

# TAMIL NADU ELECTRICITY BOARD GAZETTE

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## STEP-UP TRANSFORMERS

You may get thro' the world, but it will be very slow  
If you listen to all that is said as you go ;  
You will be worried and fretted and kept in stew,  
For meddlesome tongues must have something to do,  
And people will talk.

If quiet and modest, you'll have it presumed  
That your humble position is only assumed,  
You are a wolf in sheep's clothing or else you're a fool ;  
But don't get excited, keep perfectly cool,  
For people will talk.

And then if you show the least boldness of heart  
Or a slight inclination to take your own part,  
They will call you an upstart conceited and vain ;  
But keep straight ahead—don't stop to explain,  
For people will talk.

If threadbare your dress and old-fashioned your hat  
Someone will surely take notice of that,  
And hint rather strong that you can't pay your way ;  
But don't get excited, whatever they say,  
For people will talk.

If your dress is in fashion, don't think to escape,  
For they criticise then in a different shape—  
You're ahead of your means, or your tailor's unpaid ;  
But mind your own business, there's naught to be made,  
For people will talk.

Now the best way to do is to do as you please,  
For your mind, if you have one, will then be at ease,  
Of course you will meet with all sorts of abuse,  
But don't think to stop them—it's not any use,  
For people will talk.

—Author unknown

Happiness is as a butterfly which, when pursued, is always beyond our grasp, but which, if you will sit down quietly, may alight upon you.

—Nathaniel Hawthorne.

Finish everyday and be done with it. You have done what you could. Some blunders and absurdities, no doubt, crept in ; forget them as soon as you can. Tomorrow is a new day ; begin it well and serenely and with too high a spirit to be cumbered with your old nonsense. This day is all that is good and fair. It is too dear with its hopes and invitations to waste a moment on the yesterdays.

—Emerson.

All men's miseries derive from not being able to sit quiet in a room alone.

—Blaise Pascal.

When we hate our enemies, we give them power over us—power over our sleep, our appetites, our blood pressure, our health and our happiness. Our enemies would dance with joy if they surmised that they worry and lacerate us. Our hatred is not hurting them at all; it only turns our own days and nights into a hellish turmoil.

—Dale Carnegie.

*Thasyai thapo damah karmethi prathistaha*

[Of this wisdom, austerity, self-control and (dedicated) work are the foundations]

(From the Kena Upanishad)

## *From the Chairman's desk:*

The other day I read an excellent little book *When Bad Things Happen to Good People* by Harold Kushner. The author, a rabbi, seeks an answer to a question that has always perplexed men: "Why do bad things happen to good people?" He is provoked to make this inquiry by a terrible tragedy that struck him. His son was afflicted by a rare disease called 'progeria' or 'rapid ageing'. The child never grew beyond three feet in height, lost all his hair, his face became wizened and his skin wrinkled. He took on all the features of an old man and died when he was fourteen. The author is a deeply religious person, had led a very virtuous life and yet he is punished by a God in whom he had abiding trust. He throws up his hands and asks, more in consternation than in anger, "God! Why me?" Then it dawns on him that he was not alone in this. From the story of Job in the Bible who, for all his goodness, was visited with misfortune upon misfortune to the everyday occurrence of some innocent person, perhaps a child, getting maimed or killed in a senseless road accident, instances of bad things happening to good people are legion. After analysing so many theories about good and evil and all the ways in which the afflicted console themselves, Kushner comes up with two mutually opposed postulates:

- \* God is all-powerful but not all-merciful.
- \* God is all-merciful but not all-powerful.

If God is both all-merciful and all-powerful, he will certainly not allow innocents to suffer, and, therefore, only one of these two can be true.

Kushner, of course, was not the first to pose this dilemma or try to resolve it. Many philosophers in the past have made attempts to reconcile the belief in a creator who is perfect in goodness, knowledge and power with the fact that evil exists in the world. 'Theodicy' is the technical name for such attempts to exonerate God of responsibility for the existence of evil, and the writings of St. Augustine, Leibnitz and F. R. Tennant are examples of this.

Unlike in the traditional theodicies, Kushner sees no possibility of reconciling the irreconcilables. He is prepared to abandon his faith in some of the attributes of God in order to salvage the rest. His religious training makes it difficult for him to accept a God who is anything other than all-merciful. And, therefore, after much debate, he finally settles to console himself that God is helpless to prevent evil, that there is evil in the world in spite of God.

But this, to me, would appear to be a fractured perception of God. To those of us who are racked by doubts for want of visible proof, the only thing that lends credibility to the presence of God is the belief in the prevalence of an all-powerful force that inexorably guides the universe and the lives of its inhabitants. To accept, therefore, that God is not omnipotent is to concede willy-nilly that there is no God. This, of course, is farthest from Kushner's logic and hence I find his thesis good only in parts.

Will it not be better then to leave God out of this business altogether? I find greater credibility in a line of argument that would accept it as a fact of existence that there is no such thing as order in the universe. There is only disorder and randomness. From the birth of the stars and the planets to the origin of a self-replicating genetic molecule on one of the many planets of one of the numerous suns, every incident had been the result of random movements. So too, the history of evolution teaches us that the mutation of genes and the descent of species through natural selection have been entirely through accident. So also, in the life of the individual, from the time any one of some four hundred million spermatozoa fuses with a particular ovum and a living organism begins to take shape till the time life is extinguished by any one or more of a thousand causes, everything is a matter of chance.

If every event is the result of and is governed by accident, is there no harmony? Yes, there is harmony. There is harmony in the rising and the setting of the sun, in the march of the seasons, in the ebb and flow of the tides and in many other things. But then, even random movements over an interminable time-span will produce a pattern, some pattern, and it is a matter of perspective that we perceive harmony in that pattern. Through a long process of 'co-evolution', if I may borrow a term from biology, we get accustomed to and adjusted to a pattern and we then find harmony in it.

This philosophy based on the theory of chance is not a very comforting one for many. It is much more satisfying and re-assuring to believe that there is a certain design and orderliness around us, that if we live a virtuous life a certain benevolent providence will always take care of us, and as darkness closes upon us a divine force cuddles us to its bosom like a mother its child. That was why Voltaire thought that "if God did not exist, it would be necessary to invent him". Faith in divine dispensation has great value as a psychological device but this is equivalent to the value of a placebo in the cure of illness. A placebo has no therapeutic value and yet even the most modern systems of medicine recognise the contribution of placebos in the cure sometimes of even otherwise incurable illness.

If I place reliance on God it is not because I find God a scientifically demonstrable phenomenon but because I find faith in God an immensely valuable psychological aid for which I find no more convenient or competent substitute. I use God for a purpose. Shaw was not entirely fair when he compared the fact that a believer is happier than a sceptic to the fact that a drunken man is happier than a sober one. If belief can make one happy without damaging his intellect, why deny him that happiness? The trouble starts when the belief becomes an obsession or perverts the mind and then it is as harmful as drink is to the body. But personally for me, in my relation to God, something less than belief suffices. I do not find it necessary to believe in God as a reality to derive comfort and mental peace from the thought of God. God as a figment of my imagination is good enough for this purpose. Listening to a violin recital I can lose myself in rapture even as my rational faculties remind me that the violinist is only rubbing some horse-hair on some cat-gut.

At the same time, I find belief in chance itself comforting. It liberates me. Once I know for a fact that no God ordains my destiny, that good or bad will befall me irrespective of what I am, then I am free to conduct my affairs in the manner I think right. It is not a licence to do wrong but an incentive to do the right without a thought of the self. When misfortune comes my way I do not have to waste myself or get all twisted and tangled up inside in self-flagellation or in anguished remonstrations with God. I can accept my misfortune with a stoic's heart as a simple and plain attribute of existence and get on with my work because I am firm in my conviction that there is no law in nature that assures me that just because I am good I am entitled only to good things.

I am a double winner because my belief in chance happily co-exists with my faith in God. One is the acceptance of an every-day reality; the other is the acceptance of a psychologically valuable assumption knowing that it is an assumption. Both have their roles. I am not ashamed to be an amphibian or even a multiple amphibian. If my thought processes dwell in different mediums at different times it is because I find each of these mediums has a purpose and gives me sustenance in different ways. I find no contradiction between rationalism and religiousness because both have their separate and equally valid contemporaneous roles in my life. I shall be an incomplete person if I have to sacrifice one for the other.

Being good is no insurance against bad things happening to us. If the happenings are accidental—what philosophers call 'natural evil'—then that they are bad and that it is we who get hurt are purely matters of random chance. Natural calamities or traffic accidents or illnesses take no account of whether we are good persons or bad persons. They just happen. If the happenings to us are by the design of other human beings—what philosophers call 'moral evil'—then the probability even is that the more noble we are the worse our troubles. There is a great deal of wisdom in the apparently comic verse:

"The rain it raineth on the just  
And also on the unjust fellow;  
But chiefly on the just, because  
The unjust steals the just's umbrella."

When knowing these truths, we still prefer to remain virtuous, then that is real virtue. A good man is good because he is good and for no other reason. R. L. Stevenson once said: "If your morals make you dreary, depend upon it they are wrong". I would slightly rephrase it: If your morals make you dreary, you do not deserve to have them.



(B. VIJAYARAGHAVAN)

# CONTENTS

<b>1. PART — I</b>				<b>Page</b>
NEWS & NOTES	...	...	...	(ix)
<b>2. PART— II</b>				
GENERAL ADMINISTRATION & SERVICES	...	...	...	1
<b>3. PART — III</b>				
FINANCE	...	...	...	29
<b>4. PART — IV</b>				
TECHNICAL	...	...	...	69
<b>5. INDEX</b>	...	...	...	87
<b>SUPPLEMENT—I</b>				
WORKING INSTRUCTIONS ON TRANSFER OF CPF BALANCES	...	...	...	Annexure (I)
<b>பிற்சேர்க்கை—II</b>				
தமிழ் ஆட்சி மொழிச் செயலாக்கத்தை விரைவுபடுத்த நடவடிக்கை. அறிக்கை எண். 1/1987	...	...	...	Annexure A(i)

# News & Notes

## PART—I

### News & Notes

#### 1. Generation Particulars :

The generation/relief figures for January '87 end. for the period July '86 to January '87 were as follows :—

	January '87 (Figs. in M.U.)	July '86 to January '87
1. Ennore	108.919	1025.929
2. Tuticorin	370.900	2314.670
<b>TNEB Thermal</b>	<b>479.819</b>	<b>3340.499</b>
3. Neyveli TS I	287.547	1631.040
4. Neyveli TS II	99.622	634.155
5. Kalpakkam	207.931	837.124
6. Relief from NTPC	7.424	244.843
7. Hydro Generation	303.726	2410.654
8. Net Export to Kerala	(—) 52.878	(—) 153.319
9. Net Export to Karnataka	(—) 26.022	(—) 120.025
10. M.R.L.	—	0.065
11. Export to Andhra	—	(—) 0.268
12. Wind farm	0.164	1.268
<b>Net TNEB consumption</b>	<b>1307.333</b>	<b>8726.038</b>

#### II. Hydro Inflows :

The hydro inflows in January '87 were 66 m.u. as against 60 m.u. in January 86 and as against 91 m.u. being the ten year average. The total inflows from July, 86 to January '87 were 2,639 m.u. as compared to 1,844 m.u. last year and the ten year average of 2,692 m.u. for the same period.

#### III. Storage Position :

The storage position in various reservoirs as on 1—2—87 when compared to 1—2—86 were as follows :

	As on 1—2—87	As on 1—2—86	Difference
	(Figs. in M. U.)		
1. Nilgiris	711.68	649.17	(+) 62.49
2. Periyar	9.03	9.37	(—) 0.34
3. Papanasam & Servalar	4.31	13.46	(—) 9.15
4. PAP group	27.36	49.43	(—) 22.07
5. Kodayar	30.80	48.01	(—) 17.21
6. Suruliyar	7.92	7.97	(—) 0.05
7. Total excl. Mettur	791.08	777.41	(+) 13.67
8. Mettur	—	—	Nil
<b>Total including Mettur</b>	<b>791.08</b>	<b>777.41</b>	<b>(+) 13.67</b>

#### IV. Performance of Thermal Stations :

##### (i) Tuticorin :

The details of generation at Tuticorin during January '87 were as follows :—

Unit	Generation in M. U.	Plant Load Factor %
I	148.37	95.0
II	95.43	61.1
III	127.10	81.3
<b>Station</b>	<b>370.90</b>	<b>79.1</b>

(x)

**(II) Ennore :**

Ennore generated 108.919 M.U. in January '87 with a plant load factor of 32.53%. The Unit-wise details are as follows :—

Unit	Generation M. U.	Plant load factor %
I	29.853	66.87
II	28.707	64.31
III	2.766	3.38
IV	—	—
V	47.593	58.15
Station	108.919	32.53

(Unit III was taken out on 3—1—87 for boiler overhaul. Unit IV was shutdown on 30—6—86 for maintenance works).

**V. Auxiliary and Oil consumptions in Thermal Stations :**

The auxiliary Consumption and oil consumption during January '87 were as follows :—

Station	Oil consumption ML/unit	Auxiliary consumption (Percentage)
Tuticorin	4.6	8.1
Ennore	7.8	13.6

**VI. Commissioning of unit I at Mettur Thermal Power Project :**

The Unit—I of the Mettur Thermal Power Project was synchronised with the grid on 7—1—87.

**VII. Training :**

(1) Fifteen B. A., (Corporate Secretaryship) students of A.M. Jain College were given Institutional training for 5 weeks commencing from 2—1—87 in various offices of the Headquarters.

(2) An Executive Development Programme for Divisional Engineers was conducted from 19—1—87 to 31—1—87 utilising the services of the Anna Institute of Management, Madras.

(3) A Training Course on "Safety in Operation and Maintenance of Switchgear, Motor etc. in Thermal Power Station" was conducted from 20—1—87 to 23—1—87 for the benefit of 20 Assistant Engineers/Assistant Divisional Engineers of Thermal Power Stations utilising the services of Regional Labour Institute/Madras.

(4) 97 Graduates/Technicians in Mechanical/Civil Engineering were appointed as apprentices to undergo Apprenticeship training for one year.

**VIII. Meritorious Productivity Award :**

The Meritorious Productivity Award Shield for Tuticorin for the year 1984 was presented by the Prime Minister Rajiv Gandhi to Chairman, TNEB during the Power Ministers' Conference at Delhi on 16—1—87.

**IX. Formation of Industrial Cooperative Society at Tuticorin :**

The Board has approved the formation of an Industrial Cooperative Service Society at Tuticorin for carrying out works relating to housekeeping, maintenance, overhauling, transport of materials etc. on the lines of the Industrial Cooperative Service Society already formed at Ennore Thermal Power Station. Out of the share capital of Rs. 5 lakhs the Board will contribute Rs. 2 lakhs.

**X. Meetings :**

(1) A Meeting of the Southern Regional Electricity Board was held on 7—1—87 at Madras.

(2) A Conference of the Power Ministers of all the States was held at Delhi on 15—1—87

(3) The Permanent Consultative Committee met on 21—1—87 at Madras.

(xi)

The following are the details of posts created/upgraded/abolished during the month of January 1987.

C. Arunachalam,  
Secretary.

### Posts Created

Sl. No. (1)	Details of Board's orders (2)	Name of the system (3)	Name of the post (4)	No. of posts (5)	Purpose for which the posts were created (6)
1.	B.P. Ms. (Ch.) No. 6 (Adm.) dt. 3-1-87	Bd. Office/Tech. Branch	Superintendent	3	For attending to the day-to-day works in the Bd. Office/Tech. Branch
2.	B.P. Ms. (FB) No. 4 (Adm.) dt. 9-1-87	Thermal Design Wing.	Class I Service E.E. (Elect.) E.E. (Mechl.)  Class II Service A.D.E. (Elect.) A.D.E. (Mechl.) A.E. (Elect.) A.E. (Mechl.)  Class III Service Assistant Typist Draughtsman III Gr. Driver (R.W.E.)  Class IV Service Office Helper	 1 1  2 2 2 2  2 2 2 1  2	   For study and finalising Civil contracts and specifications in Thermal Design Wing in full Swing under the control of the S.E./Thermal Design Wing, Madras.
3.	B.P. Ms. (Ch.) No. 25 (Adm.) dt. 20-1-87	Udumalpet Elec. System	Record Clerk	3	As per staff pattern prescribed in B.P. Ms. (Ch) No. 30 (Sectt. Br.) dt. 29-1-85 for central office of Distn. system.
4.	B.P. Ms. (Ch.) No. 26 (Adm.) dt. 21-1-87	Tiruvannamalai Elec. System	A.D.E. A.E. S.K. II Gr. J.A.-cum-Typist Office Helper Sweeper	 1 2 1 1 2 1	For setting up of Lineman Training Centre at Tiruvannamalai.
5.	B.P. Ms. (Ch.) No. 29 (Adm.) dt. 23-1-87	Vellore E.S. Udumalpet E.S.	D.E. (Elect.) D.E. (Elect.)	 1 1	M.R.T. Divisions for 2 systems for Meter Relay Test works.
6.	B.P. Ms. (Ch.) No. 30 (Adm.) dt. 23-1-87	Coimbatore E.S. (North)	Assistant	5	As per workload settlement, based on the increase in effective services as on 1-1-86.
7.	B.P. Ms. (FB) No. 13 (Adm.) dt. 23-1-87	M.E.S. (D)/Central	A.D.E. Comml. Inspector A.C.I. AE/JE(E) I Gr. F.M. II Gr. Lineman	 1 1 1 3 6 6	One C & I Sub-dn. at Egmore and 3 C & I sections at Kelleys, Pulianthope and Chetpet for attending to C & I works in Egmore and



(1)	(2)	(3)	(4)	(5)	(6)
8.	B.P. Ms. (Ch) No. 39 (Sectt.) dt. 24-1-87	8d. Office/ Sectt. Branch	Under Secretary Office Helper	1 2	Created.
9.	B.P. Ms. (Ch) No. 41 (Sectt.) dt. 24-1-87	—do—	Section Officer	1	—do—
10.	B.P. Ms. (Ch) No. 43 (Sectt.) dt. 24-1-87	—do—	Assistant	1	—do—
11.	B.P. Ms. (Ch) No. 44 (Sectt.) dt. 24-1-87	—do—	Section Officer Assistant	1 1	—do—
12.	B.P. Ms. (Ch) No. 33 (Adm) dt. 24-1-87	Bd. Office/ Tech. Branch	A.D.E. (Elec)	1	To form Task Force under the control of S.E./Planning.
13.	B.P. Ms. (Ch) No. 42 (Adm) dt. 30-1-87	R.C.E./(Distn.) Madras	D.E. (Elec) A.D.E. (Elec) A.E. (Elec) D'man Grade III Assistant Junior Assistant Typist Office Helper	1 1 2 1 1 2 1 2	For attending to the works connected with the purchase of 11 KV/ 33KV Indoor Switch- gears and 11KV Ring Main Switch Gears required for MES(D)/ South, North, Central & M.D.C. in the Office of the RCE(D)/Madras.

### Posts Upgraded

— Nil —

### Posts Abolished

Sl. No. (1)	Details of Board's orders (2)	Name of the system (3)	Name of the post (4)	No. of posts (5)
1.	B.P. Ms. (Ch.) No. 11 (Adm) dt. 8-1-87	Trichy E.S. (South)	D.S.O.	1
2.	B.P. Ms. (Ch.) No. 38 (Sectt.) dt. 24-1-87	Bd. Office/ Sectt. Branch	Under Secretary Office Helper	1 2
3.	B.P. Ms. (Ch) No. 40 (Sectt.) dt. 24-1-87	—do—	Data Entry Officer (Section Officer)	1
4.	B.P. Ms. (Ch) No. 42 (Sectt.) dt. 24-1-87	—do—	Assistant	1

# GENERAL ADMN. & SERVICES

## PART—II

### General Administration & Services

Memo. No: 082357—Admn. Br./IR. 2 (1)/85—1, Dt. 3—1—'87.

Sub: ESTABLISHMENT—Supervisory Special pay to the Assistants working in Revenue Branches—Regarding.

Ref: B.P. Ms. No. 409 (Admn. Br.) dt. 18—6—'81.

In the B.P. cited orders were issued for payment of supervisory special pay to the Assistants in the Revenue Units.

2. It has been represented that in certain Systems, the payment of Supervisory Special pay to the Assistants in Revenue Branches has been withheld for the reason that there is neither supervision nor specific provision in the workload agreement dated 21—10—1985 and therefore requested to issue suitable instructions in this regard.

3. The matter was examined and it is hereby ordered, that since the payment of Supervisory Special pay to the Assistants in Revenue Units continued as per settlement dt. 29—2—80 and not being specifically withdrawn by the settlement entered into on 21—10—1985 the supervisory special pay may have to be continued even after 21—10—1985 until it is specifically withdrawn by another settlement.

D. Krishnamoorthi,  
Chief Engineer (Personnel)

• • •

U.O. No. 895/CFC/Estt/A2/F. Pension/86—1 (Accounts Branch), dt. 5—1—87 to the Legal Adviser, with copy to all S.Es:

Sub: P.G. Appeal No. DCLO/(A) 68103/85 Tmt. Sheela Salomi Shanthavarthini Vs. T.N.E.B.—Final Orders—Judgement Copy forwarded—Reg.

Ref: 1. U.O. No. 37/CFC/Estt./C2/86, dt. 5—6—86.  
2. L.A. U.O. Note No. 39319/LC4/86—1, dt. 28—7—86.  
3. U.O. No. 524/CFC/Estt./P.G. case/86, dt. 13—8—86.

In continuation of the U.O. No. 3rd cited, I forward herewith the copy of judgement received from Deputy Commissioner of Labour (Appeals) Madras-600 006 on the P.G. appeal case No. 68103/85 filed by Sheela Salomi Shanthavarthini, Assistant Voluntarily retired from this office.

Encl: Copy of Judgement.

I. S. Kanthimathi,  
Chief Financial Controller.

**Encl :**

Copy of judgement on Appeal Before the Deputy Commissioner of Labour (Appeal), Madras—6  
(Appellate Authority under the Payment of Gratuity Act)

Present : Thiru R. RAJARATHNAM, M.A.B.L., D.S.S.

P. G. APPEAL No. 15/86

Tmt. Sheela Salomi Shanthavarthini, Madras—2

Appellant

Vs

The Chief Financial Controller,  
Tamil Nadu Electricity Board, Madras—2.

Respondent

**ORDER :**

This is an appeal against the orders dated 18—4—1985 in P.G. Case No. 101/85 of the Assistant Commissioner of Labour and the Controlling Authority under the payment of Gratuity Act, Madras—6.

The Appellant herein is the Applicant before the Controlling Authority.

The payment of Gratuity application of the Appellant herein filed before the controlling Authority is dated 19—12—84. It was received by the Controlling Authority on 19—12—1984. The Appellant's application is for the payment of gratuity on her Voluntary retirement on 30—11—1983.

By his letter dated 7—11—1984, the Respondent has informed the appellant that the employees in the Pensionable cadre in the Tamil Nadu Electricity Board are not governed by the payment of Gratuity Act 1972 and that only L.P.R. 1960 are applicable to them according to which Death-cum-Retirement Gratuity is paid. The Appellant herein has not filed her application within the period, of ninety days as prescribed in Rule 10(1) of the Tamil Nadu Payment of Gratuity Rules. No delay excuse petition has been filed by the appellant herein before the Controlling Authority and this has not been decided by him.

Her memorandum of Appeal dt. 29—7—1985 has been received by this Authority on 29—7—1985.

In her appeal she has stated as below.

She had filed an application before the Controlling Authority for direction to pay a sum of Rs. 11,933.65 towards gratuity due to her as per Section 4 of the Payment of Gratuity Act. The opposite party had stated that she was paid a sum of Rs. 9,500/- towards gratuity under the Respondent's Death-cum-Retirement Gratuity Scheme and Rs. 18,296/- towards commutation of pension and monthly pension of Rs. 198/- and the Government of Tamil Nadu has granted exemption under Section 5 of the payment of Gratuity Act from the operation of the Said Act vide G.O. Ms. No. 699 Labour and Employment dated 16—3—1983 and that any further payment would result in double benefit under Section 4(5) of the Payment of Gratuity Act.

The Appellant had submitted the following points for consideration by the Controlling Authority :

(a) While granting exemption, the Government failed to ascertain, whether the employees who are exempted are being given more benefit than the benefits conferred under the Payment of Gratuity Act. Since the Respondent is considering the basic pay only for including Gratuity where Dearness Allowance is admissible in addition to the basic pay for calculating the Gratuity amount under the Section 2(s) of the Payment of Gratuity Act.

(b) Section 5 does not empower the Government to grant exemption to part or class of establishment.

(c) Section 5 of the Payment of Gratuity has been amended by the Amendment Act XXVI only from 1—7—1984. By virtue of this Amendment only the Government may grant exemption to any part or class of employees of an industry from the provisions of the Payment of Gratuity Act.

(d) The action of the Government of Tamil Nadu in granting exemption under Section 5 of the payment of Gratuity Act to a part of establishment of the Respondent Board in its G.O. Ms. No. 699 Labour and Employment dt. 16—3—1983 prior to the amendment to Section 5 which is effective from 1—7—84 who are in receipt of lesser benefit than the benefit given under the payment of Gratuity Act is beyond its powers;

(e) P. G. Appeal No. 251/84 was stated as precedent on the validity of G.O. Ms. No. 699 Labour and Employment dated 16-3-1983 in which the exemption granted to a part of the Establishment was already rejected by the Appellate Authority.

It was further submitted that the Payment of Death-cum-Retirement Gratuity, Pension etc., are different from the Payment of Gratuity Act and certain case laws and Supreme Court rulings were also stated for supporting this contention.

The controlling Authority neither considered their points nor discussed about them in his order. The controlling Authority without referring to Clause 5(2) of the Payment of Gratuity Act which came into force only from 1-7-1984 has simply rejected the claims of the Appellant on the ground that the Government order is valid and Section 4 (5) is a bar.

The Appellant has submitted the following grounds :

(a) The Controlling Authority has failed to discuss the benefits being given by the Board and the benefits conferred under Section 2(3) of Payment of Gratuity Act.

(b) The Controlling Authority failed to examine the merits of the G. O. Ms. No. 699 dt. 16-3-1983, with reference to Section 5 in which the exemption was granted to part of establishment.

(c) The Controlling Authority has failed to analyse and pass orders on the validity of the exemption, with reference to section 5(2) of the Payment of Gratuity Act which is into force from 1-7-1984.

(d) The Controlling Authority has failed to analyse and pass orders on the action of the Government in having exempted the Tamil Nadu Electricity Board from the operation of the provisions of the Payment of Gratuity Act which is beyond its powers conferred under Section 5 of payment of Gratuity Act.

(e) The Controlling Authority has failed to refer and discuss the earlier payment of Gratuity Appeal No. 251/84 in his order.

(f) Applicability of the exemption order passed by the Government of Tamil Nadu in its G.O. Ms. No. 699 dt. 16-3-1983 and Section 4(5) is bar etc., are clearly dealt with by the same Controlling Authority in the payment of Gratuity Act case No. 251/84 and the same court had already held that the existence of Death-cum-Retirement Gratuity Scheme in the establishment of the opposite party will not act as bar to the payment of gratuity under the Payment of Gratuity Act 1972.

In his order dated 18-4-1985, the Controlling Authority has stated as below :—

"The short point for consideration is whether the applicant was on pensionable cadre for which the retirement benefits or pension and Death-cum-Retirement Gratuity Scheme or whether Section 4(1) (b) of the Payment of Gratuity Act 1972 will apply in her case. In as much as the Government has granted exemption to Tamil Nadu Electricity Board under section 5 of the Payment of Gratuity Act 1972 from the Operation of the said Act in G.O. Ms. No. 699, Labour and Employment Department dt. 16-3-1983 and as the Applicant subsequently voluntarily retired on 30-11-83, the Payment of Gratuity Act will not be applicable in this case. Further, the Applicant has received all benefits under the pensionable cadre and hence will not be entitled to double benefits and section 4(5) would be a bar to it. Hence, in the facts and circumstances of the case, the Controlling Authority has held that the Payment of Gratuity Act will not be applicable in this case, and he dismissed the case as not maintainable".]

The Order of the Controlling Authority had been received by the Appellant herein on 26-4-85. She has filed her appeal on 29-7-85. She has taken 3 months and three days to file this appeal.

As per Section 7(7) of the Payment of Gratuity Act any person aggrieved by an order under sub-section (4) may, within sixty days from the date of receipt of the order prefer an appeal. The Appellate Authority may if he is satisfied that the Appellant was prevented by sufficient cause from preferring an appeal within the said period of sixty days, extend the period by a further period of sixty days.

The Appellant has not filed any delay excuse petition along with her appeal. The Appellant has received the order of the Controlling Authority on 26-4-1985. She has filed her application to the Controlling Authority for the certified copy of her order on 7-6-1985. The Controlling Authority has given the order in person to the Appellant on 25-7-1985. The Controlling Authority has taken

one month and eighteen days to furnish the certified copy of the order to the Appellant. Hence, this period of one month and eighteen days has to be deducted from the period of three months and three days which is less than the period of sixty days prescribed in Section 7(7) of the Payment of Gratuity Act First and Second provisos. Hence, I am satisfied that the delay need not be condoned by me.

As per G.O. Ms. No. 699 Labour and Employment Department dated 16-3-1983, the Government after considering the proposal of the Chairman, Tamil Nadu Electricity Board that the Gratuity payable under the pension scheme of the Electricity Board is more beneficial than the gratuity payable under the payment of Gratuity Act have decided that exemption be granted to the Tamil Nadu Electricity Board under Section 5 of the Payment of Gratuity Act, subject to the condition that the exemption will not be applicable to such of those employees of Board who do not come within the pensionable scheme of the Board.

The Controlling Authority as well as this Authority are not competent to decide about the validity or otherwise of G.O. Ms. No. 699, Labour and Employment dated 16-3-1983. Hence, the grounds of this appeal as mentioned in paragraph 4(a) (b) (c) (d) and (f) are not maintainable. In paragraph 4 (c) of this appeal the Appellant has stated that this Controlling Authority has failed to refer and discussed the earlier payment of Gratuity Appeal No. 251/84 in his order. The respondent has stated that in regard to P.G. Appeal No. 251/84 writ petition No. 10111 of 1985 was filed against it and stay of the High Court was granted in W.M.P. No. 1787/1985 and that the Statement of Appellant in this regard is untrue and baseless.

The Appellant had retired on 30-11-1983 that is after the issue of G.O. Ms. No. 699 Labour and Employment dated 16-3-1983. The stay granted by the High Court in another gratuity case is not applicable to this case also. Further this Authority is not competent to decide about the legality or otherwise of the aforesaid Government Order. In these circumstances, this appeal is devoid of merits and it is dismissed. There will be no order as to costs.

Given this, 1st day of August 1986 at Madras.

Deputy Commissioner of Labour  
(Appeal) Madras,

(True Copy)

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Delegation—Sanction of posts in Board Office—Enhancement of powers of Chairman—Orders—Issued,

B.P. Ms. (FB) No: 1

(Secretariat Branch)

Dated 5-1-1987.  
Margazhi 21, Akshaya,  
Thiruvalluvar Aandu 2017,

Read:

B.P. Ms. (Ch.) No. 183 (Secretariat Branch) dated 28-4-1981.

**Proceedings:**

The Tamil Nadu Electricity Board directs that, the existing powers of Chairman to accord initial sanction of temporary posts in Secretariat, Audit and Administrative Branches of the Board Office where the extra cost does not exceed Rs. 50,000/- (Rupees Fifty thousand only) be enhanced to Rs. 2,00,000/- (Rupees Two lakhs only) per annum to accord initial sanction of posts for all the five branches of the Board Office viz. Secretariat, Administrative, Accounts, Audit and Technical Branches.

(By Order of the Board)

G. Ajunachalam,  
Secretary.

**Tamil Nadu Electricity Board—Audit Branch—Delegation of powers to officers of Audit Branch for passing of works bills etc. and issue of cheques—Orders—Issued:**

B.P. Ms. (FB) No. 2

(Secretariat Branch)

Dated 6—1—1987.  
Margazhi 22, Akshaya,  
Thiruvalluvar Aandu 2017.

Read:

B.P. Ms. (Ch.) No. 316 (Sectt.) Dated 20—8—1983.

**Proceedings:**

The Tamil Nadu Electricity Board directs that the Deputy Chief Internal Audit Officer and Internal Audit Officer of Board Office Audit Branch shall be delegated with the following powers:

Sl. No.	Items	Deputy Chief Internal Audit Officer	Internal Audit Officer
(1)	(2)	(3)	(4)
<b>1. Bill Passing</b>			
(a)	Suppliers Bills	Full powers	Rs. 50,000/-
(b)	Works Bills	Full powers	Rs. 50,000/-
(c)	Establishment Bills (including loans and advances etc.) and contingent bills relating to Headquarters Offices.	—	Full powers
<b>2. Cheque Drawing</b>			
(a)	Establishment Bills (including loans and advances etc.) and contingent bills relating to Headquarters Offices.	—	Full powers
(b)	Works bills and bills for other charges (other than contingent charges) relating to Headquarters Offices.	Full powers	Rs. 50,000/-
<b>3. Refunds</b>			
	Earnest Money Deposit and Security Deposit.	Full powers	Rs. 75,000/-
4.	Imprest Accounts	Full powers	Full powers
5.	Journal Vouchers	Full powers	Rs. 50,000/-

2. The Internal Audit Officer shall also be authorised to pass bills and issue cheques in emergent cases in the absence of the Deputy Chief Internal Audit Officer to be ratified by the Deputy Chief Internal Audit Officer on his return.

3. The action in having authorised the officers of the Audit Branch to exercise the said powers in anticipation of the approval of the Board is ratified.

(By Order of the Board)

C. Arunachalam,  
Secretary

Ch.s' Circular Memo. No: 1580/O&M Cell/87-1, dt. 6-1-1987,

Sub : Office Procedures—Replies to petitioner,

I have been noticing that in the case of petitions received directly in this office, even where on examination, the request is granted, the petitioner is not informed about the nature of the orders passed but is merely asked "to contact the RCE/SE/DE for orders", and instructions separately issued to the field officers. Such vague replies to the petitioners apart from being unfair, leaving them guessing about the fate of their representation, will also leave them without options for suitable remedial action in case the field officers do not take action as instructed. In future, the petitioners in such cases should be specifically informed of the nature of the orders passed on the petition adding that for further action they should contact the specified officer at the field level.

2. Similar procedure shall be followed by all officers in the Board on petitions received by them,

B. Vijayaraghavan,  
Chairman.

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U. O. No. 001167/7/Estt/A2/86-1, (Accounts Branch), Dated 8-1-87 to the Legal Advisor & Copy to all S.Es.

Sub : Payment of Gratuity—Appeal No. 6820/86 Thiru D. Kuppan, A.A.O: Retired Vs. T.N.E.B.—Final Orders—Judgement Copy forwarded—Reg.

The copy of Judgement received from Deputy Commissioner of Labour (Appeals) Madras-600006 on the payment of Gratuity appeal case No: 6820/86 filed by Thiru D. Kuppan, A.A.O, Retired from this Office is enclosed for information.

Encl : Copy of Judgement

I. S. Kanthimathi,  
Chief Financial Controller.

Copy of Judgment on appeal before the Deputy Commissioner of Labour (Appellate Authority under the payment of Gratuity Act)

Present : Thiru R. Rajarathnam, M.A., B.L.,

Thiru D. Kuppan

—Appellant

Vs

1. The Chief Financial Controller  
Tamil Nadu Electricity Board  
Madras

(1) Respondent

2. The Chief Engineer,  
Tamil Nadu Electricity Board  
Madras-600 002,

(2) Respondent

Order :

This is an appeal against the order dated 16-7-1984 of the Controlling Authority under the Payment of Gratuity Act (Assistant Commissioner of Labour, Office of the Commissioner of Labour-1) Madras-6 in P.G. Case No. 417/84. By his letter dated Nil received by this Authority on 20-1-86, the Appellant has sent a copy of his Appeal dated 12-8-1984. This appeal was originally sent to the Deputy Commissioner of Labour I, Madras and acknowledged by him on 14-8-1984. The order of the Controlling Authority was received by the Appellant on 26-7-1984. The appeal which was received by the Deputy Commissioner of Labour-1, Madras and acknowledged by him on 14-8-1984. The order of the Controlling Authority was received by the Appellant on 26-7-1984. The appeal which was received by the Deputy Commissioner of Labour I Madras on 16-8-84 was missing. Hence the Appellant had sent a copy of his appeal dated 12-8-84 which was received by this Authority on 20-1-1986. As the original appeal was received by this Authority within the period of sixty days from the date of receipt of the order of the Controlling Authority, there was no delay on the part of the Appellant in filing this appeal.

The grounds of Appeal are as below :—

The Appellant was working under the Respondents with effect from 20—5—1948 and he retired from service with effect from 31—7—1982.

The legislature in passing the enactment of compulsory payment of gratuity was quite aware of the Retirement benefits by way of pension or Death-cum-Retirement Gratuity in force in different Establishment but considered such benefits to be insufficient. It is the main reason why the payment of Gratuity Act was passed; §

There is no dispute regarding the applicability of the Payment of Gratuity Act and as to the question whether the applicant is an employee under the above Act.

He was drawing less than Rs. 1000/- as monthly wages for more than 5 years. He is entitled for the Gratuity on the basis of his last drawn wage:

The Payment of Death-cum-Retirement Gratuity will not act as a bar to payment of gratuity under the statute as the Electricity Board got exemption from the Government of Tamil Nadu by G.O. Ms. No. 699 dated 16—3—83. Several other employees have been paid gratuity under the Payment of Gratuity Act in addition to Death-cum-Retirement Gratuity. Hence, this amounts to discrimination against this Appellant. The Controlling Authority has erred in holding that payment of Gratuity under the Act will amount to double benefit, without deciding this issue on the basis of the merits.

Death-cum-Retirement Gratuity was already an existing benefit and it is not gratuity as per the payment of gratuity Act.

As per the decisions of the High Court in 1981 (I) (iii) Page 79, at 82 and 102 the above principles have been accepted:

As per the decisions of the High Court reported in 1983, I Labour Law Notes page 823 and 1974 I LLJ, Page 282 it was held that any amendment to the statute will not have retrospective operation unless the statute itself said so.

From 20—5—1948 to 1—7—1957, the Appellant was working in the Government Electricity Board but on formation of Electricity Board all the Assets and Liabilities of the Department were transferred to the control of the Board. His service in the Electricity Board was also transferred to the control of the Board and for all purposes the services put in the Electricity Board Department was taken into consideration. In these circumstances, the Appellant was requested this Authority to set aside the orders of the Controlling Authority.

In his Counter Statement dated 12—3—1986, the respondents have stated as below.

The appeal had been filed after a delay of 2 years and as such it is not maintainable.

I have already mentioned at the beginning of this order as to how this appeal is not belated.

The Appellant entered service in the Electricity Department of the Government of Tamil Nadu on 20—5—1948 and was absorbed on 1—7—1957 on its formation in the Electricity Board and retired from service on 31—7—1982. The Appellant was in the pensionable cadre and drawing a wage of Rs. 854.25 as on 30—11—1979 and Rs. 1022/- with effect from 1—12—1979. He was paid gratuity of Rs. 18,480/- under the Death-cum-Retirement Gratuity Scheme. Taking into account of his service, including the service rendered under the Government Electricity Board as per the Death-cum-Retirement Gratuity Scheme Rules he was also paid Rs. 21,590/- as commuted pension, besides monthly pension of Rs. 518/-.

The Appellant was actually holding the Civil Post under the Tamil Nadu Government from 20—5—1948 to 30—6—57 and this should not be taken into account for the purpose of gratuity as the appellant is not an employee as per Section 2 (e) of the payment of Gratuity Act for the said period. The Supreme Court has categorically said in its decisions that one is eligible for gratuity for the period during which he satisfies the definition of "Employee" under the Act.

In view of the fact that Appellant was already paid Death-cum-Retirement Gratuity and commuted pension, any further demand would be a double benefit which is against the provisions under section 4(5) of the Payment of Gratuity Act:

The Government of Tamil Nadu has granted exemption to this Respondent under Section 5 of the Payment of Gratuity Act, as per G.O. Ms. No. 699 Labour and Employment dated 16—3—1983 from the operation of the Act, which is retrospective in nature and this would disentitle the Respondent to Gratuity under the Act.



The Controlling Authority has rightly rejected the contentions of the Appellant in accordance with the provisions of the Act. In any event, the Appellant can have either of the better terms of gratuity only and not both under the Death-cum-Retirement Scheme and the Act and the Payment of Gratuity Act.

The last drawn wage of the Appellant was Rs. 1022/- with effect from 1-12-1979 while it was less than Rs. 1000/- prior to December 1979.

The Controlling Authority had decided the case after taking into consideration, the claim of the employee, counter-statement of the respondents and their arguments.

The Appellant had not denied the fact of having received Rs. 18,480/- as gratuity besides commuted and monthly pension. Section 4(5) of the Payment of Gratuity Act says that it will not affect the rights of an employee to receive better terms of Gratuity than under the Act. This gratuity amount was paid to him for his entire period of services both under the Electricity Department and later under Electricity Board. He retired on attainment of the age of superannuation on 31-7-1982, when his wage was Rs. 1022/- (Basic pay of Rs. 900/- and Dearness Allowance of Rs. 122/- under Section 2(e) of the payment of Gratuity Act (as it stood prior to 1-7-1984).

Under the Explanation to Section 2(e) of the payment Gratuity Act 1972, as it stood prior to the amendment on 1-7-1984, in the case of an employee who having been employed for a period of not less than 5 years on wages not exceeding Rs. 1000/- per mensem is employed at any time thereafter on wages exceeding Rs. 1000/- p.m. gratuity in respect of the period during which such employee was employed on wages not exceeding Rs. 1000/- per mensem shall be determined on the basis of the wages received by him during that period. As such the Controlling Authority was right in taking the Appellant's last drawn wage as Rs. 854.85 and his service as 32 years. Hence he is eligible for payment of gratuity of Rs. 15,770.75. He was already paid Rs. 18,480/- as Death-cum-Retirement Gratuity. Hence he is not entitled to any further payment under section 4(5) of the Payment of Gratuity Act. As already stated by me, there was no delay in the filing of this appeal. The exemption granted in G.O. Ms. No: 6009 dated 26-3-1983 is not retrospective, but only prospective. As per the ruling of Justice Thiru Mohan in Writ Petition No. 2069/1984 (Madras High Court), an employee on termination of employment or if, he has rendered continuous service for more than 5 years, he would be entitled for gratuity irrespective of what happened between 9-3-1948 and 1-7-1957.

In these circumstances, this appeal is dismissed; There will be no order as to costs;

Dated this 1st August 1986 at Madras,

Deputy Commissioner of Labour,  
(Appeal) Madras 6.

(True Copy)

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TNEB—Membership in the Industrial Associateship Scheme of IIT Madras from the year 1987 onwards—Orders—Issued.

B.P. Ms. (Ch.) No. 7

(Technical Branch)

Dated 8-1-87  
Margazhi 24, Akshaya  
Thiruvalluvar Aandu 2017

#### Proceedings:

Indian Institute of Technology Madras has introduced Industrial Associateship scheme whereby an industry can become an associate of this institution, thus establishing a formal link between the Institute and the Industries for close and fruitful interaction. For Tamil Nadu Electricity Board, the Industrial Associateship Membership fee has been stipulated as Rs. 2500/- per year.

2. The Tamil Nadu Electricity Board sanctions a recurring expenditure of Rs. 2500/- (Rupees Two thousand five hundred only) per calendar year from the year 1987 onwards, representing the annual fee payable for the Industrial Associateship Membership for Tamil Nadu Electricity Board with the Indian Institute of Technology, Madras.

3. The Tamil Nadu Electricity Board nominates the Director, Research and Development as Member and two of his Divisional Engineers at Madras as the other two alternate members of this Industrial Associateship Scheme.

4. The expenditure is debitable to Research & Investigation head of Tamil Nadu Electricity Board.

(By Order of the Chairman)

B. Balasubramaniam,  
Chief Engineer/Hydro Generation.

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**Delegation of Powers to Divisional Engineers of O & M Divisions in Distribution Systems to sanction advances from GPF to RWE employees in Class III and IV Services consequent on decentralisation of works from Central Office to Division Offices—Orders.**

B. P. Ms. (F.B.) No. 2

(Administrative Branch)

Dated 8—1—1987  
Margazhi 24, Akshaya  
Thiruvalluvar Aandu 2017.

