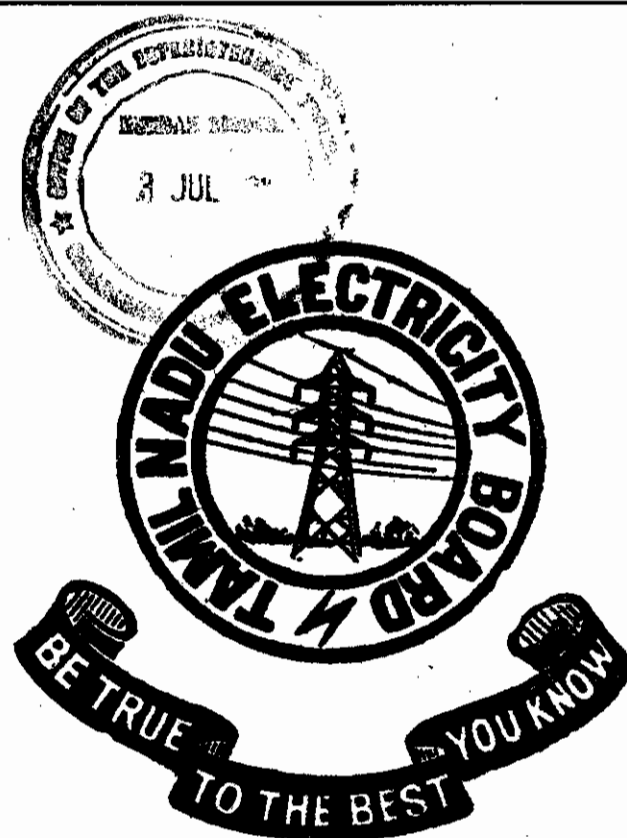


TAMIL NADU ELECTRICITY BOARD GAZETTE

Vol. VI

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No. 5



STEP-UP TRANSFORMERS

God !
 Merciful God !
 Because a deep darkening crisis
 Is engulfing this beloved land of ours,
 Give us men a time like this demands ;
 Honest men,
 Men of strong minds,
 Of big hearts and true faith and ready hands ;
 Men whom the lust for power will not corrupt ;
 Men whom the spoils of office will not buy ;
 Men who possess opinions and a will ;
 Men for whom service to the nation will come
 Before their selves ;
 Men who will not lie ;
 Men who will not indulge in gimmickry ;
 Men who will not feed us on slogans or on stunts.
 Give us, O God !
 Men of honour,
 Of integrity.
 Men who can and will
 Stand up to demons of demagoguery.
 Men who will not yield to treacherous flatterers.
 Tall men, sun-crowned,
 Men who live above the fog and fluff of mock adulation
 In public duty and private thinking.
 God ! Give us such men
 As a trying and testing time like this demands.

—Josiah Gilbert Holland.

In youth we feel richer for every new illusion ; in maturer years, for everyone we lose.

—Anne Sophie Swetchine.

Perhaps no phenomenon contains so much destructive feeling as 'moral indignation', which permits envy or hate to be acted out under the guise of virtue.

—Erich Fromm.

Is it progress if a cannibal uses knife and fork?

—Stainslaw J. Lec.

We cannot be undone but by ourselves.

—Benjamin Whichcote.

When an apprentice gets hurt, or complains of being tired the workmen and peasants have this fine expression: "It is the trade entering his body". Each time that we have some pain to go through, we can say to ourselves quite truly that it is the universe, the order and beauty of the world and the obedience of creation to God that are entering our body.

—Simone Weil.
(In 'Waiting On God')

The trouble with those who are wedded to doctrine is that the doctrine is likely to be proved wrong and the marriage persists.

—J.K. Galbraith.
(In 'A View From the Stands')

Mooddhah jaheehi dhanaagama thirshnnaam
 Kuru sadbuddheem manasi vithrshnnaam
 Yallabhasé nija karmopaatham
 Vitham thēna vinodaya chiththam.

[Fool ! Give up this insatiable desire for riches. Be wise and develop serene content. Be happy and satisfied with the fruits of your own labour.]

(From Aadi Sankara's 'Bhaja Govindam')

From the Chairman's desk:

Faith is the foremost of the three cardinal virtues. And rightly so because it is faith that distinguishes human existence from that of animals. Faith is the foundation of the will to live and the will to succeed.

Is faith rational? It is and it is not. Admitted that faith is not capable of brutally rational proof in all circumstances. On that ground it does not become irrational. Faith implies certain assumptions. But, then, our actions are all based on assumptions of different sorts. Even scientific work is based on assumptions. Some of the most notable cases of scientific discoveries were the result not of deliberate research and cold calculation but of imaginative leaps into the unknown. Many successful scientists and explorers have chosen "to trust the soul's invincible surmise". A faith based on assumptions knowing they are assumptions can be invigorating. The superiority in a scale of values of honesty, courage or kindness may not be capable of proof, nonetheless we know they are sane and rational and can be discussed objectively. And so it is with faith. Gerald Heard put it tersely when he referred to faith as the "choice of the nobler hypothesis". He also said: "Faith is the resolve to put the highest meaning on the facts which we observe". The expression "the nobler hypothesis" holds the key. It underlines the distinction between faith and superstition. If belief in a credo should guide us in our conduct, give us comfort when mind is disturbed, inspire us with courage, guard us from temptations, deflect us from the path of evil, and generally make us into good men and women, better equipped to face the challenges of life, I would call it true faith. But if the belief is one that makes us 'cabin'd, cribb'd, confin'd, bound in', negative in its effect, inhibiting us in our rightful actions and generally making us into a hopeless bundle of complexes, I would call that superstition. Superstition feeds on fear; faith conquers fear. Faith is open to doubt and is refined by scrutiny; superstition is obscurantist and demands blind adherence.

There has never been a time as the present when the need for faith has been felt more acutely. One reason is that our values are changing rapidly and becoming more and more ambiguous and uncertain, there is a confusing prolixity of ideas, so much of interminable discussion, debate and controversy that the man without faith is like a rudderless, masterless boat on a storm-troubled sea. He needs to hold on steadfastly to some beliefs for sheer survival. The other reason is that the forces of evil are becoming more and more powerful all around us that the good man needs a massive faith to give him the confidence to confront those forces.

There is no turmoil that the man of faith cannot face with serenity. Viktor Frankl, the renowned Austrian psychiatrist and founder of 'logotherapy', endured years of unspeakable horror in the bestial concentration camps of Hitler. Everything that was near and dear to him was snatched away from him. He was subjected to the most inhuman treatment every day of his life in the camp. Any day could have been the last day; an order to march to the gas chamber could have come any moment. In the midst of it all he survived, and came out of the camp, though broken of body, stronger of mind and will, amply proving Nietzsche's dictum: "That which does not kill me makes me stronger". It happened because even the most inhuman of the Nazis could not deprive him of the 'last of human freedoms'—the ability to 'choose one's attitude in a given set of circumstances'. He knew there was a certain meaning in his life and also in his suffering. Frankl is fond of quoting Nietzsche's words: "He who has a *why* to live can bear almost any *how*". He says: "It is a peculiarity of man that he can only live by looking to the future ... And this is the salvation in the most difficult moments of his existence, although he sometimes has to force his mind to the task". He found even among his fellow prisoners that those who had faith, who believed there was some meaning in life, who managed to maintain a sense of purpose were able to withstand physical deterioration better than younger groups who had no beliefs and no goals, who lacked faith. Frankl's philosophy has been described as "an unconditional faith in an unconditional meaning".

Faith impels us to seek and attain greater heights. It is our own doubts and fears that often obstruct our progress, not anything external to us. Sometimes, these doubts and fears are not particular to an individual but are of the herd. A certain block in the collective psyche stands in the way of greater achievement. We all-too easily believe and accept that there are things that are just not possible. And that belief makes those things impossible. But once a person, endowed with a little more of enterprise, a little more of daring than the rest of us removes that block and forges ahead, it becomes natural for others to follow. No one thought it possible to run a mile in under four minutes till Roger Bannister did it in 1954. Within two months, the four minute mile was beaten again by another. And, again and again, over fifty times, ever since.

Cases of illness and affliction cured by faith are numerous. What are variously described as self-healing or the healing power of nature or cures attributed to divine intervention or dispensed by god-men and other non-medical healers are all essentially founded on faith. It is easy to make fun of faith-cure as Abraham Myerson did when he said: "Evidently, God can cure cancer and tuberculosis, but cannot grow a new leg...This is blasphemy, but not mine—the priests and faith-healers are guilty of limiting God's powers." But the fact remains, as has been known from the beginning of man's history, that various forms of faith cure have existed and have been effective. These are, to a great extent, capable of rational explanation which is partly psychological and partly biological. The power of auto-suggestion to cure a wide range of illnesses is an accepted medical fact. It is an equally accepted medical fact that emotional states have an effect on the endocrine system and the hormones so released have curative and restorative properties. Faith can bring about these emotional states. A great many patients who reach out for medical help suffer from illnesses which, unknown to them, are within the competence of their body's own healing regime. All that is necessary is for an agency to trigger off that self-healing mechanism. Faith of any form can be that agent. Dr. Albert Schweitzer, one of the greatest healers mankind has ever known, had the humility to explain the popularity of witch-doctors among the primitive tribes of Africa in the following words: "The witch-doctor succeeds for the same reason all the rest of us (of the medical profession) succeed. Each patient carries his own doctor inside him. They come to us not knowing that truth. We are at our best when we give the doctor who resides within each patient a chance to go to work." Catherine Caufield in her absorbing account of her travels through the rain forests of the world (*In The Rain forest*) goes so far as to suggest that the introduction of modern medicine in tribal societies accentuates illness because it destroys faith in traditional cures: "Cultural and physical health are so intimately connected that a change in either one ricochets back and forth between the two, gaining instead of losing force on each bounce. When Western medicine is available and succeeds where their own remedies have failed, people begin to lose faith in their institutions and feel impotent. Loss of faith in traditional medicine often leads to an increase in incurable illness, since every culture has a number of ailments, particularly psycho-somatic ones that can be cured only by the magico-medical practices of that culture". This may be a bit of an overstatement, but observations of our own societies lend support to this proposition a great deal. Based on his experience with his own illness, Norman Consins wrote a book (*Anatomy of an Illness*) in which his theme was that medicine alone cannot cure, doctors alone cannot cure; it is also necessary for the patient to accept the responsibility for his cure. It is faith that gives him the will and the motivation to accept that responsibility. But, here again, a word of caution is necessary. When a cure based on faith wanders into the realms of superstition, claiming the impossible or delaying or denying more dependable forms of medical care, if available, making the patient a plaything in the hands of quacks and charlatans, the results can be unfortunate.

Faith can take many forms: faith in certain values, faith in a system, faith in an institution, faith in an individual, faith in a mysterious external force, faith in oneself. Of these, I consider faith in oneself the most difficult to cultivate and the most rewarding. Ramakrishna Paramahansa said: "There are three different paths to reach the Highest—the path of 'I', the path of 'Thou', and the path of 'Thou and I'. According to the first way, all that is, was, or ever shall be is 'I', my higher Self...According to the second, 'Thou art, O Lord, and all is Thine'. And according to the third, 'Thou art the Lord and I am Thy servant or Thy son'. Ramakrishna added, "In the perfection of any of these three ways, a man will find God". For 'God', we may substitute 'faith'—and we get three different situations: faith in oneself, faith in some external force or authority, and a combination of both. Of the three, supreme faith in oneself is the noblest and the best. It endures most. Many who desperately seek sources of faith in external things do not realise that they can, with some diligent introspection, find that source within themselves. They bring to mind the story of a beggar who used to sit and beg in the same place but always remained poor. After his death it was discovered that under the very spot where he had been sitting and bagging for many many years, there lay buried, unknown to him, a fabulous treasure.



(B. VIJAYARAGHAVAN)

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News & Notes

PART—I

News & Notes

I. Generation Particulars :

The generation/relief figures for May 1987 and for the period July, 1986 to May, 1987 were as follows :—

	May 1987 (Figs. in M.U.)	July '86 to May 1987
1. Ennore	223.049	1664.380
2. Tuticorin	386.330	3857.030
3. Mettur	27.800	55.478
TNEB Thermal	637.179	5576.888
4. Neyveli TS I	283.836	2755.038
5. Neyveli TS II	182.927	1175.050
6. Kalpakkam	165.129	1534.396
7. Relief from NTPC	—	252.653
8. Hydro Generation	84.494	2998.083
9. Net Export to Kerala	(—) 52.711	(—) 292.587
10. Net Export to Karnataka	(—) 10.932	(—) 182.485
11. Net Export to Andhra	—	(—) 6.502
12. Import from Manali	0.038	0.141
13. Wind farm	0.065	1.575
Net TNEB consumption	1290.025	13812.250

II. Hydro Inflows :

The hydro inflows in May, 1987 were 34 m. u. as against 36 m. u. in May '86 and as against 51 m.u. being the ten year average. The total inflows from July '86 to May '87 were 2632 m.u. when compared to 1999 m.u. last year and the ten year average of 2908 m.u. for the same period.

III. Storage Position :

The storage position in various reservoirs as on 1—6—87 when compared to the storage on 1—6—86 was as follows :—

Reservoirs	As on 1—6—87	As on 1—6—86	Difference
	(Figs. in M. U.)		
1. Nilgiris	264.50	154.89	(+) 109.61
2. Periyar	1.05	—	(+) 1.05
3. Papanasam & Servalar	—	—	—
4. PAP group	5.34	0.58	(+) 4.76
5. Kodayar	8.23	0.74	(+) 7.49
6. Suruliyar	0.44	0.76	(—) 0.32
7. Total excl. Mettur	279.56	156.97	(+) 122.59
8. Mettur	—	—	—
9. Total including Mettur	279.56	156.97	(+) 122.59

IV. Performance of Thermal Stations :**(I) Tuticorin :**

The details of generation at Tuticorin during May 1987 were as follows :—

Unit	Generation in M.U.	Plant Load Factor %
I	87.77	56.17
II	148.73	95.19
III	149.83	95.90
Station	386.33	82.42

(ii) Ennore :

Ennore generated 223.049 M.U. in May '87 with a Plant Load Factor of 66.62%. The unit-wise break-up is as follows :

Unit	Generation in M.U.	Plant Load Factor%
I	34.828	78.02
II	35.867	80.35
III	46.650	57.00
IV	61.316	74.92
V	44.388	54.24
Station	223.049	66.62

V. Auxiliary consumption and oil consumption in Thermal Stations :

The auxiliary consumption and oil consumption at Tuticorin and Ennore for May 1987 were as follows :

	Tuticorin	Ennore
Auxiliary consumption (%)	8.0	12.0
Oil consumption (ML/unit)	6.0	3.2

VI. Performance of TNEB Thermal Stations :

According to the assessment of Ministry of Energy, Govt. of India for the year 1986—87, Tamil Nadu Electricity Board ranks third among all the State Electricity Boards of India with a plant load factor of 64.5% (April '86—Feb. '87). The All India average Plant Load Factor of Thermal Stations was 53.1% during the above period.

