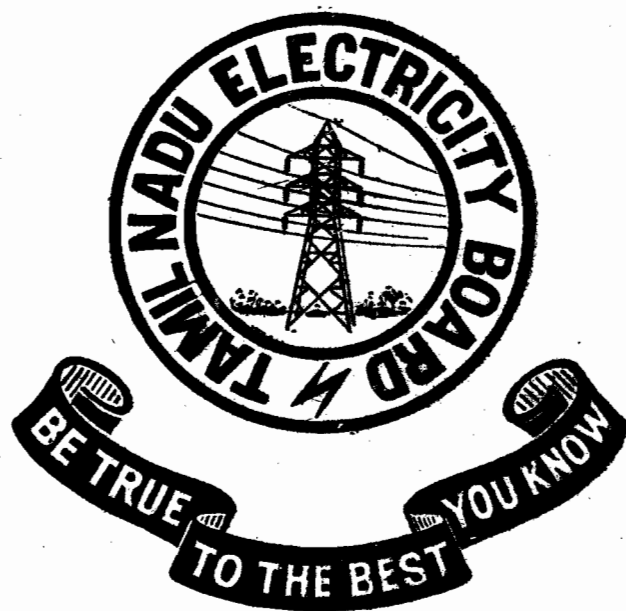


TAMIL NADU ELECTRICITY BOARD GAZETTE

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No. 3



STEP-UP TRANSFORMERS

Who does his task from day to day
And meets whatever comes his way,
Believing God has willed it so,
Has found real greatness here below.

Who guards his post, no matter where,
Believing God must need him there,
Although but lowly toil it be,
Has risen to nobility.

For great and low there's but one test:
'Tis that each man shall do his best.
Who works with all the strength he can
Shall never die in debt to man.

—Edgar A. Guest.

Does thou love life? Then do not squander time, for that's the
stuff life is made of.

—Benjamin Franklin.

The mind is nourished by darkness and silence.

—Pliny the Younger.

I love him who willeth the creation of something beyond himself,
and then perisheth.

—Zarathustra in Nietzsche's
"Thus Spake Zarathustra".

Though on the sign it is written
'Don't pluck these blossoms'—
It is useless against the wind
Which cannot read.

(—Japanese poem);

A big cat saw a little cat chasing its tail and asked, "why are you
chasing your tail so?" Said the kitten, "I have learned that the best
thing for a cat is happiness, and that happiness is in my tail. Therefore,
I am chasing it; and when I catch it, I shall have happiness".

Said the old cat, "my son, I, too, have paid attention to the
problems of the universe. I, too, have judged that happiness is in my
tail. But, I have noticed that whenever I chase after it, it keeps running
away from me, and when I go about my business, it just seems to come
after me wherever I go."

—C. L. James quoted in
"Your Erroneous Zores"
by Dr. Wayne Dyer.

In the Upanishads the Godhead is given the name *Satchitananda*—a
combination of three concepts: *Sat* (absolute being), *Chit* (absolute
awareness) and *Ananda* (absolute joy).

*nityotsavam bhavathyesaam
nityashree nityamangalam
yesaam hrdisto bhagawan
mangalaayathano Harih.*

(Life is a perpetual festival, a perpetual prosperity and a perpetual
auspiciousness to all those in whose heart is fully established the blessed
Hari (the Indwelling Self of all), who is the very abode of all
auspiciousness).

(—From the Paandava Gita).

From the Chairman's desk:

Other countries have other pastimes. The national pastime of India is baiting the bureaucrat.

Bureaucrat-fighting and bull-fighting differ in some minor details though both are blood-sports for the entertainment of the rabble. Bureaucrat-fighting is quite safe for the toreador. Unlike the bull, the bureaucrat shall not fight back. He has no right of selfdefence. He shall not even protest too much. That will be against the rules of the game. He has to scrupulously observe his conduct regulations and suffer in silence. But his opponent is free to cut and thrust as he chooses.

In my callow days when I fancied myself to be an orator in the making, I had my Carnegie to teach me the tricks of the trade. Carnegie had a plan, somewhat contrived, to rescue the speaker who, in the middle of his declamation, suddenly finds himself drained of ideas. Take a word or a phrase from the end of the previous sentence you had uttered and frame the next sentence around it. Repeat this till you get enough time to re-collect your thoughts and get back on to your original trail. I tried this once or twice, and found to my dismay that my derailment was total and complete. I have, therefore, a better plan to offer. If you get stuck in the middle of your speech, never mind the subject or the occasion, launch yourself into a tirade against the bureaucrats. All that frothing at the mouth should go down with any audience. And, with a little bit of luck, you are even likely to be quoted in the next day's newspapers.

One of the great advantages in having a bureaucracy is that it offers a credible excuse for the failures of everybody else. This is a very convenient arrangement because the bureaucrat cannot take the liberty of explaining within the earshot of the public.

But, what sort of an animal is this bureaucrat? Descriptions differ. Is he just any government official? Yes, according to the standard meaning of the word. The Shorter Oxford English Dictionary defines bureaucracy as 'government officials collectively'. But many do not accept this simplistic definition. Is the bureaucrat someone who is not a technocrat? That is not of great help since this other animal also has not been identified beyond all reasonable doubt. What is more, there are kinds of bureaucrats who claim, after a fashion, to be technocrats themselves in their specialised fields. And there are technocrats who are no different from bureaucrats in the manner of their work. Is the bureaucrat always a member of the Indian Administrative Service? That seems to be an enormous misconception, popular nonetheless. The truth of the matter is that while the word 'bureaucrat' actually means nothing more and nothing less than a 'government official', the expression, by its indiscriminate usage, has become a term of abuse. And so it is that while your government official is a humble, humdrum functionary, your bureaucrat is boorish, bumptious, arrogant, egotistic, mulish, pig-headed, ham-handed, rule-ridden, unimaginative, corrupt, incapable of seeing beyond his nose, unwilling to see beyond his note. He is the Abominable 'No'-man. He is the sneering, jeering, leering Mephistopheles with whom a gullible Public have made a pact. It is said there is even a Chinese prayer "to be delivered from flood, fire, famine and bureaucrats".

In India, the bureaucrat can be made to look even more ridiculous than he is by calling him a *pukka* bureaucrat. The *pukka* variety is the brown sahib, a remnant of the colonial regime whose perceptions and motivations are as obsolete as the East India Company.

(vi)

The present-day anthropologists divide humanity into two sub-species : bureaucrats and gentlemen. (Women will please take their seats in the appropriate enclosure.)

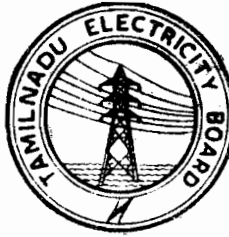
The good bureaucrat can, however, derive some comfort from the thought that he is not the only one to suffer this devaluation through debased usage. The politician, for instance, fares no better. The term 'politician' is perfectly honourable and respectable. But, in popular parlance, the term has acquired pejorative connotations. Lloyd George, himself a politician of no mean repute, put it mildly when he said : "a politician is a person with whose politics you don't agree; if you agree with him, he is a statesman."

The detractor of the bureaucracy forgets one thing. And so does the vulgar crowd who applauds him. You cannot, with any justification, expect to find in the bureaucracy virtues or values that are not found elsewhere in society. The bureaucrat comes from the same stock and he functions in the same cultural environment as does the lawyer, the doctor, the teacher, the merchant, the industrialist, the businessman, the politician. If there are some bureaucrats who are incompetent or corrupt, there is an equal number who are incompetent or corrupt or worse in every other field of activity. If there are variations in content or extent, that is only because there are variations in opportunity and not because the men are any better anywhere else. To understand is not necessarily to forgive, but it is necessary to understand. The point is why single out the bureaucracy as a class for a whole-sale denigration? Single out the individual, whichever class or group he belongs to, who is incompetent or worthless or dishonest after giving him an equal chance to defend himself, and, then, if he deserves it hold him up to public ridicule or condemnation, or hang him from the nearest lamp-post. But, do not run down a whole class, because no class is different. Is anyone listening?



(B. Vijayaraghavan)

B. VIJAYARAGHAVAN, I.A.S.
CHAIRMAN
TAMIL NADU ELECTRICITY BOARD



Phone : 848700

Nadippisai Pulavar K.R. Ramasamy Maaligai,
Electricity Avenue,
Anna Salai,
Madras-600 002.

D. O. Letter No. CH/TA/821/86—1

dated 31—3—1986.

Dear Thiru Raman Kutty/Samuel,

I offer my warmest felicitations to all the employees of the Tuticorin and Ennore Thermal Power Stations for the consistently high performance of these stations in the recent years in spite of heavy odds.

Information has been received from the Government of India that the Tuticorin Thermal Power Station and the Ennore Thermal Power Station have won the Meritorious Productivity Awards instituted by Government of India for the years 1984 and 1985 respectively. The award consists of a cash prize of Rupees Six lakhs for Tuticorin and a cash prize of Rupees Three lakhs sixty thousand for Ennore. The cash prize will be distributed among the employees of the Thermal Station.

Please convey my congratulations to all your employees who have made this possible. May our thermal stations scale new peaks in the coming years!

With regards,

Yours sincerely,

(B. Vijayaraghavan)

Thiru T. Raman Kutty,
CE/ETPS & BBPH, Madras-2.
Thiru T. E. Babington Samuel,
CE/TTPS, Tuticorin,

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News & Notes

PART—I

News & Notes

I: Generation Particulars :

The generation/relief figures for March '86 and for the period July '85 to March '86 were as follows:—

(Figs. in M.U.)

	March '86	July '85 to March '86
Basin Bridge*	—	1.335
Ennore	221.017	1513.428
Tuticorin	272.090	2872.230
T. N. E. B. Thermal	493.107	4386.993
Hydro Generation	201.860	2394.787
Neyveli Relief	320.502	2030.562
Kalpakkam	206.956	1149.388
Relief from NTPC	19.997	277.281
Relief from MRL	—	0.612
Net Relief from Kerala	4.250	8.081
Net Export to Karnataka	(—) 14.368	(—) 94.491
Export to Andhra	(—) 0.394	(—) 9.766
Net T.N.E.B. consumption	1231.910	10143.447

Note : *Generation stopped from 31—7—85 pending Government orders on closure of the Power House.

The generation and purchases during the financial year 1985—86 when compared to 1984—85 were as follows :—

(Figs. in M.U.)

	April—March 1984—1985	April—March 1985—1986
Basin Bridge	86.879	21.552
Ennore	1426.553	2057.217
Tuticorin	3421.500	3617.010
Total T. N. E. B. Thermal	4934.932	5695.779
Hydro	4449.922	2943.452
Neyveli	3087.367	2888.387
M.A.P.P.	934.806	1490.271
N.T.P.C.	111.462	343.420
Karnataka	(—) 0.621	94.329
Kerala	174.866	14.855
Manali	2.891	0.450
Andhra	—	(—) 9.766
Total	13695.625	13272.519

The reduction in net T.N.E.B. consumption is mainly due to the shortfall of 1507 m.u. in Hydro Stations during the financial year.

II. Hydro Inflows :

The hydro inflows in March '86 were only 39 m.u. as against the ten year average of 53 m.u. The total inflows for the period July '85 to March '86 were only 1940 m.u. as against 2701 m.u. during the corresponding period last year and the ten year average of 3002 m.u. for the corresponding period. The inflows during this year so far is 761 m.u. less than that of last year and also 1062 m.u. less than the ten year average inflows. This year inflows were only 64.6% of the ten year average.

III. Storage Position :

The storage equivalent in million units as on 1-4-86 when compared to the storage on the same day last year was as follows :

	(Figs. in M.U.)		
	As on 1-4-86	As on 1-4-85	Difference
1. Nilgiris	461.53	424.00	(+ 37.53
2. Periyar	1.23	6.95	(-) 5.72
3. Papanasam	6.34	0.79	(+ 5.55
4. PAP group	6.66	3.40	(+ 3.26
5. Kodayar	0.44	0.35	(+ 0.09
6. Suruliyar	0.27	0.03	(+ 0.24
Total excl. Mettur	476.47	435.52	(+ 40.95
7. For Mettur	—	3.96	(-) 3.96
Total incl. Mettur	476.47	439.48	(+ 36.99

IV. Performance of Thermal Stations :

(i) Tuticorin :

The details of generation in Tuticorin during March '86 were as follows :—

Unit	Generation in M.U.	Plant Load Factor %
I	Nil	Nil
II	136.81	87.6
III	135.28	86.6
Station	272.09	58.00

During the financial year 1985-86, Tuticorin generated 3617 M.U. against the target of 3370 M.U. The generation in 1985-86 is the highest since the Commissioning of the Station.

The unit I at Tuticorin was shut down from 27-2-'86 due to vibration in the turbine. It remained shut down during the entire period of March '86. A team of engineers from BHEL is attending to this.

(ii) Ennore :

Ennore generated 221.017 m.u. in March '86 with a plant load factor of 66.01%. The unit-wise break-up is as follows :—

Unit	Generation in M.U.	Plant Load Factor %
I	33.394	74.81
II	35.657	79.87
III	51.690	63.15
IV	48.643	59.43
V	51.633	63.09

(xiii)

During March '86, the Ennore Thermal Power Station achieved its peak generation since the commissioning of the station. Similarly, in the financial year 1985-86, Ennore generated 2057.217 m.u. against the target of 1948 m.u. which is the highest since its commissioning.

(iii) The total generation and the combined plant load factor of Tuticorin and Ennore Thermal Stations during the financial year 1985-86 were as follows when compared to those during the corresponding period of the preceding five years :

	Generation in M.U.	Plant Load Factor %
1980—81	2111.900	27.60
1981—82	2931.507	38.45
1982—83	3824.972	40.42
1983—84	3894.090	41.16
1984—85	4848.053	51.24
1985—86	5674.227	59.97

V. Oil Consumption in Thermal Stations :

The oil consumption at Tuticorin and Ennore has been substantially reduced resulting in huge savings. The figures for the past five years are as follows :

	Tuticorin	Ennore
	(Millilitre per unit)	
1981—82	55	18.3
1982—83	55	23.8
1983—84	57	27.9
1984—85	47.7	17.2
1985—86	9.86	7.8

The oil consumption at Tuticorin and Ennore in March '86 was 4.63 M.L. per unit and 4.1 M.L. per unit respectively.

VI. Meritorious Productivity Awards :

Information has been received from the Government of India that the Tuticorin Thermal Power Station and the Ennore Thermal Power Station have won the Meritorious Productivity Awards instituted by Government of India for the years 1984 and 1985 respectively. The award consists of a cash prize of Rupees Six lakhs for Tuticorin and a cash prize of Rupees Three lakhs sixty thousand for Ennore. The cash prize will be distributed among the employees of the two Thermal Stations.

VII. Power Situation :

Because of the careful planning right from the beginning of the water year, it was hoped that the Board would be able to tide over the critical summer season without any major problems notwithstanding the heavy shortfall in hydro storages. But the grid was put to a severe test during the second fortnight of March because of a sudden drop of some 600 M. W. in availability as a result of the simultaneous outages of both the units in the Madras Atomic Power Station and unit-I of Tuticorin Thermal Power Station.

VIII Commissioning of Servalar Hydro Electric Project :

The 20 MW set in Servalar Hydro Electric Project was synchronised with the grid on 20—3—86.

IX Energy exchanges between Karnataka and Tamil Nadu :

Detailed discussions were held in March 86 between the Chairman, T.N.E.B. and the Chairman, Karnataka Electricity Board in respect of energy exchanges between Karnataka and Tamil Nadu. As a result of this, an agreement has been arrived at on most of the issues which have been pending for the last twelve years.

X. Achievements in 1985—86 :**(i) Rural Electrification Programme :**

The targets and achievement under the Rural Electrification Programme for the year 1985—86 were as follows:

Details	Target	Achievement
1. Villages electrified	9	15
2. Pumpssets energised	40,000	40,628
3. Huts electrified	40,000	74,344

(ii) Transmission :

The following transmission lines and sub stations were energised during the period from April 85 to March 86:

Sl. No.	Name of the Line /Sub-station	No. of ccts.	Length in ckt. kms.	Date of commissioning
A. 400 KV Lines				
B. 230 KV Lines :				
1.	Neyveli-Thiruvarur 230 KV. line deviation at NLC end	SC	1	2—2—86
2.	MTPP link line	SC	1.35	19—3—86
3.	Trichy-Pugalur	SC	93	31—3—86
		Total :	<u>95.35 K.M.</u>	
C. 110 KV Lines :				
1.	Spur line to Nangavalli 110 KV. SS.	SC	10.70	17—4—85
2.	Adayar-Chintadripet 110 KV. UG cable	SC	9.50	3—5—85
3.	Chintadripet-Basin Bridge Power House 110 KV. UG Cable	SC	3.55	5—6—85
4.	110 KV. spur line to M/s. Seshasayee Paper Boards Pallipalayam tapped off Salem-Erode line	SC	7.00	16—6—85
5.	110 KV. Aduthurai-Myiladuthurai	SC	20.00	12—7—85
6.	Thiruvarur-Neyveli 110 KV. line deviation in the reach of Il mine cut dumping yard	SC	3.80	9—9—85
7.	110 KV. Tie line between Mettur 230 KV. SS and Metturdam Power House	SC	1.15	9—10—85
8.	Newly erected 110 KV. spur line inter-connecting Kumbakonam & Aduthurai 110 KV sub-Stations.	SC	1.00	9—10—85
9.	Korattur-Sembium	DC	16.40	Work completed on 27—8—85 I feeder commissioned on 14—10—85 of length 8.44 KM.
10.	Spur line to Manamadurai	SC	0.35	17—10—85

Sl. No.	Name of the Line Sub-station	No. of ckt.	Length in ckt. kms.	Date of commissioning
11.	Spur line to Moolanur 110 KV ₂ SS.	SC	19.72	7-11-85
12.	LILO of Salem-Neyveli line at Udayapatti	DC	0.30	7-12-85
13.	110 KV. Spur line to M/s. Chettinad Cement Ltd., Puliur, from Puliur 110 KV. SS.	SC	1.00	21-12-85
14.	110 KV. line linking Vyasarpadi 110 KV SS to Basin Bridge Power House	DC	1.50	8-1-86
15.	LILO of Thudiyalur-Ingur line at Sarvanampatti 110 KV. SS	SC	1.00	5-2-86
16.	Link line between Tuticorin 230 KV Auto SS to 110 KV SS	SC	13.00	27-2-86
17.	Conversion of Pasumalai-Thirumangalam 110 KV. line from Pasumalai to Kappalur reach 66 KV DC converted into 110 KV	SC	9.14	10-3-86
18.	Villianoor-Kurumbapet	SC	6.13	26-3-86
19.	Thirupathur-Jolarpet Traction line	SC	6.48	29-3-86
20.	Singarapet-Thirupathur	SC	28.43	29-3-86
			<u>160.14 KM</u>	

66 KV Lines :

1.	66 KV lines from Papanasam to Servalar	DC	7.90	30-10-85
2.	Adanakottai-Alangudi	SC	17.00	29-3-86
3.	Karaikudi-Thiruvadana	SC	37.16	31-3-86
Total :			<u>62.06 KM</u>	

Sl. No.	Name of Sub-station	Voltage Ratio	Capacity in MVA	Date of Commissioning
A.	400 KV S.S.		Nil	
B.	230 KV S.S.			
1.	Pugalur Auto S.S.	230/110	1 x 50	31-3-86
Total :			<u>50.00 MVA</u>	
C.	110 KV S.S.			
1.	Nangavalli	110/11	1 x 10	19-4-85
2.	Chintadripet	110/33	1 x 16	15-5-85
3.	Samayapuram	110/22-11	1 x 10	26-7-85
				(Introduction of 22KV at Samayapuram)
4.	Manamadurai	110/22	1 x 3	17-10-85
5.	Sembium	110/33-11	1 x 10 (110/33KV) 2 x 10 (110/11KV)	19-10-85
6.	Moolanur	110/22-11	1 x 10	28-11-85
7.	Udayapatti	110/22	1 x 10	27-12-85
8.	Saravanampatti	110/22-11	1 x 10	21-2-86
9.	Tuticorin 110 KV (Up Grading)	110/22	1 x 10	28-2-86
10.	Kurumbapet	110/22	1 x 10	26-3-86
			<u>119.00 MVA</u>	

(xvi)

D. 66 KV S.S.

1. Alangudi	66/22	1 x 10	29— 3—86
2. Thiruvadanai	66/22—11	1 x 5 (66/22)	31— 3—86
		1 x 3 (66/11)	31— 3—86
		<hr/>	
		18.00 MVA	

The following 33 KV S.S. were also commissioned

1. Adamangalam	33/11	2 x 1.6	31— 7—85
2. Mallankinar	33/11	1 x 2	30— 3—86
	Total :	<hr/>	
		5.2 MVA	

(iii) Financial

	Outlay (Rupees in Crores)	Expenditure
I. Revenue	600.33	602.19
II. 1. Assistance from Government	270.00	300.00
2. Open Market Loan	66.85	68.09
3. L. I. C. Loan	15.37	9.17
4. Others (REC/Bank etc.)	61.85	71.86
Total II	414.07	449.12
III. Capital Expenditure		
1. Generation	218.82	220.42
2. Transmission & Distribution	65.00	65.00
3. Rural Electrification	15.18	15.18
4. Others	1.00	1.01
Total	300.00	301.61
5. Outside Plan & R.E. works	27.00	23.56
6. Centrally sponsored scheme	6.08	7.93
Grand Total III	333.08	333.10

(iv) Decentralisation of works from Central office to [Distribution division office in O & M Systems :

A long pending demand of the Workers' Unions has been decentralisation of establishment work relating to the R.W.E. Staff. Orders have been issued in B.P. Ms. (Ch.) No. 170, (Adm. Branch) dated 22—3—'86 transferring these items of works from offices of the System Superintending Engineers to that of the Divisional Engineers. Under these orders which will take effect from 1—5—'86, establishment matters relating to Class III and Class IV Services including payment of wages, T.A., medical reimbursement, C.P.F. advance etc. will be dealt with by the Divisional Engineers. The Divisional Engineers have also been authorised to transfer all the R.W. establishment within the division. Additional staff of one Accountant and two Assistants has also been sanctioned for each of the Division Offices for this work.

XI. Cost of inputs, cost of Generation plus Purchase and Rate of realisation :

A graph indicating the escalation in cost of inputs, cost of generation and purchase and average rate of realisation during the period 1971—72 to 1984—85 is annexed.

(xvii)

The following are the details of posts created/upgraded/suppressed during the month of March 1986.

C. Arunachalam,
Secretary

Posts Created

Sl. No. (1)	Details of the Board's Orders (2)	Name of the System (3)	Name of the Post (4)	No. of Posts (5)	Purpose for which the posts were created (6)
1.	B. P. Ms. (Ch) No. 119 (Adm. Branch) dt. 1-3-'86.	S.A.E.S./North	F. M. I Grade	12	Upto 30-4-'87 as per review of revised workload as on 1-4-'85
			I. M. I Grade	2	
			Lineman	24	
			A. C. I.	24	
			Lorry Driver	2	
			Comml. Assistant	1	
			Wireman	10	
			A.E./J.E.(E) I Gr.	2	
			J.E: (E) II Gr.	2	
2.	B. P. Ms. (Ch) No. 120 (Adm. Branch) dt. 1-3-'86.	S.A.E.S./South	F. M. I Grade	9	—do—
			F. M. II Grade	1	
			Tester I Gr.	6	
			I. M. I Gr.	1	
			Syrang I Gr.	1	
			Winder	3	
			H. V. Driver	1	
			Lineman	33	
			A. C. I.	29	
			Elecn. I Gr.	2	
			Oil Tester	2	
			Filter Operator	4	
			Lorry Driver	3	
			Fitter I Gr.		
			(L. M. Cadre)	4	
			Comml. Assistant	3	
			Wireman	10	
			Time Keeper II Gr.	2	
			Helper	20	
				134	
3.	B. P. Ms. (Ch) No. 121 (Adm. Branch) dt. 1-3-'86.	Coimbatore E. S./North	F. M. I Gr.	1	Upto 30-6-'86 as per review of revised workload as on 1-4-'85
			F. M. II Gr.	1	
			Line Inspector	8	
			Tester I Gr.	5	
			I. M. I Gr.	2	
			Syrang I Gr.	1	
			Winder	3	
			H. V. Driver	1	
			Lineman	33	
			A. C. I.	18	
			Elecn. I Gr.	2	
			Oil Tester	2	
			Filter Operator	4	
			Lorry Driver	4	
			I. M. II Gr.	3	
			Welder I Gr.	2	
			Fitter I Gr.		
			(L. M. Cadre)	6	
			Fitter/Painter/ Mason	2	
			Inst. Repairer I Gr.	1	
			Comml. Assistant	3	
			Wireman	10	
			Time Keeper II Gr.	2	
Helper	88				
J. E. (E) II Gr.	4				
				206	

(1)	(2)	(3)	(4)	(5)	(6)	
4.	B.P. Ms. (Ch.) No. 122 (Adm. Br.) dt. 1-3-'86	Chingleput E.S.,	F. M. I Gr. Tester I Gr. Lineman A. C. I. I. M. II Gr. Wireman Helper A.E./J.E. (E) I Gr.	14 2 36 40 1 10 5 9	117	Upto 31-3-'87 as per review of revised workload as on 1-4-'85
5.	B.P. Ms. (Ch) No. 123 (Adm. Branch) dt. 1-3-'86	Ramnad E.S./East	F. M. I Gr. F. M. II Gr. Line Inspector Tester I Gr. I. M. I Gr. Syrang I Gr. Winder H. V. Driver Lineman A. C. I. Elec. I Gr. Oil Tester Filter Operator Tester II Gr. Lorry Driver I. M. II Gr. Fitter I Gr. (L. M. Cadre) Comml. Assistant Wireman Time Keeper II Gr. Helper A.E./J.E. (E) I Gr.	5 1 2 2 1 1 3 1 13 19 3 1 3 1 2 1 5 1 10 1 13 2	91	Upto 30-9-'86 as per review of revised workload as on 1-4-'85
6.	B.P. Ms. (Ch) No. 124 (Adm. Branch) dt. 1-3-'86	Madurai E.S./North	F. M. I Gr. I. M. I Gr. Tester I gr. Syrang I Gr Winder H. V. Driver Lineman A. C. I. Elec. I Gr. Oil Tester Filter Operator Lorry Driver Inst. Mech. II Gr Fitter I Gr. (L. M. Cadre) Inst. Repairer I Gr. Comml. Assistant Wireman Helper A.E./J.E. (E) I Gr.	13 3 5 1 2 1 39 20 2 1 2 5 1 2 1 3 10 6 6	123	Upto 31-7-'86 as per review of revised workload as on 1-4-'85

(1)	(2)	(3)	(4)	(5)	(6)
7.	B.P.Ms.(Ch)No. 125 (Adm. Branch) dt. 1-3-'86	M. E. S (D)/ South	F.M. I Gr. Line Inspector Lineman A. C. I. Cable Jointer (L.M. Cadre) Inst. Mech. II Gr. Comml. Assistant Wireman Helper A.E./J.E. (E) I Gr. J.E. (E) Gr. II	14 11 34 15 9 1 2 10 26 7 1	Upto 31-3-'87 as per review of revised workload as on 1-4-'85 130
8.	B.P.Ms.(Ch)No. 126 (Adm. Branch) dt. 1-3-'86	M. E. S. (D)/ Central	F.M. I Grade Line Inspector (F. M. II Gr./L.I.) H.V. Driver Lineman A.C.I. Lineman/Cable Jointer Comml. Assistant A.E./J.E. (E) I Gr.	30 15 1 48 16 15 14 15	 -do- 154
9.	B.P.Ms.(Ch)No. 127 (Adm. Branch) dt. 1-3-'86	Dharmapuri E. S.	F. M. I. Gr. Line Inspector Tester I Gr. Lineman A.C.I. Tester II Gr. Comml. Assistant Wireman Helper A.E./J.E. (E) I Gr.	8 2 4 33 25 1 1 10 2 10	Upto 30-6-'86 as per review of revised workload as on 1-4-'85. 96
10.	B.P.Ms.(Ch)No. 128 (Adm. Branch) dt. 1-3-'86	Tirunelveli Electricity System (West)	Line Inspector Tester I Gr. Winder Lineman A.C.I. Oil Tester Filter Operator Tester II Gr. Lorry Driver I.M. II Gr. Welder I Gr. Fitter I Gr. (L.M. Cadre) C.A. Wireman Helper A.E./J.E. (E) I Gr.	2 11 1 14 22 1 2 12 1 4 2 4 4 2 10 9 1	Upto 31-10-'86 as per review of revised workload as on 1-4-'85 98
11.	B.P.Ms.(Ch)No. 129 (Adm. Branch) dt. 1-3-'86	Kanyakumari E. S.	F.M. I Gr. Lineman A. C. I. C. A. Wireman Helper A.E./J.E.(E) I Gr.	6 14 8 1 10 15 5	Upto 31-10-'86 as per review of revised workload as on 1-4-'85. 59

(1)	(2)	(3)	(4)	(5)	(6)
23.	B.P. Ms. (Ch.) No. 158 (Adm.) dt. 15-3-'86.	T. T. P. S.	S.E. (Civil)	1	The post of S.E. (Civil) which was kept vacant for more than 9 months ordered for revival and continuance for the post considered upto 30-11-'86.
24.	B.P. Ms. (Ch.) No. 160 (Adm.) dt. 19-3-86.	MES (D)/ Central	A.E.E. (Civil) A.E./J.E. (C) I Gr. Junior Assistant Office Helper	1 2 1 1	To attend civil works in M.E.S. (Distn.)/Central
25.	B.P. Ms. (Ch.) No. 165 (Adm.) dt. 20-3-'86.	Trichy E.S. (South)	A.D.E. A.E./J.E. I Gr. S.B.O. Helper Spl. Grade Foreman Electrician I Gr. Lineman (including L.M. Fitter) Oil Tester Filter Operator Commercial Asst. Sweeper-cum- Gardener	5 1 4 8 1 1 4 1 1 1 1 1	For Pugalur 230/110 KV. Auto SS.
26.	B.P. Ms. (Ch.) No. 167 (Adm.) dt. 21-3-'86.	Vellore E.S.	Dy. Financial Controller	1	For the newly formed R.C.Es. organisation at Vellore.
27.	B.P. Ms. (Ch.) No. 168 (Adm.) dt. 21-3-'86.	S.A.E.S./ (South)	Accounts Officer	1	To enable Vellore Elec. System to have one D.F.C. post for the R.C.Es. organisation.
28.	B.P. Ms. (Ch.) No. 166 (Adm.) dt. 21-3-86.	M.E.S. (D)/ South	Inst. Mechanic I Grade Inst. Mechanic II Grade Inst. Repairer	1 1 1 1	For attending works in RAX exchange.
29.	B.P. Ms. (Ch.) No. 172 (Adm.) dt. 26-3-'86.	K.P.S.H.E. Project.	Crane Driver-cum- Elec.	1	For regular operation and maintenance of E.O.T. Crane for Erection works.
30.	B.P. Ms. (Ch.) No. 179 (Adm.) dt. 31-3-'86.	Gen./Kundah	Cleaner	1	For newly allotted Ambulance Van.
31.	Para 5 of B.P. Ms. (Ch) No. 129 (Sectt. Branch) dt. 31-3-'86.	Bd. Office/ Sectt. Branch	Driver	2	Created.
32.	B.P. Ms. (Ch.) No. 130 (Sectt. Branch) dt. 31-3-'86.	-do-	Helper	1	Created.