READ THE FOLLOWING :—

1. B.P. Ms. (Ch) No. 231, Adm. Branch dt. 2—5—86.
2. B.P. Ms. (FB) No. 5, Audit Branch dt. 26—6—86.

**Proceedings :**

1. In the B.P. first cited, among other things, the Divisional Engineers of Distribution Divisions in O & M Systems were delegated with the power to sanction advance from C.P.F. to the RWE employees belonging to Class III and IV services working under their control.

2. In the B.P. second cited, pensionary benefits have been extended to the RWE workmen retiring/expiring on or after 1—7—86 in lieu of CPF benefit and consequently the RWE employees have been admitted to G.P.F. and the scheme of C.P.F. has been abolished.

3. As the G.P.F. scheme has been made applicable to RWE employees in lieu of C.P.F., the Tamil Nadu Electricity Board hereby delegates powers to the Divisional Engineers of Distribution Divisions in O & M Systems to sanction advances from G.P.F. to the RWE employees belonging to Class III and IV services under their control.

(By Order of the Board)

D. Krishnamoorthi,  
Chief Engineer (Personnel)

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**Delegation of Powers—Delegation of powers to the Superintending Engineers to sanction payment of labour charges for stitching office files to Office Helpers during out of office hours—Orders—Issued.**

B. P. Ms. (FB) No. 3

(Administrative Branch)

Dated 8—1—1987.  
Margazhi 24 Akshaya,  
Thiruvalluvar Aandu 2017.

**Proceedings :**

As per Regulation 52 (d) (1) of the T.N.E.B. Service Regulations, the Chief Engineer is the authority competent now to sanction payments of labour charges for stitching of Office files to the Office Helpers who attend to this work, out of working hours.

2. The Tamil Nadu Electricity Board after careful consideration has decided that the above payments can be sanctioned by the Superintending Engineers themselves and accordingly delegates powers to the Superintending Engineers/O & M Systems/Circles and Offices to sanction payment of labour charges to the Office Helpers working in their offices and all sub-ordinate Offices under their control for stitching of Office files during out of office hours at the rates which are reviewed and approved by the Chief Engineer/Personnel from time to time

(By Order of the Board)

D. Krishnamoorthi,  
Chief Engineer (Personnel),

Ch.'s Spl. No. 6156

Circular Memo. No. 103899/IR 3(2) 86-1, (Adm. Br.) Dt. 8-1-87

Sub : AMENITIES—Loan dues by the employees of Tamilnadu Electricity Board Co-operative Thrift Credit Society registered under the Tamilnadu State Co-operative Societies Act—Recovery dues from the salaries of the employees—Instructions issued.

It has been brought to notice that the staff of Tamilnadu Electricity Board who obtain loans from Co-operative Thrift and Credit Societies, on their transfer to other Stations/Systems/Circles do not care to repay their loans due to the Society nor the pay disbursing officers on receipt of requisitions/demands from the Society act upon such demands to make deduction from the salary or wages payable from the members concerned in accordance with the requisition and to remit the same to the Society. In addition, it has been indicated that, inspite of several demand notices sent to the officers concerned, the pay disbursing officers have not taken any steps for recovering the dues from the employee members of the Society and credit it to the Societies. Such inaction on the part of employee members and pay disbursing officers not only seriously affect the functioning of the Society but will also affect the welfare of the employees as the financial position of the Society depends on the re-payments made by the members to the Society.

2. The attention of the officers of the Board is invited to Sub-Section(1) of Section-40 of the Tamilnadu State Co-operative Societies Act 1961, according to which a member of a registered Society may execute an agreement in favour of the Society provided that his employer or the officer disbursing his salary or wages shall be competent, on a requisition in writing from the Society, to deduct every month from the salary or wages payable to him such amount as may be specified in the requisition towards the amount due by him to the Society in respect of any debt or other demand owing by the member to the Society from time to time. By virtue of sub-section 2(a) of the Said Act, where any such agreement as is referred in sub-section (1) has been executed by a member of a registered Society, the employer or the officer disbursing the salary or wages of such member shall, on receipt of a requisition from the Society, make the deduction from the salary or wages payable to the member, in accordance with requisition and pay, within such time as may be specified in the rules in respect of any Society or class of Societies, the amount so deducted to the Society. According to sub-section-6 of Section-40 of the said Act, if any employer or the officer disbursing the salary or wages of any such member as is referred to in sub-section(1) fails to comply with any of the provisions of the Section, he shall be punishable with fine which may extend to five hundred rupees.

3. The officers of the Board are informed that whenever a member of the Society is transferred from the control of one pay disbursing authority to another, it is the duty of the former to inform the latter about the dues to the society and the latter has to arrange for the regular deduction of the dues from the member concerned and remit to the concerned Society from which requisition/demands are received. The former should also ensure that an intimation is sent to the concerned Society about the transfer of the member to the Station/System/Circle where he is working at present,

4. These instructions should be followed strictly in future.
5. The receipt of this memorandum may be acknowledged.

(By Order of the Chairman)

D. Krishnamoorthi,  
Chief Engineer (Personnel).

**AMENITIES—Concession—Death of Board Employees while in Service—Transportation of dead body by air—Orders Issued.**

B.P. Ms. (Ch.) No. 14

(Administrative Branch)

Dated 12—1—1987.

28, Margazhi, Akshaya,  
Thiruvelluvar Aandu 2017.

READ :

1. B.P. Ms. No. 1255 dated 1—8—1974.
2. B.P. Ms. (CH) No. 58 (Sectt. Br.) dt. 18—2—84.
3. G.O. Ms. No. 1010 dated 17—4—1986.

**Proceedings :**

According to the orders issued in B. P. first cited, the dead body of an employee of the Board who dies while in service, can be transported in Board's vehicle to his/her native place, free of cost or the cost thereof borne by the Board, if a private vehicle is hired, in the absence of a Board vehicle. The concession is intended for transportation of the body to a place within Tamilnadu.

2. Based on the orders of Government in G. O. Ms. No. 702 (Home) (Transport—IV) dt. 10—3—80 and G. O. Ms. No. 2985 (Home) Transport—IV dated 14—12—81 further concessions were ordered in B.P. Ms. (Ch) No. 58 (Sectt.) dt. 18—2—84 as below :—

- (i) The concession of transporting the dead body at Board's cost is also applicable to the cases of employees whose nativity happened to be any one of the places in the States of Pondicherry, Andhra, Karnataka and Kerala.
- (ii) The family of the deceased employees or one of his nearest friends/relatives also may be permitted to travel in the same vehicle engaged or hired for transporting the dead body.
- (iii) The expression "while in service" should include periods on leave, period under suspension and periods on tour. However when the death of an employee occurs while on leave the cost of transportation of the body will be borne by the Board under the following circumstances :—
  - (a) If death occurs at the place he was on duty before he proceeded on leave.
  - OR
  - (b) If death occurs in a place within the State where he had gone for medical treatment.
- (iv) If death occurs to an employee while in service in any place, the cost of transportation of the body to his place of residence or place of cremation or to his native place as desired by the members of the family shall be borne by the Board.

3. After consultation with the Transport Commissioner, Director, Motor Vehicles Maintenance Department and Director of Medical Examination, Madras on the proposal of Director General of police, the Government have issued orders in G.O.Ms.No.1010, Home (Transport—IV) dt. 17—4—86 that the body of the Government Servant who die in harness outside the State should also be transported at Government cost by air to the airport nearest to the place of residence or place of cremation or to the native place of the deceased personnel, so as to perform the cremation, the religious rites etc. without any loss of time by the family of the deceased personnel considering the time lag involved in the matter. The Government also ordered that the amount be recovered from the borrowing government in the case of deputation.

4. The Tamilnadu Electricity Board directs that the orders of Government mentioned in para—3 above be allowed to the employees of the Board also.

5. Orders incorporating the above provision in the terms and conditions of the deputation of Board employees will be issued separately.

(By Order of the Chairman)

D. Krishnameorthi,  
Chief Engineer (Personnel)

Memorandum No. 23935—E1/86—15. (Secretariat Branch) dated 13—1—1987.

Sub: LOANS AND ADVANCES—Advances for Celebration of Marriages—Allotment of funds made for the year 1986—'87—Utilisation of the funds till 31—3—1987—Instructions—issued.

Ref: (i) Board's Memo. No. 23935—E1/86—5, dt. 10—8—86.  
(ii) Board's Memo. No. 23935—E1/86—9, dt. 23—9—86.  
(iii) Board's Memo. No. 23935—E1/86—12, dt. 3—11—86.  
(iv) Board's Memo. No. 23935—E1/86—13, dt. 3—11—86.

Allotment of funds for the year 1986—'87 were made to sanctioning authorities in Board's Memos. cited for sanction of Marriage Advance and for release of balance of 25% of marriage advance to the employees of the Board. Instructions were also issued to the effect that the un-utilised portion of amount, if any should be surrendered by the sanctioning authority by the end of December, 1986 positively without fail. But some of the Sanctioning Authorities have now requested for grant of permission to utilise the funds allotted to them for sanction of marriage advance since the same could not be utilised for some reasons before 31—12—1986 and the same are expected to be utilised before 31—3—1987.

2. The Sanctioning Authorities are permitted to utilise the funds allotted to them till 31—3—1987 for sanction of marriage advance to the employees of the Board.

C. Arunachalam  
Secretary.

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Letter No. 106—G2/87—1, (Secretariat Branch) Dated 13—1—1987.

Sub: Welfare of Ex-Servicemen, Treating Ex-Servicemen with Dignity and respect—Instructions.

Ref: Govt. Lr. No. 107272—A/86—1 Public (Ex-Servicemen) Dept.  
dt. 26—12—1986.

I am to enclose a copy of the Government letter cited. I am to request you to instruct the subordinates under your control that timely assistance and dignified treatment are always given to the serving Personnel/Ex-Servicemen whenever they approach for any assistance.

C. Arunachalam,  
Secretary.

Encl:

Copy of Govt. Letter No. 107272—A/86—1, Dated 26—12—1986, from The Chief Secretary to Government Public (Ex-Servicemen) Department, Madras-9, addressed to All Heads of Departments.

Sub: Welfare of Ex-servicemen—Treating Ex-servicemen with Dignity and respect—Instructions—Issued.

The Government of India, Ministry of Defence, New Delhi have brought to the notice of the State Government that complaints are often being received by the Ministry regarding discourteous behaviour of the security and other Government Personnel towards ex-service personnel in the State and that the Prime Minister himself has written to the Chief Minister of a State on the alleged misbehaviour towards a Service Officer, as follows:—

"I am sure that you would look into the matter and take appropriate action against the delinquent officials. You may also like to issue general instructions to State Government officials to be courteous towards ex-servicemen who have done so much for the Country."

2. I am, therefore, to request that the Serving Personnel/Ex-Servicemen be looked after and treated with dignity and respect. I am also to request you kindly to instruct the subordinates under your control to ensure that timely assistance and dignified treatment are always given to the Serving Personnel/Ex-Servicemen whenever they approach for any assistance.

3. The receipt of this letter may be acknowledged.

Chief Secretary to Government.

(True Copy)

**Pension—Employees' Family Pension Scheme 1971 under the Employees' Provident Funds and Miscellaneous provisions Act, 1952—Exemption to Tamil Nadu Electricity Board subject to certain conditions—Orders of Government of India Communicated—Observance of conditions—Orders issued.**

B. P. Ms. (Ch.) No. 15

(Secretariat Branch)

Dated the 19th January 1987,  
 Thai 6, Akshaye,  
 Thiruvalluvar Aandu 2018.  
 Read :—

From the Government of India, Ministry of Labour Notification No. S—35012/21/84—  
 SSIV (SS. II) dt. 25—6—86.

#### **Proceedings :**

In connection with the extension of the pension scheme to the Regular Work Establishment Employees of the Tamil Nadu Electricity Board from 1—7—86 based on an application made by the Board, the Government of India have exempted the Tamil Nadu Electricity Board from the operation of all the provisions of the Employees' Family Pension Scheme, 1971 with effect from 1st July 1986 under the provisions of the Employees' Provident Funds and Miscellaneous Provisions Act, 1952. A copy of the notification cited is communicated to all Officers of the Board.

2. The exemption granted is in consideration of the benefit of the Family Pension under the Tamil Nadu Electricity Board Employees' Family Pension Regulations 1964. It is hereby ordered that the conditions mentioned in the Schedule to the Notification shall be followed strictly. With reference to condition No. 3, the Chief Engineers, Superintending Engineers and other officers of the Board are requested to display on the Notice Boards of various establishments under their control a copy of the Tamil Nadu Electricity Board Employees' Family Pension Regulations, 1964. A copy of the Tamil version of the said Regulations will be supplied separately for displaying. With reference to condition No. 5 it is hereby ordered that the rate of Pension Reserve as applicable to the provincial cadre shall be maintained for the Regular Work Establishment employees also.

(By Order of the Chairman)

C. Arunachalam,  
 Secretary.

#### **Encl :**

Copy of : Annexure to be Published in the Gazette of India, Part, II, Section 3 (ii) Government of India/Bharat Sarkar Ministry of Labour/Shram Mantralaya/New Delhi Dated the 25th June 1986.

#### **Notification**

S.O. : Whereas M/s. Tamil Nadu Electricity Board (hereinafter referred to as the Board), Madras-2 (TN/5887) has applied for exemption from the Employees' Family Pension Scheme, 1971 under sub-section (1A) of section 17 of the Employees' Provident Funds and Miscellaneous Provisions Act, 1952 (19 of 1952 (hereinafter referred to as the said Act));

2. And whereas, in the opinion of the Central Government the benefits in the nature of Family Pension under the Tamil Nadu Electricity Board Employees' Family Pension Regulations, 1964 (hereinafter referred to as the said regulations) as applicable to the employees of the said Board are not less favourable than the benefits provided under the said Act, the Employees' Family Pension Scheme, 1971.

3. Now, therefore, in exercise of the powers conferred by sub-section (1A) of section 17 of the said Act, and subject to the conditions specified in the SCHEDULE annexed hereto, the Central Government hereby exempts the said Board (including all its branches) from the operation of all the provisions of the Employees' Family Pension Scheme, 1971 with effect from 1st July 1986.

## Schedule

(1) The employer in relation to the said Board shall submit such return to the Regional Provident Fund Commissioner, Madras, maintain such accounts and provide such facilities for inspection as the Central Government may direct from time to time;

(2) All expenses involved in the administration of the said regulations including maintenance of accounts, submission of returns, transfer of accounts shall be borne by the employer;

(3) The employer shall display on the notice board of the Board, a copy of the said regulations as approved by the State Government, alongwith a translation of the salient features thereof in the language understood by the majority of the employees;

(4) No amendment to the provisions of the said regulations shall be made without the prior approval of the Central Provident Fund Commissioner and where any amendment is likely to affect adversely the interest of the employees of the Board, the Central Provident Fund Commissioner shall before giving his approval give reasonable opportunity to the employees to explain their view-point.

(5) The Board shall set upon an internal pension reserve fund in accounts for meeting its pensionary liabilities.

(No. S. 35012/21/84-SS. IV (SS. II))

(A. K. Bhattarai)  
Under Secretary.

(True copy)

● ● ●

Memo. No. 9342—R, II (1)/87—1, (Administrative Branch) Dated 21—1—87,

Sub : Establishment—Class III Service—Directly recruited persons appointed as Assessor during the years 1982 and 1983—Sanction of Increments—Reg.

Ref : 1. B.P. Ms. (Ch) No. 637, (Adm. Branch) dt. 1—12—1983.  
2. B.P. Ms. (Ch) No. 450, (Secrett. Branch) dt. 10—12—1984.  
3. Adm. Branch Memo. No. 134730-RII (1)/85-1 dated 20—12—1985.

In the B.P. Ms. (Ch) No. 637, Adm. Branch, dated 1—12—1983 orders were issued to appoint the directly recruited persons, who were utilised as Assessors for specified period upto 30—11—1983 temporarily under Regulation 106 of T.N.E.B. Service Regulations with effect from 1—12—1983 pending categorisation of the post of Assessor and issue of amendment to T.N.E.B. Service Regulations. As per orders of Board in B.P. Ms. (Ch) No. 450, Secretariat Branch, dt. 10—12—1983 the modified System of Card Billing of Energy charges and Collection has come into force with effect from 4—2—1985 and a new cadre of "Assessment cum-collection cadre" has been created. The persons so appointed as Assessor under Regulation 106 of T.N.E.B. Service Regulation with reference to orders of Board in B.P. Ms. (Ch) No. 637, Adm. Branch dt. 1—12—1983 have been permanently absorbed into "Assessment-cum-collection cadre" with effect from 4—2—1985. (i.e.) from the date of creation of the new cadre.

2. Subsequently, in Adm. Branch memo. No. 134730-RII (1) 85-1, dt. 20—12—1985 instructions were issued to the Superintending Engineers of all O&M Systems to take further action for regularising the services in the post of Assessors from the respective date on or after 1—12—1983. In respect of those persons, who were appointed under Regulation 106 of T.N.E.B. Service Regulations, with reference to B.P. first cited.

3. The issue relating to the grant of Increments for the temporary period put in by them prior to 1—12—83 has been examined and it is hereby ordered that the services rendered by them prior to 1—12—83 from the date of their joining shall be reckoned as per rules for the grant of increment.

(By Order of the Chairman)

D. Krishnameorthi,  
Chief Engineer (Personnel)

Memorandum No. 17635/O & M Cell/86—7 (Secretariat Branch) Dated 23—1—1987.

Sub: ESTABLISHMENT—Tamil Nadu Electricity Board—Inspection Bungalow—Period of stay by Officers—Instructions—Issued.

No Officers of Board on transfer should occupy the Board's Inspection Bungalow/Rest House for more than three days. However, if he is not able to get accommodation in the place of transfer, he may be permitted to stay in the Inspection Bungalow upto one month, with the prior permission of the Chief Engineer concerned, subject to other conditions. Stay beyond one month in the Inspection Bungalow by a transferred officer including a Chief Engineer will not be allowed. If such stay beyond one month is considered absolutely necessary, prior permission of the Chairman should be obtained.

(By Order of the Chairman)

C. Arunachalam,  
Secretary.

• • •

ESTABLISHMENT—Continuance of the post of Chief of Projects and continuance of Thiru V. Sathyanathan as Chief of Projects—Ordered.

B.P. Ms. (FB) No. 6

(Secretariat Branch)

Dated 23—1—1987  
Thai 10, Akshaya,  
Thiruvalluvar Asandu 2018

Read:

- (i) Bd's Proceedings Ms. (FB) No. 107 (S.B.) dt. 31—12—1985.
- (ii) Board's Memo. No. 80224—B2/85—1, dt. 6—1—86.
- (iii) Bd's Memo. No. 862—B2/87—1, dt. 6—1—87.

Proceedings:

Sanction is accorded for the continuance of the post of Chief of Projects, created in the Board's Proceeding cited for a further period of one year from 3—1—1987.

2. Under Regulation 102 of the Tamil Nadu Electricity Board Service Regulations, Thiru V. Sathyanathan, is continued for a further period of one year as Chief of Projects against the post continued in para 1 above. He is eligible for the pay and allowances admissible to him under re-employment.

3. The continuance of Thiru V. Sathyanathan as Chief of Projects beyond 2—1—1987, is also ratified.

(By Order of the Board)

C. Arunachalam,  
Secretary.

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Memorandum (Permanent) No. 40573/N2/85-8 (Secretariat Branch) Dated 23rd the January '87

Sub: Medical Attendance—Supply of Hearing Aids to employees of Electricity Board—Approved specification, rate, procedure, etc.—Intimated.

Ref: B. P. Ms. (Ch) No. 84 (SB) dated. 19—3—85.

Orders were issued in B. P. Ms. (Ch) No. 84 dated 19—3—85 prescribing the procedure for sanction of interest free advance to Class I & II Officers for purchase of Hearing Aids and for free supply of Hearing Aids to the Class III & IV employees of Electricity Board.

2. According to the orders issued in paragraph 4 (iii) of the above B. P. the rate and model of Hearing Aid and also the name and address of the supplier of Hearing Aid as approved by Director of Medical Service and Family Welfare has to be communicated to the various sanctioning authorities and Heads of Officers every year by the Board.



3. The Director of Medical Service in their letter No. 120672/CP2/1/85, dt. 30-10-86 has communicated the approved rate and model of Hearing Aid and also the authorised dealer for the supply of the Hearing Aid. The specification, the rate and other conditions are detailed below:

**Specification:** Novax Hearing Aid Model 791 Super with sensitive Microscope, Two position Tone control built in Telephone clarifier, with maximum output 135 db, frequency response 150-4700 HZ—battery life 420 hours and with one Cord. One Receiver, One Ear Mould, One Battery, Jewel Case, Instructions Booklet and Guarantee Card.

**Rate:** Rs. 415/- (Rupees Four Hundred and Fifteen only)  
**Sales Taxes:** Extra as applicable.  
**Delivery:** F. O. R. Destination—Within 30 days.  
**Validity:** One year from the date of approval i.e. upto 30-10-87.  
**Supplier:** M/s. Vikas Hospital Suppliers,  
 22, Wallers Road, Medras-2.

4. M/s. Vikas Hospital Suppliers approved by the Director of Medical Service and Family Welfare as mentioned in paragraph 3 above has agreed to supply Hearing Aid against the orders of the Officers of Tamil Nadu Electricity Board for being supplied to Board employees as per the specification, rate and terms and conditions as have been approved by the Director of Medical Service and family Welfare.

5. Therefore after the sanction has been accorded by the Sanctioning Authority for the free supply of Hearing Aid to the Class III & IV employees of the Board the Head of office will arrange for purchase of the Hearing Aid from the above company by getting proforma invoice. After payment of the cost of the Hearing Aid in advance, the above company will deliver the Hearing Aid to the Head of Office at any place of destination in Tamil Nadu at the risk of the company without any damages in transit thereof.

(By Order of the Chairman)

C. Arunachalam,  
 Secretary.

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**Loans and Advances—Rules for grant of Marriage Advances—Application for Marriage Advance—Amendment—Issued.**

B.P. Ms. (Ch.) No. 46

(Secretariat Branch)

Dated 24-1-1987.  
 Thal 11, Akshaya,  
 Thiruvalluvar Aandu 2018,  
 Read;

1. B.P. Ms. No. 2054, dated 6-10-1972.
2. Board's Memo. No. 22172-G2/77-5, dt. 16-3-1978.

Orders have been issued in Board's Memo. cited, prescribing the revised procedure to be followed in sanction of marriage advance to the employees of the Board from the financial year 1978-79. Accordingly, applications for the marriage advance should be made by the employees of the Board during the month of April and May of a year only. In order to incorporate the above condition in the rules for the grant of Marriage Advance to the employees of the Tamil Nadu Electricity Board, the Board hereby issues the following amendments to the said Rules, annexed to the B.P. Ms. No. 2054, dated 6-10-1972.

#### Amendments

In the said rules,

- (1) in sub rule (a) under rule 4, for the words, "An application for an advance shall be made in Form No. 1 appended to these rules", occurring in the first line, the following shall be substituted, namely—  
 "Application for the Marriage Advance shall be made by the employee only during the month of April and May of a year and the application shall be in Form No. 1 appended to these Rules."
- (2) for sub-rule (b), under rule 7, the following shall be substituted, namely,—  
 "The advance shall be sanctioned and drawn even after the date of celebration of the marriage provided the applicant has applied for the advance during the months of April and May, and before the date of marriage and the delay in sanctioning or drawing the advance is due to reasons beyond the control of the applicant."

(By Order of the Chairman)

C. Arunachalam,  
 Secretary.

Circular Memorandum No. 717—H1/87-1 (Secretariat Branch) Dated: 24—1—1987.

Sub: Tamil Nadu Electricity Consultative Council—Members of Council—Reply to representation on General Problems of consumers—Instructions—Issued.

It has been brought to notice at the Meeting of the Tamil Nadu Electricity Consultative Council held on 3—12—86 that when the Members of the Tamil Nadu Electricity Consultative Council represent to the field officers about grievances of the Public, no reply is being given to them. The officers of the Board are informed that if any representation on general problems of consumers (not individual cases relating to particular consumers) is received from the Members of the Tamil Nadu Electricity Consultative Council, it should be duly examined and a reply given to the person concerned.

(By Order of the Chairman)

C. Arunachalem,  
Secretary.

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Memo. (Per) No. 41842/O&M Cell/86—3 (Secretariat Branch) dated the 27th January, 1987.

Sub: Establishment—Regional Chief Engineer (Distribution)—Submission of fortnightly diaries and Demi Official narrative report—Instructions—Issued.

Ref: (i) B.P. Ms. (Ch) No. 301 (Secretariat) dt. 16—8—1983.

(ii) B.P. Ms. (Ch) No. 360 (Secretariat) dt. 22—9—1984.

In the references cited, it has been ordered that the Chief Engineers and Superintending Engineers should furnish to the Chairman a fortnightly diary indicating the salient works done in regard to inspection review etc. with a covering demi official narrative report containing the significant contributions made by him.

2. The Chairman has observed from these diaries, that, the inspections done by the Regional Chief Engineers of the offices of the Systems, Divisions, Sub-Divisions and sections under their control is not periodical and that no guidelines or instructions have been issued in this regard. In view of this, following instructions are issued for strict compliance.

3. The diaries submitted by the Regional Chief Engineers to the Chairman should be in the proforma annexed to this memorandum. The following guidelines for submission of diaries shall also be followed:—

- (i) The statements shall be specific and not general in nature.
- (ii) Significant contributions made shall be mentioned briefly.
- (iii) Need not be an extract or reproduction of the tour programme.
- (iv) Need not be a progress report on any item of work.
- (v) Need not be repetition of the statistical details furnished to monitoring cell and or periodical returns to other agencies.
- (vi) The narrative report may include comments, if any, on the diaries of subordinate officers reviewed by the Chief Engineer, which need be brought to the Chairman's notice.
- (vii) Any other matter of special importance to be brought to the Chairman's knowledge.
- (viii) May contain suggestions to improve the efficiency in Administration.

4. The scheme of inspection by the Regional Chief Engineers shall be as follows:—

Central Office of each System, including Central Stores.	Once in every six months.
Division Including Sub-Stores, Sub-Division, Section.	One each month.

The Division shall be so chosen that it does not fall in the system whose Central Office is inspected that month. The section and Sub-division shall not be that of the Sub-division and Division respectively, inspected during the month. Similarly, the sub-store shall not be from the same system during any month.

5. The orders will be effective from 1—2—1987.

(By Order of the Chairman)

C. Arunachalem,  
Secretary.

Encl:

Encl :

## DIARY FOR THE FORTNIGHT ENDED.....

Date	Activity*	If inspection Office/ Officers/ Place and nature	If review, discussion or meeting-where, with whom and subjects and matters	Salient details	Significant contributions made by R.C.E. @	Important decisions made/orders issued at R.C.Es. level @	Steps taken to redress consumer grievances	Suggestions and Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)

\* Inspection/Review/Discussion/Meeting/Office work

@ Should exclude routine matters

Signature :

Designation :

• • •

Memorandum No. 088190—(502)/C. 3 (2)/86—73 (Administrative Branch), Dated 28—01—1987.

Sub : Establishment—Class III Service—Filling up of vacancies—Regarding.

Ref : (1) From the R.C.E. (D) Madurai's Lr. No. 12/A2/ 86—69 Dated 23—12—86

(2) This Office Memo. No. 088190/502/C. 3(2)/ 86—1 Dated 27—06—86

With reference to his letter first cited, the attention of the Regional Chief Engineer (Distribution) Madurai is invited to this Office Memorandum dated 27—6—86 cited under reference (2) wherein instructions have been issued under para (3) that at the time of implementation of revised work load agreement for Revenue Accounting Staff, it was decided not to revert the Assistants rendered surplus, but to count them temporarily against the posts of Junior Assistants and to post them later against posts of Assistants that may be sanctioned from time to time. Similarly, surplus Junior Assistants are to be deputed temporarily as Assessors and posted later against posts of Junior Assistants that may be sanctioned from time to time.

2. As per the above instructions the surplus Assistants, who were accommodated in the post of Junior Assistants have to be reposted back against the vacancies of Assistants/Junior Assistants which have arisen, due to promotion of Assistants as Accountants or vacancies that arise due to any other reasons.

3. Hence, the vacancies of Assistants caused due to promotion as Accountants should be filled up by redeployment (i.e.) the seniormost Assistant as per category seniority who are now counted against the posts of Junior Assistants in Central Office, Division, Sub-Division Office have to be restored and counted against the regular vacancy of Assistant.

4. Similarly, the senior Junior Assistants who were deputed to Card Billing, have to be posted against the Junior Assistants vacancies due to restoration of Assistants against Assistant posts in respective Systems.

5. The Regional Chief Engineer is also informed that the question of posting Assistants, may not arise till entire surplus Assistants are adjusted in all the Systems/Circles.

6. The Superintending Engineers of Operation and Maintenance Systems as well as the Regional Chief Engineers are requested to follow the procedure as stated in paras 3, 4 and 5 scrupulously and to send a confirmation report.

The Regional Chief Engineers and Superintending Engineers are requested to acknowledge the receipt of the Memorandum.

(By Order of the Chairman)

D. Krishnamoorthi  
Chief Engineer (Personnel)

Memorandum No. 5378/Inspn./87—1 (Administrative Branch) dated 28—1—1987.

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Sub: INSPECTION—Programme of Inspection of Systems/Circles—Communication of Programme—Regarding.

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The programme of inspection of the Offices mentioned in the Annexures to this Memorandum will be carried out by the two teams (viz. Team 'A' and Team 'B') during the periods noted against each.

The inspection will cover Central Office, One Division Office/Executive Engineer Office, Central Stores, Sub-Stores, Assistant Divisional Engineer Office, two or three Junior Engineer Offices or Assistant Engineer's Office and one Revenue Unit. As the inspection of the Offices has to be completed within the prescribed period and the periodicity (Annual) has to be kept up, any request for postponement will not be accepted.

All the Superintending Engineers and the Divisional Engineer/Basin Bridge Power House, listed out in the Annexures are informed that the inspection will be conducted on the dates specified in the Annexures followed by final inspection by the respective Chief Engineers/Regional Chief Engineers as noted against each System/Circle.

With regard to Generation Circles, it has been decided to conduct the inspections biennially instead of annually. The Superintending Engineers of Generation Circles are therefore informed that their offices will be taken up for inspection only during 1988 on completion of two years.

In this connection, the attention of the Superintending Engineers is invited to the Chairman's D.O. Letter 1980/Inspection Team/80 dated 23—9—80 and they are requested to extend necessary facilities to the inspection teams and keep all the records ready for inspection without fail. As the inspection teams will review the follow-up action taken on the previous inspection reports, necessary facilities for the purpose may also be extended without delay.

(By Order of the Chairman)

C. Arunachalam,  
Secretary,

Encl: Annexures.

Encl :

**Annexure  
Team 'A'**

Sl. No.	Name of System/ Circle/Office	Period of last Inspn.	No. of working days	Date of proposed Inspection	No. of working days	Final Inspection by
(1)	SE/Madurai E.S. South	17— 1—86 to 31— 1—86	13	17— 2—87 to 27— 2—87	10	RCE/Madurai
(2)	SE/Thanjavur E.S. East	5— 2—86 to 15— 2—86	9	3— 3—87 to 13— 3—87	10	RCE/Trichy
(3)	SE/Salem	19— 2—86 to 28— 2—86	9	18— 3—87 to 28— 3—87	10	RCE/Coimbatore
(4)	SE/GCC/Madurai	20— 3—86 to 29— 3—86	8	2— 4—87 to 10— 4—87	8	CE/Transmission & G.O.
(5)	SE/Tiruvannamalai	5— 3—86 to 15— 3—86	9	18— 4—87 to 29— 4—87	10	RCE/Vellore
(6)	SE/ETPS/SE/O. Mech. Elecl. & Purchase	2— 4—86 to 11— 4—86	8	5— 5—87 to 14— 5—87	8	General Supdt./ETPS
(7)	SE/Tirunelveli (East)	6— 3—86 to 21— 3—86	13	19— 5—87 to 29— 5—87	10	RCE/Madurai
(8)	SE/Trichy (North)	17— 1—86 to 31— 1—86	13	2— 6—87 to 12— 6—87	10	RCE/Trichy
(9)	SE/Pudukkottai	5— 5—86 to 15— 6—86	9	17— 6—87 to 27— 6—87	10	RCE/Trichy
(10)	SE/TTPS/Civil Mech. I & II	17— 4—86 to 26— 4—86	8	2— 7—87 to 10— 7—87	8	CE/TTPS
(11)	SE/Chingleput (South)	19— 5—86 to 28— 5—86	9	15— 7—87 to 25— 7—87	10	RCE/Madras
(12)	SE/SAES/South	16— 6—86 to 30— 6—86	13	17— 8—87 to 27— 8—87	10	RCE/Trichy
(13)	SE (D)/MES/North	13— 8—86 to 23— 8—86	9	2— 9—87 to 15— 9—87	10	RCE/Madras
(14)	SE/MTPP Civil I & II	4— 6—86 to 13— 6—86	8	18— 9—87 to 26— 9—87	8	CE/MTPP
(15)	SE/Ramnad Madurai	17— 7—86 to 26— 7—86	9	6— 10—87 to 17— 10—87	10	RCE/Madurai
(16)	SE/GCC/Madras	4— 11—86 to 13— 11—86	8	23— 10—87 to 31— 10—87	8	CE/Transmission & G.O.
(17)	SE/Mettur	18— 9—86 to 27— 9—86	9	2— 11—87 to 13— 11—87	10	RCE/Coimbatore
(18)	SE/Dharmapuri	17— 12—86 to 27— 12—86	9	18— 11—87 to 28— 11—87	10	RCE/Vellore
(19)	SE/Kadamparai PSHEP	4— 12—86 to 12— 12—86	8	3— 12—87 to 11— 12—87	8	CE/Hydro Project/Minparai
(20)	SE/Coimbatore South	16— 10—86 to 30— 10—86	13	15— 12—87 to 26— 12—87	10	RCE/Coimbatore

**Annexure  
Team 'B'**

Sl. No.	Name of the System/ Circle/Office	Period of last Inspn.	No. of working days	Date of proposed inspection	No. of working days	Final Inspn. by
(1)	SE/LMHEP	5— 2—86 to 14— 2—86	8	19— 2—87 to 27— 2—87	8	CE/LMHEP
(2)	SE/Kamarajar E.S. Virudhunagar	—	—	3— 3—87 to 13— 3—87	10	RCE/Madurai
(3)	SE/Trichy/Seuth	17— 1—86 to 31— 1—86	13	18— 3—87 to 28— 3—87	10	RCE/Trichy
(4)	SE/D/MES/South	26— 3—86 to 5— 4—86	9	2— 4—87 to 15— 4—87	10	RCE/Madras
(5)	SE/Madurai/North	17— 1—86 to 31— 1—86	13	18— 4—87 to 29— 4—87	10	RCE/Madurai
(6)	SE/Kanyakumari	16— 4—86 to 28— 4—86	9	5— 5—87 to 16— 5—87	10	RCE/Madurai
(7)	SE/Thanjavur (West)	5— 2—86 to 15— 2—86	9	19— 5—87 to 29— 5—87	10	RCE/Trichy
(8)	DE/BBPH	—	—	4— 6—87 to 9— 6—87	5	General Supdt./ETPS
(9)	SE/Tirunelveli (West)	6— 3—86 to 21— 3—86	13	15— 6—87 to 25— 6—87	10	RCE/Madurai
(10)	SE/SAES/North	16— 6—86 to 30— 6—86	13	7— 7—87 to 18— 7—87	10	RCE/Trichy
(11)	SE/GCC/Trichy	22— 7—86 to 30— 7—86	8	23— 7—87 to 31— 7—87	8	CE/Transmission & G.O.
(12)	SE/Chingleput (North)	19— 5—86 to 28— 5—86	9	11— 8—87 to 22— 8—87	10	RCE/Madras
(13)	SE/GCC/West Coimbatore	4— 8—86 to 13— 8—86	8	2— 9—87 to 11— 9—87	8	CE/Transmission & G.O.
(14)	SE/Mettur workshop	3— 6—86 to 12— 6—86	8	18— 9—87 to 26— 9—87	8	C.E./M.M.
(15)	SE/Coimbatore North	16—10—86 to 30—10—86	13	6—10—87 to 17—10—87	10	RCE/Coimbatore
(16)	SE/Vellore E.S.	3—10—86 to 14—10—86	9	2—11—87 to 13—11—87	10	RCE/Vellore
(17)	SE/Udumalpet	16—10—86 to 26—10—86	9	18—11—87 to 28—11—87	10	RCE/Coimbatore
(18)	SE/Periyar, Erode	20—11—86 to 29—11—86	9	3—12—87 to 15—12—87	10	RCE/Coimbatore
(19)	SE/D/MES/Central	20—12—86 to 31—12—86	9	18—12—87 to 30—12—87	10	RCE/Madras

Memorandum No. 2181—C1/87—1 (Secretariat Branch), dated the 28th January 1987.

Sub : Establishment—Tamil Nadu Electricity Board—Revision of scale of pay to workmen and officers—Pay fixation in the revised scale—Exercising of revised option in the case of persons already promoted to higher post from the Selection Grade of the lower post—Time limit—Further extended upto 28—2—87—Orders—Issued.

Ref : Board's memo. No. 63351/C1/86—1, dated 20—12—86.

It is hereby ordered that the time limit permitted, to those employees promoted to higher post from the selection grade of the lower post during the period between 1—12—84 and 24—10—85 for choosing another alternative with reference to Board's memo. No. 108—R1/80—1 dated 4—1—80 for fixation of pay in the promoted post, upto 19—1—87 be further extended upto 28—2—87.

(By Order of the Chairman)

C. Arunachalam,  
Secretary.

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Letter No. 69673/N1/86—1, Sect. Br. dated the 28th January 1987.

Sub : Release of Death-cum-Retirement-Gratuity along with pension—Instructions of Government—Communicated.

Ref : From Government Finance (Pension) Department, Letter No. 101897/Pension/86—1, dated 16—9—86.

Government of Tamil Nadu have issued certain instructions in connection with release of Death-cum-Retirement—Gratuity along with pension as per the provision laid in the Tamil Nadu Pension Rules. I am to communicate a copy of the instructions and request you to follow the instructions scrupulously.

C. Arunachalam,  
Secretary.

Encl :

Copy of letter No. 101897/Pension/86—1, dated 16th Sept. 1986, from Thiru S. Cholaperumal, B.A., Joint Secretary to Government, Finance (Pension) Department, addressed To All Departments of Secretariat, The Legislative Assembly Secretariat, The Legislative Council Secretariat & All Heads of Departments.

Sub : Release of Death-cum-Retirement—Gratuity along with pension—Instructions—Issued.

Ref : From the Accountant General Lr. No. PM/I/G1/1—14/85—86/476, dt. 3—3—86.

It has been represented to the Government that in the case of Government servants retiring from service on superannuation, the retirement benefits should be disbursed within a few days from the date of actual retirement. Normally, only Death-cum-Retirement—Gratuity is withheld for want of last pay certificate.

2. In this context, the attention of all Departments of Secretariat and Heads of Departments are invited to the existing Tamil Nadu Pension Rules which have provisions to ensure that the Death-cum-Retirement-Gratuity is released in time. If the provisions are strictly complied with by the departmental authorities there will be no delay in the release of Death-cum-Retirement-Gratuity. The following are the provisions which are in fact not strictly followed by departmental officers :

- (i) According to Rule 58 (3) of the Tamil Nadu Pension Rules, sanction to pension shall be communicated to the Accountant General not later than the date of retirement of Government servant and while allowing sanction in form (6), item (b) details regarding the amount to be held over, the gratuity towards outstanding dues have to be filled in.

- (ii) Item 24 of Form 7 (being the form for Assessing Pension and Gratuity) mentions whether the Government Servant has paid all Government dues".
- (iii) As per Rule 65 (3) the Head of Office should furnish the following particulars at least 14 days before the date of retirement of the Government servant :
  - (a) Government dues which have been ascertained and assessed.
  - (b) Dues to local bodies or to the staff co-operative societies.
  - (c) Amount to be held over for adjustment of Government dues which have not been assessed so far.

It can be seen from the above, that there are provisions in Tamil Nadu Pension Rules to furnish the particulars regarding out-standing dues well in advance of the date of retirement of the Government servant. In this connection, attention is also invited to Rule 70 and 71 of Tamil Nadu Pension Rules. If these provisions are observed by the departmental officers, Death-cum-Retirement-Gratuity can be released after withholding a sum of Rs. 1000/- or 10% of the Death-cum-Retirement-Gratuity whichever is less for want of Last Pay Certificate.

In view of the above, I am to request you to direct the departmental officers to observe the provisions of Tamil Nadu Pension Rules and to take upon themselves the duty of ensuring that no dues are recoverable from the retiring Government servants and also ensure furnishing of the particulars of outstanding dues well in advance of the date of retirement of the Government Servants, so that Death-cum-Retirement-Gratuity can also be released along with pension 15 days before the date of retirement-*vide* proviso to sub-rule 6 of Rule 58 of Tamil Nadu Pension Rules.

Joint Secretary to Government

(True copy)

● ● ●

Opening of Collection Accounts and Drawing Accounts by Officers of the Board—Delegation of powers to the Regional Chief Engineers (Distribution), Chief Engineers of Generation Circles, Chief Engineers of Project/Circles, Chief Engineers of General Construction Circles and Chief Financial Controller—Orders—Issued.

B. P. Ms. (FB) No. 4.

(Accounts Branch)

'dt. 29—1—'87

Read:

Board's Proceedings Ms. No. 720 dated 11—6—75.

In the Board's Proceedings cited, the Tamil Nadu Electricity Board delegated powers to the Accounts Member to approve opening of new bank accounts as found necessary from time to time and to close any of the bank accounts that may be found not necessary.

2. The Board is at present operating 660 Collection Accounts and 183 Drawing Accounts with five approved Nationalised Banks (*viz.*, Canara Bank, Indian Bank, Indian Overseas Bank, State Bank of India, Syndicate Bank) and the District Central Co-operative Bank.

For opening, shifting and closing of accounts, detailed instructions have been issued from time to time.

3. In view of the set procedure for opening, shifting and closing of Collection/Drawing accounts referred to in Para 2 above and the increasing number of such accounts, it is hereby ordered that powers for opening, shifting and closing of accounts with the six Board Banks be delegated to the Regional Chief Engineers (Distribution) (in respect of O & M Systems under their control), Chief Engineers, of Generation Circles (in respect of Generation Circles under their control) Chief Engineers of Project/Circles (in respect of Project Circles under their control) Chief Engineer of General Construction Circles (in respect of General Construction Circles) and Chief Financial Controller (in respect of Board's Headquarters accounts):

4. For opening, shifting and closing of accounts in departure from the Board instructions referred to in Para 2 above, prior approval of the Accounts Member should be obtained.

(By Order of the Board)

Arjunan Gnanaolivu,  
Accounts Member,



Circular No. DFC/Res/BR/863/87 (Accounts Branch) dated 29—1—87.

Sub: Opening of Collection Accounts and Drawing Accounts by Officers of the Board—Delegation of powers to Chief Engineers and Chief Financial Controller—Detailed instructions issued.

Ref: B.P. Ms. (FB) No. 4 Accounts Branch dated 29—1—87.

In Board's Proceedings cited, powers have been delegated for opening, shifting and closing of Drawing and Collection accounts with the Board's six banks viz., Canara Bank, Indian Bank, Indian Overseas Bank, State Bank of India, Syndicate Bank and District Central Co-operative Bank, to the Chief Engineers and Chief Financial Controller.

2. The following instructions should be adhered to strictly while exercising the delegated powers.

(i) The accounts should be opened only with the Board's six Banks mentioned above.  
(ii) The acceptance in writing by the Branch Bank of the Terms and Conditions prescribed by the Board should be obtained before opening of accounts. The specimen form in which Bank's written concurrence should be obtained is furnished at Annexure I.

(iii) The account should be opened only with the Branch Bank nearest to the Distribution Section Office/or the office operating the account in order to minimise (a) the risk of carrying cash over a distance (b) expenditure by way of Travelling Allowance and (c) time spent by the staff for remittance/drawal.

If for good and sufficient reasons, the branch bank nearest to the Section Office/office operating the account is not selected for opening or shifting an account, the reasons therefor should be recorded in writing and intimated to Headquarters also in the monthly return prescribed in para (vii) below.

(iv) Accounts should be opened only in the name of the Superintending Engineer (by designation) (this should be adopted for the existing accounts also).