VII. Formation of Environmental Cell in T. N. E. B.

Control of pollution and preservation of environment has gained great importance in recent years. In order to assess the impact of pollution from thermal stations, extensive field surveys have to be carried out and levels of pollution have to be assessed and monitored and also predicted using appropriate models.

Considering the above aspects, the Board has constituted an "Environmental Management Cell" with one post of Divisional Engineer, one post of Assistant Divisional Engineer and two posts of Assistant Engineers.

Persons with qualification in Environmental Engineering will be drafted to this cell. Initially, the Divisional Engineer and the Assistant Divisional Engineer will be on deputation from the Tamil Nadu Pollution Control Board. The Assistant Engineers will be directly recruited. Two Engineers (one Divisional Engineer and one Assistant Divisional Engineer) will be deputed to the Centre for Environmental Studies, College of Engineering, Anna University for M.E. (Environmental Engineering) P.G.

Course who after completion of their course will man the Environment Management Cell, *Vide* B.P. Ms. (FB) No. 45 Adm. Br. dated 11-5-87 and B.P. Ms. (Ch.) No. 105, Tech. Branch, dated 11-5-87.)

VIII. Bifurcation of Vellore System :

Since the Vellore System covered a vast area with 9 Divisions and 9 Revenue Branches, one operation division, one MRT and one Construction-cum-Improvement division with 141 HT services and 3,46,056 services, the Board has bifurcated the system into the Vellore Electricity System (East) with headquarters at Vellore and Vellore Electricity System (West) with headquarters at Tirupathur, *Vide* B.P. Ms. (Ch.) No. 259, Adm. Branch, dt. 22-5-87.

IX. Shifting of System Headquarters :

Orders have been issued shifting the headquarters of the following systems to the headquarters of the Revenue District concerned from 1-6-87 as below :

System	Headquarters	New name of system	Place to which headquarters is shifted.
South Arcot (South)	Villupuram	South Arcot (South)	Cuddalore
Madurai (North)	Madurai	Anna	Dindigul
Tirunelveli (East)	Tirunelveli	Chidambaranar	Tuticorin

Tirunelveli Electricity System (West) has been renamed as Tirunelveli-Kattabomman Electricity System with headquarters at Tirunelveli.

The headquarters of Chingleput Electricity System (South) has been shifted from Kancheepuram to Chingleput from 15-4-87.

X. Appointment of Members of Board :

Thiru D. S. Nelson and Thiru E. S. Krishnan have been appointed as Members of the Board in Government of Tamil Nadu's G. O. Ms. No. 917, PWD, dated 6-5-87. Consequently Thiru D. S. Nelson has been designated as Member (Distribution) and Thiru E. S. Krishnan as Member (Generation).

XI. Commissioning Activities at Mettur Thermal Power Project :

The Unit II boiler at Mettur Thermal Power Project was lighted up on 30-5-1987.

XII. Amenities to Staff :

A rest room has been constructed by Tamil Nadu Electricity Board at Madras for the use of Drivers who will be coming to Madras on official duty. This was opened on 3-5-1987.

XIII. Training :

The following special training programmes were conducted during May, 1987.

(1) Institutional training for 20 students of B.A. (Corporate Secretaryship) of Anna Adarsh College for Women, Anna Nagar/Madras-40 was arranged for 33 days from 11-5-87,

(2) A three day course on 'Safety' to 43 RWE staff of Madurai Region was conducted from 5-5-87 to 7-5-87.

(3) A ten days Supervisory Development Programme for Second Batch of Junior Engineers II Gr. was conducted at Staff Training College/Madras from 13-5-87 to 23-5-87.

(4) A short term Refresher Course to Audit Personnel (III Batch) was conducted at staff Training College/Madras from 11-5-87 to 16-5-87.

(5) A programme on 'Transmission Line Structures' was conducted from 5-5-87 to 8-5-87 with a strength of 20 personnel at Anna University/Madras.

(6) A three day course on 'Safety' to RWE staff of Trichy Region was conducted from 20-5-87 to 22-5-87.

XIV. Power Supply to Kerala :

During the discussions held at Trivandrum on 14-5-87, an understanding was reached with the Kerala State Electricity Board in regard to the exchange of power that had taken place at 66 KV and 22 KV points. This issue was pending for the last twenty three years.

XV. Meetings :

The Permanent Consultative Council met on 6-5-1987.

The following are the details of posts created/upgraded/abolished during the month of May 1987.

P. Easwaramurthi,
Secretary

Posts Created

Sl. No. (1)	Details of Board's Orders (2)	Name of the System (3)	Name of the Post (4)	No. of posts (5)	Purpose for which the posts were created (6)
1.	B.P. Ms. (Ch) No. 208 (Adm. Br.) dt. 4-5-87	L.M.H.E.P.	D.E. A.D.E./Elect. A.D.E./Mechl. A.E./J.E. Mechl. A.E./J.E. (E) I Gr. Office Helper S.B.O.	1 5 1 1 1 2 4	For attending to O&M of Barrage III with abolition of certain posts.
2.	B.P. Ms. (Ch) No. 211 (Adm. Br.) dt. 6-5-87	K.P.S.H.E.P.	D.E. A.D.E./Elect. A.D.E./Mechl. A.E./J.E. I Gr. (E) A.E./Mechl. Office Helper	1 5 1 9 1 2	For O & M of first unit of P.H. at K.P.S.H.E.P.
3.	B.P. Ms. (Ch) No. 213 (Adm. Br.) dt. 6-5-87	C.E./T.T.P.P.	A.D.E./Elect. Asst.-cum-Steno Office Helper	1 1 2	Supporting to the C.E./T.T.P.P., Tuticorin.
4.	B.P. Ms. (Ch) No. 214 (Adm. Br.) dt. 7-5-87	Adm. Branch	Superintendent Assistant Jr. Assistant Typist	1 2 1 1	To attend to the rectification of anomaly works.
5.	B.P. Ms. (FB) No. 44 (Adm. Br.) dt. 8-5-87	O & M D. E's office	Assistant	42	To attend increase in work consequent on decentralisation of certain works from S.E's office to D.E's office.
6.	B.P. Ms. (FB) No. 45 (Adm. Br.) dt. 11-5-87	S.E./Planning	D.E. A.D.E. A.E.	1 1 2	For constitution of environmental management cell.
7.	B.P. Ms. (Ch) No. 218 (Adm. Br.) dt. 12-5-87	Tirunelveli E.S. (West)	Assessors (including L.R.) I.A.	41 6	Review of workload under modified system of card billing as on 1-1-'87.
8.	B.P. Ms. (Ch) No. 220 (Adm. Br.) dt. 12-5-87	Udumalpet E.S.	A.E./J.E. I Gr. Jr. Engineer/ II Gr. Foreman I Gr. Line Inspector Lineman Comm. Asst. Wireman Helper A.C.I.	7 1 12 4 24 11 41 60 5	Due to review of workload of field staff as on 1-1-'87.
9.	B.P. Ms. (Ch) No. 221 (Adm. Br.) dt. 12-5-87	Madurai E.S.	I.A. Assessor	8 6	Modified system of card billing staff as per review of workload as on 1-1-'87.

(1)	(2)	(3)	(4)	(5)	(6)
10.	B.P. Ms. (Ch) No. 223 (Adm. Br) dt. 13-5-87	Coimbatore E.S. (South)	AE/JE I Gr. F.M. I Gr. Lineman Comm. Assistant Wireman Helper A.C.I.	6 12 12 6 53 52 2	Due to review of work- load of field staff as on 1-1-1987
11.	B.P. Ms. (Ch) No. 224 (Adm. Br) dt. 13-5-87	Ramnad E.S.	JE (Elect) II Gr. Linemen	4 4	For the 110 KV SS at Paramakudi
12.	B.P. Ms. (Ch) No. 226 (Adm. Br) dt. 13-5-87	Kanyakumari E.S.	Assistant	7	Review of Revenue Accounting staff as per workload as on 1-1-87
13.	B.P. Ms. (Ch) No. 227 (Adm. Br) dt. 13-5-87	Vellore E.S.	Accountant Assistant	2 11	Additional Revenue Accounting staff as per workload agreement as on 1-1-87
14.	B.P. Ms. (Ch) No. 228 (Adm. Br) dt. 14-5-87	Udumalpet E.S.	Assessor I.A. Rev. Supervisor	13 1 2	Under the Modified system of card billing as on 1-1-87
15.	B.P. Ms. (Ch) No. 232 (Adm. Br) dt. 14-5-87	Kanyakumari E.S.	Assessor I.A.	6 4	--do--
16.	B.P. Ms. (Ch) No. 236 (Adm. Br) dt. 15-5-87	Pudukkottai E.S.	Wireman Helper	14 13	On review of workload of field staff as on 1-1-87
17.	B.P. Ms. (Ch) No. 238 (Adm. Br) dt. 15-5-87	Coimbatore E.S. (North)	A.E./J.E. I Gr. Foreman I Gr. Lineman Wireman Helper A.C.I.	3 4 3 47 53 2	On review of workload of field staff as on 1-1-87
18.	B.P. Ms. (Ch) No. 239 (Adm. Br) dt. 16-5-87	Chidambaranar E.S. (T'veli E.S./East)	Ins. of Assessment	1	Under the Modified system of card billing as on 1-1-87
19.	B.P. Ms. (Ch) No. 242 (Adm. Br) dt. 18-5-87	S.A.E.S./ (South)	Accountant Assistant	5 10	Review of Revenue Accounting staff as per workload agreement as on 1-1-87
20.	B.P. Ms. (Ch) No. 243 (Adm. Br) dt. 18-5-87	Thanjavur E.S. (West)	Assistant	7	--do--
21.	B.P. Ms. (Ch.) No. 244 (Adm.) dt. 18-5-87	Tiruvannamalai E.S.	A.E./J.E. I Gr. J.E. II Gr. Line Inspector Elec. I Gr. Lineman Comm. Assistant Sanitary worker- cum-Gardener	2 8 2 2 10 2 2	For manning of two 110 KV SS (Non-grid) one at Pachal and another at Vandavasi,
22.	B.P. Ms. (Ch.) No. 247 (Adm.) dt. 19-5-87	Chingleput E.S./North and South	S.K. I Grade Helper Watchman	7 8 2	For formation of Central Stores for Chingleput E.S. (South)

(1)	(2)	(3)	(4)	(5)	(6)
23.	B.P. Ms. (Ch.) No. 254 (Adm.) dt. 21-5-87	Salem E.S.	A.E./J.E. I Gr. Foreman I Gr. Lineman Wireman Helper Comm. Assistant Asst. Comm. Inspector	15 28 15 43 55 8 2	On review of workload of field staff as on 1-1-'87.
24.	B.P. Ms. (Ch.) No. 255 (Adm.) dt. 21-5-87	Anna E.S.	A.E./J.E. I Gr. J.E. II Gr. Foreman I Gr. Line Inspector Lineman Comm. Assistant Wireman Helper	1 4 2 8 15 10 28 35	R.W.E. Staff workload as on 1-1-'87.
25.	B.P. Ms. (Ch.) No. 257 (Adm.) dt. 22-5-87	Madurai E.S.	A.E./J.E. I Gr. J.E./II Gr. Foreman I Gr. Line Inspector Lineman Comm. Assistant A.C.I. Wireman Helper	2 2 4 4 12 7 1 16 23	—do—
26.	B.P. Ms. (Ch.) No. 259 (Adm.) dt. 22-5-87	Vellore E.S. (West)	S.E. (Elec.) D.E. (Elec.) Accounts Officer A.D.E. (Elec.) Asst. Exe. Engineer (C) Personal Assistant A.E./J.E. I Gr. Stores Officer S.K. I Gr. D'man III Gr. Spl. Gr. Rev. Supr. Steno-Typist Record Clerk Office Helper	1 1 1 5 1 1 4 1 2 1 1 2 1 4	Due to bifurcation of Vellore Elec. System as Vellore Elec. System, East and Vellore Elec. System/West.
27.	B.P. Ms. (Ch.) No. 261 (Adm.) dt. 23-5-87	Kamarajar E.S.	A.E./J.E. I Gr. J.E. II Gr. Foreman I Gr. Line Inspector Lineman Comm. Assistant A.C.I. Wireman Helper	1 2 2 4 9 5 1 5 11	R.W.E. Staff workload as on 1-1-'87.
28.	B.P. Ms. (Ch.) No. 263 (Adm.) dt. 23-5-87	Trichy E.S./North	Accountant Assistant	1 1	As per workload.

(1)	(2)	(3)	(4)	(5)	(6)
29.	B.P. Ms. (Ch.) No. 272 (Adm.) dt. 28-5-87	S.A.E.S./North	Accountant Assistant	2 4	As per workload
30.	B.P. Ms. (Ch.) No. 273 (Adm.) dt. 28-5-87	Accounts Branch	Steno-Typist	1	For assisting the D.F.C./ Revenue.

