in (a) above. In the case of reduction of imprest the amount shall be remitted in the cash counter of Board Office Audit Branch. The bill for enhancement of imprest should be supported by the sanction of the competent authority. In this connection it has to be ensured that the enhancement of imprest for a specific period, is not permitted after the specified period without specific sanction.

(d) Closing of imprest account.

If the imprest account has to be closed the imprest holder shall remit the balance amount in the cash counter of B.O.A.B. and get acknowledgement. The imprest holder shall submit the closing of imprest account to the drawing officer. The drawing officer shall prepare an adjustment bill and present the same to B.O.A.B. for closing of the imprest account.

At the time of recoupment of imprest the imprest holder shall furnish his dated signature with official seal without fail.

The imprest holder may be instructed suitably to follow the provisions contained in Note (i) under Para 358 of T.N.E.B. Manual Volume—1 for recoupment of Imprest. The C.E./C.F.C./S.E.'s shall review the imprest accounts periodically and ensure the justification for continuance of imprest by the imprest holders.

The instructions issued in this circular may be brought to the notice of all the imprest holders for strict adherence. The receipt of this circular letter may please be acknowledged.

V. Jambunathan,
Chief Internal Audit Officer.



PENSION—Dearness Allowance to Pensioners and Family Pensioners—Enhanced Rates—Orders—Issued.

B. P. Ms. (FB) No. 155

(Secretariat Branch)

Dated 14th November, 1983.

28th Iyppasi, Rudhrothkari,
Thiruvalluvar Aandu, 2014.

Read :

- (i) B. P. Ms. No. 106, Adm. Br. Dt. 17—10—79.
- (ii) B. P. Ms. (F.B.) No. 65, Sectt. Br. Dt. 31—5—83.
- (iii) G. O. Ms. No. 843, Finance (Pension) Dt. 5—10—83.

Proceedings :

In G. O. Ms. No. 843, Finance (Pension) Department, Dated 5—10—1983, the Government of Tamilnadu have announced a total Dearness Allowance at the rates shown in the Annexure to the G. O. to the Pensioners and Family Pensioners with effect from 1—7—1983, 1—9—1983 and 1—11—1983. The increased rates as announced by the Government are as indicated below :

Quantum of Dearness Allowance on Pension and Family Pension at various ranges of Basic Pension and Family Pension.

Sl. No.	Basic Pension/Family Pension	Total Dearness Allowance Admissible from		
		1—7—1983	1—9—1983	1—11—1983
	Rs.	(Rupees per Mensum)		
1.	Upto 300	60.00	63.00	66.00
2.	301— 400	80.00	84.00	88.00
3.	401— 500	100.00	105.00	110.00
4.	501— 600	120.00	126.00	132.00
5.	601— 700	130.00	136.00	143.00
6.	701— 800	130.00	136.00	143.00
7.	801— 900	135.00	142.00	148.00
8.	901—1000	150.00	158.00	165.00
9.	1001—1100	165.00	173.00	182.00
10.	1101—1200	180.00	189.00	198.00
11.	1201—1300	195.00	205.00	214.00
12.	1301—1400	210.00	220.00	231.00
13.	1401—1500	225.00	236.00	248.00

2. The Tamilnadu Electricity Board, after careful consideration, extends the benefits of enhanced Dearness Allowance as mentioned in Para—1 above, with effect from 1—7—1983, 1—9—1983 and 1—11—1983 to the Pensioners and Family Pensioners of the Board also.

(By Order of the Board)

S. Shanmugam,
Secretary.

Electricity—Karur Municipal Electrical Undertaking—Diversion of consumer's Fund for purchasing Five Transformers as a short-term interest bearing loan-sanctioned.

B. P. Ms. (CH) No. 16

(Accounts Branch)

Dated : 15—11—83

lyppasi 29, Ruthrothkaari,
Thiruvalluvar Aandu 2014.

Read :

1. From the Municipal Commissioner, Karur Municipality Lr. Roc. No. E2/350/82 dt. 4—1—83.
2. From the Municipal Commissioner, Karur Municipality Lr. No. Roc. No. E2/350/82 dt. 20—4—83.
3. From the Municipal Commissioner, Karur Municipality Lr. No. Roc. No. E2/350/82 dt. 8—7—83.

Proceedings :

The Tamil Nadu Electricity Board sanctions the diversion of a sum of Rs. 1,60,000/- (Rupees One lakh and sixty thousand only) by the Karur Municipality, as a short-term interest bearing loan, from the consumers' Fund of the Karur Municipal Electrical Undertaking for purchasing five Transformers.

2. The loan sanctioned in para (1) above shall be repaid in 5 (five) equal annual instalments with interest at the rate applicable for Government loans to the Local Bodies at the time of diversion of the loan from consumers' Fund.

3. The interest is payable from the date of the diversion of the amount.

4. The repayment of the first instalment together with accrued interest should commence one year after utilisation of the loan.

(By Order of the Chairman)

Arjunan Gnanaolivu,
Accounts Member.

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Memo No. SE/MM/DES/ADE 4/F Medicines/D 5/83 (Technical Branch) dated 16—11—83.

lyppasi 1, Rudhrothkaari,
Thiruvalluvar Aandu 2014.

Sub : Medicines—Purchase of medicines for the Tamil Nadu Electricity Board Dispensaries Purchase procedures—Orders—issued.

Ref : B. P. Ms. (Ch.) No. 191 (Tech. Br.) dated 21—9—83.

The Tamil Nadu Electricity Board has approved and ratified the orders issued in B.P. Ms. (Ch) No. 191 (Technical Branch) dated 21—9—83 regarding the procedure to be adopted for the purchase of medicines required for Tamil Nadu Electricity Board dispensaries.

(By Order of the Board)

M. P. Anthiah,
Chief Engineer,
Materials Management.

Procurement of materials—Placing of Purchase Orders—Instructions—Issued.

B. P. Ms. (Ch.) No. 17.

(Accounts Branch)

Dated : 18—11—1983.

Karthigai 2, Rudhrothkaari,
Thiruvalluvar Aandu-2014.

Read :

- (1) B.P. Ms. (Ch) 97 Technical Branch dt. 22—4—83.
- (2) B.P. Ms. (FB) 196 Technical Branch dt. 27—9—83.

Proceedings :

The Tamil Nadu Electricity Board directs that the Competent Authority empowered to enter into a Contract should ensure that the concurrence of the Supplier/Contractor is obtained for all major clauses of the Purchase Order even before the detailed Purchase Order is issued. A Letter of Intent should only be issued initially indicating the various stipulations and conditions as contemplated by Board if these proposed clauses are not as per the terms quoted by the Tenderer. A specific time limit should be fixed in the Letter of Intent sent to the Tenderer to furnish his concurrence or otherwise. It should be made clear that if the concurrence is not given before the stipulated time, the Letter of Intent is liable for cancellation without any further reference to the supplier. Detailed Purchase Order should be issued only after getting the concurrence of the Supplier/Contractor in writing for all the major clauses in the Purchase Order.

(By Order of the Chairman)

Arjunan Gnanaolivu,
Accounts Member.

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LOANS AND ADVANCES—Rate of interest for the year 1983—84—Orders—Issued.

B. P. Ms. (FB.) No. 160

(Secretariat Branch)

Dated : 19—11—1983

Karthigai-3, Ruthrothkaari,
Thiruvalluvar Aandu—2014.

Read :

B. P. Ms. No. 526 Secretariat dated 8—10—82.

Proceedings :

The Tamil Nadu Electricity Board directs that the rates of interest to be charged on various loans and advances sanctioned by the Board to its employees during the year 1983—84 shall be as shown below :—

I. House Building Advance :

- (a) For loans upto Rs. 25,000/- 7% p. a.
- (b) For loans from Rs. 25,001/- to Rs. 50,000/- 8% p. a.
- (c) For loans from Rs. 50,001/- to Rs. 75,000/- 9% p. a.
- (d) For loans from Rs. 75,001/- to Rs. 1,50,000/- 10% p. a.