(v) A copy of the intimation for opening the new account should be sent to the appropriate Bank at Madras mentioned below:

1. Senior Manager, Canara Bank, Mount Road Branch, No. 781, Anna Salai, Madras-2.
2. Chief Manager, Indian Bank, Mount Road Branch, Gee Gee Complex, No. 42, Anna Salai, Madras-600 002.
3. Chief Manager, Indian Overseas Bank, Mount Road Branch, Anna Salai, Madras-2.
4. Chief Manager, State Bank of India, Commercial Branch, P.B. No. 1282, No. 232, N.S.C. Bose Road, Bombay Mutual Buildings, Madras-600 001.
5. Chief Manager, Syndicate Bank, Mount Road Branch, Madras-600 002.
6. Assistant General Manager, (Banking) Tamil Nadu State Co-operative Bank, No. 233, N.S.C. Bose Road, P.B. No. 226, Madras-600 001.

(vi) If any of the existing accounts are shifted, it is the responsibility of the Section Officer/Officer operating the account concerned to see that all matters with the existing bank are settled before shifting the accounts. It should be ensured that the entire funds with the Branch have been properly accounted for and transferred to Board's account at Madras. The Bank reconciliation should be completed and all outstanding items cleared before closing the account.

(vii) A monthly return of accounts actually opened/shifted/closed indicating the dates from which the accounts have been operated, should be sent to the Financial Controller/Finance in name cover on or before 15th of every month by the Superintending Engineers/Chief Financial Controller. If there is no change, a Nil report should be sent.

(viii) The Superintending Engineers should send monthly statements containing the details of mail transfers made by each branch of bank in the System/Circle relating to collection accounts to the Financial Controller/Finance/Madras on or before 30th of the succeeding month.

3. The monthly reconciliation of a large number of Collection Accounts is to be made in the Office of the Chief Financial Controller, Madras, to find out missing credits, wrong credits, and delayed credits. Such reconciliation is possible only if the statements of accounts and returns from Banks and Systems are received in time. It is the responsibility of the concerned Superintending Engineers to send the two returns referred to in para 2 (vii) and (viii) above to the Financial Controller/Finance, Madras, on the prescribed dates.

Arjunan Gnanaolivu,  
Accounts Member,

## ANNEXURE—I

- (a) Specimen of the letter to be obtained from the Banker accepting the terms and conditions before opening Collection Account.

To

The SuperIntending Engineer/

We agree to open T.N.E.B. Collection Account in our bank and we give our consent accepting the terms and conditions mentioned below :—

- (1) To transfer daily collections to the Tamil Nadu Electricity Board Account with the Mount Road Branch at Madras free of commission by Mail transfer/Telegraphic transfer.
- (2) To transfer entire collections daily without any hold up, keeping only Rs. 100 as minimum balance.
- (3) If the collection amount on any particular day is more than Rs. 20,000/-, the transfer will be by telegraphic transfer (wherever telegraphic facilities are available) and if less than Rs. 20,000/- will be by mail transfer.
- (4) To pay interest at deposit rate for the delay in effecting the daily transfer.
- (5) To render one copy of statement of account each to the Superintending Engineer/Assistant Accounts Officer concerned and Chief Financial Controller/Madras.
- (6) Weekly statement of accounts would be rendered.
- (7) To render a statement of account containing progressive total for both credit and debit columns and if the collection is 'Nil' on a particular date it would also be indicated specifically.
- (8) If there are more than one Revenue Branch making remittances, separate accounts will be maintained for each Revenue Branch and separate statement of account will be sent to the concerned Officers.
- (9) Special chalan will be printed for Tamil Nadu Electricity Board in triplicate for remittance purposes. The amounts received will be acknowledged by the authorised official of the Bank in words and figures.

Yours faithfully,

(Manager).

- (b) Specimen of the letter to be obtained from the Banker accepting the terms and conditions before opening Drawing Account.

To

The Superintending Engineer,

We agree to open T.N.E.B. drawing account in our Bank and we accept the terms and conditions mentioned below :—

- (1) Agree to pay cheques issued from Headquarters to System Superintending Engineers and by Superintending Engineers/Divisional Engineers of the System in all the branches located within the jurisdiction of the System/Circle at par.
- (2) The monthly statement of accounts will be sent to the respective Divisional Engineers and Superintending Engineers.
- (3) No service charges will be levied for operating these accounts.

Yours faithfully,

(Manager).

**AMENITIES—Madras Development Circle—Sanctioning of Uniforms to 110 kv Cable Jointer and Jointermates—Orders—Issued.**

B. P. Ms. (Ch.) No. 45

(Administrative Branch)

Dated 30—1—1987,  
Thai 17, Akshaya,  
Thiruvalluvar Aandu 2018,

Read :

- (1) B. P. Ms. (Ch.) No. 241 Secretariat Branch, dated 27—6—83.
- (2) R. C. E/Distribution/Madras Lr. No. 02114/1335/B. II/ 86-1, dated 13—12—1986.

**Proceedings :**

Sanction has been accorded in B. P. Ms. (Ch.) No. 241 Secretariat Branch dated 27—6—83 for providing the flame proof cotton drill uniforms to the two Cable Jointers and four Jointermates engaged in the cable jointing works for the 110 kv oil filled cable jointing works of Madras Development Circle.

2. The Regional Chief Engineer/Distribution/Madras has reported that consequent on the proposed retirement of an experienced jointer on 30-9-87, it has become necessary to include the two Linemen in the jointing crew. Therefore they have been provided with the above said uniforms within the sanctioned amount of Rs. 1,500/- in addition to the 6 staff already mentioned in the B. P. in para-1 above. The Regional Chief Engineer has also requested that the action of the Superintending Engineer Madras Development Circle in having supplied the above said uniforms to the two Linemen also within the sanctioned amount of Rs. 1,500/- may be approved and ratified.

3. The Tamil Nadu Electricity Board hereby accords approval for providing the flame proof cotton drill dress to the two Linemen also engaged for cable jointing works in the Madras Development Circle within the already sanctioned amount of Rs. 1,500/- in the B.P. mentioned in para—1 above. The action of the Superintending Engineer/Madras Development Circle in having supplied the above said uniforms to the two Linemen in anticipation of approval is also ratified.

4. The maintenance and upkeeping of the flame proof dress supplied to the two Cable Jointers, two Linemen and the four Jointer-mates rests with the Circle.

(By Order of the Chairman)

D. Krishnamoorthi,  
Chief Engineer (Personnel)

Delegation of powers—Seniors getting less pay than the Junior—Rectification of pay anomaly—Delegation of powers to Chief Engineer/Personnel and Superintending Engineers of Systems/Circles to deal with cases of particular groups of employees—Orders issued.

B. P. Ms. (FB) No. 7

(Secretariat Branch)

Dated, 30-1-1987,  
Thal 17, Akshaya,  
Thiruvalluvar Aandu, 2018.

**Proceedings :**

At present, the applications of employees for rectification of pay anomaly when Seniors are getting less pay than the Junior, are dealt with in the Board Office Secretariat Branch in the case of employees of Class I Service and in the Board Office Administrative Branch in the case of employees of the other classes of service. The cases are examined in these Branches in consultation with the Board Office Audit Branch and orders are issued after approval of the proposals by the Chairman, Tamil Nadu Electricity Board.

2. There have been representations that, under such a procedure, much time is taken in the rectification of pay anomalies. After considering these representations, it has been decided that powers should be delegated to the Chairman, Chief Engineer (Personnel) and the Superintending Engineers of Systems/Circles concerned to deal with the cases of particular groups of employees.

3. Accordingly, the Tamil Nadu Electricity Board directs that powers to consider and rectify pay anomalies be delegated to the Chairman, Chief Engineer (Personnel) and the Superintending Engineers of Systems and Circles for the groups of employees mentioned against each in the table below :—

Authority (1)	Groups of Employees (2)
1. Chairman	(a) All employees in Class I and II Services. (b) Employees of Class III and IV services in Board Office Secretariat Branch and Audit Branch.
2. Chief Engineer/(Personnel)	(a) Employees in Class III and IV Services in Board Office Administrative, Technical and Accounts Branches. (b) Employees in Class III and IV Services for whom state-wide seniority is maintained.
3. Superintending Engineers of the Systems/Circles concerned.	Employees in Class III and IV Services for whom System/Circle seniority is maintained.

4. Where the Chairman or the Chief Engineer (Personnel) is the authority for ordering the rectification of pay anomaly, the cases should be examined by the Board Office Branch concerned viz. (1) Secretariat Branch in respect of all employees in Class I service and employees of Class II, III and IV services belonging to Secretariat Branch, (2) Audit Branch in respect of employees of Class II, III and IV services belonging to the Audit Branch, (3) Administrative Branch in respect of employees in Class II, III and IV services for whom state-wide seniority is maintained and employees of Class III and IV services belonging to Administrative, Technical and Accounts Branches, in consultation with the Board Office Audit Branch.

Where the Superintending Engineers of Systems/Circles are the authorities for ordering the rectification of pay anomaly, they shall pass orders rectifying the pay anomaly stipulating the condition as mentioned below :—

"The issue of orders and consequential drawal of arrears of pay is subject to audit by the local Audit parties of the Board Office Audit Branch, and if on audit it is found that a wrong payment has been made, the employees should abide by the revised orders passed and the recovery ordered in his case."

5. The local Audit parties of the Board Office Audit Branch should scrutinise the rectification of pay anomaly orders passed by the Superintending Engineers of Systems/Circles as early as possible and point out defects, if any, to the Superintending Engineers for issued of revise orders within one month from the date of the Audit objection, and the excess payment, if any, shall be recovered. Even if the Superintending Engineers require any clarification on the Audit objection in this regard, the matter should be taken up only after passing the revised orders of pay fixation and recoveries in terms of the Audit objection.

6. Detailed instructions to be followed by the Chief Engineer/Personnel and the Superintending Engineers of Systems/Circles for dealing with the cases of rectification of pay anomaly will be issued separately.

(By Order of the Board)

C. Arunachalam,  
Secretary.

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Memorandum No. 071982/579/S6(4)/86-1 (Administrative Branch), Dated 31-1-1987.

Sub: Establishment—T.N.E.B.—Decentralisation of works from Central Office to Distribution Division office in O&M system in respect of R.W.E.

- Ref: 1. From the SE/KKES Lr. No. SE/KES/AAO/APS/A4/D. 321/86, dated 16-5-86.  
2. S.E./Tiruvannamalai Lr. No. Adm. 2/A1/D. 303/86, dated 19-5-86.  
3. S.E./Udumalpet Lr. No. Adm. 2/A6/F.Misc./C.169/86, dated 31-7-86.  
4. S.E./Trichy Lr. No. Adm. 2/A/652/86, dated 8-8-86.  
5. S.E./SAES/North Lr. No. AAO/Bills/RWE/86, dated 20-10-86.  
6. B.P. Ms. (CH) No. 170, Adm. Branch, dated 22-3-86.  
7. B.P. Ms. (CH) No. 231, dated 2-5-86.

Certain Superintending Engineers have requested clarification on the following payments and requested orders whether the claims can be sanctioned and paid to the Regular work Establishment staff by the Divisional Engineers themselves.

- (i) Actual expenses for the journey below 8 K.ms.
- (ii) Incentive for street light bulbs renewals.
- (iii) Stitching charges of free uniform to R.W.E. staff.
- (iv) All other advances.
- (v) Loans of personal claims except House Building Advance and marriage advance.
- (vi) Bonus and Exgratia

1. The Superintending Engineers are informed that the above claims under items i, ii, iii, and vi may be arranged to be paid by the Divisional Engineers of O&M themselves. Item iv and v have been covered already under item 6 of the B.P.Ms. 170, Adm. Branch, dated 22-5-86.

2. Whether the pay fixation on promotion to R.W.E. staff can be dealt by the Divisional Engineer?

The Superintending Engineers are informed that the fixation of pay on promotion may be done by the Divisional Engineers (O&M) since they are maintaining the Service Rolls duly ensuring that the existing conditions pertaining to fixation of pay being satisfied before such fixation.

3. Whether pay anomaly can be set right at Divisions itself?

As per Tamil Nadu Electricity Board Service Regulations rectification of pay anomaly can be settled by the Board only and hence the question of rectifying anomaly at Division/ Superintending Engineers level does not arise.

4. Whether orders for movement to selection grade post on completion of ten years may be issued by the Divisional Engineers?

As regards to issue of orders for movement to selection grade post, the Superintending Engineers are informed that necessary orders for movement to selection grade can be issued by the Superintending Engineer only as he is the appointing authority in respect of Regular Work Establishment staff. The Divisional Engineer concerned shall send proposals for movement to selection grade to the Superintending Engineer duly satisfying the conditions pertaining to the matter.

As regard to transfer, the Regular Work Establishment staff from one Division to another Division either on administrative grounds or at the request, the Superintending Engineers are informed that the Superintending Engineer may act according to the orders issued in B.P.Ms. (CH) No. 170, dated 22-3-86 only.

D. Krishnamoerthi,  
Chief Engineer/Personnel.

## PART—III

### Finance

Memo: No. DFC/Accounts/Decentralisation/86-3, Dt. 31—12—86

Sub : Decentralisation of works from Central Office to Distribution Offices in Operation and Maintenance Systems in respect of Regular Work Establishment—Accounting—further instructions—issued.

Ref : 1. B.P. Ms. (Ch) No. 170 (Administrative Branch), dated 22—3—1986.  
2. Memo: No. DFC/Accounts/Decentralisation/86—1, Dated 15—4—1986,  
3. Memo. No. DFC/Accounts/Decentralisation/86-2, Dated 21—7—1986.

In continuation of the accounting instructions issued, the following further instructions are issued:

2. The Divisional Engineer should review the Acquittance Watch Register every month to see that all the entries are closed. The paid Acquittance should be returned to the Divisional Office from Sub-Divisional Offices and Section Offices within one month from the date of encashment of cheque and it should be watched through the Register.

3. In respect of the Cash Chest key under double locking system, one key should be with the Divisional Engineer and another with the Assistant who deals with the cash. Whenever the Divisional Engineer goes on camp, he may entrust the key with him to the Assistant Divisional Engineer in Head Quarters or to the Accountant.

Arjunan Gnaneolivu,  
Accounts Member

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Tender Regulations—Accepting Samples against Tenders for supply of materials—Proposal—Approved. Amendment No. 17.

B.P. Ms. (FB) No. 1

(Accounts Branch)

Dated 2—1—1987

Read :

B.P. Ms. (FB) No. 28, Accounts Branch, Dated 8—11—1985.

#### Proceedings :

The Tamil Nadu Electricity Board, after careful consideration of the proposal of the Tender Committee, has approved the following :

1. To amend Regulation 10.4 of the Tender Regulations issued under B.P. Ms. (FB) No. 28, (Accounts Branch) Dated 8—11—1985 so as to retain the following sentence only: 'If the samples are not furnished within the stipulated time the Earnest Money Deposit should be forfeited'

and

2. To incorporate the following clauses as Regulations 10.4(i) to (ix).

(i) The last date for submission of samples will be the date of opening of the tender. The responsibility for the delivery of the samples will lie with the tenderers.

- (ii) Even if the tenderer has previously submitted a sample against any other tender, he has to supply a fresh sample against the new tender.
- (iii) If the sample furnished does not fully conform to the Tender specification in respect of dimensions, finish, colour, etc., but could be used in the works satisfactorily, offers of such tenderers may be considered and they may be negotiated for supplying the materials conforming to the specification in they otherwise qualify for price and or commercial negotiations. However, they may be considered for placing orders only if they accept to supply the materials conforming to specification.
- (iv) The sample once furnished is final. However, the Board has the right to call for fresh sample if necessary.
- (v) If the sample furnished is superior to that specified in the specification, such sample may be accepted without any extra commitment to the Board on that account.
- (vi) On demand, the sample may be returned to unsuccessful tenderers after finalisation of tenders, at their risk and cost, failing which they will be disposed off after giving 30 days notice to the tenderers.
- (vii) The samples of successful tenderers may be preserved for one month after the last consignment of materials is received or closure of Purchase Order whichever is earlier, and afterwards it may be returned to the successful tenderer provided he makes a request within this period, after which the sample should be disposed off.
- (viii) The Assistant Divisional Engineers dealing with the subject shall maintain a register for receipt and disposal of samples.
- (ix) The Board will not be responsible for any damages that may be caused to the samples at any time.

(By Order of the Board)

Arjunan Gnaneollivu.  
Accounts Member.

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Circular No. 25/X/EB/86 Accounts Branch dated 2—1—1987,

Sub: Introduction of Uniform Commercial Accounting System—Assignment of Project Code for accounting the Work-In-Progress.

Ref: This office Circular No. 25/X/EB/86—17 dated 7—6—1986,

In partial modification of the Project Codes allotted vide this office circular cited above, an enlarged list of Project codes is enclosed in Annexure.

2. In this revised list, Project Codes for all the ongoing projects have been assigned. If there is any Project left out the same may please be intimated for assigning code No:

With regard to construction of Transmission lines, separate Project codes have been assigned for different line voltages. Similarly, separate Project codes have been given for Sub-stations of different voltages.

Project codes have been assigned for Rural Electrification Corporation Plan Schemes and non-Plan Schemes.

Separate Codes have been given for the 'Construction activities' and 'additions and improvements including replacements'. Again under these two types of activities; code numbers have been assigned for Generation, Transmission and Distribution separately. A reference is invited to paras 2.20 to 2.32 of Annexure III 'Basic Accounting Principles and Policies' of the Rules (Annexure to TNEB-Gazette August 1986). The expenditures may be regulated in accordance with the above provisions.

A Project Code has been assigned for internal manufacture or fabrication of materials including R.C.C. Poles.

Separate Code number is given for D.C.W. Works.

According to the new Rules, the Assets acquired/purchased in full shape such as Furniture, Machines etc. should first be drawn under 'Capital Work in Progress' and then transferred to concerned Assets Account. A Project Code has been assigned for this drawal: In this connection, it may be noted that this project code should be operated only when the transaction does not relate to any other project code. For example, for a Vehicle drawn by Kadamparai Pumped Storage Hydro Electric Scheme, the Project code is only 11.

3. Detailed instructions for regulating the Operation of Work Orders and method of linking the Work orders to the main accounts will be issued separately.

Arjunan Gnanaolivu,  
Accounts Member,

Encl :

### ANNEXURE

#### PROJECT CODES FOR CAPITAL WORK IN PROGRESS AND CONTRACT IN PROGRESS

		Project Code
<b>i. Construction of Power Houses</b>		
1. Kundha V Additional Units (20 MW)		01
2. Pykara Dam Micro Hydel Scheme (2 MW)		02
3. Lower Bhavani Micro Hydel Scheme (8 MW)		03
4. Vaigai Dam Micro Hydel Scheme (6 MW)		04
5. Athikadavu Mini Hydel Scheme (2x2.25 MW)		05
6. Parsons Valley (1x30 MW)		06
7. Sandynallah Melkodumund Diversion Scheme		07
8. Punachi Micro Hydel Scheme		08
9. Maravakandi Hydro Electric Project		09
10. Sarvalar Hydro Electric Scheme (20 MW)		10
11. Kadamparai Pumped Storage Hydro Electric Project (400 MW)		11
12. Lower Mettur Hydro Electric Scheme (4x2x15 MW)		12
<b>Thermal Schemes</b>		
13. Mettur Thermal Project Stage I (2x210 MW)		20
14. North Madras Thermal Scheme (3x210 MW)		21
15. Tuticorin Thermal Power Project Stage II (1x210 MW)		22
16. Mettur Thermal Project-Stage II (2x210 MW)		23
17. Ennore Thermal power Station—improvement Scheme Stage I		24
18. Ennore Thermal Power Station—Improvement Scheme Stage II		25
19. Tuticorin Thermal Power Station—Improvement Scheme		26
20. Tuticorin Thermal Power Project—Extension Scheme Stage III		27
<b>ii. Construction of Lines :</b>		
1. 400 KV Lines		41
2. 230 KV Lines		42
3. 110 KV Lines		43
4. 66 KV Lines		44
5. 33 KV Lines		45
6. 22 KV Lines		46
7. 11 KV Lines		47
8. L.T. Lines		48
<b>iii. Construction of Sub-Stations</b>		
1. 400 KV Sub-Station		51
2. 230 KV Sub-Station		52
3. 110 KV Sub-Station		53
4. 66 KV Sub-Station		54
5. 33 KV Sub-Station		55
<b>IV. Others :</b>		
1. Other Construction Schemes—Generation		60
2. Other Construction Schemes—Transmission		61
3. Other Construction Schemes—Distribution		62
4. Schemes for General Improvement, additions and Replacements-Generations		63
5. Schemes for General Improvement, additions and Replacements-Transmission		64
6. Schemes for General Improvement, additions and Replacements-Distribution		65
7. Fabrication of Materials and Manufacture of R.C.C. poles		66
8. Rural Electrification Corporation Schemes covered by Plans		67
9. Rural Electrification Corporation Schemes non-Plan		68
10. D. C. W. Works		69
11. Drawal of Tools and Plants, Vehicles Furnitures etc.		90



Memorandum No. 28605—E1/86—10 (Secretariat Branch) dated 3—1—1987.

Sub: Loans and Advances—House Building Advance—Allotment of funds for sanction of additional advance to the employees of the Board for completing the construction—Orders—Issued.

Ref: (1) From the C.F.C., U.O. Note No. AAO/Budget/XB/A1/2/Budget/86, dated nil.

(2) From the C.F.C., U.O. Note No. AAO/Budget/XB/A1/2/Budget/86, dated 15—10—'86.

Allotment of funds as detailed below is made for the year 1986—'87 for release of additional advance to the employees of Tamil Nadu Electricity Board for completing the construction/enlargement of houses:—

Sl. No.	Sanctioning Authority	Letter dated	Amount Rs.
1.	Superintending Engineer, Dharmapuri Electricity System	9—12—'86 & 19—12—'86	2,74,600/-
2.	Chief Financial Controller, Madras-2.	15—12—'86	28,900/-
3.	Superintending Engineer, Tiruchy Electricity System/South.	18—12—'86	44,500/-
4.	Superintending Engineer, Madurai Electricity System/North.	18—12—'86	18,000/-
5.	Superintending Engineer, General Construction Circle/West, Coimbatore.	16—12—'86	48,900/-
6.	Superintending Engineer, Madras Electricity System/Distn./Central.	24—12—'86	12,000/-
7.	Superintending Engineer, Coimbatore Electricity System/North.	23—12—'86	42,000/-
8.	Superintending Engineer, Rural Electrification & Improvement (Distribution).	24—12—'86	52,000/-
Total Rs.			5,20,900/-

(Rupees Five lakhs twenty thousand and nine hundred only);

2. The sanctioning authorities are also requested to send reports regarding the utilisation of the amounts allotted to them.

3. As already instructed, the sanctioning authorities should send indents for allotment of funds for Ready Built House and Additional Advance enclosing the copy of sanction orders issued to the employees without fail, and indents without copy of sanction order in respect of Ready Built House and Additional Advance will not be entertained. Applications for Additional Advance received from 1—1—1987 need not be considered for sanction now.

4. The receipt of this memo, should be acknowledged immediately.

G. Ajunachalam,  
Secretary.

**TRAVELLING ALLOWANCE—Daily allowance for journeys on duty in various countries—Revised rates fixed by Government of India—Applicability to Board—Orders Issued.**

B. P. Ms. (F.B.) No. 3

(Secretariate Branch)

Dated the 7th January 1987  
Margazhi 23, Akshaya  
Thiruvelluvar Aandu 2017,

Read :

Board's Lr. No. 57504—Q1/84-1 (BOSB) dt. 21—1—1985.

**Proceedings :**

The Tamil Nadu Electricity Board hereby directs that the daily allowance for journeys of officers of the Board on duty in various foreign countries shall be at the revised rates as indicated in the Annexure to these proceedings. The rates of daily allowance are the same throughout a country.

**2 Admissibility of daily allowance for various Grades of officers shall be as follows :—**

- (a) Grade I Officer :—Full rates as indicated in Annexure.
- (b) II & III Grades Officer :—75% of the amount admissible to Grade I Officer.
- (c) IV Grade Officer :—33% of the amount admissible to Grade I Officer.

3. The daily allowance rates fixed for various Grades of Officers does not include any element towards cost of transport for official journeys. Accordingly, the actual cost of taxi or conveyance hire for trips on duty, which is considered necessary and reasonable by the Controlling authority, will be reimbursed to the officer subject to specific provision of funds in the sanction order sanctioning the deputation/delegation.

4. As regards accommodation, a panel of hotels has been drawn for all the major cities of the world. The officer is required to arrange accommodation in a hotel on the approved panel and claim reimbursement of the actual hotel room rentals (including service charges, taxes and other charges). For the cities where approved panel of hotel has not been prescribed, the lowest hotel rate for a particular Grade of an officer in the capital city of the country shall be the ceiling for hiring accommodation in a hotel in such cities. Where the officer makes his own arrangement for accommodation or where accommodation alone is provided free, he shall be granted daily allowance at the rate prescribed for his grade.

5. Where an officer is treated as State Guest or has been provided both accommodation and meals free, 25% of the daily allowance shall be admissible.

6. No reimbursement on account of tips, in addition to daily allowance shall be admissible.

7. Where the hotel charges include breakfast charges, the daily allowance shall be reduced by 10%.

8. In the case of Missions which do not have arrangements to disburse the amount in U.S. dollars, there is no objection to the payment of equivalent amount in another convertible currency or local currency.

9. These orders will take effect from 1st August, 1985.

(By Order of the Board)

C. Arunachalam,  
Secretary.

## ANNEXURE

Sl. No.	Name of the Country	Cash allowance admissible US Dollar	Sl. No.	Name of the Country	Cash allowance admissible US Dollar
(1)	(2)	(3)	(1)	(2)	(3)
1.	Afghanistan	36.00	58.	Germany (West)	33.00
2.	Albania	39.50	59.	Germany (East)	30.00
3.	Algeria	48.00	60.	Ghana	39.00
4.	Angola	60.00	61.	Greece	30.00
5.	Antigua	60.00	62.	Grenada	47.50
6.	Argentina	47.00	63.	Guatemala	39.00
7.	Australia	44.50	64.	Guinea	60.00
8.	Austria	33.00	65.	Guinea Bissau	30.00
9.	American Samoa	47.00	66.	Guadeloupe	30.00
10.	Bahamas	60.00	67.	Guam	57.50
11.	Bahrain	50.50	68.	Guyana	60.00
12.	Bangladesh	35.50	69.	Haiti	30.00
13.	Barbados	50.00	70.	Honduras	37.50
14.	Belgium	34.50	71.	Hongkong	59.50
15.	Belize	47.00	72.	Hungary	35.00
16.	Benin	30.00	73.	Indonesia	47.00
17.	Bermuda	60.00	74.	Iran	43.50
18.	Bhutan	30.00	75.	Iraq	60.00
19.	Bolivia	30.00	76.	Ireland	31.00
20.	Botswana	34.00	77.	Iceland	45.50
21.	Brazil	30.00	78.	Italy	40.50
22.	Brunei	59.00	79.	Ivory Coast	33.00
23.	Bulgaria	35.50	80.	Jamaica	50.00
24.	Burma	30.00	81.	Japan	58.00
25.	Burundi	49.00	82.	Jordan	39.00
26.	Britishvirgi Island	42.75	83.	Kampuchea	30.00
27.	Cameroon	34.00	84.	Kenya	30.00
28.	Canada	44.50	85.	Kiribati	30.00
29.	Cape Verde Island	30.00	86.	Korea (South)	53.50
30.	Cayman Island	60.00	87.	Korea (North)	37.00
31.	Central African Rep.	30.00	88.	Kuwait	57.50
32.	Chad	30.00	89.	Laos	30.00
33.	China	36.50	90.	Labnon	47.00
34.	Chile	34.50	91.	Lesotho	30.00
35.	Colombia	54.50	92.	Liberia	50.00
36.	Comros	30.00	93.	Libya	54.50
37.	Congo	47.00	94.	Luxembourg	35.50
38.	Cooke Island	30.00	95.	Macao	30.00
39.	Costa Rica	43.00	96.	Maegascar	30.00
40.	Cuba	44.50	97.	Malavi	43.50
41.	Cyprus	30.00	98.	Malaysia	60.50
42.	Czechoslovakia	30.00	99.	Maldives	40.00
43.	Danmark	34.00	100.	Mali	30.50
44.	Djibouti	60.00	101.	Malta	42.00
45.	Dominice	43.50	102.	Mauritania	31.00
46.	Dominican Rep.	41.50	103.	Marititus	30.00
47.	Ecuador	30.00	104.	Mexico	30.00
48.	Egypt	55.00	105.	Mongolia	36.50
49.	El-Salvador	34.00	106.	Monaco	30.00
50.	Ethiopia	35.50	107.	Montasserat	45.00
51.	Equitorial Guinea	60.00	108.	Morocco	30.00
52.	Fiji	37.00	109.	Mozambique	41.00
53.	Finland	46.50	110.	Nauru	30.00
54.	France	33.50	111.	Nepal	30.00
55.	French Guiana	30.00	112.	Netherland	36.50
56.	Gabon	43.50	113.	Nether Antilles	60.00
57.	Gambia	30.00	114.	New Caledonia	36.50

(1)	(2)	(3)	(1)	(2)	(3)
115.	Newzeland	30.00	151.	St. Kitts-Nevis	59.00
116.	Nicargue	39.00		Anguilla St. Christopher	
117.	Nieu	30.00		et. Nevis en Anguilla	
118.	Niger	30.00	152.	St. Lucia	52.00
119.	Nigeria	60.00	153.	St. Vincent and Crendine	35.00
120.	Norway	47.50	154.	Sao Tome & Principi	30.00
121.	Oman	60.00	155.	Tahiti	41.00
122.	Pakistan	32.00	156.	Tanzania	35.00
123.	Panama	48.00	157.	Thailand	44.00
124.	Papue New Guinea	54.50	158.	Togo	30.00
125.	Paraguay	30.00	159.	Tonga	31.00
126.	Peru	44.50	160.	Trinidad & Tobago	60.00
127.	Phillipines	38.00	161.	Tunisia	30.00
128.	Poland	44.50	162.	Turkey	58.50
129.	Portugal	30.00	163.	Tuvalu	30.00
130.	Puerto Rico	30.00	164.	Trust Territory of Pacific	49.00
131.	Qatar	60.00	165.	Uganda	38.50
132.	Reunaon	30.00	166.	UAE	60.00
133.	Roumanie	34.50	167.	U. K.	56.00
134.	Rwanda	46.00	168.	U. S. A.	60.00
135.	Samoa	30.00	169.	U.S.S.R.	45.50
136.	Saudi Arabie	60.00	170.	Upper Volta	30.00
137.	Senegal	35.00	171.	Uruguay	30.00
138.	Seychelles	49.50	172.	Vanuvatu	43.50
139.	Sierraleone	35.00	173.	Venezuela	30.00
140.	Singapore	51.50	174.	Vietnam	32.50
141.	Soloman Island	30.00	175.	US Virgin Island	30.00
142.	Somalia	30.00	176.	Yamen	47.50
143.	Spain	43.00	177.	Yemen Democratic	60.00
144.	Sri Lanka	33.50	178.	Yugoslavia	34.50
145.	Sudan	60.00	179.	Wallis & Futurne Island	33.50
146.	Surinam	47.50	180.	Yugoslavia	34.50
147.	Swaziland	30.00	181.	Zaire	60.00
148.	Sweden	49.50	182.	Zambia	39.50
149.	Switzerland	33.50	183.	Zimbabwe	30.00
150.	Syria	49.00	184.	Martinique	30.00
			185.	Turks & Calcos	45.00

Memorandum No. 28605—E1/86—12, (Secretariat Branch) dated the 13th January 1987.

Sub: LOANS AND ADVANCES—House Building Advance—Allotment of funds for sanction of additional advance to the employees of the Board for completing the construction—Orders—Issued.

Ref: 1. From the Chief Financial Controller, U.O. Note No. AAO/Budget/XB/A1/2/Budget/86, dated nil.

2. From the Chief Financial Controller, U.O. Note No. AAO/Budget/XB/A1/2/Budget/86, dt. 15—10—86.

Allotment of funds as detailed below is made for the year 1986—'87 for release of additional advance to the employees of Tamil Nadu Electricity Board for completing the construction/enlargement of houses :—

Sl. No.	Sanctioning Authority	Letter dated	Amount
1.	SuperIntending Engineer, Vellore Electricity System.	22—12—1986	Rs. 36,600/-
2.	SuperIntending Engineer, Madurai Electricity System/North.	19—12—1986	20,000/-
3.	SuperIntending Engineer, Thanjavur Electricity System/East.	3—1—1987	29,000/-
4.	Regional Chief Engineer/Distribution, Madurai Region	31—12—1986	49,000/-
Total Rs.			1,34,600/-

(Rupees One lakh thirty four thousand and six hundred only)

2. The sanctioning authorities are also requested to send reports regarding the utilisation of the amounts allotted to them.

3. As already instructed, the sanctioning authorities should send indents for allotment of funds for Ready Built House and additional advance enclosing the copy of sanction orders issued to the employees without fail, and indents without copy of sanction order in respect of Ready Built House and additional advance will not be entertained.

Applications for additional advance received from 1—1—1987 need not be considered for sanction now.

C. Arunachalam,  
Secretary.

Memorandum No. 2578—C2/87—1 (Secretariat Branch) dated the 13th January, 1987

Sub : Lumpsum ex-gratia payment—Grant to the employees of the State Government on deputation in the Tamil Nadu Electricity Board—Orders in G. O. Ms. No. 20 Finance (Allowance—II.) Department dated 8—1—1987—Adoption—Orders issued.

Ref : Govt., G. O. Ms. No. 20 Finance (Allowances—II) Department, dated 8—1—87,

A copy of the Government Order cited is communicated to all Regional Chief Engineers/Chief Engineers/Superintending Engineers and other Officers of the Board.

2. The lumpsum ex-gratia payment ordered in the above Government Order is to be paid to the employees of the State Government on deputation in the Tamil Nadu Electricity Board, except those already in receipt of Bonus as per the Payment of Bonus Act and also those receiving any ex-gratia payment declared by the Board. Arrangements may be made for immediate payment to all the eligible deputationists with reference to the above Government Order.

(By Order of the Chairman)

C. Arunachalam,  
Secretary

Encl :

Copy of G. O. Ms. No. 20 Finance Allowances—II Department dated the 8th January 1987.

Ex—gratie payment—Grant of—Orders—Issued.

The Government sanction a lump-sum ex-gratia payment of Rs. 300 (Rupees three hundred only) to all regular and temporary employees of Government, employees of local bodies and aided educational institutions.

2. The Government also direct that the ex-gratia payment sanctioned above shall apply to the employees governed by the University Grants Commission Scales of Pay, all India Service Officers, full-time and part-time employees paid from contingencies at fixed monthly rates, non-provincialisied work charged establishment, employees on consolidated pay and employees on fixed monthly remuneration including the employees in Noon-Meal Scheme and Village establishment.

3. These orders shall apply to the employees mentioned in the preceding paragraphs who are in service on the date of issue of this order.

4. Employees of Government corporations/Boards who are already in receipt of bonus as per the payment of Bonus Act and also those receiving any ex-gratia payment declared by the Corporations/Boards, etc., are not eligible to receive the lumpsum ex-gratia payment sanctioned in this order. Also, any deputationists from the State Government working in the Corporations/Boards who are in receipt of bonus/ex-gratia payment are not eligible to receive the benefit sanctioned in this Order.

5. The expenditure on the ex-gratia payment should be debited to the sub-detailed head of account '4 Other Allowances' under the detailed head '01 Salaries' under the relevant minor, sub-major and major heads of account. The expenditure constitutes as an item of 'New Service'. The approval of the Legislature will be obtained in due course. Pending approval of the Legislature, the expenditure will be initially met from an advance from the Contingency Fund. Finance (Allowances-II) Department will apply in the prescribed form enclosing a copy of this order for sanction of an advance from the Contingency Fund.

C. Ramachandran  
Commissioner & Secy. to Govt.

(True Copy)

Letter No. 151292/694/Adm. Br./Tariff-1(2)/86-1, dt. 13-1-1987.

Sub: Elec.-H.T. supply-Billing of maximum demand charges for the first month of service.

In the course of inspection of the billing of H.T. services made by the Inspection team, it has been noticed that no uniform billing procedure has been followed for the initial month of H.T. supply in regard to maximum demand charges.

2. For instance, in the case of a H.T. service connection effected on 20-4-85, maximum demand charges have been billed for 7 days, on the ground that month-end reading was taken on 26-4-85. This procedure is not in accordance with Terms and Conditions of Supply. As per Clause 2 (vi) thereof, "Month" has been defined as English calendar month and the period between the meter reading date in a particular month and the corresponding meter reading date of the immediately succeeding or preceding month (as the context requires) shall be regarded for the purpose of billing.

3. In the above circumstances, the billing should have been done proportionately on the basis of recorded demand OR 75% of sanctioned demand whichever is higher, for the calendar month in question. It means that the demand charges for the first month should be billed for 11 days.

The Superintending Engineer's of Operation and Maintenance System are requested to review all such cases and claim short-fall, if any.

The receipt of the reference may be acknowledged to the Personnel Officer/Tariff/Adm. Branch.

T. Ramankutty,  
Member/Distribution I/C.

● ● ●

Memorandum No. 23935-E1/86-16, (Secretariat Branch) Dated the 13th January, 1987

Sub: LOANS AND ADVANCES — Advances for celebration of Marriages—  
Allotment of funds for the year 1986-'87—Orders—Issued.

Ref: (i) Board's Letter No. 23935-E1/86-1, dt. 19-4-86.  
(ii) Board's Memo. No. 23935-E1/86-5, dt. 10-8-86.  
(iii) Board's Memo. No. 23935-E1/86-9, dt. 23-9-86.  
(iv) Board's Memo. No. 23935-E1/86-12, dt. 3-11-86.

Based on the reports received with reference to Board's letter first cited, a total sum of Rs. 3,750/- (Rupees Three thousand seven hundred and fifty only) is allotted as in the Annexure for release of balance of 25% of marriage advance for which cases 75% have already been paid during 1985-'86 and 1984-'85.

C. Arunachalam,  
Secretary.

Encl:

#### Annexure

Sl. No.	Sanctioning Authority	Amount Requested Rs.
1.	Superintending Engineer, Coimbatore Electricity System/South,	750/-
2.	Superintending Engineer, Madras Elec. System/Distn./North.	1,500/-
3.	Superintending Engineer, General Construction Circle/South/Madurai.	1,500/-
Total Rs.		3,750/-

(Rupees Three thousand seven hundred and fifty only)

Circular Memo No. 406/X/Tender/A1/86 (Accounts Branch) dated 17-1-1987.

Sub: Small Savings—Security Deposits from Contractors/Suppliers in the shape of Small Saving Securities—Exemption to Tamil Nadu Electricity Board.

Ref: 1) G.O. Ms. 227 Finance (Small Savings) Department dt. 13-4-82.  
2) Board's Letter 406/X/Tender/A1/86 dt. 8-4-86.  
3) G.O. Ms. 2771 (Public Works Dept.) dt. 21-11-86.

A copy of G.O. Ms. 2771 (Public Works Department) dated 21-11-1986 is communicated for information and necessary action.

2. It may be seen therefrom that the Tamil Nadu Electricity Board is exempted from obtaining Security Deposits from Contractors/Suppliers in the shape of Small Saving Securities. The Security Deposits should continue to be obtained only in cash.

B. Vijayaraghavan,  
Chairman.

Encl:

Copy of G.O. Ms. No. 2771 Public Works Department dated 21-11-86.

Small Savings—Security Deposit from Contractors/Supplier in the shape of Small Saving Securities—Exemption from the purview of G.O. Ms. No. 227 Finance (Small Savings) dt. 13-4-82 to Tamil Nadu Electricity Board—Orders—issued.

G.O. Ms. No. 227 Finance (Small Savings) dt. 13-4-82.

Govt. Lr. No. 13017/SS/83 dt. 22-8-84 of Finance Department.

Read also:

From the Tamil Nadu Electricity Board Lr. No. 406/X/Tender/A1/86 dt. 12-10-84 and 8-4-86.

Order:

Article 279 of the Tamil Nadu Financial Code Vol. 1 lays down the several forms in which the contractor who executes Government works shall furnish security deposits. It includes, among others, the POSB, Post Office Cash Certificates and Savings Certificates issued by the Government. In G.O. Ms. No. 227 Finance dt. 13-4-82 read above, the Government have issued orders that all Heads of Departments, Boards and Corporations Local Bodies, etc. shall obtain in future, security deposits from contractors for execution of works, supply of materials, supply of finished goods etc. only in the shape of Small Savings/Deposits/Accounts. It was further Ordered as follows: The type and duration of scrips/deposits accounts shall be decided with reference to the wishes of the contractors and the term of the security deposits. The existing security deposits will also be similarly converted as early as possible. In Govt. Lr. No. 13077/SS3/83 Finance dt. 22-8-84 read above, the Government have requested all the Heads of Departments, Boards and Corporations to follow the orders issued in G.O. Ms. No. 227 Finance dt. 13-4-82 as the amount invested in small savings security is returned to the State Government as loan by Government of India and this is made use of for developmental purposes.

2. The Tamil Nadu Electricity Board in its letter read above has stated that the registered SSI Units, Public Sector Undertaking etc., as per orders of the Government are exempted from payment of security deposit. Suppliers of proprietary items also do not generally agree to make security deposit. Thus, there are only limited number of suppliers/contractors, who made cash payment against security deposit. In many cases, the Board has to pay advances to supplier/contractor in cash. The amount of security deposit required to be paid by the supplier/contractor is only 2%. The amount of security deposit collected is not invested separately but utilised for the development works of the Board. Further, the proposal to accept Small Savings Scrips involves additional clerical work and documentation and the scrips are to be kept in safe custody in the various offices of the Board spread over the State. The Tamil Nadu Electricity Board has therefore requested to Government to exempt the Tamil Nadu Electricity Board from the purview of G.O. Ms. No. 227 Finance, dt. 13-4-82.

3. The Government have examined the request of the Tamil Nadu Electricity Board in detail and direct that the Tamil Nadu Electricity Board be exempted from the purview of G.O. Ms. No. 227 Finance dt. 13-4-82 as a special case.

4. This order issues with the concurrence of Finance Department, vide its U.O. No. 56870/Fin (SS2) 86-1 dt. 21-5-86.

(By Order of the Governor)

H. B. N. Shetty,  
Commissioner and Secretary.

(True copy)



Letter No. 3310/N2/87—1, (Secretariat Branch) dated the 20th January 1987.

Sub : Allowances—Dearness Allowance for Government Employees—Revised rates—Orders of Government—Applicability to Deputationists.

Ref : G.O. Ms. No. 31 Finance (All—I) dt. 9—1—87.

I am to enclose a copy of the Government Order cited for regulating the Dearness Allowance to the Government employees on deputation in Tamil Nadu Electricity Board and who draw the Government scale of Pay and Allowances.

C. Arunachalam,  
Secretary.

Encl. :

Copy of G.O. Ms. No. 31 Finance (Allowances—I) Department dt. 9—1—87

Allowances—Dearness Allowance—Revised rates—Orders Issued.

Read :

1. G.O. Ms. No. 556, Finance (P.C.) Department, dated 10th June 1985.
2. G.O. Ms. No. 300, Finance (All—I) Department, dated 8th April 1986.
3. G.O. Ms. No. 745, Finance (All—II) Department, dated 18th August 1986.

Order :

Consequent on the implementation of the revised pay scales after the Fourth Tamil Nadu Pay Commission, the Government started sanctioning instalments of Dearness Allowance for every eight point increase in the 12 monthly average of the All-India Consumer Price Index. Accordingly, eleven instalments of Dearness Allowance were sanctioned so far representing the All-India Consumer Price Index of 616 points. As the Government of India have sanctioned revised rates of Dearness Allowance to their employees in B.C. and D. Groups in their revised pay scales evolved at 608 points of All-India Consumer Price Index, the Government examined the question of granting Dearness Allowance on similar pattern to their employees. The Government have also taken into account the representations received from Service Associations and the recommendations of the One-Man Committee constituted to go into the anomalies, if any, in the recommendations of the Fourth Tamil Nadu Pay Commission that the instalments of Dearness Allowance to State Government employees might be paid from the same date from which the Central Government sanctioned to their employees.