Posts Upgraded

Nil

Posts Abolished

Sl. No.	Details of Board's orders	Name of the System	Name of the Post	No. of posts
(1)	(2)	(3)	(4)	(5)
1.	B.P. Ms. (Ch.) No. 208 (Adm. Br.) dt. 4-5-87	Lower Mettur H.E.P.	D.E. A.D.E./Elect. A.D.E./Mechl. A.E./J.E./Mechl. A.E. (E)/J.E. (E) I Gr.	1 1 1 1 1
2.	B.P. Ms. (Ch.) No. 211 (Adm. Br.) dt. 6-5-87	Kadamparai Pumped Storage H.E.P.	D.E. A.D.E./Elect. A.D.E./Elect. A.D.E./Mechl. A.E./J.E. I Gr. (E)	1 1 1 1 1
3.	B.P. Ms. (Ch.) No. 213 (Adm. Br.) dt. 6-5-87	C.E./Tuticorin Thermal Power Project	A.D.E./Elect. Asst.-cum-Steno Office Helper	1 1 2
4.	B.P. Ms. (Ch.) No. 221 (Adm. Br.) dt. 12-5-87	Madurai Elec. System	Rev. Supervisor	3
5.	B.P. Ms. (Ch.) No. 223 (Adm. Br.) dt. 13-5-87	Coimbatore E. S. (South)	J.E. II Gr. Line Inspector	2 4
6.	B.P. Ms. (Ch.) No. 224 (Adm. Br.) dt. 13-5-87	Ramnad Elec. System	Switch Board Operator Helper	4 2
7.	B.P. Ms. (Ch.) No. 228 (Adm. Br.) dt. 14-5-87	Udumalpet Elec. System	Rev. Supervisor (Supernumerary)	2

(1)	(2)	(3)	(4)	(5)
8.	B.P. Ms. (Ch.) No. 238 (Adm. Br.) dt. 15-5-87	Coimbatore Elec. System North	Jr. Engineer II Gr. Line Inspector	2 2
9.	B.P. Ms. (Ch.) No. 243 (Adm. Br.) dt. 18-5-87	Thanjavur Elec. System West	Accountant Assistant	2 10
10.	B.P. Ms. (Ch.) No. 244 (Adm. Br.) dt. 18-5-87	Tiruvannamalai Elec. System	Switch Board Operator	4
11.	B.P. Ms. (Ch.) No. 247 (Adm. Br.) dt. 19-5-87	Chingleput Elec. System/ North & South	Store Keeper II Gr. Helper Watchman	3 5 6
12.	B.P. Ms. (Ch.) No. 254 (Adm. Br.) dt. 21-5-87	Salem Elec. System	Jr. Engineer II Gr. Line Inspector	10 18
13.	B.P. Ms. (Ch.) No. 259 (Adm. Br.) dt. 22-5-87	Vellore Elec. System West	Divl. Engineer D'man III Gr. Asst. D'man Store Keeper I Gr. Store Keeper II Gr. Assistant Jr. Assistant Typist Comm. Inspector Asst. Comm. Inspector Comm. Assistant Cleaner Office Helper Sanitary Worker-cum-Gardener	1 1 1 1 2 1 2 1 1 1 1 2 1 1
14.	B.P. Ms. (Ch.) No. 273 (Adm. Br.) dt. 28-5-87	Accounts Branch	Typist	1

ERRATA

The figures "5.62" and "13.0" occur on page (x) of April 87 issue under sub-heading "V. Auxiliary consumption and oil consumption in Thermal Stations in respect of Ennore and Tuticorin may be corrected as "13.0" and "5.62" respectively.

—Editor

GENERAL ADMN. & SERVICES

PART-II

General Administration & Services

Memo. No. X/Rev/Gen. II/F. 5/87-32 (Accounts Branch) Dt. 2-5-1987

Sub: Modified System of Card Billing of energy charges
and collection—Collection by Section Officers—Clarification

Ref: (i) B. P. Ms. (Ch) No. 460 (SB), Dt. 10-12-1984.
(ii) Accounts Branch Memo. No. X/Rev/Gen. II/F5/85-23,
Dt. 17-4-1985.

Some of the Superintending Engineers are requesting for clarification whether the Section Officers may also make collections in the absence of the Inspector of Assessment on leave or camp and between 2-30 P.M. and 5.00 P.M. and whether the Commercial Assistants may be instructed to sign in the Permanent Receipts as 'for Junior Engineer/Assistant Engineer' or in their own designation.

2. The attention of Superintending Engineers is invited to the instructions issued in Accounts Branch Memo. No. X/Rev/Gen. II/F5/85-23 dated 17-4-85 regarding working hours, viz.,

8.30 A.M. to 12.30 P.M.

1.30 P.M. to 2.30 P.M.

which shall be scrupulously followed. The following clarifications are issued:

- (i) The collection works assigned to the Inspector of Assessment should not be attended by any person other than the Inspector of Assessment.
- (ii) The Commercial Assistants who will be collecting Rs. 10/- from Hut Service consumers should sign in the Permanent Receipt as "for Assistant Engineer/Junior Engineer" exhibiting their own designation.

Arjunan Gnanaolivu,
Accounts Member.

●●●

Establishment—Madurai Electricity System—Bifurcation of the Madurai District and formation of new Anna District—Jurisdiction coterminous area between the new systems and transfer of two division from Udumalpet System—Ordered.

B.P. Ms. (Ch.) No. 207

(Administrative Branch)

Dated 4-5-1987

Chithirai 21, Prabava,
Thiruvalluvar Aandu 2018.

Read:

1. B.P. Ms. (Ch.) No. 346 (Adm. Branch) dt. 3-6-1982
2. From Regional Chief Engineer (Distn.)/Madurai letter No. RCED/E1/F 13/D. 29/87 dt. 31-3-1987.
3. Board Office Administrative Branch Memo No. 044090/80/S4/A1/87-1, dated 13-4-1987,

Proceedings:

In the B.P. first cited, Madurai Electricity System was bifurcated as Madurai Electricity System (North) and Madurai Electricity System (South). In the Memo 3rd cited, the Madurai Electricity System/North was re-named as Anna Electricity System and Madurai Electricity System (South) was renamed as Madurai Electricity System with headquarters at Madurai. The Headquarters of Anna Electricity System has been shifted to Dindigul.

2. The Regional Chief Engineer (Distribution)/Madurai has forwarded proposals in letter 2nd dated for transfer of certain areas between erstwhile Madurai/North and South Systems so that the areas of the system will coterminate with the areas of the respective Districts.

3. After careful consideration of the proposals of the Tamil Nadu Electricity Board hereby directs.

- (i) that the entire Periakulam division excepting Kodaikanal sub-division along with the Periakulam revenue Branch and 215 services shall be transferred from Anna Electricity System to Madurai Electricity System.
- (ii) The distribution and other sections as furnished in the Annexure, shall also be transferred from Anna Electricity System to Madurai Electricity System. Periyakulam Construction I & II Sections will be retained in Anna Electricity System and their Headquarters shifted to Nilakottai and Dindigul respectively.
- (iii) The Kodaikanal sub-division now in Periyakulam division in Anna Electricity System will be retained in that system and attached to Batlagundu division and the services of sub-divisions will be transferred from Periyakulam revenue Branch to Batlagundu revenue Branch.
- (iv) The entire Samayanallur division excepting Natham Sub Division, along with the Samayanallur revenue Branch shall be transferred from Anna Electricity System to Madurai Elec. System. The sections, transformers and services transferred along with the Divisions are detailed in Annexure.
- (v) The Samayanallur Civil Sub division with its two Civil Sections and Samayanallur Mechanical sub division with its 3 Mechanical sections will be retained in Samayanallur division.
- (vi) The construction section at Samayanallur shall be transferred from Anna Elec. System to Madurai Elec. System. The Natham Sub Division retained in Anna Elec. System shall be attached to Dindigul South Division and the effective services of the Natham Sub Division transferred to Dindigul Revenue Branch.
- (vii) The existing construction sub division at Samayanallur shall be retained in Anna Elec. System and its headquarters shall be shifted to Dindigul.
- (viii) The entire Devadanapatty section with 62 Distn. transformers and services now in Batlagundu/West Sub Division of the division shall be transferred from Anna Electricity System to Madurai Electricity System and attached to Periakulam Sub Division in Periakulam division. The services of the section will be transferred to Periakulam Revenue Branch.
- (ix) 16 Distribution transformers and 556 effective Services of Uthappanaickanur section in Usilampatti town sub division of that division shall be transferred from Madurai Elec. System to Anna Elec. System and attached to Batlagundu town Section, in Batlagundu West Sub Division. The 55 effective services now attached to Usilampatti Revenue Branch shall be attached to Batlagundu Revenue Branch.
- (x) Oddanchatram and Palani O & M Divisions coming under Anna District and now attached to Udumalpet System shall be transferred and attached to Anna Electricity System.

4. The allocation of the Divisions between Madurai Electricity System and Anna Electricity System will be as follows :—

Anna Elec. System

1. Dindigul North Division
2. Dindigul South Division
3. Batlagundu Division
4. Oddanchatram Division**
5. Palani Division**
6. C & I Division

Madurai Elec. System

1. K. Pudur Division
2. Thirumangalam Division
3. Usilampatti Division
4. Theni Division
5. Chinnamanur Division
6. Periakulam Division
7. Samayanallur Division
8. C & I Division
9. M.R.T. Pasumalai Division
10. Operation, Pasumalai.

** Division transferred from Udumalpet System.

5. Instructions on transfer of staff consequent on transfer of Oddanchatram and Peleni Division from Udumalpet System to Anna Electricity System will be issued separately.

6. Orders of transfer of staff consequent on transfer of areas between 2 systems will be issued by the Regional Chief Engineer (Distribution)/Madurai and Regional Chief Engineer will obtain ratification wherever necessary from Board Office Administrative Branch and Secretariat Branch as the case may be.

7. The Regional Chief Engineer (Distribution)/Madurai shall examine further redistribution of the sub division and section and revenue branches in the Madurai and Anna Electricity System after the areas are transferred and send a report.

(By Order of the Chairman)

D. Krishnamoorthi,
Chief Engineer (Personnel)

Encl :

ANNEXURE

Transferred from Madurai/North (Anna Electricity System) to Msdurai (South)

Madurai Electricity System

Sl. No.	Sub Division	Section	No. of Distribution transformers	No. of effective services
1.	Periyakulam	(i) Periyakulam Town	16	5396
		(ii) Periyakulam Rural East	46	3759
		(iii) Periyakulam Rural South	61	3137
		(iv) Keelavadakurai	32	407
		(v) Periyakulam 110 KV SS and Sub Stores	—	—
2.	Andipatti	(i) Andipatti Rural I	50	3970
		(ii) Andipatti Rural II	44	1347
		(iii) Andipatti Rural III	51	1533
		(iv) Andipatti Rural IV	40	1505
		(v) Andipatti 110 KV S.S.	—	—
3.	Samayanallur	(i) Samayanallur Rural	38	4343
		(ii) Samayanallur 110 KV S.S.	—	—
		(iii) Sholavandan Town	43	4596
		(iv) Sholavandan Rural	44	2661
		(v) Alanganallur	58	3857
		(vi) Vadipatty	57	2744
		(vii) Samayanallur Sub Stores	—	—
Total 16 Sections, 2 Sub stores			580	39255

Memo. (Permanent) No. 51490/O&M Cell/86—1 (Secretariat Branch) Dated 5—5—1987.

Sub : Establishment—Tamil Nadu Electricity Board—Systems and Circles—Procedure for Tappals—Issued.

The procedure for receipts, numbering and distribution of tappals in the Systems and Circles of the Board are not now systematised or uniform.

2. For the effective functioning of the Tappal area and to ensure that tappals are properly distributed with least delay, the procedure annexed to this Memorandum shall be followed from 1—6—1987 in all Systems and Circles.

(By Order of the Chairman)

P. Easwaramurthi
Secretary

Encl :

ANNEXURE
System and Circles
Procedure for Tappals

Attendance

The Junior Assistant in charge of tappals or other person designated for the purpose will attend office at 9-30 A.M. and he will be permitted to leave office at 4-00 P.M. to compensate his early attendance. If there is a second Junior Assistant assigned for the job the other Junior Assistant will attend office from 11-00 A.M. to 5-30 P.M.

Opening of Tappals

Envelopes addressed to officers by name and those marked 'secret' or 'strictly confidential' or 'confidential' shall be opened by the officers to whom they are addressed. In the absence of the officer concerned on leave or otherwise, such envelopes as marked 'immediate' shall be opened by an officer of equal or next in rank. All other tappals shall be opened by the Tappal Junior Assistant in the presence of the Accountant concerned in Administrative section. On opening, the Junior Assistant will check enclosures and make a note of any found missing.

Registered and Insured Articles

Articles sent by registered post or insured shall be received by the Tappal Junior Assistant who will sign the postal receipts attached to them on behalf of the officers to whom they are addressed, clearly indicating his name and designation in block letters with date.

A register shall also be maintained by the Tappal Junior Assistant in the following form in respect of registered and insured articles :

Sl. No.	Nature of articles	From whom received	Section to which assigned with current No.	Acknowledgement of the section to which assigned.
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Telegram and Telex Messages

Telegrams shall be received by the Tappal Junior Assistant. He shall send them to the officer concerned to whom they are addressed immediately. Telex messages shall be sent to the officers to whom they are addressed by the Operator.

Treatment of valuable Enclosures

Money, cheques, Demand Drafts and other vouchers received as enclosures will be delivered by the Tappal Junior Assistant in person to the section head concerned. The latter should hand it over to the cash section of the office for safe custody and obtain acknowledgement in the margin of the current.

A register should also be maintained by the Tappal Junior Assistant in the following form in respect of valuable enclosures :—

Sl. No.	Nature of valuable enclosures	From whom received	Section to which handed over	Acknowledgement of the Section head of the Section to whom handed over
(1)	(2)	(3)	(4)	(5)

Tappals Delivered by Messengers :

In respect of tappals delivered by messengers, the tappal Junior Assistant or Watchman shall acknowledge receipt of tappal in the messenger delivery book with full signature indicating in block letters his name and designation and also time and date of receipt. Wherever the Junior Assistant acknowledges the receipt of any tappal it shall be in ink.