POSTS UPGRADED

—NIL—

Posts Suppressed

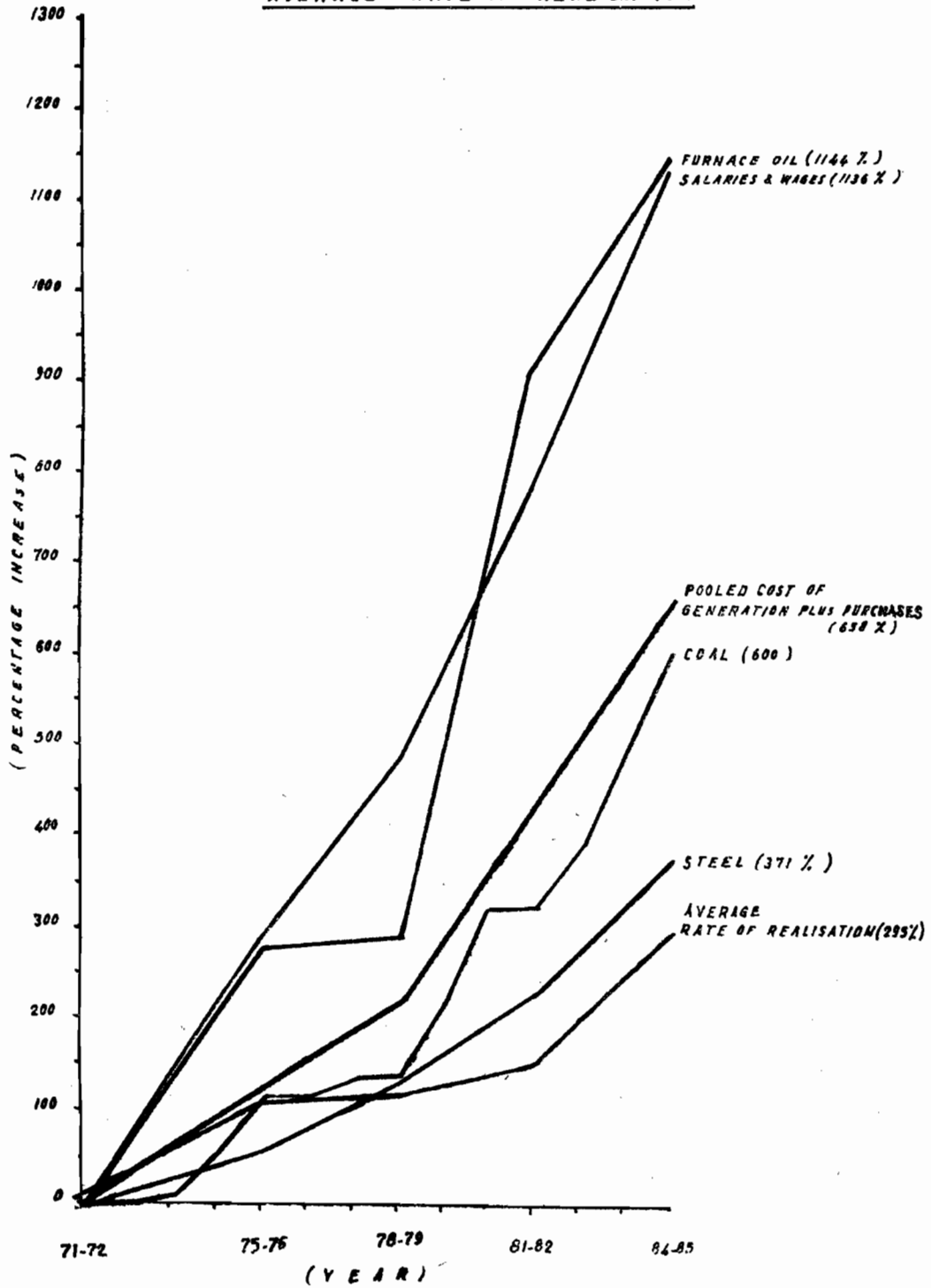
Sl. No. (1)	Details of the Board's order (2)	Name of the system (3)	Name of the post (4)	No. of posts (5)	
1.	B.P. Ms. (Ch.) No. 119 (Adm. Br.) dt. 1-3-'86	S.A.E.S. (North)	Line Inspector Tester I Gr. Lineman S.B.O. Tester II Gr. Comml. Asst. Wireman Helper	4 5 3 16 13 18 127 494	680
2.	B.P. Ms. (Ch.) No. 120 (Adm. Br.) dated 1-3-86	S.A.E.S./ (South)	Line Inspector Tester I Gr. Lineman S.B.O. Tester II Gr. Inst. Mech. II Gr. Comml. Asst. Wireman Helper	10 5 14 44 14 1 31 173 618	910
3.	B.P. Ms. (Ch.) No. 121 (Adm. Br.) dated 1-3-86	Coimbatore E.S. (North)	Tester I Gr. S.B.O. Tester II Gr. Comml. Asst. Wireman Helper	2 24 2 10 62 216	316
4.	B. P. Ms. (Ch) No. 122 (Adm. Br) dt. 1-3-86	Chingleput E. S.	Line Inspector S.B.O. Tester II Gr. Comml. Asst. Wireman Helper J.E. (E) II Gr.	6 28 1 32 215 723 5	1010
5.	B.P. Ms. (Ch.) No. 123 (Adm. Br.) dated 1-3-86	Ramnad E.S. (East)	Comml. Asst. Wireman Helper	15 110 394	519
6.	B.P. Ms. (Ch) No. 124 (Adm. Br.) dated 1-3-86	Madurai E. S./North	Line Inspector S.B.O. Comml. Asst. Wireman Helper J. E. (E) II Gr.	4 36 12 117 416 2	587
7.	B.P. Ms. (Ch.) No. 125 (Adm. Br.) dated 1-3-86	M. E. S./ South	Line Inspector Tester I Gr. Lineman S.B.O. Tester II Gr. Lorry Driver Fitter I Gr./L.M. Cadre Fitter/Painter/Mason Tele. Operator Comml. Asst. Wireman Helper	9 6 10 16 17 49 1 2 10 3 92 261	476

Sl. No.	Details of Board's orders	Name of the System	Name of the posts	No. of posts	
(1)	(2)	(3)	(4)	(5)	
8.	B.P. Ms. (Ch.) No. 126 (Adm) dated 1-3-86	M.E.S.(D)/ Central	Line Inspector (F.M. II Gr./L.I.) Lineman S.B.O. Lorry Driver Wireman Tele. Operator Helper	3 3 4 42 110 3 289	454.
9.	B.P. Ms. (Ch.) No. 127 (Adm. Br.) dated 1-3-86	Dharmapuri E.S.	S.B.O. Comml. Assistant Wireman Helper	20 15 144 364	543.
10.	B.P. Ms. (Ch.) No. 128 (Adm) dated 1-3-86	Tirunelveli/ E.S. (East)	F.M. I Gr. Lineman S.B.O. Fitter/Painter/Mason Comml. Assistant Wireman Helper	3 1 8 1 20 136 352	521
11.	B.P. Ms. (Ch.) No. 129 (Adm) dated 1-3-86	Kanyakumari E.S.	Line Inspector Lineman S.B.O. Tester II Gr. Comml. Asst. Wireman Helper J.E. (E) II Gr.	2 3 8 1 4 28 172 3	221
12.	B.P. Ms. (Ch.) No. 130 (Adm) dated 1-3-86	Thanjavur E.S.	Line Inspector Lineman S.B.O. Tester II Gr. Comml. Asst. Wireman Helper J.E. (E) II Gr.	8 1 16 7 28 114 606 4	784.
13.	B.P. Ms. (Ch.) No. 132 (Adm.) dt. 4-3-86	Madurai E. S. (South)	S.B.O. Comml. Asst. Wireman Helper	40 17 121 404	582
14.	B.P. Ms. (Ch) No. 134 (Adm) dt. 4-3-86	Udumalpet Elec. System	Line Inspector S.B.O. Tester II Gr. Welder I Gr. Comml. Asst. Wireman Helper Assistant Engineer	2 32 6 6 24 219 690 3	982
15.	B. P. Ms. (Ch) No. 136 (Adm) dt. 5-3-86	Tiruvanna- malai Elec. System	S.B.O. Comml. Asst. Wireman Helper	24 32 230 568	854.

(1)	(2)	(3)	(4)	(5)
16.	B.P. Ms. (Ch) No. 137 (Adm.) dt. 5-3-86	Periyar E.S.,	Lineman Fitter I Gr. (L.M. cadre) Comml. Assistant Wireman Helper Switch Board Operator	6 6 5 200 512 32 761
17.	B.P. Ms. (Ch) No. 138 (Adm.) dt. 7-3-86	Salem E.S.,	S.B.O. Tester II Gr. Inst. Mech. II Gr. Fitter I Gr. (L.M. cadre) Comml. Assistant Wireman Helper J.E. (E) II Gr. Tester I Grade	16 6 1 2 20 138 419 2 5 609
18.	Memo. No. 9640/ 55/S4.3/85-1, dt. 7-3-86	Dharmapuri Elec. System	Inspector of Assessment	4 4
19.	Memo. No. 5617/ S1/33/A1/85-9, dt. 12-3-86	Transmission and Sub-Station Training Institute at Madurai.	Junior Assistant	1 1
20.	B.P. Ms. (Ch) No. 153 (Adm.) dt. 13-3-86	G:C.C./Madras	Asst. Exe. Engineer (C) A.E./J.E. (C) I Gr.	1 2 3
21.	Memo. No. 20808/ S1/74/A3/85-3, dt. 18-3-86	Trichy E.S. (South)	A.E./J.E. (E) I Gr. Foreman II Gr. Lineman Comml. Assistant Helper	1 1 1 1 2 6
22.	Bd. Office/Adm. Br. Memo. No. 38053 (S2)/A1/86-1, dt. 19-3-86	Madras Development Circle.	Divl. Engineer (Elect.) Asst. Divl. Engineer (E) Asst. Engineer (Elect.) Draughtsman Gr. II Draughtsman Gr. III Steno-Typist Office Helper	1 1 2 1 1 1 2 9
23.	B.P. Ms. (Ch) No. 105 (Sectt. Br.) dt. 19-3-86	Board Office/ Sectt. Branch	Junior Assistant	3 3
24.	B.P. Ms. (Ch) No. 167 (Adm.) dt. 21-3-86	Vellore E.S.,	Accounts Officer	1 1

(1)	(2)	(3)	(4)	(5)
25.	B. P. Ms. (Ch) No. 168 (Adm) dated 21-3-86.	S.A.E.S./ (South)	Dy. Financial Controller	1
26.	Para 5 of B.P. Ms. (Ch) No. 129 (Sectt. Branch) dated 31-3-86.	Bd. Office/ Sectt. Branch.	Lorry Driver	2
27.	B. P. Ms. (Ch) No. 129 (Sectt. Branch) dated 31-3-86.	--do--	Driver Steno-Typist Office Helper Assistant Welfare Officer, (Sports) Menial	1 1 2 1 1 6
28.	B.P. Ms. (Ch) No. 130 (Sectt. Branch) dated 31-3-86.	--do--	Office Helper	1

TAMIL NADU ELECTRICITY BOARD
COST OF INPUTS, COST OF GENERATION PLUS PURCHASES
AND
AVERAGE RATE OF REALISATION



GENERAL ADMN. & SERVICES

PART—II

General Administration & Services

Memo.No. 11341—B2/86—1, (Secretariat Branch) Dated 28—2—1986

Sub: Cash your Ideas Award of C.B.I.P.—Accepting Cash Award—Permission—Granted.

Ref: Thiru S. Krishnaraj, SE/ETPS/letter dated 12—2—86.

Thiru S. Krishnaraj, Superintending Engineer, Electrical Maintenance, Ennore Thermal Power Station and Thiru L. Sathyanathan, Junior Engineer/Research Laboratory are permitted to accept the cash award of Rs. 500/- (Rupees Five hundred only) each and the certificate given by the C.B.I.P./New Delhi on 21—1—86 under the cash your Ideas Award of C.B.I.P.

(By Order of the Chairman)

C. Arunachalam,
Secretary,

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Establishment—Tamil Nadu Electricity Board—Industrial Relations Adviser—Thiru C. N. Viswanathan, Joint Commissioner of Labour in foreign service as Industrial Relations Adviser—Relief in consequential arrangements—Orders—Issued.

Board's Proceedings Rt. (Ch) No. 27 (Secretariat Branch)

Dated 1—3—1986
Maasi 17, Kurothana,
Thiruvalluvar Aandu 2017.
Read :

- (1) G.O. Ms. No. 473 Labour and Employment Deptt., dt. 26—2—81.
- (2) B.P. Ms. 416 Sectt. dt. 14—8—85.
- (3) G.O. Rt. No. 520 Labour Dept. dt. 14—6—85.
- (4) B P. Ms. (Ch.) No. 231 Sectt. dt. 2—7—85.
- (5) From Govt. (P & AR) Letter No. 70892—A1/85-1, dt. 29—7—85.

Proceedings :

Thiru C.N. Viswanathan, Joint Commissioner of Labour on foreign service as Industrial Relations Adviser in Tamil Nadu Electricity Board is relieved of his duties on the expiry of his deputation period on 1—3—86 A.N.

2. Thiru I. Muthukamakshi, Deputy Chief Engineer will hold full additional charge of the post of Industrial Relations Adviser on relief of Thiru C.N. Viswanathan getting reversion to parent department.

(By Order of the Chairman)

C. Arunachalam,
Secretary.

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Amendment No. 1/86

Regulations—Tamil Nadu Electricity Board Employees' Conduct Regulations—Regulation 13(2)—Amendment—Issued.

B.P. Ms. (Ch.) No. 79 (Sectt. Branch)

Dated the 4th March, 1986
Maasi 20, Kurothana,
Thiruvalluvar Aandu, 2017.

Proceedings :

In exercise of the powers conferred by Section 79(C) of the Electricity (Supply) Act, 1948 (Central Act 54 of 1948), the Tamil Nadu Electricity Board hereby makes the following amendments to Tamil Nadu Electricity Board Employees' Conduct Regulations:—

Amendments

In the said Regulations, in Regulation 13, in sub-regulation (2) ;

- (i) for the words "two thousand", the words "four thousand" shall be substituted—
- (ii) in Explanation (1), in Clause (d), for the expression "Television sets, Radios and radiograms", the expression "Colour Television and Video Casette Recorder" shall be substituted.

(By Order of the Chairman)

C. Arunachalam,
Secretary:

**Amendment No. 1/86.**

REGULATIONS—Tamil Nadu Electricity Board Service Regulations—Amendment—Issued.

B.P. Ms. (CH.) No. 80

(Secretariat Branch)

Dated 5—3—1986
Maasi 21, Kurodhana,
Thiruvalluvar Aandu—2017.
Read :

G. O. Ms. No. 46 P & A R (Personnel—M) dt. 18—1—83.

G.O. Ms. No. 42 P & AR (Personnel—P) dt. 13—1—84.

Proceedings :

Instructions had been issued by Government from time to time in regard to the forwarding of applications for posts under other Governments or Quasi-Government Organisations. The Government in modification of the earlier orders have ordered as follows in G.O. Ms. No. 46 (Personnel—M) dated 18—1—83:—

"Whenever persons who are already in Government Service are selected by direct recruitment in competition with open market candidates (whether on temporary or permanent basis), for appointment in other departments in the State Government itself or other State Governments, Central Government or Corporations or local bodies, etc. and the leave salary and pension Contributions are realised those persons can hold a service right in their previous posts in this Government for a period not exceeding one year only".

2. In pursuance of the above modified orders, Government have also issued an amendment to the General Rules for the Tamil Nadu State and Subordinate Services, in G.O. Ms. No. 42 (P & AR) dated 13—1—84, introducing a new provision viz. Rule 9-B after Rule 9-A of the said Rules.

3. The present practice adopted by the Board is that if State/Central Government or State/Central Government organisations make a specific request, employees are sent on deputation retaining the lien in the Board. If an employee applies with reference to advertisements, the application is forwarded subject to the condition that he shall resign his appointment in the Board in the event of his selection and accepting the appointment.

4. The Tamil Nadu Electricity Board after careful consideration has decided that the orders issued in G.O. Ms. No. 46 Personnel and Administrative Reforms (Personnel—M) dated 18—1—83 mentioned in para 1 above, may be adopted by the Board, and a new provision introduced in the Tamil Nadu Electricity Board service Regulations.

5. The Board accordingly directs that whenever persons who are already in the Board Service are selected by direct recruitment, (Whether on temporary or permanent basis), for appointment to a post in any other category in the service of the Board itself or in any service of the Government of Tamil Nadu or in other State Governments, Central Government or Corporations of Local Bodies, etc., and the leave salary and pension contributions are realised, those persons can hold a service right in their previous post in the Board for a period not exceeding one year only.

6. In exercise of the Powers conferred by Section 79 (c) of the Electricity Supply Act, 1948 (Central Act 54 of 1948), the Tamil Nadu Electricity Board hereby makes the following amendment to the Tamil Nadu Electricity Board Service Regulations:—

Amendment

In the said Regulations, after Regulations 99, the following regulation shall be inserted, namely:—

“99—A. An employee in a category of the Board Service, whenever selected by direct recruitment for appointment to any other category of service in the Board or in any service of the Government of Tamil Nadu or in other State Governments, Central Government, Public Sector undertakings, Local Bodies, Corporations or any other Quasi Government Organisations, shall hold the service right in the former service of the Board for a period not exceeding one year only from the date of relief from the former service of the Board.

Provided that persons appointed to the Services of the Government of Tamil Nadu, or other State Governments, Central Government, Public Sector undertakings, Local Bodies, Corporations, or any other Quasi Government Organisations, shall hold such service right in their former service of the Board only if the pay, leave salary and pensionary contributions for the said period of one year are paid by such State Governments, Central Government, Public Sector undertakings, Local Bodies, Corporations or any other Quasi Government Organisations or by the individual concerned.”

(By Order of the Chairman)

C. Arunachalam,
Secretary.

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Memorandum (Permanent) No. 79223/N1/85-2, (Secretariat) dated the 6th March 1986:

Sub : Pension—Revision—Commutation without medical examination—Clarification—
Issued:

Ref : (i) B. P. Ms. (Ch) No: 479 (Sectt: Br.) dt. 30—12—85.

(ii) From the Tamil Nadu Electricity Board Retd. Officials' Association Letter dated 13—2—86;

The Government of Tamil Nadu (Finance Department), in their letter No. 125777/PC-1/85-1, dated 16—12—1985, have clarified that the pensioners need not be asked to appear for medical examination in the case of a second or subsequent commutation arising out of revision of pension.

2. Following the above instructions, it is hereby clarified that the Board's pensioners need not be required to appear for medical examination in the case of second or subsequent commutation arising out of revision of pension. In other words, the period of limitation of one year prescribed for commutation without medical examination will not apply in the above case. This will cover all revisions including revision of pension due to merger of Dearness Allowance and pension increase as well as revision of pension due to revised scales of pay.

3. The Board's pensioners opting for the benefit in para 2 above will have to make an application in the prescribed form.

(By Order of the Chairman)

C. Arunachalam,
Secretary.

Circular Memo. No. 12148/DTS/A4/85—9 (Adm. Branch.) Dated 10—3—86.

Sub: Avoiding deputation to training during the period when D.P. is pending or D.P. period is yet to be completed—Regarding.

In one case dismissal from service has been ordered on finalisation of D.P. against the individual where as he was recommended for training in one of the various sponsored courses out side his Headquarters. This has resulted in withdrawing him from the training programme and serving the orders.

To avoid such contingencies, Chief Engineers and Superintending Engineers are informed that they should not sponsor any candidates name who is involved in D.P. or undergoing punishment before completion of such punishment period and requested to look into the candidates service details before sponsoring them for any training.

They will be personally held responsible if any such contingencies later taken on inspite of this circular.

A. Kuppuswamy,
Chief Engineer/Personnel.

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Establishment—Tamil Nadu Electricity Board—Industrial Relations Adviser—Thiru A. Srinivasan, Deputy Commissioner of Labour—Appointment on foreign service—Ordered:

B: P. Rt. (Ch.) No. 30.

(Secretariat Branch)

Dated: 11—3—1986.
Maasi 27, Kurothana,
Thiruvalluvar Aandu, 2017.

Read :

- (1) G.O.Rt.No: 216 (Labour Dept.) dated 28—2—86.
- (2) B.P.Rt.(Ch.) No: 27 (Sectt: Branch) dated 1—3—86.

Proceedings :

Thiru A. Srinivasan, Deputy Commissioner of Labour, whose services have been placed at the disposal of the Tamil Nadu Electricity Board on foreign service in the G.O. first cited, is appointed as Industrial Relations Adviser with effect from 10—3—86 A.N. terminating the full additional charge of the post of Industrial Relations Adviser held by Thiru I. Muthukamatchi, Deputy Chief Engineer.

2. Orders on the terms and conditions of the appointment of Thiru A. Srinivasan on deputation will be issued separately:

(By Order of the Chairman)

Arjunan Gnanaolivu,
Accounts Member.

Memo (P) No. 16161/N/E2/82—27 (Secretariat Branch) Dated the 12th March 1986

Sub : LOANS AND ADVANCES—House Building Advance—Standards of construction prescribed certain Instructions—Issued.

Ref : From SE/S.A. Eelec. System Lr. No. Adm. 1/A5/F. 30/215/82 dt. 10—3—82.

The Tamil Nadu Electricity Board is sanctioning loans for construction of houses/flats as well as for purchase of houses/flats. The Board's Rules in this regard also stipulate certain conditions to be fulfilled for purchase of the houses and accordingly even class IV houses could be purchased by availing loan from the Board provided the conditions stipulated in this regard are satisfied. A doubt was raised in this regard as to whether House Building Advance can be sanctioned for construction of houses with mangalore tiled and country tiled roofs (which come under Class III houses) since the Insurance Company may not extend insurance cover for such cases. The matter has been examined in detail in consultation with the Government of Tamil Nadu and the Insurance Companies and the following instructions are issued.

- (1) Sanction of House Building Advance can be considered for **construction** of all the 4 classes of houses specified in the Annexure except thatched houses with bamboo roofing;
- (2) The normal useful age of the 4 classes of houses and the period for recovery of advance and the interest thereon shall be as indicated in the statement under the proviso to Rule 3a of Tamil Nadu Electricity Board House Building Advance Rules. The eligibility and recovery of advances in the case of Class III & IV houses should be restricted accordingly and the recovery in respect of these classes of houses should not exceed the period stipulated under the above rules.
- (3) The Plan and estimate furnished by the individuals for construction of Class III & IV houses should be in conformity with the specifications prescribed for that class of house and the amount of advance should be based on that estimate and subject to individual's eligibility with reference to House Building Advance Rules. The estimate should be checked by the Assistant Executive Engineer/Civil of the Board.

(By Order of the Chairman)

C. Arunachalam,
Secretary.

ANNEXURE**SPECIFICATIONS FOR VARIOUS CLASSES OF RESIDENTIAL BUILDINGS****CLASS—I
SPECIFICATION**

Foundation	—	Three to 5 feet below ground level with 1 foot 6 inches thick concrete and brick footings above of sufficient thickness, Brickwork in cement mortar of suitable proportion.
Basement	—	Brickwork in cement mortar, sand filling or earth filling in layers of 6 inches thick and well watered and rammed—usually about 2 feet 6 inches to 3 feet above ground level.
Damp proofing	—	Damp proofing course with cement mortar 1:3, 3/4 inch thick.
Plinth beam	—	R.C.C. plinth beam of 6 inches thickness
Superstructure	—	Brick work in cement mortar 1:5 or 1:6, 9 inches thick in first floor and 1 foot 1½ inches thick in ground floor generally and 9 inches thick in ground and first floor in some cases.
Doors and Windows	—	First class teak wood frames, and shutters with first class brass or aluminium or chromium fixtures with wind ties with ornamental grills or iron bars.
Lintels	—	R.C.C. lintels over door and window openings with 8 per cent reinforcement and of suitable thickness.
Roofing	—	R.C.C. slab either one way reinforced with suitable bearings or Madras terraced roofing with first class teak wood joists:
Flooring	—	With 4 inches thick base of lean cement concrete 1:4:10 or 1:5:12½ with 1½ inches granite metal and finished with ½ inch thick Ellis pattern with 3/8 inch or below metal chip with neat cement mortar 1:3. In certain cases, suitable colouring material is added. In first floor, the finish will be over the R.C.C. slab.
Weather proofing	—	According to 'Madras Detailed Standard Specification' with thick concrete and two courses of flat tiles.
Plastering	—	With cement mortar of suitable proportions—Interior and exterior faces.
Finish	—	With colour-wash, white-wash and distemper.
Painting	—	Doors and windows and wood work with 3 coats first—class paint or Varnish.
Sanitation	—	Minimum water closets, basins, etc. in bath.

**CLASS—II
SPECIFICATION**

Foundation	—	Two to 4 feet below ground level with brick jelly concrete, brick work in lime mortar 1:2 or brick work in cement mortar of suitable proportion.
Basement	—	With brick work in lime mortar or cement mortar 1½ to 2 feet above ground level. Basement filling similar to Class I building.

Damp Proofing	—	Same as in Class I.
Superstructure	—	Brick work in lime mortar or cement mortar, 9 inches or 1 feet and 1½ inches thick, in ground floor and 9 inches in first floor.
Doors and windows	—	With best seasoned country-wood frames and shutter with ordinary tower bolts, eye-hooks and bolts with iron bars.
Lintels	—	R.C.C. lintels or brick-arch or stone Lintels.
Roofing	—	R.C.C. slab one way or two way or Madras terraced roofing with best country wood joists.
Flooring	—	With 2 inches thick brick-jelly or granite 1½ inches metal base and top finished with cement mortar ¾ inch thick or paved with tiles.
Weather proofing	—	Same as in Class I.
Plastering	—	With cement mortar or lime mortar or suitable proportions both interior and exterior.
Finish	—	With colour or white wash.
Painting	—	With one or two coats ordinary paint.
Sanitation	—	Minimum Indian style water-closet, Minimum essential electrical fittings or ordinary type.

CLASS—III

Specifications

Foundation	—	4 feet below ground level with random rubble in clay or brick work in cement mortar.
Basement	—	With brick work or random rubble in clay or lime mortar 1 foot or 1 foot 6 inches above ground level. Basement filling similar to other categories.
Superstructure	—	Country brick work in clay 9 inches thick wall or brick work in lime mortar.
Doors and windows	—	Country wood framed and shutter, battened with iron bars.
Lintels	—	Arch work or stone or wood or R.C.C.
Flooring	—	Mangalore-tiled or pan-tiled with flat tiles in certain portions, with country wood rafters and reepers.
Plastering	—	With cement mortar or lime mortar both interior and exterior face and walls.
Finish	—	With colour or white wash.
Painting	—	Wood work with ordinary paint one or two coats.
Sanitation	—	Minimum dry earth privy and a separate bath room.

CLASS—IV

Specifications

Foundation	—	About 1 to 2 feet below ground level.
Basement	—	About 6 inches above ground level brick work or random rubble in clay.
Superstructure	—	Sand-dried brick work or country brick with cement walls.
Doors and Windows	—	Country wood frames and Zinc sheet shutters.
Flooring	—	Well-consolidated with ¾ inch or ½ inch plaster.
Plastering	—	Cement mortar or lime mortar.
Finish	—	White-washed.
Roofing	—	Mangalore tiled or Pan-tiled on country wood reepers.
Sanitation	—	Minimum ordinary dry lavatory and open or closed.

Establishment - Madurai Electricity System (South and North) - Interchange of Natham and Arasaradi O&M Sub Divisions - Orders issued.

B.P. Ms. (Ch.) No. 150

(Administrative Branch)

Dated 12-3-1986.
Maasi 28, Kurodhana,
Thiruvalluvar Aandu 2017.

Read :

From the Regional Chief Engineer (Distribution)/Madurai D.O. Letter No. 864-A2/84-14, dated 24-2-1986.

Proceedings :

Natham Operation and Maintenance Sub Division with 4 Distribution Sections and one Construction Section is now under the control of K. Pudur Division in Madurai Electricity System/South and the consumers accounts are with the Natham Revenue Branch. The Regional Chief Engineer (Distribution), Madurai has now requested that this sub division with the Natham Revenue Branch, may be attached to the Samayanallur Division in Madurai Electricity System/North the area being contiguous to Madurai Electricity System/North. He has also requested that the Headquarters of Natham Revenue Branch may be continued at Natham itself as at present.

2. Similarly, the Arasaradi Sub-Division with 4 Nos. Distribution Sections and one sub-station Section and one Construction Section is now under the control of Samayanallur Sub-Division in Madurai Electricity System/North. The Regional Chief Engineer has requested that this sub division may be attached to K. Pudur Division in Madurai Electricity System/South.

3. After careful consideration, the Tamil Nadu Electricity Board accepts the proposal of the Regional Chief Engineer (Distribution), Madurai and directs the transfer of areas as proposed by the Regional Chief Engineer (Distribution)/Madurai, in paras 1 and 2 above, and as per particulars of number of Sections, Distribution Transformers, L.T. and H.T. Services and Sub-Stations furnished in the Annexure to this B.P.

4. This order will take effect from 1-4-1986.

(By Order of the Chairman)

A: Kuppuswamy,
Chief Engineer (Personnel):

STATEMENT

A. Transferred from Samayanallur Division in Madurai North System to K. Pudur Division in Madurai System (South).

ARASARADI SUB-DIVISION

Sl. No.	Name of Section	Grade of Section	No. of Distribution transformers	No. of H.T. Services	No. of L.T. Services (excluding Hut Services)	No. of Substations
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1.	Arasaradi Urban North	I	21	—	5979	—
2.	Arasaradi Urban South	I	13	—	5501	—
3.	Arasaradi Rural	I	36	15	4066	—
4.	Chekkannurani	I	49	—	3156	—
5.	Arasaradi S.S.	I	—	—	—	1 (110/11 KV)
6.	Arasaradi Construction	I	—	—	—	—
Total		—	119	15	18702	1 (110/11 KV)

B. Transferred from K. Pudur Division in Madurai South System to Samayanallur Division in Madurai North System.

NATHAM SUB-DIVISION

Sl. No.	Name of Section	Grade of Section	No. of Distribution transformers	No. of H.T. Services	No. of L.T. Services (Excluding Hut Services)	No. of Substations
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1.	Natham Town	I	53	—	3867	—
2.	Natham Rural	II	40	—	1818	—
3.	Natham SS	I	29	—	1454	1 (66/11 KV)
4.	Kurumbapatti	I	35	—	2103	1 (66/11 KV)
5.	Natham Construction	I	—	—	—	—
Total		—	157	—	9242	2 (66/11 KV)

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Establishment—Tamil Nadu Electricity Board—Officers—Revision of scales of pay, Dearness Allowance, House Rent Allowance—House Rent-cum-Rural Allowance, City Compensatory Allowance—and other Allowances from 1—12—84—Orders—Amendment—Issued.

B.P. Ms: (Ch) No. 95

(Secretariat Branch)

Dated the 12th March, 1986
Maasi 28, Kurothana,
Thiruvalluvar Aandu 2017.

Ref :—

B.P. Ms. (F.B.) No. 87, (Secretariat Branch) dated 24—10—1985.

Proceedings:

In exercise of the powers conferred by sub-section(c) of section 79 of the Electricity (Supply) Act, 1948 (Central Act 54 of 1948), the Tamil Nadu Electricity Board hereby makes the following amendment to the Tamil Nadu Electricity Board Revised Scales of pay (officers) Regulations, 1985 contained in Annexure II to the B.P. cited.

Amendment

After regulation 6 of the said Regulations, the following shall be added, namely :—

"7. Power to remove difficulties or anomalies or hardships.

If special difficulties or grave anomalies or exceptional hardships arise in the application of these Regulations and are brought to the notice of the Board, the Board may as the occasion requires issue suitable orders necessary for the purpose of removing such special difficulties or grave anomalies or exceptional hardships".

(By Order of the Chairman)

C. Arunachalam,
Secretary.

Memorandum (Permanent) No. 9437—M1/86—2, (Secretariat Branch) Dated 14—3—1986.

Sub: Pension—Class I Service—Settlement of Terminal Benefits—Delay in issuing authorisation—Avoidance—Instructions issued.

Ref: From Board Office Audit Branch letter dated 12—2—86.

It has been brought to the notice of the Board that the authorisation for settlement of terminal benefits to officers in the grade of Superintending Engineers/Chief Engineers are delayed for want of receipt of the 'No Due Certificate' and 'Last Pay Certificate' from the officers concerned from where they worked last. Certain Chief Engineers/Superintending Engineers furnish certificate such as "No advance have been sanctioned" "No dues to the Board is pending", without covering name of advances as well as other Tools and Plants accounts, Suspense accounts etc. These certificate are not helpful for authorising full Death-cum-Retirement Gratuity payment to the retired officials, as it covers only the advance(s) sanction. Further even after a month of the retirement of the officer, the Last Pay Certificate of the retired officials are also not received. This has resulted in the delay for the issue of authorisation for terminal benefits to the retired officials.

2. In order to eliminate the delay in sanctioning the Terminal benefits, to the Superintending Engineers/Chief Engineers, the Superintending Engineers/Chief Engineers are instructed to send the 'No Due Certificate' covering all aspects as well as 'Last Pay Certificate' on the date of retirement of the officer's concerned. As regards the particulars of Terminal benefits such as Pension etc. the particulars should be sent on the date of retirement itself in respect of the officials retiring from Head quarters and within a week in respect of officials who retired in mofussal.

3. A copy of 'Last Pay Certificate' and 'No Due Certificate' should also be forwarded to Chief Internal Audit Officer/Board Office Audit Branch in future for authorising the final settlement amount in time.