2. After careful consideration, the Government have decided to adopt the Government of India, pattern of sanction of Dearness Allowance twice a year on a 100 per cent neutralisation basis for the employees in B.C. and D. Groups and pass the following orders :—

- (i) the Dearness Allowance will be paid from 1st July 1986, i.e., the date on which the Government of India introduced the new system of Dearness Allowance ;
- (ii) the Dearness Allowance shall be at 4 per cent of pay ;
- (iii) for the purpose of pay the basic pay (including special pay and personal pay) of the employees and the Dearness Allowance drawn by them at the 608 points of All-India Consumer Price Index, i.e., up to and inclusive of the Dearness Allowance paid with effect from 1st May 1986 shall be taken into account and the amount of Dearness Allowance shall be rounded to the nearest rupee; and
- (iv) One instalment of Dearness Allowance paid with effect from 1st August 1986 representing the All-India Consumer Price Index of 616 points shall be withdrawn.

3. In calculating the arrears due on account of these orders, the instalment of Dearness Allowance paid with effect from 1st August 1986 on the basis of the All India Consumer Price Index of 616 points shall be adjusted from the amount due. The details of admissibility of Dearness Allowance paid up to 608 points and Dearness Allowance now sanctioned for employees in Group B, C

and D on incremental stages are indicated in Annexure-I. The details of one instalment of Dearness Allowance to be adjusted against arrears for these employees are indicated in Annexure-II. While claiming the arrears of Dearness Allowance, all drawing officers shall deduct the Dearness Allowance shown in Annexure II from 1st August 1986.

4. In respect of employees in Group A, the Government of India have not yet announced their decision in regard to Dearness Allowance. Pending a decision by the Government of India, the Government have decided to sanction instalments of Dearness Allowance to these employees at the existing pattern. So far, they have been paid Dearness Allowance representing the All-India Consumer Price Index of 616 points. The Government therefore direct that employees in Group A be paid Dearness Allowance representing the Consumer Price Index of 632 points at the existing pattern. The revised rates of Dearness Allowance for these employees with effect from 1st July 1986 shall be at 15.6 per cent of pay subject to a maximum of Rs. 390 per mensem. The details of revised Dearness Allowance admissible for employees in Group A are indicated in the Annexure-III. The difference between the Dearness Allowance now sanctioned and the Dearness Allowance already drawn in July 1986 and from 1st August 1986 onwards shall be drawn as the arrears of Dearness Allowance for these employees.

5. The Government also direct that the Dearness Allowance sanctioned above shall apply to full-time employees who are at present getting Dearness Allowance and paid from contingencies at fixed monthly rates and full time non provincialised work-charged establishment. The Dearness Allowance sanctioned in this order will not be admissible to part-time Government servants.

6. The Dearness Allowance sanctioned in this order will also apply to the teaching and non-teaching staff working under local bodies and in aided teaching institutions.

7. In respect of the employees governed by the University Grants Commission scales of pay, the Government of India have not yet announced their decision on the revised pay scales and Dearness Allowance applicable to these employees. Pending a decision by the Government of India, the Government direct that the employees governed by the University Grants Commission scales of pay shall be paid Dearness Allowance at the existing pattern. They shall be paid revised additional Dearness Allowance from 1st July 1986 on the following basis :—

Pay Range	Rate of Additional Dearness Allowance
Upto Rs. 1,100	19.5 per cent of pay
Above Rs. 1,100	15.6 per cent of pay subject to a maximum of Rs. 390

The difference between the additional Dearness Allowance now sanctioned and the Additional Dearness Allowance already drawn in July 1986 and from 1st August 1986 onwards shall be drawn as arrears of Additional Dearness Allowance for these employees. The details of admissibility of Additional Dearness Allowance for these employees are indicated in Annexure IV.

8. The expenditure should be debited to the sub-detailed head of account "Dearness Allowance" under the detailed head "Salaries" under the relevant minor, sub-major and major heads of account.

9. The Treasury Officers are requested to make payment of the Dearness Allowance and the revised rates of Dearness Allowance when bills are presented without waiting for the authorisation from the Accountant-General. Few illustrations are given in Annexure-V regarding the method of calculation of arrears of Dearness Allowance as per these orders.

10. Funds will be provided by re-appropriation in the Final Modified Appropriation for 1986-87. The Heads of Departments are requested to take this expenditure into account while sending proposals for Final Modified Appropriation for 1986-87.

(By Order of the Governor)

C. Ramachandran,  
Commissioner and Secretary to Government.

(True Copy)

## Annexure—I

Details of Admissibility of Dearness Allowance at 808 points of consumer price index and the Dearness Allowance now sanctioned for employees in various pay ranges in Groups B, C and D.

Pay (1)	Dearness Allowance as on 1st May 1986 (2)	Total Columns (1) & (2) (3)	Additional Dearness Allowance with effect from 1st July 1986 (4)
Rs.	Rs.	Rs.	Rs.
Upto 450	80	530	21
460	80	540	22
470	80	550	22
475	80	555	22
480	80	560	22
485	80	565	23
490	80	570	23
495	80	575	23
500	80	580	23
505	80	585	23
510	80	590	24
515	80	595	24
520	80	600	24
525	80	605	24
530	80	610	24
535	80	615	25
540	81	621	25
545	82	627	25
550	83	633	25
555	83	638	26
560	84	644	26
570	86	656	26
585	88	673	27
600	90	690	28
610	92	702	28
615	92	707	28
630	95	725	29
635	95	730	29
645	97	742	30
650	98	748	30
655	98	753	30
660	99	759	30
670	101	771	31
675	101	776	31
690	104	794	32
695	104	799	32
705	106	811	32
710	107	817	33
715	107	822	33
720	108	828	33
725	109	834	33
730	110	840	34
735	110	845	34
745	112	857	34
755	113	868	35
770	116	886	35
775	116	891	36
780	117	897	36
795	119	914	37

(1)	(2)	(3)	(4)
805	121	926	37
815	122	937	37
820	123	943	38
830	125	955	38
845	127	972	39
850	128	978	39
855	128	983	39
870	131	1,001	40
880	132	1,012	40
885	133	1,018	41
895	134	1,029	41
905	136	1,041	42
915	137	1,052	42
920	138	1,058	42
930	140	1,070	43
945	142	1,087	43
950	143	1,093	44
955	143	1,098	44
970	146	1,116	45
985	148	1,133	45
990	149	1,139	46
995	149	1,144	46
1,015	152	1,167	47
1,020	153	1,173	47
1,025	154	1,179	47
1,040	156	1,196	48
1,045	157	1,202	48
1,055	158	1,213	49
1,065	160	1,225	49
1,075	161	1,236	49
1,085	163	1,248	50
1,090	164	1,254	50
1,105	165	1,270	51
1,125	165	1,290	52
1,130	165	1,295	52
1,135	165	1,300	52
1,145	165	1,310	52
1,160	165	1,325	53
1,175	165	1,340	54
1,180	165	1,345	54
1,185	165	1,350	54
1,195	165	1,360	54
1,210	165	1,375	55
1,220	165	1,385	55
1,225	165	1,390	56
1,230	165	1,395	56
1,260	165	1,425	57
1,265	165	1,430	57
1,270	165	1,435	57
1,305	165	1,470	59
1,310	165	1,475	59
1,315	165	1,480	59
1,340	165	1,505	60
1,345	165	1,510	60
1,355	165	1,520	61
1,360	165	1,525	61
1,385	166	1,551	62
1,400	168	1,568	63
1,405	169	1,574	63
1,410	169	1,579	63

(1)	(2)	(3)	(4)
1,415	170	1,585	63
1,445	173	1,618	65
1,450	174	1,624	65
1,460	175	1,635	65
1,490	179	1,669	67
1,495	179	1,674	67
1,515	182	1,697	68
1,530	184	1,714	69
1,545	185	1,730	69
1,565	188	1,753	70
1,575	189	1,764	71
1,580	190	1,770	71
1,600	192	1,792	72
1,640	197	1,837	73
1,645	197	1,842	74
1,665	200	1,865	75
1,670	200	1,870	75
1,710	205	1,915	77
1,715	206	1,921	77
1,740	209	1,949	78
1,755	211	1,966	79
1,775	213	1,988	80
1,800	216	2,016	81
1,805	217	2,022	81
1,810	217	2,027	81
1,845	221	2,066	83
1,880	226	2,106	84
1,895	227	2,122	85
1,910	229	2,139	86
1,945	233	2,178	87
1,950	234	2,184	87
1,985	238	2,223	89
2,020	242	2,262	90
2,045	245	2,290	92
2,075	249	2,324	93
2,130	256	2,386	95
2,145	257	2,402	96
2,165	260	2,425	97
2,240	269	2,509	100
2,245	269	2,514	101
2,255	271	2,526	101
2,345	281	2,626	105
2,350	282	2,632	105
2,355	283	2,638	106
2,435	292	2,727	109
2,460	295	2,755	110
2,465	296	2,761	110
2,570	300	2,870	115
2,575	300	2,875	115
2,680	300	2,980	119
2,685	300	2,985	119
2,900	300	3,200	128

## ANNEXURE—II

Details of quantum of one instalment of dearness allowance paid with effect from 1st August 1986 for employees in various pay ranges to be adjusted in the additional dearness allowance

Serial Number	Pay Range (Rupees per mensem)	One instalment of Dearness Allowance to be deducted with effect from 1st August 1986 (Rupees per mensem)
(1)	(2)	(3)
1	Upto 450	8
2	455	8
3	460	8
4	465	8
5	470	8
6	475	8
7	480	8
8	485	8
9	490	8
10	495	8
11	500	8
12	505	8
13	510	8
14	515	8
15	520	8
16	525	8
17	530	8
18	535	8
19	540	8
20	545	8
21	550	8
22	555	9
23	560	8
24	565	8
25	570	8
26	575	9
27	580	9
28	585	9
29	590	8
30	595	9
31	600	9
32	605	9
33	610	9
34	615	9
35	620	9
36	625	9
37	630	9
38	635	10
39	640	10
40	645	10
41	650	9
42	655	10
43	660	10
44	665	10
45	670	10
46	675	10
47	680	10
48	685	10
49	690	10
50	695	11
51	700	11

(1)	(2)	(3)
52	705	10
53	710	10
54	715	11
55	720	11
56	725	11
57	730	10
58	735	11
59	740	11
60	745	11
61	750	11
62	755	12
63	760	11
64	765	11
65	770	11
66	775	12
67	780	12
68	785	12
69	790	11
70	795	12
71	800	12
72	805	12
73	810	12
74	815	12
75	820	12
76	825	12
77	830	12
78	835	13
79	840	13
80	845	12
81	850	12
82	855	13
83	860	13
84	865	13
85	870	13
86	875	13
87	880	13
88	885	13
89	890	13
90	895	14
91	900	14
92	905	13
93	910	13
94	915	14
95	920	14
96	925	14
97	930	13
98	935	14
99	940	14
100	945	14
101	950	14
102	955	15
103	960	14
104	965	14
105	970	14
106	975	15
107	980	15
108	985	15
109	990	14
110	995	15
111	1,000	15

(1)	(2)	(3)
112	1,005	15
113	1,010	15
114	1,015	15
115	1,020	15
116	1,025	15
117	1,030	16
118	1,035	16
119	1,040	16
120	1,045	16
121	1,050	15
122	1,055	16
123	1,060	16
124	1,065	16
125	1,070	16
126	1,075	16
127	1,080	16
128	1,085	16
129	1,090	16
130	1,095	17
131	1,100	17
132	1,105 to 1,375	17
133	1,380	16
134	1,385	17
135	1,390	16
136	1,395	17
137	1,400	17
138	1,405	16
139	1,410	17
140	1,415	17
141	1,420	17
142	1,425	17
143	1,430	17
144	1,435	17
145	1,440	17
146	1,445	18
147	1,450	17
148	1,455	17
149	1,460	18
150	1,465	17
151	1,470	18
152	1,475	18
153	1,480	17
154	1,485	18
155	1,490	18
156	1,495	18
157	1,500	18
158	1,505	18
159	1,510	18
160	1,515	18
161	1,520	19
162	1,525	18
163	1,530	18
164	1,535	19
165	1,540	18
166	1,545	19
167	1,550	19
168	1,555	18
169	1,560	19
170	1,565	19



(1)	(2)	(3)
171	1,570	19
172	1,575	19
173	1,580	19
174	1,585	19
175	1,590	19
176	1,595	20
177	1,600	19
178	1,605	19
179	1,610	20
180	1,615	19
181	1,620	20
182	1,625	20
183	1,630	19
184	1,635	20
185	1,640	19
186	1,645	20
187	1,650	20
188	1,655	19
189	1,660	20
190	1,665	20
191	1,670	20
192	1,675	20
193	1,680	20
194	1,685	20
195	1,690	20
196	1,695	21
197	1,700	20
198	1,705	20
199	1,710	21
200	1,715	20
201	1,720	21
202	1,725	21
203	1,730	20
204	1,735	21
205	1,740	21
206	1,745	21
207	1,750	21
208	1,755	21
209	1,760	21
210	1,765	21
211	1,770	22
212	1,775	21
213	1,780	21
214	1,785	22
215	1,790	21
216	1,795	22
217	1,800	22
218	1,805	21
219	1,810	22
220	1,815	22
221	1,820	22
222	1,825	22
223	1,830	22
224	1,835	22
225	1,840	22
226	1,845	23
227	1,850	22
228	1,855	22
229	1,860	23
230	1,865	22

(1)	(2)	(3)
231	1,870	23
232	1,875	23
233	1,880	22
234	1,885	23
235	1,890	22
236	1,895	23
237	1,900	23
238	1,905	22
239	1,910	23
240	1,915	23
241	1,920	23
242	1,925	23
243	1,930	23
244	1,935	23
245	1,940	23
246	1,945	24
247	1,950	23
248	1,955	23
249	1,960	24
250	1,965	23
251	1,970	24
252	1,975	24
253	1,980	23
254	1,985	24
255	1,990	24
256	1,995	24
257	2,000	24
258	2,005	24
259	2,010	24
260	2,015	24
261	2,020	25
262	2,025	24
263	2,030	24
264	2,035	25
265	2,040	24
266	2,045	25
267	2,050	25
268	2,055	24
269	2,060	25
270	2,065	25
271	2,070	25
272	2,075	25
273	2,080	25
274	2,085	25
275	2,090	25
276	2,095	26
277	2,100	25
278	2,105	25
279	2,110	26
280	2,115	25
281	2,120	26
282	2,125	26
283	2,130	25
284	2,135	26
285	2,140	25
286	2,145	26
287	2,150	26
288	2,155	25
289	2,160	26
290	2,165	26

(1)	(2)	(3)
291	2,170	26
292	2,175	26
293	2,180	26
294	2,185	26
295	2,190	26
296	2,195	27
297	2,200	26
298	2,205	26
299	2,210	27
300	2,215	26
301	2,220	27
302	2,225	27
303	2,230	26
304	2,235	27
305	2,240	27
306	2,245	27
307	2,250	27
308	2,255	27
309	2,260	27
310	2,265	27
311	2,270	28
312	2,275	27
313	2,280	27
314	2,285	28
315	2,290	27
316	2,295	28
317	2,300	28
318	2,305	27
319	2,310	28
320	2,315	28
321	2,320	28
322	2,325	28
323	2,330	28
324	2,335	28
325	2,340	28
326	2,345	29
327	2,350	28
328	2,355	28
329	2,360	29
330	2,365	28
331	2,370	29
332	2,375	29
333	2,380	28
334	2,385	29
335	2,390	28
336	2,395	29
337	2,400	29
338	2,405	28
339	2,410	29
340	2,415	29
341	2,420	29
342	2,425	29
343	2,430	29
344	2,435	29
345	2,440	29
346	2,445	30
347	2,450	29
348	2,455	29
349	2,460	30
350	2,465	29

(1)	(2)	(3)
351	2,470	30
352	2,475	30
353	2,480	29
354	2,485	30
355	2,490	30
356	2,495	30
357	2,500	30
	and above.	

### Annexure—III

#### DETAILS OF ADMISSIBILITY OF DEARNESS ALLOWANCE FOR GROUP 'A' EMPLOYEES IN VARIOUS PAY RANGES FROM 1st JULY 1986.

(Employees whose ordinary grade scale of pay is Rs. 1,800—2,900 and above)

Pay	Revised Dearness Allowance	Pay	Revised Dearness Allowance
(1)	(2)	(1)	(2)
Rs.	Rs.	Rs.	Rs.
1,800	281	2,260	353
1,910	298	2,350	367
2,020	315	2,370	370
2,130	332	2,460	384
2,150	335	2,480	387
2,240	349	2,500	390
		and above.	

Note ; For arrears of Dearness Allowance, the Dearness Allowance already drawn from 1st July 1986 should be deducted.

## Annexure—IV

DETAILS OF ADMISSIBILITY OF ADDITIONAL DEARNESS ALLOWANCE WITH EFFECT FROM  
1st JULY 1986 FOR THE EMPLOYEES GOVERNED BY THE UNIVERSITY GRANTS  
COMMISSION SCALES OF PAY

Pay including Dearness Allowance and Additional Dearness Allowance upto 528 points.	Additional Dearness Allowance.	Pay including Dearness Allowance and Additional Dearness Allowance upto 528 points.	Additional Dearness Allowance.
(1)	(2)	(1)	(2)
Rs.	Rs.	Rs.	Rs.
900	176	1,390	217
905	176	1,395	218
910	177	1,400	218
915	178	1,405	219
920	179	1,410	220
925	180	1,415	221
930	181	1,420	222
935	182	1,425	222
940	183	1,430	223
945	184	1,435	224
950	185	1,440	225
955	186	1,445	225
960	187	1,450	226
965	188	1,455	227
970	189	1,460	228
975	190	1,465	229
980	191	1,470	229
985	192	1,475	230
990	193	1,480	231
995	194	1,485	232
1,000	195	1,490	232
1,005	196	1,495	233
1,010	197	1,500	234
1,015	198	1,505	235
1,020	199	1,510	236
1,025	200	1,515	236
1,030	201	1,520	237
1,035	202	1,525	238
1,040	203	1,530	239
1,045	204	1,535	239
1,050	205	1,540	240
1,055	206	1,545	241
1,060	207	1,550	242
1,065	208	1,555	243
1,070	208	1,560	243
1,075	210	1,565	244
1,080	211	1,570	245
1,085	212	1,575	246
1,090	213	1,580	246
1,095	214	1,585	247
1,100 }	215	1,590	248
1,380 }		1,595	249
1,385	216	1,600	250

(1)	(2)	(1)	(2)
1,605	250	1,910	298
1,610	251	1,915	299
1,615	252	1,920	300
1,620	253	1,925	300
1,625	254	1,930	301
1,630	254	1,935	302
1,635	255	1,940	303
1,640	256	1,945	303
1,645	257	1,950	304
1,650	257	1,955	305
1,655	258	1,960	306
1,660	259	1,965	307
1,665	260	1,970	307
1,670	261	1,975	308
1,675	261	1,980	309
1,680	262	1,985	310
1,685	263	1,990	310
1,690	264	1,995	311
1,695	265	2,000	312
1,700	265	2,005	313
1,705	266	2,010	314
1,710	267	2,015	314
1,715	268	2,020	315
1,720	268	2,025	316
1,725	269	2,030	317
1,730	270	2,035	317
1,735	271	2,040	318
1,740	271	2,045	319
1,745	272	2,050	320
1,750	273	2,055	321
1,755	274	2,060	321
1,760	275	2,065	322
1,765	275	2,070	323
1,770	276	2,075	324
1,775	277	2,080	324
1,780	278	2,085	325
1,785	278	2,090	326
1,790	279	2,095	327
1,795	280	2,100	328
1,800	281	2,105	328
1,805	282	2,110	329
1,810	282	2,115	330
1,815	283	2,120	331
1,820	284	2,125	332
1,825	285	2,130	332
1,830	285	2,135	333
1,835	286	2,140	334
1,840	287	2,145	335
1,845	288	2,150	336
1,850	289	2,155	336
1,855	289	2,160	337
1,860	290	2,165	338
1,865	291	2,170	339
1,870	292	2,175	339
1,875	293	2,180	340
1,880	293	2,185	341
1,885	294	2,190	342
1,890	295	2,195	342
1,895	296	2,200	343
1,900	296	2,205	344
1,905	297	2,210	345

(1)	(2)	(1)	(2)
2,215	346	2,360	368
2,220	346	2,365	369
2,225	347	2,370	370
2,230	348	2,375	371
2,235	349	2,380	371
2,240	349	2,385	372
2,245	350	2,390	373
2,250	351	2,395	374
2,255	352	2,400	374
2,260	353	2,405	376
2,265	353	2,410	376
2,270	354	2,415	377
2,275	355	2,420	378
2,280	356	2,425	378
2,285	356	2,430	379
2,290	357	2,435	380
2,295	358	2,440	381
2,300	359	2,445	381
2,305	360	2,450	382
2,310	360	2,455	383
2,315	361	2,460	384
2,320	362	2,465	385
2,325	363	2,470	385
2,330	363	2,475	386
2,335	364	2,480	387
2,340	365	2,485	388
2,345	366	2,490	388
2,350	367	2,495	389
2,355	367	2,500 and above	390

## Annexure-V

## Illustration (1)—

'R' an employee was drawing a pay of Rs. 615/- in the scale of pay of Rs. 505—10—555—15—615—20—795—25—845 on 1st July 1986. He was sanctioned the annual increment on 1st October 1986 raising his pay from Rs. 615 to Rs. 635.

The arrears of Additional Dearness Allowance for the employee shall be calculated as below:—

Pay on 1st July 1986	—	Rs. 615
Dearness Allowance at 608 points (granted from 1st May 1986)	—	92
Total	—	707
Additional Dearness Allowance at 4 percent of Rs. 707 from 1st July 1986	—	28
(Rs. 28 per mensem from 1st July 1986 to 30th September 1986)		
Pay on 1st October 1986	—	635
Dearness Allowance at 608 points	—	95
Total	—	730
Additional Dearness Allowance at 4 percent on Rs. 730 from 1st October 1986)	—	29
(Rs. 29 per mensem from 1st October 1986 to 31st December 1986)		
Arrears of Additional Dearness Allowance	Rs. 28 X 3	171
	Rs. 29 X 3	
Less—One instalment of Dearness Allowance drawn from 1st August 1986 to 31st Dec. 1986	Rs. 9 X 2 Rs. 10 X 3	48
Net arrears in January 1987	—	123

The employees will be eligible for Dearness Allowance of Rs. 95/- and Additional Dearness Allowance of Rs. 29/- from January 1987 onwards.



## Annexure—V contd.

## Illustration (2)—

'M' an employee drawing a pay of Rs. 1,310/- on 1st July 1986 in the scale of pay of Rs. 905—45—1,445—50—1,545. He was sanctioned annual increment raising his pay from Rs. 1,310/- to Rs. 1,355/- with effect from 1st January 1987. The arrears of Additional Dearness Allowance for the employee shall be calculated as below :—

	Rs.
Pay on 1st July 1986	1,310
Dearness Allowance at 608 points	165
Total	1,475
Additional Dearness Allowance at 4 per cent of Rs. 1,475 from 1st July 1986	59
Arrears of Additional Dearness Allowance for 6 months from 1st July 1986 to 31st December 1986.	354
Less—One instalment of Dearness Allowance drawn from 1st August 1986 to 31st December 1986 (Rs. 17×5)	85
Net arrears in January 1987	269

The employee will be eligible for Dearness Allowance of Rs. 165/- and Additional Dearness Allowance of Rs. 61 per mensem from January 1987 onwards.

## Illustration (3)—

'X' an employee drawing a pay of Rs. 1,530 on 1st July 1986 in the scale of pay of Rs. 1,160—50—1,460—70—1,950. He was sanctioned annual increment on 1st October 1986 raising his pay from Rs. 1,530 to Rs. 1,600. The arrears of Additional Dearness Allowance for the employee shall be calculated as below :

		Rs.
Pay on 1st July 1986	:	1,530
Dearness Allowance at 608 points	:	184
	Total :	<u>1,714</u>
Additional Dearness Allowance at 4 per cent of Rs. 1,714 from 1st July 1986 (Rs. 69 per mensem from 1st July 1986 to 30th September 1986)	:	69
Pay on 1st October 1986	:	1,600
Dearness Allowance at 608 points	:	192
	Total :	<u>1,792</u>
Additional Dearness Allowance at 4 per cent of Rs. 1,792 from 1st October 1986 : (Rs. 72 per mensem from 1st October 1986 to 31st December 1986)	:	<u>72</u>
Arrears of Additional Dearness Allowance	$\left  \begin{array}{l} \text{Rs. } 69 \times 3 \\ \text{Rs. } 72 \times 3 \end{array} \right $	423
Less—One instalment of Dearness Allowance drawn from 1st August 1986 to 31st December 1986.	$\left  \begin{array}{l} \text{Rs. } 18 \times 2 \\ \text{Rs. } 19 \times 3 \end{array} \right $	93
Net arrears in January 1987	:	<u>330</u>

The employee will be eligible for Dearness Allowance of Rs. 192/- and Additional Dearness Allowance of Rs. 72 from January 1987 onwards.

(True Copy)

Asian Development Bank Assisted Projects—Execution of Agreement—Authorising the Ambassador for India in the Philippines to sign Agreement on behalf of the Tamil Nadu Electricity Board Authorisation—Issued.

B.P. Ms. (FB) No. 28

(Technical Branch)

Dated 21—1—1987.

Akshaya, Thai 8

Thiruvalluvar Aandu 2018.

**Proceedings :**

The Tamil Nadu Electricity Board hereby authorises the Ambassador of India, the Charge d'Affaires or any Minister in the Embassy of India at Manila, Philippines to execute all agreements, deeds and instruments on behalf of the Tamil Nadu Electricity Board with the Asian Development Bank with headquarters in Manila, Philippines.

(By Order of the Board)

B. Vijayaraghavan,  
Chairman.

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Memorandum No. 27118—E1/86—19, (Secretariat Branch) dated the 22nd January 1987.

Sub : Loans and Advances—House Building Advance—Allotment of funds towards purchase of Ready Built House by employees of Tamil Nadu Electricity Board—Orders—Issued.

- Ref : 1. From the Chief Financial Controller, U.O. Note No. AAO/Budget/XB/A1/2/ Budget, dated nil.  
2. From the Chief Financial Controller, U.O. Note No. AAO/Budget/XB/A1/2/ Budget F. HBA/86—87, dated 15—10—86.

Allotment of funds as detailed below is made for the year 1986—87 for release of House Building Advance for purchase of Ready Built House/Flat to the employees of the Board :—

Sanctioning Authority	Letter dated	Amount
		Rs.
1. Superintending Engineer, Madurai Elec. System/North.	16, 19, 26, 27, 29—12—86 & 17—1—87	3,88,800/-
2. Superintending Engineer, Pudukkottai Elec. System.	16—12—86	1,70,000/-
3. General Superintendent, Ennore Thermal Power Station & Basin Bridge Power House.	18—12—86	8,24,420/-
4. Superintending Engineer, Protection & Communication.	19—12—86	1,14,000/-
5. Superintending Engineer, Madras Elec. System/Distn./South.	22—12—86 & 31—12—86	3,37,668/-
6. Superintending Engineer, Purchase/Thermal. Ennore Thermal Power Station.	23—12—86	85,000/-
7. Superintending Engineer, Madras Elec. System/Distn./Central.	23—12—86	3,42,482/-
8. Superintending Engineer, Ucumalpet Elec. System.	24—12—86	2,09,000/-
9. Superintending Engineer, Lower Mettur Hydro Electric Project.	30—12—86	40,875/-
10. Superintending Engineer, Coimbatore Elec. System/South.	29—12—86, 27—12—86 3—1—87 & 5—1—87	5,41,580/-

(1)	(2)	(3)	(4)
11.	Superintending Engineer, Tirunelveli Elec. System/East.	26-12-86	95,000/-
12.	Chief Engineer, Civil Designs,	31-12-86	64,870/-
13.	Superintending Engineer, Operation/T.T.P.S./Tuticorin.	29-12-86	1,29,000/-
14.	Superintending Engineer, Civil/Thermal.	31-12-86	1,10,000/-
15.	Superintending Engineer, Madras Elec. System/North.	2-1-87	38,000/-
16.	Superintending Engineer, Kamarajar Elec. System.	2-1-87	1,12,000/-
17.	Superintending Engineer, Dharmapuri Elec. System.	4-1-87	65,000/-
18.	Deputy Secretary-I, Board Office Secretariat Branch.	7-1-87	72,500/-
19.	Superintending Engineer, Salem Elec. System.	11-1-87	46,000/-
20.	Superintending Engineer, Periyar Elec. System.	9-1-87	1,13,375/-
21.	Regional Chief Engineer/Distn., Madurai Region.	17-1-87	95,000/-
Total Rs.			39,94,570/-

(Rupees Thirty nine lakhs ninety four thousand five hundred and Seventy only)

2. The Sanctioning Authorities are also requested to send reports regarding the utilisation of the amount allotted to them.

C. Arunachalam,  
Secretary.

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LOANS AND ADVANCES—Interest—Rate of Interest on Marriage Advance for the year 1986—'87—  
Orders—Issued.

B.P. Ms. (Ch.) No. 32

(Secretariat Branch)

Dated 23-1-1987  
Thal 10, Akshaya,  
Thiruvelluvar Aandu 2018  
Read:

- (i) B. P. Ms. (F.B.) No. 5 (Sectt. Branch) dt. 3-2-86.
- (ii) G. O. No. 922, dated 1-10-'86.
- (iii) Govt. Letter No. 145718/Salaries-2/86-1, dt. 10-12-'86;

Orders have been issued in B. P. Ms. (F. B.) No. 5 (Sectt. Branch) dated 3-2-1986 that the following formula method be adopted for calculating the interest on Marriage Advance granted during 1986-'86.

$$\text{Interest} = \frac{\text{Amount of Advance}}{500} \times \text{No. of Instalments}$$

2. The Tamil Nadu Electricity Board in consultation with the Government directs that the existing formula method as mentioned in para-1 above be followed for calculation of interest on marriage advance granted to Board employees during 1986-'87 also;

(By Order of the Chairman)

C. Arunachalam,  
Secretary.

Memorandum No. 28605—E/86—17 (Secretariat Branch) dated the 23rd January, 1987.

**Sbr:** LOANS AND ADVANCES—House Building Advance—Allotment of funds for sanction of Additional Advance to the employees of the Board for completing the construction—Orders—issued.

- Ref :** 1. From the C.F.C., U.O. Note No. AAO/Budget/XB/A1/2/Budget/86, dated nil.
2. From the C.F.C., U.O. Note No. AAO/Budget/XB/A1/2/Budget/86, dated 15-10-86.

Allotment of funds as detailed below is made for the year 1986—87 for release of additional advance to the employees of Tamil Nadu Electricity Board for completing the construction/enlargement of houses:—

Sanctioning Authority	Letter dated	Amount Rs.
1. Superintending Engineer, Dharmapuri Electricity System	8-1-'87	21,500/-
2. Superintending Engineer, Salem Electricity System	9-1-'87	20,000/-
3. Superintending Engineer, Thanjavur Electricity System/East	9-1-'87	15,000/-
4. Superintending Engineer, General Constn. Circle/Central/Trichy	12-1-'87	40,000/-
		<b>Total Rs: 96,500/-</b>

(Rupees Ninety six thousand and five hundred only)

2. The sanctioning authorities are also requested to send reports regarding the utilisation of the amounts allotted to them.

3. As already instructed, the sanctioning authorities should send indents for allotment of funds for Ready Built House and Additional Advance enclosing the copy of sanction order issued to the employees without fail, and indents without copy of sanction orders in respect of Ready Built House and Additional Advance will not be entertained. Applications for additional advance received from 1-1-1987 need not be considered for sanction now.

C. Arunachalam,  
Secretary.

Memo. No. X/Rev/Gen. 11/F. 42/87 (Accounts Branch) Dated 24—1—1987.

Sub : Cheque payments by High Tension and Low Tension consumers—Magnetic Ink Character Recognition (M. I. C. R.) cheques to be issued—Introduction of computerisation in Banks—Instructions issued.

Ref : D. O. letter No. SE/MES (D)/C/Cash/D. 75/86 dated 3—1—1987 from Superintending Engineer, MES (D)/Central to Accounts Member.

Consequent on the introduction of computerisation in clearance of cheques in Metropolitan areas, the Banks have started issuing M.I.C.R. (Magnetic Ink Character Recognition) cheques to their customers. Most of the High Tension consumers and some of the Low Tension consumers are at present issuing cheques for payment of their current consumption charges to the Electricity Board at Madras. It is indicated by the Bankers that, in the case of non-M.I.C.R. cheques, clearance of the cheques and crediting of the amounts to the Board's account would get delayed, as the non-M.I.C.R. cheques are not suitable for computer process for clearance and are to be sent for clearance only by manual process.

2. Since the amounts relating to High Tension consumers are large and the High Tension consumers can make arrangements to issue M.I.C.R. cheques, only M.I.C.R. cheques drawn on a local branch at Madras should be accepted with effect from 1—2—1987. Alternatively, Demand Drafts or Cash can be accepted as at present. The Superintending Engineers/Madras Electricity System (Distribution)/South, North and Central should issue immediately individual letters to the High Tension consumers accordingly.

3. In the case of Low Tension services, M.I.C.R. cheques as well as non-M.I.C.R. cheques should be continued to be accepted in the collection centres or by post. In the case of non-M.I.C.R. cheques, a separate chalan should be prepared for remitting the amount into the Bank.

4. It is learnt that there are certain precautions to be observed in respect of M.I.C.R. cheques. These precautions should be brought to the notice of the Assessors, Inspectors of Assessment, Section Officers and other officers dealing with cheques for strict compliance. They are given below :

- (a) The rubber stamp used for indicating the signatory should not encroach upon the code line.
- (b) Folding of cheques on the code line should be avoided. While mailing cheques/drafts, envelopes of adequate size to avoid folding should be used.
- (c) Crossing of cheques should be on the top left hand corner only.
- (d) Pinning and stapling of cheques should be restricted to top left hand corner only.

A Notice Board should also be put up in all the collection centres requesting the consumers to exchange their non-M.I.C.R. cheques for M.I.C.R. cheques from their Bankers at an early date and also observe the following precautions in the issue of M.I.C.R. cheques :

- (i) Do Not Write/Sign on the Code Line
- (ii) Do Not Pin/Staple on the Code Line
- (iii) Do Not Paste on the Code Line
- (iv) Do Not Fold the Cheque on the code line
- (v) Do Not Affix Rubber Stamp on the code line

5. However, in the case of High Tension consumers as well as Low Tension consumers, M.I.C.R. cheques/drafts with the above defects should be accepted.

B. Vijayaraghavan,  
Chairman.

**Allowances—Officers Dearness Allowance—Revised rates—Orders Issued.****B. P. Ms. (Ch.) No. 35****(Secretariat Branch)****Dated the 24th January 1987,  
Thal 11, Akshaya,  
Thiruvalluvar Aandu 2018.****Read :—**

1. B.P. Ms. (FB) No. 87 (Sectt. Branch) dt. 24—10—85
2. B.P. Ms. (Ch) No. 189 (Sectt. Branch) dt. 7—5—86
3. B.P. Ms. (Ch) No. 432 (Sectt. Branch) dt. 4—9—86
4. G.O. Ms. No. 31 Finance (Allowances—I) Department dt. 9—1—87

**Proceedings :**

Based on the orders issued by the Government in the Government Order 4th cited the Tamil Nadu Electricity Board passes the following orders in regard to the revision of rates of Dearness Allowance for the Officers of the Board covered by B.P. Ms. (FB) No. 87 (Sectt. Branch) dt. 24—10—85,

- (i) In respect of the Officers in Class I service covered by B.P. Ms. (FB) No. 87 (Sectt. Branch) dt. 24—10—85, pending a decision on the question of Dearness Allowance revision, the details of revised rates of Dearness Allowance admissible with effect from 1st July 1986 shall be as indicated in Annexure—I to these proceedings. The difference between the Dearness Allowance now sanctioned and the Dearness Allowance drawn in July 1986 and from 1st August 1986 onwards shall be drawn as the arrears of Dearness Allowance for these employees.
- (ii) In respect of the other Officers covered by B. P. Ms. (FB) No. 87 (Sectt. Branch) dt. 24—10—85.
  - (a) the details of revised rates of Additional Dearness Allowance admissible with effect from 1st July 1986 shall be as indicated in column (4) of Annexure—II.
  - (b) For the purpose of pay, the basic pay (including special pay and personal pay) of the employees and the Dearness Allowance drawn by them with effect from 1st May 1986 in pursuance of orders issued in the B.P. 2nd cited (column (2) of Annexure—II) shall be taken into account and the amount of Dearness Allowance shall be rounded to the nearest rupee.
  - (c) one instalment of Dearness Allowance paid with effect from 1st August 1986 in pursuance of orders issued in the B.P. 3rd cited (details given in the Annexure—III) shall be withdrawn, and
  - (d) in calculating the arrears due on account of these orders, the instalment of Dearness Allowance paid with effect from 1st August 1986 with reference to the orders in the B.P. 3rd cited shall be adjusted from the amount due.

**(By Order of the Chairman)****C. Arunachalam,  
Secretary.**

**Annexure—I**

Details of Admissibility of dearness allowance for Class I employees of  
Tamil Nadu Electricity Board in various pay ranges from 1st July 1986

(Employees whose ordinary grade scale of pay is Rs. 1910—3415 and above)

	Pay	Revised Dearness Allowance
	Rs.	Rs.
1.	1910	298
2.	2020	315
3.	2130	332
4.	2240	349
5.	2350	367
6.	2460	384
7.	2500 and above	390

Note: For arrears of Dearness Allowance, the Dearness Allowance already drawn from 1st July 1986 should be deducted:

**Annexure—II**

DETAILS OF ADMISSIBILITY OF DEARNESS ALLOWANCE PAID WITH EFFECT FROM  
1—5—86 AND THE ADDITIONAL DEARNESS ALLOWANCE NOW SANCTIONED FOR  
EMPLOYEES COVERED BY B.P.Ms. (FB) No. 87, (S.B.) Dt. 24—10—86,  
EXCLUDING CLASS I EMPLOYEES TO VARIOUS PAY RANGES

Pay	Dearness Allowance as on 1st May 1986	Total of Columns (1) & (2)	Additional Dearness Allowance with effect from 1st July 1986
(1)	(2)	(3)	(4)
Rs.	Rs.	Rs.	Rs.
1,260	165	1,425	57
1,265	165	1,430	57
1,270	165	1,435	57
1,305	165	1,470	59
1,310	165	1,475	59
1,315	165	1,480	59
1,340	165	1,505	60
1,345	165	1,510	60
1,355	165	1,520	61
1,360	165	1,525	61
1,385	166	1,551	62
1,400	168	1,568	63
1,405	169	1,574	63
1,410	169	1,579	63
1,415	170	1,585	63
1,448	173	1,618	65
1,450	174	1,624	65
1,460	175	1,635	65
1,490	179	1,669	67

(1)	(2)	(3)	(4)
1,495	179	1,674	67
1,515	182	1,697	68
1,530	184	1,714	69
1,545	185	1,730	69
1,565	188	1,753	70
1,575	189	1,764	71
1,580	190	1,770	71
1,600	192	1,792	72
1,640	197	1,837	73
1,645	197	1,842	74
1,665	200	1,865	75
1,670	200	1,870	75
1,710	205	1,915	77
1,715	206	1,921	77
1,740	209	1,949	78
1,755	211	1,966	79
1,775	213	1,988	80
1,800	216	2,016	81
1,805	217	2,022	81
1,810	217	2,027	81
1,845	221	2,066	83
1,880	226	2,106	84
1,895	227	2,122	85
1,910	229	2,139	86
1,945	233	2,178	87
1,950	234	2,184	87
1,985	238	2,223	89
2,020	242	2,262	90
2,045	245	2,290	92
2,075	249	2,324	93
2,130	256	2,386	95
2,145	257	2,402	96
2,165	260	2,425	97
2,240	269	2,509	100
2,245	269	2,514	101
2,255	271	2,526	101
2,345	281	2,626	105
2,350	282	2,632	105
2,355	283	2,638	106
2,435	292	2,727	109
2,460	295	2,755	110
2,465	296	2,761	110
2,570	300	2,870	115
2,675	300	2,875	115
2,680	300	2,900	119
2,685	300	2,985	119
2,900	300	3,200	128



## Annexure—III

Details of Quantum of One Instalment of Dearness Allowance paid with Effect from 1st August 1986  
For Employees Covered by B.P. Ms. No. 87 (S,B) dt. 24—10—85 Excluding Class I  
Employees in various Pay Ranges to be adjusted in the Additional Dearness Allowance.

Serial Number	Pay Range (Rupees per mensem)	One instalment of Dearness Allowance to be deducted with effect from 1st August 1986 (Rupees per mensem)
(1)	(2)	(3)
1	1,260	17
2	1,375   to	18
3	1,380	17
4	1,385	16
5	1,390	17
6	1,395	17
7	1,400	16
8	1,405	17
9	1,410	17
10	1,415	17
11	1,420	17
12	1,425	17
13	1,430	17
14	1,435	17
15	1,440	17
16	1,445	18
17	1,450	17
18	1,455	17
19	1,460	18
20	1,465	17
21	1,470	18
22	1,475	18
23	1,480	17
24	1,485	18
25	1,490	18
26	1,495	18
27	1,500	18
28	1,505	18
29	1,510	18
30	1,515	18
31	1,520	19
32	1,525	18
33	1,530	18
34	1,535	19
35	1,540	18
36	1,545	19
37	1,550	19
38	1,555	18
39	1,560	19
40	1,565	19
41	1,570	19
42	1,575	19
43	1,580	19
44	1,585	19
45	1,590	19
46	1,595	20
47	1,600	19
48	1,605	19
49	1,610	20
	1,615	19

(1)	(2)	(3)
50	1,620	20
51	1,625	20
52	1,630	19
53	1,635	20
54	1,640	19
55	1,645	20
56	1,650	20
57	1,655	19
58	1,660	20
59	1,665	20
60	1,670	20
61	1,675	20
62	1,680	20
63	1,685	20
64	1,690	20
65	1,695	21
66	1,700	20
67	1,705	20
68	1,710	21
69	1,715	20
70	1,720	21
71	1,725	21
72	1,730	20
73	1,735	21
74	1,740	21
75	1,745	21
76	1,750	21
77	1,755	21
78	1,760	21
79	1,765	21
80	1,770	22
81	1,775	21
82	1,780	21
83	1,785	22
84	1,790	21
85	1,795	22
86	1,800	22
87	1,805	21
88	1,810	22
89	1,815	22
90	1,820	22
91	1,825	22
92	1,830	22
93	1,835	22
94	1,840	22
95	1,845	23
96	1,850	22
97	1,855	22
98	1,860	23
99	1,865	22
100	1,870	23
101	1,875	23
102	1,880	22
103	1,885	23
104	1,890	22
105	1,895	23
106	1,900	23
107	1,905	22
108	1,910	23
109	1,915	23

(1)	(2)	(3)
110	1,920	23
111	1,925	23
112	1,930	23
113	1,935	23
114	1,940	23
115	1,945	24
116	1,950	23
117	1,955	23
118	1,960	24
119	1,965	23
120	1,970	24
121	1,975	24
122	1,980	23
123	1,985	24
124	1,990	24
125	1,995	24
126	2,000	24
127	2,005	24
128	2,010	24
129	2,015	24
130	2,020	25
131	2,025	24
132	2,030	24
133	2,035	25
134	2,040	24
135	2,045	25
136	2,050	25
137	2,055	24
138	2,060	25
139	2,065	25
140	2,070	25
141	2,075	25
142	2,080	25
143	2,085	25
144	2,090	25
145	2,095	25
146	2,100	25
147	2,105	25
148	2,110	25
149	2,115	25
150	2,120	25
151	2,125	25
152	2,130	25
153	2,135	25
154	2,140	25
155	2,145	25
156	2,150	25
157	2,155	25
158	2,160	25
159	2,165	25
160	2,170	25
161	2,175	25
162	2,180	25
163	2,185	25
164	2,190	25
165	2,195	27
166	2,200	25
167	2,205	25
168	2,210	27
169	2,215	25

(1)	(2)	(3)
170	2,220	27
171	2,225	27
172	2,230	26
173	2,235	27
174	2,240	27
175	2,245	27
176	2,250	27
177	2,255	27
178	2,260	27
179	2,265	27
180	2,270	28
181	2,275	27
182	2,280	27
183	2,285	28
184	2,290	27
185	2,295	28
186	2,300	28
187	2,305	27
188	2,310	28
189	2,315	28
190	2,320	28
191	2,325	28
192	2,330	28
193	2,335	28
194	2,340	28
195	2,345	29
196	2,350	28
197	2,355	28
198	2,360	29
199	2,365	28
200	2,370	29
201	2,375	29
202	2,380	28
203	2,385	29
204	2,390	28
205	2,395	29
206	2,400	29
207	2,405	28
208	2,410	29
209	2,415	29
210	2,420	29
211	2,425	29
212	2,430	29
213	2,435	29
214	2,440	29
215	2,445	30
216	2,450	29
218	2,455	29
219	2,460	30
220	2,465	29
221	2,470	30
222	2,475	30
223	2,480	29
224	2,485	30
225	2,490	30
226	2,495	30
227	2,500 and above	30

Ch.'s Memo. No. 728/Adm. Br./T—I (2)/86—5 dated 24—1—1987

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Sub : Electricity—Revision of Tariff effective from 1—1—1987.