Considering the nature and source of other tappals, the Superintending Engineer or any higher officer may issue orders from time to time for the registry of any tappals by the Tappal Junior Assistant in separate registers as may be found convenient.

Circulation of Tappals :

All the tappals so received upto 10.30 A.M. and those which have not been distributed to the sections the previous day, shall be sorted out officerwise and sectionwise. To facilitate this the Tappal Junior Assistant will maintain upto date alphabetical index of the subjects dealt with in each section and the officers in charge of the section.

***The sorting should be completed before 11.00 A.M.**

Immediately, tappals relating to the sections under the control of the Personal Assistant shall be circulated to Personal Assistant/Divisional Engineer (General)/Superintending Engineer, tappals relating to technical aspects shall be circulated to Divisional Engineer (General)/Superintending Engineer and tappals relating to finance, accounts etc. shall be circulated to Assistant Accounts Officer concerned/Accounts Officer or Deputy Financial Controller as the case may be/Superintending Engineer.

***After perusal by the officers the tappals shall be date stamped and returned to the Tappal Junior Assistant before 12.00 Noon.**

All officers are expected to carefully peruse the tappal every day and wherever necessary give appropriate instructions on the tappal itself on the action to be taken. Even when they go on camp, arrangements should be made either for sending the tappals to camp or the tappals should await the return of the officer for his perusal. However, arrangement should be made that if any cover marked as Immediate etc. is received when the officer is absent on camp such covers are opened by the immediate subordinate officer for taking whatever urgent action is necessary and the same put up to the officer concerned on return from camp.

The officers should also maintain a special register of important references in which they should enter the Special tappals received from Headquarters and also all important references received by them and personally watch the action taken from time to time.

Numbering of currents :

The papers received in Tappal after perusal by officers shall be numbered (given the current number) by the Junior Assistant in charge of Tappal with the automatic numbering machine, set to print each number twice. The first print shall be made on the current over the date stamp and the duplicate print shall be made in the Tappal Distribution Register of the section concerned. The numbering should be in such a way that each section has a consecutive series of number,

Papers of an ephemeral nature such as post copies of telephonic messages and tour programmes of officers shall not be numbered as currents. Calls from officers for a closed paper or record, casual leave applications, petty contingent vouchers shall not be numbered as currents. Enclosures and spare copies should not be given separate current numbers.

All other papers including any note from an officer directing the examination of any point or issue should be registered as a current.

No current or file should be received in the section direct. They must be sent through tappal and after perusal by officers should be given a machine number and then sent to the section concerned.

Distribution of Currents

It is the duty of the Tappal Junior Assistant to forward the Tappal relating to each section to its section head with the least possible delay in any case before 1-00 p.m. The Tappal Junior Assistant shall maintain a register in the following form, to indicate the allocation of Current Numbers to various sections so that it can be checked later to which section a particular current has been allocated :

Register of C. No. assigned to Section

Date	CURRENT NUMBERS		Section
	From	To	

Section heads should also ensure that tappal is received without delay. As soon as tappals are received, the section head should allot the currents/files to the concerned Assistant in his section by marking in ink in the distribution register and also on the currents/files. The Assistant concerned should acknowledge the currents/files relating to him.

A register should also be maintained in the Tappal Section in the following form for distribution of files from other offices :

Date	File No.	From whom received	Short title	Current No. assigned	Section to which sent	Acknowledgement of section head or Asst. of the Section
1.	2.	3.	4.	5.	6.	7.

The files received from other offices should, after perusal by the officers concerned be numbered and entered in the register maintained for the purpose and the register with the files should be taken to the sections concerned by the Junior Assistant in charge of Tappal.

The section heads/Assistants of the sections to which the files have been sent should receive the files, acknowledge receipt in the register and return the register then and there.

The Tappal Distribution Registers should be returned by all the sections to the Tappal Junior Assistant before 2-00 p.m.

There should be no argument with the Tappal Junior Assistant about the correctness or otherwise of the allotment of any particular current to a particular section.

When a current relates to more than one section, it should be taken up by the section which is concerned with the first point mentioned in the communication. That section should register it and if the points raised are sufficiently important, give extracts to the other sections concerned for taking separate action. Such extracts should also be got machine numbered in tappal section. General currents i.e. currents which relate to all sections should be taken up by the section specified for dealing with such papers.

Numbering of arising references

The subject Assistant will be responsible for getting a number assigned to a letter, reference, etc. issuing from a section and originating a file.

Treatment of tappals received between 10-30 a.m. and 2-00 p.m.

Immediate, special and urgent tappals shall be distributed as and when received. For this purpose there should be a separate register with the Tappal Junior Assistant, who will number such Immediate, Special and Urgent tappals with the automatic numbering machine as explained earlier and another number will be printed in this separate register indicating the section to which it relates. Separate acknowledgement for these currents shall be obtained from the section head/assistant concerned. All these works should be completed before 4-00 p.m.

Such part of the ordinary tappals shall be kept ready for circulation and distribution the next day.



Memorandum No. 14179/C2/87—1 (Secretariat Branch) dated 5th May 1987.

Sub : Regulations—Tamil Nadu Electricity Board Service Regulations—Pay fixation on promotion/appointment from Selection Grade of lower posts to higher posts on identical scale of pay—Orders—Clarification—Issued.

Ref : (1) From the SE/Mettur Elcyc. System Lr. No. SEM/Adm. 1/A5/F. WR/R30/87—1 dated 4—3—87.
 (2) From the SE/GCC/West/Coimbatore Lr. No. Adm./A1/F. 23/PR 1561/D 1165/87 dated 4/5—3—87.
 (3) From the SE/MES/D/North Lr. No. SE/MES/D/N/Adm. 1/A3/FSG. Fix/PR5/85/87 dated 7—3—87.
 (4) From the SE/Civil/TTPS D. O. Lr. No. Adm. 1/A1/F. Pay Fixation R. 112/87 dated 11—3—87.

According to the orders issued in B. P. Ms. (FB) No. 11 (SB) dated 2—2—87 when an employee of the Board is promoted/appointed to a higher post from Selection Grade of the lower post carrying identical scale of pay as the ordinary grade of the next higher post, pay shall be fixed at the employees option either

(i) Under Regulation 33 (b) of the Tamil Nadu Electricity Board Service Regulations, with reference to the notional pay in the ordinary grade of the lower post on the date of promotion/appointment to the higher post with the 5% increase of pay with reference to such a notional pay.

OR

(ii) At the stage in the ordinary grade of the higher post after adding one notional increment to the pay drawn in the Selection Grade scale of the lower post.

2. With regard to fixation of pay as per the orders in item (i) para 1 above, it has been enquired whether the 5% increase of pay is to be calculated on the pay that would have been drawn in the ordinary grade on the date of promotion and the pay fixed in the promoted post under Service Regulations 33 (b) OR the 5% increase in pay is to be calculated on the notional pay after adding one notional increment in the ordinary grade pay and then the pay fixed in the promoted post under Service Regulation 33 (b). It is hereby clarified that the 5% increase of pay is to be calculated only on the pay that would have been drawn in the ordinary grade on the date of promotion. An example is given in the Annexure.

3. It has been enquired as to when next increment after fixation of pay under item (ii) in para 1 above should be granted. It is hereby clarified that the next increment should be granted only after a period of one year from the date of fixation subject to quarterly advancement.

P. Easwaramurthi,
Secretary

ANNEXURE

Example

The ordinary grade scale of pay of Helper is Rs. 510—10—560—15—635—20—735—25—860 and the Selection Grade scale of pay of Helper is Rs. 620—20—720—25—845—30—995. A Selection Grade Helper was promoted to the higher post of Wireman with effect from 1—5—85 in the scale of pay of 620—995. At the time of promotion, his pay as Selection grade Helper was Rs. 700 and his pay as ordinary grade Helper (notional) was Rs. 675/- He drew the above pay in the Selection grade and also in the ordinary grade from 1—1—85.

- I. If he chooses pay fixation under SR. 33 (b) with 5% benefit, his pay shall be fixed as follows :

Pay in the ordinary grade of the lower post viz. Helper on the date of promotion i. e. 1—5—85.	Rs. 675.00
Pay admissible in the higher post of Wireman under S.R. 33 (b)	Rs. 700.00
Monetary benefit after fixation of pay under S.R. 33 (b)	Rs. 25.00
5% of pay in the ordinary grade of the lower post on 1—5—85.	Rs. 33.75
Pay plus 5% over the pay in the ordinary grade of the lower post (675+33.75)	Rs. 708.75
pay to be fixed in the higher post of Wireman with effect from 1—5—85.	Rs. 720.00

- II. If he chooses the fixation at the stage in the ordinary grade of the higher post after adding one notional increment to the pay drawn in the selection grade of the lower post, his pay shall be fixed as follows :—

Pay in the selection grade of the lower post on the date of promotion to the higher post (1—5—85).	Rs. 700.00
Add one notional increment	Rs. 20.00
Pay admissible in the higher post of Wireman on 1—5—85.	Rs. 720.00
Date of next increment raising the pay to Rs. 745/-	1—4—86



Letter No. 11520/N1/87—1 (Secretariat Branch), dated the 6th May, 1987.

Sub: Tamil Nadu Electricity Board Employees' Special Provident Fund-cum-Gratuity Scheme—Stoppage of subscription one month before the date of superannuation—Amendment—Issued.

Read: B. P. Ms. (FB) No. 76 (Secretariat) dt. 31—8—85.

Ref: From Government Finance (Pension) Department
Lr. No. 155780/Pension/86—1, dt. 2—1—87.

In the Board Proceedings read above, the Board introduced the Tamil Nadu Electricity Board Employees' Special Provident Fund-cum-Gratuity Scheme. Inter alia it has been prescribed that the employees shall subscribe to the scheme a sum of Rs. 20/- per month till the date of superannuation or till the subscription together with interest thereon adds upto Rs. 5,000/- whichever is earlier. As the last months' subscription is to be recovered from the last months' salary of the retiring employee, the final payment will be made only after the retirement of the Board employee. In order to enable the retiring employee to get the payment on the date of his retirement on superannuation, it has been decided to stop the subscription for one month immediately before retirement on superannuation.

2. Accordingly, the following amendments are issued to the B.P. read above :—

Amendments

- (i) Substitute the following for the existing first sentence in paragraph 3 of B. P. Ms. (FB) No. 76 (Secretariat) dt. 31—8—86 :—
 "An uniform rate of subscription of Rs. 20/- per month will be deducted from the pay bill of the employee till one month prior to the date of his superannuation or till the subscription together with interest thereon adds upto Rs. 5,000/- whichever is earlier".
- (ii) Substitute the following for the existing first sentence to rule 4 of Tamil Nadu Electricity Board Employees' Special Provident Fund-cum-Gratuity Scheme Rules in Annexure-II to the B.P. read above.
 "A monthly subscription of Rs. 20/- shall be paid by the Board employee commencing from his pay for October, 1985 and it shall continue till one month before the date of his superannuation or till the subscription with interest thereon adds upto Rs. 5,000/- whichever is earlier.

P. Easwaramurthi,
Secretary.

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Memorandum No. 27419—A1/87—1 (Secretariat Branch) Dated the 6th May 1987.

Sub : Establishment—Personal Files—Confidential Reports of Divisional Engineer (O&M)—Reports by Collectors—Orders—Amendment—Issued.

Ref : B. P. Ms. (Ch.) No. 235 (Sectt. Branch) dated 18—6—1984.

The following amendment is issued to B. P. Ms. (Ch.) No. 235 (Secretariat Branch) dated 18—6—1984:—

Amendment

The following shall be added at the end of para 3 of the said Board's Proceedings :—

"In such of those cases where the Collectors have not sent any reports on the Divisional Engineers, the Confidential Reports of the Divisional Engineers need not be put up to Chairman.

(By Order of the Chairman)

P. Easwaramurthi
Secretary

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Memo. No. 051146/847/C1—(1)/Adm. Br./87—2, dated 6—5—87.

Sub : Establishment—Tirunelveli Elec. System (East)—Shifting of Head Quarters from Tirunelveli to Tuticorin—Transfer of provincial staff—Instructions.

- Ref : 1. B. P. Ms. No. 33/Adm. Br./dt. 29—1—82.
 2. R. C. E./D/Madurai Lr. No. 966/A2/87—2/dt. 17—3—87.
 3. This office M. No. 035702/64/S4/A1/87—1/dt. 6—4—87.

The Head Quarters of Tirunelveli Electricity System (East), renamed as Chidambaranar Electricity System, now functioning at Tirunelveli, has been ordered to be shifted to Tuticorin in this Branch Memo. third cited.

The R.W.E. Staff of the two systems are already having separate seniority. Consequent on the decision taken to shift the Head Quarters of the Chidambaranar Electricity System from Tirunelveli to Tuticorin, the following procedure shall be adopted with regard to transfer of provincial staff :—

- (i) There are two system offices (i.e.) Tirunelveli Electricity System (East), Tirunelveli Electricity System (West), Project Circle (South) and Generation/Tirunelveli at Tirunelveli. Willingness shall be obtained by the Superintending Engineer/Tirunel-

veli Electricity System (East) from the staff working in all the offices at Tirunelveli to serve in Tirunelveli Electricity System (East) at Tuticorin.