C. Arunachalam,
Secretary.

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Memorandum (Permanent) No. 7763/N1/86—2. (Secretariat Branch) dated 15—3—1986.

Sub: Tamil Nadu Electricity Board Employees' Family Benefit Fund Scheme—Maintenance of card in the form prescribed to the scheme—Instructions issued.

Ref: B.P. Ms. No. 1074, dated 3—7—74.

It has been brought to the notice that there are inordinate delay in final settlement of Family Benefit Fund amount to the retired employees covered by the scheme. In such cases it is observed that month wise details of recovery of the subscription to the fund are being collected from the offices from where the employee had worked during his service. This leads to ultimate delay in settlement of the fund amount though there are provision in rule 6 of the Family Benefit Fund rules for maintenance of card in the form prescribed in schedule II of the orders issued in B.P.Ms.No. 1074 dt. 3—7—74. Instructions have also been issued in para 1 of Appendix (ii) Schedule (iii) of the said B.P. regarding maintenance of a Register of Recovery in the Form in Appendix (i) by each drawing officers. But the drawing officers are not following the instructions strictly. Non-observance of the procedure defeats the very purpose of the scheme. Therefore all heads of offices are informed that maintenance of the card system of the subscribers of the Family Benefit Fund as specified in rule 6 of the said rules should be enforced in their offices without deviation. There should not be any delay in settlement of the fund amount to the retiring employees of the Board. The head of the office will be held responsible for any lapse in this regard and non-compliance of the orders will be viewed seriously.

C. Arunachalam,
Secretary.

Drawal of arrears of Pay and Wages consequent on transfer of staff from one Accounting System/ Circle to another Accounting System/ Circle.

B.P. Ms. (Ch) No. 13

(Accounts Branch)

Dated 15—3—1986

Kurodhana, Maasi 2

Thiruvalluvar Aandu 2017.

Proceedings :

Pay and Allowances of the employees are drawn as contemplated in the Treasury Code Vol. I. Arrears of Pay and Allowances are drawn as per Treasury Rules 16 SR 14 of Treasury Code Vol. I.

2. When an employee is transferred from one System/ Circle to another, the present procedure in the Board is that, after updating the entries in the Service Book and the Last Pay Certificate, they are forwarded to the transferee System/ Circle by the transferor System/ Circle. When the pay of the employee is revised consequent on wage revision or rectification of anomaly or completion of probation, etc., affecting the back period of service in the Transferor system/ Circle for which arrears of Pay/ Wages, etc. have to be drawn with retrospective effect, the Service Book of the individual is sent to the Transferor System/ Circle by the Transferee System/ Circle. The transferor system/ circle sanctions and records the fact in the Service Book and draws the arrears upto the date of the transfer of the employee from that System/ Circle and returns the Service Book along with the revised Last Pay Certificate to the transferee System/ Circle together with the arrear bill. On receipt of the revised Last Pay Certificate, arrears for the period from which the employee is working in the transferee System/ Circle will also be drawn and both the bills paid. A TDA is raised by the transferee System/ Circle to the transferor System/ Circle for the back period arrears relating to the transferor system/ Circle.

3. With a view to minimise the TDAs/TCAs on inter system transactions, simplification procedure has been ordered in B.P. Ms. (Ch) No. 33 (Accounts Branch) dated 2—9—85 to the effect that the supplemental claims of entitlement of staff transferred from one System/ Circle to another or from System/ Circle to Head Quarters office or Vice-versa should be borne by the System/ Circle/ Head Quarters where the staff is now working and no debit raised against the System/ Circle where from the staff was transferred.

4. As a further follow up measure of simplification, it is now further ordered that once a Last Pay Certificate is issued, for any claim arising thereafter for the back period of service in the transferor System/ Circle the transferee System/ Circle should not send the Service Book to the transferor System/ Circle and call for Revised Last Pay Certificate. The transferee System/ Circle itself, shall sanction the arrears after due check and record the fact in the Service Book and draw and pay the arrears and send a copy of the arrear statement to the transferor System/ Circle for making entries in the relevant office copies of the bills indicating the fact of claiming the arrears due to revision. The Transferor System/ Circle should not draw any arrears in future after the transfer of an individual from that System/ Circle on any account.

5. The above procedure will take with immediate effect.

(By Order of the Chairman)

Arjunan Gnanaolivu,

Accounts Member,

Memo. (Permanent) No. 12350—P1/86—1 (Secretariat Branch) Dated 18—3—1986.

Sub : BACKWARD CLASSES—Christian Converts from any Hindu Backward Classes—Inclusion in the list of Backward Classes—Orders issued.

Ref : G.O. Ms. No. 558 (Social Welfare) (BCC) Department dated 24—2—86,
Board's Memo. (Permanent) No. 45127—P1/85—1 (S.B.) dated 19—8—85.

In continuation of the Board's Memo. cited, a Copy of the Government Order cited is communicated for information and guidance.

C. Arunachalam,
Secretary.

Copy of G.O. Ms. No. Social welfare (BCC) Dept. dt. 24—2—86

BACKWARD CLASSES—Christian Converts from any Hindu Backward Classes—Inclusion in the list of Backward Classes—Orders Issued;

Read

G.O. Ms. No. 1564, Social Welfare, dt. 30—7—85.

Order :

The Government in the G.O. read above have issued a revised list of Backward Classes after considering the recommendations of the Tamil Nadu Second Backward Classes Commission. In the list of Backward Classes approved in the G.O. read above, the following Christian Converts from Hindu Backward communities already declared as Backward Class have been included.

Meenavar, Parvatharajakulam, Pattanavar, Sembadavar (Sl. No. 110)

Mukkuvar or Mukayar (Sl. No. 115)

Nadar, Shanar and Gramani (Sl. No. 118)

Paravar (except in Kanyakumari District and Shenkottah Taluk of Tirunelveli District (Sl. No. 136)

2. The Christian Converts from the other Hindu Backward Class Communities have represented to the Government to extend all the concessions granted to the Hindu Communities treating them as Backward, notwithstanding their conversion as Christians, on the ground that these Christian Communities are also suffering from all social disabilities as Hindu communities in spite of their conversion and that it is not the religion but the social and educational backwardness that should be the basis for inclusion of any community in the list of Backward Classes.

3. The majority members of the Tamil Nadu Second Backward Classes Commission have recommended that when once the various Hindu Backward Class Communities are listed, their respective converts to other religions also be included in the Backward Classes list as was done in the case of Christian Nadar, Christian Shanar, Christian Gramani, Christian Paravar etc.

4. The Government, after carefully examining the representations with reference to the social status and educational backwardness, have decided to declare the other Christian converts, from any Hindu community included in the list of Backward Classes, also as Backward Classes.

5. Accordingly the Government declare that, in addition to the Christian Converts mentioned in paragraph one above, the persons belonging to the other Christian Communities who are converts from any Hindu Community included in the list of Backward Classes also will be considered as socially and educationally backward for the purposes of Article 15 (4) of the Constitution.

6. The Government also declare that, in addition to the Christian converts mentioned in paragraph one above, the persons belonging to the other Christian Communities who are converts from any Hindu Community included in the list of Backward Classes also will be considered as Backward Classes of citizens and that they are not adequately represented in the services under the State with reference to Article 16 (4) of the Constitution.

7. They will be eligible for educational concessions given by the Backward Classes Department and the Education Department from the academic year 1986—87. For admission to educational institutions they will be eligible for reservation from the commencement of the academic year 1986—87. In regard to reservation in public services also they will be eligible for reservation on par with Backward Classes from the date of issue of this order.

(By Order of the Governor)

C. Thangaraju,
Commissioner and Secretary to Government.

(True Copy)

Establishment—Tamil Nadu Electricity Board—Revision of scales of pay to workmen from 1—12—84—Allowing next increment in the Revised scale of pay—Advancing Senior's date of increment on par with the juniors date of increment in certain cases—Orders—Issued.

B.P. Ms. (Ch.) No. 112

(Secretariat Branch)

Dated the 20th March 1986.
Panguni 7, Kurothana,
Thiruvalluvar Aandu 2017.

Ref :

B.P. Ms. (F.B.) No. 86, Secretariat Branch. dt. 24—10—85.

B.P. Ms. (Ch.) No. 370, Secretariat Branch. dt. 2—11—85.

Proceedings :

According to the orders issued in the Board's proceedings second cited, the next increment of an employee whose pay has been fixed in the revised scale shall be granted on the date on which he would have drawn the increment had he continued in the pre-revised scale of pay. In the case of an employee who had drawn an increment on 1—10—84, pay fixation in the Revised scale on 1—12—84 taking into account his pay on 30—9—84 and to allow an increment in the revised scale on 1—12—84 were permitted, if the employee opts for such an arrangement.

2. The Tamil Nadu Electricity Board hereby directs that if an employee draws his next increment in the revised scale of pay by virtue of direct application of the orders mentioned in para 1 above and thereby becomes eligible for higher pay than his senior whose next increment falls due at a later date, then the senior shall be allowed to have his pay refixed equal to the pay of his junior from the date on which the junior becomes entitled to the higher pay.

3. The Tamil Nadu Electricity Board also directs that the refixation of pay as per the orders in para 2 above shall be ordered by the Appointing authority concerned. Where the appointing authority is an officer below the rank of an Superintending Engineer, the Superintending Engineer only will order the Refixation of pay.

(By Order of the Chairman)

C. Arunachalam,
Secretary.

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Establishment—Tamil Nadu Electricity Board—Revision of scales of pay to Officers from 1—12—84—Allowing next increment in the Revised scale of pay—Advancing Senior's date of increment on par with the junior's date of increment in certain cases—Orders Issued.

B. P. Ms. (Ch.) No. 113

(Secretariat Branch)

Dated 20th March 1986.
Panguni 7, Kurothana,
Thiruvalluvar Aandu, 2017.

Ref :

B.P. Ms. (F.B.) No. 87, Secretariat Branch, dt. 24—10—85.

B.P. Ms. (Ch.) No. 371, Secretariat Branch, dt. 2—11—85.

Proceedings :

In exercise of the powers conferred by sub-section (c) of section 79 of the Electricity (Supply) Act, 1948, (Central Act 54 of 1948), the Tamil Nadu Electricity Board hereby makes the following amendment to the Tamil Nadu Electricity Board Revised Scales of Pay (Officers) Regulations, 1985 contained in Annexure—II to the B.P. first cited :—

AMENDMENT

After regulation 5 (b) of the said Regulations, the following shall be added, namely :—

"(c) If an Officer draws his next increment in the revised scale by virtue of the direct application of the clause (a) or (b) above and thereby becomes eligible for higher pay than his senior whose next increment falls due at a later date, then the senior shall be allowed to have his pay refixed equal to the pay of his junior from the date on which the junior becomes entitled to the higher pay".

2. The Tamil Nadu Electricity Board also directs that the refixation of pay as per Regulation 5 (c) of the Tamil Nadu Electricity Board Revised Scales of Pay (Officers) Regulations, 1985 shall be ordered by the appointing authority concerned.

(By Order of the Chairman)

C. Arunachalam,
Secretary.

Memorandum (Per.) No. 14184/O&M Cell/86—1 (Secretariat Branch), Dated 20—3—1986.

Sub : Office Procedure—Procedure for submitting files in Board Office—Prescribed.

The following procedure shall be followed while submitting the files marked to other Branches/Officers in Board Office.

- (i) All files marked to the **officers** of the Board should be handed over only to the **Personal Clerk/Personal Assistant/Technical Assistant** to the officer concerned and not to the Branch, after obtaining an acknowledgment.
- (ii) Files marked to any **branch** of the Board, should however be handed over to the **tapal section** of the branch concerned with an U.O. Number and acknowledgement obtained. The Tapal Section should give the machine number as is being done in the case of currents and put up to the officers concerned for perusal along with the other tapals. **No files should be handed over to the Sections direct without seen by the officer concerned.** Similarly files intended for examination by Organisation and Methods Cell should be marked as "Board Office Secretariat Branch (Organisation and Methods Cell)" direct by Chief Engineer/Personnel and handed over to the Tapal Section of Board Office Secretariat Branch and it need not be marked to Secretary with an entry through Organisation and Methods Cell.
- (iii) The persons acknowledging the files viz. the **Personal staff** of the officers and the **Junior Assistants** in the tappal section should, affix their full signature with designation and date.

2. The Section heads should follow the procedure strictly and they shall be held responsible for failure of the above procedure.

(By Order of the Chairman)

C. Arunachalam,
Secretary.

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Memorandum No. 14716/O&M Cell/86—1 (Secretariat Branch), Dated 20—3—1986.

Sub : Establishment—Tamil Nadu Electricity Board—Suppression of posts—Issue of orders.

At present, whenever the necessity for a post ceases before the date of expiry of sanction, orders are issued suppressing the posts. The word "suppression" in such a context is not used elsewhere. In future, for the word "suppression" the word "abolition" should be used in such contexts.

(By Order of the Chairman)

C. Arunachalam,
Secretary.

Memorandum No. 13979/O&M Cell/86—1 (Secretariat Branch) Dated 20—3—1986.

Sub : Establishment—Tamil Nadu Electricity Board—Board Office Technical Branch—Distribution of non-technical staff Orders—Partial Modification—Orders issued.

Ref : B.P.Ms.(Ch.) No. 163 (Secretariat) dated 16—5—1985.
Memo. No. 41959/O&M Cell/85—1 dated 28—2—1985.
From the M (D) L.P. No. M (D)/Unit II/TB/PA/S1/A3/Staff/11/86 dated 4—3—1986.

In partial modification of orders issued in item (iv) of para 1 of Board's Memorandum second cited, the Director of Research and Development, the Senior most Superintending Engineer in Unit II will be the immediate officer to approve all the connected papers of the Administrative Unit.

(By Order of the Chairman)

C. Arunachalam,
Secretary.

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Memorandum No. 11398—C1/86—1 (Secretariat Branch) Dated 21—3—1986.

Sub : Establishment—Tamil Nadu Electricity Board—Revision of scales of pay to workmen and officers with effect from 1—12—84—Fixation of pay in the case of employees who died without exercising or revising the option to come over to Revised scale of pay—Orders.

Ref : (1) B.P.Ms.(F.B.)No.86, Sectt. Br. dt. 24—10—85.
(2) B.P.Ms.(F.B.)No.87, Sectt. Br. dt. 24—10—85.

A point has been raised for clarification as to how fixation of pay in the revised scale of pay ordered in the B.Ps cited has to be done in the case of the Workmen/Officers who were in service on 1—12—84 and who have died without exercising the option to come over to the Revised scale of pay.

2. It is hereby ordered that where an employee had died on or after 1—12—1984 without exercising (or without revising) the option to come over to the Revised scale of pay, pay fixation in the Revised scale in his/her case shall be allowed by the office itself on such a date as would be advantageous to the deceased employee. This will apply even in cases where the pay is to be fixed with reference to the pay drawn by the deceased employees on 30—9—84.

(By Order of the Chairman)

C. Arunachalam,
Secretary.

Memo. No. 00493/169/E7—2/86—2 (Administrative Branch), Dated 21—3—86.

Sub: Establishment—Class II Service—Part-time M.E. Course attending of office late by 30 minutes permission cancelled

Ref: From the CE/Transmission Lr.No.CE/Tr./PA/A5/A4/Adm.98/86, dated 17—2—86.

With reference to the correspondence cited, the Superintending Engineers are informed that the permission accorded in this office Memo.No. 181588/K3/80—1 dated 3—9—80 to study part-time M.E. Course by attending office late by half an hour in the morning and to work half an hour extra after normal working hours in the evening is hereby cancelled. The receipt of this Memo. may be acknowledged.

Superintending Engineers are requested to follow the above instructions and ensure that no one attends the part-time M.E. Course **during office hours.**

(By Order of the Chairman)

A. Kuppuswamy,
Chief Engineer/Personnel.

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Memo. No. 052387/1.R.1 (4)/Adm. Br./335/84—6, dated 21—3—1986.

Sub: Establishment—Field workmen in Operation and Maintenance distribution systems—Revision of work allocation and staff pattern—Recovery of payment of shift operational special pay—Stay order dated 18—10—1984 vacated—Instructions—Issued.

Ref: 1: CE/Personnel's D.O.Lr.No: 052387/IR1(4)/Adm. Br. 335/84—1 dt. 19—5—84.

2: CE/Personnel's Memo: No: 052387/IR1 (4)/335/85—2 dated 29—10—1984

A copy of the order in W.M.P. No. 16281/84 and W.M.P. No. 19290/85, in W.P. No. 10112 of 1984 vacating the stay granted in W.M.P. No. 16281/84, dated 18—10—1984 by Hon'ble Justice Mohan on 22—1—1986 is enclosed. In view of the orders of the High Court now vacating the interim injunction orders dated 18—10—84, the orders issued in this office Memo. second cited have become in-operative and the Superintending Engineers of Operation and maintenance Systems are requested to implement immediately the orders already issued in this office D.O. letter first cited and send a report to this office. The excess amount paid so far may be recovered in monthly easy instalments not exceeding Rs. 50/- per month.

A. Kuppuswamy,
Chief Engineer/Personnel:

with Enclosure

IN THE HIGH COURT OF JUDICATURE AT MADRAS

Wednesday, the twenty second day of January One thousand nine hundred and eighty six.

PRESENT:

The Honourable Mr. Justice Mohan

W. M. P. No. 16281 of 1984

and

19290 of 1985

in

W. P. No. 10112 of 1984

Engineering Diploma Holders Association,
Tamil Nadu Electricity Board,
Regd. No. 54/TRI, represented by its General Secretary,
N. Chandrasekaran.

Petitioner in W.M.P. No. 16281/84 and
respondent in W.M.P. No. 19290/85
(Petitioner in W. P. No. 10112/84 on the file
of the High Court).

Vs.

- 1: The Tamil Nadu Electricity Board,
represented by its Chairman,
800, Anna Salai, Madras-2.
- 2: The Chief Engineer/Personnel,
Tamil Nadu Electricity Board.
800, Anna Salai, Madras-2.

Respondents in W.M.P. No. 16281/84
and petitioners in W.M.P. No. 19290/85
(Respondent in do.)

W. M. P. 16281/84 :— Petition praying that in the circumstances stated therein and in the affidavit filed with W.P. No. 10112 of 1984 on the file of the High Court, the High Court will be pleased to grant injunction restraining the respondents from implementing the decision contained in the demi-official letter No. 052387/I.R. 1 (4)/Adm. Br./335/84—1, dated 19—5—1984 and thereby making recovery of Shift Operation Special Pay from the salaries payable to Switch Board Operators contained in the Annexure hereto from the month of November 1984 onwards.

W.P. No. 10112/84 :— Presented to this court under article 226 of the constitution of India to issue a writ of certiorarified mandamus, calling for the records relating to the communication of the 2nd respondent contained in the demi official letter 052387/I R. 1 (4)/Adm. Br./335/84—1, dated 19—5—1984 and quash the same by and consequently directing the respondents to pay the Switch Board Operators the Shift Operation Special Pay in accordance with the Settlement dated 12-11-1979 and B.P. Ms. No. 123 Sectt. Branch dated 1—3—1980 from June 1984 onwards and not to make recoveries of the Shift Operation Special Pay paid to the Switch Board Operator with effect from 1—4—1980.

W. M. P. No. 19290/85 :— Petition represented to this court to vacate the interim injunction granted in and by the order of this court dated 18—10—1984 and made in W. M. P. 16281 of 1984 herein.

ORDER

These petitions coming on for hearing upon perusing the petitions and the affidavit filed in support of W.P. No. 10112 of 1984, on the file of the High Court, and the order of this court dated 18—10—1984 and made in W.M.P. No. 16281 of 1984 herein and the counter affidavit filed with W.P. 10112 of 1984 and upon hearing the arguments of Mr. A.L. Somayaji of M/s. Aiyar and Dolia, Advocates for the petitioner in W.M.P. No. 16281 of 1984 and for the respondent in W.M.P. No. 19290/85 and of Mr. S. Ramalingam, advocate for the respondents in W.M.P. No. 16281/84 and for the petitioners in W.M.P. No. 19290 of 1985, the court made the following order :—

“Without going into the correctness of the recovery proceedings which is relegated to the main writ petition, I do not think this is a fit case for continuing the interim injunction dated 18-10-1984 because should the writ petitioner succeed in the writ petition, the employees concerned can get back the money due to them on the contrary staying the recovery of the amount in easy instalments would only cause administrative inconvenience. Hence the interim injunction is vacated.

Sd./— Champa Krishnan,
Asst. Registrar (P)

Establishment—T. N. E. B.—Decentralisation of works from Central Office to Distribution Division Offices in Operation and Maintenance Systems in respect of Regular Work Establishment.

B. P. Ms. (Ch.) No. 170

(Administrative Branch)

Dated 22—3—1986

Panguni 9, Kurodhana,
Thiruvalluvar Aandu, 2017.

Read :—

B. P. Ms. No. 1278 dated 25—7—1979.

Proceedings :

Most of the items of work relating to administration are now being attended to at Central Office of the Distribution System, and this involves some delay in administration and transit in sanctions and payments etc.

2. The Tamil Nadu Electricity Board, in B. P. cited, formed a cell to study and report the works Technical, Administration and Accounting which could be decentralised from Central Office of the Distribution Systems and vested with Division Office. A committee consisting of a Divisional Engineer, a Deputy Financial Controller and a Personnel Officer was constituted for this purpose and the committee has given its recommendations.

3. Based on the recommendations of the committee, the Tamil Nadu Electricity Board after careful consideration, hereby orders

- i) that, for the present, the decentralisation be given effect to only in Distribution Divisions.
- ii) The establishment matters and payment of wages etc., to the Regular Works Establishment staff working in the Meter Relay Test Special Maintenance, Operation and Construction Divisions be continued to be dealt in the Central Office.
- iii) The following personal claims alone shall be sanctioned and paid by the Divisional Engineers of Distribution Systems.
 - a) Pay and Allowances.
 - b) Travelling Allowance.
 - c) Medical Reimbursement.
 - d) Contributory Provident Fund Advances.
 - e) Grants for funeral expenses on the death of staff.
 - f) All Loans and Advances, except marriage and House Building Advances.

Powers are hereby delegated to the Divisional Engineers of Distribution Divisions to sanction claims to all the staff under them, belonging to Class III and IV Services.
- iv) All other payments will continue to be sanctioned by the Superintending Engineer and cheques drawn in favour of the Divisional Engineers for disbursement.
- v) In regard to Disciplinary Proceedings and sanction of leave, the existing procedure with reference to rules and regulations be continued for the present.
- vi) Transfer and postings of the entire Regular Work Establishment staff within the Division be dealt with by the Divisional Engineer.

4. Staff per Division Office

1. Accountant	...	One
2. Assistant	...	Three
3. Junior Assistant	...	Two
4. Typist	...	One
5. Office Helper	...	One

At present, the following posts are sanctioned to a Division's office on an uniform basis :—

Assistant	...	One
Junior Assistant	...	Two
Typist	...	One
Office Helper	...	One

Hence, the net additional sanction to a Division's Office will be as under :

Accountant	...	One
Assistant	...	Two

5. Action regarding opening of accounts by Divisional Engineers with Banks, accommodation and furniture for the additional staff, cash chest and other Tools and Plant items should be taken by the Divisional Engineers immediately.

6. The decentralisation will come into effect from 1—5—1986.

7. The Superintending Engineers are requested to acknowledge receipt of this B. P. and also arrange to have copies of these proceedings displayed conspicuously on the notice Board of the various Officers under their control.

(By Order of the Chairman)

A. Kuppuswamy,
Chief Engineer (Personnel)



Establishment—Assignments of Indian Experts for posts under International Organisations and Foreign Governments—Consolidated instructions—Period of deputation beyond maximum period of five years—Orders of Government of India—Adoption by Board—Orders Issued.

B.P. Ms. (F.B.) No. 20

(Secretariat Branch)

Dated the 22nd March 1986,
9 Panguni, Kurothana,
Thiruvalluvar Aandu 2017.
Read :

B.P. Ms. (FB) No. 131 (SB) dated 13—9—83.

Board's Memo. No. 74512—B1/84—2, dt. 9—8—85.

Proceedings :

According to the existing instructions, the maximum period of deputation of officers of the Board to developing countries such as Asia, Africa and Latin America will be 5 years on the same pattern followed by the Government of India. The Government of India have now issued instructions in regard to the procedure to be adopted in allowing the deputation of experts abroad beyond the maximum period of 5 years. According to these instructions, extension of deputation beyond 5 years will be sanctioned only with the approval of the Central Establishment Board/Senior Selection Board, in really deserving cases keeping in view the circumstances and the overall national interest. These Boards are averse to grant extension beyond 5 years on minor grounds or sometimes merely because of foreign Government asks for further extension without giving adequate reasons. These Boards are also not oblivious of the fact that sometimes such extensions are instigated by the experts themselves. In the above circumstances, the Government of India have instructed, that before seeking extension of deputation of an expert beyond 5 years, the views of the Indian Embassy in the country concerned should invariably be obtained. In the case of Bilateral Assignments it is expected that these views would reflect the importance and the need for the extensions and not merely recommend each extension sought for. The Government of India have also directed that the proposals for such extension should be referred to that Government through a self-contained note.

2. The Tamil Nadu Electricity Board has decided to follow the procedure prescribed by the Government of India referred to above in respect of officials of the Board. Hence in future if deputation of the employee of the Tamil Nadu Electricity Board beyond five years is sought for by the foreign country concerned, the views of the Indian Embassy should be obtained by referring the matter to the Government of India, well in advance. In view of this, the question of reverting or continuing the Board employee beyond five years in a foreign country should be taken up six months ahead of the expiry of the term of deputation, in order to finalise the formalities in time.

(By Order of the Board)

C. Arunachalam,
Secretary:

RECRUITMENT— Direct recruitment of qualified candidates possessing Diploma In Electrical Engineering for appointment to various initial level posts in Regular Work Establishment cadre—Orders—Issued.

B.P. Ms (FB) No. 24

(Administrative Branch)

Dated 25—3—1986.
Panguni 12, Kurothane,
Thiruvalluvar Aandu 2017.

Proceedings .

The Tamil Nadu Electricity Board approves the proposal to recruit 500 candidates through Employment Exchange possessing the qualification of Diploma in Electrical Engineering or equivalent thereto for appointment to various initial level posts in Regular Work Establishment cadre in the Board.

(By Order of the Board)

A. Kuppuswamy,
Chief Engineer (Personnel)

• • •

Memo. No. 65486 (Permanent)/R2/85—5, (Secretariat Branch) Dated 26—3—1986.

Sub: Holidays—Tamil Nadu Electricity Board—Holidays for the employees of the Board for 1986—Substituted holiday for the employees in Mettur workshop—Orders—issued.

- Ref:**
1. B.P. Ms. (Ch.) No. 394 (Sectt. Br.) dt. 21—11—85.
 2. From the Superintending Engineer/Mettur workshops Circle Lr. No. SE/WS/Adm./A2/F.8/PR 567/85, dated 24—12—85.
 3. Board's Letter No. 65486—R2/85—3, dated 23—1—86.
 4. Letter From the Superintending Engineer/Mettur Workshops Circle, No. SE/WS/Adm/A2/F.SH/PR. 640/86 dated 5—3—1985.

The Tamil Nadu Electricity Board directs that in the case of employees in Mettur workshops, the following holiday shall be substituted for the holiday mentioned in Part-I of the Annexure to the B.P. cited :—

Saturday, the 29—3—1986 (Easter Saturday)
instead of 22nd April, 1986 Mahaveer Jayanthi.

C. Arunachalam,
Secretary.

Memorandum (Permanent) No. 15701—E2/86—1 (Secretariat Branch) dated 26—3—1986

Sub: Loans and Advances—House Building Advance—Release of Additional Advance and release of Instalment of loan for enlargement/improvement—Mortgage of property—Instructions Issued.

Ref: Board's Memorandum (Per.) No. 76919/N1/81—10 dated 20—12—83.

In partial modification of the clarifications issued in the memorandum cited, the following instructions are issued in regard to release of advance and execution of mortgage deed thereon in respect of advance sanctioned for (1) completion of construction (2) Enlargement of house and (3) Improvement of house.

2. (i) Additional Advance for completion of construction.

The eligible advance amount in this regard shall be released in one instalment on execution of supplementary agreement in the form prescribed in Board's Memorandum (Per.) No. 68395—N1/84-2 dated 7—1—86. The loanee employee shall be permitted to execute the mortgage deed in favour of Tamilnadu Electricity Board in Form No. 9 within a period of six months from the date of drawal of the additional advance.

(ii) Advance for enlargement of a house in respect of which there is no existing mortgage in favour of the Board i.e. in the case of employee who already own a house or who has built the house without the assistance of Board loan.

The first instalment of the House Building Advance towards enlargement shall be released on execution of agreement in Form No. 5 and the surety wherever necessary, irrespective of whether the enlargement involves foundation works or not. The loanee employee shall be permitted to execute the mortgage deed in **Form No. 3 or Form No. 4** as the case may be within six months from the date of drawal of first instalment. Release of second instalment need not wait till registration of the mortgage deed is over and it is enough that the draft mortgage deed is produced by the loanee as the process involved for registration will be time consuming.

(iii) Advance for enlargement of house in respect of which the original mortgage deed in favour of the Board is in force (ie) in case of employee who originally constructed the house with H.B.A. from Board.

The first instalment of the house building advance towards enlargement shall be released on execution of agreement in form No. 5 and the surety bond wherever necessary. The loanee employee shall be permitted to execute the mortgage deed in form No. 9 within six months from the date of drawal of first instalment. Release of second instalment need not wait till registration of mortgage deed is over and it is sufficient if the draft mortgage deed is produced by the loanee as the process involved for registration will be time consuming.

(iv) Advance for improvement of a house in respect of which there is no existing mortgage in favour of the board i.e. in case of employee who owns a house/who has built a house without the assistance of Board loan.

The House building advance towards improvement shall be released in one instalment on execution of agreement in Form No. 5 and surety wherever necessary. The loanee shall be permitted to execute the mortgage deed in Form 3 or 4 as the case may be within six months from the date of drawal of advance amount.

(v) Advance for improvement of a loan which has already been mortgaged in favour of the Board and the original mortgage of the property is in force.

The House building advance towards improvement shall be released in one instalment on execution of agreement in form No. 5 and surety bond wherever necessary. The loanee shall be permitted to execute the mortgage deed in Form No. 9 within six months from the date of drawal.

3. In respect of all the categories mentioned in para 2 above, the loan is sanctioned to an employee for completion or enlargement/improvement of a house which is already in his possession and as such there could be no difficulty in mortgage of property to Board. The sanctioning authorities should therefore ensure that the property is duly mortgaged in favour of Board within the stipulated time and any delay in this regard should not be condoned as a matter of routine especially in the case of additional loan. In exceptional cases of genuine nature where the delay is due to reasons beyond the control of the loanee employee the authority next higher to the sanctioning authority may condone the delay as per B.P. Ms. (Ch) No. 143 (Sectt. Branch) dated 17—4—1984.

(By Order of the Chairman)

C. Arunachalam,
Secretary.

Memorandum No. 10771/O & M Cell/86—2 (Secretariat Branch) Dated 26—3—1986.

Sub : Board Office—Punctuality in attendance and maintenance of movement control registers etc.—Duty Officer for Western Wing of 8th Floor—Order issued.

Ref : B. P. Ms. (Ch.) No. 27 (Secretariat Branch) dated 19—1—1986.

In partial modification of the orders issued in Annexure IV to the Board's Proceedings cited, Thiru P. Vaidyanathan, Senior Personnel Officer shall be the Duty Officer for the Western Wing of 8th Floor and Thiru I. Muthukamatchi, Deputy Chief Engineer shall be the Duty Officer for Eastern Wing of the 8th Floor.

(By Order of the Chairman)

C. Arunachalam,
Secretary.



Memo. No. X/Rev./Gen. II/F.4/86-1 (Accounts Branch) Dated 27—3—1986

Sub : Modified system of card billing of energy charges and collection—Performance Review—Management Information System—Revised Return.

Ref : (i) Accounts Branch Circular Memo. No. X/Rev./Gn. II/CB/83—345/Dated 14—1—83 to Divisional Engineers/O&M.

(ii) Technical Branch Chairman's Circular Memo. No. MIS/1/85/Dated 20—5—85 to all officers of the Board.

(iii) D.O. Letter No. SE/PIg/DB/545/81/44/Dated 8—2—86 from Member (Generation) to all S.Es./O&M.

Instructions were issued in the Technical Branch, Chairman's Circular Memo. second cited that a monthly return on the 'Progress of Card Billing and Collection' is to be sent on the 15th of every month by the Superintending Engineers (Operation and Maintenance) to Financial Controller/(Revenue) for consolidation at head-quarters. These orders come into force on 1—4—86 as per the D.O. letter third cited.