- Ref : 1. G. O. Ms. No. 3042, Public Works Department, dated 23—12—86.  
2. This office Endt. No. 728/Adm. Br./Tariff—I (2)/86—1 dated 24—12—86.  
3. Letter No. 728/Adm. Br./Tariff—I (2)/86—2 dated 30—12—86.
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Instructions given in Para 2 (iv) of the letter 3rd cited should be kept in abeyance until further orders. Test certificates as required in the above instructions need not be taken until further orders. Wherever the consumption in the case of services under Low Tension Tariff VIII is low warranting levy of Monthly Minimum charges and also in the cases of disconnected services, the previous Monthly Minimum Charges of Rs. 10/- per service only should be levied until further orders.

B. Vijayaraghavan  
Chairman.

# Technical

## PART-IV Technical

Memo. No. SE/T/ET/A5/F. Trs./D 6/86 (Technical Branch), dt. 3-1-87.

Sub: Instructions to dispense with the specification of Capitalisation formula for transformers in Tender specification—Regarding.

The Tender Committee has decided to dispense with the practice of specifying, in the Board's specifications for Power and Distribution transformers, the formula for capitalisation of losses. However, an appropriate capitalisation loss formula shall be evolved and adopted for loading with the quoted price, while evaluating the bids.

The Chief Engineers/Superintending Engineers in the Technical Branch who issue specification for transformers shall note the above decisions of the tender committee in all their future tender calls for the procurement of transformers. They are requested to acknowledge the receipt of this memo to Superintending Engineer/Transmission.

T. Ramankutty,  
Member (Generation);

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Endt. No. IEMC/DE2/PC/Genl/D 5/87. (Technical Branch) dt. 5-1-1987

Ref: G.O. Ms. No. 3060 (PWD) Dated 26-12-86.

Copy communicated to All Regional Chief Engineers, Superintending Engineers/O&M, and S.E./L.D. & G.O. for information and necessary action.

C. M. Padmanabhan,  
Superintending Engineer/IEMC & TA

Copy of G.O. Ms. No. 3060 (Public Works Department) Dated 26-12-86

ELECTRICITY—Restriction and Control—The Tamil Nadu Restriction on Consumption of Electricity Order, 1976—Amendments—Issued.

Read the following

1. G.O. Ms. No. 1111, Public Works dt. 24-7-76
2. G.O. Ms. No. 2236, Public Works dt. 26-12-85
3. G.O. Ms. No. 2078 PW dt. 19-8-86
4. From the Chairman, Tamil Nadu Electricity Board, Lr. No. LD & GO/E.G/A7/F, PR/39/86 dt. 11/12-12-86

### ORDER

The following notification shall be published in an extraordinary issue of Tamil Nadu Government Gazette dt: 26-12-1986

### NOTIFICATION

In exercise of the powers conferred by Section 3 of the Tamil Nadu Essential Articles Control and Requisitioning Act, 1949 (Tamil Nadu Act XXIX of 1949), the Governor of Tamil Nadu hereby makes the following amendments to the Tamil Nadu Restriction on Consumption of Electricity Order, 1976, as issued in G.O. Ms. No. 1111, Public Works dated 24-7-76 as amended.

The amendments shall come into force from 1-1-1987.

### AMENDMENTS

In sub clause (i) under clause 3 of the Tamil Nadu Restriction on Consumption of Electricity Order, 1976, issued in GO Ms No. 1111 Public Works, dt. 24-7-76 and as amended subsequently for the figure "20% the following figure shall be substituted, namely 40%".

(By Order of the Governor)

H. B. N. Shetty  
Commissioner & Secretary to Government

(True Copy)

**Establishment of a Thermal Power Station at Cuddalore—Detailed Project Report for 3 × 210 MW Units—I stage Approved.**

B.P. Ms. (FB) No: 19

(Technical Branch)

Dated 5—1—1987.  
Margazhi 21, Akshaya,  
Thiruvalluvar Aandu 2017.

Read :

Item 6 of Board's 517th Meeting held on 29—12—86.

**Proceedings :**

The Tamil Nadu Electricity Board approves the detailed Project Report for the establishment of a Thermal Power Station at Cuddalore I Stage 3 × 210 MW units at a total estimated cost of Rs. 759.00 Crores (Rupees seven hundred and fifty nine crores only) as detailed in the abstract cost estimate enclosed and directs that the Project report may be forwarded to Central Electricity Authority through State Government for their clearance as required in Section 29 of Electricity (Supply) Act 1948.

(By Order of the Board)

T. Ramankutty,  
Chief Engineer/Tuticorin Thermal Power Project.

**ANNEXURE**

**Abstract of Cost Estimate  
Cuddalore Thermal Power Project 3x210 MW  
PART—I—PLANT**

Cost head	Particulars	Amount in Rs. lakhs.
100	Preliminary investigation and Survey etc.	16.00
200	Land	156.00
201	Power House	65.00
202	Ash disposal	78.00
203	Colony	7.80
204	Others (Roads etc.)	5.20
300	Civil works	7902.47
301	Site levelling, grading and fencing	116.00
302	Roads and Bridges	163.50
303	Foundation for main power house, building, boiler area, transformer yard etc.	610.15
304	Structural steel works	2252.85
305	Main plant general civil works	857.00
306	Ash handling system	610.00
307	Cooling water system	904.00
308	Coal handling system	539.00
309	Chimney	200.00
310	Administrative building	59.50
311	Off set and service building	115.65
312	Power house water supply civil works	30.00
313	Power House sewage treatment disposal	5.67
314	Township	1137.79
315	Temporary construction and enabling works	301.36
400	Mechanical works	33,588.00
401	Main Plant	25,500.00
	Steam generator with associated ancillaries	14025.00
	Turbine generator with associated auxiliaries	11475.00
402	Coal handling system	3,600.00
403	Ash handling plant	1,200.00
404	Mill reject system	90.00
405	Cooling water system	920.00
406	Water treatment plant	521.00

(1)	(2)	(3)	Rs. lakhs.
407	Station LP piping	400.00	
408	Fuel oil system	195.00	
409	Air conditioning Plant	83.00	
410	Ventilation system	75.00	
411	Fire fighting system	175.00	
412	Cranes/hoisting equipments	174.00	
413	Miscellaneous pumps	70.00	
414	Air compressor plant	58.00	
415	Other equipments	527.00	
500	Electrical works		5,664.00
501	Power Transformers	592.00	
502	Instrumentation and control	1,330.00	
503	Data acquisition system	420.00	
504	6.6 KV Switchgears and bus ducts	365.00	
505	415 V switchgears and bus ducts	400.00	
506	DC facilities	140.00	
507	Cables	1,050.00	
508	Control and relay panels	242.00	
509	Switch house equipment	648.00	
510	Station lighting system and electrical contract works	200.00	
511	Miscellaneous electrical equipment/works	277.00	
	a. Sub-total of (400) + (500)		39,252.00
	b. Spares at 3% of (a)		1,177.56
	c. Erection, testing and commissioning at 10% of (a)		3,925.20
	d. Sub-Total (a) + (b) + (c)		44,354.76
	e. Miscellaneous (i) + (ii) + (iii)		8,635.44
	i. Freight and insurance at 3% of (a)	1,177.56	
	ii. Excise duty at 15% of (a)	5,887.80	
	iii. Taxes at 4% of (a)	1,570.08	
	f. Total for works (100) + (200) + (300) + (400) + (500) + (b) + (c) + (e)		61,064.67
	Establishment at 5% of (f)		3,053.23
	Tools and Plant at 1% of (f)		610.65
	Audit and Accounts at 1% of (f)		610.65
	Consultancy charges at 1% of (f)		610.65
	Training of O & M staff		50.00
	Contingencies at 3% of (f)		1,831.94
	Special T & P included in (f)		—
	Losses on stock	(—)	25.00
	Less receipts and recoveries	(—)	339.03
	Total for Part I—Plant		67,467.76
<b>Part-II—PORT :</b>			
	Construction of port near project site	LS	6,000.00
<b>Part-III—</b>			
	Transmission system		2,453.77
	Grand Total (Part-I + Part-II + Part-III)		75,921.53
	(Rs. seven hundred and fifty nine crores only)		or say Rs. 759 Crores



**Delegation of powers to Regional Chief Engineers (Distribution) and Superintending Engineers of Distribution Systems—Orders—Issued.**

B. P. Ms. (CH) No. 9

(Technical Branch)

Dated 12-1-1987.  
Mergazhi 28 Akshaya,  
Thiruvalluvar Aandu 2017.

1. B.P.Ms. (Ch) No. 109 (Tech. Br.) dt. 17-5-83.
2. Memo. No. SE/MMI/DES/A3/F.22/D180/86 dt. 5-4-86.
3. B.P.Ms. (Ch.) No. 195 (Adm. Br.) dt 7-4-86.
4. Memo. No. SE/MMI/DES/A3/F22/D. 200/86 dated 31-7-86.
5. Memo. No. SE/MMI/DES/A3/F.22/D221/86 dt. 21-10-86.
6. Memo. No. SE/MMI/DES/A3/F22/D223/86 dt. 31-10-86.
7. Memo. No. SE/MMI/DES/A3/F22/D231/86 dt. 17-11-86.
8. B.P.Ms. (Ch) No. 206 (Tech. Br.) dt. 3-9-1986.

**Proceedings:**

In order to achieve the target for pumpsets and Industrial Services fixed for the year 1987-88 and to take advance action for procurement of materials required under the programme for the year, the following powers are delegated to the Regional Chief Engineers (Distribution):—

To purchase the following items of stores exercising the powers delegated to Chief Engineers in B.P.Ms. (FB) No. 28 (Accounts Branch) dt. 8-11-85 and its amendments:

- (a) L.T. Insulators.
- (b) L.T. Metal Parts.
- (c) P.V.C. Pipes
- (d) Fuse Units and cutouts.
- (e) Chokes.
- (f) Form Boxes.
- (g) 2.65 sq mm single core polyethylene insulated cables.
- (h) 6.00 sq mm single core polyethylene insulated cables.
- (i) G.I. Solid Wires and Stranded Wires.
- (j) A.B. Switches.
- (k) HG Fuses
- (l) Transformer structure materials.
- (m) Stay set complete.
- (n) Earthing device.
- (o) H.T. and L.T. Cross Arms.
- (p) L.T. Open Type Fuses.
- (q) Grills for RCC Poles.
- (r) Back clamp, stay clamp and special clamps of all sizes.

These items of stores may be arranged to be procured by taking into account the balance supplies if any against pending purchase orders and supply from Mettur and other Workshops after strictly following the Tender Regulations currently in force.

2: To procure the grills for RCC poles without monetary limits for the system Superintending Engineers upto 31-3-88 subject to the condition that the R.T.S. Rods received from steel suppliers are utilised fully for departmental manufacture of the RCC Grills before resorting to outside purchases.

3: To permit the system Superintending Engineers to arrange for the transport of all line materials required to achieve the target through contracts if found necessary upto 31-3-88.

#### 4. Repairs to Vehicles :

(i) The ceiling limits fixed on expenditure towards repairs and replacement to the Board's vehicles vide para 11 of Memo. No. CE/MM/DET/F. 700/50 dated 30-3-84 are relaxed upto 31-3-88 in respect of all O & M systems only.

(ii) The Regional Chief Engineers/Distribution are hereby delegated with full powers to sanction repair estimates to vehicles upto 31-3-88.

(iii) The above relaxation upto 31-3-88 is however subject to specific budget ceilings imposed for this item of expenditure so that adequate control over the large expenditure is exercised.

5. The System Superintending Engineers are given relaxation and enhancement of monetary limits as indicated in Annexure enclosed for procurement of stores for the period from 1-4-87 to 31-3-88.

The responsibility for procurement of the materials mentioned above and in B.P. Ms. (Ch) No. 109 (Tech. Branch) dated 17-5-83 will rest with the Regional Chief Engineers (Distribution) and system Superintending Engineers only, for achieving the target fixed for 1987-88. No fresh tender will be called for from Headquarters for these materials.

(By Order of the Chairman)

D. S. Nelson,

Chief Engineer/Materials/Management

Encl :

#### Annexure

Sl. No.	Name of the System	Value of each P.O. Rs.	Total monthly ceiling limits in Rs.
(1)	(2)	(3)	(4)
<b>Madras Region</b>			
1.	Madras (North)	50,000/-	3 Lakhs.
2.	Madras (South)	50,000/-	3 Lakhs.
3.	Madras (Central)	50,000/-	3 Lakhs.
4.	Chingleput (North)	50,000/-	5 Lakhs.
5.	Chingleput (South)	50,000/-	5 Lakhs.
<b>Vellore Region</b>			
6.	Vellore	50,000/-	5 Lakhs.
7.	Thiruvannamalai	50,000/-	5 Lakhs.
8.	Dharmapuri	50,000/-	5 Lakhs.
<b>Trichy Region</b>			
9.	Trichy (North)	50,000/-	5 Lakhs.
10.	Trichy (South)	50,000/-	5 Lakhs.
11.	South Arcot (North)	50,000/-	5 Lakhs.
12.	South Arcot (South)	50,000/-	5 Lakhs.
13.	Thanjavur (West)	50,000/-	5 Lakhs.
14.	Thanjavur (East)	50,000/-	5 Lakhs.
15.	Pudukottai	50,000/-	3 Lakhs.
<b>Madurai Region</b>			
16.	Madurai (North)	50,000/-	5 Lakhs.
17.	Madurai (South)	50,000/-	3 Lakhs.
18.	Ramnad (East)	50,000/-	3 Lakhs.
19.	Kemaraajar	50,000/-	3 Lakhs.
20.	Tirunelveli (East)	50,000/-	3 Lakhs.
21.	Kanyakumari	50,000/-	3 Lakhs.
22.	Tirunelveli (West)	50,000/-	5 Lakhs.

(1)	(2)	(3)	(4)
<b>Coimbatore Region</b>			
23.	Salem	50,000/-	5 Lakhs.
24.	Mettur	50,000/-	Relaxation from monthly ceiling.
25.	Periyar	50,000/-	5 Lakhs.
26.	Coimbatore (South)	50,000/-	Relaxation from monthly ceiling.
27.	Coimbatore (North)	50,000/-	3 Lakhs.
28.	Udumalpet	50,000/-	5 Lakhs.

• • •

Memo. No. SE/RE/D/RE (P)/Target 87—88/87/442 (Technical Branch) dt. 12—1—87.

Sub : ELECTRICITY—Extension of supply to the agricultural pumpsets and financial physical target for 87—88—Communicated—Reg.

The Board has decided to extend power supply to 40,000 pumpsets during the year 1987—88:

2. The Systemwise and Districtwise Physical and Financial target fixed for energisation of 40,000 pumpsets for 87—88 are furnished in the Statements 'A' & 'B' enclosed.

3. The target is fixed such that all the temporarily over looked cases during 1986—87 due to various reasons are to be cleared in 1987—88.

4. All the applications received prior to 31—3—78 in all the systems (except South Arcot (North) where there is large number of pending applications) are to be disposed off during 1987—88.

5. Applications received subsequent to 31—3—78 are to be considered in systems where there are no pre 31—3—78 applications pending to be disposed.

6. In Thanjavur Electricity Systems all the applications received upto 31—12—1985 are to be included.

7. The target fixed includes the pumpsets to be energised in the Cauvery Delta Basin Area of entire Thanjavur District, part of Trichy, Pudukkottai and South Arcot Districts. No separate target is fixed for this purpose.

8. Special priority may be given to those pumpsets within the target fixed as per the existing instructions.

9. All the pending agricultural applications are to be disposed off as per the yearwise seniority.

10. With a view to have ready parties from 1—4—87 onwards, a maximum upto 1000 applications in each system may be released from now onwards. This may be decided by the Regional Chief Engineers in consultation with system Superintending Engineers as per field conditions.

11. The field Superintending Engineers may be instructed to issue 90 days notices in batches on the above basis. If the applicants do not register their readiness within the stipulated period further notices may be issued as per priority of registration of applications. They should ensure that at no time the work is stopped for want of ready parties. The system Superintending Engineers may exceed the target by 10%.

12. The temporary relaxations issued for 86—87 in respect of voltage regulation, Diversity Factor, Field conditions over looking priority etc., are not applicable for the works to be taken up for execution during 87—88.

B. Vijayaraghavan,  
Chairman.

## Statement — 'A'

## SYSTEMWISE TARGET OF ENERGISATION OF PUMPSETS FOR 1987 — 88

Sl. No.	Name of System	REC	Non-REC	Total (in Nos)	Financial target (Rs. lakhs)
1.	M.E.S./ (D)/ (North)	—	100	100	12.00
2.	M.E.S./ (D)/ (South)	—	40	40	4.80
3.	M.E.S./ (D)/ (Central)	—	—	—	—
4.	Chingleput/ (North)	800	505	1305	156.60
5.	Chingleput/ (South)	1550	365	1915	229.80
Madras Region		2350	1010	3360	403.20
1.	Vellore	1400	790	2190	262.80
2.	Tiruvannamalai	1800	640	2440	292.80
3.	Dharmapuri	1800	700	2500	300.00
Vellore Region		5000	2130	7130	855.60
1.	South Arcot/ (North)	2200	300	2500	300.00
2.	South Arcot/ (South)	1525	300	1825	219.00
3.	Trichy/ (North)	1600	400	2000	240.00
4.	Trichy/ (South)	1700	500	2200	264.00
5.	Thanjavur/ (East)	800	400	1200	144.00
6.	Thanjavur/ (West)	900	400	1300	156.00
7.	Pudukkottai	600	300	900	108.00
Trichy Region		9325	2600	11925	1431.00
1.	Madurai/ (North)	1400	350	1750	210.00
2.	Madurai/ (South)	700	234	934	112.08
3.	Ramnad	500	225	725	87.00
4.	Kamarajar	700	310	1010	121.20
5.	Tirunelveli/ (East)	1000	400	1400	168.00
6.	Tirunelveli/ (West)	1500	500	2000	240.00
7.	Kanyakumari	69	141	210	25.20
Madurai Region		5869	2160	8029	963.48
1.	Salem	1680	442	2122	254.64
2.	Mettur	1925	575	2500	300.00
3.	Periyar	1577	420	1997	239.64
4.	Coimbatore/ (North)	142	53	195	23.40
5.	Coimbatore/ (South)	252	110	362	43.44
6.	Udumalpet	1880	500	2380	285.60
Coimbatore Region		7456	2100	9556	1146.72
Grand Total		30000	10000	40000	4800.00

## Statement—'B'

DISTRICTWISE AND SYSTEMWISE TARGET ON ENERGISATION OF  
AGRICULTURAL PUMPSETS FOR 1987-88

Sl. No.	District	Target for Elec. System		Total Physical target for the District	Financial target (Rs. in lakhs)
(1)	(2)	(3)		(4)	(5)
1. Anne		1. Madurai/North 2. Madurai/South 3. Udumalpet	1300 4 400	1704	204.48
2. Chingleput		1. MES/D/North 2. MES/D/South 3. MES/D/Central 4. Chingleput/North 5. Chingleput/South	100 40 Nil 845 1815	2800	336.00
3. Coimbatore		1. Periyar 2. Coimbatore/North 3. Coimbatore/South 4. Udumalpet	2 170 350 1210	1732	207.84
4. Dharmapuri		1. Vellore 2. Dharmapuri 3. Mettur	Nil 2400 22	2422	290.64
5. Kamarejar		1. Kamarejar	990	990	118.80
6. Kanyakumari		1. Kanyakumari	210	210	25.20
7. Madras		1. MES/D/North 2. MES/D/South 3. MES/D/Central	Nil Nil Nil	Nil	—
8. Madurai		1. Madurai/North 2. Madurai/South	450 930	1380	165.60
9. Nilgiris		1. Coimbatore/North	25	25	3.00
10. Pudukkottai		1. Ramnad	405	405	48.60
11. Periyar		1. Periyar 2. Coimbatore/South 3. Udumalpet	1995 12 770	2777	333.24
12. Pudukkottai		1. Pudukkottai 2. Thanjavur (West)	900 15	915	109.80
13. Ramnad		1. Ramnad	320	320	38.40
14. Salem		1. Dharmapuri 2. Salem 3. Mettur	100 2122 2478	4700	564.00

(1)	(2)	(3)	(4)	(5)
15.	South Arcot	1. Chingleput/South 20 2. Tiruvannamalai 340 3. South Arcot/North 2500 4. South Arcot/South 1825	4685	562.20
16.	Thanjavur	1. Thanjavur/East 1200 2. Thanjavur/West 1285	2485	298.20
17.	Nellaikattabomman	1. Kamarajar 20 2. Tirunelveli/East 400 3. Tirunelveli/West 1920	2340	280.80
18.	Chidambaram	1. Tirunelveli/East 1000 2. Tirunelveli/West 80	1080	129.60
19.	Tiruchirapalli	1. Tiruchirapalli/North 2000 2. Tiruchirapalli/South 2200	4200	504.00
20.	North Arcot	1. Chingleput/North 460 2. Vellore 2190 3. Tiruvannamalai 2100 4. Chingleput/South 80	4830	579.60
			40000	4800.00

N<sub>1</sub>B<sub>1</sub> :— Financial target is fixed on pro-rate basis is Rs. 12000/- pumptet.

Memorandum No. 87165/O&M Cell/86—1 (Secretariat Branch), Dated 17—1—1987

Sub : Standing Committee for Thermal Projects and Hydro Projects—Procedure of Committee Meeting—Modified.

Ref : B.P. Ms. (Ch) No. 460 (Secretariat Branch), dated 22—9—1986

In pursuance of the decisions taken at the 307th Meeting of the Tender Committee held on 12—12—1986 the following orders are issued :—

- (i) In modification of the existing procedure for considering the Tenders relating to the Thermal and Hydro Projects, consideration of tenders shall be out of the purview of the Standing Committee for both Thermal and Hydro Projects and all the tenders shall be directly put up to the Tender Committee by the Chief Engineers concerned, in respect of Thermal and Hydro Projects.
- (ii) Consideration of the technical aspects of the specification, basic studies etc., which are in the scope of the Standing Committee for Thermal and Hydro Projects shall stand and these shall be put up to the Standing Committee before they are sent to the Tender Committee.
- (iii) The tenders relating to the Thermal and Hydro Projects shall be considered in the Tender Committee Meetings to be held on the first Monday of every month.

2. The Standing Committee members for both Thermal and Hydro Projects should be present for the above Tender Committee Meetings. The Chief Engineers in charge of Thermal and Hydro Projects shall ensure that, copies of the notes to the Tender Committee are sent to the members of the Standing Committee atleast seven days in advance.

3. In regard to the scrutiny by the Chief Financial Controller, the Chief Engineer concerned shall send the proposals to Chief Financial Controller, after it is approved by them and then put up to the Tender Committee. If there are any major deviations in the decision of the Tender Committee than that recommended by the Chief Engineer concerned, then it shall again go to the Chief Financial Controller for scrutiny, remarks and also to check up the loadings etc, relating to both technical and commercial aspects. It shall again be put up to the Tender Committee for final approval.

4. These orders shall have immediate effect.

(By Order of the Chairman)

C. Arunachalam,  
Secretary.

● ● ●

Memorandum No. 50279/VC7/86—1 (Sectt. Branch) dt. 17—1—1987

Sub : Indian Electricity Act, 1910—Amendment—Copy Communicated.

A copy of the latest amendment issued to the Indian Electricity Act, 1910 with reference to theft of energy is communicated for information and guidance.

P. Dorai,  
Inspector General of Police  
Vigilance.

Encl. :

Copy of the Gazette of India Extraordinary Part—II Section—I Published by Authority No: 37, New Delhi Thursday August 14, 1986. Sravana 23, 1908.  
 Separate paging is given to this part in order that it may be filed as a separate compilation.

# MINISTRY OF LAW AND JUSTICE

## (LEGISLATIVE DEPARTMENT)

New Delhi, the 14th August, 1986/Sravana, 23, 1908 (saka),

The following Act of Parliament received the assent of the President on the 12th August, 1986 and is hereby published for general information:—

### THE INDIAN ELECTRICITY (AMENDMENT) ACT, 1986.

No. 31, OF 1986.

(12th August, 1986)

An Act further to amend the Indian Electricity Act, 1910.

BE it enacted by Parliament in the Thirty Seventh Year of the Republic of India as follows:—

	1. This Act may be called the Indian Electricity (Amendment) Act.	Short title
9 of 1910	2. For section 39 of the Indian Electricity Act, 1910 (hereinafter referred to as the principal Act) the following sections shall be substituted namely:—  “39. Whoever dishonestly abstracts, consumes or uses any energy shall be punishable with imprisonment for a term which may extend to three years, or with fine which shall not be less than one thousand rupees, or with both, and if it is proved that any artificial means or means not authorised by the licensee exist for the abstraction, consumption or use of energy by the consumer, it shall be presumed, until the contrary is proved, that any abstraction consumption or use of energy has been dishonestly caused by such consumer.	Substitution of new section for section 39.  Theft of energy.
Abetment	39 A. Whoever abets an offence punishable under section 39 or section 44 shall notwithstanding anything contained in section 116 of the Indian Penal Code, be punished with punishment provided for the offence.”	45 of 1860
	3. In section 44 of the principal Act.	
Amendment of section 44.	(a) after clause (a), the following clause be inserted, namely:—  “(aa) Unauthorisedly reconnects any meter referred to in sub-section (1) of section 26, or any meter indicator or apparatus referred to in sub-section (7) of section 26 with any electric supply line or other works being the property of the licensee through which energy may be supplied when the said electric supply line or other works have or have been cut or disconnected under sub-section (1) of section 24, or”;  (b) for the words “shall be punishable with fine which may extend to five hundred rupees” the words “shall be punishable with imprisonment for a term which may extend to three years, or with fine which may extend to five thousand rupees or with both” shall be substituted;	



- (c) after the words, brackets and letter "such connection as is referred to in clause (e)", the words brackets and letters "or such reconnection as is referred to in clause (aa)", shall be inserted;
- (d) for the words "that such connection, communication", the words "that such connection, reconnection, communication" shall be substituted.

Amendment  
of sections  
47 and 48

4. In Sections 47 and 48 of the principal Act, for the word and figures "section 39" the words figures and letter "section 39, section 39A, section 39A or section 40" shall be substituted.

Amendment  
of section 49.

5. In section 49 of the principal Act for the word and figures "sections 39, 40" the word figures and letter "sections 39, 39A, 40" shall be substituted.

Amendment  
of section 50.

6. In section 50 of the principal Act, after the words "the Government" the words "or a State Electricity Board" shall be inserted.

S. Ramaiah,  
Secretary to the Govt. of India,

(True copy)

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**REVISED TENDER REGULATIONS 1985—Delegation of powers to Chief Financial Controller and Chief Internal Audit Officer—Purchase of Stationery and Printing works—Amendment No. 18.**

B.P. Me. (FB) No. 3

(Accounts Branch)

Dated 17-1-1987  
Read :

1. B.P. Me. (FB) No. 28, Accounts Branch, dt. 8-11-1985.
2. B.P. Me. (FB) No. 14, Accounts Branch, dt. 26-5-1986.

**Proceedings :**

In the Annexure to the Revised Tender Regulations 1985 issued under the Board Proceedings read (1) above, under Note (1) to Table X, powers were delegated to Heads of Offices to exercise the powers of the Superintending Engineers for purchase of stationery articles as only certain items of stationery are procured and supplied by Central Purchase Organisation (Chief Engineer / Materials Management).

2. In the Board Proceedings read (2) above, while enhancing the powers of Superintending Engineers and Regional Chief Engineers the Note 1 that was existing originally under Table X was omitted, which resulted in no delegated powers to other Heads of Offices viz., Chief Financial Controller and Chief Internal Audit Officer for the purchase of stationery and printing works.

3. The Tender Committee, in its 305 th meeting held on 9-12-1986, recommended to the Board for the restoration of the original Note 1 under Table X in order to enable the Chief Financial Controller and Chief Internal Audit Officer to exercise the powers of the Superintending Engineers.

In the 517th meeting held on 29-12-86, the Board, after consideration of the above recommendation, ordered that the following shall be incorporated as Note (6) under Table X under reference 2nd cited.

"Other Heads of Offices not below the rank of Superintending Engineers, such as Chief Financial Controller and Chief Internal Audit Officer, can exercise only the powers delegated to Superintending Engineers".

(By Order of the Board)

Arjunan Gnanaolivu,  
Accounts Member,

Ch's Circular Memo No. CE/CD/EE3/AEE3/F. KPS. Tenders/D. 36/87 (Techl. Br.) dt. 20—1—87.

**Sub :** Providing Water, Electricity and Compressed Air to Contractors for works—Fixation of charges.

**Ref :** Circular Memo No. CE/CD/EE3/AEE3/F. KPS. Tender/D, 370/86 dt. 9—6—86,

The General Superintendent, Ennore Thermal Power Station, has stated that small works for maintenance, over-haul and break down at various spots in the Power Station are awarded to Petty Contractors for short periods and it is not feasible to provide metering arrangements for the electric supply at different locations for short periods or to take meter readings at odd hours at various locations for numerous petty contractors. Similarly, it was considered that in the case of works which are purely of minor repairs of buildings and Civil Engineering structures and maintenance works such as white washing etc. the requirement of water and Electricity is very small and it is not practicable to quantify this and effect recovery.

2. The matter has been considered by the Tender Committee in its 307th meeting on 12—12—86 and in partial modification of the circular Memo referred to above, following instructions are issued:—

(i) The spot works of minor nature awarded to petty contractors for short periods, such as maintenance, over-haul and break-down, for which it would be difficult to meter electric supply, can be exempted from payment of charges for the electric supply and the electric supply for such works can be supplied free of charge.

(ii) Similarly, in the case of works which are purely of minor repairs of buildings and Civil Engineering Structures and maintenance works such as White Washing etc., the electric supply and water supply can be supplied free of charge.

(iii) The decision in regard to the nature of work requiring exemption from payment of charges for electric supply/water supply should be taken by the Competent Authority to decide the tender.

(iv) In existing contracts for works referred to at (i) and (ii) above, where the contract does not mention that the supply is to be charged, no recovery need be made. In future Tender Specifications and Contracts for such works, it should be mentioned that electric supply/water supply will be free of charge.

B. Vijayaraghavan,  
Chairman.

• • •

Memo. No. SE/RE/G/5805—86 (Technical Branch) dated 21—1—87.

**Sub :** Receipt of application for service connections—Issue of acknowledgement slips—Orders—Issued.

**Ref :** Vigilance cells Lr. No. 13832/VC-3/85—10 dt. 13—11—86.

It is essential that acknowledgement for receipt of applications for service connections are issued by the Assistant Divisional Engineers/Distributions. The Specimen form for issue of acknowledgement is enclosed.

Acknowledgement pads may be got printed (with duplicate copies) as per the specimen form enclosed (Annexure—I) and supplied to the Assistant Divisional Engineers/Distribution and they may be instructed to issue acknowledgement slips for receipt of applications.

The Assistant Divisional Engineers/Distribution may also be instructed to issue acknowledgement for receipt of applications for shifting of services/Meters additional loads and strengthening (1ph to 3ph Conversion) also.

Stock of forms/Cards, if any already printed may be exhausted and acknowledgement as per this orders may be issued thereafter.

Encl.

T. Ramankutty,  
Member (Distribution) I./C.

Encl. :

**ANNEXURE—I****Specimen acknowledgement form to be issued for receipt of applications.****TAMIL NADU ELECTRICITY BOARD  
ACKNOWLEDGEMENT SLIP**

- (i) Name of applicant :  
 (ii) Address :  
 (iii) Date of receipt of application :  
 (iv) Tariff under which supply required :  
 (v) Load required :  
 (vi) S. F. No. for Agricultural Service/Door No. for other categories. :

Date :

Assistant Divisional Engineer/Distribution

● ● ●

**Memo No. SE/MMI/DES/A3/F22/D245 /87 (Techl. Branch) Dated 23—1—1987.****Sub: Delegation of powers to Regional Chief Engineers for ordering charts—orders issued—Regarding.****Ref: (1) S.E. (Plg.)/TA/F:TCC/D.78 dt. 15—12—1986.****(2) Minutes of the 71st T.C.C. Meeting para 71—1.3.**

As per the decision of the 71st Technical Coordination Committee Meeting held on 10—12—86 powers are hereby delegated to all Regional Chief Engineers (Distribution) to order Records voltmeter charts, so that all recording voltmeters may be kept in working condition continuously. The Regional Chief Engineers, during their inspection of the sub-stations may check and note this aspect in their inspection notes.

**(By Order of the Chairman)**

**D. S. Nelson,**  
**Chief Engineer/Materials Management.**

● ● ●

**Memorandum No. 84730-H2/86—1, Dated 27—1—1987 as amended in Memo No. 84730 H2/86—2 Secretariat Branch dt. 30—1—87.**

**Sub: Committees—Standing Committee for Thermal Projects—Reconstitution ordered—Amendment—Issued.****Ref: (1) B.P.Ms. (Ch.) No. 460 (Sectt. Br.) dt. 22—9—86.****(2) Board's Memo: No. 84730—H2/86—1, dt. 27—1—87.****(3) Board's Memo. No. 87165—O & M Cell/86—1, dt. 17—1—87.**

The following amendment is issued to B.P.Ms. No. 460 (Sectt. Branch) dt. 22—9—86 read with Board's Memo, No. 84730-H2/86—1, dt. 27—1—87.

## Amendment

For the entries under Column 3 against Serial No. 6 (Standing Committee for Thermal Projects) in B.P. first cited and in pursuance of orders in Board's Memo. dated 27-1-87, the following shall be substituted:—

1. Member (Generation)
2. Chief of Projects
3. Chief Engineer/Tuticorin Thermal Power Station
4. Chief Engineer/Mettur Thermal Power Project
5. Chief Engineer/Thermal Design
6. Chief Engineer/North Madras Thermal Project

**Note:** In respect of Civil works, the Chief Engineer/Civil Designs shall also sit in the Committee.

C. Arunachalem,  
Secretary,

● ● ●

Memo. No. SE./RE/G/ 5621 /86 (Technical Branch) dated 29-1-87

**Sub :** Proper maintenance of readiness registers in the Section Offices of Systems—Instructions-Issued.

**Ref :** (i) B.P. Ms. No. 59, dated 22-9-79

(ii) CE/Distn/South's Memo. No. SE/RE/ERI/R1/(G1)/483/81/dt. 23-5-81,

As per orders issued in the reference cited, 'readiness registers' are to be maintained in the Section Offices of the systems in which the applicants requiring LT agricultural and industrial connections have to register their readiness (with installations) to avail power supply as per notices issued to them by Board.

As priority for effecting supply to agricultural pumpsets/LT industries is as per the date of readiness registered by the applicants, the register is a vital record and the higher officers have to ensure that the register is maintained properly by the Section Officers.

The following instructions are issued for proper upkeep of the readiness register :

- (i) Separate readiness registers should be maintained for agricultural and LT industrial connections.
- (ii) The readiness register should be as per the Proforma I enclosed.
- (iii) The Inspecting Officers should invariably check the register during inspections and enter their review remarks.
- (iv) The readiness registers should be available in the Section Office during Office hours even in the absence of the Section Officer and the applicants should be permitted to enter their readiness even during his absence.
- (v) In case of difficulties for the applicant to personally register his readiness an authorised representative of the applicant should also be permitted to enter the readiness.
- (vi) If any applicant complains about difficulties faced by him in registering his readiness, the Officer who gets the complaint should immediately take appropriate action in the matter and ensure that the applicant gets his readiness registered immediately.
- (vii) Even if the applicant provides a second hand motor and furnishes the particulars in the readiness register, the same should be accepted and supply effected as per readiness priority subject to the condition that the same motor should be found to be installed at the time of effecting supply.

B. Vijayaraghavan  
Chairman

Encl. : Annexure I

# PROFORMA FOR READINESS REGISTER

Date of registration of readiness:	Name & address of applicant/ Office of Company	Door No. for industry/SF No. of field for agricultural Pumpsets Villages Taluk & District	Date of issue of 90/180 days notice	Details of Motor (i) Make (ii) Capacity (iii) S. No.	Receipt for Hand receipt/ Voucher details	Signature of applicant/ authorised representative	Date of Verification by AE/JE and remarks	Date of service connection	Monthly review by A.D.E. D.E.
(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)

**Stores—Purchase of requirements of stores—Reservation of certain Electrical items for purchase from SSI Sector—Government Orders—Adopted.**

B.P. Ms. (FB) No. 47.

(Technical Branch)

Dated 30—1—1987.

17, Thal—Akshaya,  
Thiruvalluvar Aandu, 2018.

Read :

1. B.P. Ms. No. 232 (Technical Branch), Dt. 7—7—84.
2. G.O. Ms. No. 807, (Industries Department) Dated 21—7—86 (Copy enclosed.).

**Proceedings :**

The Tamil Nadu Electricity Board resolves to adopt the G.O. cited second, in continuation of the B.P. cited first.

Copy of the G.O. cited second is enclosed.

(By Order of the Board)

D. S. Nelson,  
Chief Engineer/Materials Management

Encl :

Copy of G.O. Ms. No. 807, Industries (SIC) Department Dated : 21—7—1986.

**INDUSTRIES—Stores—Purchase of requirements of Government Departments and Boards/Undertakings etc.—Reservation of certain electrical items for purchase from Small Scale Industries sector by Tamil Nadu Electricity Board—Orders.**

Read :

1. G.O. Ms. No. 1820, Industries dated 19—12—1979.
2. Govt. Memo No. 15125A/SIC1/80—3, Industries, dt. 24—4—80.
3. G.O. Ms. No. 1329, Industries, dated 23—9—1981.
4. Govt. Lr. No. 21874/SIC1/82—1, Industries, dated 29—4—82.
5. From the Chairman & Managing Director / Small Industries Development Corporation Limited D.O. No. 2477/E1/83, dated 3—9—1984.
6. From the Industries Commissioner & Director of Industries and Commerce D.O. Lr. No. 205191/L/C/84, dt. 10—12—84.
7. From the Member (Distribution) & Chief Engineer/(Personnel) Tamil Nadu Electricity Board D.O. Lr. No. SE/MMI/DES/A3/F. 14/D. 92/85/dated 21—11—1985.

**ORDER :**

In the G.Os. and letter (1) to (4) read above, Government have reserved 401 items for exclusive purchase from the registered Small Scale Industries of this State. The Government of India have since reserved additional 67 items for exclusive purchase from the Small Scale Units. The proposals to include the above additional items in the reserved list is under examination of Government separately.

2. Notwithstanding the above, it has been proposed to reserve certain additional electrical items for purchase from Small Scale Industries sector by Tamil Nadu Electricity Board. The Chairman and Managing Director, Tamil Nadu Small Industries Development Corporation Limited, Industries Commissioner and Director of Industries and Commerce and Member (Distribution), Tamil Nadu

Electricity Board has sent necessary proposals in this regard. After detailed examination of the proposals and without modification to the reservation, already made, which was done on the basis of the decisions of Government of India, Government direct that the following five items be reserved for exclusive purchase from the Small Scale Industries Units registered in Tamil Nadu Electricity Board.

1. Pillar Boxes
2. P.V.C. Pipes.
3. Insulation tapes.
4. Hardware for L.T. Insulators and
5. Distribution Transformers.

3. This order issues with the concurrence of Public Works Department and Finance Department vide their U.O. Nos. 135081/V1/85-1, PWD, dt. 16-12-1985 and 14573 Ind. /86 | 1/dt. 11-3-86 respectively.

(By Order of the Governor)

V. Selvaraj,  
Commissioner & Secretary to Government.

(True Copy)

• • •

Delegation of powers—Installation of diesel generator sets by consumers—Granting of permission—Delegation of powers to Superintending Engineers/Operation and Maintenance—orders—issued.

B. P. Ms. (FB) No. 26

(Technical Branch)

Dated, 30-1-87  
Thal 17, Akshaya,  
Thiruvalluvar Aandu, 2018.

Read ;

1. B. P. Ms. No. 1251 dated 6-9-77.
2. Item 12. of Minutes of RCE's meeting held on 30-10-86.

#### Proceedings:

Tamil Nadu Electricity Board directs that the Superintending Engineers/Operation and Maintenance be delegated with powers to grant permission to the consumers for installation of diesel generators subject to the conditions now being stipulated.

2. This order supercedes the orders issued in Boards Proceedings first cited.

3. Superintending Engineers/Operation and Maintenance should send quarterly statement of such sanctions to the Monitoring cell directly in the prescribed proforma by the 10th of the month following the quarter to which the return relates to as ordered in the Board's Proceedings cited.

(By order of the Board)

T. Ramankutty,  
Member (Distribution) I/C.

• • •

Memo. No. S.E./R.E./H/96/87, (Technical Branch) Dated 31-1-1987

Sub : Maintenance of Street lights—Cost of accessories used for replacement—Reg.

Ref : Minutes of RCEs meeting held on 10-12-86.

It is stated that different figures are being adopted by different systems for the multiplication factor towards the cost of accessories used for replacement in street lights in Local Bodies. The multiplication factor of 1.4 have already been approved by the Board in B.P. Ms. No. 355 (Technical) Dated 18-8-1981 which supercedes the Instructions issued in Memo. No. SE/RE/ER1/A3/St. lights/ Dated 7-5-81. Hence Regional Chief Engineers are requested to adopt the multiplication factor of 1.4 and instruct the field officers accordingly.