- (ii) If, after obtaining willingness, there remains vacancies, the request transfers to Tirunelveli Electricity System (East) from other Systems/Circles shall be considered. The Superintending Engineer/Tirunelveli Electricity System/East will be informed of the request transfers from other Systems/Circles pending in Administrative Branch.
- (iii) If after complying with the procedure in Items (i) and (ii) above, there are still vacancies then in the case of Junior Assistants/Typists/Steno-Typists/Assessors, the junior-most as per common service Seniority of the respective categories in the composite Tirunelveli Electricity System shall be transferred.
- (iv) In the case of Assistants and Accountants and Store Keeping Staff, those belonging to the composite Tirunelveli System, who have remained for the longest period in the stations, Tirunelveli and Palayamkottai shall be transferred. While computing the longest period, the services rendered in the lower categories, in that Station should also be taken into account i.e., irrespective of the category, all the services in the provincial cadre should be counted. If there is break in service due to transfer of the employee to some other station, the period of less than one year should be ignored and the total service in that station should be taken into account. If the break is one year or more, the services rendered after the break in that station only should be taken into account.
- (v) In respect of transfers arising as per items (i) to (iv) above, the Regional Chief Engineer (Distribution) Madurai will issue orders.
- (vi) In respect of Class I and II Officers, the existing incumbents of Chidambaranar Electricity System (Tirunelveli Electricity System/East) who are now stationed at Tirunelveli/Palayamkottai shall be transferred to the new Headquarters of the System, Tuticorin. The Regional Chief Engineer (Distribution) Madurai will issue orders of transfer first and then seek ratification from the concerned Branch of the Board Office. The Regional Chief Engineer/Distribution/Madurai may however consider the cases of Class I and II officers belonging to the other offices at Tirunelveli/Palayamkottai, who apply for transfer to the new station and post them in place of Officers of Chidambaranar Electricity System and seek ratification of the postings and transfers so made. The resulting vacancies in the posts of Officers shall be filled by the officers of Chidambaranar Electricity System, who are not transferred.

(By Order of the Chairman)

D. Krishnamoorthi,
Chief Engineer/Personnel.

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Memorandum No. 035704—(609)/ (Administrative Branch),/C. 1(1)/87—2 dated 6—5—1987.

Sub :—Establishment—Madurai Electricity System (North)—Shifting of Headquarters from Madurai to Dindigul—Transfer of provincial staff—Instructions.

Ref :—(1) B. P. Ms. No. 346 (Adm. Br.) Dated 3—6—82.

(2) Board Office (Adm. Branch) Memo. No. 0511041/86/S. 4/A. 1/86—4 dated 17—3—87.

(3) From the R. C. E. (D) Madurai Lr. No. 99/A/A. 2/87—1 Dated 18—3—1987.

The Head Quarters of Madurai Electricity System (North), renamed as Anna Electricity System now functioning at Madurai has been ordered to be shifted to Dindigul and the Central Office of the System to function at Dindigul from 1—6—1987.

2. The Regular Work Establishment staff of the two Systems are already having separate seniority. Hence consequent on the decision taken to shift the Headquarters of the Madurai Electricity

System (North) from Madurai to Dindigul, the following procedure shall be adopted with regard to transfer of provincial staff.

- (i) There are 3 Systems, at Madurai i.e., Madurai Electricity System (South), Madurai Electricity System (North), Ramnad Electricity System and Office of the Regional Chief Engineer (Distribution) Madurai and General Construction Circle (South) at Madurai. Willingness, shall be obtained by the Superintending Engineer/Madurai Electricity System (North) from the staff working in all the offices at Madurai to serve in Anna Electricity System at Dindigul.
- (ii) If, after obtaining willingness, there remains vacancies, the request transfers to Madurai Electricity System (North) from other Systems shall be considered. The Superintending Engineer Madurai Electricity System (North) will be informed of the request transfers from other Systems/Circles pending in Administrative Branch.
- (iii) If after complying with the procedure in (i) and (ii) above, there are still vacancies, then in the case of Junior Assistants/Typists/Steno-Typists/Assessors, the juniormost as per common service seniority of the respective categories in the composite Madurai Electricity System shall be transferred.
- (iv) In the case of Assistants and Accountants and Stores staff those belonging to the composite Madurai Electricity System, who have remained for the longest period in the station, Madurai shall be transferred. While computing the longest period, the services rendered in the lower categories, in that station should also be taken into account i.e., irrespective of the category, all the services in the provincial cadre should be counted. If there is break in service due to transfer of the employee to some other station, the period of less than one year should be ignored and the total service in that station should be taken into account. If the break is one year or more, the services rendered after the break in that station only should be taken into account.
- (v) In respect of transfers arising as per items (i) to (iv) above, the Regional Chief Engineer (Distribution) Madurai will issue orders.
- (vi) In respect of Class I and II Officers, the existing incumbents of Anna Electricity System (Madurai Elec. System/North) who are stationed at Madurai shall be transferred to the new Headquarters of the System, Dindigul. The Regional Chief Engineer (Distribution) Madurai will issue orders of transfer first and then seek ratification from the concerned Branch of the Board Office. The Regional Chief Engineer (Distribution) Madurai may however consider the cases of Class I and II Officers belonging to the other offices at Madurai, who apply for transfer to Anna Electricity System at Dindigul and post them in place of Officers of Anna Electricity System and seek ratification of the postings and transfers so made. The resulting vacancies in the posts of Officers shall be filled by the Officers of the Anna Electricity System, who are not transferred.

(By Order of the Chairman)

D. Krishnamoorthi
Chief Engineer (Personnel)

LOANS AND ADVANCES—House Building Advance—Sanction of House Building Advance for purchase of Ready Built House/Flat from Tamil Nadu Housing Board allotted under hire purchase scheme—Cases where one or more hire purchase instalment is paid—Sanction of House Building Advance to the employees of Board—Orders—Issued.

B.P. Ms. (F.B.) No. 39

(Secretariat Branch)

Dated the 6th May, 1987
Chithirai 23, Prabhava,
Thiruvalluvar Aandu 2018

Read :

B.P. Ms. No. 286 (Secretariat Branch) dt. 12—6—1981

Proceedings :

As per the existing orders, house building advance will be sanctioned for purchase of the house/flat allotted by the Tamil Nadu Housing Board on out-right purchase basis. However, House Building Advance is also sanctioned for the purchase of house/flat allotted by the Housing Board on hire purchase basis, provided the allottee has paid only the initial deposit (1/4-th cost) and has not started paying the hire purchase instalments. No House Building Advance is admissible if the allottee has paid even one instalment towards hire purchase instalments in addition to the initial cost.

2. The Board employees approached the Board to relax the above orders and grant House Building Advance to purchase the house/flat allotted on hire purchase scheme though they have already paid one or more instalments, as they are not able to meet the hire purchase monthly instalments as well as interest from their own sources. With a view to mitigate the genuine hardship of the Board employees, it was decided to examine the matter in detail.

3. The Tamil Nadu Electricity Board, after careful consideration, issues the following orders:—

- (i) House Building Advance shall be granted also for purchase of flats/houses allotted by the Tamil Nadu Housing Board under hire purchase scheme even though the allottee has started paying hire purchase instalments, in addition to initial cost, (1/4th cost).
- (ii) Only in case of flat/house allotted by the Tamil Nadu Housing Board on hire purchase basis and got converted into outright purchase, before starting payment of hire purchase instalment, the initial cost (1/4th cost) paid by the allottee to Tamil Nadu Housing Board be reimbursed, when House Building Advance is sanctioned for such case.
- (iii) In all cases where the allottee has started paying instalments, the House Building Advance towards purchase of flat/house shall be only for the balance due to the Housing Board towards the cost of the flat/house or the advance amount admissible to the employee as per the House Building Advance Rules, whichever is less.
- (iv) The amount of advance sanctioned shall be paid to the Executive Engineer Administrative Officer, Tamil Nadu Housing Board concerned in the form of a Demand Draft drawn in his favour under Stamped Receipt. The Receipt will be handed over to the employee. A copy of the receipt will be filed with the Voucher and another copy sent to Sanctioning Authority for file.

3. The above orders will take effect from the date of issue of this B.P. and applications if any, pending on that date shall be considered. Applications already disposed of need not be considered. However, if they apply again they should be treated as fresh cases and disposed of according to priority.

(By Order of the Board)

P. Easwaramurthi,
Secretary.

Memorandum No. 26768—P1/87—1 (Secretariat Branch) dated the 7th May 1987

Sub : Establishment—Tamil Nadu Electricity Board—Temporary appointments—Declaration to be given by appointing authorities to the effect that persons promoted/appointed temporarily to higher posts are fully qualified—Incorporation in Appointment order—Orders—Adherence—Reiterated.

According to Note—1 under Regulation 33 (b) of the Tamil Nadu Electricity Board Service Regulations, the initial fixation of pay under Service Regulations 33 (b) should be allowed in all cases of temporary appointments of persons who satisfy all the rules relating to regular promotion of appointment to the category in which they are temporarily appointed. It has been represented that in cases of temporary appointments, fixation of pay on promotion is not being done promptly in many cases for want of declaration from the appointing authorities to the effect that the persons promoted/appointed temporarily to higher posts are fully qualified to hold the post. It is stated that in some cases those who are promoted temporarily to higher posts have retired from the Board service without getting the benefit of pay fixation on promotion and the resultant higher pensionary benefits.

2. In this connection, the attention of all the appointing authorities is invited to the orders issued in item (2) of Government Memo No. 10491/ 75—1 (Finance) dt. 31—1—75 (adopted to the employees of the Board in B.P. Ms. No. 1450 dt. 10—10—75) to the effect that the appointing authority concerned should give a specific declaration in each case that the person fully possesses the prescribed qualifications to hold that post from the date of his temporary promotion/appointment. Subsequently it was ordered specifically in para 4 of Board's Memo. No. 99674—N1 75—2 dt. 15—3—1976 as follows:—

"The Accounts Wing also has suggested that the declaration to the effect that the official promoted/appointed temporarily possesses the prescribed qualification (is incorporated) in the appointment order itself. The Tamil Nadu Electricity Board accordingly directs that the appointing authorities should give a specific declaration to the effect that the official who is to be allowed initial fixation of pay under Service Regulation 33 (b) fully possesses the prescribed qualification to hold that post from the date of his temporary promotion/appointment. This declaration should be given in the appointment order itself."

3. If the orders mentioned in para 2 above are scrupulously followed by the appointing authorities, the contingency of pay fixation getting delayed for want of the declaration in question as pointed out in para 1 above, would not have arisen. It is therefore hereby reiterated that the appointing authorities should follow the orders in the Board's Memo. dt. 15—8—76 mentioned in para 2 above scrupulously.

(By Order of the Chairman)

P. Easwaramurthi,
Secretary.

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Memorandum No. 26768—P1/87—2 (Secretariat Branch) dated the 7th May 1987

Sub : Establishment—Tamil Nadu Electricity Board—Fixation of pay on promotion and grant of increments to employees—Keeping a watch—Report.

It has been brought to the notice of the Board that fixation of pay of employees on promotion to higher posts is not being done promptly in a number of cases and that in some cases the employees promoted to higher posts have retired without getting the benefit of pay fixation on promotion and the resultant higher pensionary benefits. As one of the steps to ensure prompt fixation of pay in cases of temporary promotion, orders have been issued in Memo No. 26768—P1/87—1 (SB) dt. 7—5—87 reiterating the need for following the orders issued earlier for incorporating in the order relating to temporary appointment itself, the declaration that the persons promoted/appointed temporarily to higher posts possess the prescribed qualifications. In addition, the reports as mentioned below should also be sent to the Authorities indicated :

- (i) (a) The appointing authorities under the control of Regional Chief Engineers/Chief Engineers should furnish a Certificate to the Regional Chief Engineers/Chief Engineer concerned that fixation of pay of the employees promoted/appointed to higher posts on or before 30—4—87, for whom they are the authorities to order fixation of pay has been done in accordance with the regulations.

- (b) Where Regional Chief Engineers/Chief Engineers (except Chief Engineer, Personnel) are the appointing authorities as also the authorities to order fixation of pay, the certificate as required in item (a) above in respect of the employees promoted/appointed on or before 30—4—87, should be furnished to the Chief Engineer (Personnel).
- (c) The appointing authorities not covered by (a) and (b) above (except Board, Chairman and Secretary) should furnish the certificate as required in item (a) above in respect of employees promoted/appointed on or before 30—4—87, to the Secretary to the Board. Where the appointing authority is Board, Chairman or Secretary, Secretary will ensure that the pay fixation has been done promptly.
- (ii) A certificate regarding sanction of increments to the employees on the first of each of the four quarters of a calendar year and fixation of pay to all employees appointed to higher posts in the previous quarter, in future, i.e. for appointments made on or after 30—4—87, should be sent by the authorities mentioned in item (1) above, to the Regional Chief Engineer / Chief Engineer concerned or the Chief Engineer (Personnel), or Secretary to the Board, as the case may be, on the fifth of the month following the each quarter as indicated below :
- | | |
|------------------|--------------|
| (i) 1st January | 5th February |
| (ii) 1st April | 5th May |
| (iii) 1st July | 5th August |
| (iv) 1st October | 5th November |
- (iii) The Regional Chief Engineer/Chief Engineer concerned should also send a half yearly return to the Chief Engineer (Personnel) on 16th February and 16th August regarding fixation of pay of employees promoted/appointed and sanction of increments due during the previous half year ending 31st December or 30th June in accordance with the Regulations, in respect of the employees in his office and in the offices in the systems/Circles under his control.

(By Order of the chairman)

P. Easwaramurthi
Secretary.



Letter No. 477/N1/87—2, (Secretariat Branch) dated 7—5—1987.

Sub: Pension-Commutation-Payment of value—clarification—Amendments to B.P. Ms. (Ch) No. 416 (Secretariat) dated 29—11—85—Issued.

Read: B.P. Ms. (Ch) No. 416 (Secretariat) dt. 29—11—85.

Ref: From Government Finance (Pension) Department Lr.No. 129845/Pen./86—1, dt. 2—12—86.

In supersession of the amendment issued in paragraph 2 of Board's Lr.No. 41022/N1/86—2, dt. 3—12—86, substitute the following for the existing paragraph 2 (vi) in B.P.Ms.(Ch) No. 416 (Secretariat) dt. 29—11—85:

“(vi) The reduction in pension consequent on the commutation shall be given effect from the date of drawal of the commuted value by the pensioner or at the end of 3 months after the issue of the authorisation by the Chief Internal Audit Officer for the payment of commuted value of pension whichever is earlier. The Chief Internal Audit Officer/Board Office Audit Branch shall be responsible for making reduction in the pension and also to make a report regarding the date of payment, to the pension sanctioning authority for completing the records in his office”.

2. Add the following as paragraph 2 (vii) in B.P.Ms.(Ch) No. 416 (Secretariat) dt 29—11—85 :
“(vii) The lumpsum Amount payable to the applicant shall be calculated with reference to the table of values applicable to the individual on the date on which the commutation becomes absolute i.e. the date of application for commutation by the individual or the day following the date of retirement whichever is later”.
3. These clarifications shall be deemed to have come into effect from 25—4—87.