A rebate of 1% will be admissible for all slabs of interest on House Building Advance if the house is constructed or bought in places to which the City Compensatory Allowance is not extended.

II. Conveyance Advance :

- For purchase of Motor Car 9.5% p. a.
For purchase of Motor Cycle ; Scooter and Bicycle. 8% p. a.

III. For Marriage Advance :

$$\text{Interest} = \frac{\text{Amount of advance}}{500} \times \text{No. of instalments.}$$

These rates will take effect from 1—4—1983.

2. The penal rate of interest for all the loans shall be 2% p. a.

(By Order of the Board)

S. Shanmugam,
Secretary.

SECURITIES—Board's Open Market Loans managed by Board Secretariat Branch—Countersigning of securities on behalf of Registrar—Authorisation to Deputy Financial Controller (Funds) of Board Secretariat Branch and Deputy Financial Controller (Resources) of Board's Accounts Branch—Orders—Issued.

Board's Pro. Ms. (Ch) No. 440

(Secretariat Branch)

Dated : 19-11-1983.

Bd's Pro. Ms. No. 1614 dt 9-12-1977.

Bd's Pro. Ms. No. 1212 dt. 7-8-1978.

B.P. Ms. (Ch) No. 15 Accts. Branch dt. 9-11-1983.

Proceedings :

In Board's Proceeding dt. 7-8-1978 orders have been issued for countersigning the Board's Open Market Loan securities (Viz. Promissory Notes Stock Certificates of the Board) by the two Deputy Financial Controllers of Board Secretariat Branch before issue for and on behalf of Registrar of loan issue viz, Secretary, Tamil Nadu Electricity Board. This is to be complied with in terms of Rule 33 of Tamil Nadu Electricity (Supply) Finance Rules, 1958.

2. Consequent on the upgradation of one post of Deputy Financial Controller under Board Secretariat Branch and allocation of work ordered thereto among Financial Controllers the question of countersigning of securities of Board's Open Market Loans in future before issue for and on behalf of Registrar of loan (Secretary, Tamil Nadu Electricity Board) have been examined. After consideration, the Tamil Nadu Electricity Board hereby directs that in future the Deputy Financial Controller (Funds) of Board Secretariat Branch and the Deputy Financial Controller (Resources) of Board's Accounts Branch be authorised to sign jointly before issue in the Promissory Notes/Stock Certificates of Board's Open Market Loans for and on behalf of Registrar of loan issue (viz, Secretary, Tamil Nadu Electricity Board). These orders will also apply to the securities to be issued by the Board on conversion/consolidation/sub-division/renewal as the case may be.

(By Order of the Chairman)

S. Shanmugam,
Secretary.

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PROVIDENT FUND — Issue of Accounts Slips to the Subscribers Temporary diversion of Staff—Orders — Issued.

Board's Proceedings Ms. (Ch) No. 3

(Audit Branch)

Dated : 20-11-1983.

Karthigai 4, Ruthrothkaari,
Thiruvalluvar Aandu, 2014.

Proceedings :

Consequent on decentralisation of the work of maintenance of G.P.F. and C.P.F. accounts from the erstwhile Accounts Wing from 1-10-1977, the Superintending Engineers of the Systems and Circles are maintaining the Funds accounts in respect of the employees working under their control.

2. Most of the Systems and Circles are in arrears in the maintenance of the Fund accounts of the subscribers and issue of accounts slips. The delay in issue of Accounts Slips has placed the subscribers in the dark as to the accumulations in the Funds accounts and in many cases, there has been avoidable delay in the final settlement of their Fund accounts. The Unions and the employees have been pressing for the issue of Accounts Slips in time.

3. The matter in regard to bringing the Funds work upto date and also to expedite the final settlement of the Funds accounts of the subscribers has been engaging the attention of the Board for some time. The Tamil Nadu Electricity Board issues the following orders :

(i) The Systems and Circles should arrange to bring the work of maintenance of Funds accounts upto date as per the schedule given below :

<u>Arrears in terms of years</u>		<u>Last date by which the accounts slips should be issued.</u>
Below one year	...	31—12—1983
One year and above but below 3 years	...	30—11—1984.
3 years and above but below 6 years	...	31—5—1985.
6 years and above	...	30—11—1985.

(ii) The work should be completed as per the schedule given in para 3 (i) above by deploying the additional staff mentioned in column 6 of the Annexure to these proceedings.

(iii) The deployment of the additional staff should be made by making local arrangements within the central office of the Systems and Circles.

4. The Chief Internal Audit Officer, Board Office Audit Branch should monitor the progress of the work.

(By Order of the Chairman)

Arjunan Gnanaolivu,
Accounts Member.

ANNEXURE

[to B.P.Ms. Ch. No. 3 Audit Br. dt. 20-11-83]

Sl. No.	Name of the System/Circle	No. of years in arrears	Regular posts sanctioned		Additional posts sanctioned		Diversions		Total Staff	
			(4)	(5)	(6)	(7)	(8)	(9)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
			Asst.	AAO	Asst.	AAO	Asst.	AAO	Asst.	AAO
1.	Chingleput Elec. System	7	6	1	3	—	7	—	16	1
2.	Tuticorin Thermal Power Station	7	3	—	3	1	1	—	7	1
3.	Periyar Elec. System	6	4	—	2	1	6	—	12	1
4.	South Arcot Elec. System	6	7	1	4	—	8	—	19	1
5.	Tiruvannamalai Elec. System	6	4	—	2	1	4	—	10	1
6.	Ennore Thermal Power Station	6	3	—	2	1	5	—	10	1
7.	G.C.C. (Central) Trichy	6	1	—	1	—	1	—	3	—
8.	G.C.C. (South) Madurai	6	1	—	1	—	—	—	2	—
9.	Udumalpet Elec. System	6	5	1	3	—	5	—	13	1
10.	Vellore Elec. System	5	4	—	2	1	5	—	11	1
11.	M.E.S. (D) North	5	4	1	2	—	4	—	10	1
12.	M.E.S. (D) South	5	6	1	3	—	6	—	15	1
13.	Lower Mettur Hydro Electric Project	5	1	—	1	—	1	—	3	—
14.	M.E.S. Generation (B.B.P.H.)	5	3	—	2	—	—	—	5	—
15.	G.C.C. (West) Coimbatore	5	1	—	—	—	1	—	2	—
16.	Trichy Elec. System	4	7	1	4	—	4	—	15	—
17.	Tanjore Elec. System	4	6	1	3	—	5	—	14	1
18.	Pudukkottai Elec. System	4	2	—	1	—	2	—	5	—
19.	Kanyakumari Elec. System	4	2	—	1	—	1	—	4	—
20.	G. C. C. Madras (includes G. C. C. North Vellore arrears)	4	2	—	—	—	3	—	5	—
21.	Kadamparai Pumped Storage Hydro Electric Project	4	1	—	1	—	3	—	5	—
22.	Madurai Elec. System	4	9	1	4	—	6	—	19	1
23.	Mettur Workshop Circle, Mettur Dam	4	1	—	—	—	1	—	2	—
24.	Kundah Upper Storage Hydro Electric Project	4	1	—	—	—	1	—	2	—
25.	Ramnad Elec. System	4	6	1	3	—	6	—	15	1
26.	Project Circles (South) Tirunelveli	4	2	—	1	—	3	—	6	—
27.	Generation, Tirunelveli	4	1	—	1	—	—	—	2	—
28.	Coimbatore Elec. System	3	6	1	3	—	5	—	14	1
29.	Tirunelveli Elec. System	3	6	1	3	—	6	—	15	1
30.	Generation, Erode	3	1	—	1	—	—	—	2	—
31.	Mettur Elec. System	2	8	1	4	—	1	—	13	1
32.	Generation, Kundah	2	3	—	1	1	—	—	4	1
33.	Board Office Audit Branch	1	5	1	—	—	—	—	5	1
34.	Dharmapuri Elec. System	Nil	4	—	2	1	—	—	6	1

(True Copy)

U.O. No. CE/Pl. 053160/G1-4/83-12 (Administrative Branch) Date 21-11-1983

Sub : Loans and advances — Advance for the purchase of new Bi-cycle to the employees of the Board during the financial year 1983-84—Allotment of additional funds—orders—Issued.