2. The following instructions are issued in this connection for strict compliance by the Superintending Engineers/Operation and Maintenance.

- (i) The monthly return on the 'Progress of card billing and collection' should be sent promptly on or before 15th of every month and the first return for the month of March '86 should be sent on or before 15—4—86 positively. This return should contain particulars relating to the I and II Cycle of March 1986.
- (ii) It should be ensured that there is no omission of details in respect of any Division. It should also be ensured that there is no omission of any sub-division or Section in the returns received from his subordinate officers.
- (iii) Division-wise details are to be furnished by the Superintending Engineers/Operation and Maintenance in Form No. RV/M/101.
- (iv) Suitable instructions to the subordinate officers regarding the form and adherence to the due dates for submission of returns should be issued.
- (v) The Monthly returns should be sent to Financial Controller/(Revenue) by name cover.
- (vi) The fortnightly returns on progress of Card Billing and assessment now being sent from Divisional Engineers/Operation and Maintenance to Divisional Engineer/Self sufficiency should be dispensed with.

Arjunan Gnanaolivu,
Accounts Member.

Memorandum No. 76459-C1/86-1 (Secretariat Branch) Dated the 27th March 1986.

Sub : Establishment—Revision of scales of pay from 1—12—1984—Fixation of pay in the Revised scales of pay in posts other than the officiating post on notional basis—Allowing of option—Clarification—Issued.

- Ref : 1. B.P. Ms. (FB) No. 86, Sectt. Br. dt. 24—10—85.
 2. B.P. Ms. (FB) No. 87, Sectt. Br. dt. 24—10—85.
 3. B.P. Ms. (Ch) No. 370, Sectt. Br. dt. 2—11—85.
 4. B.P. Ms. (Ch) No. 371, Sectt. Br. dt. 2—11—85.
 5. B.P. Ms. (FB) No. 95, Sectt. Br. dt. 20—11—85.

In the B.Ps. first and second cited, the scales of pay of the workmen and the Officers of the Board have been revised with effect from 1—12—84. The employees in service as on 30—11—84 were allowed the option of coming over to the revised scale of pay on 1—12—84 or on the date of their next increment in the pre-revised scale of pay. According to the orders issued in the B.Ps. third and fourth cited, the next increment in the revised scale should be allowed on the same date on which the workmen/Officers would have drawn the increment had they continued in the pre-revised scales. Further, in the case of employees who had drawn an increment on 1—10—84, pay fixation in the revised scale on 1—12—84 was allowed taking into account the pay as on 30—9—84 and in their cases, an increment in the revised scale was also allowed on 1—12—84.

2. By virtue of the orders mentioned in para 1 above, the option of coming over to the revised scale of pay on 1—12—84 or on the date of increment and the benefit of taking into account the pay as on 30—9—84 for pay fixation in the revised scale on 1—12—84 and to draw an increment in the Revised scale on 1—12—84 will be available to the employees in their officiating post. In the following circumstances, necessity for fixation of pay in the Revised scale in posts other than the officiating post will also arise :

- (i) For allowing pay in the lower post to which an employee may be reverted on a date subsequent to 1—12—1984.
- (ii) When an employee in a selection grade post carrying the same scale as admissible for the promotion category is promoted regularly to the higher post, he should choose either to continue to draw the same pay he has been drawing in the selection grade or to have his pay fixed under S.R. 33 (b) with reference to the pay he would have drawn in the ordinary grade on the date of promotion. In such a case, an employee's pay should be brought in the ordinary grade till the date of promotion. While doing so, his pay may have to be fixed in the Revised scale.
- (iii) In the case of the Internal Selection appointees, protection of the pay drawn in the previous post has been allowed. For regulating the pay in the previous post till the date of promotion, their pay may have to be fixed in the Revised scale.

Points have been raised for clarification whether choosing a date for pay fixation in the revised scale or taking into account the pay as on 30—9—84 for pay fixation on 1—12—84 should be allowed while notionally fixing the pay of the employees in the above mentioned circumstances.

3. It is hereby clarified that in the circumstances mentioned in item (i) & (ii) in para 2 above, the employees will be permitted to exercise a separate option which will be advantageous to them. The time-limit for exercising of such an option will be one month from the date of this memo. In all past cases and one month from the date on which the occasion arises in respect of future cases. In respect of item (iii) in para 2 above, fixation of pay to the employees in the previous post should be allowed only on the date(s) of Wage Revision i.e. 1—12—74, 1—12—79 and 1—12—84.

(By Order of the Chairman)

C. Arunachalam,
Secretary

Light Refreshment—STC and Technical Training Institutes and Centres—Supply of snacks and Coffee/ Tea—Expenditure-Sanctioned.

B. P. Rt. (Ch.) No. 65

(Administrative Branch)

Dated 29—3—'86.
Panguni 16, Kurothana
Thiruvalluvar Aandu 2017.

Read :

B. P. Ms. No. 64 (Sectt.) Dated 18—2—'81.

Proceedings :

In B.P. Ms. No. 64 (Sectt.) dated 18—2—'81, sanction was accorded for incurring an expenditure of Rs. 2.034 Lakhs per annum towards the supply of snacks and Coffee/tea to the trainees and members of staff of various Institutes/Centres and Staff Training College at the rate of Rs. 1.50 per head per day based on the sanctioned strength.

2. During the years 1983—84, 1984—85 and 1985—86, sanction was accorded towards snacks and Coffee/Tea limiting the expenditure to actual amount utilised during the previous years. This has resulted in according sanction for additional expenditure in view of variation in the strength of trainees, but not exceeding the total permissible amount. In some cases exact expenditure required could not be worked out. Hence, the Deputy Directors/Chief Instructors were authorised to incur an expenditure at the rate of Rs. 1.50 per head per day for the balance period during 1985—86.

3. Training programmes were conducted not with full sanctioned strength in various Institutes and centres in view of many short comings. However, during 1985—86, by constant persuasion with various system Superintending Engineers and by enlarging the participants level, batches with better attendances were provided with Training. Since the expenditure towards snacks & tea/Coffee is a recurring one, the exact amount cannot be worked out in advance, but can be limited to be within the sanctioned strength. Deputy Director/Transmission Sub-Station Training Institute/Madurai has requested general sanction at the rate of Rs 1.50 per head per day.

4. After careful consideration, the Tamil Nadu Electricity Board approves to incur the expenditure at the rate of Rs. 1.50 per head per day towards supply of snacks and Coffee/Tea for the trainees and members of staff working in training institutes/Centres and Staff Training College, subject to the condition that the total expenditure per year should not exceed the original sanctioned amount based on the sanctioned strength.

5. The expenditure sanctioned above is debitable to "TNEB Funds—Revenue expenses—Administrative expenses (vii) Other Expenses (ii) Miscellaneous charges— 2) A - Training Programme for Boards personnel".

6. The pay disbursing Officer of the respective Training Institutes/Centres/College are authorised to make payment on production of necessary vouchers.

(By Order of the Chairman)

A. Kuppuswamy,
Chief Engineer (Personnel)

Labour—Workers participation in Industry in Tamil Nadu Electricity Board—Nomination of members representing the Board and the employees/workers in the Unit Level Joint Committees—Orders issued.

B. P. Ms. (Ch.) No. 176

(Administrative Branch)

Dated the 29th March, 1986
Panguni 16, Kurothana,
Thiruvalluvar Aandu 2017
Read :

B. P. Ms. (Ch.) No. 111 (Adm. Branch), dated 27—2—1986

Proceedings :

The Tamil Nadu Electricity Board directs that the following Officers shall be nominated as members representing the Board in the Unit Level Joint Committee of the Systems/Circles.

- (i) Superintending Engineer of the System/Circle Chairman of the Committee
- (ii) Two Divisional Engineers/Executive Engineers of the Systems/Circles.
and
- (iii) (One Divisional Engineer/General and One Divisional Engineer/Operation and Maintenance in the Head-quarter).
(One of the Divisional Engineers above will be the Convenor of the Committee).
- (iv) Deputy Financial Controller or Accounts Officer (Senior) in the System/Circle.
- (v) Personnel Officer/Personal Assistant of the system/Circle.

(2) The Board further directs that the employees' representatives mentioned in the Annexure to these proceedings be nominated as members representing the employees/workers in the Unit Level Joint Committees.

(3) The Superintending Engineers concerned will specify the names of the Officers representing the Board in the Joint Committee at Unit Level and issue necessary proceedings:

(By Order of the Chairman)

A. Kuppuswamy,
Chief Engineer/Personnel.

ANNEXURE

Regional Chief Engineer (Madras) :

Madras Electricity System/South :

- | | | |
|----------------------|----------------------------------|---------------------------|
| 1. K. N. Loganathan | Foreman I Grade | Madras Development Circle |
| 2. V. Ganesan | Revenue Supervisor/Revenue Unit | T. Nagar |
| 3. A. Ponnuvelu | Foreman I Grade/East Section | Tamparam |
| 4. S. Chandrasekaran | Telephone Operator | Teynampet |
| 5. T. Ranganathan | Junior Engineer/Spl. Maintenance | Special Maintenance |

Madras Electricity System/Central :

- | | | |
|--------------------|------------------------------------|-------------------|
| 1. T. N. Rajagopal | Inspector of Assessment | Periyamet |
| 2. S. Ramanathan | Junior Engineer | Periyamet |
| 3. D. Kothandapani | Foreman I Grade | Maduravoil |
| 4. A. Gunasekaran | Store Keeper I Gr. | Cooks Road Stores |
| 5. V. Sivaraman | Foreman II Grade Construction Sec. | Chintadripet |

Madras Electricity System/North :

1. M. Balasubramanian	Foreman I Gr./R. C:	M. R. T.
2. T. Nanjundarao	Switch Board Operator/S. S.	Ponneri
3. K. Chandrasekaran	Commercial Assistant	Sholavaram
4. R. Selvaraj	Inspector of Assessment	Mugapperu
5. S. Parthasarathy	Commercial Assistant	Ambattur

Chingleput Electricity System :

1. K. Parthasarathy	Foreman I Gr./Town	Madurantakam
2. V. Srinivasan	Inspector of Assessment	Iyengarkulam
3. K. Sreedharamarar	Foreman/Rural	Arakonam
4. S. Gunasekaran	Store Keeper/Central Stores	Kancheepuram
5. S. Vijayakumar	Foreman II Gr./Construction	Kadambathur

**Regional Chief Engineer/Vellore
Vellore Electricity System :**

1. C. G. Rajaram	Accountant/Central Office	Vellore
2. K. R. Sampath	Foreman	Thottapalayam
3. R. Thirunavukkarasu	Revenue Supervisor Rev. Unit/Rural	Vellore
4. D. Krishnamurthy	Accountant/Central Office	Vellore
5. S. Gnanaprakasam	Asst. Commercial Inspector/ Construction Sub-Divn.	Ranipet

Dharmapuri Electricity System :

1. N. Rangaswamy	Lineman/C & I	Dharmapuri
2. D. Chandrasekaran	Foreman I Gr./Rural	Krishnagiri
3. M.G. Abdullah	Assessor/Town	Hosur
4. A. Hidayathulla	Switch Board Operator/S.S.	Pappireddypatti
5. T. Srinivasan	Helper/Lines	Singarpet

Tiruvannamalai Electricity System :

1. K. Kalaichelvan, B.A.	Junior Assistant/Central Office	Tiruvannamalai
2. K. V. Srinivasan	Line Inspector/Rural/North	Chengam
3. G. Ranganathan	Line Inspector/J.E/Rural II Sec.	Vangikkal
4. R. Dakshinamurthy	Foreman I Gr/AE/O&M/Rural	Thandurampet
5. S. Abdul Gafoor	Commercial Assistant J.E/O&M	Avoor

**Regional Chief Engineer/Trichy :
Trichy Electricity System/South :**

1. T. Vasudevan	Foreman I Gr/Rural	Trichy
2. K. Kasthoori	Foreman I Gr/Chinthamani	Trichy
3. R. Nagarajan	Assistant Commercial Inspector/ Pugalur O&M Sub-Division	Pugalur
4. A.G. Radhakrishnan	Foreman I Grade/North Section	Manaparai
5. V. Rangan	Switch Board Operator/S.S.	Chinthamanipatti

Trichy Elec. System/North :

1. V. Ramamurthy	Inspector of Assessment, Revenue Branch	Perambalur
2. K. V. Subbiah	Commercial Assistant/Town	Perambalur
3. K.M. Sundaram	Foreman I Gr/North	Thuraiyur
4. R. Venkataraman	Foreman II Gr/Construction	Ariyalur
5. T.M. Vijayaraghavan	Inspector of Assessment	Thottiam

Thanjavur Elec. System :

1. A. Padmanabhan	Foreman I Grade	Thiruvaiyaru
2. R. Selvaraj	Commercial Assistant	Vaimedu
3. K. Nagarajan	Assessor/Rural	Mannargudi
4. Panneerselvam	Assessor/Rural	Velankudi
5. K. Venkateswaran	Foreman I Grade	Nagapattinam

South Arcot Electricity System/North :

1. N. Balaraman	Line Inspector/West	Villupuram
2. G. Munian	Wireman	Kalvarayan Hills
3. N. Kaliyaperumal	Assessor/Town-I	Villupuram
4. V. Rajappa	Store Keeper II Gr.	Thirukkovilur
5. S. Ramalingam	Assistant Commercial Inspector/South Sub-Division	Gengi

South Arcot Electricity System/South :

1. N. Mariappan	Inspector of Assessment	Puduppalayam/ Guddalore-I
2. R. Senthamarai Kannan	Line Inspector	Vasakalpet
3. P. Ramalingam	Commercial Inspector/Construction Sub-Division	Nellikuppam
4. N. Govindarajan	Accountant/Revenue Branch	Kurinjipadi
5. J. Kuppaswamy	Inspector of Assessment	Subramaniyapuram

Pudukkottai Electricity System :

1. Sivaraman	Commercial Assistant	Avudaiyarkoil
2. Balasubramanian	Junior Assistant/Construction Sub-Division	Pudukkottai
3. S.P. Sadasivam	Commercial Inspector/Constn. Sub-Division	Aranthanagi
4. M. Subramaniam	Draughtsman III Gr. Central Office	Pudukkottai
5. T. Sethuraman	Syrang/Special Maintenance	Pudukkottai

**Regional Chief Engineer/Coimbatore :
Coimbatore Electricity System/South :**

1. R. Subramaniam	Spl. Gr. Foreman	Tudiyalur
2. K. Periannan	Junior Engineer I Gr.	Coimbatore
3. K. Narayanan	Lineman	Construction/Ondipudur
4. M. Dhandapani	Lineman	Singanallur
5. R. Venkataraman	Assessor/Town/East	Tiruppur

Coimbatore Electricity System/North :

1. Shanmugam	Line Inspector	Narasimhanaicken palayam
2. Packiriswamy	Commercial Assistant/Rural	Mettupalayam
3. Thangaraj	Assistant Commercial Inspector/ Sub-Division Office	Thudiyalur
4. K. Subbaraj	Lineman	Mettupalayam
5. Sundararajan	Foreman I Gr.	Chellappampalayam

Selem Electricity System :

1. S. Balakrishnan	Foreman I Grade	Ammapet
2. P. Periyaswamy	Inspector of Assessment	Ammapet
3. M. Balasubramaniam	Lineman/Rural	Attur
4. M. Manickam	Asst. Comml. Inspector/ Division Office/East	Salem
5. D. Jacob	Comml. Assistant	Rasipuram Town

Mettur Electricity System :

1. P. Shanmugam	Foreman I Gr.	Kalappanaickenpatti
2. K. Pugalendhi	Commercial Asst. Construction	Tiruchengodu
3. A. Kandaswamy	Inspector of Assessment	Konganapuram
4. A. P. Gopalan	Foreman I Grade Civil Section	Mettur
5. K. Ramaswamy	Foreman I Gr.	Attayampatti

Udumalpet Electricity System :

1. R. Sakthivel	Electrician/110 KV. S.S.	Udumalpet
2. S. Sivasubramaniam	Wireman	Erishinampatti
3. Kandavadivel	Inspector of Assessment	Samattur
4. L. Venkataswamy	Junior Engineer/Construction	Udumalpet
5. Tmt. S. Santha	Assistant/Revenue Branch	Palani

Periyar Electricity System :

1. C. Nagarajan	Foreman I Gr.	Kodumudi
2. S. Ramasubramaniam	Foreman I Gr.	Veerappanchatram
3. R. Damodaran	Assistant/Revenue Branch	Bhavani
4. Ayyaswamy	Inspector of Assessment	Thindal
5. A. Palaniappan	Lineman	Olagadam

Regional Chief Engineer/Madurai**Madurai Electricity System (South) :**

1. M. B. Selvarajan	Line Inspector/Rural III	Theni
2. V. Manickavasakam	Line Inspector	Ammaiyanaickanur
3. C. S. Ganapathy	Foreman I Gr./Anupanadi	Madurai
4. N. Rajendran	Inspector of Assessment	Kallikudi
5. S. Natarajan	Switch Board Operator/Sub-station	Thirumangalam

Madurai Elec. System/North :

1. M. Varatharajan	Commercial Assistant/Constn.	Periyakulam
2. S. Alagarsamy	Asst. Commercial Inspector/Town	Vedasendur
3. M. Pannierselvam	Store Keeper II Gr./South	Dindigul
4. V. Krishnamurthy	Accountant/Revenue Unit	Samayanallur
5. G. Kuppaswamy	Helper/Begambur	Dindigul

Ramnad Elec. System/East :

1. I. Ayyadurai	Assistant/Revenue Unit	Thiruppattur
2. T. Ramakrishnan	Inspector of Assessment	Thiruppuvanam
3. N. Govindarajan	Inspector of Assessment	Ilayankudi
4. S. Thiraviyam	Junior Engineer/II Grade	Kamuthy
5. A. Ramachandran	Wireman/Town	Ramnad

Ramnad Elec. System/West :

1. P. Adhimoolam	Foreman/Rural II	Sattur
2. V. Babupurushothama Dass	Revenue Supervisor/Revenue Unit	Aruppukkottai
3. S. Manikantan	Commercial Asst./Town/West	Virudhunagar
4. S. Vaithialingam	Foreman/Rural II	Sattur
5. P. Parasuraman	Assistant/Revenue Unit	Srivilliputhur

Kanyakumari Elec. System :

1. Y. Andrew Felix	Store Keeper II Gr./Central Stores	Nagercoil
2. M. Sankaran Nair	Assistant/Revenue Unit	Nagercoil
3. D. Nagalingam	Inspector of Assessment/Distn. Section/Town III	Nagercoil
4. P. Kumara Pillai	Foreman II Gr. Distn. Section I	Thuckalay
5. M. Periaswamy	Inspector of Assessment/Distn. Section/Town	Nagercoil

Tirunelveli Elec. System/East :

1. M. Subramaniam	Inspector of Assessor/Revenue unit/ Urban	Tuticorin
2. A. John Albert	Assessor	Vilathikulam
3. S. Subramaniam	Asst. Commercial Inspector/ Division Office	Vallioor
4. J. Repheal Fernando	Assistant/Rev. unit	Tiruchendur
5. E. Ashok Kumar	Junior Assistant	Central Office

Tirunelveli Electricity System/West :

1. V. Ramachandran	Draughtsman I Gr.	Central Office
2. D. Thayumanasundaram	Lineman	Thachanallur
3. N. Rajagopalan	Assistant	Thenkasi
4. P. Sudalai	Assessor	Tiruvankadam
5. C. Meenakshisundaram	Commercial Assistant	Veeravanallur

General Construction Circle/Madras :

1. R. Premshaw	Helper/S.S.E.	Tondiarpet
2. R. Danapal	Helper/T.L.C.	Adayar
3. A. Faruque	Surveyor/TLC	Sriperumbudur
4. C. Maniyan	Commercial Inspector S.S. Erection	Vinnamangalam
5. U. Mohamed Ghouse	Surveyor/TLC	Tiruvannamalai

General Construction Circle/Central/Trichy :

1. P. Kalyanaraman	Surveyor/TLC	Trichy
2. V. Srinivasan	Assistant/Central Office	Trichy
3. Syed Nizar Ali	Foreman/S.S. Erection	Villupuram
4. K. Vaiyapuri	Foreman/T.L.C.	Trichy
5. K.P. Velu	Civil Maistry	Trichy

General Construction Circle/West/Coimbatore :

1. M. Gopal	Foreman/Transformer Erection	Coimbatore
2. G.L. Rajamani	Accountant/Central Office	Coimbatore
3. N.R. Balakrishnan	Spl. Gr. Driver/S.S. Erection	Coimbatore
4. K. Murugan	Fitter/TLC	Coimbatore
5. M. Mani	Fitter/Transformer Erection	Coimbatore

General Construction Circle (South)/Madurai :

1. E. Sukumar Enoch	Surveyor/Civil Works	Tirunelveli
2. R.S. Sundararaj	Junior Assistant/TLC	Tirunelveli
3. P.V. Duraipandi	Foreman I Gr. Transformer Erection	Madurai
4. E. Murugan	Foreman II Gr. TLC	Theni
5. U. Ramakrishnan	Syrag I Gr. S.S. Erection	Tirunelveli

Generation :**Generation Circle/Tirunelveli :**

1. S. Chockalingam	Sel. Grade Assistant/Central Office	Tirunelveli
2. N. Muthiah	Assistant	Kodayar Lower Camp
3. R. Jainulabudin	S.B.A.	Papanasam Power House
4. S. Rajagopal	Filter Operator	Periyar Power House
5. D.N. Wellington	Foreman	Suruliyar P.H.

Generation Circle/Hydro Areas (Erode) :

1. P. Namachivayam	Switch Board Attendant	Mettur Dam
2. V.C. Achuthan	—do—	Sholayar P.H. II
3. P. Natarajan	—do—	Sholayar P.H. I
4. K. Achuthan	—do—	Aliyar P.H.
5. Isakkiappan	Assistant	Central Office/Erode

Generation Circle (Kundah) :

1. K.N. Sankaranarayanan	Sr. Crane Driver	P.H. II
2. V. Ramaiah	Switch Board Attendant	P.H. IV
3. V. Boopathy	Draughtsman	Athikadavu
4. S. Selvaraj	Assistant/Central Office	Kundah
5. P. Paul Raj	Foreman I Gr.	Singara

Projects :**Lower Mettur Hydro Electric Project/Bhavani :**

1. V.P. Ramachandran	Accountant/Central Office	Bhavani
2. M. Mariappan	Foreman/Civil	Barrage III
3. A. Vasu	Foreman/Civil	—do— IV
4. A. Hariharan	Foreman/Civil	—do— IV
5. K. Balakrishnan	Foreman/Civil	—do— I

Kadamparai Pumped Storage Hydro Electric Project :

1. K. Kuttai	Welder	Kadamparai P.H.
2. Subburathinam	Store Keeper II Gr.	—do—
3. T.N. Varadarajan	Jr. Assistant/Central Office	Minparai
4. N. Balasubramaniam	Assistant/Central Office	Minparai
5. C.A. Seetharaman	Draughtsman I Gr./Central Office	Minparai

Tuticorin Thermal Power Project/Tuticorin :

1. K. Balakrishnan	Commercial Assistant/Central Stores	Tuticorin
2. G.I. Nelson	Switch Board Operator/Operation	Tuticorin
3. P. Murugan	Assistant/Central Office	Tuticorin
4. M. Natarajan	Junior Engineer/Camp Division	Tuticorin
5. S. Mohamed Mohideen	Maistry/Civil Maintenance	Tuticorin

Ennore Thermal Power Station :

1. V.J. Venkatarayalu	Assistant	E.M. 1
2. M. Krishnan	Mechanic	Fire Service
3. T. Rengaswamy	Deputy Stores Officer/Stores	Stores
4. B. Vedachalam	Foreman I Grade	D.M. Plant
5. P. Titus	Cleaner	C.H.P. (0)

Establishment—Board's employees—Forwarding of applications to Institutions for admission for studying Part-time courses—Instructions—Issued.

B. P. Ms. (CH) No. 181

(Administrative Branch)

Dated 31—3—1986

Read :

- (i) Memorandum No. 33468—B1/83-1, (Adm. Br.) dt. 16—8—83
- (ii) Memorandum No. 87865—B1/83-1, (Sectt. Br.) dt. 24—5—84

Proceedings :

In supersession of the existing instructions on the subject, the following instructions are issued governing applications from Officers and Staff of TNEB for part-time courses :

- (i) The competent authority to forward the applications to the Educational Institutions shall be the Chairman in respect of Class I Officers and the CE/Personnel in respect of all other categories.
- (ii) Applications will be considered only for courses which are relevant to the field of work of the applicant concerned. This will be courses in Engineering in respect of Engineers and Regular Work Establishment and Courses in Law, Commerce and Accountancy in-respect of clerical staff and Officers in Accounts, Audit, Secretariat, Stores and Administrative cadres.
- (iii) Applications should specify the year in which the applicant seeks admission and the duration of the course. The order granting the permission should specify these details and will be valid only for the said period.
- (iv) Permission will be granted only if the course is conducted—
 - (a) in Institutions situated within the limits of any Corporation or Special Grade/ Selection Grade Municipality and the concerned employee is working within the jurisdiction of that Corporation or Special Grade or Selection Grade Municipality.
 - (or)
 - (b) in Institutions within the limits of Municipalities other than those referred to under (a) above or Township, Town Panchayats etc., and the concerned employee is working either within the limits of these bodies or working within eight KMs radius of the Institution.
 - (or)
 - (c) in Institutions situated outside the limits of the Corporation, Special Grade/ Selection Grade and other Municipalities, Townships, Town Panchayats etc., and the concerned employee is working within the radius of eight KMs of the Institution.
- (v) Applications will be considered only from persons who have put in less than three years of service in their present station where the course is conducted.
- (vi) The fact that an application has been forwarded will not be tantamount to a guarantee that the employee will not be transferred in the middle of the course.
- (vii) In order to avoid dislocation of work by large number of persons applying for such courses, the ceiling of 30% in each category will be allowed in a Unit. Unit means a place or office or section or Sub-Division or Division or MRT Lab/Testing Centre or Sub-station or Central Office etc.
 - (a) 30% ceiling will be applied in respect of each category in a Unit irrespective of number of applications received for different part-time courses.
 - (b) 30% ceiling may be rounded off to nearest whole number.

- (viii) Applications from employees on shift duty should not be forwarded for part-time course:
- (ix) If two or more eligible applications are to be considered in the category in the unit, service seniority should be taken as the basis for considering the applications.
- (x) The permission granted to undergo the course is valid only so long as the employee continues in the same post in the same station. On transfer to another post in the same station or transfer to another station, the permission granted shall stand automatically revoked. If he continues the course even after such transfer, disciplinary action will be taken against him. It shall, however, be open to the employee to seek fresh permission from the competent authority to continue the course and the competent authority may, if the employee continues to satisfy the prescribed conditions even in the new post/station, issue fresh orders permitting him to continue the course.
- (xi) Persons attending the part-time courses should not be allowed to absent themselves during regularly prescribed duty hours on the plea that they will attend to their works outside duty hours.
- (xii) Applications from employees who are known to be negligent of their work, whether or not they have been specifically punished for such neglect, shall not be forwarded.
- (xiii) Applications which do not reach the competent authorities one month before the last date for receipt of applications by the institutions are liable to be summarily rejected.
- (xiv) If persons who are already under-going part-time courses prior to recruitment by the Board want to continue the course they should obtain the approval of the competent authority for continuing the course. Permission will be granted only if they satisfy the conditions stipulated in this B.P. If they continue the course after joining duty in the Board, without getting prior permission for such continuance, disciplinary action will be taken against them.
- (xv) The format for the application to be submitted by the applicants and the format for forwarding of applications to the institutions by the Competent authorities shall be as prescribed in the Annexure.
- (xvi) If the application requires any certificate to be furnished which is not permissible in terms of these instructions such as that the applicant will not be transferred during the middle of the course, such applications shall not be forwarded and shall be rejected.

B. Vijayaraghavan,
Chairman.

Encl: 2 Formats

FORMAT—I

(To be filled up by the applicant only)

From

Name

(Designation)

(Office where working)

To

Chairman/C. E. (Personnel).

Thro' the Superintending Engineer/Chief Engineer.

Sir,

Sub : Application for Part-time Course for the year.....

I enclose herewith the printed application form for admission to the part-time course in(subject)..... with all connected enclosures for being forwarded to the Principal/Registrar,.....College.

2. I am aware that I am bound by the instructions in B. P. Ms: (Ch.) No. 181 dated 31—3—86 as amended from time to time;

Encl : with details,

Place :

Date :

Yours faithfully,

Sd/-

FORMAT—II

(For Competent Authority)

From

Chairman/CE (Personnel),
Tamil Nadu Electricity Board,
Madras

To

The Principal/Registrar,

..... College,

Sir,

Sub : Forwarding of application for part-time course in (subject) for the year.....

I forward herewith the application (with enclosures) of Thiru..... working as..... in for admission to the part-time course in (subject) for the year.....

2. The applicant is liable to be transferred even during the period of the course if it becomes necessary. On such transfer, the permission granted to undergo the course will stand automatically revoked. It shall, however, be open to the applicant to obtain fresh permission from the competent authority in the TNEB if he continues to satisfy the conditions prescribed by the Board in the post to which he is transferred.

Encl : as above.

Chairman/CE (Personnel):

PART—III

Finance

Circular No. X/DFC/W/Bank Guarantee/86 (Accounts Branch) dated 14—2—1986

Sub : Bank Guarantees—Acceptance.

Whenever Board has to obtain a Bank Guarantee towards advance payment released, towards Security Deposit etc., the Bank Guarantees issued by the following categories of Banks only should be accepted by the Board.

(a) Nationalised Banks.

(b) In cases of foreign contractors/supplies only, a branch of any foreign Bank operating in India. (The Bank Guarantee should be enforceable in India).

2. The above instructions with regard to the acceptance of Bank guarantees should be followed with immediate effect for whatever purpose a Bank Guarantee is to be obtained by the Board. The specifications to be issued by the Board hereafter should indicate the above instructions clearly:

B. Vijayaraghavan,
Chairman.

● ● ●

Lr. No. 56/(16)/X/EB/86—4 (Accounts Branch) dated 18—2—1986 issued from Thiru Arjunan Gnanalivu Accounts Member, TNEB to SE Periyar E.S. with Copy to all CEs, SEs & CIAO

Sub : Periyar Electricity System—Sundry Debtors—Advance paid to Suppliers—Obtaining of Certificate of Balance—Instructions issued.

Ref : Your Lr. No. APSI/A3/F, GI./C/85 dated 13—8—85.

In the reference cited, instructions were sought as to whether certificate of balance has to be obtained from Suppliers to whom advance payments were made and materials not supplied, as per Circular letter No. 56/X/EB/85—1 dated 24—5—85 and as required by the Board Office Audit Branch while auditing the System's Balance Sheet as on 31—3—85.

2. In view of the position explained by the System and the large number of transactions with numerous Firms and Suppliers that are involved in each System and Circle, the following instructions are issued.

- (1) The confirmation Certificate of balance should be arranged to be obtained in cases where advance payment is made along with the Purchase Order for which no materials are received from the suppliers. Payments against despatch documents should not be considered as advance payment for this purpose.
- (2) For other payments kept under 091 Capital Miscellaneous advance, which are pending in our books, due to want of check measurement, short supply, defective supply etc. or due to pending accounting adjustments in our office, the certificate of confirmation balance is not necessary.

However, the above items have to be closely pursued with the suppliers and necessary adjustments or recoveries are to be made wherever necessary without any delay.

Arjunan Gnanaolivu,
Accounts Member.



Electricity—Procedure for prosecution of Theft of energy—Detection of certain outdated provisions in Tamil Nadu Electricity Board Manual Volume-I—Amendments—Issued.

B.P. Ms. (Ch.) No. 7

(Accounts Branch)

Dated 18—2—1986:
Maasi 6, Kurothana,
Thiruvalluvar Aandu, 2017,
Read :

Secretariat Branch/Vigilance Cell/U.O. Note No. 42321/VC7/85—1 dt. 2—1—1986.

Proceedings :

The following Amendments are issued as detailed in the Annexure in respect of the following paras 230, 231, 232, 233, 234 and 248 in the Tamil Nadu Electricity Board Manual Vol. I and numbered as Amendment No. 1/86, 2/86, 3/86, 4/86, 5/86 and 6/86 respectively, based on the reports furnished by the Committee constituted in B.P. Ms. (Ch) No. 318 (Sectt. Branch) dt. 23—9—85 to examine and report such paras dealing with theft of energy, bogus seals, officers to launch inspections, etc.