P. Easwaramurthi,
Secretary.

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Pension—Procedure for sanction of second and subsequent commutations of pension—Modification—Orders Issued.

B.P.Ms.(Ch) No. 176

(Secretariat Branch)

Dated 7—5—1987.
24 Chithirai, Prabhava,
Thiruvalluvar Aandu 2018.

Read :

Board's Memo. (Per.) No. 79223/N1/85-2, dt. 6—3—1986.

Ref :

From Government Finance (Pension) Department G.O.Ms.No. 42, dated 13—1—87.

Proceedings :

As per the existing orders the employees of the Board are allowed to commute for a lumpsum payment any portion not exceeding one-third of the pension granted to them by the Board. They are also eligible for commutation consequent on the subsequent increase in pension. At present, the applications for such second and subsequent commutation are forwarded by the pension sanctioning authorities to the Chief Internal Audit Officer who returns the application along with the commuted value report to the sanctioning authorities for formal sanction. Based on such sanction the amount is authorised by the Chief Internal Audit Officer to the pensioner through the respective branches of the Indian Overseas Bank.

2. Government of Tamil Nadu in their orders cited have modified the procedure for sanction of second or subsequent commutations of pension payable to the pensioners of Government. It has been decided to adopt the Government Orders to the pensioners of the Board also.

3. The Tamil Nadu Electricity Board directs that, in respect of second and subsequent commutations of pension, the procedure of issue of formal sanction orders by the pension sanctioning authority be dispensed with, and the Chief Internal Audit Officer be empowered to authorise the amount admissible straightaway based on the applications submitted by the pensioners. A copy of the authorisation will be marked to the pension sanctioning authorities for entry in the records.

4. The revised procedure shall come into force with immediate effect subject to the following conditions :

- (i) The second or subsequent commutation shall become absolute on the date of application.
- (ii) The lumpsum amount payable to the applicant shall be calculated with reference to the table of values applicable to the individual on the date on which the commutation become absolute.
- (iii) The reduced pension shall take effect from the date of drawal of commuted value of pension or at the end of 3 months after the issue of authorisation by the Chief Internal Audit Officer for payment of commuted value of pension, whichever is earlier.

5. It is further directed that the revised procedure is applicable to applications for second and subsequent commutation submitted by the pensioners prior to the date of this order but still pending with the sanctioning authorities. Such applications should be forwarded to the Chief Internal Audit Officer forthwith.

(By Order of the Chairman)

P. Easwaramurthi,
Secretary.

Memo No. 49213 (575)/Admn. Br./IR. 3 (1)/86—5 Dt. 7—5—87.

Sub : LABOUR—Workers participation in Industry in Tamil Nadu Electricity Board—Nomination of Members representing the employees/workers in Unit Level Joint Committee in respect of the bifurcated system of Chingleput Electricity System (South and North) and Tanjore Electricity System (East and West)—Orders—Issued.

Ref : 1. B.P. Ms. (Ch.) No. 176 Adm. Branch dt. 29—3—86.

2. Adm. Branch Memo. No. 49213/575/Admn. Br./IR. 3(1)/86—1 dt. 7—5—86.

Further to the orders issued in the B.P. and Administrative Branch Memo. cited, the Tamilnadu Electricity Board orders that the employee's representatives mentioned in the Annexure to this memo. be nominated as Members representing the employees/workers in the Unit Level Joint Committee of the bifurcated Systems of Chingleput Electricity System (South and North) and Tanjore Electricity System (East and West).

2. The Superintending Engineers concerned will specify the names of the officers representing the Board in the Unit Level Joint Committee as per orders in para—1 of the B.P. cited and issue necessary proceedings.

(By Order of the Chairman)

D. Krishnamoorthi,
Chief Engineer/Personnel.

Encl:

ANNEXURE

Chingleput Electricity System (North)

1. Thiru S. Vijayakumar, Foreman II Gr./Constn./TLC
2. „ V. Srinivasan, I.A./Iyengarkulam
3. „ K. Sridharamarar, Foreman I Gr./Arkonam (Rural) /North
4. „ B. Srinivasan, Lineman/Rural/East/Tiruttani
5. „ L. Oppilamani, Jr. Engr. I Gr./Office of the Divl. Engineer/Arkonam.

Chingleput Electricity System (South)

1. Thiru K. Parthasarathy, Foreman I Gr./Town/Madurantakam
2. „ S. Gunasekaran, Store Keeper—I Gr./Sub-Stores Chingleput
3. „ A. Narasimhan, Foreman I Gr./Perambakkam (North)
4. „ S. Neelakantan, I.A./Rev. Br./Chingleput
5. „ S. Kalidoss, Jr. Asst./Revenue Branch/Chingleput

Thanjavur Electricity System (West)

1. Thiru A. Padmanabhan, Foreman I Grade/Pattukkottai
2. „ Nagarajan, Assessor/Mannargudy
3. „ G. Ganesan, Asst. Comml. Inspector/Kumbakonam
4. „ N.R. Gunasekaran, Foreman I Gr./Tirukkattupalli
5. „ S. Thyagarajan, Assessor/Tiruthuraipoondi

Thanjavur Electricity System (East)

1. Thiru K. Venkateswaran, Foreman I Gr./Nagapattinam
2. „ R. Selvaraj, Commercial Assistant/Vaimedu
3. „ R. Panneerselvam/Lineman/Mayiladuthurai
4. „ K. Selvaraj, Lineman, Thiruvarur
5. „ S. Rajendran, Wireman/Sirkazhi/Town

Memo No. 49213 (575)/Admn. Branch/I.R. 3 (1)/86—6 Dt. 7—5—87.

Sub: LABOUR—Workers participation in Industry in Tamilnadu Electricity Board—Nomination of Members representing the employees/workers in Unit Level Joint Committee—Regarding.

- Ref: 1. B.P. Ms. (Ch.) No. 176/Admn. Br./dt. 29—3—86.
 2. Admn. Branch Memo. No. 49213/575/Admn. Br./I.R. 3 (1)/86—1 dt. 7—5—86.
 3. From the General Secretary/T.N.E. Workers Federation Lr. No. 124/86 dt. 29—8—86.
 4. From the General Secretary/T.N.E. Workers Federation Lr. No. 150/86 dt. 3—12—86.
 5. From the General Secretary/T.N.E. Workers Federation Lr. No. 15/87 dt. 31—1—87.
 6. From the General Secretary/T.N.E. Workers Lr. No. 16/87 dt. 31—1—87.

The name Thiru Md. Sheriff/Tool Keeper/Sub-Station Erection may be substituted against the name Thiru M. Gopal, Foreman/Transformer, Coimbatore Erection in item—1 under the heading "General Construction Circle/West/Coimbatore" in the Annexure to the B.P. first cited.

2. The name Thiru R. Chidambaram, Foreman I Grade/Mill Lines/Coimbatore may be substituted against the name R. Subramaniam, Special Grade Foreman, Tudiyalur in item—1 under the heading "Coimbatore Electricity System (South)" in the Annexure to the said B.P.

3. The name Thiru S.P. Balasubramanian, Inspector of Assessment/Revenue Branch/South/Dindigul may be substituted against the name Thiru V. Krishnamoorthy, Accountant/Revenue Unit/Samayanallur in item—4 under the heading "Madurai Electricity System (North)" in the Annexure to the B.P. cited.

4. The name Thiru K. Nagasubramaniam, Store Keeper-II Grade/Dindigul/South may be substituted against the name Thiru M. Panneerselvam, Store Keeper-II Grade/Dindigul/South in item No. 3 under the heading "Madurai Electricity System (North)" in the Annexure to the B.P. cited.

5. The name Thiru K. Shanmugham, Mettur Workshop may be substituted against the name Thiru R. Annamalai, Fitter-II Grade, Mettur in item No. 1 under the heading "Workshop Circle/Mettur" in the Annexure to the Administrative Branch Memo second cited.

6. The names Tvl. S. Shanmugham, Foreman/Kalasapakkam/West and D. Shanmugam, Lineman/Kalasapakkam/West may be substituted against the names Tvl. G. Raganathan, Line Inspector/J.E./Rural II Section/Vengukkal and K.V. Srinivasan, Line Inspector/Rural/North, Chengam in item Nos. 3 and 2 respectively under the heading "Thiruvannamalai Electricity System" in the Annexure to the B.P. cited.

7. The name Thiru S. Ramaswamy, Draughtsman II Grade, Central Office, Erode may be substituted against the name Thiru Isakkiappan, Assistant, Central Office/Erode in item No. 5 under the heading "Generation Circle/Hydro Areas (Erode)" in the Annexure to B.P. cited.

(By Order of the Chairman)

D. Krishnamoorthi,
Chief Engineer/Personnel.

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Memorandum No. 65723 D1/86—1, (Secretariat Branch) dated 8—5—1987.

Snb: Establishment—Disciplinary Proceeding initiated against Staff of Board for unauthorised absence—Memo returned undelivered by the Postal authorities—Further instructions—Issued.

Ref: Board's Memo. No. 69102 D1/83—1, dt. 29—10—84, Admn. Branch U.O. No.098520/433/DP1/JA2/86—2 dated 29—9—86.

In continuation of Board's Memo. dated 29-10-84, all Chief Engineers/Superintending Engineers are informed that in the case of unauthorised absence, the communication forwarded by the management to the last known address is sufficient compliance for the purpose of giving any notice. Hence, publication of the contents of such communications in the newspapers is not necessary.

(By Order of the Chairman)

P. Easwaramurthi,
Secretary.

Memorandum No. 41830—H1/86—3 (Secretariat Branch) Dated 8—5—1987.

Sub : ESTABLISHMENT—Tamil Nadu Electricity Board—Appointment of Thiruvallargal D. Samuel Nelson, Chief Engineer/Materials Management and E. S. Krishnan, Chief Engineer/Mettur Thermal Power Project as Members of Tamil Nadu Electricity Board—Communicated.

Ref : G. O. Ms. No. 917 P.W.D. dated 6—5—87.

The copy of G. O. Ms. No. 917 P. W. D. dated 6—5—87, appointing Thiru D. Samuel Nelson, Chief Engineer/Materials Management and Thiru E.S. Krishnan, Chief Engineer/Mettur Thermal Power Project as Members of the Tamil Nadu Electricity Board be communicated to all Chief Engineers.

P. Easwaramurthi,
Secretary

Encl:

Copy of G. O. (Ms.) No. 917 PWD dated 6—5—87.

ELECTRICITY—Tamil Nadu Electricity Board—Thiruvallargal D. Samuel Nelson and E.S. Krishnan, Chief Engineers—Appointment as Members of Tamil Nadu Electricity Board—Notified.

Read again :

G. O. (Ms.) No. 2077, Public Works dated 30—11—85.

Read also :

From the Chairman, Tamil Nadu Electricity Board, D. O. Letter No. 41830/H1/86—3, dated 1—4—87.

Order

In G. O. Ms. No. 2077, Public Works dated 30—11—85 orders were issued appointing Thiruvallargal M. P. Anthiah and T. Ramankutty, Chief Engineers of Tamil Nadu Electricity Board as Members of the Tamil Nadu Electricity Board with effect from 1—12—85 till they attain the age of superannuation.

2. The Government direct that Tvl. D. Samuel Nelson, Chief Engineer, Materials Management, Tamil Nadu Electricity Board and E.S. Krishnan, Chief Engineer, Mettur Thermal Power Project be appointed as Members of Tamil Nadu Electricity Board in the places of Thiruvallargal M.P. Anthiah and T. Ramankutty respectively with effect from the date of assuming charge.

3. The appended notification will be published in the next issue of the Tamil Nadu Government Gazette.

(By Order of the Governor)

P. S. Pandiyan,
Commissioner and Secretary To Govt.

/ true copy /

Notification

In exercise of the powers conferred by Sub-section 2 read with sub section 4 (a) and 4 (b) of Section 5 and Sec. 8 of the Electricity (Supply) Act, 1948 (Central Act 54 of 1948) as subsequently amended and Rule 1 (a) of the Tamil Nadu Electricity Board (Terms of office, reappointment, remuneration, allowances and other conditions of service of Chairman and Members) Rules 1958, the Governor of Tamil Nadu hereby appoints Thiruvallargal D. Samuel Nelson and E. S. Krishnan, Chief Engineers of Tamil Nadu Electricity Board as Members of Tamil Nadu Electricity Board with effect from the date of assumption of charge till they attain the age of superannuation.

(True Copy)

ESTABLISHMENT—Tamil Nadu Electricity Board—Assumption of Office as Members by Tvl. D. Samuel Nelson and E. S. Krishnan—Consequential instructions—Issued.

B.P. Ms. (Ch.) No. 178

(Secretariat Branch)

Dated 8—5—1987
Chithirai 25, Prabhava,
Thiruvalluvar Aandu 2018.

Read :

G.O. Ms. No. 917 P.W.D. dated 6—5—87.

Proceedings :-

Consequent on assumption of charge by Tvl. D. Samuel Nelson and E.S. Krishnan as Members of the Board with reference to the orders in the G.O. cited, the following orders are issued :—

Thiru D. Samuel Nelson, Chief Engineer, Materials Management, will be designated as Member (Distribution).

Thiru E.S. Krishnan, Chief Engineer, Mettur Thermal Power Project will be designated as Member (Generation). He will continue to have his headquarters at Mettur Dam.

2. So as to enable Thiru E.S. Krishnan, Member (Generation) to pay full attention to the construction activities of the Mettur Thermal Power Project especially in view of the ensuing commissioning of Unit II of the Project in August 1987, the following arrangements are ordered :—

(1) If the presence of the Member (Generation) is considered absolutely necessary in any Committee meetings or if he is to preside over any meeting as Member of the Board, the meeting will be convened either on the date of the meeting of the Board when he will necessarily be at Madras or on the day preceding or following the date on which the Board will meet.