Ref : Board Office Sectt. Branch Memo. No. 15349/01/83-2, dt. 6-5-83.

The officers of the Board (as per the Statement enclosed) may be informed that a sum of Rs. 6,19,200/- (Rupees Six lakhs nineteen thousand and two hundred only) is reallocated as additional funds from the balance available funds during the financial year 1983-84 for grant of advance for the purchase of New-Bi-cycle to the employees of the Board.

A report regarding the utilisation of funds allotted for their offices together with unutilised funds may be sent to this office well in advance (atleast before one month) so as to enable this office to reallocate the surplus funds if any available to the needy offices.

T. Srinivasan,
Chief Engineer (Personnel).

Enclosure :

Statement showing the additional allotment of funds for sanction of advance for the purchase of Bi-cycle during the Financial year 1983-1984.

Sl. No. (1)	Name of Office (2)	Additional funds allotted during 1983-84 (3)
		Rs.
1.	SE/South Arcot Electricity System	46,200
2.	SE/General Construction Circle/Trichy	3,000
3.	SE/Tanjore Electricity System	27,000
4.	SE/Operation/T. T. P. S. / Tuticorin	9,600
5.	SE/Generation/Kundah	10,200
6.	SE/Pudukottai Electricity System	10,800
7.	SE/South / Coimbatore E.S. / Coimbatore	37,800
8.	SE/Chingleput Electricity System	25,200
9.	SE/Civil & General / K. P. S. H. E. S. / Minparai	7,200
10.	SE/Mettur Elec. System	36,000
11.	SE/Civil Maintenance / Coimbatore	600
12.	SE/Udumalpet Elec. System	21,600
13.	SE/Tirunelveli Elec. System	32,400
14.	SE/Civil / LMHE Project / Bhavani	3,600
15.	SE/Vellore Elec. System	20,400
16.	SE/North & South / Trichy Elec. System	29,400
17.	SE/Kanyakumari Elec. System	11,400
18.	SE/Generation / Circle / Tirunelveli	6,600
19.	SE/G. C. C. / West / Coimbatore	3,000
20.	SE/Mettur Workshop	4,800
21.	SE/Civil / Kundah USHE Project / Emerald	600
22.	SE/G. C. C. / South / Madurai	4,800
23.	SE/Madurai Elec. System	41,400
24.	SE/Dharmapuri Elec. System	17,400
25.	SE/Project Circle / South / Tirunelveli	4,200
26.	SE/Operation / E. T. P. S. / Ennore	17,400
27.	SE/Tiruvannamalai Elec. System	19,200
28.	SE/M. T. P. P. / Mettur Dam	1,800
29.	SE/Distn. / M. E. S. / North / Madras	20,400
30.	SE/Ramnad Elec. System	35,400

31. SE/Generation / B. B. P. H.	15,000
32. SE/GCC/Madras (including the staff of SE / GCC / Vellore)	6,600
33. SE/Generation / Erode	5,400
34. SE/Distn. / M. E. S. / South	25,800
35. SE/Periyar Elacy. System	19,300
36. SE/Purchase (Thermal) / E. T. P. S.	600
37. SE/Project Civil / Hydel / Madras-2	1,800
38. SE/Investigation / Madras-2	5,400
39. SE/Project Civil / Thermal / Madras-2	1,800
40. SE/Rural Electrification	2,400
41. CFC/Accounts Branch / Madras-2	3,600
42. Director/Research and Development / Madras-2	1,200
43. SE/Hydro Project (Electrical)	600
44. Administrative Branch / CE (PI) / Madras-2	3,000
45. SE/M. M. Stores, M. D. C. / Madras-2	1,800
46. SE/Design / Electrical / Madras-2	1,200
47. SE/Protetion and Communication	3,000
48. SE/Hydro Transmission / Madras	1,800
49. SE/S. S. C. & Development / Madras	600
50. PA/CE / H & T / Madras	1,800
51. SE/I. E. M & C. Madras-2	1,200
52. SE/Betterment / Madras-2	600
53. R. C. E. (Distn.) Madras	1,200
54. R. C. E. (Distn.) Trichy	1,200
55. R. C. E. (Distn.) Madurai	1,200
56. R. C. E. (Distn.) Coimbatore	1,200

Total Rs. 6,19,200/-

(Rupees Six lakhs nineteen thousand and two hundred only)

T. Srinivasan,
Chief Engineer (Personnel)

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Letter No. 71657-N1/83-2 (Secretariat Branch) Dated 21st November 1983

From

Thiru S. Shanmugam,
Secretary.

Sub : Loans and Advances—House Building Advance—
Maintenance of house—Payment of Municipal Taxes etc—
instructions issued.

Ref : From the Board Office Administrative Branch U.O.No.
Chairman Inspection 1983/Sub. No. 2, dt. 26—8—83.

According to rule 9 (f) (ii) of Tamil Nadu Electricity Board House Building Advance Rules, the Sanctioning Authority for House Building Advance shall ensure that the transaction/construction of the house is completed within the period prescribed in the rule and that the house is maintained in good repair and that municipal rates and taxes are paid regularly and the requisite certificate furnished annually until the advance has been repaid in full.

2. I am to request that the above rule be enforced strictly by the Sanctioning Authorities.

S. Shanmugam,
Secretary.

Sub : T.N.E.B.—Maintenance of Provident Fund Accounts in Systems/Circles—Issue of Account Slips to the subscribers—clearance of arrears—Further instructions.

Ref : B.P. Ms. (Ch.) No. 3, Audit Branch, Dated 20—11—1983.

In the B.P. cited, orders have been issued by the Board for bringing the work of maintenance of Funds Accounts (both G.P.F. and C.P.F.) up to date. The last date before which the work should be completed and Accounts Slips issued has been scheduled in the B.P. It has also been directed therein that the Chief Internal Audit Officer Audit Branch, should monitor the progress of work in regard to maintenance of Fund accounts and issue of Account Slips. In order to watch the progress and keep up the schedule, the following further instructions are issued.

1. The Superintending Engineers of Systems/Circles shall arrange to deploy additional staff mentioned in column 6 of the Annexure to the above B.P., without any loss of time and issue necessary allocation among the staff attached to the Funds Section (including the additional staff diverted to Funds work).
2. The Stage of work and the arrears should be first analysed and a programme for clearance of arrears as per the Schedule among the staff, including the diverted staff shall be drawn and communicated in the form of office order.
3. The officer in charge of Funds Section shall give a fortnightly report to the Superintending Engineer detailing the work allotted to each unit as per the programme, items covered during the fortnight, shortfall/deficiency if any noticed, the reasons for nonadherence to the programme and action taken to overcome the shortcomings and to keep up the programme as per schedule.
4. The Superintending Engineer shall review the progress and send a Fortnightly Progress Report in the format enclosed by 20th of the month and 5th of the subsequent month to the Regional Chief Engineer/Chief Engineer concerned with a copy to the Chief Internal Audit Officer, Board Office Audit Branch (by name) for information. The Regional Chief Engineer/Chief Engineer in turn, will review the progress of work with particular reference to the original programme. The fortnightly progress Report for the first fortnight of a month should reach the Chief Internal Audit Officer through Regional Chief Engineer/Chief Engineer **by 25th of the month** and the report for the second fortnight **by 10th of the subsequent month** to enable the Audit Branch to submit a consolidated Report to the Chairman. The first report covering the progress made **upto 15th December 1983** shall reach the Chief Internal Audit Officer, Audit Branch through Regional Chief Engineer/Chief Engineer by 26—12—1983.

Arjunan Gnanaolivu,
Accounts Member.

Enclosure :

Fortnightly Progress Report of..... System/Circles regarding
 Progress of work in regard to maintenance of Funds Accounts for the fortnight
 ending.....