The original Paras in respect of the above are deleted, as they have become obsolete and outdated and the amendments now issued in the Annexure enclosed should be substituted against these relevant Paras in the Tamil Nadu Electricity Board Manual Vol. I.

Encl : One Annexure

(By Order of the Chairman)

Arjunan Gnanaolivu,
Accounts Member.

ANNEXURE

Para No.	Provision as existing (2)	Provision as amended Amendment 1/1986 (3)
230	<p>The following are the general instructions on the care, proper sealing and testing of meters.</p>	<p>The following are the general instructions on the care and proper sealing of meters.</p>
230 (1)	<p>All H.T., L.T. and other meters of 10 amperes rating and over should be sealed under the supervision of the Junior Engineer (or Supervisor) whose seal should be distinctly different from that of the Line Inspector or Electrician. The seals of meters received from the M.R.T. should be broken only after they are mounted and ready for connection and this should be done under the supervision of the Junior Engineer (or Supervisor) who should see that meters and their accessories such terminal cover meter box etc., are re-sealed forthwith.</p>	<p>(i) Different sealing pliers with special marking to identify the M. R. T. "Metering" and M. R. T. "Laboratory" will be procured by the Superintending Engineer (Operation and Maintenance) in order to identify as to where the meter and other equipments were sealed</p> <p>(ii) The Assistant Engineer/Junior Engineer who conducts the tests on H.T. meters and metering sets will operate the sealing pliers with M.R.T. 'Metering' marking.</p> <p>(iii) The testers, who generally conduct tests on 3 phase, and single phase, new and repaired meters at Laboratory for sealing the meter covers, will operate the other sealing plier with M. R. T. "Laboratory" marking.</p> <p>(iv) There shall be a minimum of two sealing pliers in field-offices, one to be operated by the Asst. Engineer/Junior Engineer with the specific markings and other to be operated by Foreman/Line Inspector at the time of effecting supply to L.T. domestic service and other lighting service.</p> <p>(v) A register should be opened at the Section Officer level (to be kept under his safe custody) Wherever the Foreman/Line Inspector or any other staff takes out the sealing plier and record therein everyday as to the details of services and locations where seals were affixed by the staff concerned, so as to fix the responsibility, if any omission or lapse is noticed at a later date. The Section Officer will be personally held responsible for the safety of the Register.</p> <p>(vi) The Assistant Engineer/Junior Engineer alone shall handle the sealing plier of the Section Officer and it should not be handed over to any other staff or officers.</p>

(1)

(2)

(3)

(vii) The number of sealing pliers required for Operation and Maintenance Staff, shall be restricted to two only as indicated above.

(viii) In respect of M.R.T. the following minimum requirement of sealing pliers will be allowed :

(a) Madras Electricity Systems:

- i. M.R.T. Metering ... 4 Nos.
- ii. M.R.T. Laboratory ... 2 Nos.

(b) System other than Madras Electricity Systems

- i. M.R.T. Metering ... 2 Nos.
- ii. M.R.T. Laboratory ... 2 Nos.

(ix) The letters on the sealing pliers shall be hand carved so that each pliers will have a distinct characteristic.

(x) At the time of effecting the service, the seal numbers on the meter cover and the seal numbers on cut outs and meter terminals should be recorded in the test report (in triplicate) by the Section Officer and the dated signature of the consumer or his authorised representative obtained against these entries in addition to the Signature of the consumer being obtained in the test report.

(Circular Memo. No. 6661/VC7/78-82 (Secretariat Branch) dt. 18-11-1983)

(1)

(2)

(3)

N. B:— (1) Cut outs should be sealed by a **Line Inspector or Electrician**. In the case of fuse off calls attended to by lower ranks, the seal should be replaced by the Line Inspector or Electrician as soon as possible and positively within 24 hours of removal. In no other case should seals be broken except by the person authorised to make the seal.

(2) Sealing pliers should be in the personal custody of the persons to whom they are issued. They should never be lent to anyone else even of higher rank and should be kept locked when not under use. The Superintending Engineers will issue for each distribution a list of authorised sealers with the type and the form of the seals and a copy of it should be carefully maintained in the distribution office.

(3) In no circumstances should supply be given unless both the meter and the cut outs are sealed separately as indicated above.

N. B:—

(1) Cut out should be sealed by the **Foreman/Line Inspector/Lineman**. In the case of fuse-off calls attended to by lower ranks, the seal should be replaced by the Foreman/Line Inspector/Lineman as soon as possible and positively within 24 hours of removal. In no other case should seals be broken except by the person authorised to make the seal.

(2) Sealing pliers should be in the personal custody of the person to whom they are issued. They should never be lent to anyone else even of higher rank and should be kept locked when not under use. The Superintending Engineer will issue for each distribution a list of authorised sealers with the type and the form of the seals and a copy of it should be carefully maintained in the distribution office.

(3) In no circumstances should supply be given unless both the terminal cover and the cut outs are sealed separately as indicated above.

- 230 (2) The phase cut outs should be mounted on one side of the meter box on the outside. They should be fixed by means of cup-headed bolts with lock-nuts inside the meter box. The hinges should be revetted with good heels or should be sealed by the Line Inspector or Electrician.
- (3) All cables and connections up to the supply side of the meter should be metal clad throughout, i.e. if the cable itself is not armoured it should be enclosed in continuous screwed piping. If flanges or running couplings are to be employed, they should be sealed by the **Junior Engineer** and the fact recorded.
- (4) Meter and terminal cover must be sealed by the Junior Engineer after he himself has made the connections and seen that all contacts are tight. The meter is to be enclosed in a box through the back of which the metal covered cable will pass completely so that no cable is accessible from out side.
- 230 (2) The phase cut outs should be mounted on one side of the meter. These should be effectively sealed in the case of underground cable service by Foreman/Line Inspector/Lineman/Wireman.
- (3) All cables and connections up to the supply side of the meter should be metal clad throughout, i.e. if the cable itself is not armoured, it should be enclosed in continuous screwed piping. If flanges or running couplings are to be employed, they should be sealed by the **Foreman/Line Inspector/Lineman** and the fact recorded.
- (4) Whenever a new service is effected or whenever the meter in a consumer's premises is changed, the meter terminal cover is sealed in the presence of the consumer or his representative after verifying the correctness of the meter terminal connections and demonstrating it to the consumer. The details of the sealing plier used should be entered in the meter change slip or register. Specific acknowledgements from the consumer to that effect that the terminal cover has been sealed in his presence and that the seal is intact should be taken from the consumer by the departmental staff who installs/changes the meter and meter change/installation record along with the consumer's acknowledgement should be maintained as a permanent record.
- (Circular Memo. No. SE/RE & I (D)/G. C. 4608—1/85 dt. 5—11—85)
- Amendment 2/86.**
231. The following special instructions must be observed in the case of H.T. metering cubicles:
- (a) Meters and terminal covers are to be effectively sealed by **Assistant Engineer/Junior Engineer/Meter Relay Test** who will also ensure that no small wiring is accessible to the consumer.
- (b) Potential fuses where these are accessible are to be provided with a cover which should be sealed by the **Assistant Engineer/Junior Engineer, Meter Relay Test**.
- (c) Pilot lamp bulbs are to be sealed or fitted with close mesh wire guards which should be sealed by **Asst. Engineer/Junior Engineer/Meter Relay Test**.
231. The following special instructions must be observed in the case of H.T. metering cubicles:—
- (a) Meter and terminal cover are to be effectively sealed by **Junior Engineer (or Supervisor)** who will also ensure that no small wiring is accessible to the consumer.
- (b) Potential fuses where these are accessible are to be provided with a cover which should be sealed by the **Junior Engineer (or Supervisor)**.
- (c) Pilot lamp bulbs are to be sealed or fitted with close mesh wire guards which should be sealed.

(3)

(2)

(1)

231 (d) As in (a) the Junior Engineer (or Supervisor) will ensure that no small wiring under (b) and (c) is accessible to the consumer.

Current transformers of L.T. Supply should as far as possible be avoided and direct meters should be installed. Whenever C.T.'s have to be used they should be enclosed in a well ventilated box which should be sealed by the Junior Engineer or the Supervisor and all bare parts should be heavily taped.

231 (d) As in (a) the Assistant Engineer/Junior Engineer/Meter Relay Test will ensure that no small wiring under (b) and (c) is accessible to the consumer.

Current transformers of L.T. Supply should as far as possible be avoided and direct meters should be installed. Whenever C.T.'s have to be used they should be enclosed in a well ventilated box which should be sealed by the Assistant Engineer/Junior Engineer and all bare parts should be heavily taped.

Amendment 3/86

232 The Line Inspector (or Supervisor) should inspect the service connection seals each month and make a report to the Junior Engineer (or Supervisor). The Junior Engineer (or Supervisor) should also independently test check the seals in selected cases in a Month and furnish a certificate to the Assistant Engineer concerned to the effect that the seals and cut outs in the section are intact. The Assistant Engineer should furnish a monthly certificate to the Central Office stating that he has obtained from all the Junior Engineers and Supervisors under him certificates regarding inspection of seals and that they are O.K. Meter readers should also examine all seals at the time of taking readings so also bill collectors on their rounds and bring to the notice of the Distribution Engineer all cases of tampering with the seals. At the same time, a copy should be sent to the Central Office.

232 The Foreman or the Line Inspector should inspect as many service connections as possible for terminal and cut outs seals each month and make a report to the Assistant Engineer/Junior Engineer. The Assistant Engineer/Junior Engineer should also independently test check the terminal and cut out seals and furnish a certificate to the Assistant Divisional Engineer concerned to the effect that the terminal and cut out seals in inspected service connections are in fact. The Assistant Divisional Engineer should furnish a monthly Certificate to the Central Office stating that he has obtained from all the Assistant Engineers/Junior Engineers under him certificates regarding inspection of these seals.

N.B. (1) Assistant Engineers should inspect all H.T. service connections including cut outs and meters once every quarter and send a quarterly report of such inspections through the Divisional Electrical Engineer. The above instructions should be insisted by the Divisional Electrical Engineers in their areas for effectively dealing with cases of tampering with meters, unlawful extraction of energy and sudden fall in the consumption of energy by any of the consumers.

N.B. (1) Assistant Divisional Engineer should inspect all H.T. service connections including cut-outs and meters once every quarter and send a quarterly report of such inspections through the Divisional Engineer. The above instructions should be insisted by the Divisional Engineer in their areas for effectively dealing with cases of tampering with meters, unlawful extraction of energy and sudden fall in the consumption of energy by any of the consumers.

(2) Indicating lamps (which will light up when a fuse blows) may preferably be connected in all H.T. metering sets to provide visible indication of the blowing off of instrument fuses.

(2) Indicating lamps (which will light up when a fuse blows) may preferably be connected in all H.T. metering sets to provide visible indication of the blowing off of instrument fuses.

(1)

(2)

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Amendment 4/86

- Procedure for Prosecution for theft of energy.
233. The following procedure should be adopted for prosecution in cases of theft of energy.
- (1) Theft of energy should be dealt with under section 39 of the Indian Electricity Act and Section 379 of the Indian Penal Code. It is essential that the accused be charged not only under the Indian Electricity Act but also under the Indian Penal Code, the reason being that it enables the Magistrate to inflict imprisonment and heavier fines and also brands the accused if convicted as a Criminal; this is very necessary to deter repetition of the offence.
- (2) Breaking of seals or their replacements by false seals is governed by rules 56 and 138 of the Indian Electricity Rules 1956.
- (3) When a consumer is suspected, none but the Electrical Engineer and the most Senior Member of the distribution staff in whom confidence can be placed, should attend to the matter. When by watching and inspection, the offence is considered provable, a confidential letter should be sent to the District Superintendent of Police stating that the department has evidence to believe that such and such an offence is occurring or has occurred; this letter should be delivered personally to the District Superintendent of Police and not be forwarded through the ordinary channel of correspondence. The District Superintendent of Police should be asked to depute an Inspector of Police to proceed in company with the Electrical Engineer and the other member of the distribution staff referred to above and be shown the evidence. The Inspector of Police would prepare

Procedure for prosecution for theft of energy.

233. The following procedure should be adopted for prosecution in cases of theft of energy.
233. (1) "Theft of energy should be dealt with under section 39 and 44 of the I.E. Act 1910 as amended by the Act 39 of Tamil Nadu, Act 1980".
- 233 (2) (a) Breaking of seals other than tampering with M.R.T. security seals is governed by rules 56 and 138 of the I.E. Rules 1956.
- (b) Replacement of genuine security seals by false seals would attract section 44 (1) (c) of I.E. Act 1910 and Section 484 of I.P.C.
- 233 (3) (i) Inspection should be thorough and should cover all aspects of metering, condition of security seals (MRT seals) terminal cover seals, condition of the meter etc.
- a. It should be examined as to whether the meter bears any artificial injury or hole and also whether meter glass is in tact or loose or broken or whether the meter is maliciously tampered with in any other manner with the malicious intention to steal electrical energy.
- b. Damaging of meter with ulterior motive should be investigated.
- c. Proper fixing of meter should be examined. Possibility of tilting the meter to arrest the meter disc should be examined.

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in the consumers installation Maza which would be signed by the entire party including the consumer if present to whom the Maza would be read over if necessary; preferably at this stage one casual witness should be brought in from the street also to be shown the evidence and sign to the Maza.

Note : Where for any reason it is expedient and necessary the Section Officer in charge of the distribution can take immediate action by contacting the nearest Police Officer (not lower in a rank than a Sub-Inspector) and record all available evidence of theft in the manner indicated above. In such cases the Section Officer should immediately intimate the Assistant Engineer and the Divisional Electrical Engineer of the matter either through phone or a special messenger and the Divisional Electrical Engineer will then take the matter up with the District Superintendent of Police and Proceed further in the case.

- d. Frequent changing of meter or meter burnt out should be investigated.
- e. Rotation of disc with reference to the recording in the index should also be watched.
- f. Performance of the meter should be tested with 'Loading-Kit'.
 - (ii) In H. T. services besides, the condition of Security seals, the condition of seals in the junction box of the metering set also should be checked. The P. T. voltage should be invariably checked.
 - (iii) In cases where the services are assigned quota (during power cut periods) it should be verified whether the consumption is within the allotted quota. In respect of H. T. services, M. D. quota is also verified.

233 (4)

(a) A second letter is then openly sent to the District Superintendent of Police stating evidence has been found and shown to the Inspector of Police and asking the District Superintendent of Police to take the necessary action.

233 (4) (a)

General :

Industries which are seasonal like Sago factories, Ice Factories, Tanneries, Rice Mills etc. should be inspected in depth. Other industries, which record production throughout the year such as power looms, steel rolling mills, flour mills, foundries, lathe and moulding industries etc. require SPECIAL attention.

Detection of Theft of Energy and Institution of Prosecution :

- (i) Before inspection, intimation to the consumer or to the occupier, has to be given by the territorial Assistant Divisional Engineer/Operation & Maintenance as per Section 20 of I. E. Act 1910.

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- (ii) As per the orders in B. P. Ms. (Ch) No. 484, Secretariat Branch dated 24-12-1983 the territorial Assistant Divisional Engineer/Operation & Maintenance are authorised to launch prosecution in the capacity of a person aggrieved for purpose of Section 50 of the I. E. Act 1910 (Central Act IX of 1910) against any person for any offence committed against the provisions of the Act or any rule, licence or order made there under.
- (iii) Amendment to the I. E. Act issued in the Tamil Nadu Government Gazette No. 325, dated 26-11-1980 and the procedure laid down in B. P. Ms. No. 405 (Secretariat) dated 3-8-1982 and in Memorandum No. 20118--VC7/81-16 dated 3-8-1982 should be borne in mind and followed. A copy of the amendment to the I. E. Act 1910 should be issued to the investigating Officer and Assistant Public Prosecutor.
- (iv) Complaint to the Police should be clearly and lucidly worded:
- (v) The following are the specific aspects that should be covered in the Police complaint:
- (a) The name of the owner/enjoyer of the service as per agreement/Test report should be reported.
 - (b) If the property or business is on lease, the name of the lessee and the lease period should be reported.
 - (c) If it is a Partnership firm, the name of the partners and the managing partner should be reported.
 - (d) If a separate electrician is employed, his name should be reported. (In all H.T. services, electricians or electrical supervisors will be generally available).

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- (e) The observations during the inspection viz. the 'modus operandi' of the theft and relevant paras of the I.E. Act 1910 (read with amendment in 1980) that are violated should be clearly indicated.
- (f) The assessment of loss to the Board with clear working sheet should be filed along with the complaint to the Police.
- (g) The names of officers with designation, who were present along with the Assistant Divisional Engineer/Operation & Maintenance during inspection should be reported.
- (h) Photographs of material objects should be taken only in the presence of the Police authorities.
- (i) It should be ensured that all material evidence are seized by the Police after preparation of relevant mahazar at the scene of crime and recorded.

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233 (4) (B) **Assistance to the Police during Investigation.**

- (i) All assistance should be extended by the Assistant Divisional Engineer/Operation and Maintenance (Complainant) to the Police during investigation. All records required should be made available. The records of the M.R.T. regarding testing and sealing of the meter which are essentially to be produced in the court, should be made available.
- (ii) All vital records viz. agreements, Test reports/ Revised Test Reports which are available with Section Officer/Revenue Units, should be produced to the Investigating Officer.

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- (iii) In cases, where theft is to be established on the basis of perceptible drop in consumption as compared to turn over, relevant records of the Commercial Taxes Department, Iron & Steel Controller and such other Government Departments are also to be perused and the investigating officer helped in arriving at the right conclusions.
- (iv) In all cases of tampering of the meter seals, the investigating officer should send the meter along with the security seals for examination by the Forensic Science Laboratory, Madras with the permission of the Court
- (v) The Assistant Divisional Engineers/Operation & Maintenance should maintain close liaison with the Public Prosecutor or with Assistant Public Prosecutor when the case is under trial.
- (vi) The Officers/Staff who were responsible for the testing and sealing should be asked to testify in the Court as Prosecution Witnesses.
- (vii) In the event of the failure of the case in the lower court, immediate action should be taken to consult the Public Prosecutor/Assistant Public Prosecutor concerned and pursue the case with the Legal Adviser to the Board for filing an appeal. Care must be taken to see that appeal is preferred within the time limit and it should not be allowed to get time barred.
- (viii) Where the Superintending Engineer/Operation & Maintenance anticipates that the consumer might move higher Courts, advance action should be initiated by filing caveat petitions in higher Courts so as to avoid ex-parte stay by Courts.

(Assistant Engineer Mysore, No. 1295A-VC7/83-4
 (Specialist Engineer) dated 10th April, 1984)

It is very important that unless the case is clear no prosecution should be launched; it does great harm to take up a weak or doubtful case.

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233 (5) It is very important that unless the case is clear no prosecution should be launched; it does great harm to take up a weak or doubtful case.

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233 (6) Magistrates, have been instructed by Government to ensure that adequate sentences are passed in respect of offences under Indian Penal Code Act and the rules thereunder.

Tampered meters, examination and report by the Electrical Inspector.

233 (6) Magistrates, have been instructed by Government to ensure that adequate sentences are passed in respect of offences under I. E. Act as amended and rules thereunder.

Tampered meters, examination and report by the experts of the Forensic Lab.

Amendment: 5/86

234 Ordinarily, the Police should record the evidence of the Departmental Engineer in presenting and conducting the necessary examination in the case of offences under the Electricity Act, the services of the Electrical Inspector being called in only in important cases, or cases of difficulty or doubt.

234. Ordinarily, the Police should record the evidence of the Department Engineers in presenting and conducting the necessary examination in the case of offences under the Electricity Act. There is also no legal objection to send the meters which contain bogus seals to the Tamil Nadu Forensic Science Laboratory for its opinion after complying with the formalities such as preparing mahazar in the presence of independent witnesses etc. The meters with bogus seals should be referred to the Forensic Science Laboratory during the investigation stage and not after laying the charge sheet. The report submitted by such Scientific experts may be used as evidence in enquiry trial or other proceedings under Section 283 of the Code of Criminal Procedure.

[Authority: Circular Memo. No. 15895/VC7/83-1 (Vigilance Cell) Secretariat Branch dated 2-3-1984].

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No Amendment Necessary

"Does not come under the purview of
"energy theft" and hence not gone into"

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The condition of seals, etc., at the time should be reported promptly to the Central office whenever required and any leakages investigated and action taken by the Assistant Engineer.

Amendment: 6/86

248 The condition of seals, etc. at the time should be reported promptly to the Assistant Divisional Engineer whenever required and any leakages investigated and action taken by the Section Officer. In respect of suspected security seals the assistance of the Asst. Divisional Engineer/Meter Relay Test should be availed of by the Asst. Divisional Engineer/Operation and Maintenance for identifying the nature of the security seals compared to that of the original M.R.T. seals provided in the meter.

Tamil Nadu Electricity Board—Contributory Provident Fund—Amendments to Regulation 22 of the
Tamil Nadu Electricity Board—Contributory Provident Fund Regulations—Issued:

B. P. Ms. (Ch). No. 3

(Audit Branch)

Dated 1—3—1986.

Maasi 17, Kurothana

Thiruvalluvar Aandu, 2017.

Regional Provident Fund Commissioner, Madras letter No.
K/TN/5887/Regl./85 dt. 3—12—1985.

Proceedings :

In exercise of the powers conferred by section-79(c) of the Electricity (Supply) Act 1948, (Central Act 54 of 1948) read with Regulation 4 (b) of Tamil Nadu Electricity Board Contributory Provident Fund Regulations, the Tamil Nadu Electricity Board hereby makes the following amendments to Tamil Nadu Electricity Board Contributory Provident Fund Regulations.

The amendments hereby made shall come into force at once.

Amendments

In the said Regulations—

I. In regulation 22, in sub regulation (a)

(1) for clause (1), the following clause shall be substituted namely.

(1) (i) Purchase of a dwelling house/flat, including flat in a building owned jointly with others on outright or hire purchase basis, or for constructing a dwelling house including the acquisition of a suitable site for the purpose from the Central Government, the state Government, a Co-Operative Society, an institution, a trust, a local body or a Housing Finance Corporation (hereinafter referred as the agency/agencies), or

(ii) Purchase of a dwelling site for purpose of construction of a dwelling house or a ready-built dwelling house/flat from any individual, or

(iii) Construction of a dwelling house on a site owned by the member or the spouse of the member or jointly by the member and the spouse, or for completing/continuing the construction of a dwelling house already commenced by the member or the spouse, on such site or for purchase of a house/flat in the joint name of the member and the spouse under column (i) and (ii) above.

Explanation :

In this rule, the expression "Co-Operative Society" means a society registered or deemed to be registered under the Tamil Nadu Co-operative Societies Act 1983 (TNA 30 of 1983) or under any other law for the time being in force in any State relating to Co-operative Societies."

(2) after clause (5), the following clause shall be added as.

"(6) Meeting expenditure in connection with the illness in specified cases in Appendix III-VI".

II. In Appendix III referred to in Regulation 22 (b).

1. for rule-I, the following rule shall be substituted namely,—

I. Terms and conditions subject to which withdrawal for the purchase of a dwelling house or dwelling site or for construction of a dwelling house etc., as referred to in regulation—22 (a) (1) is permissible :

(1) The sanctioning authority may on application from a member, sanction the withdrawal from the amount standing to the credit of the member in the Fund, an amount not exceeding his basic Pay and D. A., for thirty six months or his own share of contributions together with that amount of the Board's share of contributions as admissible under regulation 16 (a)—(1) (d) (Voluntary Resignation), had the member been allowed to withdraw his accumulations on the date of authorisation of payment.

with interest thereon or the actual cost towards the acquisition of the dwelling site together with the cost of construction thereon or the purchase of dwelling House, flat or the construction of the dwelling house whichever is less.

Explanation:

The actual cost towards acquisition of the dwelling site or the purchase of the dwelling house/flat shall include the charges payable towards registration of such site, house or flat.

Provided that where the withdrawal is sanctioned for the purchase of a dwelling site, the amount shall be paid in not less than two equal instalments, the first instalment at the time of the acquisition of the dwelling site and the remaining at his request at the time of the construction of a dwelling house on such dwelling site.

Provided that where the withdrawal is for the purchase of a dwelling house/flat or a dwelling site from an agency referred to in Regulation-22 (a) (1) (i), the payment of withdrawal shall not be made to the member but shall be made direct to the agency in one or more instalments, as may be authorised by the member.

Provided that in no case, the maximum amount of withdrawal shall exceed Rs. 1,25,000/- or 75 times the monthly pay, whichever is less provided further that in the case of a subscriber who has availed himself of an advance under the scheme for the grant of loans for house building purpose, sponsored by the State or Central Government or the Tamil Nadu Electricity Board or has been allowed any assistance in this regard from any other Government/Board source, the sum withdrawn under this sub-regulation together with the amount of advance taken under the aforesaid scheme or the assistance taken from any other Government/Board source, shall not exceed Rs. 1,25,000/- or 75 times the monthly pay, whichever is less.

Provided further that the sanction of advance under regulation 22(b) shall be subject to the condition specified under proviso three above and the amount of advance shall be restricted to the amount of difference between the estimated cost of construction and the amount of advance taken under the aforesaid scheme or the assistance allowed.

Provided where the withdrawal is for construction of a dwelling house, it may be sanctioned in such number of instalments as the sanctioning authority may think fit.

(2) No withdrawal under Clause (1) shall be sanctioned unless a member has completed five years membership of the fund and unless his own total subscriptions with interest thereon in the amount standing to his credit in the Fund is one thousand rupees or more.

Note: In computing the period of membership of the Fund of a member for sanctioning withdrawal, his total service exclusive of periods of breaks under the Electricity Board or other employer before the regulations applied to him as well as periods of his membership of any provident fund immediately proceeding the current membership of the Fund shall be included.

Provided that the member has not severed his membership by withdrawal of his provident fund during such period.

(3) Where a withdrawal is sanctioned for the construction of a dwelling house, the construction shall commence within six months of the withdrawal of the first instalment and shall be completed within 12 months of the withdrawal of the final instalment. In the case of purchase of a dwelling house/flat or for the acquisition of a dwelling site, the purchase or acquisition, as the case may be, shall be completed within six months of the withdrawal of the amount.

Provided that this provision shall not be applicable in case of purchase of a dwelling house/flat on hire purchase basis in cases where a dwelling site is to be acquired or houses are to be constructed by a Co-operative Society on behalf of its members with a view to their allotment to the members.

(4) Except in the cases specified in Clause (5), no further withdrawal shall be admissible to a member.

(5) The sanctioning authority may grant an additional withdrawal once and in one instalment only upto twelve months basic pay and dearness allowance or the member's own share of contribution with interest thereon standing to his credit in the Fund, whichever is less if he is satisfied that the member genuinely requires for further withdrawal.

(a) for the additions, substantial alterations or improvements necessary to the dwelling house already owned by the member or by the spouse or jointly by the member and the spouse or

(b) for completing the construction of the dwelling house already commenced,

Provided that the withdrawal shall be admissible only after a period of five years from the date of completion of the dwelling house referred to under Clause (5) (a).

(6) (a) where the withdrawal applied for, is for purchasing a dwelling site or a dwelling house/flat or for constructing a dwelling house, the withdrawal shall not be granted unless the dwelling site or as the case may be, the dwelling house/flat is free from encumbrances. No withdrawal shall be granted for purchasing a share in a joint property or building a house on a site owned jointly except on a site owned jointly with the spouse.

Provided that where a dwelling site or a dwelling house/flat is mortgaged to any agencies referred to in Reg. 22(a) (1) (i) solely for having obtained funds for the purchase of a dwelling house/flat or for the construction of a dwelling house including the acquisition of a suitable site for the purpose, such a dwelling site or a dwelling house/flat, as the case may be, shall not be deemed to be an encumbered property.

Provided further that a land acquired on perpetual lease or on lease for a period of not less than 30 years or constructing a dwelling house/flat; or a house/flat built on such a leased land shall not be deemed to be an encumbered property.

Provided also that where the site or the dwelling house/flat is held in the name of any agency referred to in Reg. 22 (a) (1) (i) and the allottee is precluded from transferring or otherwise disposing of, the house/flat without the prior approval of such agency, the mere fact that the allottee does not have absolute right of ownership of the house/flat and the site is held in the name of the agency, shall not be a bar for withdrawal under Reg. 22 (a) (1) (i), if the other conditions mentioned in this rule are satisfied.

(b) The member shall produce the title deed and such other documents as may be required for inspection which shall be returned to the member after the grant of the withdrawal.

7. (a) if the withdrawal sanctioned exceeds the amount actually spent for the purpose for which it was sanctioned, the excess amount shall be refunded by the member to the Fund in one lumpsum within thirty days of the finalisation of the purchase or as the case may be, within thirty days of the completion of the construction of, or necessary additions to, a dwelling house. The amount so refunded shall be credited to the Board's share of contribution in the members' account in the Fund, to the extent of withdrawal granted out of the said share and the balance, if any, shall be credited to the member's share of contributions in his account.

(b) (i) In the event of the member not having been allotted a dwelling site/dwelling house/flat, or in the event of the cancellation of an allotment made to the member and of the refund of the amount by the agency, referred to in Clause (i) of Reg. 22 (1) or in the event of the member not being able to acquire the dwelling site or to purchase the dwelling house/flat from any individual or to construct the dwelling house, the member shall be liable to refund to the fund in one lumpsum and in such manner, as may be specified by the sanctioning authority, the amount of withdrawal remitted under this Rule to him or, to the agency as the case may be, referred in clause (i) of Reg. 22 (a) (1).

(ii) The amount so refunded shall be credited to the Board's share of contribution in the member's account in the Fund, to the extent of withdrawal granted out of the said share, and the balance if any, shall be credited to the member's own share of contributions in his account.

(8) If the sanctioning authority is satisfied that the withdrawal granted has been utilised for a purpose other than that for which it was granted or that the member refused to accept an allotment or to acquire a dwelling site or that the conditions of withdrawal have not been fulfilled or that there is a reasonable apprehension that they will not be fulfilled wholly or partly or that the excess amount will not be refunded in terms of sub-clause (a) or clause (7) or that the amount remitted back to the member by any agency referred to in Reg. 22(a) (1) (i) will not be refunded in terms of sub-clause (b) of clause 7, the sanctioning authority shall forthwith take steps to recover the amount due with interest thereon at the rate determined under Regulation

12 along with penal interest at the rate of two percent per annum from the pay of the member in such number of instalments as the sanctioning authority may determine. For the purpose of such recovery, the sanctioning authority may direct to deduct such instalment from the pay of the member. The amount so refunded excluding the penal interest shall be credited to the Board's share of contributions in the member's account in the fund to the extent of withdrawal granted out of the said share and the balance, if any, shall be credited to the member's own share of contributions in his account. The amount of penal interest shall however be credited to interest account of the Board of Trustees Contributory Provident Fund.

Provided that a member whose deposit in the Fund carry no interest, shall not be liable to pay any interest on any sum repayable by him except the penal interest at 2% per annum to be credited to Interest Account of the Board of Trustees Contributory Provident Fund.

(9) Where any withdrawal granted under Regulation—22 (a) (1) has been utilised by the member for purpose other than the purpose for which it is granted, no further withdrawal shall be granted to him within a period of three years from the date of withdrawal or till the full recovery of the amount of the withdrawal, with penal interest thereon whichever is later.

(a) A subscriber who has been permitted under Regulation—22 (a) (1) and (2) of Contributory Provident Fund Regulations to withdraw money from the amount standing to his credit in the fund shall not part with the possession of the house built or acquired or house site purchased with the money so withdrawn whether by way of sale, mortgage (other than mortgage to the Board) gift, exchange or otherwise, without the previous permission of the sanctioning authority :—

Provided that such permission shall not be necessary for, (i) the house or house-site being leased for any term not exceeding three years, or

(ii) being mortgaged in favour of a Housing-Board, Nationalised Banks, Life Insurance Corporation or any other corporation owned or controlled by the State/Central Government which advances loans for the construction of a new house or for making additions or alterations to an existing house.

(b) The subscriber shall submit a declaration not later than the 31st day of December of every year as to whether the house or the house site, as the case may be, continues to be in his possession or has been mortgaged, otherwise transferred or let out as aforesaid and shall, if so required, produce before the sanctioning authority on or before the date specified by that authority in that behalf, the original sale, mortgage or lease deed and also the documents on which his title to the property is based.

(c) (i) If, at any time before his retirement, the subscriber parts with the possession of the house/flat or house-site without obtaining the previous permission of the sanctioning authority, he shall forthwith repay the sum so withdrawn by him in a lumpsum to the fund and, in default of such repayment, the sanctioning authority shall, after giving the subscriber a reasonable opportunity of making a representation in the matter, cause the said sum to be recovered from the emoluments of the subscriber either in a lumpsum or in such number of monthly instalments, as may be determined by it.