(2) As far as possible, the meeting of the Tender Committee will be held either on the day of the meeting of the Board when the Member (Generation) will necessarily be at Madras or on the day preceding or following the day on which the Board will meet. All notes to the Tender Committee shall be circulated by the Chief Engineer concerned to the Member (Generation) before it is placed for discussion at the meeting of the Tender Committee so as to enable him to record his views on the note itself. In such cases, it will not ordinarily be necessary for him also to be present at the time of the meeting in person. If, however, he considers that the matter is such that he would like to be personally present at the meeting, he may indicate accordingly on the note, in which case the Tender Committee meeting could, if possible, be convened on a date when he will be available at Madras for other purposes.

(3) Draft notes for meetings of the full Board put up for the approval of the Chairman by all Chief Engineers and files put up to Chairman by the Chief Engineers/General Superintendents in charge of generation need be routed through Member (Generation) only in respect of major matters of policy. This is with a view to minimise the number of occasions where files will have to be sent to Mettur. Even in such matters of policy where the matter is urgent and cannot brook any delay, the file may be put up by the Chief Engineer concerned direct to the Chairman for orders explaining the urgency.

(4) The Chief Engineer, Civil Design will put up files relating to projects and investigations through Chief of Projects and those relating to distribution systems through Member (Distribution).

(5) The Chief of Projects will be in overall charge of the functions of the following Superintending Engineers :

- (i) Superintending Engineer, Planning
- (ii) Superintending Engineer, Betterment (Thermal)
- (iii) Superintending Engineer, Thermal (Coal).

(By Order of the Chairman)

P. Easwaramurthi,
Secretary.

Letter No. 64026/N1/86—4, (Secretariat Branch) dated the 11th May 1987.

Sub: Medical Allowance to pensioners and family pensioners—payment to family pensioners till the date of normal retirement—Clarification—Issued.

Read: B. P. Ms. (Ch) No. 94 (Secretariat) dated 2—3—87.

Ref: From Govt. Finance (P.C.) Department Lr. No. 40982/PC-1/87—1. dated 15—4—84.

I am to invite attention to the orders issued by the Board read above. Orders have been issued in paragraph 2 of the Board Proceedings cited, sanctioning the monthly medical allowance of Rs. 15/- to the family pensioners who have been sanctioned pension due to death of their spouse in harness after the date of normal retirement.

2. Clarification on the question whether for such family pensioners, for the period between the date of death of their spouse till the date of normal retirement of the deceased employee, are eligible for the existing medical reimbursement facility has been sought for. I am to state that, from the date of death of an employee in harness till the date of normal retirement, the family of the employee is eligible for medical reimbursement without any monetary limit as per the orders in force and the monthly medical allowance scheme ordered in B. P. Ms. (Ch.) No. 94 (Sect.) dated 2—3—87 is not applicable to them during the said period. After the date of normal retirement of the deceased employee the family pensioners would be eligible for the medical allowance of Rs. 15/- per month.

P. Easwaramurthi,
Secretary.

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Constitution of Environmental Management Cell in the Board—Approved.

B.P. Ms. (F.B.) No. 45

(Administrative Branch)

Dated 11—5—1987.
Chithirai 28, Prabhave,
Thiruvalluvar Aandu 2018.

Proceedings :

1. The need to control Pollution and preserve the Environment has gained great recognition in recent years. The Statutes and orders governing preservation of Pollution, preservation of forests etc. have become stringent. Electricity Boards which are in-charge of setting up of large Thermal Stations, Hydro Stations etc. have a great responsibility in this regard.

2. There are three Thermal Stations in operation in Tamil Nadu Electricity Board and more are to be commissioned shortly. Thermal stations are sources of Pollution and several measures for controlling pollution are required to be implemented. Extensive field surveys are required to assess the impact of pollution from Thermal Stations. The level of pollution on commissioning of new Thermal Stations has to be predicted using appropriate models.

3. Considering all the above aspects, the Board has decided to constitute an "Environmental Management Cell" in the Board and sanctions creation of the following posts :

- (i) One post of Divisional Engineer in the Pay Scale of Rs. 1910—110—2790—125—3415.
- (ii) One post of Assistant Divisional Engineer in the pay Scale of Rs. 1490—75—1715—90—2255—110—2695.
- (iii) Two posts of Assistant Engineers in the Pay Scale of Rs. 1260—60—1380—70—1660—80—2060—90—2150.

4. At present, there are no qualified persons in the Board who can be drafted for this work which is of a highly specialised nature. The Board therefore orders as follows :

- (i) Two Officers, one in the rank of Divisional Engineer and another in the rank of Assistant Divisional Engineer may be drafted from the Tamil Nadu Pollution Control Board on deputation for a period of two years.
- (ii) Two posts of Assistant Engineers in the Cell shall be filled up by direct recruitment. A Post Graduate qualification in Environmental Engineering shall be prescribed as a qualification for filling up these posts. Post Graduates in M.E. Environmental Engineering who have passed out from the Centre for Environment Studies, College of Engineering, Anna University may be recruited to fill up these two posts.
- (iii) Two Engineers, one in the grade of Divisional Engineer and another in the grade of Assistant Divisional Engineer may be deputed to the Centre for Environmental studies, College of Engineering, Anna University to undergo a course on M.E. (Environmental Engineering). Of the two persons to be sent for Post Graduate Course, one may be from the Civil Engineering side and the other from the Electrical Engineering side.
- (iv) With a view to expand the functioning of this cell to cope up with establishment of future power stations, the Board directs that in future more Engineers of the Board who have necessary aptitude may be trained in Environmental Engineering.

5. Clerical assistance and typing assistance shall be provided by the Central Pool in the Planning Circle.

(By Order of the Board)

B. Vijayaraghavan
Chairman.

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TNEB—Constitution of Environmental Management Cell in the Board—Duties and responsibilities—Orders issued.

B.P. Ms. (Ch) No. 105

(Technical Branch)

Dt. 11—5—87
Chithirai 28, Prabhava
Thiruvalluvar Aandu 2018
Read :

(i) B.P. Ms. (FB) No. 45 (Adm. Branch) dt. 11—5—87.

Proceedings :

1. In the B.P. read above, an 'Environmental Management Cell' has been constituted. The duties and responsibilities of this Cell shall be as follows :

(i) This Cell shall be responsible to monitor and report whether the activities of the Board are in conformity with the Environmental (Protection) Act 1986 as amended from time to time and the various rules and standards evolved in accordance with the said Act.

(ii) For the above purpose the Cell shall collect meteorological data viz. temperature, humidity, visibility, wind direction, speed, cloud cover, rainfall and other meteorological phenomena pertaining to the areas where power stations belonging to Tamil Nadu Electricity Board are situated.

(iii) The Cell shall also carryout periodical ambient air quality measurements with particular reference to SPM, gaseous pollutants, dust fall etc. around the thermal power stations in operation in Tamil Nadu Electricity Board in accordance with the stipulation laid down by the Tamil Nadu Pollution Control Board.

(iv) The Cell shall also carryout periodical monitoring of coal quality with particular reference to ash sulphur contents.

(v) The Cell shall collect data on weekly basis and check whether the stack emissions conform to the standards prescribed by the Pollution Control Board.

(vi) The operational data on the performance of the ESPs in the various Thermal stations shall be documented by the Cell. The Cell shall give recommendations for proper functioning and improvements of the ESPs based on the observed performance characteristics of ESPs.

(vii) The Cell shall carryout periodical monitoring of liquid effluents that are discharged from thermal stations and verify whether the effluents are treated as per standards.

The Cell shall also carryout periodical monitoring of the differential temperature of the cooling water and sea water and verify whether the temperature difference is within the prescribed standards.

(viii) The Cell shall also monitor the steps taken by the power station authorities for disposal/re-use of ash so that adjoining surface or ground water supplies are not polluted.

(ix) The Cell shall review the operation of thermal stations with particular reference to environmental aspects and give suggestions on improving the air and water quality and to reduce noise level.

(x) The Cell shall be responsible for the preparation of detailed environmental assessment report in respect of all the new Power stations (both thermal and hydel). For this purpose, it shall carryout necessary surveys or arrange for appointment of a consultant to carryout the surveys. This Cell shall be responsible to follow up the proposals for environmental clearance with the various authorities till the clearance for the project is received.

(xi) The Cell shall also be responsible to monitor whether the afforestation measures are implemented by the Board and other agencies in so far as they relate to the projects of Tamil Nadu Electricity Board.

(xii) The Cell shall organise laboratory for carryingout various tests and studies. Proposals in this regard shall be submitted for further approval.

2. The Cell shall function under the control of the Superintending Engineer, Planning, TNEB, Madras-2.

3. Chief Engineer/Personnel shall arrange (a) for getting officers on deputation from the Tamil Nadu Pollution Control Board (b) for the recruitment of two Assistant Engineers and (c) deputation of two Engineers to undergo the course on M.V. Environmental Engineering, in the Centre for Environmental Studies, College of Engineering, Anna University.

B. Vijayaraghavan,
Chairman.



Memorandum (Permanent) No. 24935/O&M Cell/87-1 (Secretariat Branch) dt. 11-5-1987.

Sub : Establishment—Submission of Diaries and Demi Official narrative report by Superintending Engineers of Distribution Systems—Clarification—Issued.

Ref : (i) B.P. Ms. (Ch.) No. 141 (Sectt.) dt. 10-4-86.

(ii) Memo. (P) No. 14543/O&M Cell/87-1 dt. 15-4-87.

In partial modification of the orders issued in para 3 of the Board's Proceedings cited, it is hereby ordered that Superintending Engineers of the Distribution Systems shall furnish a monthly diary with a covering Demi Official narrative report to the Regional Chief Engineers (Distribution) in the formats prescribed in Board's Memo. (Per.) No. 14543/O&M Cell/87-1 dt. 15-4-1987.

P. Easwaramurthi,
Secretary.

ESTABLISHMENT—Tamil Nadu Electricity Board Service Regulation 49 (1) (iii)—Sanction of additional pay—Uniform Rates—Orders—Issued.

B. P. Ms. (FB) No. 40

(Sectt. Branch)

Dated the 12th May 1987

Read :

G. O. Ms. No. 112 P&AR (FR. II) Dt. 9—2—87.

Proceedings :

Regulation 49 (1) (iii) of the Tamil Nadu Electricity Board Service Regulations provides for sanction of additional pay to the employees at a rate not exceeding one fifth of the pay drawn in the regular post or half of the minimum pay of the additional post, whichever is less, for the first three months, and at one tenth of the pay drawn in the regular post or one fourth of the minimum pay of the additional post, whichever is less, for the next two months.

2. Considering that there is no need to reduce the rate of charge allowance after the first spell of three months, as charge allowance is allowed as a compensatory measure for the additional duties and responsibilities performed in the additional post besides one's own duties, the Government in G. O. Ms. No. 112 P&AR (FR. II) Dept. dt. 9—2—87 have ordered that the charge allowance shall be granted uniformly at the rate of one fifth of the pay drawn in the regular post or half of the minimum pay of the additional post, whichever is less for the entire period of five months. However, no charge allowance shall be granted beyond five months as the post held on additional charge will be deemed to have been kept in abeyance/abolished beyond the five months period.

3. After careful consideration, the Tamil Nadu Electricity Board has decided to adopt the above Government Order for Tamil Nadu Electricity Board Service also. The Board accordingly directs that the additional pay in respect of full additional charge of a post shall be granted at the uniform rate of one fifth of the pay drawn in the regular post or half of the minimum pay of the additional post, whichever is less, for the entire period of five months. No additional pay shall be granted beyond five months as the post held on additional charge will be deemed to have been kept in abeyance/abolished beyond the five months period.

4. The orders in para 3 above will take effect from the date of issue of these proceedings, and shall apply to the additional charge arrangements made on or after the date of issue of these proceedings.

5. Amendments to Tamil Nadu Electricity Board Service Regulations will be issued separately.

(By Order of the Board)

P. Easwaramurthi,
Secretary.



Memo No. 021603/Adm.Br./I.R. 2 (1)/85—6, dated 12—5—1987.

Sub : Establishment—R.W.E.—Procedure for dealing with request transfer from most isolated stations to other less isolated stations within Generation Circle/Kundah—Orders issued.

Ref : 1. From the S.E./Gen./Kundah Lr. No. Adm. II/A1/F. 30/R. 2933/85, dated 25—2—1985.

2. From the S.E./Gen./Kundah Lr. No. Adm. II/A1/F.30/R. 2933/85—3, dated 17—1—1987

The Superintending Engineer/Generation/Kundah in the references cited has stated that (1) Upper Bhavani, (2) Power House-5 and (3) Mukurthy of Generation Circle/Kundah are situated in most isolated and remote places, that neither there are public conveyance facilities, nor postal facilities to these places, and that persons posted to these places even on promotion are reluctant to join duty there as they are not sure of coming out of these remote and isolated places at a later date even if they apply for transfer. He has also further stated that when vacancies arise in the other less isolated stations, the juniors are retained in these places for want of completion of the period of 2 years service on duty by the seniors already transferred and working in these most isolated places. Therefore he has requested that the requirement of minimum period of two years service on

duty in the present station for considering request transfer, need not be insisted in respect of employees working in the above 3 isolated stations.

(2) The matter was examined in the light of difficulties mentioned in para 1 above and the following instructions are issued.

(3) As soon as vacancies in a particular category arise in the less isolated stations of Generation Circle/Kundah, preference should be given to the R.W.E. workmen in the respective categories working in these three most isolated stations when requests for transfer are made by them to less isolated stations based on the longest period spent on duty in the 3 most isolated stations, irrespective of the fact whether such workman have completed two years stay in the present station or not. The above procedure shall be followed by the Superintending Engineer/Generation/Kundah as a special case.

(By Order of the Chairman)

D. Krishnameoorthi,
Chief Engineer/Personnel.

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Memorandum No. 68659—P2/86—1 (Secretariat Branch) dated the 13th May 1987

Sub : Establishment—Class I and II Service — Simplification in the rates of calculation of Earned Leave—Clarification—issued.