No. of Subscribers :
 No. of Assts.
 put on the job :

Sl. No.	Item of Work	Position at the beginning of the fortnight.	Progress in the work should have been made in the fortnight.	Progress in the work actually made in the fortnight.	Shortfall in terms of months.	Reasons for the shortfall.	Action taken to overcome the shortfall/deficiencies.	REMARKS
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
1.	Ledger card postings							
	(a) Credit							
	(b) Debit							
2.	Broad Sheet Postings							
	(a) Credit							
	(b) Debit							
3.	Issue of Reconciliation Certificate.							
	(a) Credit							
	(b) Debit							
4.	Interest Calculations							
5.	Issue of Account Slip							

Note : Separate Progress Reports in respect of G. P. F. and C. P. F. to be sent in this format.

Superintending Engineer/
 System/Circle.

(True copy)

PART—IV

Technical

Chairman's Memo. No. IEMC/DE 1/P.C.C./255/83 (Technical Branch) Dated 1—11—1983

Sub : Electricity—Restriction & Control—Optimisation of total generating capacity available with industries—Banking of energy by the industries with the Board—Instructions—Issued.

Ref : B.P.Ms. (FB) No. 209 (Techl. Br.) dated 24—10—1983.

In the B.P. cited H.T. consumers with a total captive generating capacity of 500 KVA and more have been permitted to bank the energy generated by them with the Tamil Nadu Elec. Board during the period October to June and to withdraw the same during periods of power cut. The following instructions are issued in the matter:—

All H.T. consumers who opt for the above banking should be provided with standard energy meters of suitable capacity, tested and sealed by Meter and Relay Testing branch of the system to assess the energy generated by the captive sets. In the case of non-continuous process industries, two part tariff time of day meters should be installed for recording the total energy generated and energy generated during the peak load.

The above meters shall be procured, tested and installed at the consumer's installations and the cost of the same shall be borne by the consumer. The meters shall be tested by the M.R.T. periodically once in a year for their accuracy. The entire metering arrangement shall be sealed properly to avoid tampering with the meter.

Monthly meter readings of the units totally generated by the consumers and that generated during the peak periods shall be noted separately in the H.T. meter card provided in the consumer's installation simultaneously with monthly departmental readings and a copy of the above readings sent to Superintending Engineer, Industrial Energy Management Cell, Madras on or before 5th of each month.

The Superintending Engineer/Industrial Energy Management Cell shall maintain a separate register for the H.T. consumers who opt for banking and maintain the account of units generated by their captive sets and the units allotted to them.

The Banking arrangement shall be made effective from 1—11—83. Specific sanction for Banking arrangement will be issued by the Chairman based on the application from the consumer together with the field Superintending Engineer's remarks after inspection as to feasibility of metering arrangements and the nature of the industry. The Regional Chief Engineers/Superintending Engineers of Operation & Maintenance systems are requested to make necessary arrangements for implementing the above orders. The requirement of energy meters may be assessed and the indent sent to the Chief Engineer/Materials Management immediately.

B. Vijayaraghavan,
Chairman.

Memo. No. 950/Adm. Br./S2/83-1, (Administrative Branch) Dated 2-11-1983

Sub : Elec. — Tamil Nadu Elec. Board — Review of security deposit — payment in instalments — instructions — issued.

Ref : G.O. Ms. No. 1797 P.W., dated 6-12-1976

It has been brought to notice that the adequacy or otherwise of the security deposit has been reviewed long after the time fixed in the G.O. Ms. No. 1797 P.W., dt. 6-12-1976 and by reason of such belated review, the consumers are required to pay the additional security deposit claimed without giving them the benefit of spreading over the payment in three months as contemplated in the G. O. This is not correct. The consumers should not be denied the privilege of payment in three instalments as per the G.O. merely on the ground of belated review by the systems.

2. The Superintending Engineers' of Operating Systems should therefore, complete the review of the Security Deposit immediately, if not already done. The additional security deposit will be collected in three monthly instalments.

B. Vijayaraghavan,
Chairman.

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Tamil Nadu Electricity Board — Vigilance Cell — Anti Power Theft Squad — Imprest for Superintending Engineers, Divisional Engineers and Assistant Divisional Engineers, Anti Power Theft Squad — Sanctioned.

Board's Proceedings Ms. (Ch.) No. 424 (Secretariat Branch) Dated the 3rd November 1983.

Iyppasi 17th, Rudhrothkaari,
Thiruvalluvar Aandu, 2014.

Read:

Board's Proceedings Ms. (FB) No. 62 (Secretariat Branch) dated 28-5-1983.

Proceedings :

The Tamil Nadu Electricity Board hereby sanctions an imprest on a uniform pattern to each of the Superintending Engineers, Divisional Engineers and Assistant Divisional Engineers, Anti Power Theft Squad to meet unforeseen contingent in the expenditure in the performance of their duties:—

Superintending Engineers/Anti Power Theft Squad.	: Rs. 500/- (Rupees Five Hundred only)
Divisional Engineers/Anti Power Theft Squad.	: Rs. 300/- (Rupees Three Hundred only)
Assistant Divisional Engineers, Anti Power Theft Squad	: Rs. 300/- (Rupees Three Hundred only)

2. The Tamil Nadu Electricity Board also directs that the Superintending Engineers, Divisional Engineers and Assistant Divisional Engineers, Anti Power Theft Squad will exercise the same powers as are exercised by the other officers of equivalent rank in the Operation and Maintenance Systems of the Board.

3. The expenditure is debitable to Tamil Nadu Electricity Board Funds—Revenue expenses (f) Administration expenses—(vii) other expenses—Office contingencies of the Tamil Nadu Electricity Board Secretariat Branch/Anti Power Theft Squad.

4. The Superintending Engineers/Anti Power Theft Squad, Madras and Salem and the Divisional Engineer/Anti Power Theft Squad/Madras shall open imprest accounts with the Board Office Audit Branch and render accounts to the Chief Internal Audit Officer for recoupment as per rules. The Divisional Engineers and Assistant Divisional Engineers/Anti Power Theft Squad shall open the imprest accounts with the System concerned and get recoupment after rendering necessary account.

5. The Tamil Nadu Electricity Board also directs that the Superintending Engineers, Divisional Engineers and Assistant Divisional Engineers/Anti Power Theft Squad shall surrender the Imprest if any, already held by them to the Superintending Engineers concerned before opening the imprest accounts as per the orders in para 1 above.

6. The orders in paras 1—4 above will take effect from 1—12—1983.

(By Order of the Chairman)

S. Shanmugam,
Secretary.

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Chairman's Circular No. CH/TA/651/SO/GC/83—8, dated 6—11—1983.

Sub: Review of progress in disposal of applications for additional loads and review—
Regarding.

In Circular No. CH/TA/651/SO/GC/83—6 dated 17th September 1983 instructions have been issued that the RCEs. should review every month the HT applications pending with the SEs. and give specific instructions for their quick disposal.

There are complaints from various parts of the State especially from among agriculturists that applications for additional loads have not been disposed of promptly with the result that in many places the agriculturists have themselves installed the additional loads without sanction leading to the levy of penalty and other complications. The RCEs. should launch a drive to review the progress in disposal of applications for additional loads under LT also.

The RCEs. should every month review the pending applications for additional loads under LT. If any abnormal delay is noticed in any of the cases and no satisfactory explanation is forthcoming, action should be taken against the persons responsible.

B. Vijayaraghavan,
Chairman.

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Letter No. SE/RE & S(D)/DE/SS/AE St. Its./31/83 Dated 7th Nov. 1983

From

Thiru L.R. Saptharishi,
Technical Member.

Sub: Conversion of incandescent 1 X 20 watt, 2 X 20 watt fluorescent lamps into 1 X 40 watt fluorescent lamps—phasing of works—Regarding.

Ref: B.P. Ms. No. 28 (Techl.) dated 21—1—1982.

In the above B.P., it has been ordered in principle that all incandescent lamps and 2 feet tube-lights are to be replaced progressively by 1 X 40 watt 4 feet tube-light in a phased manner.