T. Ramankutty,  
Member (Distribution) (I/C).

# Index

## INDEX

	Page
<b>Accounts :</b>	
Opening of collection Accounts and drawing accounts by Officers of the Board—Ins.	— 24 & 25
Uniform Commercial Accounting system—Assignment of project code for accounting the work in progress.	— 30 & 31
<b>Acts &amp; Rules :</b>	
Indian Electricity Act, 1910—Amendment—Copy communicated.	— 78 to 80
<b>Advances :</b>	
<b>H.B.A. :</b>	
Allotment of funds for sanction of additional advance to the employees of the Board for completing the construction—orders.	— 32, 36, 59
Allotment of funds towards purchase of Ready Built House by employees of T.N.E.B.—orders.	— 57 & 58
<b>Marriage Advance :</b>	
Allotment of funds for the year 1986—87.	— 38
Allotment of funds made for the year 1986-87—Utilisation of the funds till 31—3—87—Ins.	— 12
Application for Marriage Advance—Rules Amended.	— 16
Rate of interest on Marriage Advance for the year 1986—87—orders.	— 32
<b>Allowances and Special pays :</b>	
<b>Dearness Allowance :</b>	
Revised rates of D.A. for Government Employees—Made applicable to Deputationists.	— 40 to 56
Revised rates of D.A. for Officers—orders.	— 61 to 67
<b>Supervisory Special pay. :</b>	
Supervisory Special pay to the Assistants working in Revenue Branches—Reg.	— 1
<b>Travelling Allowance :</b>	
Daily allowance for journeys on duty in various countries—Revised rates fixed by Government of India—Made applicable to Board.	— 33 to 35
<b>Amenities :</b>	
Amenities—Loan dues by the employees of T.N.E.B. Co-operative Thrift Credit Society registered under the Tamil Nadu State Co-operative Societies Act—Recovery dues from the salaries of the employees—Ins.	— 10
Death of Board employees while in service—Transportation of dead body by air—orders.	— 11
Uniforms—Sanction of flame proof cotton drill uniform to 110KV Cable jointer and jointermates of Madras Development Circle—Orders.	— 26



**Bonus & Ex-gratia**

Grant of lumpsum ex-gratia to the employees of the State Government on deputation in T.N.E.B. as per G.O. Ms. No. 20 Finance (Allowance — II) Dept., dt. 8--1--87--Adopted.	— 37
---	------

**Contract & Tenders :**

Dispense with the specification of capitalisation formula for transformers in Tender specifications—Ins.	— 69
Providing Water, Electricity and Compressed Air to Contractors for works—Fixation of charges—Chairman's Ins.	— 81
Revised Tender Regulations 1985—Delegation of powers to C. F. C. and C. I. A. O. — Purchase of Stationery and Printing works — Amendment No. 18.	— 80
Security Deposits from Contractors/Suppliers in the shape of Small Saving Securities—Exemption to T.N.E.B.	— 39
Standing Committee for Thermal Projects and Hydro Projects—Procedure of Committee Meeting—Modified	— 78
Standing Committee for Thermal Projects—Reconstitution ordered—Amendment.	— 82 & 83
Tender Regulations — Accepting Samples against Tenders for supply of materials—Amendment No. 17	— 29 & 30

**Delegation of powers :**

To Chief Engineer/Personnel and Superintending Engineers of Systems/Circles for rectification of pay anomaly—Seniors getting lesser pay than the juniors—Dealing with cases of particular groups of employees—orders.	— 27 & 28
To Chief Financial Controller and Chief Internal Audit Officer for purchase of stationery and printing works.	— 80
To Chairmen—Enhanced powers to accord initial sanction of temporary posts in Secretariat, Audit and Administrative Branches.	— 4
To Divisional Engineers of O & M Division in Distribution systems to sanction advances from G.P.F. to R.W.E. employees in Class III & IV services consequent on decentralisation of works.	— 9
To Officers of Audit Branch for bill passing, cheques drawing, refunds, Imprest Accounts and journal voucher.	— 5
To Regional Chief Engineers (Distribution), Chief Engineers of Generation Circles, Chief Engineers of Project/Circles, Chief Engineers of General Construction Circle and Chief Financial Controller for opening of collection Accounts & Drawing Accounts—Orders.	— 23
To Regional Chief Engineers (Distribution) and Superintending Engineers of Distribution system—Orders.	— 72 to 74
To Regional Chief Engineers for Ordering Records voltmeter charts.	— 82
To Superintending Engineers of O & M to grant permission for installation of diesel generator sets of consumers—Orders.	— 86
To Superintending Engineers to sanction payment of labour charges to Office Helper for stitching office files out of office hours—Orders.	— 9

**Electricity****Page****Committee :**

- Standing Committee for Thermal Projects—Reconstitution Ordered—  
Amendment. — 82 & 83

**Cuddalore Thermal Power Station :**

- Cuddalore Thermal Power Station—Detailed Project report for  
3 x 210 MW. units—I Stage—Approved. — 70 & 71

**Extension of supply :**

- To the agricultural pumpsets and financial physical target for 87—88  
—communicated. — 74 to 77

**Industrial Associateship Scheme of I. I. T. :**

- T. N. E. B. as member in the Industrial Associateship scheme  
of I. I. T., Madras from 1987 onwards—orders. — 8 & 9

**Readiness Register :**

- Proper maintenance of readiness registers in the Section Offices of  
systems—Ins. — 83 & 84

**Security Deposit :**

- Security Deposits from contractors/suppliers in the shape of small  
savings securities—Exemption to T.N.E.B., — 39

**Service Connection :**

- Receipt of applications for service connections—Issue of  
acknowledgement slips—Ins. — 81 & 82

**Street lights :**

- Maintenance of street lights—Cost of accessories used for replacement — 86

**Tariff & C. C. Charges :**

- Cheque payments by High Tension and Low Tension Consumers—Magnetic Ink character Recognition (M. I. C. R.)  
Cheques to be issued—Introduction of computerisation  
in Banks—Instruction to Board's collection centres. — 60

- H. T. Supply—Billing of maximum demand charges for the  
first month of service—Ins. — 38

- Revision of Tariff—effective from 1—1—1987—Chairman's Ins. — 68

**Establishment :****Decentralisation of works :**

- In respect of R. W. E.—Accounting—further ins. — 29

- Decentralisation of works from Central office to Distribution  
Division office in O & M system in respect of Regular  
Work Establishment. — 28

**Diaries :**

- Submission of fortnightly diaries and Demi official narrative  
report by Regional Chief Engineers—Ins., — 17 & 18

<b>Establishment (Contd.)</b>	<b>Page</b>
<b>Filling up of Vacancies :</b>	
Class III Service-Filling up of vacancies—Ins.	— 18
<b>Increments:</b>	
Class III-Directly recruited persons appointed as Assessor during the years 1982 and 1983-Sanction of increments—orders.	— 14
<b>Reappointment :</b>	
Reappointment of Thiru V. Sathyanathan, Chief of Projects-Continuance of the post for a further period of one year from 3—1—1987.	— 15
<b>Revision of pay scales :</b>	
To Workmen and Officers-Pay fixation in the revised scale-Exercising of revised option in the case of persons already promoted to higher post from the Selection Grade of the lower post-Time limit-further extended upto 28—2—'87.	— 22
<b>Stayal In the I.Bs.</b>	
Period of stayal by the Officers in the Board's I.Bs.—Ins.	— 15
<b>Welfare of Ex-servicemen :</b>	
Treating Ex-servicemen with Dignity and respect—Ins.	— 12
<b>Inspection :</b>	
Programme of Inspection of Systems/Circles for 1987 by Team A and B.	— 19 to 21
<b>Loans :</b>	
Asian Development Bank Assisted projects—Execution of Agreement—Authorising the Ambassador for India in the Philippines to sign Agreement on behalf of the T.N.E.B.—Authorisation.	— 57
<b>Medical Attendance:</b>	
Supply of Hearing Aids to employees of Electricity Board—Approved specification, rate, procedure etc.—orders.	— 15 & 16
<b>Office Procedure :</b>	
Replies to petitioners-Chairman's instructions.	— 6
Representation from T.N.E. Consultative Council-Replies to be sent-Ins.	— 17
தமிழ் ஆட்சி மொழிச் செயலாக்கத்தை வாரியத்தில் விரைவு படுத்த நடவடிக்கைகள்—அறிக்கை எண். 1/1987	— பிற்சேர்க்கை II (Ai).
<b>Pension &amp; Gratuity :</b>	
<b>D.C.R.G.</b>	
Release of D.C.R G. along with pension-Instructions of Government—Communicated.	— 22 & 23
<b>Employees' Family Pension Scheme :</b>	
Employees' Family Pension Scheme 1971 under the Employees' Provident Funds and Miscellaneous Provisions Act, 1952—Exemption to T.N.E.B. subject to certain conditions—Orders of Government of India-Communicated-Observance of conditions—Orders.	— 13 & 14

**Provident Fund :****Page**

Extension of Pension Scheme to R.W.E. from 1—7—1986—Transfer of Contributory Provident Fund balances to various Accounts concerned—Working instructions.

Annexure I (i)

**Restriction & Control :**

The Tamil Nadu Restriction on consumption of Electricity Order 1976—Amended—G.O. Communicated.

— 69

**Stores :**

Purchase of requirement of stores—Reservation of certain electrical items for purchase from S.S.I. Sector—Adoption of Government orders.

— 85 &amp; 86

**Suits & Writs :**

Appeal No: 6820/86—Thiru D. Kuppan, A.A.O. Retired Vs. T.N.E.B.—Judgement by Deputy Commissioner of Labour, Madras-6.

— 6 to 8

P.G. Appeal No. 15/86-Tmt. Sheela Salmomi Shanthavarthini, Assistant Vs. T.N.E.B.—Judgement by the Deputy Commissioner of Labour—Appeal, Madras-6.

— 1 to 4

(i)

## **ANNEXURE I TO TNEB GAZETTE—JANUARY 1987**

### **WORKING INSTRUCTIONS ON TRANSFER OF CPF BALANCES**

**Circular Lr. No. BOAB/CPF. (Inv.)/Unit-V/D. 7/87 dated 24—1—1987.**

**Sub : TNEB—Provident Fund—Extension of Pension Scheme to Regular Works Establishment Workmen from 1—7—1986—Transfer of Contributory Provident Fund balances to various Accounts concerned—Working instructions issued.**

**Ref : B. P. Ms. FB. No. 5 Audit Branch dated 26—6—86 and instructions issued thereon.**

In the Board Proceeding cited, orders have been issued for the extension of Pension Scheme to Regular Works Establishment Workmen from 1—7—1986 and further instructions have been issued thereon.

2. In order to streamline the process, a BROCHURE containing the working instructions relating to transfer of Contributory Provident Fund balances to various accounts of the Board is enclosed herewith for guidance and follow up action.

**Encl: 1 Brochure**

**Arjunan Gnanaolivu  
Accounts Member**

#### **BROCHURE**

**Sub : Tamil Nadu Electricity Board—Provident Fund—Extension of Pension Scheme to Regular Works Establishment Workmen from 1—7—1986—Transfer of Contributory Provident Fund balances to various Accounts concerned—Working instructions issued.**

**Ref : (1) B.P.Ms. (FB) No. 5 Audit Branch dt. 26—6—1986.  
(2) Circular Memo. No. BOAB/CPF.(Inv.)/A3/D.216/86 dt. 30—6—86.  
(3) Circular Memo. No. DFC/Accts./118/86 dt. 16—7—86.  
(4) Circular Memo. No. BOAB/CPF.(Inv.)/A3/D.252/86 dt. 5—8—86.**

#### **Preamble :**

In the Board's Proceeding first cited, orders have been issued for the extension of Pension Scheme to all Regular Works Establishment Workmen who are in the Board's service on or after 1—7—1986 and thereby they are brought under General Provident Fund Scheme from Contributory Provident Fund Scheme from the said date i.e. 1—7—1986. Hence, the Contributory Provident Fund Accounts hitherto maintained by the Board of Trustees (Contributory Provident Fund) have to be transferred to various accounts concerned of the Board. According to Paras-2 and 3 of the Circular Memo. third cited the balances in the Contributory Provident Fund Ledger Cards have to be transferred to Tamil Nadu Electricity Board General Provident Fund Account, Pension Reserve and Contributory Provident Fund Deposit Account. In order to carry out the above instructions and to streamline the process, the working instructions are issued as a BROCHURE apart from the instructions already issued.

#### **2. Ledger Cards and Broadsheet Postings :**

The credit postings in the Ledger Cards and Broad sheets should be brought upto date i.e. the postings should be completed till the last month of recovery made and remitted to Board of Trustees for all the Contributory Provident Fund subscribers. The Ledger Cards figures and the Broad sheet figures for credits should be tallied with schedule figures every month. Likewise, the debit postings in the Ledger Cards and Broad sheets should be brought upto date and tallied with debit voucher figures every month.

(ii)

### **3. Interest Calculation and Closing Balance:**

(a) The interest on the Contributory Provident Fund balances has to be calculated and posted in the Ledger Cards for the period upto 1985-86 only, even though the postings would have been made for the period after 3/86 in the Ledger Cards. No interest need be calculated from 4/86 onwards. Before transfer of the balances from C.P.F. to G.P.F. it should be ensured that all the accounts slips upto 31-3-'86 are issued if not already done.

(b) The closing balance for each subscriber i.e. opening balance as on 1-4-1986 plus subsequent deposits minus subsequent withdrawals upto the date of last remittance made to Board of Trustees should be arrived in the Ledger card as well as in the Broad sheet. It should be ensured that schedule and voucher figures for each month upto the date last remittance made to Board of Trustees, agree with the monthly Broad-sheet figures so that closing balance of the Broad sheet figures agrees with the closing balances of consolidated monthly schedule and voucher figures.

### **4. Segregation of Ledger Cards and its Balances:**

This is the first item of work to be completed carefully. The Contributory Provident Fund Ledger Cards of those subscribers who have retired, expired, resigned etc. on or before 30-6-1986 may be grouped under category 'A'. Ledger cards of those subscribers for whom the Pension Scheme has now been extended from 1-7-1986 and thereby brought them under General Provident Fund Scheme, say this as category 'B', should be segregated first. Then the closing balance of each subscriber under category 'A', as stated in Para 3 (b) above, should be posted in a SEPARATE BROAD SHEET showing subscription and Contribution separately and the total balances of subscribers under category 'A' arrived. Likewise the closing balance of each subscriber under Category 'B' should be posted in a SEPARATE BROAD SHEET showing subscription and contribution separately and the total balance arrived. Now, the total balances of the NEW BROAD SHEETS prepared for category 'A' and 'B' should tally with the total balances of the original Contributory Provident Fund Broad sheet. It should be noted here that the entire Contributory Provident Fund balances of both category 'A' and 'B' subscribers have to be transferred to accounts of the Board debiting the General Provident Fund Conversion Suspense Account for which the procedure detailed in Paras-6 to 11 to be followed.

### **5. Notings in the Ledger Cards**

In the Contributory Provident Fund Ledger cards of each subscriber of both category 'A' and 'B' the following notings should be made immediately:

(a) The opening balance for both subscription and contribution and contribution as on 1-4-'86 should be noted in INK in the abstract column of the Ledger Card:

(b) The total amount of credit postings which includes subscription and recovery of advances for the period from 4/86 to till the closing of Ledger card should be arrived and noted in INK in the abstract column.

(c) The total amount of debit postings for the period from 4/86 to till the closing of Ledger card should be arrived and noted in INK in the Abstract column.

(d) The closing balances to be transferred/settled have to be arrived and shown in the Abstract column in INK.

### **6. Transfer of Balances from Broad Sheets:**

(a) As already stated in Para-4 above, the Broad sheet balances in respect of Category 'A' and 'B' have been arrived at. Now, the total balances of subscription and contribution as arrived in the NEW BROAD SHEET in respect of Category 'A' alone should be transferred to Contributory Provident Fund Deposit Account by debiting to General Provident Fund Conversion Suspense Account in the System/Circle accounts as instructed in Para-2 (2) of the memo: third cited.

(b) In respect of Category 'B', the total balances of subscription as arrived in the NEW BROAD SHEET should be transferred to Board's General Provident Fund Account and the total balance of Contribution should be credited to Pension Reserve of the Board by debiting to General Provident Fund Conversion Suspense Account as instructed in Para-2 (1) of the memo. third cited.

(c) The balances for 'B' category subscribers to be accounted in General Provident Fund Account should be noted on the reverse of the journal voucher for posting the same in the General Provident Fund Accounts of the subscribers. The notings should contain full details viz., Account No., Name, Designation, Amount, Month upto which interest allowed in Contributory Provident Fund

(iii)

Account etc. Similar notings for the amounts to be transferred to General Provident Fund conversion Account and Pension Reserve Account should be made on the reverse of the journal voucher. Likewise, notings may be made for 'A' category employees also for General Provident Fund conversion suspense account and Contributory Provident Fund Deposit Account.

(d) After transferring these balances, the fact of amount transferred, month of transfer, Journal entry No., General Provident Fund Account No., etc., should be noted in each Contributory Provident Fund card in Red Ink as per notings made in the Journal Voucher and Contributory Provident Fund card closed for category 'B' subscribers.

(e) In respect of category 'A' the Contributory Provident Fund cards may be continued for further postings under Contributory Provident Fund Deposit Account as specified in Para-7 (a) below and these cards may be taken for purpose of representing the balance for 'A' category employees under Contributory Provident Fund Deposit Account. The new Broad sheet opened for category 'A' may also be utilised for tallying the subsequent balances under Contributory Provident Fund Deposit Account.

(f) In case, the balance for certain category 'A' and category 'B' employees have been transferred to Board Accounts already, the balances for the remaining subscribers may be transferred now as per the above procedure duly agreeing with the total amount of the original Broad sheet.

#### **7. Settlement of Accounts in Respect of Category 'A' Employees :**

(a) The final settlement of accounts in respect of category 'A' employees under the Contributory Provident Fund Scheme should be made as per procedure in vogue (ie. as per Contributory Provident Fund Scheme) by debiting Contributory Provident Fund Deposit Account when the payment is effected. At the time of settlement, it should be ensured that the interest for the period from 4/86 till the date of settlement should be calculated and the interest allowed should be debited to Board's "Interest on General Provident Fund Account" (and not to General Provident Fund Conversion Suspense Account) and corresponding credit to Contributory Provident Fund Deposit Account. However, interest allowed then and there for 'A' category subscribers should be consolidated and journal entry proposed at the time of issuing Account slip for 'B' category employees (i.e.) after the close of the year, along with interest allowed for 'B' category employees allowed during the year.

(b) After settlement of Accounts and Payments made, the required debit entry should be made in the old Contributory Provident Fund Ledger Card concerned based on the Payment Voucher and as well as in the NEW BROAD SHEET, already opened for category 'A', in the month, in which the payment is effected.

(c) Even after the final settlement of accounts, the old Contributory Provident Fund Ledger Cards should be preserved. In respect of 'B' category employees, the old Contributory Provident Fund cards may be linked with the new General Provident Fund cards of these subscribers and whenever transferred to other Systems/Circles, both Contributory Provident Fund/General Provident Fund Cards may be transferred for the purpose of checking the old balances in Contributory Provident Fund Account at the time of final settlement.

#### **8. Transfer of Balances in Respect of Category 'B' Employees :**

(a) In the memo, second cited, instructions have been issued for the allotment of General Provident Fund Account No. for this category of employees. On allotment of General Provident Fund account Nos. only, the Contributory Provident Fund subscription balances of each subscriber as per notings made. (vide Para-6 (c)) should be posted in the newly opened General Provident Fund Ledger Card of the subscriber concerned in the month in which the journal entry is made by incorporating the closing balance as referred in Para-5 (d) above and the fact of transfer of these balances to the new General Provident Fund Ledger Card should be noted in Red Ink in the old Contributory Provident Fund ledger card of the subscribers concerned as instructed in Para-4 of the memo. second cited and as per Para-6 (d) above. The details of Opening Balance, Deposits and Withdrawals as referred to in Para-5 (e), (b) & (c) may also be incorporated in General Provident Fund Cards in pencil for purpose of calculating interest from 4/86 onwards for old Contributory Provident Fund balances in General Provident Fund Ledger Cards. It should be ensured that interest is calculated on the opening balance of Contributory Provident Fund balances for 12 months and for further deposits and withdrawals under Contributory Provident Fund Account is proportionately reduced based on the month in which recoveries and payments effected as followed previously for these subscribers.

(iv)

(b) If there be any delay in allotment of General Provident Fund Account Nos. to the Contributory Provident Fund subscribers who are eligible for the Pension Scheme and if recoveries are effected and/or payments made on or after 1-7-'86, the same should be accounted in Contributory Provident Fund Deposit Account as already instructed in Para-3 of the memo, third cited. In such cases, as soon as the General Provident Fund account Nos. are allotted and new General Provident Fund Ledger Cards are opened, these amounts should be transferred from Contributory Provident Fund Deposit Accounts to Board's General Provident Fund Account and posted in the newly opened General Provident Fund Ledger Cards along with other Contributory Provident Fund balances as stated in the pre-para. When such transfer from Contributory Provident Fund Deposit Account to General Provident Fund Account is made extracts of the credits and debit postings from the Contributory Provident Fund Deposit Account should be prepared and signed by Assistant Accounts Officer based on the original schedules & vouchers concerned for posting the same in General Provident Fund Account of the subscribers and Contributory Provident Fund Deposit Account, giving full details of the credit/debit and enclosed with journal vouchers:

(c) Apart from the postings in the new General Provident Fund Ledger Cards of the transferred balances referred in Paras (a) and (b), the same should also be posted in the General Provident Fund BROAD SHEET being maintained already for the existing (Provincial Cadre), General Provident Fund subscribers, in the month in which the journal entry is made. The interest for the subsequent deposits from 4/86 should be calculated only at the end of accounting year i.e. 1986-87. In case of subscribers for whom the interest for back period has been allowed in the old Contributory Provident Fund Cards but not adjusted in the Board of Trustees Accounts such interest should be debited to 'General Provident Fund Interest Account' of the Board and credited to "General Provident Fund Conversion Suspense Account" as referred in para-10(4) below and also as instructed in Para-7 of the Memo, third cited and for the interest for any back period prior to 1-7-'86 which could not be allowed in the old Contributory Provident Fund Ledger Card and thus not adjusted in the Accounts of the Board of Trustees-Contributory Provident Fund Accounts already, should be calculated and accounted in General Provident Fund cards, and debited to Board's "interest on General Provident Fund Accounts" and credited to "Tamil Nadu Electricity Board General Provident Fund Account" and included in the consolidated journal entry for interest allowed (to be made) at the time of the issue of the Account slips.

(d) The Contribution portion of this category 'B' employees should be transferred from the NEW BROAD SHEET (as referred in Para-4) to Board's Pension Reserve debiting General Provident Fund Conversion Suspense Account as already instructed in Para-6(b) above.

(e) In the Service Books/Registers of these category of employees, the General Provident Fund Account No. allotted, the old Contributory Provident Fund Account No. and the month from which the General Provident Fund recovery effected should be noted in Red Ink and the fact of having recredited the Board's contribution for the period from.....to 30-6-'86 amounting to Rs.....should also be noted in the Service Books/Registers:

(f) The Reconciliation with the balances in the monthly account under the Account Head "Tamil Nadu Electricity Board General Provident Fund Account" should be made as usual including the balance now transferred and the monthly Reconciliation Certificate for General Provident Fund Account agreeing with the monthly Account Figures under Tamil Nadu Electricity Board General Provident Fund Account with the Broad sheet figures should continue to be forwarded to Audit Branch.

#### **9: Two kinds of Balances Under C.P.F. Deposit Account :**

(a) According to the instructions issued in Paras-6(a) and 8(b) above, there will be two kinds of balance to be transferred to a single Head of Account i.e. "Contributory Provident Fund Deposit Account." The two kinds of balances accounted under "Contributory Provident Fund Deposit Account" are one from the balances transferred under Category 'A' employees as per Para-6(e) and another representing the deposits of General Provident Fund subscription amount recovered and payments made before allotment of General Provident Fund Account No. and before opening of new General Provident Fund Ledger Cards under category 'B' employees as per Para-8(b). Now, as these two kinds of balances are to be transferred from two different sources to "Contributory Provident Fund Deposit Account", it should be ensured that these balances are to be accounted and cleared separately. Hence, two separate folios in the System/Circle clearing ledgers maintained for the "Contributory Provident Fund Deposit Account" should be opened and their clearance watched through clearing ledgers. The first kind of balances may be called as "Contributory Provident Fund settlement Account" and the second kind of balances may be called as "General Provident Fund transfer Account" and the clearance should be watched separately with reference to the common head of account i.e. "Contributory Provident Fund Deposit Account" in the monthly accounts for which the NEW BROAD SHEET as referred in Para-4 opened for category 'A' employees may be utilised for category 'B' employees also for such balances accounted as per para-8(b).



(v)

(b) The monthly clearance of these balances (both credit and debit) should be posted separately in the newly opened Broad sheet for category 'A' against each subscriber and the total remaining balances of the Broad sheet for 'A' category and also 'B' category for balances accounted as per para—8 (b) should be tallied with the balances booked in the clearing ledger under two Sub Heads viz. "Contributory Provident Fund Settlement Account" and "General Provident Fund Transfer Account." In this connection the old Contributory Provident Fund Ledger Cards for category 'A' may be utilised for posting the subsequent credits/debits, interest allowed etc. with reference to balances under the Sub Head "Contributory Provident Fund Settlement Account" in the clearing Ledgers.

(c) The Contributory Provident Fund Deposit Account Reconciliation Certificate, showing the opening balance plus additions booked during the month minus clearance made during the month and the closing balance at the end of the month for subscription and contribution should be shown separately in respect of each Sub Head viz. "Contributory Provident Fund Settlement Account" and "General Provident Fund Transfer Account" and the same should be forwarded to Audit Branch every month by 15th of that month showing the position to the end of previous month. It should be noted that only one certificate should be furnished for both Sub Heads under "Contributory Provident Fund Deposit Account."

#### **10. Tallying of Main broad sheet figures with audit Branch Control Figures**

(a) This is the second important item of work to be completed. It is to be noted that as instructed in Para—2 above, totals of the main Broad sheet have been arrived and transferred to the new Broad sheets and then to the respective Head of Account as already stated. After transferring these balances in the first stage, the second stage of work is to tally the Main Broad sheet figures with the Control figures communicated from Audit Branch for the period from 4/74 to the last month of remittance made if not already done. In its present stage of accounts, these Broad sheet figures will not tally with the Control figures due to following major reasons;

- (1) Unposted items;
- (2) Excess/short remittances made to Board of Trustees;
- (3) Misclassification of Accounts;
- (4) Interest allowed but not journalised;
- (5) Recoveries effected but not journalised and remitted;
- (6) Inter System Transfers.

(b) As there would be always some differences, due to the above six items, reconciliation certificates agreeing the Broad sheet figures with the Control figures with such differences are being sent to Board Office Audit Branch from 4/74 onwards. Normally, the control figures of Board of Trustees have to be transferred to Board's accounts. But in the process stated in the foregoing paras, only Broad sheet figures (i.e. ledger card figures) are transferred to Board Accounts. Hence, it is necessary that the difference between control figures and Broad sheet figures, should also be brought into Board's account. This is detailed below.

(c) Now, to arrive the difference between Broad sheet figures and control figures from 4/74 onwards, a statement of Reconciliation of Broad sheet figures with control figures to end of 31—8—86 may be prepared for subscription and contribution separately, arriving at the closing balances upto the date of last remittance made to Board of Trustees as already stated in Para—3 above and also the closing balances/differences under each of the above six items. Now, the total balances of Main Broad sheet plus balances/differences under above six items should agree with the Control figures communicated upto that period i.e. 31—8—86.

(d) It is to be noted that in previous paras, it has been stated about the procedures to be followed for the transfer of balances from the MAIN BROAD SHEET to BOARD'S ACCOUNTS. Now, unless the differences/balances under the above six items are also transferred/adjusted to Board's Accounts, it cannot be said that the entire balances in the control figures i.e. the Board of Trustees Accounts are transferred to Board's Accounts. Hence, to transfer the differences/balances under the above six items shown as such in the Statement of Reconciliation for Broad sheet figures with control figures, say upto 31—8—86, the following procedures may be adopted.

#### **1. Un-Posted Items**

(a) This is one of the items that are pending for a long time in certain systems/circles for clearance. Now, as this item could not be adjusted against Board of Trustees Accounts even on clearance, it has to be transferred to Board's Accounts. The following procedure should be adopted for this purpose. The closing balances arrived for Contributory Provident Fund "Unposted" items for

(vi)

both subscription and contribution should be transferred to Board's Account by debiting to "General Provident Fund Conversion Suspense Account" and crediting both subscription and contribution to "General Provident Fund Account" under "Unposted" items. These amounts should be kept separately under General Provident Fund "Unposted" items showing subscription and contribution separately so that clearance of items could be made easily at a stage. It is to be noted that contribution portion of Contributory Provident Fund "Unposted" items credited to "General Provident Fund Account" under "Unposted" items, is shown separately because whenever clearance is made in respect of a Category 'A' employee the contribution and subscription portion relating to 'A' category but included in General Provident Fund "Unposted" account should be transferred first to Contributory Provident Fund Deposit Account and then settlement should be made. Whenever, clearance is made in respect of category 'B' employees, the Contribution portion relating to 'B' category and included in General Provident Fund "Unposted" account should be transferred to the Pension Reserve of the Board. So, the general and specific entries to be made in this case are illustrated below :—

**Entry No. 1 (with specimen figures)**

G, P. F. Conversion Suspense Account Dr, Rs. 9,000-00

To TNEB, G.P.F. A/c. (UP)

Cr, Sub. Rs. 5,000-00

Contr. Rs. 4,000-00

Being the entire balances of subscription and contribution under Board of Trustees—Contributory Provident Fund (Unposted) Account as per Reconciliation Certificate (credit balances) transferred to Board General Provident Fund (Unposted) Account.

(b) Whenever settlement/clearance is made subsequently, the following entries should be made in respect of category 'A' and 'B' employees.

**Entry No. 2 (without specimen figures)**

(a) In respect of Category 'A' employees

General Provident Fund (Unposted) A/c. Dr.

To Contributory Provident Fund Deposit A/c. Cr.

Being the subscription and contribution portions transferred first to Contributory Provident Fund Deposit A/c. and then settlement is effected. In respect of debit U. P., reversal entry has to be made.

(b) In respect of Category 'B' employees

General Provident Fund (Unposted) A/c. Dr.

To Pension Reserve

Cr.

Being the Contribution portion transferred to Pension Reserve, the subscription portion should be authorised after clearing and transferring the Unposted items to the General Provident Fund Ledger Card of the subscriber.

(c) The interest allowed in the Ledger Card on these Unposted items in respect of Category 'B' if any, should be debited to "Interest on General Provident Fund Account" of the Board as already instructed in Para-8 above by crediting to "General Provident Fund Account" at the time of annual consolidation of General Provident Fund accounts along with the regular journal entry to be made for interest allowed during the year for all subscribers and the interest allowed on the Unposted items as well as on the regular balances in respect of Category 'A', in the ledger cards, should be journalised by debiting "Interest on General Provident Fund Account" and crediting to "Contributory Provident Fund Deposit Account" at the time of Annual Consolidation. It should be noted that these Unposted clearances should be shown clearly in the monthly General Provident Fund Reconciliation Certificates and the Contributory Provident Fund Deposit Reconciliation Certificates noting the full details. The clearance on debit unposted items should be given priority.

**(2) Excess/Short Remittances made to Board of Trustees :**

There is always much possibility for the excess/short remittances being made to Board of Trustees with references to schedule and voucher figures due to many reasons. If there be any such excess/short remittance and shown in the Reconciliation Certificate as difference then the following procedure should be adopted to set right the accounts.

**(a) Excess Remittance**

The excess remittance may arise when the remittances are made excessively than the amount booked under "Contributory Provident Fund Suspense Account" and also when the payments (debit vouchers) are made and accounted in the old Account viz., Contributory Provident Fund Suspense Account" are not reimbursed or shortly reimbursed by the Board of Trustees. In such cases, the following journal entry should be made after verifying the "Tamil Nadu Electricity Board Contributory Provident Fund Suspense Account" maintained already in the System/Circle whether any such amount is still outstanding without clearance.

**Entry No. 3 (with specimen figures)**

General Provident Fund Conversion Suspense A/c Dr. Rs. 700-00

To T.N.E.B. C.P.F. Suspense A/c

Cr. Sub. Rs. 500-00

Contn. Rs. 200-00

Being the excess remittance i.e. non-reimbursement of payment vouchers made, say in 5/82 Rs. 200/- (Subscription), in 6/86 Rs. 300/- (subscription) and in 5/86 Rs. 200/- (Contribution) booked in "Tamil Nadu Electricity Board Suspense Account" but not reimbursed and thus outstanding under Tamil Nadu Electricity Board Contributory Provident Fund Suspense Account" now cleared.

**(b) Short remittance**

The short remittance may arise when recoveries effected (credit schedules) and booked under "Tamil Nadu Electricity Board Contributory Provident Fund Suspense Account" but not remitted or shortly remitted to Board of Trustees. The proposed journal entry after verification of the Tamil Nadu Electricity Board Contributory Provident Fund Suspense Account is as follows :

**Entry No. 4 (with specimen figures)**

T.N.E.B. C.P.F. Suspense A/c. Dr. Rs. 800-00 (Sub.)

To C.P.F. Conversion Suspense A/c. Cr. Rs. 800-00

Being the recoveries effected, say in 7/85 Rs. 400/- and in 12/85 Rs. 400/- and booked under "Tamil Nadu Electricity Board Contributory Provident Fund Suspense Account" but not remitted to Board of Trustees and outstanding under "Tamil Nadu Electricity Board Contributory Provident Fund Suspense Account" now cleared.

**(3) Misclassification of accounts :**

Sometimes, it is possible that due to misclassification of accounts, certain transactions under General Provident Fund are accounted for under Tamil Nadu Electricity Board Contributory Provident Fund Suspense Account and remittances/adjustments thereon are made to Board of Trustees and shown in the Reconciliation certificate as difference. The adjustment entry for the same is as follows:

**Entry No. 5 (with specimen figures)**

G.P.F. Conversion Suspense A/c. Dr. Rs. 200-00

To TNEB G.P.F. A/c.

Cr. Rs. 200-00

Being the recoveries effected under General Provident Fund Scheme, say in 5/83, but wrongly accounted under Tamil Nadu Electricity Board Contributory Provident Fund Suspense Account and remittance made thereon is now rectified.

Similar misclassifications made and thereby remitted to Board of Trustees, the misclassification should be adjusted by transferring the differences shown in the Reconciliation Certificate to the actual system Head of Account involved by debiting/crediting the General Provident Fund conversion Suspense Account, as the case may be.

**(4) Interest allowed but not Journalised :**

At times, there is possibility for the non journalisation of the amount allowed as Interest in the Contributory Provident Fund Ledger Cards by not debiting the Interest Account of Board of Trustees. This will be shown as difference in the Reconciliation Certificate. In such cases, the following entry has to be made.

(viii)

**Entry No. 6 (with specimen figures)**

Interest on G.P.F. A/c. Dr. Rs. 14,000—00

To G.P.F. Conversion Suspense A/c. Cr. (Sub. Int.) Rs. 10,000—00

(Cont. Int.) Rs. 4,000—00

Being the interest allowed to the subscribers and posted in the Contributory Provident Fund Ledger Cards/Broad sheet, say for the year 1985—86 but not journalised in the Board of Trustees accounts till the last month of remittance now debited to Interest on General Provident Fund Account of the Board (vide Para 8 above.)

**(5) Recoveries Effected but not Journalised and Remitted**

There may be occasions when the recoveries effected from pay bills are not journalised to Tamil Nadu Elec. Board Contributory Provident Fund Suspense Account and thereby not remitted/adjusted to Board of Trustees a/c. But these recoveries would have been posted in the Contributory Provident Fund Ledger Cards based on the schedule figures. These items would have been shown as differences in the Reconciliation Certificate. In such circumstances, the following entry has to be made.

**Entry No. 7 (with specimen figure)**

Works A/c. or Wages A/c. Dr. Rs. 900—00

(as the case may be)

To G.P.F. Conversion Suspense A/c. Cr. Sub. Rs. 400—00

Cont. Rs. 500—00

Being the subscription recovered from the pay bills (from Head of Account concerned) and Board's Contribution allowed, say for 6/86 paid in 6/86 and accounted in Contributory Provident Fund Ledger Cards but not journalised to Tamil Nadu Electricity Board Contributory Provident Fund Suspense Account and thereby not remitted/adjusted, now adjusted.

**(6) Inter—System Transfers :**

(a) It is to be noted here that net effect of this Inter-system transfers shown as differences in the Reconciliation Certificates of the various systems/circles taken together should be NIL when Reconciliation and Consolidation on the final accounts of all systems/circles are made in the Audit Branch because of corollating adjustments of these amounts between Systems/Circles. The Audit Branch will review the inter system transfers between systems/Circles and ensure that inter-system transfers are effected by both originating and responding systems/Circles accounts without any omission from 4/74 to the last month of remittances.

(b) The Inter-system transfer has two kinds ie. (1) Transfers made to other systems/circles (2) Transfers received from other systems/circles and these items shall be exhibited under Add and Less portions respectively in the Reconciliation Certificate by recenciling these figures from Broad sheet figures to Control figures.

**Example :** Say (Add) Inter-system transfer closing balance on transfers made to other systems/circles Subscription Rs. 2,000/- and Contribution Rs. 400/- and (Less) closing balances on transfers received from other systems/Circles Subscription Rs. 1,000/- and Contribution Rs. 800/- as on 31—8—86. No adjustment on account of Inter System transfers need be made in the accounts of system/Circle.

**Note :** The figures furnished above are only specimen figures.

**11. The G.P.F. Conversion Suspense Account :**

(a) As all Contributory Provident Fund subscribers have been brought under the Pension Scheme from 1—7—'86 instructions have already been issued in Para—4 of the memo. second cited that the transactions with the Board of Trustees Accounts should be closed by 15—7—'86. Hence, In order to transfer of the Accounts from Board of Trustees to Board Accounts, a new head of Account

has been opened in the Books of the Board denoting the Board of Trustees Accounts in the Tamil Nadu Electricity Board Accounts and this Head of Account has been subscribed as **General Provident Fund Conversion Suspense Account**. As already instructed in Para-4 above the closing balances of Contributory Provident Fund as per Broad sheet should be arrived and the same transferred to Contributory Provident Fund Deposit Account in respect of Category 'A' employees and to General Provident Fund Account and Pension Reserve Account in respect of category 'B' employees by debiting the same to General Provident Fund Conversion Suspense Account.

(b) The Contributory Provident Fund balances of each subscriber, as stated in Para-3 (b) above, should be arrived as follows in the Contributory Provident Fund Ledger Cards as well as in the Broad sheet, say as on 31-8-86.

The opening balance as on 1-4-'86 (including interest upto 3/86)	Say 'X' amount
Add Deposits from 4/86 to 8/86	Say 'Y' amount
Less Payments from 4/86 to 8/86	Say 'Z' amount
The closing balance of each subscriber say 'M' amount should be arrived as follows :	
The closing balance as on 31-8-86 = $(X+Y)-Z=M$	

In the above manner, the closing balance for both subscription and contribution for each subscriber should be arrived at the end of 31-8-86 or the last month of remittance.

(c) Now, as already stated, the total Contributory Provident Fund balances of category 'A' and 'B' employees should be journalised as stated in para-6 (a) & 6 (b) above under General Provident Fund Conversion Suspense Account and correspondingly to Contributory Provident Fund Deposit Account, General Provident Fund Account and Pension Reserve accounts of the Board as the case may be:

**EXAMPLE (with specimen figures)**

The Contributory Provident Fund balances as shown in the NEW BROAD SHEETS opened for Category 'A' and 'B' employees as per para-4 above say

Category 'A' employees Sub.	Rs. 2,000/-	and Cont. Rs. 5,000/-
Category 'B' employees Sub.	Rs. 48,000/-	and Cont. Rs. 75,000/-

The total C.P.F. balances transferred to Board A/c. through G.P.F. Conversion Suspense A/c. as on 31-8-86

Sub. Rs. 50,000/- and Cont. Rs. 80,000/-

The proposed journal entry transferring these balances from the Contributory Provident Fund Broad sheets to the accounts of System/Circle is as follows:

**ENTRY No. 8 (with specimen figures)**

G.P.F. Conversion Suspense A/c. Dr. Rs. 1,30,000-00  
(ie. Sub. Rs. 50,000/- and Cont. Rs. 80,000/-)

To T.N.E.B. G.P.F. A/c. (ie. Subscription portion of Category 'B' employees)	Cr.	Rs. 48,000-00
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To Pension Reserve (ie. Contribution portion of Category 'B' employees)	Cr.	Rs. 75,000-00
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To G.P.F. Deposit A/c. (ie. Sub. Rs. 2,000/- and Cont. Rs. 5,000/- of Category 'A' employees)	Cr.	Rs. 7,000-00
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(d) In addition to the transfer of Broad sheet balances to General Provident Fund Conversion Suspense A/c. as above, the difference as per the Contributory Provident Fund Reconciliation Certificate between Broad sheet and control figures as stated in para-10 are journalised to "General Provident Fund Conversion Suspense Account". The net effect of all these transfers to

(x)

"General Provident Fund Conversion Suspense A/c." made should ultimately agree with the control figures of the Board of Trustees. The bookings made in the General Provident Fund Conversion Suspense A/c." should be closely watched and a monthly Reconciliation Certificate should be furnished to Audit Branch showing the amounts booked under "General Provident Fund Conversion Suspense A/c." then & there with reference to control figures of the Board of Trustees. It may be mentioned that the control figures are being communicated then and there from 4/74 by Board Office Audit Branch. The closing balance of control figures upto last month of remittances should be taken as the basis and shown in the Reconciliation Certificate for "General Provident Fund Conversion Suspense Account".

**12. Kinds of Reconciliation Certificates to be Furnished by each System/Circle.**

(1) To sum up, the following Four kinds of Reconciliation Certificates have to be furnished to Board Office Audit Branch by every system/circle,

- (a) G.P.F. A/c. Reconciliation Certificate (already in vogue)  
(Reconciliation of Broad sheet figures with Monthly Accounts)
- (b) G.P.F. Deposit A/c. Reconciliation Certificate (Para-9) (New)
- (c) G.P.F. Conversion Suspense A/c.  
Reconciliation Certificate (Para-11) (New)
- (d) C.P.F. A/c. Reconciliation Certificate (already in vogue)  
(Reconciliation between Broad sheet figures and control figures of Board of Trustees upto last remittance made)

**(2) (a) G.P.F. A/c. Reconciliation Certificate (vide Para-8(f))**

This certificate should be furnished every month to Board Office Audit Branch as per standing instructions. It should be ensured that as instructed in Para-8 (f) above, the future Reconciliation Certificates should include the balances now transferred in respect of Contributory Provident Fund subscribers to whom the Pension Scheme has been extended from 1—7—'86 and thereby brought under General Provident Fund Scheme.

**(b) C.P.F. Deposit A/c. Reconciliation Certificate (Vide Para-9 (c))**

In Para-9 above, instructions have been issued for the procedure to be adopted for the clearance of balances under the Contributory Provident Fund Deposit Account. It is to be remembered that this Head of Account has got two Sub Heads namely, 'Contributory Provident Fund Settlement Account and General Provident Fund Transfer Account. The clearance made in the above two Sub Heads should be closely watched and a Reconciliation Certificate should be furnished to Board Office Audit Branch every month by showing the amount accounted every month, clearance made every month and closing balance under each Sub Head of Account separately in one and the same Certificate.

**(c) General Provident Fund Conversion Suspense A/c. Reconciliation Certificate (Vide Para-11)**

After transferring the Contributory Provident Fund balances from the books of Board of Trustees to the Tamil Nadu Electricity Board's Account concerned, there may be certain items of balances still left out as uncleared. Hence, clearance of these items should be closely watched and the progress made in the process should be shown clearly in a Certificate named "General Provident Fund Conversion Suspense A/c. Reconciliation Certificate" to be furnished to Board Office Audit Branch every month.

**(d) Contributory Provident Fund A/c. Reconciliation Certificate (in existence)**

The contributory Provident Fund A/c. Reconciliation Certificate which is being furnished every month from 4/74 should be continued upto the last date of transaction with the Board of Trustees in respect of Contributory Provident Fund balances, after tallying with the control figures communicated by Board Office Audit Branch. Now due to the fact that all the transactions with the Board of Trustees have been stopped since the Contributory Provident Fund subscribers have been brought under General Provident Fund Scheme, this monthly Reconciliation Certificate may be modified to Annual Reconciliation Certificate and this annual Reconciliation Certificate should be furnished to the end of each Financial year upto 1985—86 (showing the closing balance) and from 4/86, this should be furnished

for every month showing the closing balances upto the month of last transaction, the system/circle had with the Board of Trustees tallying with the Control figures communicated by Board Office Audit Branch, after arriving the closing balances for each item as referred to under Para 10 (a) above.

**13. Statement on Reconciliation:** (a) In the previous paras, instructions and guidelines for various processes for the clearance/transfer of various accounts have been issued and illustrative entries have also been given with specimen figures. Based on the above specimen figures a Contributory Provident Fund specimen Reconciliation Certificate and how such transfer entries are accounted in the Systems Accounts are furnished below :

**(I) STATEMENT OF BROAD SHEET FIGURES (LEDGER CARD FIGURES) RECONCILED WITH THE CONTROL FIGURES TO END OF 31-8-'86 (SPECIMEN)**

(All figures are in Rupees) (Specimen entry)

	Sub.	Cont.	Sub.	Cont.
Broad sheet figure in respect of Category 'A' Refer Para-11 (c)	Cr. 2,000.00	5,000.00		
Broad sheet figure in respect of Category 'B' Refer Para-11 (c)	Cr. 48,000.00	75,000.00		
Total Broad Sheet figures to end of 31-8-'86 Refer Entry No. 8 vide Para-11 (c)	Cr.		60,000.00	80,000.00
Add. (i) C. P. F. U. P. Account closing balance (Refer Entry No. 1 vide Para-10 (d) (1))	Cr. 5,000.00	4,000.00		
(ii) Inter-system Transfers Closing balance (Transfer made to other systems vide Para-10 (6) (b))	Cr. 2,000.00	400.00		
(iii) Excess remittances made to Board of Trustees or Payment Vouchers not reimbursed though accounted Refer Entry No. 3 vide Para-10 (2) (a)	500.00	200.00		
(iv) Misclassification of A/cs. (Items relating to other Head of Accounts vide Para-10 (3) Entry No. 5	200.00	—		
			(+) 7,700.00	(+) 4,600.00
			57,700.00	84,600.00
Less (i) Inter System Transfers Closing balance (Transferred) from other systems vide Para-10 (6) (b)	1,000.00	800.00		
(ii) Short remittances made to Board of Trustees [Refer Entry No. 4 Vide Para-10 (2) (b)]	800.00	—		
(iii) Interest allowed but not journalised [Refer Entry No. 6 vide Para-10(4)]	10,000.00	4,000.00		

(xii)

- (iv) Recoveries effected but not journalised and re-mitted (Refer Entry No. 7 vide Para—10(5))

400.00

500.00

(—)12,200.00 (—)5,300.00

Say the Final Figures Representing the Control Figures of the Board of Trustees Accounts upto 31—8—1986

45,500.00 79,300.00

TOTAL

1,24,800.00

(Tallied with Board of Trustees Control figures upto 31—8—'86)

- (ii) THE EXTRACT OF THESE CLOSING BALANCES AS ACCOUNTED IN THE SYSTEM LEDGER ACCOUNTS BASED ON THE SPECIMEN ENTRIES FURNISHED IN PARAS 10 & 11 ARE AS FOLLOWS :

(1) General Provident Fund Conversion Suspense Account

	Debit	Credit
Journal Entry No. 8 (vide Para—11 (c))	1,30,000.00	
Journal Entry No. 1 (Vide Para—10 (1))	9,000.00	
Journal Entry No. 3 (Vide Para—10 (2) (a))	700.00	
Journal Entry No. 5 (Vide Para—10 (3))	200.00	
Journal Entry No. 4 (Vide Para—10 (2) (6))		800.00
Journal Entry No. 7 (Vide Para—10 (5))		900.00
Journal Entry No. 6 (Vide Para—10 (4))		14,000.00
By Closing Balance		1,24,200.00
	1,39,900.00	1,39,900.00

9/86 Opening Balance Rs. 1,24,200/- as net debit.