(ii) The amount so refunded shall be credited to the Board's share of contributions in the member's account in the fund, to the extent of withdrawal granted out of the said share, and the balance if any, shall be credited to the member's own share of contributions in his account.

2. after rule—V, following rule shall be added as Rule—VI.

VI. Terms and conditions subject to which withdrawal for meeting the Expenditure from the fund for treatment of illness in specified cases is permissible.

(1) A member may be allowed non-refundable withdrawal from Member's subscription in the Fund in cases of—

- (a) hospitalisation lasting for one month or more, or
- (b) major surgical operation in a hospital, or
- (c) Suffering from T.B., Leprosy, Paralysis, Cancer, Mental derangement or Heart ailment and having been granted leave by the Board for treatment of the said illness.

(2) The withdrawal shall be granted if a doctor of the hospital certifies that a surgical operation or as the case may be, hospitalisation for one month or more had or has become necessary, or a Registered Medical Practitioner or in the case of mental derangement or heart ailment, a specialist certifies that the member is suffering from T.B., Leprosy, Paralysis, Cancer, Mental Derangement or Heart ailment.

(3) A member may be allowed non-refundable withdrawal from his subscriptions to the fund for the treatment of a member of his family who has been hospitalised, or requires hospitalisation for one month or more—

- (a) for a major surgical operation, or
 (b) for the treatment of T.B., Leprosy, Paralysis, Cancer, Mental Derangement or Heart ailment—

Provided that no such withdrawal shall be granted to a member unless he has produced a certificate from a doctor of the hospital that the patient has been hospitalised or requires hospitalisation for one month or more, or that a major surgical operation had or has become necessary.

(4) The amount withdrawn under this rule shall not exceed the member's pay and dearness allowances for three months or his own share or contributions with interest in the Fund, whichever is less.

(5) Where the sanctioning authority is not satisfied with the Medical Certificate furnished by the member under this rule, they may, before granting a withdrawal under the above clauses, demand from the member another Medical Certificate to their satisfaction.

(By Order of the Chairman)

Arjunan Gnanaolivu,
Accounts Member.



Allowances — Tuticorin Thermal Power Station—Payment of annual Thermal incentive bonus to Officers—Revision of rates consequent on the revision of scales of pay—Orders—Issued.

B.P. Ms. (Ch) No. 77

(Secretariat Branch)

Dated the 1st March 1986.
Maasi 17, Kurothana,
Thiruvalluvar Aandu 2017.

Ref :

1. B.P. Ms. (Ch.) No. 158 (Secretariat Branch) dt. 29—4—83
2. B.P. Ms. (FB) No. 87 (Secretariat Branch) dt. 24—10—85
3. From the Chief Engineer/Tuticorin Thermal Power Station Lr. No. 50/RCS/84—8.
dt. 20—1—1986.

Proceedings :

Consequent on the revision of scales of pay to the Officers of the Board ordered in the B.P. (ii) cited, the Tamil Nadu Electricity Board directs that the pay ranges and the rates of annual Thermal incentive bonus for every 100KWh/KW payable to the eligible officers working in Tuticorin Thermal Power Station, other than the categories of Officers mentioned in para 2 of this order, shall be as indicated below :

Pay ranges	Rate of annual Thermal Incentive Bonus
Rs. 1260—1272	Rs. 85/-
Rs. 1273—1338	Rs. 90/-
Rs. 1339—1412	Rs. 95/-
Rs. 1413—and above	Rs. 100/-

2. The eligible engineering officers of and above the rank of Assistant Divisional Engineers will continue to be paid the annual Thermal incentive bonus at the following lump sum rates, which were already fixed in the B.P. first cited :—

Assistant Divisional Engineer	Rs. 150/-
Divisional Engineer	Rs. 190/-
Superintending Engineer	Rs. 225/-
above	Rs. 250/-

(By Order of the Chairman)

C. Arunachalam,
Secretary.

Board's Memorandum No. 35/X/DFC (Cost)/AO (I)/Systems (Accounts Branch) dated 1—3—1986.

Sub : Tamil Nadu Electricity Board—Temporary Advance for the payment of salaries and Allowances to RWE—change in Accounting procedure.

Ref : B. P. Ms. (Ch.) No. 46 (Accounts Branch) dated 29—11—85.

In the B. P. Ms. (Ch.) No. 46 (Accounts Branch) dated 29—11—85, it was ordered among other things that the Pay bills of Regular Works Establishment will be prepared by the field and sent along with separate Acquittance roll duly noting the name and designation of the employee but without specifying the amount. The amount will be filled up by the Regular Works Establishment Section dealing with these payments in central office and authenticated by the Accountant. The passed Pay bills of Regular Works Establishment will be sent to Cash Section along with the Acquittance Roll, duly noting the amount by the Section passing the pay bills for accounting in the cash book and issuing cheques. The cash section will retain the passed pay bills as vouchers and issue cheques, along with the acquittance rolls only, to the field officers for effecting payment to the staff entitled to receive the same.

2. It has been represented that the field officers are not able to know the details of corrections made at Central Office in the pay bills and hence they are not able to make corrections in the Fixed Charges Register wherever corrections are made in the Central Office, in view of the fact that the passed pay bills are retained in the Central Office itself. It is also learnt that the field officers are unable to furnish the correct details of payments, recoveries etc. to the concerned employees.

3. Hence, the following instructions are issued for strict compliance with immediate effect:

4. The field officers will prepare and send the pay bills of Regular Works Establishment staff in duplicate ('one payable' and another marked as 'not payable') to Central Office along with separate acquittance duly noting the name and designation of the employee but without specifying the amount.

The 'Payable copy' of the bill will be passed in the Regular Works Establishment Section and sent to Cash Section along with the acquittance roll duly noting the amount. The corrections to the amounts made in the original bill will also be incorporated in the 'not payable' copy and authenticated by the Accountant and sent to the cash section along with the passed bill and acquittance rolls.

The Cash Section will retain the original passed bill as voucher and issue cheque along with the acquittance roll. The 'not payable' copy of the pay bill also will be sent back to the field officers along with the acquittance and cheque.

The field officer will incorporate the changes and corrections, if any, in the Fixed Charges Register based on the 'not payable' copy received along with the cheque and acquittance. He will also retain the 'not payable' copy of the pay bill for his record.

(By Order of the Chairman)

Arjunan Gnanaolivu,
Accounts Member.

Memo No. X/DFC/W/WOC/86, (Accounts Br.) dated 2—3—1986.

Sub: Review of pending work orders in Systems/Circles—Clearance—Instructions issued.

- Ref: 1: Memo. No. X/DFC/W/WOC/85 dated 9—7—85.
2. Memo No. X/DFC/W/WOC/85 dated 13—8—85.

It was ordered in the references cited that the Service Connection work orders issued from 1—4—78 to 31—3—84 should be closed before 31—12—85 by all Systems/Circles and 31—1—1986 by Madras Electricity System. The procedure for accounting the Service Connection work order transactions has been rationalised and simplified. This procedure was ordered to be followed permanently in respect of Service Connection work orders. Hence, all Service Connection work orders issued after 31—3—1984 should be closed simultaneously without giving any scope for accumulation of arrears.

2. The capital work orders issued from 1—4—1978 to 31—3—1983 were ordered to be closed before 31—3—1986 by Systems/Circles and before 30—4—1986 by Madras Electricity System in the references cited, adopting the simplified procedure specified therein. The same procedure should be adopted and the work orders issued upto 31—3—1984 in all Systems/Circles including Madras Electricity System should be closed before 31—10—1986 without fail. The said simplified procedure was evolved relaxing certain checks as a special case with a view to liquidate the arrears of old work orders, as the relevant records might not be readily available and there might be changes in the field staff etc. But, as far as Capital Work Orders issued after 31—3—1984 are concerned, there should be no difficulty in closing the work orders as per the normal procedure after detailed check prescribed in Manual provision. In this connection, instructions contained in Chairman's Circular No. 817257 O & M Cell/83-1, dated 3—10—83 and No. 94547—O & M Cell/83-1 dated 14—11—83 should be referred to. Hence, the Capital work Orders issued after 31—3—1984 should be arranged to be closed following the normal procedure, simultaneously along with the clearance of arrears of old work orders which alone should be cleared under simplified procedure.

3. As regards Miscellaneous work orders, the work orders issued upto 31—3—1978 and from 1—4—78 to 31—3—1984 were ordered to be closed before 31—3—1986 and 31—5—1986 respectively in Memo No. X/DFC/W/Misc/WOC/86, dated 14—2—86. The Miscellaneous work orders issued after 31—3—1984 should be arranged to be closed along with the clearance of old work orders simultaneously, so as to avoid the current work orders falling into arrears.

B. Vijayaraghavan,
Chairman.

• • •

LOANS—Raising of Open Market Loan in 1985—86—Issue and Management of Fourth Instalment of "9.75 per cent Tamil Nadu Electricity Board Loan, 1999 (2nd Series) Opening on 20th March 1986—Appointment of Registrar—Orders issued.

B.P. Ms. (FB.) No. 3

(Accounts Branch)

Dated: 7—3—1986.
Maasi 23, Kurodhana,
Thiruvalluvar Asndu 2017.

Proceedings:

Under Rule 16 of the Tamil Nadu Electricity (Supply) Finance Rules 1958, the Tamil Nadu Electricity Board hereby appoints the Secretary, Tamil Nadu Electricity Board, Madras-2 as Registrar for the purpose of the said Rules in respect of "9.75 per cent Tamil Nadu Electricity Board Loan, 1999 (2nd Series)" to be floated as fourth instalment of Open Market Loan of the Board for the year 1985—86 on 20th March, 1986,

(By Order of the Board)

Arjunan Gnanaolivu,
Accounts Member;

ANNEXURE

The statement showing the fund allotted for fresh sanction of enlargement of living accommodation in the existing houses from 1—4—84 to 31—12—85 and additional advance for completion of construction of houses/completion of construction of Enlargement houses during 1985-86.

Sl. No.	Name of the S.Es. & other Officers of Board	Purpose for which HBA sanction requires for	Amount allotted during 85-86.
			Rs.
1.	S.E./G.C.C./West/Coimbatore	Enlargement of Existing house 80%	39,600
2.	S.E./Coimbatore Elec. System (North)	Additional Advance for completion work	10,000
3.	S.E./G.C.C./West/Coimbatore	Additional Advance for completion work	16,500
4.	S.E./M.E.S. (Distn.)/Central/Madras	Additional Advance for completion work	2,37,790
5.	D.E./P.H./M.E.S./Generation/B.B P.H.	Enlargement of existing house 80%	72,000
6.	C.E./Materials Management/Madras	Enlargement of existing house 80%	71,200
7.	(a) S.E./Civil/Hydel	—do—	40,000
	(b) S.E./Civil/Hydel	Original construction of house	64,000
8.	S.E./Vellore Elec. System	Additional advance for completion work	18,900
9.	S.E./Dharamapuri Elec. System	—do—	91,150
10.	S.E./Periyar Elec. System	—do—	60,000
		Total	Rs. 7,21,140

(Rupees Seven lakhs, twenty one thousand and one hundred and forty only).

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Circular Memo No. DFC/RES/BR/00133/86 (Accounts Branch) Dated 12—3—86.

Sub : Withdrawal of accounts with State Bank of India and not to have any banking dealings with them.

The Tamil Nadu Electricity Board has resolved to close all its accounts with the State Bank of India and not have any banking dealings with them.

2. Accordingly, the following transactions should not be entrusted to the State Bank of India.

1. Collection accounts
2. Drawing accounts
3. Bank Guarantees
4. Letters of credit

3. The receipt of this memo. should be acknowledged to the Financial Controller (Finance).

B, Vijayaraghavan,
Chairman.

Memorandum No. DFC/RES/BR/00131/86 (Accounts Branch) dated the 12th March, 1986

Sub: Withdrawal of Collection accounts and Drawing accounts with State Bank of India.

Ref: Circular Memo. No. DFC/RES/BR/00133/86 dated 12-3-86

The following Collection accounts and Drawing accounts are maintained with the State Bank of India:

(A) COLLECTION ACCOUNTS

Place	Name of the Account
1) Vallam	Superintending Engineer/Tiruvannamalai Electricity System
2) Polur	—do—
3) Peranamallur	—do—
4) Ariyaloor	Superintending Engineer/Tiruchy (North) Electricity System
5) Jayankondacholapuram	—do—
6) Sendurai	—do—
7) Asavaerankudikadu	—do—
8) Tiruchy Main	Superintending Engineer/Tiruchy (South) Electricity System
9) Kailasapuram	—do—
10) Tennilai	—do—
11) Chinnadarapuram	—do—
12) Vengal	—do—
13) Shanthi Colony, Anna Nagar	Superintending Engineer/Madras Electricity System (Central).

(B) DRAWING ACCOUNTS

1) Pudukottai	Superintending Engineer/Pudukottai Electricity System
2) Tiruchy	Superintending Engineer/Tiruchy Electricity System (North)
3) Tiruchy	Superintending Engineer/Tiruchy Electricity System (South)
4) Tiruchy	Superintending Engineer/General Construction Circle (Central) Tiruchy
5) Madras-1	Secretary, Tamil Nadu Electricity Board
6) Madras-2	Secretary, Tamil Nadu Electricity Board
7) Madras-2	Chief Financial Controller, Tamil Nadu Electricity Board.
8) Madras-2	—do—

2. The Board has decided to close the accounts of the Tamil Nadu Electricity Board with the State Bank of India and not to have any further banking dealings with them. Accordingly, all the above accounts should be closed and proposals for opening of new accounts in their places along with the Bank's consent letters in any of the following Board Banks should be sent not later than 15th April, 1986 for according approval.

- a) Canara Bank
- b) Indian Bank
- c) Indian Overseas Bank
- d) Syndicate Bank
- e) District Central Co-operative Bank.

3. The existing accounts with the State Bank of India should be closed before 30-4-1986 positively, after opening new accounts as indicated above and the fact of closure promptly intimated.

4. Receipt of this Memorandum should be acknowledged to the Financial Controller (Finance).

(By Order of the Board)

B. Vijayaraghavan,
Chairman.

DEARNESS ALLOWANCE—Revised rates of Dearness Allowance to the employees of Tamil Nadu Electricity Board covered by B. P. Ms. (FB) No. 86 (Secretariat Branch) dt. 24—10—85 for the quarter from 1—4—86 to 30—6—86 — Orders issued.

B.P. Ms. (Ch.) No. 96

(Secretariat Branch)

Dated the 12th March, 1986
Maasi 28, Kurothana,
Thiruvalluvar Aandu, 2017.

Read :

B. P. Ms. (Ch) No: 467 (Secretariat Branch) dt. 24—12—85.

Proceedings :

There is an increase of 11 (Eleven) points in the average of All India Consumers Price Index No. for the Industrial Workers for the quarter ending 31—12—85 (i. e. 628 points) above that of the previous quarter ending 30—9—85 (i. e. 617 points).

2. In view of the above and in accordance with the principles laid down in para 2 (ii) (b) of B. P. Ms. (FB) No. 86 Secretariat Branch dt. 24—10—85, the Tamil Nadu Electricity Board directs that the rates of Dearness Allowance payable for the quarter from 1—4—86 to 30—6—86 to the employees of the Board covered by B. P. Ms. (FB) No. 86 Secretariat Branch dt. 24—10—85 shall be regulated as detailed below :

1. Below Rs. 560/-	...	Rs. 250 (231.85 + 18.15)
2. Rs. 560/- and above but below Rs. 620/-	...	Rs. 274 (255.85 + 18.15)
3. Rs. 620/- and above but below Rs. 710/-	...	Rs. 298 (279.85 + 18.15)
4. Rs. 710/- and above but below Rs. 910/-	...	Rs. 316 (297.85 + 18.15)
5. Rs. 910/- and above	...	Rs. 334 (315.85 + 18.15)

(By Order of the Chairman)

C. Arunachalam,
Secretary.



Maintenance of Imprest and other Amendments to para 358 of Tamil Nadu Electricity Board Manual Vol. I—Issued.

B.P. Ms. (Ch) No. 11

(Accounts Branch)

Dated 13—3—1986
Maasi 29, Kurothana,
Thiruvalluvar Aandu 2017.

Read :

1. B.P. Ms. (Ch) No. 191 dt. 21—9—83.
2. B.P. Ms. (Ch) No. 114, dt. 23—2—84.
3. Board Secretariat Branch Vigilance Cell U.O. Note No. 21194—VC.9/80-59, dt. 17—5—85.
4. B.P. Ms. (FB) No. 95 (Adm. Branch) dt. 25—10—85.

Proceedings :

The following Amendments are issued to the Tamil Nadu Electricity Board Manual Vol. I.

Amendment No. 7/86

Para 358. Page 222

The following may be added as a separate paragraph below the Main paragraph and numbered as (2) :

“Money received by a Board servant, on behalf of the Board, towards Imprest and Temporary advances, shall until they are disposed off in accordance with the rules, be lodged in a cash chest, which shall be kept in the Board servant’s office. The private cash or accounts of members of the Board should not be mixed up with the Public cash or accounts. The Board’s servant who is responsible for the money shall adhere to the instructions contained in Para 355 of Tamil Nadu Electricity Board Manual Volume I. regarding, custody of cash.

Page 223

Among Imprest holders "Chief Medical Officer for Rs. 1500/-" may be included above the word "Medical Officers".

The Imprest amount of Rs. 100/- may be corrected as Rs. 250/- for Medical Officers in Project Dispensaries.

In the second paragraph under Note(3) the word "Chief Engineer/Electricity" may be corrected as "Chief Engineers and Regional Chief Engineers" and also the amount of Rs. 1000/- may be corrected as Rs. 2000/-.

The following words wherever occurring may also be corrected as below :

For :	Reed :
Assistant Electrical Engineer	Asst. Divisional Engineer/AEE
Junior Electrical Engineer	Asst. Engineer/Junior Engineer
Chief Accountant	Accounts Officer
Chief Store Keeper	Deputy Stores Officer
Stores Superintendent	Stores Officer
Deputy Chief Accountant	Asst. Accounts Officer
M.E.D. Form	T.N.E.B. Form
Treasury	Bank
Department	Board

(By Order of the Chairman)

Arjunan Gnanaolivu
Accounts Member.

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Memo.No.CE/PL.050271/G1—4/85—7 (Administrative Branch) 14—3—1986.

Sub: Loans and advances—Advance for the purchase of new Bicycle to the employees of the Board—Reallotment of additional funds during the financial year 1985—86—Orders—Issued.

Ref: This office U.O.No.CE/PL.050271/G1—4/85—6 dt. 17—2—86.

In continuation of this Office U.O. cited, the following Superintending Engineers/Divisional Engineer are reallotted with additional funds as noted against each during the financial year 1985—86 for grant of advance for the purchase of new Bicycle to the employees of the Board.

Sl. No.	Name of Office	Reallotment of additional funds
		Rs.
1.	S.E./M.E.S./Distn./North	30,600/-
2.	S.E./Generation/H.A./Erode	6,000/-
3.	S.E./Coimbatore Elec. System/South	25,200/-
4.	D.E./M.E.S./Generation/B.B.P.H.	2,400/-
	Total	<u>64,200/-</u>

(Rupees Sixty four thousand and two hundred only).

2: The amount should be utilised on or before 31—3—86 without fail.

A. Kuppuswamy,
Chief Engineer (Personnel)

Memo.No.DFC/Rev/X/ASD/Rev.1985/1667/86 (Accounts Branch) dt. 15—3—1986.

Sub: Electricity—Additional Security Deposit—Review and collection from High Tension and Low Tension consumers during the year 1985—Completion report called for.

Ref: 1. Board's memo.No.DFC/Rev/X/ASD/1985/85 dt. 25/28—10—85.
2. Board's memo.No.DFC/Rev.X/ASD/Review/1985/85 dt. 17/20—12—85.
3. Board's memo.No.DFC/Rev.X/ASD/Review/1985/85 dt. 18/23—1—86.
4. Board's memo.No.DFC/Rev/X/ASD/Review/1985/85 dt. 11/14—2—86.

In the reference fourth cited, it has been instructed to complete the review of 4.60 lakhs Low Tension services for adequacy of Security Deposit which were yet to be reviewed and to collect the balance 50% of the Demand raised yet to be collected.

2. On a review of further returns received from the systems, it is seen that still 4.60 lakhs Low Tension services are to be reviewed for adequacy of Security Deposit in the nine systems mentioned in the references 4th cited. A sum of Rs. 10.42 crores being 44% of the Demand raised is still to be collected under Low Tension Services.

3. The Superintending Engineers, Operation and Maintenance are instructed to complete the review of balance of 4.60 lakhs services under Low Tension immediately and to raise the demand. The instalment payments for Low Tension and High Tension services should be collected promptly, besides closely following the suits filed by the consumers of Low Tension and High Tension services challenging the Demand raised towards Additional Security Deposit.

B. Vijayaraghavan,
Chairman.

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Accounting procedure—095 Contractors Deposit Account—Reclassification as 095 Contractors account under Capital Suspense and 096 Earnest Money Deposit of Contractors under Debt and Deposits—Orders—issued.

B.P. Ms. (Ch) No. 12

(Accounts Branch)

Dated 15—3—1986

Maasi 2, Kurudhona.

Thiruvalluvar Aandu 2017.

Proceedings :

While executing Project and other works through Contractors, materials required for the works have to be issued to the Contractors (vide Article 126 of Madras Account Code, Vol. III). Such issues are accounted for in a separate Suspense Ledger called Contractors Ledger (095 Contractors Ledger Account) (Vide Article 150 of Madras Account Code, Vol. III).

2. While passing the part bills/final bill of the Contractor, the cost of the materials issued to the Contractor will be recovered/deducted at the agreed issue rate as per the Contract conditions. The works account will be debited to the extent of the value of the work done by the contractor through journal.

3. Most of the works of the Board executed through the Contractors are of Capital nature, whereas the Contractors Ledger Account (095 Contractors Personnel Account) comes under Deposit head which is outside the Capital head, vide Tamil Nadu Electricity Board Manual Vol. II Appendix III.

The expenditure incurred through the Contractors including the materials lies in the Deposit head till the Contractors' part bills/final bill are passed by the Competent Authority and then transferred to the Capital Works through journal. Till such time, the Capital expenditure will not reflect a true picture, but will show a lesser expenditure to the extent of the cost of the materials issued to the contractors. Though there is cash outgo on account of purchases and issue of materials to the Contractors for execution of Board's works, the same is not reflected in the Capital works in that year.

4. In order to avoid 095 Contractor Deposit Account remaining outside the budget head, it is ordered that the 095 Contractor Deposit Account under 'Debt and Deposit' head should be reclassified as "095 Contractor Account" under "Capital Suspense Head".

The Contractors Earnest Money Deposit opened under 095 Contractors Deposit Account under 'Debt and Deposit' should be reclassified as "096 Earnest Money Deposit" of Contractors under 'Debt and Deposit' head.

In the Monthly Statement of Accounts under Part-I Capital Outlay, 2. Capital Suspense, a new item with the nomenclature as (g) 095 Contractor Account should be incorporated.

Further, under **Part II (b) Deposits**, the existing item 4. Earnest Money Deposit and Contractors Deposit shall be classified as '4 096 Earnest Money Deposit.

5. The above orders will come into force with immediate effect.

(By Order of the Chairman)

Arjunan Gnanaolivu,
Accounts Member.

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Memo. No. 020707(410)/G1-1/86-4 (Adm. Branch) dt. 18-3-86

Sub: Loans and advances—HBA—Allotment of funds to CE/PL's organisations for the year 1985—86—reallotment of funds for enlargement of houses upto 31—12—85 and additional advances for completion of construction houses/ completion of enlargement houses during 1985—86—Orders—Issued.

The reallotment of funds of Rs. 5,25,850/- (Rupees Five lakhs twenty five thousand eight hundred and fifty only) as contained in the annexure to this memo. is made to the Superintending Engineers mentioned therein for considering sanction of House Building Advance for fresh pending applications for enlargement of houses received upto 31—12—85 and for considering additional advance applications for completion of Construction of houses/Completion of Construction of enlargement of the houses during 1985—86.

2. As per rules, formal sanctions can be accorded 25% over and above the allotted funds but actual drawal should be limited to the actual amount allotted and on no account, the drawal amount should exceed the allotted amount.

3. The sanctioning authorities are strictly informed that the allotted funds should be utilised before 31—3—86 without allowing it to lapse.

A. Kuppuswamy,
Chief Engineer (Personnel):

Encl :

ANNEXURE

Sl. No.	Name of S. Es. & Other Officers of Board	Purpose for which H.B.A. sanction required for.	Amount allotted during 1985—86
1.	S.E./G.C.C./Madras-18	Additional advance for completion work	Rs. 20,000/-
2.	S.E./S.A.E.S./South	Additional advance for completion work	Rs. 62,150/-
3.	S.E./Ramnad E.S./(East)	Enlargement of living accommodation 80% of the total requirement of Rs. 45,000/-	Rs. 36,000/-
4.	S.E./Vellore E.S.	Additional Advance for completion works (for two cases)	Rs. 38,900/-
5.	S.E./Tiruvannamalai E.S.	Additional advance for completion of works	Rs. 3,22,800/-
6.	S.E./Periyar E.S.	Additional advance for completion of works (for two cases. Out of Rs. 66,000/- required a sum of Rs. 60,000/- already allotted)	Rs. 6,000/-
7.	S.E./Opn./T.T.P.S.	Additional advance to complete the work	Rs. 40,000/-
		Total	Rs. 5,25,850/-

(Rupees five lakhs twenty five thousand eight hundred and fifty only)

Allowances—Special Pay to the eligible employees in Vigilance Cell, Anti Power Theft Squad and Surprise Inspection Squad/Revision consequent to Revision of Scales of Pay from 1—12—84—Orders—Issued.

B. P. Ms. (Ch.) No. 100

(Secretariat Branch)

Dated the 19th March 1986.
Panguni 6, Kurothana,
Thiruvalluvar Aandu 2017.

Ref :—

- (i) B. P. Ms. No. 212, (Secretariat Branch) dt. 26—10—1979.
(ii) B. P. Ms. (F.B.) No. 86, (Secretariat Branch) dt. 24—10—85.
(iii) B. P. Ms. (F.B.) No. 87, (Secretariat Branch) dt. 24—10—85.

Proceedings :

The Tamil Nadu Electricity Board has revised the scales of pay, Dearness Allowance, House Rent Allowance, City Compensatory Allowance and other allowances and Special pays to the workmen and Officers of the Board with effect from 1—12—1984. Consequent on the Revision of Scales of pay, the pay ranges and rates of Special pays payable to the eligible employees of the Vigilance Cell, Anti Power Theft Squad and Surprise Inspection Squad ordered in the B.P. first cited requires revision.

2. The Tamil Nadu Electricity Board directs that the pay ranges in the Revised scales and rates of Special pay payable to the eligible officers and staff of the Vigilance Cell, Anti Power Theft Squad and Surprise Inspection Squad shall be as indicated below :

TABLE—I

For the employees covered by B.P. Ms. (F.B.) No. 86, Secretariat dated 24—10—85.

Pay ranges Rs.	Rates of Special Pay Rs.
510—559	50/-
560—609	55/-
610—659	65/-
660—709	70/-
710—759	75/-
760—809	80/-
810—859	85/-
860—909	95/-
910—959	95/-
960—1009	105/-
1010—1059	115/-
1060—1109	115/-
1110—1165	115/-
1166—1409	125/-
1410—1709	140/-
1710— and above	150/-

TABLE—II

For the Officers covered by B.P. Ms. (F.B.) No. 87, Secretariat Branch, dated 24—10—1985.

Pay ranges Rs.	Rates of Special Pay Rs.
1260—1272	115/-
1273—1338	115/-
1339—1421	115/-
1422—1784	125/-
1785—2230	140/-
2231 and above	150/-

3. The new pay ranges and rates of Special pay ordered in para 2 above shall be deemed to have come into force from 1—12—1984.

(By Order of the Chairman)

C. Arunachalam,
Secretary.

Memo No. 002519/Adm. Br./G3/A5/85—4, Dated 21—3—86.

Sub: Delegation of powers—Purchase of consumables by Field Officers—
Expenditure under A82 (e)—Office contingencies—Instructions—Issued.

Ref: From the S.E./U.E.S. Lr. No. UES/GAS/AI/F. 10/3/85, dated 4—7—85.

The Superintending Engineer/Udumalpet Electricity System and Periyar Electricity System are informed that as per item 122 Appendix I to T.N.E.B. Manual Volume II, the Superintending Engineers are empowered to sanction expenditure under A82 (e) Office contingencies to purchase the articles required for Office, other than T & P like, lavatory Brushes, Cobweb and Broyan sticks, bamboo waste paper Basket etc. for Division, Sub-division and Section Offices as well as for the Revenue Branches. The "Contingencies" has been defined under article 91 of the MFC Vol. I as incidental expenditure incurred in running on Office, e.g. expenditure on repairs to furniture, books and periodicals, service postage and Telegrams, repairs to Bicycles, electric current charges, cleaning charges etc.

2. As per article 93(a) of MFC Vol. I, the Heads of Offices have been empowered to incur or sanction expenditure on ordinary and recognised contingencies subject to the condition that the expenditure should be non recurring (i. e.) should not involve any commitment beyond a single payment and the total expenditure incurred by the head of an Office in any financial year should not exceed the appropriation placed at his disposal for the purpose for that year.

3. A question has been raised as to whether such payments met out from the contingent expenditure of the office, can be met by the D.E.Es. and A.D.Es.

4. The Superintending Engineers are informed that where the Divisional Engineers and Asst. Divisional Engineers are functioning with independent offices (Revenue Branches are part and parcel of the Division Office) they are deemed as heads of their offices for the purpose of incurring expenditure under A82 (e) Office contingencies like cleaning, disposal of waste paper, repairs to bicycle and furniture from out of the imprest held by them subject to the monetary limit of Rs. 50/- (Rupees fifty only) for each item.

A. Kuppaswamy,
Chief Engineer/Personnel.

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Memo. No. 81504—E2/84—20, (Secretariat Branch), Dated the 21st March, 1986.

Sub: Loans and Advances—House Building Advance—Allotment of funds—
Allotment of funds for sanction of cases of Enlargement and
improvement relating to 1—1—86 — 20—3—86—Applications—
Pending in the Headquarters—Orders issued.

Ref: Board's Memo. No. 81504—N/E2/86—16, dt. 17—2—86.

In the Board's memo. cited orders were issued allotting funds to Administrative Branch, Audit Branch and Secretariat Branch for sanction of cases of Enlargement and improvement relating to the period 1—4—84 — 31—12—85. It is now reported that the following amounts are available for surrender.

(1) Secretariat Branch	—	Rs. 1,20,000
(2) Audit Branch	—	Rs. 72,200
(3) Administrative Branch	—	Rs. 13,85,512
Total	—	Rs. 15,77,712

It has been decided that instead of allowing the above amount to lapse it can be utilised for clearing the applications in Headquarters offices including offices in Madras City for enlargement and improvement relating to the period 1—1—86 — 20—3—86.

2. Accordingly, a sum of Rs. 3,31,700/- (Rupees three lakhs and thirty one thousand and seven hundred only) and a sum of Rs. 97 800/- (Rupees ninety seven thousand and eight hundred only) is allotted to the Board Office Secretariat Branch and Board Office Audit Branch respectively from out of the sum of Rs. 13,85,512 available with the Administrative Branch. The Board Office Secretariat Branch and Board Office Audit Branch shall utilise the above amounts and the amounts already available with them (as indicated in para 1 above) for sanction of applications for enlargement/improvement of house relating to the period 1-1-86 - 20-3-86.

3. The balance of funds available with the Administrative Branch shall be utilised by the Administrative Branch for reallocation to the Headquarters Offices including the city offices (viz) Madras Electricity System (Distribution) South, North and Central for sanction of applications for enlargement/improvement of houses relating to the period 1-1-86 - 20-3-88.

(By Order of the Chairman)

C. Arunachalam,
Secretary:

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Memorandum No. 020707 (410)/G1-1/86-5 (Administrative Branch) Dated 22-3-86:

Sub: Loans and Advances—House Building Advance—Allotment of funds to C.E./Personnel's Organisations for the year 1985-86—Reallocation of funds for enlargement of Houses upto 31-12-85 and additional advance for completion of construction houses/Completion of enlargement houses during 1985-86—Orders—Issued.

The following reallocation is made, to the under mentioned Superintending Engineers/Systems/Circles for considering sanction of House Building Advance for fresh pending applications for enlargement of houses received upto 31-12-85 only, and for considering additional advances applications for completion of construction of houses/completion of construction of enlargement of the houses during 1985-86.