It was also indicated that the above conversion work can be taken up first in Panchayat areas which are not in arrears.

The matter has been further reviewed in view of persisting complaints of non-burning of street lights and the following instructions are issued:

- (i) For purpose of determining whether a Panchayat is in arrears or not, Panchayats which have completely paid their dues upto 30—8—1983 may be deemed as not in arrears.

- (ii) The work of replacement of incandescent lamps and 2 feet tube-lights in the Panchayats defined in para (i) may be taken up on first priority.
- (iii) After completion of this category, the conversion of 2 feet 20 watt tube-lights into 4 feet 40 watt tubelights may be taken up even in areas where Panchayat are in arrears since the conversion is beneficial to the Board in keeping up inventory.
- (iv) After the completion of the above two categories, the replacement of incandescent lights in Panchayats which are in arrears may be taken up.

L. R. Satharishi,
Technical Member.

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Circular Memo. No. 25272-VC7/83-3, (Secretariat Branch) Dated 7th November, 1983

Sub: Detection of theft of energy by the Anti Power Theft Squad Vigilance Cell—Prosecution of cases—Upkeep of records—Instructions—Issued.

Ref: Circular Memorandum No. 16269—VC7/82-1, dated 7—9—1982.

When theft of energy cases are charged in a Court of Law, details of installation of meters security seals, dates of testing of meters, staff who installed the meters etc., are required to be produced. Absence of such vital details results in failure of cases in the Courts. Hence, in the Circular Memorandum cited, instructions were issued about maintenance of certain registers by the field officers. It is now observed that these instructions issued are not being observed properly by the field officers.

2. All Superintending Engineers, Operation & Maintenance Systems are directed to re-iterate the following instructions to the officers of M.R.T. and Distribution:—

- (i) The Assistant Divisional Engineer, M.R.T. in every System Office should maintain a register incorporating the details for testing and issue of meters as in **Annexure**.
- (ii) The Registers are to be maintained in proper shape so that these could also be furnished to the Court of Law as exhibits when called for. These Registers are to be periodically reviewed by the Divisional Engineer/M.R.T. of the System to ensure their proper maintenance.
- (iii) The Assistant Divisional Engineers (Operation & Maintenance) of the Systems should ensure that meter installation and meter change particulars are properly entered in the register as per standing procedure.

B. Vijayaraghavan,
Chairman.

ANNEXURE

Sl. No.	Meter particulars				D.L.T.	Whether tested	Name of the Tester	Signature of the Tester	Type of sealing plier used	Particulars of security seals used			
	Make.	Cap.	S.No.	Dep.No.						1.	2.	3.	4.

Memo. No. SE/EMC/EG/PC/Agl. Supply/D. 1974/83 (Technical Branch) dt. 8—11—83

Sub : Eley. — Thanjavur Eley. System — Supply of power for raising crops in Thanjavur Dist. Extended hours of supply—reg.

Ref : 1. Govt. Lr. No. 79997 Y1/83-1 dt. 24—8—83.
2. Your D.O. Lr. No. SE/TJR/TA/Genl./AE2/F. 26A/D. 1023/83 dt. 22—10—83 addressed to S.E./I.E.M.C.

With reference to the above it is instructed that 14 hours supply (i.e. Eight hours during night plus six hours during day time) be ensured to the Agriculturists in Thanjavur District similar to the selected taluks in Trichy and South Arcot District referred in G.O. cited until further orders.

B. Vijayaraghavan,
Chairman.

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PROVISION for Price variation Clause (PVC) in all Contracts and Specifications—Amendment

B.P. Ms. (Ch) No. 232

(Technical Branch)

Dated 9—11—83

Iyppasi 23, Rudhrothkaari,
Thiruvalluvar Aandu, 2014

Read :

1. B.P. Ms. No. 457 (Tech.) dated 20—8—82
2. B.P. Ms. (FB) No. 186, (Tech.) dated 23—9—83
3. U.O. No. SEPC(H)/EE2/AEE4/F.SR/736 dated 11—10—83

Proceedings :

In partial modification to the B.P. Ms. No. 457 (Tech.) dated 20—8—82 and in line with the B.P. Ms (FB) No. 186 (Tech.) dated 23—9—83 the Tamil Nadu Electricity Board approves the following amendment to B.P. Ms. No. 457 (Tech.) dated 20—8—82.

1. The seven regional committees constituted in the B.P. for fixing the Tamil Nadu Electricity Board Schedule of rates are dissolved.
2. Para 2 & 3 of Annexure to the B.P. is deleted.
3. The word Tamil Nadu Electricity Board Schedule of rates wherever occurring in the price variation clause formulae given in para 1.1, 1.2 & 1.3 of annexure to the B.P. is deleted and the word "P.W.D.—Schedule of rates", is substituted.

(By Order of the Chairman)

L. R. Sappharishi,
Technical Member.

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Memorandum No. 90/Adm. Br./T1/83-4 (Administrative Branch) dated 10—11—1983

Sub : Electricity—Billing procedure for power-cut period—Reg.

Ref : 1. B.P. Ms. No. 3 (Acctts.) dt. 21—9—1983
2. B.P. Ms. (CH) No. 14 (Accounts Branch) dt. 24—10—1983

The amendments to Clause 22 of the Terms and Conditions of Supply issued in the B.Ps. cited are hereby cancelled. The billing procedure for power-cut period adopted prior to the amendments should be continued and the bills already rendered should be revised on the basis of the actual recorded demand in the month without reference to the demand quota given.

2. The bills already rendered should be revised and refund, if any, made by adjustment in future bills.

B. Vijayaraghavan,
Chairman.

Chairman's Circular No. CH/TA/2427/83-1 dated 13—11—1983

Sub : Dewatering in the construction works—Provision in the tender document—
Regarding.

In certain civil works contracts, it is noticed that payment for dewatering is based on the energy consumed (i.e.) on Kilowatt hour basis. There is every likelihood of this arrangement being abused in various ways. In future contracts, this arrangement should not be provided for. Instead, provision should be made for payment of hire charges only for the pumps and for supply of power free of cost by the Board.

2. All the Chief Engineers and Superintending Engineers will take steps accordingly while formulating the tender specifications for all works involving dewatering in future.

B Vijayaraghavan,
Chairman.

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Memo No. EG/A6/PC/General/326/83 (Technical Branch) Dated 14—11—83

Sub : Electricity—R & C—Fixation of demand quota for H.T. consumers connected to rural feeders—Instruction issued—reg.

Ref : G.O. Ms. No. 2583/PW dt. 31—12—82

In the G.O. cited, it has been mentioned (in para 3) that H.T. and L.T. consumers connected to rural feeders will not be subject to cut but, will be subject to grouping restrictions enforced from time to time. The H.T. consumers will be given an energy quota equal to the average of any three consecutive months advantageous to the consumers between the period 1—10—81 to 30—9—82. The H.T. consumers will not be subject any demand cut. In view of the above while fixing the power quota for H.T. consumers connected to rural feeders the demand quota shall be the frozen base demand and energy quota, the frozen base energy.

B. Vijayaraghavan,
Chairman.

Procurement of certain materials/equipments by limited Tender system for the use in substation and Lines—Treating as open Tender as in D.G.S & D—Review of the list of the registered firms by the Committee—approval orders Issued.

B. P. Ms. (FB) No. 234

(Technical Branch)

Dated the 15—11—1983

Iyppasi 29, Rudhrothkaari,
Thiruvalluvar Aandu, 2014.