(2) The Tallying Sheet (with specimen figures)

Control Figures (Reconciliation of Board of Trustees Control figures with balances accounted under G.P.F. Conversion Account)

1. Say the final figures representing the Control figures of the Board of Trustees accounts upto 31—8—1986. (as per specimen reconciliation Certificate)

Sub.	Rs.	45,500.00
Cont.	Rs.	79,300.00
Total	Rs.	1,24,800.00



(xiii)

2. Transfers made to other systems (minus) Sub. Rs. 2,000.00

(Inter system Transfers) (minus) Cont. Rs. 400.00

(minus) (—) Rs. 2,400.00

3. Transfers received from other (Plus) Sub. Rs. 1,000.00

Systems (Inter System Transfers) (Plus) Cont. Rs. 800.00

(Plus) (+) Rs. 1,800.00

Net Balance (Minus) Rs. 600.00

Control Figures upto 31—8—86 excluding Inter System Transfers Rs. 1,24,200.00

Note:— (1) The Control figures thus arrived for Rs. 1,24,200/- agree with the balances arrived under in the G.P.F. Conversion Suspense A/c. as above:

(2) Since the Inter System Transfer balances are not journalised in System Accounts, these balances have to be deducted from the Control Figures so as to agree the closing balances under G.P.F. Conversion Suspense A/c.

(b) It is to be noted that for the Inter system transfers 'NO ADJUSTMENT' should be made in the accounts because when the General Consolidation of these accounts from all Systems/Circles are taken up together, then the net effect of these transfers should become 'NIL'. Hence, due importance should be given while arriving at the final closing balances of the Inter System transfers and full details should be collected for the closing balances viz: A/c. Number, Name of subscriber, Designation, Amount, System to which/from which transferred, month of adjustment (made etc. as otherwise it will be very difficult to find out any omission of Inter system transfer made but not taken into account in other system/circles Accounts.

(c) From pre-para 13 (ii) (1) & 13 (ii) (2), the closing balance of General Provident Fund Conversion on Suspense Account and the closing balance figure of Control figures respectively have been arrived at. Now as these figures have been reconciled, this amount should be taken as the balance under General Provident Fund Conversion Suspense Account.

#### 14. General:

Apart from the above instructions, the following guideline are also issued in respect of certain transactions:—

(i) In respect of recoveries effected from the Contributory Provident Fund subscribers already and kept under 096 system Deposit Account and thus not remitted to Board of Trustees so far, such balances may be transferred by debiting 096 System Deposit Account and crediting to the Tamil Nadu Electricity Board General Provident Fund Account (Subscription portion) and Pension Reserve Account (Contribution portion) for category 'B' employees and to Contributory Provident Fund Deposit Account (C.P.F. Settlement A/c.) for category 'A' employees.

(xiv)

(ii) In case of subscribers coming under category 'A' for whom no Board's contribution has been allowed for the back period and if such contribution is allowed now, then the amount so arrived should be debited to the Head of Account to which the Board contribution is normally debited in the System/Circle Accounts previously for Contributory Provident Fund subscribers and credited to Tamil Nadu Electricity Board Contributory Provident Fund Deposit Account (C.P.F. Settlement Account) and then final settlement is made from Tamil Nadu Electricity Board Contributory Provident Fund Deposit Account.

The above two transactions (Para—14 (i) and 14 (ii) for 'A' category should be included in the new Broad sheet and in the Contributory Provident Fund Deposit Reconciliation Certificate referred to in Para—9(a), (b) & (c).

Arjunan Gnanavelu,  
Accounts Member.

**INDEX TO BROCHURE**

	<b>Page</b>
1. Ledger Cards and Broad sheet Postings	... (i)
2. Segregation of Ledger Cards and its Balances	... (ii)
3. Transfer of Balances from Broad sheets	... (ii)
4. Transfer of Balances in respect of 'A' and 'B' Categories	... (iii)
5. C.P.F. Deposit Account	... (iv)
6. Tallying of Broad sheet figure and Control figure	... (v)
7. Unposted Items	... (v)
8. Excess/short Remittances	... (vi)
9. Recoveries effected but not journalised	... (viii)
10. Inter system Transfers	... (viii)
11. G.P.F. Conversion Suspense Account	... (viii)
12. Kinds of Reconciliation Certificates	... (x)
13. Statement of Reconciliation (Specimen)	... (xi)
14. General Instructions	... (xiii)

## பிற்சேர்க்கை-II

தமிழ் ஆட்சி மொழிச் செயலாக்க நடவடிக்கை 1/1987

குறிப்பாணை எண். 167756/6215/தவ/நிகி/86-2, நாள்: 31-1-1987.

பொருள்: தமிழ் ஆட்சிமொழிச் செயலாக்கத்தை விரைவு படுத்த நடவடிக்கைகள்.

பார்வை: செயலரின் கடிதங்கள்

1. 131774 (399)/தவ/நிகி/81-1, நாள் 1-12-81.
2. 131774 (399)/தவ/நிகி/81-2, நாள் 9-12-81.
3. 135378/412/தவ/நிகி/81-1, நாள் 15-12-81.
4. 40907 (145)/தவ/நிகி/82-1, நாள் 21-5-82.
5. 37003 (137)/தவ/நிகி/82-1, நாள் 21-5-82.

தமிழ் ஆட்சிமொழிச் செயலாக்கத்தை மின்சார வாரியத்தில் தீவிரப்படுத்த வேண்டும் என்றும், அரசினரால் இதற்கு விதிவிலக்கு அளிக்கப்பட்ட இனங்களைத் தவிர மற்ற எல்லாமே தமிழ் நடவடிக்கைகளாக இருக்க வேண்டும் என்றும் தமிழ் வளர்ச்சி இயக்குநரிடமிருந்து வந்துள்ள 26-12-86 நாளிட்ட நேர்முகக் கடிதத்தின் நகல், இத்துடன் இணைக்கப்பட்டுள்ளது.

தமிழ்நாடு மின்சார வாரியத்தில் தமிழ் ஆட்சிமொழிச் செயலாக்கம் பல ஆண்டுகளுக்கு முன்பே துவக்கப்பட்டு விட்டது. பார்வையில் குறிப்பிட்டுள்ள கடிதங்களில், முதல் கட்டமாக எவற்றிற்கெல்லாம் தமிழில் நடவடிக்கை எடுக்க வேண்டும் என்று விளக்கமாகக் குறிப்பிடப்பட்டுள்ளது. [உடனடி நடவடிக்கைக்காக இவற்றின் நகல் இணைக்கப்பட்டுள்ளது]. வாரியத்தின் மற்ற நடவடிக்கைகளைச் சுணக்கமின்றி விரைவுபடுத்த மேற்கொள்ளப்பட்ட முயற்சிகள் காரணமாக, இவற்றை முடுக்கி விடுவதில் தொய்வு ஏற்பட்டது. தற்பொழுது அரசினரிடமிருந்து வந்துள்ள உத்தரவுக்கு ஏற்ப, ஏற்கனவே விடுக்கப்பட்ட நடவடிக்கைகளை உடனுக்குடன் செயல்படுத்துவதை விரைவுபடுத்த வேண்டும் என்றும், தொடர் நடவடிக்கையாக அடுத்து எவற்றை எல்லாம் தமிழில் எப்படிச் செய்ய வேண்டும் என்றும் உத்தரவுகள் இனி அவ்வப்பொழுது அனுப்பப்படவுள்ளன. இவற்றிற்கு உரிய முக்கியத்துவத்தைக் கொடுத்து தமிழ் ஆட்சிமொழிச் செயலாக்கத்தை வாரியத்தில் முனைப்போடு முழு அளவில் செயல்படுத்தும்படியும், இக்குறிப்பாணை கிடைக்கப் பெற்று இது உடனடியாகச் செயல்படுத்தப்படுகிறது என்பதைத் தெரிவிக்கும்படியும் வாரியத்தின் எல்லா அலுவலர்களும் கேட்டுக் கொள்ளப்படுகிறார்கள்.

(வாரியத் தலைவரது ஆணைப்படி)

சி. அருணாசலம்,  
செயலர்.

இணைப்பு-1

திரு. எல். என். விஜயராகவன், இ.ஆ.ப., செயலர், த. மி. வாரியத்திடமிருந்து எல்லாத் தலைமைப் பொறியாளர்கள், தலைமை உட்தணிக்கை அலுவலர், தலைமை நிதிக் கட்டுப்பாட்டு அலுவலர், துணைச் செயலர்கள், மேற்பார்வைப் பொறியாளர்களுக்கு விடுக்கப்பட்ட கடித எண். 40907 (145)/தவ/நிகி/82-1, நிருவாகக் கிளை, நாள் 21-5-1982ன் நகல்.

பொருள் : தமிழ் ஆட்சிமொழிச் செயலாக்கம்—நடவடிக்கைகளை விரைவுபடுத்தி ஒத்துழைக்க அதிகாரிகளுக்கு வேண்டுகோள் விடுக்கப்படுகிறது.

தமிழ் ஆட்சிமொழிச் செயலாக்கத்தை விரைவுபடுத்த அரசு எடுத்துவரும் தீவிர நடவடிக்கைகளுக்கு இணை நடவடிக்கைகள் வாரியத்திலும் எடுக்கப்பட்டு வருகின்றன. ஆயினும், வாரிய அதிகாரிகள், பணியாளர்கள் போதிய அளவிற்கு இதில் ஊக்கம் காட்டவில்லை என்பதால் இம்முயற்சிகளில் எதிர் பார்க்கும் அளவிற்கு முன்னேற்றம் காண முடியவில்லை.

தமிழ் ஆட்சிமொழிச் செயலாக்கத்திற்கு ஊக்கம் அளித்து ஒத்துழைக்கத் தவறும் அரசு அதிகாரிகள், பணியாளர்கள் மீது “ஒழுங்குமுறை மற்றும் மேல் முறையீடு” (டிஸிப்ளின் அண்ட் அப்பீல் ரெகுலேஷன்ஸ்) விதிகளின் கீழ் நடவடிக்கை எடுக்கலாமா என்று தமிழ் வளர்ச்சி இயக்குநரும் அரசும் பரிசீலனை செய்யுமாவுக்கு அரசுத் துறைகளும் பொதுத் துறைகளும் முடுக்கிவிடப்பட்டுள்ளன என்பதையும் வாரிய அதிகாரிகள் கருத்தில் கொள்ள வேண்டும்.

வாரிய அலுவலகங்களில் கீழ்க் குறிப்பிட்டுள்ளவை தமிழிலேயே இருக்க வேண்டும் என்று ஏற்கனவே உத்தரவு பிறப்பிக்கப்பட்டுள்ளது.

1. வருகைப் பதிவேடு.
2. தற்செயல் விடுப்புகளுக்கான விண்ணப்பங்களும், இவற்றைப் பதிவு செய்யும் விவரங்கள் கொண்ட பதிவேடு (காஷுவல் லீவு ரிஜிஸ்டர்)ம்.
3. எல்லா வகை விடுப்புகளுக்குமான விண்ணப்பங்கள்.
4. எல்லா வகை விடுப்புகளையும் அனுமதிக்கும் உத்தரவுகள், (முதல், இரண்டாம் நிலை பணித் தொகுதி பணியாளர்களைத் தவிர)
5. பொது வருங்கால வைப்பு நிதியிலிருந்து தற்காலிக முன் பணம் பெறுவதற்கான விண்ணப்பங்களும் இவற்றை அனுமதிக்கும் உத்தரவுகளும்.
6. பொது வருங்கால வைப்பு நிதியிலிருந்து இறுதி நிலை வழங்கலின் ஒரு பகுதியைப் பெறுவதற்கான விண்ணப்பங்களும் இவற்றை அனுமதிக்கும் உத்தரவுகளும்.
7. எல்லாவகைப் பதவி வழங்கலுக்கான ஆணைகளும் (கால நீடிப்பு உட்பட)
8. மருத்துவச் செலவைத் திரும்பப் பெறுவதற்கான படிவங்கள்.
9. இவை தவிர அலுவலகங்களுக்குள்ளேயே பணியாளர்களை மாற்றுவதற்குப் பயன்படுத்தப்படும் படிவங்களும், ஒழுங்குமுறை நடவடிக்கைக்கான சில மாதிரிப் படிவங்களும் தமிழாக்கம் செய்யப்பட்டு வருகின்றன.

இவை தவிர எல்லாப் பணியாளர்களும் அதிகாரிகளும் மிக எளிதாகத் தமிழில் நடவடிக்கை எடுக்கக்கூடிய வாய்ப்புகள் அலுவலகத்தின் அன்றாட அலுவல்களில் நிறைய உள்ளன. எடுத்துக் காட்டாக—மேல் நடவடிக்கையின்றிக் கோப்புடன் இணைத்து விடக்கூடிய நடப்புகளின் (கரெண்ட்ஸ்) மீது எழுதக்கூடிய இரண்டொரு மிகச் சிறிய வாக்கியங்களைத் தமிழில் எழுதலாம். அலுவலகத்தில் பெறப்படும் நடப்புகளில் (கரெண்ட்ஸ்) பெரும்பாலான எண்ணிக்கை உள்ளவை இவைகளே. இவற்றை எப்படித் தமிழில் எழுதலாம் என்பதற்குச் சில முன் மாதிரிகள் (உரிய ஆங்கிலச் சொற்களுடன்) இணைப்பில் கொடுக்கப்பட்டுள்ளன.

இதுபோலவே “மூவ்மெண்ட் ரிஜிஸ்டர்” என்று அழைக்கப்படும் பணி நேரத்தில் பணியாளர் தமது இருக்கையை விட்டுச் சென்று வருவதைக் காட்டும் விவரப் பதிவேட்டில் குறிக்கப்படும் குறிப்பு களையும் கூடத் தமிழில் எழுதலாம். இவற்றிற்கான சில முன் மாதிரிக் குறிப்புகளும் (உரிய ஆங்கிலக் குறிப்புகளுடன்) இணைப்பில் தரப்பட்டுள்ளன.

இதே வகையில் “காஷுவல் லீவு” என்றழைக்கப்படும் தற்செயல் விடுப்புக்கான விண்ணப்பங்களில் இடம் பெறக்கூடிய சில காரணங்களும் தமிழாக்கம் செய்யப்பட்டு (உரிய ஆங்கிலச் சொற்களுடன்) இணைப்பில் தரப்பட்டுள்ளன.

ஆங்கிலத்தில் வரையப்படும் கோப்புகளில்கூட, உத்தரவைத் தமிழில் எழுதலாம். இதற்கும் முன் மாதிரியாக இருக்கக்கூடிய உத்தரவுகள் உரிய ஆங்கிலக் குறிப்புகளோடு இணைப்பில் தரப்பட்டுள்ளன.

### A(iii)

இவைகளைத் தமிழில் செய்தாலே ஏறக்குறையப் பாதிக்கு மேற்பட்ட நடவடிக்கைகள் தமிழில் எடுக்கப்பட்டுள்ளன என்ற நிலை உருவாகி விடும். அத்துடன் மேலும் தமிழில் அதிக அளவிற்கு வரைவுகளையும், கடிதங்களையும் எழுதுவதற்குரிய ஊக்கம் பணியாளர்களுக்கு ஏற்படும்.

எனவே, தாமதமின்றி இந்தத் தொடக்க முயற்சிகள் எல்லாம் தமிழில் செய்யப்பட்டு வருகின்றன என்ற நிலையை உருவாக்கித் தர ஒத்துழைக்கும்படி கேட்டுக் கொள்கிறேன்.

(உண்மை நகல்)

### இணைப்பு-(அ)

- |  |  |
|--|--|
| 1. This is for our information. May be filed on making an entry in the register  | ... இது நமது தகவலுக்காகவே. இந்த விவரத்தைப் பதிவேட்டில் குறித்துக்கொண்டு இதைக் கோப்போடு இணைத்துவிடலாம்.   |
| 2. This is with reference to the orders issued in this office Memo. No..... May be filed   | ... இது நமது அலுவலகத்திலிருந்து விடுக்கப்பட்ட குறிப்பாணைக்கு ஏற்ப உள்ளதே. இதைக் கோப்போடு இணைத்துவிடலாம்.   |
| 3. Information called for are to confirm the action taken. May be filed  | ... கேட்கப்பட்டுள்ள தகவல்கள் நம்மால் எடுக்கப்பட்ட நிலை சரியானதே என்று உறுதி செய்து கொள்வதற்காகவே. இதைக் கோப்போடு இணைத்து விடலாம்.  |
| 4. This may be circulated among the members of this section and filed  | ... இதைப் பிரிவிலுள்ள மற்ற பணியாளர்களது பார்வைக்கு சுற்றுக்கு விட்ட பிறகு கோப்போடு இணைத்து விடலாம்.  |
| 5. Further particulars are awaited from the field. May lie over  | ... மேலும் சில தகவல்கள் களப் பொறியாளர்களிடமிருந்து (அல்லது) கீழ் அலுவலகங்களில் இருந்து எதிர்பார்க்கப்படுகின்றன. எனவே, இதற்கான நடவடிக்கையைத் தள்ளி வைக்கலாம்.   |
| 6. No further action is pending (or) warranted. May be filed   | ... எடுக்க வேண்டிய மேல் நடவடிக்கை ஏதுமில்லை. (அல்லது) எடுக்க வேண்டிய மேல் நடவடிக்கை ஏதும் தேவைப்படவில்லை. கோப்போடு இணைத்து விடலாம்.  |
| 7. Action has already been taken. May be filed   | ... ஏற்கனவே நடவடிக்கை எடுக்கப்பட்டு விட்டது. கோப்போடு இணைத்துவிடலாம்.  |
| 8. An interim reply has already been sent. May lie over  | ... இடை மறுமொழி (அ) இடைக்கால பதில் ஒன்று ஏற்கனவே அனுப்பப்பட்டுவிட்டது. இதன் மீதான நடவடிக்கையைத் தள்ளி வைக்கலாம்.   |
| 9. Orders have already been issued. May be filed   | ... ஏற்கனவே உத்தரவு பிறப்பிக்கப்பட்டுவிட்டது. கோப்பில் இணைத்துவிடலாம்.   |
| 10. Particulars have already been forwarded May be filed   | ... தகவல்கள் ஏற்கனவே அனுப்பப்பட்டுவிட்டன கோப்பில் இணைத்துவிடலாம்.  |
| 11. A note has already been put up and orders thereon are awaited. May lie over.   | ... ஏற்கனவே இது குறித்து வைக்கப்பட்டுள்ள குறிப்பின் மீது உத்தரவு எதிர்பார்க்கப்படுகிறது. எனவே, இதன் மீதான நடவடிக்கையைத் தள்ளிப்போடலாம்.  |
| 12. Similar confirmation (or) particulars (or) reports are awaited from other Officers. The consolidated note will be put up on receipt of the same. May lie over; | ... இது போன்ற உறுதியளிக்கக்கூடியவை (அ) தகவல்கள் (அ) அறிக்கைகள் மற்ற அலுவலர்களிடமிருந்து எதிர்பார்க்கப்படுகின்றன. அவையும் வந்தபிறகு ஒருங்கிணைந்த குறிப்பு வைக்கப்படும். இதன் மீதான நடவடிக்கையைத் தள்ளி வைக்கலாம். |
| 13. Service Books received. Draft letter ecknowledging the receipt of the same put up below is for approval please.  | ... பணிப்பதிவேடுகள் கிடைக்கப்பெற்றன. இவை கிடைத்தமைக்கான ஒப்பளிப்புக் கடிதம் ஒப்புதலுக்கு வைக்கப்பட்டுள்ளது.  |
| 14. Orders of Board are awaited. May be filed.   | ... வாரிய ஆணை எதிர்பார்க்கப்படுகிறது. கோப்பில் இணைத்து விடலாம்.  |

A(iv)

இணைப்பு (ஆ)

Casual Leave Application :

As I have to attend to my relatives marriage / my friends Grahapravesam/an urgent domestic work/an unavoidable private work/my house construction work/hospital for treatment.

As I have to go to my native place/relatives marriage/ Railway Station to receive my family/make advance booking/college/School for my son's admission/Civil Supply Department to obtain ration card/Tahsildar office for my requirement of cement/AE/Office for service connection/Registrar office to register my sale deed/to L.I.C. Office to obtain a loan.

தற்செயல் விடுப்புக்கான விண்ணப்பங்கள்

நான் உறவினர் வீட்டுத் திருமணத்திற்குச் செல்ல வேண்டியிருப்பதால்/நண்பரது புதுமனை புகுவிழா விற்குச் செல்லவிருப்பதால்/குடும்பத்தில் அவசரப் பணிகளைக் கவனிக்க வேண்டியிருப்பதால்/தவிர்க்க முடியாத சொந்தப் பணிகளைக் கவனிக்க வேண்டியிருப்பதால்/என்னுடைய வீடு கட்டும் பணிகளைக் கவனிக்க வேண்டியிருப்பதால்/சிகிச்சைக்காக மருத்துவ மனைக்குச் செல்ல வேண்டியிருப்பதால்.

... உறவினர் வீட்டுத் திருமணத்திற்குச் செல்ல இருப்பதால்/நான் எனது சொந்த ஊருக்குச் செல்ல வேண்டியிருப்பதால்/என்னுடைய குடும்பத்தினை அழைத்து வர இரயில் நிலையத்திற்குச் செல்ல வேண்டியிருப்பதால்/ஊருக்குச் செல்ல முன்னதாக இட ஒதுக்கீட்டைப் பெற இரயில் நிலையம் செல்ல வேண்டியிருப்பதால்/எனது மகனைக் கல்லூரியில்/பள்ளியில் சேர்க்கச் செல்ல வேண்டியிருப்பதால்/ உணவுப் பொருள் வழங்குதுறை அலுவலகம் சென்று உணவுப் பங்கீட்டு அட்டைப் பெறுவது தொடர்பாக/ வட்டாட்சியர் அலுவலகம் சென்று தேவையான சிமெண்ட் பெற மனுச் செய்வது தொடர்பாக/ மின்னணைப்புப் பெறுவது தொடர்பாக உதவிப் பொறியாளர் அலுவலகம் செல்ல/விற்பனைப் பத்திரத்தைப் பதிவு செய்யப் பதிவாளர் அலுவலகம் செல்ல வேண்டியிருப்பதால்/கடனுதவி பெறவேண்டி ஆயுள் காப்பீட்டுக் கழக அலுவலகம் செல்வது தொடர்பாக.

இணைப்பு (இ)

பணி நேரத்தில் பணியாளர் தமது இருக்கையை விட்டுச் சென்று வரும் விவரப் பதிவேடு (மூவ்மெண்ட் ரிஜிஸ்டர்)

பணியாளர் பெயர்	வகிக்கும் பதவி	இருக்கையை விட்டுச் செல்லும் நேரம்	* காரணம்	இருக்கைக்குத் திரும்பும் நேரம்	பணியாளரது கையொப்பம்
<p>* சம்பளம் பெற்றுவர, தொலைபேசியில் பேச, 'எம்' பிரிவுக்குச் சென்று சில தகவல்களைப் பெற, மருந்தகம் செல்ல, எழுது பொருள் பெற்றுவர, தட்டச்சுப் பிரிவுக்குச் சென்று வர, மேலதிகாரி (பதவியின் பெயர்) யோடு விவாதிக்க, மேலதிகாரியின் (பதவியின் பெயர்) ஆலோசனையைப் பெற, நகல் பெருக்கிப் பிரிவுக்குச் சென்றுவர (ரோனியோ மெஷின் கும்), கழிப் பறை செல்ல (நேச்சுரல் கால்), சிற்றுண்டி அருந்த (லஞ்ச்), அலுவலகப் பணித் தொடர்பாக.....சென்று வர.</p> <p>அச்சகம்/ எழுதுபொருள் வழங்கு துறை/ போக்குவரத்துப் பிரிவு/அரசு செயலகம்/வங்கி/ அஞ்சலகம்/ஆயுள்-காப்பீட்டுக் கழகம்/தணிக்கைப் பிரிவு/கருவூலம்.</p>					

இணைப்பு (ஈ)

Orders on the Note.

குறிப்பின் மீது பிறப்பிக்கப்படும் ஆணைகள்/ உத்தரவுகள்

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|--|-----|--|
| 1. Recommendations at portions A & B approved (or) Not approved. | ... | பகுதி 'அ' 'ஆ' ஆகியவற்றில் குறிக்கப் பட்டுள்ள பரிந்துரைகளுக்கு ஒப்புதலளிக்கப்படுகிறது. (அல்லது) பரிந்துரைகள் மறுக்கப்படுகின்றன. |
| 2. Please discuss with relevant file or with back papers.        | ... | உரிய கோப்புகளுடன் (அல்லது) தொடர்புள்ள பழைய கோப்புகளுடன் வந்து விவாதிக்கவும்.   |
| 3. As discussed already overphone revise the note and put up.    | ... | தொலைபேசியில் கூறியதற்கிணங்க குறிப்பைத் திருத்தி வைக்கவும்.   |
| 4. Yes, approved.  | ... | சரி (அ) ஆம். ஒப்புதலளிக்கப்படுகிறது.   |
| 5. Yes. Recommended.   | ... | சரி (அ) ஆம். பரிந்துரைக்கப்படுகிறது.   |
| 6. Why delay? Please explain.                                    | ... | ஏன் தாமதம்? விளக்குக.  |
| 7. Please avoid delay in future.                                 | ... | இனித் தாமதத்தைத் தவிர்க்கவும்  |
| 8. Please speak.   | ... | நேரில் பேசவும்.  |

இணைப்பு : 2

திரு. எல். என். விஜயராகவன், இ.ஆ.ப., செயலர், தமிழ்நாடு மின்சார வாரியத்திடமிருந்து அனைத்துத் தலைமைப் பொறியாளர்கள், தலைமை உள் தணிக்கை அலுவலர், தலைமை நிதிக் கட்டுப்பாட்டு அலுவலர், துணைச் செயலர்கள்/வாரியச் செயலகக்கிளை, அனைத்து மேற்பார்வைப் பொறியாளர்களுக்கும் விடுக்கப்பட்ட கடித எண். 131774 (399) தவ/நிகி/81-1, நாள் 1-12-81-ன் நகல்.

பொருள் : தமிழ்நாடு மின்சார வாரியம்—தமிழ் ஆட்சிமொழிச் செயலாக்கம்—பொது வருங்கால வைப்புநிதி (ஜிபிஎப்), பங்குத்தொகைபெறு வருங்கால வைப்புநிதி (சிபிஎப்)யிலிருந்து முன் பணம் பெறவும், வழங்கவும் ஆகியவற்றிற்கான படிவங்களின் தமிழாக்கம்—நடைமுறைப்படுத்த அனுப்பப்படுகிறது

தமிழ் ஆட்சிமொழிச் செயலாக்கத்தின் ஒரு பகுதியாக பொது வருங்கால வைப்புநிதி (ஜிபிஎப்), பங்குத்தொகைபெறு வருங்கால வைப்புநிதி (சிபிஎப்)யிலிருந்து முன் பணம் பெறுவதற்கான விண்ணப்பமும், வழங்குவதற்கான உத்தரவும் தமிழிலேயே விடுக்கப்பட்ட வேண்டும் என்ற நோக்கில் இவற்றிற்கான படிவங்கள் தமிழாக்கம் செய்யப்பட்டு இணைக்கப்பட்டுள்ளன. இவற்றை உடனடியாக நடைமுறைக்குக் கொண்டு வரப்பட்ட விவரத்தைத் தெரிவிக்க வேண்டுகிறேன். கையிருப்பில், ஆங்கிலத்தில் உள்ள படிவங்கள் தீர்ந்த பிறகு உடனடியாகத் தமிழாக்கம் செய்யப்பட்ட படிவங்களை—நடைமுறைக்குக் கொண்டு வரவும். இது பற்றிய தகவலையும் தெரிவிக்க வேண்டுகிறேன்.

(உண்மை நகல்)

அலுவலக் குறிப்பு :

தமிழ்நாடு மின்சார வாரியம் :

வாரிய அலுவலம் : நிருவாகக் கிளை

..... பிரிவு

பொருள் : பொது வருங்காலவைப்புநிதி—தற்காலிக முன் பணம் அனுமதிப்பது குறித்து

- |   |                            |  |
|---|----------------------------|--|
| 1. (அ) பணியாளர் பெயர்   | —                          |  |
| (ஆ) வகிக்கும் பதவி  | —                          |  |
| (இ) பணிபுரியும் அலுவலகம்<br>(மின் அமைப்பு/அலுவலகம்)                           | —                          |  |
| (ஈ) சம்பளம்   | —                          |  |
| 2. கணக்கு எண்.  | —                          |  |
| 3. கோரும் முன் பணத் தொகை  | —                          |  |
| 4. ....அன்று கணக்கிலுள்ள தொகை   | —                          | ரு.  |
| 5. முன் பணம் பெறுவதற்கான காரணம்   | —                          | பணியாளரையே சார்ந்துள்ள அவரது மனைவி   மகன்   மகள்   தாய்   தந்தையின் மருத்துவச் செலவு   காதணி விழாச் செலவு   திருமணச் செலவு.                                    |
| 6. நிலுவையில் உள்ள முன் பணத் தொகைகளும், பிடித்தம் செய்யப்பட வேண்டிய தொகைகளும் | அனுமதிக் கப்பட்ட தொகை நாள் | இது வரைப் பிடித்தம் செய்யப் பட்ட தொகை<br>பிடித்தம் செய்யப் பட்ட தொகை<br>வேண்டிய தொகை   |
| 7. பிடிக்கப்பட வேண்டிய ஒருங்கிணைந்த தொகை.                                     | —                          |  |
| 8. குறிப்பு   | —                          | தற்காலிக முன் பணம் பெறுவதற்கான எல்லாவிதிகளும் இவரைப் பொறுத்த வரை நிறைவளிக்கின்றன. ஒப்புதலை எதிர்பார்த்து முன் பணத்தை அனுமதிக் கும் ஆணை கீழே வைக்கப்பட்டுள்ளது. |



## பிடித்தங்கள் பற்றிய தகவல்கள்

சம்பளம்	— ரூ.	பொது வருங்கால வைப்பு நிதிச் சந்தரவுக்காக	— ரூ.
சிறப்புஊதியம்	— ரூ.	பொது வருங்கால வைப்பு நிதித் கடனுக்காக	— ரூ.
அகவிலைப்படி	— ரூ.	ஆயுள் காப்புறுதிக் கழகத்திற்காக	— ரூ.
வீட்டு வாடகைப்படி	— ரூ.	குடும்ப நல நிதிக்காக	— ரூ.
நகர ஈட்டுப்படி	— ரூ.	பண்டிகை முன் பணத்திற்காக	— ரூ.
		கல்வி முன் பணத்திற்காக	— ரூ.
ரொக்கப்படி	— ரூ.	வெள்ள முன் பணத்திற்காக	— ரூ.
[கேஷ் அலவன்ஸ்]		திருமண முன் பணத்திற்காக	— ரூ.
		கடன் வழங்கு சங்கத்திற்காக	— ரூ.
		நுகர்வோர் சங்கத்திற்காக	— ரூ.
		வீடு கட்ட முன் பணத்திற்காக	— ரூ.
		வீடு கட்ட முன் பணத்திற்காக	— ரூ.
		(கூடுதல்)	— ரூ.
		மிதிவண்டி முன் பணத்திற்காக	— ரூ.
		தொடர் வைப்பு நிதிக்காக	— ரூ.
		கைத்தறித் துணிக் கடனுக்காக	— ரூ.
		கதர்த் துணிக் கடனுக்காக	— ரூ.

மொத்த சம்பளத்தில் 25%.

ரூ.

பி. கு. : தேவையில்லாததை அடித்து விடவும். தேவையிருப்பின் தக்க திருத்தங்களைச் செய்து கொள்ளவும்.

## தமிழ்நாடு மின்சார வாரியம்

## நிருவாகக் கிளை

## படிவம்—1

1. பணியாளரின் பெயர் —
2. கணக்கு எண். —
3. வகிக்கும் பதவி —
4. சம்பளம் —
5. மனுச் செய்த நாளில் பணியாளரின் கணக்கில் மீதமுள்ள தொகை —
6. (அ) வாரியத் தலைமை உள் தணிக்கை அலுவலரால் (தணிக்கைப் பிரிவு) கடைசியாக வழங்கப்பட்ட கணக்கு விவரச் சீட்டில் குறிக்கப்பட்டுள்ள மீதத் தொகை —
- (ஆ) இதற்குப் பிறகு கணக்கில் வரவு வைக்கப்பட்ட சந்தாவுடன், வாங்கிய முன் பணத்திற்காகத் திருப்பிச் செலுத்தப் பட்ட தொகையையும் சேர்க்க —
- (இ) இதற்குப் பிறகு பெறப்பட்ட முன் பணத் தொகை ஏதேனும் இருப்பின் அதைக் குழிக்க —
- (ஈ) மனுச் செய்த நாளில் கணக்கில் மீதமுள்ள தொகை —

வாங்கப்பட்ட முன் பணத்தொகையில் திருப்பிச் செலுத்தப்பட வேண்டிய தொகை ஏதேனும் இருப்பின் அதுபற்றிய விவரங்கள்,

எண்:	வழங்கப்பட்ட			பிடித்தம் செய்யப்பட வேண்டிய தொகை
	தொகை	குறிப்பாணை எண். நூள்	காரணம்	
	(1)	(2)	(3)	
1;				
2.				
3: அனுமதி வழங்கப்பட்ட நூள் :				

7: தேவைப்படும் முன் பணத் தொகை :

8: பொது வருங்கால வைப்பு நிதி விதி எண். (16)ன் கீழ் (அ) பங்குத் தொகை பெறு வருங்கால வைப்பு நிதி விதி எண். (2)ன் கீழ் முன் பணம் வழங்க வேண்டியதற்கான காரணம் எந்த விதிகளின் அடிப்படையில்? (பொருந்தாததை அடித்து விடவும்) :

9: ஒருங்கிணைக்கப்பட்ட முன் பணத் தொகையும் (வரிசை எண். 6, 7ன் கூட்டுத் தொகை), இது எத்தனை மாதங்களின் எவ்வளவு ரூபாயாகப் பிடித்தம் செய்யப்பட வேண்டும் என்ற விவரமும் :

10: கேட்டுள்ள முன் பணத்தை வழங்குவது நியாயமானதே என்பதற்கு உரிய எதிர்பாரத்தெளிவான காரணங்கள்.

11: பணியாளரது கையொப்பம், பணி புரியும் பிரிவு :

பி. கு. : தேவையில்லாததை அடித்து விடவும். தேவையிருப்பின் தக்க திருத்தங்களைச் செய்து கொள்க.

தமிழ்நாடு மின்சார வாரியம்  
நிருவாகக் கிளை  
(தொகை கணக்கிடப்பட்ட விவரங்கள்)

1. பணியாளர் பெயர் :
2. வகிக்கும் பதவி :
3. பொது வருங்கால வைப்பு நிதிக் கணக்கு எண். :
4. வாரியத் தலைமை உள்தணிக்கை அலுவலரால் (தணிக்கைப் பிரிவு) கடைசியாக வழங்கப்பட்ட கணக்கு விவரச் சீட்டில் குறிக்கப்பட்டுள்ள மீதத் தொகை :
5. இதற்குப் பிறகு பிடித்தம் செய்யப்பட்ட உத்தரவையும், வாங்கிய முன் பணத்திற்காகத் திருப்பிச் செலுத்தப்பட்ட தொகையையும் சேர்க்க :

A(viii)

மாதம்	செலுத்தப்படும் மாதச் சந்தாத் தொகை ரூ.	முன் பணத்தில் திருப்பிச் செலுத்தப்பட்ட தொகை ரூ.	பிடித்தங்களின் மொத்தம் ரூ.
எவ்வளவு மாதங்கள் தேவையோ அதைச் சேர்த்துக் கொள்ளவும்	1. 1980 மார்ச்சு சம்பளம் (ஏப்ரல் மாதம் வழங்கப்பட்டது)		
	2. ஏப்ரல் சம்பளம் (மே)		
	3. மே சம்பளம் (ஜூன்)		
	4. — —		
	5. — —		
	மொத்தம்		

இதற்குப் பிறகு பெறப்பட்ட முன் பணத் தொகைகளின் விவரம்

(கழிக்க வேண்டியவை)

1: .....அன்று பெறப்பட்ட முன் பணம் (தற்காலிகம்)/  
இறுதி நிலை வழங்கலின் ஒரு பகுதி

ரூ.

2: .....

ரூ.

காப்புறுதிப் பத்திரத்திற்கான தவணையைச் செலுத்தப்

பெறப்பட்ட முன் பணம் போன்றவை

ரூ.

பெறப்பட்ட முன் பணத் தொகைகளின் மொத்தம் (ஆ)

ரூ.

பணியாளரின் கணக்கில், மீதிமுள்ள நிகரத் தொகையின் விவரம்.

(அ) பகுதியில் உள்ள தொகையிலிருந்து

(ஆ) பகுதியில் உள்ள தொகைகளைக் கழித்தது போக வந்த தொகை

ரூ.

ரூ.

தொகையில் 75%—

ரூ.

## சான்றளிப்பு

(1) .....அன்று பணியாளரின் கணக்கில் மீதமுள்ளதாகக் காட்டப்பட்டுள்ள தொகை கடைசியாக வழங்கப்பட்ட கணக்கு விவரச் சீட்டில் குறிக்கப்பட்டுள்ள மீதத் தொகை, அதற்குப் பிறகு மாதந்தோறும் பிடித்தம் செய்யப்பட்ட தொகை ஆகியவற்றின் துணை கொண்டு சரி பார்க்கப்பட்டது என்பதற்குச் சான்றளிக்கப்பட்டது.

(2) 26-4-58, நாளிட்ட த.பொ./பொ.வின் சுற்றறிக்கை எண். 631/பி2/58-25, 19-12-58 நாளிட்ட த. பொ./பொ.வின் கு. எண். 631-பி2/58-52 ஆகியவற்றில் குறிக்கப்பட்டுள்ள வரையறைகள், இப் பணியாளரைப் பொறுத்தவரை நிறைவளிக்கின்றன என்பதற்குச் சான்றளிக்கப்படுகிறது.

(3) இவர்தனது காப்புறுதிப் பத்திரத்திற்கான ஆண்டுத் தவணையைத் தனது பொது வருங்கால வைப்பு நிதி/பங்குத் தொகை பெறு வருங்கால வைப்பு நிதியிலிருந்து செலுத்துகிறார் என்பதற்கும், இதற்கென வழங்கப் போதிய பணம் இவரது கணக்கில் உள்ளது என்பதற்கும் சான்றளிக்கப்படுகிறது.

பி.கு. தேவையில்லாததை அடித்து விடவும். அல்லது தக்க திருத்தங்களைச் செய்து கொள்க.

தமிழ்நாடு மின்சார வாரியம்

நிருவாகக் கிளை

791, அண்ணா சாலை,  
சென்னை.

குறிப்பாணை எண் ..... நாள் :  
திருவள்ளூர் ஆண்டு-2012.  
கார்த்திகை துன்மதி.

தமிழ்நாடு மின்சார வாரியத்தின் பொது வருங்கால வைப்புநிதிக்கான, ஒழுங்குமுறை விதிகள் 16 (1) எ ( ) டி (சி)/16 (1) ஏ ( ) டி (சி) இன் கீழ் திருத்தி/செல்வி.....க்கு அவரையே சார்ந்துள்ள.....செலவை ஈடு செய்வதற்கென, அவரது பொது வருங்கால வைப்பு நிதிக்கு கணக்கு எண்.....லிருந்து ரூ..... (ரூபாய்.....மட்டும்) தற்காலிக முன் பணமாகப் பெற அனுமதிக்கப்படுகிறது.

2. ஏற்கனவே.....நாளிட்ட இவ்வலுவலகக் குறிப்பாணை எண்.....ல் இவருக்கு வழங்கப்பட்ட தற்காலிக முன் பணம் ரூ..... (ரூபாய்.....மட்டும்)ல் இன்றுள்ளபடி பிடித்தம் செய்யப்பட வேண்டிய தொகையான ரூ..... (ரூபாய்.....மட்டும்) மீதம் உள்ளது. இந்தத் தொகை + இப்பொழுது வழங்கும் முன் பணம் இரண்டும் சேர்ந்த தொகையான ரூ..... (ரூபாய்.....மட்டும்) மாதங்களில், மாதம் ஒன்றுக்கு ரூ..... (ரூபாய்.....மட்டும்) வீதம் பிடித்தம் செய்யப்படும்.

3. பணியாளரின் கணக்கிலுள்ள தொகை, வாங்கியுள்ள முன் பணத்தில் இவரால் திருப்பிச் செலுத்தப்படவேண்டியத் தொகை போன்ற விவரங்கள் இன்றுள்ளபடி கீழே தரப்பட்டுள்ளன.

1. பணியாளரின் சம்பளம்.....ரூ.....

2. (அ) கடைசியாகப் பெறப்பட்ட கணக்கு விவரச் சீட்டின்படி மீதமுள்ள தொகை.

ரூ.

(ஆ) இதற்குப் பிறகு கணக்கில் வரவு வைக்கப்பட்ட சந்தாவுடன் வாங்கிய முன் பணத்திற்காகத் திருப்பிச் செலுத்தப்பட்ட தொகையைச் சேர்க்கவும்.

ரூ.

மொத்தம்

ரூ.

(இ) இதற்குப் பிறகு வழங்கப்பட்ட முன் பணத்தைக் கழிக்கவும்.

ரூ.

(ஈ) இன்றுள்ளபடி கணக்கில் மீதமுள்ள தொகை

ரூ.

பெறுநர் :

திரு./திருமதி/செல்வி.....

நகல் : சம்பளப்பட்டியல் பிரிவு (2 நகல்கள்)

நகல் : தலைமை உள் தணிக்கை அலுவலர்/தணிக்கைப் பிரிவு/த.மி. வாரியம்/சென்னை-2.

பி.கு. : தேவையில்லாததை அடித்து விடவும். தேவையிருப்பின் தக்க திருத்தங்களைச் செய்து கொள்க..

இணைப்பு : 3

திரு. எல். என். விஜயராகவன், இ.ஆ.ப., செயலர், தமிழ்நாடு மின்சார வாரியத்திடமிருந்து அனைத்து தலைமைப் பொறியாளர்கள், தலைமை உள் தணிக்கை அலுவலர், தலைமை நிதிக் கட்டுப்பாட்டு அலுவலர், துணைச் செயலர்கள்/வாரியச் செயலகக்கிளை, அனைத்து மேற்பார்வைப் பொறியாளர்கள் ஆகியோருக்கு விடுக்கப்பட்ட கடித எண். 131774 (399) தவ/நிகி/81-2, நாள் 9-12-81ன் நகல்.

பொருள் : தமிழ்நாடு மின்சார வாரியம்—தமிழ் ஆட்சிமொழிச் செயலாக்கம்—பொது வருங்கால வைப்பு நிதி (ஜிபிஎப்), பங்குத் தொகை பெறு வருங்கால வைப்பு நிதி (சிபிஎப்)யிலிருந்து முன் பணம் பெறவும், வழங்கவும் ஆகியவற்றிற்கான படிவங்களின் தமிழாக்கம்—நடைமுறைப்படுத்த அனுப்பப்படுகின்றது.