Sl. No.	Name of S:Es.	Purpose for which H.B.A. sanction required for	Amount allotted during 1985-86.
1.	S.E./Kadamparai P.S.H.E. Project	Additional advance for completion work.	Rs. 46,000/-
2.	S.E./Chingleput Elec. System	Additional advance for completion work.	Rs. 14,450/-
3.	S.E./G.C.C./Central, Trichy.	Enlargement of living accommodation 80% of the total requirement of Rs. 50,000/-	Rs. 40,000/-
Total ...			Rs. 1,00,450/-

(Rupees one lakh four hundred and fifty only)

2. As per rules, formal sanctions can be accorded 25% over and above the allotted fund but actual drawal should be limited to the actual amount allotted and on no account, the drawal amount should exceed the allotted amount.

3. The sanctioning authorities are strictly informed that the allotted funds should be utilised before 31-3-86 without allowing it to lapse.

A. Kuppaswamy,
Chief Engineer (Personnel).

MEDICAL ATTENDANCE—Medical concession to employees of Tamil Nadu Electricity Board in Government Hospitals/Institutions—Payment of lumpsum Contribution to Government of Tamil Nadu—Orders issued.

B. P. Ms. (FB.) No. 19

(Secretariat Branch)

Dated 22—3—1986
Panguni 9, Kurothana,
Thiruvalluvar Aandu 2017.

Read :

B. P. Ms: (FB) No: 23 (S. B.) dt, 26—3—1985.

Proceedings :

The Tamil Nadu Electricity Board hereby sanctions the payment of a lumpsum contribution of Rs. 5,00,000/- (Rupees five lakhs only) to the Government of Tamil Nadu towards the cost of medical treatment availed of by the Tamil Nadu Electricity Board Employees in the Government Hospitals and dispensaries on par with the State Government employees for the period from 1—4—1985 to 31—3—1986.

2. The expenditure is debitable to "Tamil Nadu Electricity Board Funds—Revenue Expenses—G. 17 Medical Reimbursement".

(By Order of the Board)

C. Arunachalam,
Secretary.

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Circular No. DFC/T/LC/G1/A3/42 (Accounts Branch) dt. 24—3—86

Sub : Payment of Suppliers' bills — Admission of revised rate of excise duty..

The rates of Excise Duty have been revised in the 1986 Budget. The suppliers may submit their bills claiming revised rate of excise duty from 1—3—86 onwards.

The revised rate of Excise duty claimed by the suppliers, as applicable at different tariff may be admitted subject to production of relevant vouchers like Gate pass etc., for the Excise duty paid. An undertaking to the following effect should be obtained from the suppliers.

"As per Finance Bill 1986, we are claiming Excise Duty at.....% on Ex-factory price for the supply of.....and we certify that we have actually paid the duty at that rate. We hereby undertake to pass on any refund if any claimed by us and allowed by the Excise / Sales tax authorities against these payments immediately on receipt of refund. We also undertake to file appeals etc., against the assessments against Central/State levies if so required by the Board and to pursue the cases to get refund and to pass on the refund to Board if sanctioned".

Arjunan Gnanaolivu,
Accounts Member.

B.G—10

Ex-gratia—Tamil Nadu Electricity Board—Payment of ex-gratia to the employees of Board drawing a salary or wage exceeding Rs. 1,600/- but not exceeding Rs. 2,500/- for the year 1984—85—Orders issued.

B.P. Ms. (Ch.) No. 121

(Secretariat Branch)

Dated the 24th March 1986
Panguni 11, Kurothana,
Thiruvalluvar Aandu 2017.

Read :

- (1) B.P. Ms. (Ch.) No. 482 (Sectt. Br.) dt. 31—12—85.
- (2) From the Government of Tamil Nadu Finance Department Lr. No. 276/BPE/86—1, dt. 3—3—86.

Proceedings :

Consequent on the issue of the Payment of Bonus (Second Amendment) Ordinance/Act, 1985, the Tamil Nadu Electricity Board ordered in the Board's Proceedings cited for the Payment of Bonus to the employees of the Board and also the employees of the State Government, Central Government and others, who have worked on deputation under the Board during the accounting year 1984—85 drawing a salary or wage exceeding Rs. 1600/- p.m. but not exceeding Rs. 2,500/- per mensem, at the rate of 8.33% of the salary or wage earned by them during the said accounting year or Rs. 100/-, whichever is higher, subject to and in accordance with the provisions of Payment of Bonus Act, 1965 as amended upto date.

2. The Tamil Nadu Electricity Board, with the concurrence of the Government, directs that the employees of the Board and the deputationists drawing a salary or wage exceeding Rs. 1600/- p.m. but not exceeding Rs. 2,500/- p.m. and entitled to get Bonus with reference to the orders in para 1 and 2 of B.P. Ms. (Ch.) No. 482 (Sectt. Br.) dt. 31—12—85 shall be paid Rs. 275/- (Two hundred and seventy five only) as ex-gratia:

3. The expenditure on the payment of ex-gratia sanctioned in para 2 above is debitable to "Tamil Nadu Electricity Board Funds — Revenue Expenses (G) (20) — Payment of Bonus to employees". In respect of Projects and Construction Circles, the expenditure in this regard shall be charged to the Capital accounts of the Scheme concerned.

4. All eligible employees who have worked in the establishment for not less than 30 working days in the accounting year 1984—85 are entitled for the payment of the ex-gratia.

5. Where an eligible employee has not worked for all the working days in the accounting year 1984—85 and where an eligible employee had drawn a salary or wage exceeding Rs. 2,500/- per mensem for part of the period in the accounting year 1984—85, the ex-gratia of Rs. 275/- (Rupees two hundred and seventy five only) shall be proportionately reduced:

(By Order of the Chairman)

C. Arunachalam,
Secretary.

U.C. No. 045358 (673)/G1—1/86—3 (Administrative Branch) Dated: 26—3—1986.

Sub: Loans and Advances—H.B.A.—Allotment of funds—Allotment of funds for sanction of cases of enlargement and improvement relating from 1—1—86 to 30-3-86—applications pending in the Headquarters—reallotment orders—Issued.

Ref: Sectt. Br. T.N.E.B. M.No. 81504—E2/84—20 dt. 21—3—86.

The following re-allotment may be made to the Chief Financial Controller and other Headquarters Superintending Engineers for considering sanction of H.B.A. for fresh pending applications for enlargement of housas received from 1—1—86 to 20—3—86 only and for considering improvements advances to existing houses from 1—1—86 to 20—3—86 during 1985—86.

Sl. No:	Name of Officers	Purpose for which H.B.A.	Amount allotted during 1985—86
1.	S.E./T.T.P.S./ Purchase/Madras	Enlargement of living accommodation 80% of the total requirement of Rs. 72,000/-	Rs. 57,600/-
2.	S.E./G.C.C./ Madras-18.	Enlargement of living accommodation 80% of the total requirement of Rs. 45,000/-	Rs. 36,000/-
3.	C.E./Pl./Adm. Br./ T.N.E.B.	Improvement works to the existing house.	Rs. 25,000/-
4.	C.F.C./Accounts Branch/T.N.E.B.	Enlargement of living accommodation 80% of the total requirement of Rs. 65,000/- 80% works out to Rs. 52,000/- of this Rs. 18,840/- is available. Therefore the balance allotted.	Rs. 33,160/-
5.	The Member/Distn./ Techl Br. Unit II, Madras-2.	Enlargement of living accommodation 80% of the total requirement of Rs. 1,00,000/-.	Rs. 80,000/-
6.	S.E./M.E.S./Distn. North, Madras-2.	Enlargement of living accommodation 80% of the total requirement of Rs. 40,000/-	Rs. 32,000/-
7.	S.E./Betterment, Madras-2.	Enlargement of living accommodation 80% of the total requirement of Rs. 45,000/-	Rs. 36,000/-
8.	S.E./Distn./M.E.S., South.	Enlargement of living accommodation 80% of the total requirement of Rs. 60,000/-	Rs. 48,000/-
Total Rs.			<u>3,47,760/-</u>

(Rupees three lakhs, forty seven thousand seven hundred and sixty only)

2. As per rules, formal sanctions can be accorded 25% over and above the allotted fund but actual drawal should be limited to the actual amount allotted and on no account the drawal amount should exceed the allotted amount.

3. The sanctioning authorities may strictly be informed that the allotted funds should be utilised before 31—3—86 without allowing it to lapse.

A. Kuppaswamy,
Chief Engineer (Personnel)

Memo. No: 020707 (410)/G1-1/86-6 (Administrative Branch) Dated 26—3—86.

Sub : Loans and advances—HBA—Allotment of funds to CE/PL's organisations for the year 1985-86—reallotment of funds for purchase of Plot and Construction upto 31—3—85—For enlargement of houses upto 31—12—85 and additional advance for completion of construction/enlargement houses during 1985-86—Orders—issued.

The following reallotment is made to the under mentioned Superintending Engineers/System/ Circle for considering sanction of House Building Advance for fresh pending applications towards purchase of Plot and Construction (or) Construction of houses upto 31—3—85 and for considering fresh applications for enlargement houses received upto 31—12—85 only and for considering additional advances for completion of Construction/Completion of Construction of enlargement of houses during 1985-86 :

Sl. No. (1)	Name of S.Es. (2)	Purposes for which H.B.A. sanction required (3)	Amount allotted during 1985-86 (4)
1.	S.E./Chingleput Elec. System	Additional advance to complete the construction	Rs. 26,000/-
2.	S.E./Udumalpet Elec. System	Advance for construction of house pending during 1982-83	Rs. 60,000/-
Total			Rs. 86,000/-

(Rupees eighty six thousand only)

2. As per rules, formal sanction can be accorded 25% over and above the allotted fund but actual drawal should be limited to the actual amount allotted and on no account, the drawal amount should exceed the allotted amount.

3. The sanctioning authorities are strictly informed that the allotted funds should be utilised before 31—3—86 without allowing it to lapse.

A. Kuppuswamy,
Chief Engineer (Personnel).

Memo.No.X/Rev./Gen.II/F.19/86—2 (Accounts Branch) Dated 29—3—1986;

Sub: Functioning of the Modified System of Card Billing of energy charges and collection—Printing of Collection Statement and Assessors' Remittance Challans—Certain modifications in the format.

Ref: Accounts Branch Memo.No.X/Rev./Gen.II/F.5/85—6/Dated 2—2—1985.

Instructions were issued in para-2 of the memo. cited to all Superintending Engineers/ Operation and Maintenance to arrange for immediate supply of the collection statement as per the specimen form enclosed therein. The Regional Chief Engineer (Distribution)/Madurai had suggested that the Abstract printed at the end of every sheet may be printed separately in half sheets in order to save stationery. The Regional Chief Engineer (Distribution)/Madurai had also suggested that the format for Assessors' Remittance Challans may be revised by reducing the long size to half of it to save stationery.

2. The above suggestions have been carefully considered and the following instructions are issued:—

- (i) The Abstract now printed at the end or on the back of every sheet of the Collection Statement should be printed separately in half sheets.
- (ii) The format for Assessors' Remittance Challans which is now printed in fool-scrap size should be reduced to half of it.

3. The Superintending Engineer/Operation and Maintenance and Personal Assistant/General/Administrative Branch are requested to follow the above instructions at the time of next printing.

Arjunan Gnanaolivu,
Accounts Member.

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Memo. No. X/Rev/Gen. II/F.5/86—II (Accounts Branch), Dated 29—3—1986.

Sub: Preservation of old records—Assessors Permanent Receipts Book—Period of Preservation—Instructions—Issued.

Ref: Lr. No. CED/MS/A/cs./F.2/CB/9/136/86, Dated 18—1—86 from RCE/D/Madras.

It is requested by the Regional Chief Engineer, (Distribution) Madras, in his letter cited to issue instructions regarding the period upto which Assessors Permanent Receipt Books (the duplicate Pre-receipts Books) are to be preserved.

2. The Superintending Engineers/Operation and Maintenance are informed that the duplicate copy of the pre-receipts should be destroyed for the periods for which audit by Accountant—General and Internal Audit Department/Tamil Nadu Electricity Board has been conducted, provided—

- (i) No discrepancies have been pointed out by them in respect of these receipt books and
- (ii) No discrepancies have also been observed during the checks made by the office.

Arjunan Gnanaolivu,
Accounts Member.

CIRCULAR INSTRUCTION No. 24844/X/EB/86 (Accounts Branch) 29-3-86

CIRCULAR No. 1

Sub : Introduction of Uniform Commercial Accounting System.

Ref : 1. B.P. Ms. (FB) No. 16 (Accounts Branch) dt. 29-6-85
2. B.P. Ms. (Ch) No. 30 (Accounts Branch) dt. 12-8-85

1. The Government of India have since notified that the Electricity (Supply) Annual Accounts Rules 1985 have been published in the Gazette and that the said Rules have come into force with effect from 7-12-85. A copy of the extract of the Gazette containing the said Rules will be communicated separately.

2. Consequent to this, the Accounts of all the Electricity Boards have to be maintained on a uniform pattern as prescribed in the said Rules. Some of the important changes brought about by the said Rules are :

- i. The account numbers for various accounts of the Electricity Board will be as per the Chart of Accounts prescribed.
 - ii. The Annual Accounts and Balance Sheet in future will have to be prepared in the formats prescribed for this purpose.
 - iii. Certain accounting principles have been prescribed which have to be followed.
3. In accordance with the above changes,
- a. the Board's accounts shall be maintained with the new account numbers assigned as per Chart of Accounts with effect from 1-4-86. The Chart of Accounts will be communicated to the Systems / Circles shortly. To start with, along with the new numbers as per Chart of Accounts, the existing account numbers shall also be exhibited in bracket.
 - b. Copies of the Balance Sheet formats will be communicated shortly. The Balance Sheet as at 31-3-86 have to be filled up after closing the accounts for 1985-86 and sent to this office. The particulars for 1984-85 shall invariably be furnished in the columns provided in the formats.
 - c. As required in para 2 of B.P. Ms. (Ch) No. 30, (Accounts Branch) dt. 12-8-85, the Accounts Officer to co-ordinate the work of implementation may be nominated (if not already done).
 - d. Arrangements are being made for supplying suitable Accounts Manual and imparting necessary training.
 - e. Steps should be taken at System/Circle level to prepare lists containing account Nos. as applicable to different sections in Central Office and different offices in the field and communicate the same to the concerned for adoption after receipt of Chart of Accounts from this office.
 - f. In the event of any delay in introducing Chart of Accounts with effect from 1-4-86 due to printing and other formalities, the accounting work should not be suspended. The accounting work and posting of Ledgers etc., should be proceeded on the existing pattern of accounting.
 - g. The existing set of Books will continue until they are replaced by new ones as and when they are designed and introduced.

4. For any doubt or clarification, the nominated Accounts Officer may contact D.F.C./Cost, Office of the Chief Financial Controller, Madras.

5. A preliminary meeting on the subject was held at Madras on 6-3-86 with a few Accounts Officers/Deputy Financial Controllers from Systems/Circles participating in the meeting. A copy of Minutes of this meeting is enclosed for information.

Arjunan Gnanaolivu,
Accounts Member:

Encl : 1

Enclosure

**MINUTES OF DISCUSSIONS ON UNIFORM COMMERCIAL ACCOUNTING SYSTEM
HELD ON 6—3—1986.**

Present:

Thiru R. Krishnamoorthy, Consultant,

Headquarters :

Thiru A. Murugan,	CFC
„ I. S. Kanthimathi,	FC/P
„ V. Srinivasan,	FC/R
„ P. G. Padmanabhan,	FC/F
„ V. Jayaraman	DFC/Cost
„ P. Kothandaraman	AO/B.S.
„ L. Sankaranarayanan	SO
„ S. Thangarathinam	DFC/BS
„ M. Thangavelu	AO

Systems/Circles

Thiru K. V. Ramamurthy,	AO/Coimbatore
„ N. P. Nagamanickam,	AO/Erode
„ G. Vasudevan,	AO/Trichy
„ N. R. Srinivasan	AO/Dharmapuri
„ N. Madhava Menon	AO/Kundha
„ N. Vedavyasan	DFC/MES
„ P. Sundaravadivelu	DFC/Ennore
„ K. Bhaskaran	DFC/L.M.H.E.P.

FORENOON SESSION:—

1. Chief Financial Controller informed the participants briefly about the object of the meeting. The Electricity (Supply) Annual Accounts Rules, 1985 published in the Gazette have come into force from 7—12—1985. Accounts have to be changed urgently in conformity with the provisions of said rules. In view of the time factor involved, the question of change over has to be carefully analysed and the change effected gradually, without losing much time. The following programme of action has to be noted :

- i. The chart of Accounts to be introduced with effect from 1—4—1986,
- ii. The Balance Sheet as at 31—3—1986 to be prepared in the set of formats prescribed in the said Rules.
- iii. Changing of various subsidiary Books will be done later when the consultants give their reports.

2. The various aspects concerning the implementation of the above programme of action was discussed in detail. The Accounts Officers and Deputy Financial Controllers from Systems/Circles wanted the chart of Accounts to be communicated to them early so that all the staff concerned who are to maintain accounts, get themselves familiarised with the Chart of Accounts. The participants were informed the circumstances under which the communication of copies of Chart of Accounts to them was delayed

3: The following suggestions were made :

- a: The Consultants may be requested to prepare and give the Chart of Accounts as applicable to different areas of activities of the Board viz. Hydel Generation, Thermal Gen., General Construction Circle, Project, Distribution etc. taking into account the specific needs of each area. They may also link the existing account codes suitably. The Charts of Accounts have to be made available by the Consultant well in advance, preferably before 15th March 1986 so that they can be printed and communicated to the Systems/Circles before 25th March to give the staff and officers some time to get it familiarised before introducing the new codes from 1—4—1986.

- b. The Co-ordinating Accounts Officers will supply necessary feed back to the Headquarters to consider and make any minor modification that may be necessary.
- c. The System/Circle will be required to prepare small lists containing code numbers of Accounts applicable to different sections in Central Office and different offices in the field and communicate them to all concerned.
- d. The Systems/Circles will issue necessary instructions to all concerned for the efficient change over and working of the revised procedures. These instructions will be based on Headquarters instructions to be given.
- e. The Consultants have to undertake tour to educate the staff in Systems/Circles especially where no Co-ordinating officers, who have attended Seminar on Commercial Accounting System, are working.
- f. The formats prescribed by the Rules for the preparation of Balance Sheet will be communicated to the Systems/Circles. The Systems/Circles Deputy Financial Controllers/Accounts Officers will fill up the figures for 1984—85 and 1985—86 in these formats and send them to Headquarters expeditiously.
- g. In the event of any delay in introducing Chart of Accounts with effect from 1—4—1986 due to printing and other formalities, the Systems/Circles should not suspend the accounting work. The accounting work and posting of ledgers etc. should be proceeded on the existing pattern of Accounting.
- h. The existing set of Books will continue until they are replaced by new ones as and when they are designed and introduced.

Afternoon Session:

Dr. Rajagopal, Consultant explained how the idea of Uniform Commercial Accounting System was conceived and developed leading to the issue of the Electricity (Supply) Annual Account Rule, 1985. The Commercial Accounting System recognises a transaction as and when it takes place irrespective of the fact as to when the cash is paid or received. Some of the participants explained to him that the accounts maintained in Tamil Nadu Electricity Board are based on Commercial Accounting principles only.

4. Chief Financial Controller requested the Consultants to finalise urgently and give the Chart of Accounts which should be communicated to the Systems/Circles well in time for them to adopt the same from 1—4—1986. The Chart of Accounts is to be finalised before 15—3—1986. But Dr. Rajagopal explained that it is not possible to complete the work that quickly as it involves lot of work and promised to arrange to give Chart of Accounts before 25th of March 1986. He proposed to give separate Hand Books containing accounting instructions with formats for subsidiary Ledgers duly linked with the Chart of Accounts, for each area separately.

A suggestion by the Consultant that the Chart of Accounts as received from the Government of India be printed and sent to Systems/Circles immediately for reference pending finalisation of the Account Codes, was not accepted as it will lead to complications.

5. Accounts Member wanted to see that each transaction is supported by only one Voucher. There should be no bunching or splitting of Vouchers. Accounts Member wanted necessary instructions to be issued to the Systems/Circles in this regard. Accounts Member also instructed to recast the Statement of Accounts in line with the revised Chart of Accounts and to take up simultaneously simplification and Rationalisation of accounting, Ways and Means return, Cash basis of expenses return, Capital Expense Schedule, Revenue Expense Schedule etc. to be prepared in the new formats.

A. Murugan,
Chief Financial Controller.

FUNDS 1985-86—Tamil Nadu Electricity Board Revenue Expenses—Reappropriation of Funds—Sanctioned.

B.P. Ms. (Ch) No. 20

(Accounts Br.)

Dated 31—3—1986
Panguni 18, Kurothana
Thiruvalluvar Aandu 2017.

Proceedings :

The reappropriation of funds as annexed to these proceedings is sanctioned.

(By Order of the Chairman)

Arjunan Gnanaolivu,
Accounts Member.

ANNEXURE**TAMIL NADU ELECTRICITY BOARD**

Abstract Resources position of the Board for the year 1985-86.

Sl. No.	Budget Estimate 1985-86	Revised Estimate 1985-86	1985-86 as on 1-3-86 (F.R.G.)
(In Million Units)			
1. Generation :			
Hydro	4160	2978	2888
Thermal :			
1. Ennore Power House	1800	2026	2026
2. Tuticorin	3370	3640	3704
3. Basin Bridge	100	22	22
Total Thermal	5270	5688	5752
Total Hydro and Thermal	9430	8666	8640
2. Power Purchase :			
(i) Neyveli I.	2500	2926	2896
(ii) Neyveli II.	—	—	—
(iii) M.A.P.P. Kalpakkam	1340	1285	1420
(iv) N.T.P.C. Ramagundam	455	468	383
(v) Kerala	400	56	120
(vi) Andhra	—	—	—
(vii) Others	—	—	—
Total Purchases	4695	4735	4819
Total 1 + 2	14125	13401	13459
3. Less :			
Auxiliary consumption	548	584	590
Line Loss	2539	2397	2369
Percentage of Line Loss	(18.70)	(18.70)	(18.70)
Export to other States	—	16	198
4. Power Sold	11038	10404	10302
Gross Revenue :			
(Rupees in Crores)			
(a) By Sale of Power	537.33	579.19	573.51
(b) By Miscellaneous Revenue	5.00	8.10	9.00
(c) Arrears	—	—	15.00
(d) Subsidy from Government	—	—	—
Total	542.33	587.29	597.51

TAMIL NADU ELECTRICITY BOARD

Revenue and Revenue expenses of the Board 1985—86

(Rupees in Crores)

Sl. No.	Details	Budget Estimate 1985—86	Revised Estimate 1985—86	F.R.G. 1985—86.
5.	Total Revenue Receipts	542.33	587.29	597.51
6.	Revenue Expenses :			
	a. Fuel charges	198.82	231.80	248.41
	b. Cost of Power Purchase	201.24	217.83	215.89
	c. Maintenance charges including Miscellaneous Repairs Suspense	43.69 (—) 1.49	44.63 (—) 1.92	41.87 (—) 1.91
	d. Establishment and Administration charges	133.81	142.59	153.61
	e. Others			
	Total of 6 (a to e)	576.07	634.93	657.87
7.	Gross Operating Surplus/Loss	(—) 33.74	(—) 47.64	(—) 60.36
8.	Depreciation Reserve Fund	41.52	43.30	44.32
9.	Interest on loans (other than Government)	51.72	49.95	50.00
10.	Interest on Government Loan	77.21	72.89	72.89
11.	Total Expenses (6+7+8+9)	746.52	801.07	825.08
12.	Total short fall (6—11)			
	a. Interest on Government loan	77.21	72.89	72.89
	b. Contribution to Depreciation Reserve Fund	41.52	43.30	44.32
	c. Interest other than Govt. loan	51.72	49.95	50.00
	d. Operation & Maintenance expenses	33.74	42.71	38.96
	e. Establishment charges	—	4.93	21.40
	Total	204.19	213.78	227.57

TAMIL NADU ELECTRICITY BOARD

Budget Proposals—Statement of Revenue Expenses—Final Reappropriation Grant for 1985—86

(Rupees in thousands)

Sl.No.	Name of System/Circle	Budget Estimate 1985—86	Final Reappropriation Grant 1985—86	Excess	Savings
1.	2.	3.	4.	5.	6.
1.	M.E.S./Distn./North	855335	860487	07132	1980
2.	M.E.S./Distn./South	85347	261236	199645	23756
3.	M.E.S./Distn./Central	—	92133	92133	—
4.	Chingleput Electricity System	89404	664322	593173	18255
5.	Tiruvannamalai Electricity System	49687	47903	2871	4655
6.	Vellore Electricity System	84015	137396	88773	35392
7.	Dharmapuri Electricity System	49764	49712	2863	2915
8.	Trichy/Electricity System/South	80675	33028	3565	51212
9.	Trichy Electricity System/North	162132	50078	15630	127684
10.	Thanjavur Electricity System	62884	72043	18000	8844
11.	Pudukkottai Electricity System	19363	18927	5509	5945
12.	South Arcot Electricity System/South	1083572	723039	25949	386482
13.	South Arcot Electricity System/North	49795	50518	7147	6424
14.	Coimbatore Electricity System/North	31673	49279	19358	1752
15.	Coimbatore Electricity System/South	61241	159289	108998	10950
16.	Udumalpet Electricity System	61904	76395	14582	91
17.	Periyar Electricity System	51549	72637	22253	1165
18.	Mettur Electricity System	50338	73449	27856	4745
19.	Salem Electricity System	42396	37351	20635	25680
20.	Madurai Electricity System/North	36311	49705	20133	6739
21.	Madurai Electricity System/South	225663	96204	10347	139806
22.	Ramnad Electricity System/East	10669	47052	39586	3203
23.	Ramnad Electricity System/West	48982	36366	0658	13274
24.	Tirunelveli Electricity System/East	38379	45955	10865	3289
25.	Tirunelveli Electricity System/West	58211	61049	10912	8074
26.	Kanyakumari Electricity System	24648	29333	8362	3677
27.	Generation Circle/Erode	20682	19620	4227	6289
28.	Generation Circle/Kundah	39266	36728	(—) 1045	1493
29.	Generation Circle/Tirunelveli	15527	21854	7216	889
30.	Basin Bridge Power House	2066226	238726	—	1827500
31.	Ennore Thermal Power Station	638776	991703	349243	(—) 3684
32.	Tuticorin Thermal Power Station	(—) 721340	1056194	185302	(—) 1592232
Total—1		5473074	6259711	1921878	1135241

Sl.No.	System/Circle	Budget Estimate 1985—86	Final Reappropriation Grant	Excess	Savings
(Rupees in Thousands)					
	B/F	5473074	6259711	1921878	1135241
2.	F. Administration Expenses	110423	116784	15098	8737
3.	G. Heads.	1881796	1874306	—	7490
Total		7465293	8250801	1936976	1151468
Total Increase				1936976	
Total Decrease				1151468	
Net Increase				785508	

Technical

PART--IV

Technical

Memo. No. O.S.D./S/Disposal of Stores/Return/D 78/ '86 (Technical Branch) Dt. 17-2-'86.

Sub: Disposal of surplus/obsolete/unserviceable/condemned/scrap materials/Tools & Plants and equipments at Stores—Simplification of procedure for condemnation/disposal—Submission of Monthly & Quarterly returns—Regarding.

- Ref: 1. B.P. Ms. No. 510/dt. 30-4-1977.
2. B.P. Ms. No. 155 (Sectt. Branch) dt. 29-9-1979.
3. B.P. Ms. No. 18 (Accounts) dt. 28-11-1980.
4. B.P. Ms. (F.B.) No. 271 (Technical Branch) dt. 4-7-'85.

In para 7 of B.P. Ms. (F.B.) No. 271 (Technical Branch) dt. 4-7-'85, it has been instructed that the Superintending Engineers/Regional Chief Engineers/Chief Engineers shall send monthly returns of condemnation proposals/sale of disposal etc. done each month to Chief Engineer/Materials Management. But the same has not been sent so far.

In this connection, a set of three formats are enclosed herewith for sending the monthly & quarterly returns, in respect of the following items relating to condemnation/disposal etc, to the Chief Engineer/Materials Management on or before 5th of each month with copy to the Officer on Special Duty/Stores, Madras-2 positively by the Superintending Engineers/Regional Chief Engineers/Chief Engineers:—

- Format 1— Monthly return of Condemnation proposals approved for Plant and Equipments (Machinery) excluding vehicles.
- 2— Monthly return of Disposal of all items of Scraps (Other than Copper, Equipment & Melting Scrap given to Tamil Nadu Steels, Arakonam).
- 3— Particulars of Quarterly return of M.S. Melting Scrap sold to Tamil Nadu Steels, Arakonam.

Regarding the monthly return of condemnation proposals approved for Plant and equipments excluding vehicles (Format No. 1), the equipments approved for condemnation shall find place in the Format No. 1 each month till the equipment is actually disposed off and the amount realised by sale.

The receipt of this memorandum may please be acknowledged to the Officer on Special Duty/Stores, Madras-2.

T. Raman Kutty,
Member (Generation)

M.P. Anthiah,
Member (Distribution)

Encl.: 3 formats

FORMAT-1

REGION/SYSTEM :
MONTH :

MONTHLY RETURN OF CONDEMNATION PROPOSALS APPROVED FOR PLANTS AND EQUIPMENTS (MACHINERY)
EXCLUDING VEHICLES

REF: B. P. MS. (FB) No. 271. (TECHNICAL BRANCH) DATED 4-7-'85

Sl. No.	Description of the equipment	Quantity	Purchase Value Rs. P.	Whether condemnation satisfies the norms prescribed	Reference and Date in which the proposal was approved	Reserve price fixed by the Survey Committee Rs. P.	Date of auction/ Opening of tender		Remarks
							Tender issue date	Auction/Disposal Date	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8a)	(8b)	(9)

FORMAT-2

MONTHLY RETURN OF DISPOSAL OF ALL ITEMS OF SCRAPS (OTHER THAN COPPER, EQUIPMENT & MELTING SCRAP GIVEN TO TAMIL NADU STEELS, ARKONAM)

SYSTEM :

MONTH :

Ref: B. P. Ms. (FB) No. 271 (Technical Branch) Dated 4-7-85.

Sl. No.	At the beginning of the month		Added during the month		Date of survey Committee Meeting held	Date of Disposal Committee Meeting held	No. of tenders opened or auction conducted with value and date	Amount realised during the month by disposal		Balance at the end of the month		Remarks
	Total No. of items	Total Value of items	Total No. of items	Total Value of items				No. of items	Value	No. of items	Value	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
		Rs.	P.	Rs.	P.			Rs.	P.	Rs.	P.	

FORMAT-3

PARTICULARS OF QUARTERLY RETURN OF M.S. MELTING SCRAP SOLD TO TAMIL NADU STEELS, ARKONAM SYSTEM :

QUARTER :

Ref : B:P. MS (FB) No. 271 (Technical Branch) Dated 4-7-'85

Sl. No:	Total quantity of stock at the beginning of the quarter		Total quantity added during the quarter		Total quantity sold during the quarter		Amount realised on account of disposal		Nett quantity at the end of the quarter		Reasons for non-disposal of the balance quantity	Outstanding amount if any due to Tamil Nadu Steels, Arkonam and reasons	REMARKS
	M.S. Melting scrap in M.T.	M.S. Turnings & Borings in M.T.	M.S. Melting Scrap in M.T.	M.S. Turnings & Borings in M.T.	M.S. Melting Scrap in M.T.	M.S. Turnings & Borings in M.T.	Rs.	P.	M.S. Melting Scrap in M.T.	M.S. Turnings & Borings in M.T.			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	

Memo. No. SE/IEMC/EPS/A1/MP/D.130/86, (Technical Branch) dt. 4-3-86

Sub : Modification to 3,125 Agrl. pumpsets—RCE scheme—assessment of saving—
feed back—regarding.

Superintending Engineer/Periyar, Udumalpet, Vellore, Tiruvannamalai, Madurai (North) and Madurai (South) are instructed to arrange for taking monthly meter readings of the 3,125 Agrl. services for which modifications were carried out under Rural Electrification Corporation Scheme initially for a period of one year so as to have a study made on the effectiveness of the improvements carried out and saving in energy. The monthly consumption and other particulars as per the enclosed proforma, for the system as a whole, shall be sent to Superintending Engineer/Industrial Energy Management Cell by the 15th of the succeeding month.