Read :

1. B.P. Ms. No. 433, Technical, dated 12—10—81.
2. B.P. Ms. No. 54, Technical, dated 12—2—82.

Proceedings :

Orders had been issued in Board's Proceedings B.P. Ms. No. 433, Technical, dated 12—10—81 and B.P. Ms. No. 54, Technical dated 12—2—82 for constituting a Committee with the following members to review the list of registered firms in the month of July every year :—

Technical Member	—	Chairman
Chief Engineer/Transmission	—	Member
Chief Engineer/Thermal	—	Member
Chief Engineer/Materials Management	—	Convenor

In partial modification of the orders issued in the Board's Proceedings referred to the above, the Tamil Nadu Electricity Board hereby directs that the list of registered firms shall be reviewed in the month of July every year by a Committee comprising of the following members, in view of the change in designation of the members of the review committee :

Technical Member	—	Chairman
Chief Engineer/Hydro & Transmission	—	Member
Chief Engineer/Ennore Thermal Power Station & Basin Bridge Power House	—	Member
Chief Engineer/Materials Management	—	Convenor

The orders will take effect from the date of these proceedings.

(By Order of the Board)

M.P. Anthiah,
Chief Engineer/Materials Management.

Sub : ELECTRICITY—M. R. T. seals in H. T. and L. T. services—
Introduction of numbered seals and utilisation of sealing Pliers—
Certain instruction—Issued.

Ref : Vigilance Cell Circular Memo. No. 6661-VC7/78-65,
dated 16—5—1983.

The Anti Power Theft Squad during the inspection has detected many cases where security seals in meters are either tampered with or bogus seals put in and theft of energy perpetuated. This results in heavy loss of revenue to Tamil Nadu Electricity Board and it is quite essential to track down such cases which are suspected to be widely prevalent in the State of Tamil Nadu. It was therefore decided to introduce numbered seals and instructions were issued in the Circular Memo. cited.

2. Further to the instructions issued in the Circular Memorandum cited, the following detailed instructions are issued :—

- (i) Different sealing pliers with special marking to identify the M.R.T. "Metering" and M.R.T. "Laboratory" will be procured by the Superintending Engineer (Operation and Maintenance) in order to identify as to where the meter and other equipments were sealed.
- (ii) The Assistant Engineer/Junior Engineer who conducts the tests on H.T. meters and metering sets will operate the sealing pliers with M.R.T. "Metering" marking.
- (iii) The testers, who generally conduct tests on 3 phase and single phase new and repaired meters at laboratory for sealing the meter covers, will operate the other sealing plier with M.R.T. "Laboratory" marking.
- (iv) There shall be a minimum of two sealing pliers in field offices, one to be operated by the Assistant Engineer/Junior Engineer with the specific markings and other to be operated by Foreman/Line-Inspector at the time of effecting supply to L.T. domestic services and other lighting services.
- (v) A Register should be opened at the Section Officer level (to be kept under his safe custody). Wherever the Foreman/Line-Inspector or any other staff takes out the sealing plier, they should sign in the register in acknowledgement of the receipt of the sealing plier and record therein everyday as to the details of services and locations where seals were affixed by the staff concerned, so as to fix the responsibility, if any omission or lapse is noticed at a later date. The Section Officer will be personally held responsible for the safety of the Register.
- (vi) The Assistant Engineer/Junior Engineer alone shall handle the sealing plier of the Section Officer and it should not be handed over to any other staff or officers.
- (vii) The number of sealing pliers required for Operation & Maintenance Staff, shall be restricted to two only as indicated above.
- (viii) In respect of M. R. T., the following minimum requirement of sealing pliers will be allowed :—
 - (a) Madras Electricity System/North & South Systems :
 - (i) M.R.T./Metering ... 4 Nos.
 - (ii) M.R.T./Laboratory ... 2 Nos.
 - (b) System other than Madras Electricity System/North and South :
 - (i) M.R.T./Metering ... 2 Nos.
 - (ii) M.R.T./Laboratory ... 2 Nos.

- (ix) The letters on the sealing pliers shall be hand carved so that each pliers will have a distinct characteristic. The letters for hand carving for various sealing pliers proposed to be used by the section shall be as follows:—

I. H.T. METERING

Side (1)	Side (2)
SYSTEM	H.T.
M.R.T.	M.R.T.
H.T.	SYSTEM

II. M.R.T. LABORATORY

Side (1)	Side (2)
SYSTEM	LABORATORY
M.R.T.	M.R.T.
LABORATORY	SYSTEM

III. OPERATION & MAINTENANCE/J.E.

SYSTEM	O & M
DIVISION	SECTION
S.O.	SYSTEM

IV. OPERATION & MAINTENANCE L.I.

SYSTEM	L.I.
DIVISION	SECTION
S.O.	SYSTEM

- (x) The code alphabets for the numbered lead seals as detailed in the Annexure shall be adopted so as to easily distinguish the seals between one system and another.
- (xi) At the time of effecting the service, the seal numbers on the meter cover and the seal numbers on cut outs and meter terminals should be recorded in the test report (in triplicate) by the Section Officer and the dated signature of the consumer or his authorised representative obtained against these entries in addition to the signature of the consumer being obtained in the test report now.

3. The above instructions may be brought to the notice of all field officers for strict adherence.

B. Vijayaraghavan,
Chairman.

ANNEXURE

Enclosure to Circular Memo No. 6661-VCT/78-82 (Secretariat Branch) dt. 18-11-83

S. No.	Name of the System	Code alphabets
1.	Chingleput	... CPT
2.	Dharmapuri	... DRMP
3.	M.E.S. (North)	... MSN
4.	M.E.S (South)	... MSS
5.	Thiruvannamalai	... TRL
6.	Vellore	... VLR
7.	Madurai (North)	... MAN
8.	Madurai (South)	... MAS
9.	Tirunelveli (East)	... TVLE
10.	Tirunelveli (West)	... TVLW
11.	Ramnad (East)	... RNDE
12.	Ramnad (West)	... RNDW
13.	Kanyakumari (Nagercoil)	... NGC
14.	Pykara (North) (Coimbatore)	... CBTN
15.	Pykara (South)	... CBTS
16.	Periyar (Erode)	... ERD
17.	Mettur (East) (Salem)	... SLM
18.	Mettur (West)	... MTT
19.	Udumalpet	... UPT
20.	South Arcot (North) (Villupuram)	... VLUN
21.	South Arcot (South)	... VLUS
22.	Trichy (North)	... TRN
23.	Trichy (South)	... TRS
24.	Thanjavur	... TNJ
25.	Pudukottai	... PDK

(True copy)

Memo. No. 1407/X/DFC/S/SVII/83, (Accounts Branch) Dated : 20—11—1983.

Sub : Stores — Inspection — further instructions — issued.

- Ref* : 1. Government of Madras (Finance Department) Memorandum No. 83226/Accounts/55—1, dt. 27—10—1955.
2. Endt. No. 5AO/7616/4/JSA-55, dt. 11—4—1956 on the Government Memo. No. 520 E/56-2, dt. 27—3—1956.
3. Chairman's Circular No. 47/63, dt. 4—10—1963 and C.E.E.'s Memo. dated, 13—11—1963.
4. Chief Engineer/M. M. Memo. No. DFC/S/X/SVI/JSA-I/F 67/No. 34, dt. 16—4—1979.
5. B.P. Ms. No. 1 (Accounts) dt. 2—1—1981.
6. Board's Memo. No. (Accounts Branch) X/Rev./Gen. II/Inspection/83-1 dt. 6—7—1983.

Eventhough several instructions have been issued from time to time, and eventhough there are Specific Manual provisions regarding Surprise Inspection of Stores, it is seen that these instructions are not strictly followed by many Systems/Circles.

Under Para 95 of the Tamil Nadu Electricity Board Manual Volume - I, the Superintending Engineers of the Systems Circles, Divisional Engineers, Assistant Divisional Engineers and Accounts Officers are required to inspect the Central Stores and Sub-stores periodically to check the numerical accounts, bin cards etc., and see that they are properly written up. They should further see the stock of materials, Spares and Tools and Plants and ensure that they are properly maintained and there is no surplus or deficiency of the items.

With reference to Article 143 of the Madras Financial Code Volume - I, the Government of Madras issued instructions in the Memorandum first cited, for surprise check of stocks and stores by the Superior Officers at least once a year so as to ensure that the stores are properly maintained and accounted for.

In the Chairman's circular third cited and subsequent instructions thereon, committees were required to be formulated at the System-level to check frequently by surprise, items like cement, steel etc., to maintain effective control over the drawal and usage of these items.