தமிழ் ஆட்சிமொழிச் செயலாக்கத்தின் ஒரு பகுதியாக பொது வருங்கால வைப்பு நிதி (ஜிபிஎப்)யிலிருந்து இறுதி நிலை வழங்கலின் ஒரு பகுதியை வழங்குவதற்கான அலுவலகக் குறிப்பும் உத்தரவும் தமிழிலேயே விடுக்கப்பட வேண்டும் என்ற நோக்கில் இவற்றுக்கான படிவங்கள் தமிழாக்கம் செய்யப்பட்டு இணைக்கப்பட்டுள்ளன. இவற்றை உடனடியாக நடைமுறைக்குக் கொண்டு வரப்பட்ட விவரத்தைத் தெரிவிக்க வேண்டுகிறேன். கையிருப்பில் உள்ள ஆங்கில படிவங்கள் தீர்ந்த பிறகு உடனடியாகத் தமிழாக்கம் செய்யப்பட்ட படிவங்களை நடைமுறைக்குக் கொண்டு வரவும். இது பற்றிய தகவலையும் தெரிவிக்க வேண்டுகிறேன்.

(உண்மை நகல்)

.....பிரிவு

பொருள் : பொது வருங்கால வைப்பு நிதி ..... ஆம் பணித் தொகுதி—திரு/திருமதி/செல்வி.....க்கு இறுதிநிலை வழங்கலின் ஒரு பகுதியை அனுமதிப்பது—குறித்து.

பார்வை : திரு/திருமதி/செல்வி.....நாளிட்ட விண்ணப்பம்.

தன்னையே சார்ந்துள்ள தாய்/தந்தை/மனைவி/மகன்/மகளின் மருத்துவச் செலவு/திருமணச் செலவு/கல்விச் செலவு/ஊர்திகள்(சைக்கிளைத் தவிர) வாங்கு/மனை வாங்கு/வீடு கட்டுவதற்கு எனத் தனது பொது வருங்கால வைப்பு நிதிக் கணக்கு எண்.....லிருந்து ரூ..... (ரூபாய்.....மட்டும்) ஐ. இறுதிநிலை வழங்கலின் ஒரு பகுதியாக வழங்கக் கோரி திரு/திருமதி.....பார்வையில் குறிக்கப்பட்டுள்ள கடிதத்தில் விண்ணப்பித்துள்ளார்.

திரு/திருமதி/செல்வி.....யின் விண்ணப்பத்தைப் பரிசீலித்து அனுமதி வழங்கத் தேவையான தகவல்கள் கீழே குறிப்பிடப்பட்டுள்ளன.

1. பிறந்த நாள் :
2. ஓய்வு பெறும் நாள் :
3. 20 ஆண்டு பணிக்காலம் நிறைவுறும் நாள் :
4. மனுச்செய்த நாளில் பணியாளரின் கணக்கில் மீதமுள்ள தொகை.

5. நடப்பு ஆண்டில் கணக்கிலிருந்து பணியாளரால் பெறப்பட்ட தொகை :
6. இறுதிநிலை வழங்கலின் ஒரு பகுதியாக அனுமதிக்கும்படி பணியாளர் கோரியுள்ள தொகை :
7. இறுதிநிலை வழங்கலின் ஒரு பகுதியாக அனுமதிக்கும்படி பரிந்துரைக்கப்பட்ட தொகை :
8. எந்த அலுவலருக்கு இதைப் பரிந்துரைக்க உரிமை வழங்கப்பட்டுள்ளதோ அவரது பதவியைக் குறிப்பிடவும் :

இறுதிநிலை வழங்கலின் ஒரு பகுதியை அனுமதிக்கத் தேவையான எல்லா விதிகளும் இப்பணியாளரைப் பொறுத்தவரை நிறைவளிக்கின்றன.

ஒப்புதலை எதிர்பார்த்து, இறுதிநிலை வழங்கலின் ஒரு பகுதியை அனுமதிக்கும் வரைவுக் குறிப்பாணை, கீழே வைக்கப்பட்டுள்ளது.

பி. கு. :— , தேவைக்கேற்ப உரிய மாற்றங்களைச் செய்து கொள்க.

தமிழ்நாடு மின்சார வாரியம்  
வாரிய அலுவலகம், நிருவாகக் கிளை

குறிப்பாணை எண்.

நாள் :

கார்த்திகை, துன்மதி,  
திருவள்ளூர் ஆண்டு—2012.

நடைமுறையிலுள்ள பொதுவருங்கால வைப்புநிதிக்குரிய விதிமுறைகளுக்கு உட்பட்டுக் கீழே குறிக்கப்பட்டுள்ள இறுதிநிலை வழங்கலின் ஒரு பகுதி, கீழே கையொப்பமிட்டுள்ள அலுவலரால் அனுமதிக்கப்படுகிறது.

1. பணியாளரின் பெயர் :
2. வகிக்கும் பதவி :  
(எந்த நிலை பணித் தொகுதியைச் சேர்ந்தவர் என்பது குறிக்கப்பட வேண்டும்)
3. பொதுவருங்கால வைப்புநிதிக் கணக்கு எண் :
4. இறுதிநிலை வழங்கலின் ஒரு பகுதியை அனுமதிக்கும் பொழுது பணியாளரின் சம்பளம் (வாரியப் பணி ஒழுங்குமுறை விதிகளில் தெளிவுபடுத்தப்பட்டுள்ளதற்கு ஏற்ப) :
5. (அ) இதுவரை பணியாற்றியுள்ள காலம் :  
(இடைவெளியிருப்பின் அது உட்பட)  
(ஆ) பிறந்த நாள் :  
(இ) 20 ஆண்டு பணிக்காலத்தை முடித்த நாள் (இடைவெளி உள்ள காலம் உட்பட) :  
(ஈ) பணி முதிர்வு பெற்றுப் பணியிலிருந்து ஓய்வு பெறும் நாள் :

6. இறுதிநிலை வழங்கலின் ஒரு பகுதியாக அனுமதிக்கப்படும் தொகை (எண்ணாலும் எழுத்தாலும் குறிக்கப்பட வேண்டும்) :
7. மனுச் செய்த நாளில் பணியாளரின் கணக்கில் உள்ளமீதத் தொகை (விவரங்கள் கீழே உள்ளன) :
- (அ) கடைசியாக வாரியத் தலைமை உள் தணிக்கை அலுவலரால் வழங்கப்பட்ட கணக்கு விவரச் சீட்டில் குறிக்கப்பட்ட டுள்ள மீதத் தொகை :
- (ஆ) இதற்குப் பிறகு கணக்கில் வரவு வைக்கப்பட்ட சந்தாவுடன் வாங்கிய முன் பணத்திற்காகத் திருப்பிச் செலுத்தப்பட்ட தொகையையும் சேர்க்க :
- (இ) இதற்குப் பிறகு பெறப்பட்ட தொகை ஏதேனும் இருப்பின் அதைக் கழிக்க :
- (ஈ) மனுச் செய்த நாளில் கணக்கில் மீதமுள்ள தொகை :
8. கணக்கிலிருந்து பணத்தைத் திரும்பப் பெறுவதற்குரிய காரணம் :
9. அ. திருமணம்
1. திருமணமாக உள்ளவர் பணியாளருக்கு எவ்வகை உறவினர் ? :
2. திருமணமாக உள்ளவர் பெண்பாலராயிருந்து பணியாளரின் மகளாக இல்லா திருப்பின், பணியாளரையே சார்ந்துள்ளவரா என்பதைக் குறிப்பிடவும் :
3. இதே காரணத்திற்காகத் தற்காலிக முன் பணம் எதுவும் பெறவில்லை என்பதற்குச் சான்றளிக்கவும் :
4. இதே காரணத்திற்காக முன்பு இறுதி நிலை வழங்கலின் ஒரு பகுதி அனுமதிக்கப்பட்டிருப்பின், அவை பற்றிய விவரங்கள் :
- ஆ. மேற்படிப்பு
1. படிக்க உள்ளவர் பணியாளருக்கு எவ்வகை உறவினர் ? :
2. பெறவுள்ள கல்வியின் சிறப்பும், பயிலும் காலமும் உ.ம். பொதுக் கல்வியா? தொழில் நுட்பக் கல்வியா? பொறியியல் கல்வியா? மருத்துவக் கல்வியா? அறிவியல் கல்வியா? :
3. கல்வி பயில உள்ளது இந்தியாவிலா? வெளிநாட்டிலா? :
4. இதே காரணத்திற்காக இதே உறவினருக்கு இதற்கு முன்பு தற்காலிக முன் பணம் இறுதிநிலை வழங்கலின் ஒரு பகுதி அனுமதிக்கப்பட்டிருப்பின் அவை பற்றிய விவரங்கள் (வழங்கப்பட்ட மாதம் போன்றவை) :

5. அடுத்த ஒரு ஆண்டுத் தேவையளவுக்கு அனுமதிக்கப்பட்ட தொகை வரையறை செய்யப்பட்டதா? இறுதிநிலை வழங்கலின் ஒரு பகுதி ஆண்டுக்கொரு முறை அனுமதிக்கப்படுவதால் ஒவ்வொரு முறையும் திரும்பப் பெறும் தொகை தனித் தனியான காரணமாக ஏற்கப்பட வேண்டும் :

இ. மருத்துவச் செலவு

1. பணம் பெறுவது பணியாளரின் மருத்துவச் செலவிற்காகவா அல்லது அவரையே சார்ந்துள்ளோரது மருத்துவச் செலவிற்காகவா? :
2. சார்ந்துள்ளோரது மருத்துவச் செலவிற்கு எனில், பணியாளருக்கு எவ்வகை உறவினர்? இவர் பணியாளரையே சார்ந்துள்ளவரா? :

ஈ. வீடு கட்டுவதற்கு

1. என்ன காரணத்திற்காக? அதாவது வீட்டு மனை வாங்குவதற்காகவா, வீடு கட்டுவதற்காகவா, திருத்திகூடுதலாகக் கட்டுவதற்காகவா, மாற்றிக் கட்டுவதற்காகவா, கடனைத் திருப்பிச் செலுத்துவதற்காகவா என்பதைக் குறிப்பிடுக :
2. பணியாளர் ஏற்கனவே வீட்டு மனையோ அல்லது வீடோ சொந்தமாக உடையவரா? :
3. பொதுவருங்கால வைப்புநிதியிலிருந்து பெறப்பட்ட தொகையைக் கொண்டு வாங்கப்பட்ட வீட்டு மனையில் வீடு கட்டுவதற்காக எனில், வீட்டு மனை வாங்கப் பெறப்பட்ட முன் பணத்தையும் நாளையும் குறிப்பிடுக :
4. எடுக்கப்படவுள்ள தொகை கடனைத் திருப்பிச் செலுத்த எனில், இக்கடன் வீடு கட்டுவதற்கென்றே வாங்கப்பட்டதாயின், கடன் தொகைகள் எவ்வகையில் பெறப்பட்டன என்பதையும், வாங்கிய நாளையும் குறிப்பிடுக :
5. மாநில அல்லது மத்திய அரசினர் பொறுப்பேற்று அமைத்துள்ள வீட்டு வசதித் திட்டங்களின் கீழ் வீடு கட்டுவதற்கு எனில், இவை பற்றிய விவரங்கள், இத்திட்டத்திற்கென ஏற்கனவே வாங்கப்பட்டுள்ள முன் பணத்தின் விவரங்கள், போன்றவைகளைக் குறிப்பிடுக :
6. இதற்கென அரசினரிடமிருந்தோ அல்லது வாரியத்திடமிருந்தோ பெறப்பட்ட உதவித் தொகை (அசிஸ்டென்ஸ்) குறித்த விவரம் :
7. கோரியுள்ள தொகை வீடு கட்டக் கூடுதலியளிக்கும் கூட்டுறவு அமைப்புகள் அல்லது அது போன்ற அமைப்புகள் வாயிலாகத் தவணை முறையில் பெறப்பட்ட வீட்டு மனையையோ அல்லது வீடு கட்டக் கடனையோ திருப்பிச் செலுத்துவதற்கெனில் :



- அ. எவ்வளவு தவணைகளில் இவை திரும்பச் செலுத்தப்பட வேண்டும் என்பதையும், எவ்வளவு காலத்திற்குள் இது திரும்பச் செலுத்தப்பட வேண்டும் என்பதையும் குறிப்பிடுக :
- ஆ. இப்பொழுது வழங்கப்படும் முன் பணம் எந்தத் தவணையைச் சேர்ந்தது? :
- இ. வீடு கட்டும் சங்கத்தின் பெயர் :
- ஈ. சங்கத்திற்குச் செலுத்த வேண்டிய தொகையின் விவரம் :
- உ. இதற்கு முன்பு வீடு கட்டுவதற்கென இறுதிநிலை வழங்கலின் ஒரு பகுதியாக அனுமதிக்கப்பட்ட தொகைகளின் விவரம் (எதற்காக அனுமதிக்கப்பட்டது என்பதையும் எந்த மாதத்தில் அனுமதிக்கப்பட்டது என்பதையும் குறிப்பிடுக) :

உ. மோட்டார் கார் ஊர்திக்கான முன் பணம்

1. 28ஆண்டு பணிக் காலத்தைப் பணியாளர் முடித்த நாள். :
2. காரின் உண்மையான விலை. :
3. கோரியுள்ள முன் பணம், மோட்டார் காரை வாங்குவதற்காகவா? அல்லது அரசினரிடமிருந்தோ வாரியத்திடமிருந்தோ இதற்கெனப் பெறப்பட்ட கடனைத் திருப்பிச் செலுத்துவதற்காகவா? இது கடனைத் திருப்பிச் செலுத்துவதற்கெனில் பெறப்பட்ட கடன் தொகையையும் திருப்பிச் செலுத்தப்பட வேண்டிய தொகையையும், தேதியையும் குறிப்பிடுக :
4. கோரியுள்ள இறுதிநிலை வழங்கலின் ஒரு பகுதி எந்த விதி அமைப்பின்கீழ் அனுமதிக்கப்படுகிறது. :
10. இதை அனுமதிக்க அதிகாரம் உள்ளவரால் அனுமதி வழங்கப்பட்டதா? (உ-ம்). சிறப்புக் காரணங்களின் அடிப்படையில் பொது வருங்கால வைப்பு நிதியிலிருந்து முன் பணம் வழங்க எந்த அலுவலருக்கு அதிகாரம் உள்ளதோ அவரிடமிருந்து இதற்கான அனுமதி பெறப்பட்டதா?
11. வருங்கால வைப்பு நிதியை நிருவகிக்கும் துணைத் தலைமை உள்தணிக்கை அலுவலர், எந்த பணம் எடுக்கும் அலுவலரின் பெயருக்கு இந்தத் தொகையை விடுக்கவேண்டும். :
12. எந்த மின் அமைப்பு/வட்ட அலுவலகத்திலிருந்து இத்தொகை பெறப்பட வேண்டும். :
13. மேலே (9)வது பத்தியில் குறிக்கப்பட்டுள்ள விதிமுறைகள் அனைத்தும், இந்த முன் பணத்தை அனுமதிக்க நிறைவளிப்பதாய் உள்ளன. :

பெறுநர் :

திரு|திருமதி|செல்வி.....

இப்பணம் பயன்படுத்தப்பட்டது குறித்த சான்றிதழை.....முன்னதாக அளிக்கும்படி கேட்டுக்கொள்ளப்படுகிறார்.

நகல் பெறுவோர் :

தலைமை உள் தணிக்கை அலுவலர்/உள் தணிக்கைக் கிளை/சென்னை.

இணைப்பு : தொகை கணக்கிடப்பட்ட விவரங்கள். பணம் எடுப்பதற்கான தக்க உரிமையை விரைவாக வழங்கும்படி கேட்டுக்கொள்ளப்படுகிறார்.

பி.கு. தேவைக்கேற்ப உரிய மாற்றங்களைச் செய்துகொள்க.

இணைப்பு : 4

திரு. எல். என். விஜயராகவன், இ.ஆ.ப., செயலர், தமிழ்நாடு மின்சார வாரியத்திடமிருந்து அனைத்துத் தலைமைப் பொறியாளர், தலைமை உள் தணிக்கை அலுவலர், தலைமை நிதித் துறைப்பாட்டு அலுவலர், துணைச் செயலாளர்/வாரியச் செயலகக் கிளை, அனைத்து மேற்பார்வைப் பொறியாளர்கள் ஆகியோருக்கு விடுக்கப்பட்ட கடித எண் 135 378(412) தவி நிகி 181-1 நாள் 15-12-81-ன் நகல்.

பொருள் : தமிழ்நாடு மின்சார வாரியம்—தமிழ் ஆட்சி மொழிச் செயலாக்கம்—  
சட்டிய விடுப்பு/சட்டா (மருத்துவ) விடுப்பு, ஒப்புவிப்பு விடுப்புகளை  
அனுமதிக்கும் படிவங்களின் தமிழாக்கம்—நடைமுறைப்படுத்த  
அனுப்பப்படுகிறது.

தமிழ் ஆட்சிமொழிச் செயலாக்கத்தின் ஒரு பகுதியாக சட்டிய விடுப்பு, சட்டா விடுப்பு, ஒப்பு விடுப்பு விடுப்புக்களை அனுமதிக்கும் படிவங்களின் தமிழாக்கம் இணைக்கப்பட்டுள்ளன. இவற்றை உடனடியாக நடைமுறைக்குக் கொண்டுவரப்பட்ட விவரத்தைத் தெரிவிக்க வேண்டுகிறேன். கையிருப்பில் உள்ள ஆங்கில படிவங்கள் தீர்ந்த பிறகு உடனடியாகத் தமிழாக்கம் செய்யப்பட்ட இப்படிவங்களை நடைமுறைக்கு கொண்டு வரவும். இது பற்றிய தகவலையும் தெரிவிக்க வேண்டுகிறேன்.

(உண்மை நகல்).

தமிழ்நாடு மின்சார வாரியம்

.....கிளை

மேற்பார்வைப் பொறியாளர் அலுவலகம்.....அமைப்பு  
வட்டம்

குறிப்பாணை எண்.....நாள்.....

திருவள்ளூர் ஆண்டு—2012

பொருள் : நிருவாகம்—மூன்றாவது/நான்காவது பணித் தொகுதி—  
.....அலுவலகம்—திருமதி|திரு|செல்வி.....க்கு  
சட்டிய/சட்டா (மருத்துவ) விடுப்பு அனுமதிக்கப்படுகிறது.

பார்வை : .....நாளிட்ட திரு|திருமதி|செல்வி.....யின்  
விடுப்பு விண்ணப்பம்.

தமிழ்நாடு மின் வாரியத்தின் விடுப்பு ஒழுங்குமுறை விதிகளுக்கு ஏற்ப, திரு|திருமதி|செல்வி  
.....க்கு.....நாட்கள்.....முதல்.....வரை (தொடக்க  
நாளும் இறுதி நாளும் உட்பட).....சட்டிய விடுப்பு/சட்டா விடுப்பு அனுமதிக்கப்படுகிறது.

2. விடுப்பில் செல்லாதிருப்பின் இவர் இப்பதவியிலேயே தொடர்ந்து பணியாற்றியிருப்பார் என்று சான்றிக்கப்படுகிறது.

3. விடுப்புக் காலத்தில் வீட்டு வாடகைப்படி/நகர சட்டப்படி மற்றும் விதிமுறைகளுக்கு ஏற்ப அனுமதிக்கப்படும்.....படிகளையும் பெற இவர் அனுமதிக்கப்படுகிறார்.

4. விடுப்பு முடிந்து பணியில் சேரும்போது இவர் இதே பதவியில் அமர்த்தப்படுகிறார்/  
.....க்கு மாற்றப்படுகிறார்.

5. இவர் பணியில் சேரும்போது உடல்நிலை தகுதிக்கான சான்றிதழைக் கொடுக்கவேண்டும்.

பி.கு. உரிய அதிகாரம்  
உடைய அலுவலர்களது  
பதவியைச் சேர்த்துக் கொள்க.

.....  
தலைமைப் பொறியாளர்/  
மேற்பார்வைப் பொறியாளர்/

A(xvi)

பெறுநர் :

திரு|திருமதி|செல்வி.....

.....அலுவலகம்.

நகல் பெறுவோர் :

சம்பளப்-பட்டி தயாரிக்கும் பிரிவு.

பி.கு. தேவைக்கு ஏற்ப உரிய மாற்றங்களைச் செய்து கொள்க.

|உண்மை நகல்|

தமிழ் நாடு மின்சார வாரியம்

.....கிளை

.....அமைப்பு

.....வட்டம்

குறிப்பாணை எண்.....நாள்.....

திருவள்ளூர் ஆண்டு-201  
கார்த்திகை துன்மதி.

பொருள் : திருவாகம்—மூன்றாவது பணித் தொகுதி

.....அலுவலகம்—சட்டிய விடுப்பை

ஒப்புவிக்க அனுமதிக்கப்படுகிறது.

பார்வை : .....நாளிட்ட திரு|திருமதி|செல்வி.....யின் விடுப்பு  
விண்ணப்பம்.

29—5—1974ஆம் நாளிட்ட மின் வாரிய நிலை ஆணை எண். 837க்கு ஏற்ப.....  
அலுவலகத்தில் பணியாற்றும் கீழ்க்கண்ட பணியாளர்கள்.....நாளன்று.....  
நாட்கள் சட்டிய விடுப்பை ஒப்புவிக்கவும், அதற்கான விடுப்பூதியம், அகவிலைப் படியைப் பெறவும்  
அனுமதிக்கப்படுகிறார்கள்.

வரிசை எண்.	பணியாளரின் பெயரும், வகிக்கும் பதவியும்	ஒப்புவிக்கும் விடுப்பைக் கடைசியாக எடுத்த நாள்	நாளன்று கணக்கில் உள்ள சட்டிய விடுப்பு நாட்கள்	நாளன்று மீதமுள்ள சட்டிய விடுப்பு நாட்கள்
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பெறுநர் :

தலைமைப் பொறியாளர் (பொது).

திரு|திருமதி|செல்வி.....

.....அலுவலகம்.

நகல் பெறுவோர் :

சம்பளப் பட்டியல் தயாரிக்கும் பிரிவு.

(பி.கு.) தேவைக்கேற்ப உரிய மாற்றங்களைச் செய்து கொள்க.

|உண்மை நகல்|

## இணைப்பு-5

திரு எல். என். விஜயராகவன், இ. ஆ. ப., செயலர், தமிழ்நாடு மின்சார வாரியத்திடமிருந்து அனைத்துத் தலைமைப் பொறியாளர்கள், தலைமை உள் தணிக்கை அலுவலர், தலைமை நிதிக் கட்டுப் பாட்டு அலுவலர் ஆணைச் செயலாளர்கள்/வாரியச் செயலகக் கிளை, அனைத்து மேற்பார்வைப் பொறியாளர்களுக்கும் விடுக்கப்பட்ட கடித எண் 37003 (137) தவ/நிதி/82-1 நாள் 21-5-1982ன் நகல்.

பொருள் : தமிழ் ஆட்சிமொழிச் செயலாக்கம்—அன்றாடம் பயன்படுத்தும் நிருவாகத் தொடர்பான படிவங்களின் தமிழாக்கம்—நடைமுறைப் படுத்த அனுப்பப் படுகிறது.

அன்றாடம் நிருவாகத்தில் பயன்படுத்தப்படும் சம்பள விவரங்களுக்கான சான்றிதழ், மருத்துவச் சான்றிதழ், சம்பளப் பிடித்த விவரங்கள் அடங்கிய சான்றிதழ் ஆகியவைகளின் தமிழாக்கம் செய்யப் பட்ட படிவங்கள் இத்துடன் இணைக்கப்பட்டுள்ளன. அலுவலகம், சலுகைகள் வழங்கப்பட்டுள்ள ஆணைகள், ஆகியவற்றைப் பொறுத்தவரை தேவையான மாற்றங்களைச் செய்து உடனடியாக இதை நடைமுறைக்குக் கொண்டுவரவும். கைவசம் ஆங்கில படிவங்கள் இருப்பின் அவை தீர்த்த பின், உடனடியாக இத்தமிழ்ப் படிவங்களை நடைமுறைக்குக் கொண்டுவந்து தகவல் தெரிவிக்கவும்.

இணைப்பு-3 படிவங்கள்

| உண்மை நகல் |

தமிழ்நாடு மின்சார வாரியம்  
நிருவாகக் கிளை

குறிப்பாணை எண்

மின் வளாகம்  
791, அண்ணா சாலை சென்னை  
த. பொ. (பொது) எண். /82-1,  
நாள்  
திருவள்ளூர் ஆண்டு 2013  
துந்துபி

சான்றிதழ்

சென்னையிலுள்ள தமிழ்நாடு மின்வாரியத்தின் நிருவாகக் கிளையில்.....ஆகப் பணியாற்றும் திரு/திருமதி/செல்வி.....மாதமொன்றுக்கு ரூபாய்.....சம்பளம் வாங்குகிறார் என்பதற்குச் சான்றளிக்கப்படுகிறது. இவர் பெறுகின்ற சம்பளம், இதர படிவங்கள் ஆகியவற்றின் விவரங்கள் கீழே குறிக்கப்பட்டுள்ளன.

சம்பளம்	... ரூ
சிறப்புப் படி	... ரூ
அகவிலைப்படி	... ரூ
வீட்டு வாடகைப்படி	... ரூ
சென்னை நகர ஈட்டுப்படி	... ரூ
ரொக்கப்படி	... ரூ
மொத்தம்	... ரூ

தமிழ்நாடு மின்சார வாரியம்  
நிருவாகக் கிளை

குறிப்பாணை எண்

மின் வளாகம்,  
791, அண்ணா சாலை, சென்னை-2  
த. பொ. (பொது) எண் /82-1,  
நாள்  
திருவள்ளூர் ஆண்டு 2013,  
துந்துபி

சான்றிதழ்

சென்னையிலுள்ள தமிழ்நாடு மின்சார வாரியத்தின் நிருவாகக் கிளையில்.....ஆகப் பணியாற்றும் திரு/திருமதி/செல்வி.....மாதமொன்றுக்கு ரூபாய்.....சம்பளம் வாங்குகிறார் என்பதற்குச் சான்றளிக்கப்படுகிறது. இவர் பெறுகின்ற சம்பளம், இதர படிவங்கள் ஆகியவற்றின் விவரங்கள் கீழே குறிக்கப்பட்டுள்ளன.

சம்பளம்	... ரூ
சிறப்புப் படி	... ரூ
அகவிலைப்படி	... ரூ
வீட்டு வாடகைப்படி	... ரூ
சென்னை நகர ஈட்டுப்படி	... ரூ
ரொக்கப்படி	... ரூ
மொத்தம்	... ரூ

(ரூபாய்.....)

A(xviii)

பிடித்தம் செய்யப்படும் இனங்களில் விவரம்

(அ)	பொது வருங்காலவைப்பு நிதிக்கான சந்தா	ரூ
(ஆ)	பொது வருங்கால வைப்புநிதியிலிருந்து பெற்ற முன் பணத்திற்கான பிடிப்பு	ரூ
(இ)	ஆ. கா. க. (எல். ஐ. சி.)யின் சம்பள சேமிப்புத் திட்டத்தின்கீழ் ஈட்டுறுதித் கட்டணம் (பிரிமியம்)	ரூ
(ஈ)	குடும்ப நல நிதி	ரூ
(உ)	திருமண முன் பண பிடித்தம்	ரூ
(ஊ)	வீடு கட்ட வாங்கிய முன் பணத்திற்கான பிடித்தம்	ரூ
(எ)	வீடு கட்ட வாங்கிய கூடுதல் முன் பணத்திற்கான பிடித்தம்	ரூ
(ஏ)	மிதி வண்டி வாங்குவதற்காக வாங்கிய முன் பணத்திற்கான பிடித்தம்	ரூ
(ஐ)	பண்டிகைக்கென வாங்கிய முன் பணத்திற்கான பிடித்தம் (தீபாவளி, கிருஸ்துமஸ், ரம்சான், பக்ரீத், ஓணம், ஈஸ்டர்)	ரூ
(ஒ)	வள்ளம் காரணமாக வாங்கிய முன் பணத்திற்கான பிடித்தம்	ரூ
(ஔ)	கல்விச் செலவிற்கென வாங்கிய முன் பணத்திற்கான பிடித்தம்	ரூ
(ஊ)	வாரிய கடனுதவிச் சங்கப் பிடித்தம்	ரூ
(ஐ)	வாரிய நுகர் பொருள் கூட்டுறவு அங்காடிக்கான பிடித்தம்	ரூ
(க)	தொடர் வைப்பு நிதிக்கான பிடித்தம்	ரூ

மொத்தம்

ரூ.

(ரூபாய்

கணக்குப்படி (கிராஸ்) வந்த தொகை  
பிடித்தம் செய்யப்படும் தொகை  
திகரத் தொகை

ரூ

ரூ

ரூ

சான்றிதழ்

சென்னையிலுள்ள தமிழ்நாடு மின்சார வாரியத்தின் நிருவாகக் கிளையில்.....ஆகப் பணியாற்றும் திரு/திருமதி/செல்வி.....தமிழ்நாடு மின்சார வாரியத்தில் பதிவிதழ் பெறாத அலுவலர் (நான் கெசட்டெட் ஆபிசர்). 11-11-1983 நாளிட்ட அரசினர் நிலைஆணை எண் 2566-லும் 18-11-1963 நாளிட்ட வாரிய நிலை ஆணை எண் 2535-லும் வழங்கப்பட்டுள்ள மருத்துவச் சலுகைகளைப் பெற இவர் தகுதியுள்ளவர் என்பதற்குச் சான்றளிக்கப்படுகிறது.

இவர் பெறுகின்ற சம்பளம், இதர படிகள் ஆகியவற்றின் விவரங்கள் கீழே குறிக்கப்பட்டுள்ளன.

சம்பளம்	... ரூ
சிறப்புப்படி	... ரூ
அதலிலைப்படி	... ரூ
வீட்டு வாடகைப்படி	... ரூ
சென்னை நகர ஈட்டுப்படி	... ரூ

மொத்தம்

ரூ

(ரூபாய்

உறுதி அளிப்பு

எனது தந்தை/தாய்/மனைவி/மகன்/மகள், திரு/திருமதி/செல்வி.....என்னையே முற்றிலும் சார்ந்துள்ளார் என்பதையும், என்னுடனேயே வசித்து வருகிறார் என்பதையும் நான் உறுதி செய்கிறேன்.

இணைப்பு-6

டாக்டர் சு. செல்வப்பன், எம்.ஏ., பி.டி., பி.எல்., பி.எச்டி., தமிழ் வளர்ச்சி இயக்குநரிடமிருந்து திரு. பி. விஜயராகவன், இ.ஆ.ப., தலைவர், தமிழ்நாடு மின் வாரியம், கே.ஆர்.ஆர். மாளிகை, சென்னை-600 002 அவர்களுக்கு விடுக்கப்பட்ட தே. மு. க. எண். இ2/1241/84 நாள் 26-12-86ன் நகல்.

பொருள் : ஆட்சிமொழி-தமிழ்-தலைமைச் செயலகத் துறைகள்-மாநகராட்சிகள், அரசு சார் நிறுவனங்கள், கழகங்கள், வாரியங்கள், கூட்டுறவு இணையங்கள் ஆகியவற்றில் ஆட்சிமொழித் திட்டத்தை செயலாக்குதல்-தொடர்பாக.

பார்வை : அரசு தமிழ் வளர்ச்சி பண்பாட்டுத் துறை நிலை ஆணை எண். 371, நாள் 31-10-86.

பார்வையில் காணும் அரசாணையின் படியொன்று இதனுடன் தகவலுக்காக அனுப்பப்படுகிறது.

அரசு சார்பு நிறுவனங்கள், வாரியங்கள், கழகங்கள், கூட்டுறவு இணையங்கள் போன்ற அனைத்து நிறுவனங்களிலும் ஆட்சிமொழித் திட்டம் உடனடியாக நடைமுறைக்குக் கொண்டு வரப் படுகிறது. எனவே, அரசுக் கல்வித்துறை நிலையாணை எண். 2070, நாள் 2-12-71 மற்றும் அரசுக் கல்வித்துறை குறிப்பாணை எண். 99618/71-1 நாள் 4-2-72 ல் விலக்களிக்கப்பட்ட கீழ்க்காணும் இனங்கள் நீங்கலாக பிறவற்றில் தமிழிலேயே நடவடிக்கை எடுக்குமாறு வேண்டுகிறேன்,

1. சம்பளப் பட்டியல், பயணப் பட்டியல், சில்லறைச் செலவுப் பட்டியல் (இணைப்புகள், ஒப்பளிப்பு ஆணைகள், செயல்முறை ஆணைகள் தமிழில் இருக்க வேண்டும்).
2. மைய அரசு அலுவலகங்கள், பிற மாநிலங்களிலுள்ள அலுவலகங்கள், நீதி மன்றங்கள் ஆகியவற்றிற்கு எழுதப் பெறும் கடிதங்கள்.
3. மேல்முறையீட்டுக்குட்பட்ட சட்டத் தொடர்புடைய ஆணைகள்.
4. அதிகத் தொழில் நுட்பம் வாய்ந்த பொருள்கள்.
5. வெளிநாட்டு நிறுவனங்கள், தூதரகங்கள்.

இது தொடர்பாகத் தங்கள் கட்டுப்பாட்டின் கீழுள்ள அனைத்து அலுவலகங்களுக்கும் அலுவலக நடவடிக்கைகளைத் தமிழில் மேற்கொள்ளத் தக்க அறிவுரை வழங்குமாறு பெரிதும் வேண்டுகிறேன். இக்கடிதத்தைப் பெற்றுக் கொண்டமைக்கான ஒப்புகையைத் தெரிவிக்க வேண்டுகிறேன்.

(உண்மை நகல்)

அரசாணை நிலை எண். 371 தமிழ் வளர்ச்சி-பண்பாட்டுத் துறை நாள் 31-10-1986ன் நகல்.

தமிழ் வளர்ச்சி-தமிழ் வளர்ச்சி இயக்கம்-ஆட்சிமொழித் திட்டம் செயலாக்கத்தின் முனைப்புத் திட்டத்தை தலைமைச் செயலகத் துறைகள், மாநகராட்சிகள் அரசு சார்பு நிறுவனங்கள், கழகங்கள், வாரியங்கள், கூட்டுறவு இணையங்கள் போன்ற அனைத்திலும் விரிவுபடுத்துதல்-ஆணை வெளியிடப் படுகிறது.

பார்வை :

1. அரசு ஆணை நிலை எண். 2070, கல்வித்துறை நாள் 2-12-71.
2. அரசு ஆணை நிலை எண். 432, கல்வித்துறை நாள் 10-3-81.
3. கல்வித்துறை கடித எண். 43050/தவ1/81-1, நாள் 2-6-81.
4. அரசு ஆணை நிலை எண். 968 கல்வி, அறிவியல் மற்றும் தொழில் நுட்பவியல் துறை நாள் 21-5-82.
5. தமிழ் வளர்ச்சி இயக்குநரின் கடித எண். இ2/17386/82 நாள் 24-12-82.

ஆணை :

அரசு அலுவலகங்களில் ஆட்சிமொழித் திட்டம் செம்மையாகவும், முழுமையாகவும் நிறைவேற்றப்பட முவாண்டு ஆட்சிமொழி முனைப்புத் திட்டம் 1-4-81 முதல் ஐந்து அரசுத் துறைகளில் முதலாண்டில் செயல்படுத்த 10-3-81ம் நாளிட்ட கல்வித்துறையின் அரசாணை நிலை எண். 432ல் ஆணையிடப்பட்டது. மேலும் பனிரெண்டு அரசுத் துறைகளில் இத்திட்டத்தைச் செயல்படுத்த 2-6-81ம் நாளிட்ட கல்வித்துறையின் அரசு கடிதம் எண். 43050/தவ1/81-1ல் ஆணையிடப்பட்டது. அரசு நிலை ஆணை எண். 968, கல்வி, அறிவியல் மற்றும் தொழில் நுட்பவியல் துறை நாள் 21-5-82ல் அனைத்து அரசுத் துறைகளிலும் ஆட்சிமொழி முவாண்டு முனைப்புத் திட்டத்தை 1-4-82 முதல் விரிவுபடுத்தி ஆணையிட்டுள்ளது.

2. தற்போழுது தமிழ் வளர்ச்சி இயக்குநர் அவர்கள் தலைமைச் செயலகத் துறைகளும், மாநகராட்சிகளும், அரசின் சார்பு நிறுவனங்கள் பலவும் அரசுத் துறைகளோடு தொடர்ந்து ஆங்கிலத் திலேயே கடிதத் தொடர்புக் கொண்டு வருகிறது என்றும், எனவே, தலைமைச் செயலகம், அரசின் துறைகள், சார்பு நிறுவனங்கள், மாநகராட்சிகள், வாரியங்கள், கழகங்கள், கூட்டுறவு இணையங்கள் அனைத்திலும் தமிழ்த் திட்டத்தை முழுமையாகச் செயல்படுத்த ஆட்சிமொழி முவாண்டு முனைப்புத் திட்டத்தை விரிவுபடுத்தி அரசுக்குக் கருத்து தெரிவித்துள்ளார்.

3. தமிழ் வளர்ச்சி இயக்குநரின் கருத்தினை ஏற்று ஆட்சிமொழி முனைப்புத் திட்டத்தை விரிவுபடுத்தும் பொருட்டு தலைமைச் செயலகத் துறைகளிலும், அரசு சார்பு நிறுவனங்கள், வாரியங்கள், கூட்டுறவு இணையங்கள் போன்ற அனைத்திலும் தமிழ்த் திட்டத்தை உடனடியாகச் செயல்படுத்தி கீழ்க்காணும் வகையில் ஆணை பிறப்பிக்கப்படுகிறது.

(அ) வெளியிடப்படும் கடிதங்கள், அலுவல் சார்பற்ற குறிப்புகள், அலுவலக ஆணைகள், அரசாணைகள் மற்றும் இதர கடிதப் போக்குவரத்துகள் ஆகியவை அரசாணை (நிலை) எண். 2070, கல்வித்துறை நாள் 2-12-71ல் அறிவிக்கப்பட்டவாறு விலக்களிக்கப்பட்ட இனங்களைத் தவிர பிற எல்லா இனங்களிலும் தமிழில் தான் நடவடிக்கை மேற்கொள்ள வேண்டும்.

(ஆ) கடிதப் போக்குவரத்து மற்றும் இதர குறிப்புகள் :

கடிதப் போக்குவரத்தை பொறுத்தமட்டில் ஆங்கிலத்தில் ஒரு கடித வரைவினை எழுத வேண்டுவது இன்றியமையாததென்று கருதப்பட்டால் பொறுப்புள்ள ஒரு அலுவலரின் அனுமதியின்றி அதனை ஆங்கிலத்தில் எழுதக்கூடாது எனவும், அவ்வரைவு விதிவிலக்குப் பெற்ற இனத்தைச் சேர்ந்ததா

என்பதை ஆராய்ந்து அந்த அலுவலர் அனுமதித்த பின்னரே ஆங்கில வரைவுகள் எழுதப்படலாம். இதைத் தவிர சுற்றாணைக் குறிப்புகள், குறிப்புக் கோப்பின் குறிப்புகள், நினைவூட்டுகள், ஒப்பளிப்புக் கடிதங்கள், இடைக்கால மறுமொழிகள், அசல் திருப்புகை முடிவுகள், அலுவல் சார்பற்ற குறிப்பாணை ஆகிய வரைவுகளுக்கும் தமிழையே பயன்படுத்த வேண்டும். ஆங்கிலத்தை அறவே தவிர்த்திட வேண்டும்.

(இ) பதிவேடுகள் பேணுகை

பொதுவாகப் பதிவேடுகள் அனைத்தும் தமிழிலேயே பேணப்படலாம். அவற்றிற்கு விதிவிலக்கு அளிக்கப்படவில்லை. மாநிலக் கணக்காய்வாளரால் கணக்கு தணிக்கைக்கு உட்பட்ட சில பதிவேடுகளில் மட்டும் ஆங்கிலம் பயன்படுத்தலாம், இதைத் தவிர இதுவரையில் ஆங்கிலத்தில் பயன்படுத்தப்பட்டு வந்த பதிவேடுகளை உடனடியாக தமிழுக்கு மாற்றலாம்.

(ஈ) ஆய்வு :

தமிழ் வளர்ச்சி இயக்குநர் இதுவரை துறைத் தலைமை அலுவலகங்களிலும், மாவட்டாட்சியர் அலுவலகங்களிலும் சில சார்நிலை அலுவலகங்களிலும் தமிழ்த் திட்டச் செயற்பாடு அளவு குறித்து ஆய்வு செய்து வருகின்றார். அவ்வாய்வுப்பணி இனி தலைமைச் செயலகத் துறைகளிலும்-அரசு சார்பு நிறுவனங்கள், வாரியங்கள், அரசு கழகங்கள் போன்ற அனைத்திலும் மேற்கொள்ளலாம். தலைமை அலுவலகங்களில் தமிழ் வளர்ச்சி இயக்குநரும் அவற்றின் சார்நிலை அலுவலகங்களில் மாவட்டத் தமிழ் வளர்ச்சி ஆய்வு உதவி இயக்குநர்களும் ஆய்வுப் பணி மேற்கொள்ளலாம். தலைமைச் செயலகத்தைப் பொறுத்த மட்டில் தமிழைப் பயன்படுத்தி முனைப்பு முன்னேற்றம் குறித்து ஆய்வு செய்ய இந்திய ஆட்சிப்பணி (ஐ.ஏ.எஸ்) நிலையில் உள்ள முதுநிலை உயர் அலுவலர் ஒருவரை அவ்வப்போது நியமனம் செய்து அவர் தம் மற்றப் பணிகளுடன் இவ்வாய்வுப் பணியையும் மேற்கொள்ளலாம். இந்த ஆய்வறிக்கையின் நகல்கள் தமிழ் வளர்ச்சி இயக்குநருக்கும் குறிக்கப்படலாம். இதன் தொடர்பான உரிய மேல் நடவடிக்கைகள் பொதுத்துறை மற்றும் பணியாளர் நிருவாகச் சீர்திருத்த (ஆய்வுத்) துறை மேற்கொள்ளலாம். தமிழ் வளர்ச்சி ஆய்வு உதவி இயக்குநர்களின் ஆய்வறிக்கைகள் ஆயப்படும் அச்சார்நிலை நிறுவனங்கள் அதன் தலைமை அலுவலகங்களுக்கும், அதன் நகல் தமிழ் வளர்ச்சி இயக்குநருக்கும் தவறாமல் அனுப்பி வைக்கும்படி கேட்டுக் கொள்ளலாம். தமிழ் வளர்ச்சி இயக்குநரின் ஆய்விற்குப்பின் நகல் தொடர்புடைய தலைமைச் செயலக தலைமைத் துறைக்கு அனுப்பி வைக்க வேண்டும். அரசின் சீரிய இத்திட்டத்தினை முனைந்து செவ்வனே நிறைவேற்றிட சம்பந்தப்பட்ட துறைத் தலைவர்கள் ஆவன செய்யக் கேட்டுக் கொள்ளப்படுகிறார்கள்.

4. மேற்குறிப்பிட்டவாறு தமிழ் திட்டச் செயற்பாடானது இவ்வாணை வெளியிடும் நாளிலிருந்து உடனடியாக தலைமைச் செயலகம், அரசு சார்பு நிறுவனங்கள் வாரியங்கள், அரசு கழகங்கள், கூட்டுறவு இணையங்கள் போன்ற அனைத்து நிறுவனங்களிலும் உடனடி நடைமுறைக்குக் கொண்டு வரப்படுகிறது எனவும், இத்திட்டம் இவ்வலுவலகங்களில் முழுமையாக நிறைவேற்றப்பட்டு, அவ்வாறு நிறைவேற்றியமைக்கான அறிக்கையை ஒவ்வொரு ஆண்டும் டிசம்பர் திங்கள் முதல் வாரத்தில் தமிழ் வளர்ச்சி இயக்குநருக்கும் அரசிற்கும் தவறாது அனுப்பப்பட வேண்டும் என்றும் அதைத்துத் துறை நிர்வாகத் தலைவர்கள் அறிவுறுத்தப்படுகிறார்கள். இம்முனைப்புத் திட்டத்தின் செயலாக்கத்தின் பொறுப்பு அந்நிருவாகத் தலைவர்களையே முற்றிலுமாக சாரும் என்பதும் சுட்டிக் காட்டப்படுகிறது.

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