B. Vijayaraghavan,
Chairman.

Encl. : One Proforma

PROFORMA

ENERGY CONSERVATION IN AGRICULTURAL PUMPSETS

Sl. No.	SC No.	Name of the consumer	Distri- bution	Name of the 22/11 KV feeder	Consump- tion during the month in units	Static head in metres at the time of meter reading*	Whether impeller/ pump/motor changed or Motor rewound	Whether RPVC pipes and low resistance foot valve are existing or changed	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)

*This is the difference between the height of Deliver point and water level in the well.

Circular Memo No.3112/VC.7/86—1 (Secretariat Branch) Dated 7—3—1986

Sub: Theft of electrical energy detected by Officers of Anti Power Theft Squad for the follow up action—Furnishing of copy of Judgement—Revised instructions—Issued.

Ref: Circular Memo.No. 12468/VC.12/85—1, dt: 3—6—85.

In the Circular Memo. cited, instructions were issued to the effect that copies of judgement on theft of electrical energy cases should be sent to the Inspector General of Police/Vigilance/Tamil Nadu Electricity Board before 5th of every month duly consolidated systemwise with a covering letter furnishing details as per the proforma prescribed therein. It is now observed that the particulars furnished by the Superintending Engineers of Operation and Maintenance Systems in the proforma prescribed in the aforesaid memo. are not sufficient to have a clear picture about each criminal case and that the proforma already prescribed requires revision. Hence in modification of the orders already issued, a revised proforma is herewith annexed.

2. All the Superintending Engineers/Operation and Maintenance Systems are therefore instructed to send the copies of judgement on energy theft cases detected by the officers of Anti Power Theft Squad received from their respective Assistant Divisional Engineers/Operation and Maintenance to the Inspector General of Police/Vigilance (By name) before 5th of every month with a covering letter furnishing details as per the revised proforma Annexed.

3. These orders take effect from 1—1—1986 and the report for the month of January and February 1986 in the revised proforma together with the copies of judgement should be sent to the Inspector General of Police/Vigilance before 15th March 1986.

(By Order of the Chairman)

P. Dorai,
Inspector General of Police/Vigilance.

Encl. :

ANNEXURE

Sl. No.	Crime No. with date and name of Police Station	C.C. No. and name of the Court	Details of judgement and date (convicted/acquitted).	Position of the appeal in case of acquittal	Details of judgement in civil suit if any, filed by the culprit (6)	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)

Memo. No. SE/MMII/DET/F:400/29 (Technical Branch) dated 7—3—86

Sub : Vehicles—Hiring of vehicles through private Agencies—Maintenance of Records/Registers.

Private vehicles are being hired by the Board for attending to breakdowns in M.E.S. and for official purposes at Mettur Thermal Power Project etc.

2. The Officers of the Madras Electricity System (Distribution)/North, South and Central and Mettur Thermal Power Project, are therefore instructed to follow the instructions given below with regard to hiring of vehicles, and maintain separate Registers at each office with necessary entries made then and there for each trip/Day.

- (i) The registration No. of the vehicle hired/used for each trip/Day and the name of Driver and his driving licence No. may be noted and recorded in the Register.
- (ii) The initial reading and time at the start of the journey, the final reading and time on completion of journey for each trip/Day and the purpose for which it is performed, may be recorded in the Register and attested by an Officer (A.D.E. or A.E./J.E.)
- (iii) The total Kms. of journey performed during each trip/Day may be recorded in the Register and certified by an Officer (A.D.E. or A.E./J.E.)
- (iv) It should be ensured that the speedometer of the hired vehicle is in good working condition and mileage performed (Kms.) is noted and recorded for each trip/Day of journey in the Register.
- (v) The total Kms. of journeys performed each month and the total bill amount for each hired vehicle used, at the accepted rate as per contract terms, shall be recorded and certified by the Officer concerned (A.D.E.) before passing the bills for payment by the Competent Authority.
- (vi) A certificate to the effect that all the journeys performed during the month are for genuine official purposes only, shall be recorded in the bill and register maintained for the purpose and certified by the concerned Officer (A.D.E.)
- (vii) A monthly review of the register maintained by the concerned officer (A.D.E.) shall be done by Divisional Engineer/Superintending Engineer.
- (viii) Hiring of vehicles shall not be resorted to on a continuous basis without prior approval of the Competent Authority.

B. Vijayaraghavan,
Chairman.

Encl. :

Enclosure :

REGISTER OF VEHICLES HIRED FROM PRIVATE AGENCY

(Register shall be maintained Agencywise/Vehiclewise)

1. Name of the Agency : Section :
2. Address : Sub-division :
3. Vehicles with Registration Nos. : System/Circle :
4. Drivers :

Name of the Driver **Driving Licence No.** **Date of expiry of licence**

- (a)
(b)
(c)
(d)

Sl. No.	Date	Time of commencement of trips	Initial reading K.M.	(4)	Time of completion of trips	(5)	Final reading K.M.	(6)	Total KM./day	(7)	Purpose of journey	(8)	Trip sheet No. with date	(9)	Accepted rate as per terms of contract	(10)	Total bill amount	(11)	Initials of section Officer	(12)	Initials of sub-division Officer	(13)	Remark	(14)
(1)	(2)	(3)	(4)	(4)	(5)	(5)	(6)	(6)	(7)	(7)	(8)	(8)	(9)	(9)	(10)	(10)	(11)	(11)	(12)	(12)	(13)	(13)	(14)	(14)

Circular No. 537/X/Tender/A1 (Accounts Branch) dated 7-3-1986

Sub : Public Sector Undertakings/Boards—Exemption from payment of Earnest Money Deposit, Tender fees etc., for tenders called for by Government Departments/Local Bodies and State owned Corporations/Boards

Ref : Lr. No. 790/BPE/84-6 dt. 7-11-85 of Government of Tamil Nadu, Finance Department.

A copy of the letter cited is communicated for necessary action.

2 The Government of Tamil Nadu have accepted the contention of the Board and exempted the Board from the purview of G.O. Ms. 1344 Fin (CFC) dt. 27-9-79 wherein Government have ordered free issue of Tender documents to Public Sector Undertakings/Board. Hence, tender forms and documents should be issued to the intending tenderers including Public Sector Undertakings/Boards only after collecting the price as already stipulated in Tender Regulations 10.2.

Arjunan Gnanaolivu
Accounts Member

Encl. : 1

Copy of Letter No. 790/BPE/84-6 Government of Tamil Nadu Finance (BPE) Department Dated 7-11-1985 recd. from Thiru S. Sivasubramanian, I. A. S. Additional Secretary to Government Finance (BPE) Department Madras-600 009

Sub : Public Sector Undertakings/Boards—Exemption from payment of EMD, Tender fees etc., for tenders called for by Government Departments, Local Bodies and state owned Corporations/Boards—Further orders Issued.

- Ref : 1. G.O. Ms. No. 1344 Fin (CFC) dt. 27-9-79.
2. From TANSI, letter No. 83428/SA4/83 dt. 26-3-84
3. Form TNEB, letter No. 537/X/Purchase/A1/84 dt. 28-11-84

In the G.O. first cited, orders have been issued exempting all the State owned Corporations/Boards from payment of Earnest Money Deposit, Security Deposit and tender fees in respect of tenders called for by the State Government Departments, Quasi Government Institutions including Local Bodies and State owned Corporations and Boards.

The Tamil Nadu Electricity Board has now reported that in view of enormous Technical works involved in preparation of specification including drawings etc. for supplies and works contracts and also as a measure of economy in the usage of Stationery the Board has decided that the Tender specifications/contract documents could not be issued free of cost to any concern, including Public Sector Undertakings/Boards. It is also stated that if the specifications are issued free of cost, there may be a tendency to obtain a copy of the specifications unnecessarily a good number of which may go waste at the hands of the units which could not participate in the Tender, resulting in considerable loss and wastage of stationery to the Board. The Board has therefore requested that in consideration of the above facts necessary amendment may be issued to the above G.O. exempting the Board from its purview.

After careful consideration, Government now direct that the TNEB be exempted from the purview of the orders issued in G.O. Ms. No. 1344 Finance (CFC) dt. 27-9-1979.

Sd.....
Additional Secretary to Govt.

(True Copy)

Encl. : 2

Copy of letter No. 537/X/Purchase/A1/84 dated 28-11-84 issued from Thiru. B. Vijayaraghavan, I. A. S., Chairman, Tamil Nadu Electricity Board, Madras-2, to the Commissioner and Secretary to Government, State Bureau of Public Enterprises, Finance Department, Fort St. George, Madras-600 009.

Sub : Public Sector Undertakings—Exemption from payment of Earnest Money Deposit, Security Deposit and Tender fees for Tenders called for by Tamil Nadu Electricity Board.

- Ref : (1) Your No. 790/BPE/84—2 dated 8—8—84.
 (2) Your No. 790/BPE/84—3 dated 27—9—84.
 (3) This office Lr. No. 683/X/Purchase/A1 84 dated 15—10—84.

In continuation of this office letter 3rd cited on the above subject, I am to state that, in accordance with G. O. Ms. No. 1344 Finance (CFC) dated 27—9—79, the Board issued orders in B. P Ms 218 (Tech) dated 25—5—81 directing that no Earnest Money Deposit, Security Deposit and Tender fees need be paid by any State owned Corporations/Boards subject to their execution of an Agreement agreeing to make good the loss upto the amount of Security Deposit payable, in the event of the non-fulfilment or breach of any of the conditions of contract.

(2) However, in the light of enormous technical works involved in the preparation of specifications including drawings etc., for supplies and works contracts and as some of the specifications are prepared by the Consultants viz., Tatas and Central Electricity Authority, who charge for the technical services rendered in compiling the specification, and also as a measure of economy in the usage of stationery, the Board had reconsidered the question of free issue of Tender documents to State owned Corporations/Boards.

Moreover, the Tender documents are low priced compared to the Technical services consumed, data and drawings furnished in the specification. In some cases like specification for coal and Ash Handling System, the specification itself runs to about 500 pages. Besides the Board is incurring heavy expenditure over advertisement of Tender Notices through Press. If the specifications are issued free of cost, there may be a tendency to obtain a copy of the specifications unnecessarily, a good number of which may go waste at the hands of the Units which could not participate in the Tender resulting in considerable loss and wastage of stationery to the Board.

(3) All these above aspects were discussed in detail in the meeting of the Tamil Nadu Electricity Board held on 28—1—83 and it was resolved that the Tender Specifications/Contract documents need not be issued free of cost to any concern, including Public Sector Undertakings/State owned Corporations/Boards as pricing of these documents is necessary to ensure economy. Accordingly, the Board's proceedings Ms. (FB) No. 20 dated 7—2—83 eliminating free supply were issued.

(4) The issue has been further considered in the meeting of the Tamil Nadu Electricity Board held on 29—10—84 with reference to Lr. No. 790/BPE/84—2, dated 8—8—84 received from the Commissioner and Secretary to Government of Tamil Nadu (Finance Department). The Board resolved to address the Government for amending G. O. Ms. No. 1344 Finance (CFC) dated 27—9—79 so as to exempt the Tamil Nadu Electricity Board from the purview of this G. O. in so far as pricing of Tender document is concerned.

(5) It is therefore requested that, in consideration of the facts stated above, necessary amendments may be made to the said G. O.

B. Vijayaraghavan,
 Chairman.

(True copy)

Memo: No. 120919/Adm. Br./G3/A5/85—2 Dt. 7—3—86.

Sub : Imprest—Tirunelveli Elec. System (East)—enhancement of imprest to the
(1) ADE/C&I/ Tuticorin (2) AE/Tuticorin—Approval.

- Ref : 1. RCE/D/Madurai Lr. No. 309—E1/85—19, dt. 30—10—85.
2. This office Lr. No. 120919/Adm. Br./G3/A5/85—1 to SE/T, veli/East.
3. SE/T, veli/East Lr. No. SE/East/AAO/I/APS/A5/D. 389/86, dt. 3/8—1—86.

1. In the circumstances stated by the Regional Chief Engineer/Distribution/Madurai in his letter under reference, approval is hereby accorded in respect of the (1) Assistant Divisional Engineer/C&I/Tuticorin (2) Assistant Engineer/Civil/Tuticorin in Tirunelveli Electricity System/East for enhancement of Temporary Imprest from Rs. 1000/- to Rs. 3000/- for the period from 25—10—85 to 31—3—86 for the reason that the above Officers were entrusted with the work of executing the wind mill Scheme (link line).

2. The action of the Superintending Engineer/Tirunelveli Electricity System/East in having authorised the enhancement of the Temporary imprest from Rs. 1000/- to Rs. 3000/- to (1) Assistant Divisional Engineer/C&I/Tuticorin and (2) Assistant Engineer/Civil/Tuticorin for the period from 25—10—85 to 31—3—86 for the above work in anticipation of approval is also ratified.

3. The Superintending Engineer/ Tirunelveli Electricity System/East is specifically informed not to sanction the imprest beyond Rs. 1000/- in future without the specific approval of the Chairman.

(By Order of the Chairman)

A. Kuppaswamy,
Chief Engineer (Personnel).

• • •

ELECTRICITY—Terms and Conditions of Supply—Payment of security deposit by the L.T. consumers—Orders—Issued.

B.P. Ms. (CH) No. 152

(Administrative Branch)

Dated 12—3—1986
Maasi 28, Kurothana,
Thiruvalluvar Aandu, 2017.
Read :

B.P. Ms. (FB) No. 4, (Adm. Br.) dt. 20—1—86.

Proceedings :

In the B.P. cited, Clause 3 (b) of the Terms and Conditions of Supply has been amended, providing for collection of the initial security deposit from the intending consumer who is not the owner at double the normal initial security deposit payable by the consumer, subject to the minimum security deposit that may be fixed by the Board from time to time.

2. The quantum of higher security deposit payable by the consumer, who is not the owner of the premises and who is unable to produce the owner's consent, has been examined.

3. The Board has approved that the consumers who are not the owners of the premises and who are unable to produce the consent of the owner in the Standard Form approved by the Board should pay the security deposit at double the normal rate, subject to the minimum of Rs. 150/- for domestic services and Rs. 300/- for other L.T. services.

4. The revised owners consent - form has been suitably modified in consultation with the Legal Cell/Tamil Nadu Elec. Board as per Annexure attached hereto and the same should be adopted in all future cases.

B. Vijayaraghavan,
Chairman.

Encl. :

ANNEXURE—I

Special Form No. 22

OWNER'S CONSENT

I.....S/o.....residing at.....
being the lawful owner of the premises No.....
do hereby agree as follows :—

- (1) I consent to the installation by you for the purpose ofat the above mentioned premises tenanted by Thiru/Thirumathi.....of electric services cables, meters, wiring, fittings and other equipments for the supply of electricity (hereinafter called "The Installation") under the terms of an agreement between you and the tenant of the above premises.
- (2) I hereby agree and undertake to indemnify the Board against any loss of revenue, either by way of current consumption charges or the monthly minimum charges payable by the Tenant.

Signed by the said.....
 In the presence of.....
 Witness Name.....
 Address.....

● ● ●

ELECTRICITY—Certain Special powers and Enhancement of Imprest held by Executive Engineer/Civil, Buildings Division and Certain officers under his Control—Continuance upto 31—3—1987—Orders Issued

B. P. Ms. (Ch.) No. 49

(Technical Branch)

Dated 17—3—1986.

Panguni 4, Kurodhana,
Thiruvalluvar Aandu 2017.

Read :

1. B. P. Ms. No. 208 (Technical) dated 3—5—82.
2. B. P. Ms. (Ch.) No. 117 (Technical) dated 17—5—84.
3. B. P. Ms. (Ch.) No. 82 (Technical) dated 22—4—85.

Proceedings :

The Special powers delegated in B. P. first cited and last continued in B. P. third cited, are hereby ordered to be continued to be operative till 31—3—1987.

(By Order of the Chairman)

V. N. Prabhu,
Chief Engineer/Civil Designs.

Memo. No. SETA/ETAM/F. 107 E/(Technical Audit)/D: 234 dt. 18-3-86.

Sub : Cement Registers – Standardised.

Ref : Memo. No. SETA/ETAM/F. 107 D/D. 13 (Tech. Audit) dated 29-1-85.

1. The format of Cement Log Book indicating daily consumption of cement for various works was standardised and prescribed in memo. cited. In order to show the abstract of usage of cement in a succinct manner, a cement register has been standardised now. The standard cement registers are getting ready and may be drawn from the Stores attached to the Tamil Nadu Electricity Board Printing Press, ICF Sub-Station Complex, Villivakkam, Madras-600-038 on or after 25-3-1986.
2. Allocation of cement registers is shown in the annexure. Further requirement of cement registers may be sent atleast 3 months in advance of the requirement. The requirement for 1986-87 may be sent direct to the Director, Tamil Nadu Electricity Board Printing Press before 15-4-1986 (with a copy to Superintending Engineer, Technical Audit, Madras). The present drawal as per allocation annexed may be considered while indenting for 1986-87.
3. Instructions for the use of cement registers printed on the inner page must be rigourously followed.
Any omission to properly fill up the top entries or other details of the cement register will be viewed seriously.
4. The cement registers must be brought into use from 1-4-1986 without fail. Maintenance of cement registers in any other form/book will not be permitted after 31-3-1986.
5. It is seen that the Cement Log Books are not being maintained properly. Some of the defects noticed in maintaining the Cement Log Books are :
 - (a) Top entries not filled up properly.
 - (b) 'Instructions for use' printed on the inner page of the Cement Log Book have not been followed.

Any omission to follow the instructions already issued for maintenance of Cement Log Book will be viewed seriously.

(By Order of the Chairman)

M. P. Anthiah,
Member (Distribution)

Encl. :

ANNEXURE

ALLOCATION OF CEMENT REGISTERS

1. Projects			
K.P.S.H.E.P.			
L.M.H.E.P.		3 × 200	= 600
M.T.P.P.			
P.C. (South)			
T.T.P.P.		3 × 50	= 150
E.T.P.S. & B ₁ B.			
2. G.C.Cs.			
Madras			
Madurai			
Coimbatore		4 × 100	= 400
Trichy			
3. Systems			
26 Systems		26 × 20	= 520
4. Generation Circles			
Kundah			
Tirunelveli			
Erode		3 × 20	= 60
		Total	1,730
		Reserve (Spare)	270
		Grand Total	2,000

Circular No. X/DFC/W/WOC/86, (Accounts Branch) dt. 21—3—1986.

Sub: Issue and Closing of Work Orders in Systems and Circles—Further instructions, Issued.

Ref: Board's Memo. No. X/DFC/W/WOC/85, dt. 9—7—1985.

It is seen from the reports received from some Systems that the field officers are operating the earlier years' Work Orders for several years, contrary to the instructions contained in the foot note to Para 612 of Boards Manual Volume-I and Para 6 of the Memo. 1st cited. It is reported by some Systems that in the case of works in progress, Work Orders could not be closed and surrendered and, if done so, the responsibility for the materials utilised on the partly completed works could not be fixed on the field officers. This contention is not correct. At any point of time, the officers who have drawn the materials are responsible to properly account for them.

2. It is seen that no uniform procedure is being followed in the Systems/Circles in the matter of issue and closing of Work Orders. To have a uniform procedure in issue and closing of Work Orders, the instructions already issued are reiterated for strict adherence in addition to the following:

(i) The instructions contained in foot note to Para 612 of Boards Manual Volume-I have to be strictly followed. All Work orders lapse on 31st March. As such, the lapsed Work Orders cannot be operated as enumerated in Para 1 above. Therefore, every effort should be made by the Officer to whom the Work Orders are issued to complete the work as expeditiously as possible as per Para 614 of Boards Manual Volume-I. Early in the month of April all Work Orders completed or in progress whether of maintenance or construction, should be closed and forwarded to Central office devoluting the materials on hand. In the case of capital works in progress and maintenance works for the next year, fresh work orders should be obtained duly obtaining the Estimate Cards renewed for the balance materials to be drawn as per Para 618 of Boards Manual Volume-I.

(ii) If the above procedure is followed in issue of Work Orders and closing of the same, there would not arise the exhibition of Work Orders pending in the field in the fortnightly return submitted to Headquarters for the Work Orders issued for the earlier years and the Work Orders can be closed without accumulation.

(iii) The instructions contained in the Memo. 1st cited should also be followed in respect of other Work Orders.

Arjunan Gnanaolivu,
Accounts Member.



Memo No. SETA/F13 (St. Lt. Conver.) D. 253 /86 (Technical Audit), dt. 24—3—86,

Sub: Elec.—Street lights maintained by T. N. E. Board—Switching points—Provision of Iron clad switches/Tumbler switches—Regarding.

Ref: (i) Chairman's D. O. Lr. No. SETA/F. 13 (St. Lt. Con.) D. 21/86 dt 6—1—86.
(ii) M (D)'s No. SE/TA/F. 13/D. 64/86 dt. 25—1—86.
(iii) M (D)'s D. O. Lr. No. SETA/F. St. Lt. D. 138/86 dt. 19—2—86.

On review of the progress of provision of Iron clad/tumbler switches for the street light switching locations, it was observed that so far only about 2,000 locations have been provided with the switches (during Jan. & Feb. 86) and large number of locations remain to be unattended. It was explained during the Regional Chief Engineer's meeting held on 13—3—86 that the procurement action has almost been completed and the supplies of switches will start flowing shortly.

2. In the Chairman's D. O. Lr. first cited, the target for completion of provision of Iron clad/tumbler switches was fixed as 31—3—1986. In view of the position indicated in para—1 above, the provision of switches at all switching locations will take some more time. It has been therefore decided to extend the time limit for the completion of the above work to 31—5—1986.

3. The Superintending Engineers are requested to speed up the above work and comply with the revised target date fixed. The receipt of this Memo. may be acknowledged and action confirmed.

M. P. Anthiah,
Member (Distribution).

Ch.'s Circular No. CH/TA/576/86—1, Dated 25—3—86.

Sub: Tenders—Delay in issue of Purchase Orders after Letters of Intent are issued.

It is noticed that in a large number of cases where Letters of Intent have been issued, there are abnormal delays in the issue of P.Os. either because of the tenderer not complying in time with the prescribed conditions or because of the delay in the office even after the tenderer complies with the conditions. The officers concerned are informed that delay on neither of these counts shall be permitted in future.

2. The Letter of Intent shall contain a specific direction that the requirements prescribed therein shall be complied with within a period of 15 days and if there is default in this regard, the Letter of Intent is liable to be cancelled and the EMD forfeited. Applications for extension of time limit for complying with the requirements shall be entertained only in exceptional cases and it shall be the responsibility of the officer concerned to ensure that there is no undue delay in the tenderer complying with the conditions and that the delay is not for **mala fide** reasons such as to take advantage of changing market conditions.

3. After the tenderer complies with the conditions prescribed in the Letter of Intent, the Purchase Order shall issue within a period of seven days thereafter.

4. All cases of Letters of Intent which have not been converted into Purchase Orders or, in the alternative, cancelled and EMD forfeited even after a lapse of three weeks from the date of issue of the Letter of Intent shall be reported promptly for review by the authority competent to decide the tender. Where the competent authority is the Board, the report shall come to the Tender Committee. The authority concerned shall review such cases every Monday.

B. Vijayaraghavan,
Chairman.

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Memo. No. SE/RE/D/RE/(P)/178/86 (Technical Branch) dated 25—3—1986

Sub: Thanjavur Electricity System—Energisation of Pumpsets during 1986—87—powers to purchase materials and temporary enhancement of Imprest permitted.

Ref: Letter No. Tech/A4/F.P. set/D 828/86 dt. 12—3—86.

With a view to extend power supply for about 2043 pumpsets during 1986—87 and as the works have to be executed within the restricted period in Thanjavur system, the Superintending Engineer/Thanjavur is permitted to place orders for line material (excluding the materials ordered by Headquarters) upto Rs. 50,000/- against each P.O. and without any monthly ceiling limit, however restricting such purchases within the annual budget provision for 1986—87. He is also permitted to enhance the imprest of Assistant Divisional Engineers/Assistant Engineers/Junior Engineers executing the works for pumpset works during 1986—87 upto Rs. 2000/-.

2. The above orders are valid upto 31—3—1987 only.

B. Vijayaraghavan,
Chairman.

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Memo. No. SE/RE & I (D)/G/5108/86, (Technical Branch), Dated 25—3—86.

Sub: L.T. Industrial service connections—Systemwise Targets for 1986—87—communicated.

The Systemwise targets fixed for extension of supply to L.T. Industrial services for the year 1986—87 are furnished in the Annexure.

Regional Chief Engineers/Distribution/should take all efforts to achieve the targets.

Even if the targets are achieved, Regional Chief Engineers/Distribution need not curtail extension of supply to L.T. Industries. The works may be continued and proposals may be forwarded for revision of targets if need be.

Regional Chief Engineers/Distribution are requested to workout and furnish the requirement of materials to the Chief Engineer/Materials Management for allotment.

B. Vijayaraghavan,
Chairman.

Encl : 1 Annexure.

ANNEXURE

Extension of supply to L.T. Industries Systemwise Targets for 1986—87

Sl. No.	Region/System	Target
A. Madras Region :		
1.	Madras Elec. System/Distribution/North	600
2.	Madras Elec. System/Distribution/South	750
3.	Madras Elec. System/Distribution/Central	500
4.	Chengalpattu	550
	Sub-total	2400
B. Vellore Region :		
1.	Thiruvannamalai	200
2.	Vellore	450
3.	Dharmapuri	400
	Sub-total	1050
C. Trichy Region :		
1.	Trichy/North	200
2.	Trichy/South	350
3.	South Arcot/North	350
4.	South Arcot/South	250
5.	Thanjavur	350
6.	Pudukkottai	100
	Sub-total	1600
D. Madurai Region :		
1.	Madurai/North	200
2.	Madurai/South	300
3.	Tirunelveli/East	250
4.	Tirunelveli/West	400
5.	Ramnad/East	200
6.	Ramnad/West	400
7.	Kanyakumari	200
	Sub-total	1950
E. Coimbatore Region :		
1.	Coimbatore/North	700
2.	Coimbatore/South	3500
3.	Mettur	3000
4.	Salem	700
5.	Periyar	1000
6.	Udumalpet	600
	Sub-total	9500
	GRAND TOTAL	16500

CIRCULAR MEMO. No. 793/Adm. Br./Tariff—II (3)/85—5, dated 26—3—86

Sub : Electricity—Revision of bills consequent on the withdrawal of new industries concession—intimation to the consumers.

A case has come to notice where the concessional tariff has been allowed to a H.T. consumer, without proper scrutiny of all the relevant records and without calling for material documents. When the mistake was pointed out, the concession has been withdrawn by the Superintending Engineer without giving reasons for such withdrawal. The consumer filed a Writ Petition in the High Court challenging the withdrawal of the concession, contending, inter-alia, that the concessional rate was allowed only after scrutiny of the required document and that the order withdrawing the concession did not give any reason for such withdrawal. The High Court upholding the contention of the consumer, set-aside the order of the S.E., giving liberty to the Board to pass fresh orders giving notice to the consumer about the reason for withdrawal of the concession.

2. If the order withdrawing the concession already allowed was passed furnishing full justification for the withdrawal of the concession, such a situation would have been averted. There may also be cases where the claims are made for earlier periods consequent on the wrong application of tariff, meter defect, wrong billing etc. In such cases also, it is necessary that the consumers are informed of the circumstances necessitating the claim.

3. The Superintending Engineers of O & M Systems are, therefore, requested to scrutinise all the records relevant for the withdrawal of concession already allowed for revision of bills, and the order withdrawing the concession or revision of the claim shall be passed giving full details about the circumstances and the justification for such course of action.

B. Vijayaraghavan,
Chairman.

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CIRCULAR MEMO. NO. 565/Administrative Branch/Tariff—II (1)/85—3, dated 29—3—1986.

Sub : Electricity—Payment of electricity bills—Time limit—extension of time limit—requested by Railways.

Ref : D. O. Lr. No. V/E 19/1/General/dated 14—10—1985 received from Divisional Railway Manager, Kanyakumari.

A case of disconnection of supply given to the Railway Station of Southern Railways for non-payment of current consumption charges before the due date has been brought to notice. It was represented that the sudden disconnection of power caused several problems such as dislocation of train-services, non-operation of pumping installation and machinery, signals, electrical equipments etc.

2. The procedure to be followed in regard to disconnection of supply given to Govt. Departments for non-payment of current consumption charges has been set-out in B.P. Ms. No. 160, dated 28—11—1979 which inter-alia provides as follows :—

- (i) A consumer of a Department of Government be allowed 2 months further time from the due date for payment of c.c. bills subject to levy of belated payment surcharges.
- (ii) In case of default of payment of c.c. bills after the further time limit referred to in item (i) above, 7 days notice of disconnection shall be issued to the consumer and the supply shall be disconnected if the payment is not received before the expiry of notice period.

- (iii) No part-payment should be accepted.
- (iv) After the normal due date of payment of c.c. bills, an intimation of non-payment should be sent to the Head of Office by name by registered post with acknowledgment due.

3. The Superintending Engineers of O & M System are requested to strictly adhere to the procedure outlined in B.P. Ms. No. 160, (Adm. Br.) dated 28—9—1978 in regard to supply given to Government Departments including the Railways.

(By Order of the Chairman)

Arjunan Gnanaolivu,
Accounts Member.



Circular Memo. No. 049377/G3/A1/86-1 (Technical Branch) Dated 31—3—1986.

Sub : Printing and supplying of stationery and registers—procedure to accept samples/ supplies—Instructions issued—Regarding.

The following instructions are issued for acceptance of samples/actual supplies in respect of stationery and printing articles (paper, books, forms and registers).

A. Stationery :

(i) Accepting samples against tenders :

10 (ten only) samples of size 25x20 cm in respect of papers to be ordered may be obtained along with the tender. For accepting the samples, the following tolerances are permissible.

Sl. No.	Material	Permissible tolerance on each sample by weight	Mean of 10 test samples by weight
1.	White printing paper, cream wove and cream laid paper	$\pm 5\%$ (plus or minus 5 percent only)	$\pm 4\%$ (plus or minus four percent only)
2.	Other papers such as kraft, wrapping papers, duplex, ticket, pulp and grey board etc.	$\pm 5\%$ (plus or minus five percent only)	$\pm 5\%$ (plus or minus five percent only)

(ii) Accepting supplies :

Supply of stationery should strictly conform to specification/accepted sample, which shall be made available with the stationery stores.

The actual supplies may be accepted with the following tolerances, when compared with the specification/approved sample.

Sl. No.	Material	Permissible tolerance on mass of ream
1.	White printing paper, cream wove paper and cream laid paper	$\pm 2.5\%$ (plus or minus two and half percent only)
2.	Other papers such as kraft, wrapping papers, duplex, ticket pulp and grey board etc.	$\pm 5\%$ (plus or minus five percent only)

B: Printed books, forms, registers etc.

(i) Accepting samples against tenders :

The samples of paper such as white printing paper, colour paper, ledger paper, kraft paper etc. required for printing registers should conform to the tolerances already mentioned under A (i) above.

However, where samples of white paper, green colour paper, ledger paper etc. are acceptable, if other minor items such as kraft paper, straw board, calico etc. deviate from the specification and are found to exceed the permissible tolerances of $\pm 5\%$ (plus or minus five percent only), since they are minor constituents when compared to the major items of white paper/colour paper/ledger paper etc. of a book/register to be printed/ordered, the Tenderers may be permitted to submit revised sample of kraft paper, calico etc. for acceptance before the Tender is decided/order placed subject to following the usual Tender procedures.

(ii) Accepting sample proof (in complete shape) of Book/Register etc.

Based on the approved sample paper etc. mentioned in (i) above, sample article (Book/Register etc.) may be accepted with reference to the approved sample paper etc. The theoretical weight of each sample proof of printed article (Book/Register) in complete shape may be calculated and the sample book/register accepted if the weight is within the tolerance of $\pm 5\%$ (plus or minus five percent only) of the theoretical weight of the book, so calculated, however subject to physical verification of the individual constituents such as paper, straw board, calico etc. as per approved sample/specification.

(iii) Accepting supplies of Books/Registers againsts P.O. :

The actual supplies of printed articles/Books/Registers etc. such as consumer ledger, pre-receipt books, R.W.E. pay bill registers, cashier remittance challan, cashier abstract register, requisition books, meter card register, white and green meter cards etc. shall be accepted, adopting the following tolerance limits :

(i) The actual supplies should strictly conform to the approved sample, proof of book/register and Specification (which shall be made available with the Stationery Stores) with reference to size/quality of paper matter etc.

(ii) Besides, the total weight of each book should also correspond with the total weight of sample book with a tolerance of $\pm 5\%$ by weight.

(iii) The actual supplies should also conform to the size quality of material and printed matter etc.

The above instructions are issued as guidelines to finalise the tenders as well as to accept the sample proof and actual supplies.

M. P. Anthiah,
Chief Engineer/Materials Management and
Member Distribution,

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