Further instructions were issued in the Memo. cited at (4) to reiterate the spirit of the previous instructions on surprise checks and to have the desired effect of these inspections. It was specifically indicated in the Memo. that the inspections should cover :

- (i) Items in large stock instead of easily countable items.
- (ii) Items in scarcity and which are costly.
- (iii) items like cement and steel.
- (iv) items of high value which find easy market outside.
- (v) items which are subject to quick deterioration in storage.

The Tamil Nadu Electricity Board issued further instructions in the B.P. cited at (5), so as to secure optimum results from the inspections and to ensure suitable periodicity of the checks. In Para (iii) (a) of the B.P. Ms. No 1 (Accounts) dated 2—1—1981, the Accounts Officers/Expenditure or Bills as the case may be and the Assistant Accounts Officers in charge of Pricing Sections of the Systems were required to conduct, once in three months, surprise inspections of stores by drawing up quarterly programmes, with the approval of the Superintending Engineers.

The inspecting officers should report to their superiors, the various salient points noticed during their inspections and also any matters involving irregularity or malpractice.

However, it is seen that the periodical and surprise inspection reports are not received regularly in the Headquarters, which implies that the importance of this function is not fully realised by the concerned officers. The monthly returns due to be sent to Headquarters (Financial Controller/Purchase) with reference to Memo. DFC/S/X/SVI/JSA 1/F67/No. 34, dated, 16—4—1979 are not also sent to Headquarters promptly.

With a view to impress upon the concerned officers, the necessity of the periodical and surprise inspections, the following further instructions are issued.

The Superintending Engineers of the Systems/Circles should issue instructions to the Accounts Officers/Expenditure and Bills and Assistant Accounts Officers in-charge of Pricing Sections to carry out periodical inspections of all stores once in a quarter, maintaining an element of surprise in them. In addition, the Superintending Engineers, Divisional Engineers/Executive Engineers and Assistant Divisional Engineers and Assistant Executive Engineers should also inspect the stores so as to cover all the stores under their control at least once in a year.

During inspections the officers should check the stock of various stores materials, spares, Scrap Tools and Plants so as to ensure proper maintenance and accounting of these items. The inspecting officers should furnish inspection reports, immediately after each inspection, bringing out defects in maintenance, irregularities in accounting or any other malpractice noticed. Copies of such inspection reports should be invariably marked to Headquarters for review. Any serious malpractice or irregularity should be reported to the Headquarters then and there.

Special attention should be paid in the verification of scrap items. Aluminium, Copper and Iron and Steel Scrap items should be checked during surprise inspections to see whether these items are properly weighed and accounted for at the time of taking to stock. The inspecting officers should make it a point to verify at least one or two such items during each surprise inspection.

Receipt of this Memo. may please be acknowledged and action initiated in this regard may arranged to be reported early.

M. P. Anthiah,
Chief Engineer/Materials Management.

Chairman's Circular No. CH/TA/144/83—3, dated 20—11—1983.

Sub: Repairing of failed chokes of 20 W and 40 W tube lights—Regarding.

Ref: C. No. CH/TA/144/83—1, dated 19—6—83.

In the Circular under reference it was ordered that the failed chokes should be arranged to be repaired or rewound locally instead of auctioning the same. It has now been stated by some of the S.Es. that the cost of repairing is almost equal to the cost of new chokes and this will not be worthwhile particularly since no performance guarantee will be available for the rewound chokes.

2. In the above circumstances, it is now ordered that the failed chokes need not be repaired. However, wherever possible in case of open circuit at the winding end or terminal block it can be repaired as is being done at Coimbatore Electricity System.

3. It is also considered worthwhile to carry out long term monitoring by calling for statistics (a) Make of chokes that have failed within one year (b) Number of years the particular choke have served before failure. The date of issue will have to be painted on the choke before issue. Two sections per system can be chosen for this study. The S.Es. will take suitable action in this regard and send a periodical monthly return to CE/Materials Management in this regard.

4. CE/Materials Management will arrange to keep a record of the particulars and watch for the performance of the new chokes.

B. Vijayaraghavan,
Chairman.

• • •

Lower Mettur Hydro Electric Project—Specn. C. 1279—Civil Works for Barrages I to IV—Awarded to M/s. The Hindustan Construction Co., Ltd. Award of additional work of Bridge over Power House Intake Portion under the same contract—Instructions—Issued.

B. P. Ms. (EB.) No. 242

(Technical Branch)

Dated : 21—11—1983.

Karthigai 5, Rudhrothkaari,
Thiruvalluvar Aandu, 2014.

Proceedings :

In future tenders for a Civil Work should be called for only after detailed estimates are prepared and got sanctioned by the Competent Authority.

(By Order of the Board)

L. R. Saptharishi,
Technical Member.

• • •

Chairman's Lr. No. SE/RE & I (D) DE/SE/Al Dec./11/83. (Technical Branch) dt. 21—11—83

Sub: T.N.C.S. Ltd.—3 phase power supply to the Edible oil tanks at Manamadurai in Ramnad District—Special priority for effecting supply—accorded.

The Managing Director, Tamil Nadu Civil Supplies Corporation Limited, has requested special priority for extension of supply to the 7.5 H.P. pumpset installed at Manamadurai in Ramnad District by M/s. Tamil Nadu Civil Supplies Corporation Limited, for pumping Edible oil.

Special priority is hereby accorded for extension of supply to the 7.5 H.P. pumpset installed by M/s. Tamil Nadu Civil Supplies Corporation Limited at Manamadurai, Ramnad District.

Extension of supply to all other similar installations of M/s. Tamil Nadu Civil Supplies Corporation Limited, may be effected under special priority in future.

B. Vijayaraghavan,
Chairman.

Endt. No. SE/IEMC/EG/A6/PC Genl/D 327 /83 dt. 22—11—1983

Ref: Copy of G.O. Ms. No. 2568 P.W.D. dt. 17—11—83

Copy submitted to Ch., T.M., A.M., Secy. & S.Es. etc.

V. M. Venkateswamy,
SE/IEMC.

Copy of G.O. Ms. No. 2568 Public Works Department Dated 17th November 1983
Karthigai 1, Ruthrothkaari, Thiruvalluvar Aandu 2014.

ELECTRICITY—Restriction and Control—Tamil Nadu Restriction on Consumption of Electricity Order, 1976—Amendments—Issued

Read again :—

1. G.O. Ms. No. 1111, Public Works dated 24—7—76
2. G.O. Ms. No. 2583, Public Works dated 31—12—82
3. G.O. Ms. No. 32, Public Works dated 6—1—83
4. G.O. Ms. No. 76, Public Works dated 13—1—83
5. G.O. Ms. No. 141, Public Works dated 21—1—83
6. G.O. Ms. No. 248, Public Works dated 7—2—83
7. G.O. Ms. No. 266, Public Works dated 9—2—83
8. G.O. Ms. No. 450, Public Works dated 10—3—83
9. G.O. Ms. No. 745, Public Works dated 2—4—83
10. G.O. Ms. No. 926, Public Works dated 29—4—83
11. G.O. Ms. No. 986, Public Works dated 10—5—83
12. G.O. Ms. No. 1040, Public Works dated 17—5—83
13. G.O. Ms. No. 1120, Public Works dated 27—5—83
14. G.O. Ms. No. 1128, Public Works dated 28—5—83
15. G.O. Ms. No. 1444, Public Works dated 6—7—83
16. G.O. Ms. No. 1562, Public Works dated 25—7—83
17. G.O. Ms. No. 1627, Public Works dated 29—7—83
18. G.O. Ms. No. 1681, Public Works dated 5—8—83
19. G.O. Ms. No. 1790, Public Works dated 22—8—83
20. G.O. Ms. No. 1807, Public Works dated 23—8—83
21. G.O. Ms. No. 2000, Public Works dated 14—9—83
22. G.O. Ms. No. 2073, Public Works dated 24—9—83

Read also :—

From the Chairman, Tamil Nadu Electricity Board letter No. EG/A6/PC/GI/322/83 dt. 8—11—83

Order :

The following notification shall be published in an extraordinary issue of Tamil Nadu Government Gazette, dated 17—11—83.

Notification

In exercise of the powers conferred by Section 3 of the Tamil Nadu Essential Articles Control and Requisitioning Act, 1949 (Tamil Nadu Act XXIX of 1949) the Government of Tamil Nadu hereby makes the following amendments to the Tamil Nadu Restriction on consumption of Electricity Order 1976.

The amendments shall come into force with immediate effect.

1. The words "and Railway Traction" shall be added at the end of item (ii) under clause 4 of G.O. Ms. No. 2583 Public Works dated 31—12—82.

2. Item 15 'Railway Traction' in Annexure II of the G. O. Ms. No. 2583 Public Works dated 31—12—82 shall be deleted and the existing items 16, 17, 18, 19, 20, 21, 22 and 23 of Annexure II of the G.O. Ms. No 2583 Public Works dated 31—12—82 as amended in G. O. Ms. No. 266 dated 9—2—83 shall be renumbered as items 15, 16, 17, 18, 19, 20, 21 and 22 respectively.

(By Order of the Governor)

K. Madhavasarma,
Commissioner & Secretary
to Government.

(True Copy)

ELECTRICITY—Payment of security deposit by the L. T. consumers—Amendment to Clause 3 (b) of the Terms and Conditions of Supply—Orders—Issued.

B. P. Ms. (FB) No. 7

(Accounts Branch)

Dated 24th November, 1983.

Karthigai 8 Ruthrothkaari,
Thiruvalluvar Aandu 2014.

Read :

1.	B.P. Ms.	No. 780,	dated	21—6—1977
2.	B.P. Ms.	No. 420, (Techl.)	dated	1—4—1978
3.	B.P. Ms.	No. 1104, (Techl.)	dated	15—7—1978
4.	B.P. Ms.	No. 128, (Adm.)	dated	25—1—1979
5.	B.P. Ms.	No. 501, (Adm.)	dated	19—3—1979
6.	B.P. Ms.	No. 903, (Adm.)	dated	25—5—1979
7.	B.P. Ms.	No. 142, (Adm.)	dated	9—11—1979
8.	B.P. Ms.	No. 172, (Adm.)	dated	13—12—1979
9.	B.P. Ms.	No. 132, (Techl.)	dated	13—12—1979
10.	B.P. Ms.	No. 206, (Adm.)	dated	27—12—1979
11.	B.P. Ms.	No. 407, (Adm.)	dated	16—6—1981
12.	B.P. Ms.	No. 601, (Adm.)	dated	21—10—1982
13.	B.P. Ms.	No. 377, (Adm.)	dated	14—6—1982
14.	B.P. Ms.	No. 379, (Adm.)	dated	15—6—1982
15.	B.P. Ms.	No. 405, (Sectt.)	dated	3—8—1982
16.	B.P. Ms.	No. 2, (Adm.)	dated	19—1—1983
17.	B.P. Ms. (CH.)	No. 86, (Adm.)	dated	26—2—1983
18.	B.P. Ms. (CH.)	No. 224, (Adm.)	dated	5—4—1983
19.	B.P. Ms. (CH.)	No. 235, (Adm.)	dated	7—4—1983
20.	B.P. Ms. (CH.)	No. 254, (Adm.)	dated	9—4—1983
21.	B.P. Ms. (FB.)	No. 81, (Sectt.)	dated	11—7—1983
22.	B.P. Ms. (FB.)	No. 183, (Techl.)	dated	22—9—1983

Proceedings :

In exercise of the powers conferred by Section 49 of the Electricity (Supply) Act, 1948 (Central Act LIV of 1948), the Tamil Nadu Electricity Board hereby makes the following amendments to the Terms and Conditions of Supply of Electrical Energy issued in B.P. Ms. No. 780, dated 21—6—77 and published in the Supplemental to Part—VI Section 3 (b) of the Tamil Nadu Government Gazette dated the 3rd August, 1977.

Amendment

The last sentence appearing in Sub-para to Clause 3 (b) of Terms and Conditions of Supply viz. "The occupant shall also pay a higher deposit as may be required by the Board" shall be deleted.

(By Order of the Board)

Arjunan Gnanolivu,
Accounts Member.



Memo. No. SE/P/TTPS/TA/F. 101/6/1/83 dated 28—11—1983

Sub: Payments against bills of suppliers—Certificate of delivery schedule—Reg.

Some Suppliers have represented that large outstandings of their bills are pending payment by the Electricity Board. On a review of their bills pending payment in this office it is not clear whether the equipments covered by the bills are due for delivery as per the Purchase Order terms or not. If payments are released for materials for which allocation of budget provision has not been made and are not due for delivery, such payments would seriously upset the budget programme resulting in depletion of funds required for other works included in the budget. The Superintending Engineers are therefore requested in future to furnish a certificate on the bills submitted by all suppliers that the equipments covered by the bills are against scheduled deliveries as per Purchase order terms for which approved Budget provisions exist.

2. For emergency supply of equipments/spares accepted ahead of the delivery schedule, specific allotment of funds to be provided for in the revised budget estimate should be got approved by the Chairman prior to passing of such bills.

B. Vijayaraghavan,
Chairman.

Chairman's Memo. No. SE/IEMC/EPB/Banking/D/10/83 (Technical Branch) date 30—11—83

Sub : Electricity—Generation from Captive Generating sets—Scheme for banking with T.N.E.B.

Ref : B.P. Ms. (FB) No. 209 (Tech. Br.) dt. 24—10—83

In the B.P. cited, Tamil Nadu Electricity Board has approved the scheme for banking of energy with the Board, by the H.T. consumers with captive generating capacity of 500 KVA and above.

Representations have been received from industries for granting proportionate demand so as to enable them to utilise the energy banked, at the time of withdrawal.

This aspect has been considered in detail. Eventhough there is no question of "banking" of demand as such, the consumer should be enabled to absorb the banked energy returnable to him which he may not be able to do whenever a demand cut is imposed on him, unless corresponding additional demand is given.

In view of this, additional M.D. may be given for utilising the banked energy, as indicated below :—

(i) The consumer should indicate the total units proposed to be drawn in a day. The additional M.D. to be granted will be equal to

$$\frac{\text{Units to be withdrawn in a day}}{0.8 \times \text{Number of working hours} \times 0.85} \quad \text{KVA}$$

The number of working hours will be 8 hours for single shift industry and 24 hours for a three shift industry.

A uniform load factor of 0.8 and power factor of 0.85 are allowed.

(ii) Under no circumstances the total M.D. including this additional M.D., should exceed the permitted demand.

(iii) The question of granting additional M.D., under this will be considered in respect of those consumers, who specifically request for the same during each banking period.

B. Vijayaraghavan,
Chairman.

•••

Letter No. 117/Adm. Br./S1/83-5 (Administrative Branch) Date 30—11—83

From

Thiru Arjunan Gnanaolivu,
Accounts Member.

Sub : Elec. — Backward area concessions — clarification.

The Government while approving the revision of rates for supply in G.O. Ms. No. 861, PW., dt. 30—4—82 has ordered that the new industrial concessions mentioned under Clause 1 (a) of H.T. Tariff-I shall not apply from the year the industry starts earning profit. A point has been raised whether 15% reduction in tariff rate allowed to new industries located in industrially under-developed area for a period of 5 years should also be withdrawn on the ground that the unit starts earning profit.

2. The Clause providing for withdrawal of the concession from the year the unit starts earning profit has been incorporated under Clause 1(a) of H.T. Tariff—I. As such, the other concessions (viz.) backward area concession, night shift concession etc. provided under Sub-clause 1(b) to 1(d) under H.T. Tariff—I cannot be denied to the new industrial H.T. consumer on the ground that they have started earning profit, provided, the other conditions are satisfied.

Arjunan Gnanaolivu,
Accounts Member.

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