Ref : (i) B.P. Ms. No. 2043 dt. 21—12—76
(ii) Board's Memo No. 78128—Q2/76—17 dt. 10—10—79
(iii) Board's Lr. No. 67810/Q2/81—3 dt. 5—11—1982

A clarification has been issued in item (i) of Board's letter No. 67810 — Q2/81—3 dt. 5—11—82 with reference to a point raised by the Superintending Engineer/Pykara Electricity System, as follows :

"Point raised

Whether Extraordinary leave alone has to be deducted from the credit afforded to the leave account with reference to B. P. Ms. No. 2043, dt. 21—12—1976 and not any other leave such as Un-earned Leave on Private Affairs or Medical Leave.

Clarification given

There are specific orders in item (e) of B.P. Ms. No. 2043, dt. 21—12—1976 that the credit to the leave account shall be reduced by 1/11th of the days availed for on Un-earned leave on Private Affairs, Un-earned leave on medical certificate or Extra Ordinary leave. Subsequently in Board's Memo No. 78128—Q2/76—17, dt. 10—10—79 among other things, it is clarified that Extra Ordinary leave alone shall be reduced by 1/10th of the Extra Ordinary Leave availed, and that the credit to the leave account of an officer shall be reduced by 1/11th of the Un-earned leave on Private Affairs or Un-earned Leave on Medical Certificate".

2. The clarification issued as above is hereby **cancelled**. The correct position, with reference to the clarification issued earlier in item (i) (ii) of Board's Memo No. 78128—Q2/76—17 dt. 10—10—79, is that the credit to be afforded to the earned leave account of officers of Class I and II Service shall be reduced by 1/10th of the period of Extra-ordinary Leave Without Pay and Allowances only availed of during the previous half year, subject to a maximum of 15 days, the other kinds of leave with pay, such as Un-earned Leave on Medical Certificate or Private Affairs availed of during the previous half year being omitted for purpose of making reduction. The earned leave account of officers shall be regulated accordingly. The leave accounts of officers regulated otherwise in the past i.e. during the period from 5—11—82, till date shall be corrected and revised accordingly.

(By Order of the Chairman)

P. Easwaramurthi,
Secretary.

Memorandum No. 24799/O&M Cell/87—1 (Secretariat Branch) dated 14—5—1987.

Sub: TOURS—Tour outside State—Permission by Inspector General of Police (Vigilance)—Orders issued.

Ref: (i) Circular Memo. No. 2430/O&M Cell/82-1 dt. 8—1—83.
(ii) Circular Memo. No. MC/Tours/109/83 dt. 8—5—83.

In partial modification of the orders issued in the references cited, the Inspector General of Police (Vigilance) shall permit tours, outside the State, by the Officers of the rank of Inspector of Police and below, working under his control. For higher Officers, the existing procedure shall continue.

(By Order of the Chairman)

P. Easwaramurthi,
Secretary.

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Memorandum No. 75788 D1/86-1, (Secretariat Branch) dated 16—5—1987.

Sub: Services in the Tamil Nadu Electricity Board—Disciplinary Proceeding Cases—~~Suspension pending enquiry into grave charges—continuance beyond a period—Sanction by higher authorities—Instructions—Amendment—Issued.~~

Ref: B.P. Ms. (Ch) No. 16 (Sectt. Br.) dated 18—1—84.

The following amendment is issued to the B.P. cited :

After Para 4 of the B.P. the following shall be inserted :

- (i) Para 5: In the case of employees of Secretariat, Audit and Accounts Branches and in Power Stations where there is no Chief Engineer but only General Superintendent, the period of continuance of suspension of an employee exceeding three months and upto six months shall be approved by Secretary in respect of Secretariat and Audit Branches, Chief Financial Controller for Accounts Branch and General Superintendent in respect of Thermal Stations, where there is no Chief Engineer.
- (ii) Paras-5 to 8 shall be renumbered as Paras-6 to 9.

(By Order of the Chairman)

P. Easwaramurthi,
Secretary.

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Establishment—Tamil Nadu Electricity Board—Industrial Relations Adviser—Thiru A. Srinivasan, Joint Commissioner of Labour on foreign service with Board as Industrial Relations Adviser—Extension of deputation—Orders issued.

B. P. Ms. (Ch.) No. 180

(Secretariat Branch)

Dated : 18—5—1987

Read :

G.O. (Rt) No. 216 Labour Dept. dt. 28—2—86.
G.O. (Ms) No. 999 Labour Dept. dt. 30—5—86.
Govt's Lr. No. 40111/E1/86-1, Labour dt. 22—9—86.
B.P. Ms. (FB) No. 51 (Sectt. Br.) dt 9—6—86.
Board's Memo. No. 68157-H1/86-1, dt. 6—12—86.
Commr. of Labour, Madras-6 Proceedings No. E6/20498/87 dt 22—4—87.

Proceedings :

The Tamil Nadu Electricity Board hereby directs, with the sanction of the Commissioner of Labour, that the period of deputation of Thiru A. Srinivasan, Joint Commissioner of Labour as Industrial Relations Adviser in Tamil Nadu Electricity Board be extended for a further period of one year from 10—3—87 to 9—3—88 A.N. on the existing terms and conditions of his appointment in the Board.

(By Order of the Chairman)

P. Easwaramurthi,
Secretary.

Establishment—Promotion of officials to higher posts—Fixing up crucial dates for consideration of claims of officials, Dates for approval of panels, Estimation of vacancies, etc. in respect of panels to be approved in Board Office Secretariat Branch—Orders Issued.

B.P. Ms. (Ch.) No. 182

(Sectt. Branch)

Dated the 18th May 1987

Proceedings :

It is noticed that panels of officials suitable for promotion to higher posts are prepared on the basis of requirements assessed as and when necessity arises rather than on a scientific basis. It is considered desirable that panels are prepared well in advance to meet the requirements of one year so that appointments can be made from the panel when necessity arises therefor without any delay, thereby eliminating the need for keeping a post vacant. After careful consideration, it has been decided that a crucial date be fixed for preparation of panel for each category and a programme of action also determined so as to ensure that the panel is prepared well in advance. The validity of the panel will be for one year from the date of approval of panel.

2. Accordingly, it is hereby ordered that the crucial dates for preparation of the panels and the programme of action for approval of the panels in respect of various categories of officials for which panels are prepared in the Board Office Secretariat Branch shall be as indicated in Annexure—I to these proceedings. However, if for appointment to a post, an official should have the minimum number of years of service before retirement on superannuation, he shall be eligible for promotion only if the above condition is satisfied on the date of issue of orders promoting him, even though his name might have been included in the panel.

3. Orders prescribing similar programme of dates for preparation of panels in respect of officials for which panels are prepared in the Board Office, Administrative Branch, Board Office, Audit Branch and other offices will be issued separately.

4. It is also ordered that estimation of vacancies for one year shall be done as indicated in the Format in Annexure II to these proceedings.

5. It is also noticed that full particulars of the officials to be considered for promotion are not furnished to the Departmental Promotion Committees. Much time has to be wasted by the members of the committees in referring to personal files, checking up details etc. With a view to avoiding such difficulties, it is hereby ordered that each case of the official to be considered by the Departmental Promotion Committee shall be put up to the Committee furnishing the particulars as per the format in Annexure—III to these proceedings. When the case is put up for orders by the appointing authority—Board, Chairman etc.—the same format will be used with the addition of the following column as the last one, namely, "Remarks of the Departmental Promotion Committee on whether he can be promoted or not".

(By Order of the Chairman)

P. Easwaramurthi,
Secretary.

Encl :

Encl.: I **ANNEXURE—I**

Panel of officers for appointment of (1)	Crucial date (2)	Due date for field officers to send updated P. Fs. (3)	Due date for the headquarters to finalise estimation of vacancies. (4)	Due date for finalisation and publication of panel. (5)
I. Officers in Class I Service				
1. Chief Engineer/Electrical	1st March	—	1st February	1st April
2. Chief Engineer/Civil				
3. Chief Financial Controller				
4. General Superintendent				
5. Superintending Engineer/Electrical	1st April	—	1st March	1st May
6. Superintending Engineer/Civil				
7. Superintending Engineer/Mechanical				
8. Deputy Secretary				
9. Senior Personnel Officer				
10. Financial Controller				
11. Chief Internal Audit Officer				
12. Divisional Engineer/Electrical	1st April	15th February	1st March	1st May
13. Divisional Engineer/Civil				
14. Divisional Engineer/Mechanical				
15. Under Secretary	1st May	15th March	1st April	1st June
16. Personnel Officer				
17. Deputy Financial Controller				
18. Deputy Chief Internal Audit Officer				
II. Employees in Board Office Sectt. Branch				
1. Section Officer	1st March	—	1st February	1st April
2. Assistant	1st April	—	1st March	1st May
3. Telephone Supervisor				

Encl. 2

ANNEXURE—II**Format for estimation of vacancies (To be worked out with reference to crucial date)**

- (1) Total strength of the cadre
- (2) Actual holders of posts
- (3) Vacant posts (1)—(2)
- (4) Incumbents likely to retire in the next one year
- (5) Posts likely to be sanctioned
- (6) Incumbents likely to be promoted
- (7) Posts likely to be surrendered
- (8) Total vacancies likely to arise [(3) + (4) + (5) + (6)]—(7)
- (9) 25% of the cadre strength for unforeseen contingencies
- (10) 5% of cadre strength for leave vacancies
- (11) Net requirement (8) + (9) + (10)

Encl. 3

ANNEXURE—III**Format in which particulars of officials to be considered by Departmental Promotion Committee are to be furnished**

1. Name and designation of the officer ...
2. Age and date of birth ...
3. Date of retirement ...
4. Educational qualifications ...
5. Date of regular appointments, date of completion of probation and total service in the present post held ...
6. Whether the officer has acquired all the qualifications prescribed in the Special or adhoc rules for the higher post ...
7. Whether any penalty has been imposed on the officer and if so, the nature of charge and nature of penalty imposed ...
8. Whether there is any adverse remark in his personal files and if so, indicate the details thereof. Gist of remarks in the P.F. may be given at the end ...
9. Whether any charges is pending against the officer, and if so, indicate the nature of charges and its present stage ...
10. Gist of remarks in personal file for each year in the post now held ...

Memo No. DRD/DE/TRD/A31 Journal/D444/87 (Technical Branch) dt. 20—5—87.

Sub : R & D—Tamil Nadu Electricity Board Journal—Payment of monetary incentive to authors—Award for outstanding articles—Mode of Payment—Regarding.

Ref : B.P. Ms, (FB) No. 625, Tech. Br., dt. 16—12—86.

In the B.P. cited, the Tamil Nadu Electricity Board has approved the Payment of Rs. 75/- (Rupees Seventy five only) to each article chosen for publication in the Tamil Nadu Electricity Board Journal and also two annual awards of Rs. 150/- (Rupees One hundred and fifty only) for two outstanding articles in a year. And, this incentive scheme will be implemented from the April—June '86 issue of the Journal.

Now, regarding the mode of payment of this incentive, the following instructions are issued :

The Director/Research & Development, who is also the Editor of the Tamil Nadu Electricity Board Journal will decide on the articles (published in each issue) that are eligible for Incentive.

Articles which have been presented in any Seminar, conference etc. or published in any other Journal previously and which are reproduced in full or in abridged form in the Tamil Nadu Electricity Board Journal for the benefit of Board's Engineers, will not be eligible for incentive nor for the Annual Award. Similarly, abstracts, extracts, reports etc. will not be eligible for incentive. Immediately after an issue of the Journal is published, the Editor will choose the articles eligible for payment of incentive and put up a proposal to Chief Engineer/Hydro Generation for a sanction of the expenditure indicating the names of the articles, names of the beneficiary authors with their office addresses. On receipt of sanction, payment will be made by Director/Research & Development (thru I.A.D.).

For the selection of two outstanding articles for each year, the articles published in the four quarters in the financial year will be considered and the best two articles viz. on (a) Technical matters and (b) Non-technical aspects will be selected by the Journal Advisory Committee.

Particulars of the articles, with authors' names, found eligible for incentive payment and also on the best articles selected for the year will be published in the subsequent issues of journals.

If there are more than one author to an article, the incentive amount will have to be equally shared by all the contributors, and payments made to individuals directly by cheques to such of those who are in Madras and by Demand Draft to outstation authors.

E.S. Krishnan,
Member/Generation

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Memorandum No. 27069/O&M Cell/87—1 (Secretariat Branch) dated the 21st May, 1987

Sub : Office Procedure—Tamil Nadu Electricity Board—Despatch of Tappals—Further instructions issued.

Ref : Memorandum (Per.) No. 51490/O&M Cell/86—1 dt. 5—5—1987.

In continuation of the instructions issued in the reference cited, the following further instructions are issued :—

While despatching, the Confidential papers must be placed in double envelopes, the inner envelope being marked Confidential and superscribed with the addressee's name and the outer one bearing the official designation and address of the officer for whom it is intended. The inner cover in which the confidential communication is placed shall be sealed, the seal being affixed at both ends of economy label.

P. Easwaramurthi,
Secretary.

Establishment—Tamil Nadu Electricity Board—Vellore Electricity System—Bifurcation of Orders Issued.

B.P. Ms. (Ch.) No. 259

(Administrative Branch)

Dated 22—5—1987.
Vaikasi 8, Prabhava,
Thiruvalluvar Aandu 2018.
Read :

1. From the Regional Chief Engineer (Distribution)/Vellore letter No. RCE/D/VLR/Adm./B1/ R. 721/87, dated 23—2—87.
2. Minutes of the 85th Meeting of Empowered Committee held on 7—5—'87. (Item No. 1).

Proceedings :

The Vellore Electricity System covers a vast area with 9 Distribution Divisions and 9 Revenue Branches, one Operation Division, one M.R.T. and one Construction and Improvement Division and with 141 H.T. services and about 3,46,056 services.

2. To streamline the works and to increase the efficiency and better control, besides for the convenience of the consumers and public at large, the Tamil Nadu Electricity Board has decided to bifurcate the Vellore Electricity System as East and West systems.

3. In pursuance of this decision, it is hereby ordered that the Vellore Electricity System shall be bifurcated as "Vellore Electricity System (East) and Vellore Electricity System (West)". The existing Vellore Electricity System shall be named as Vellore Electricity System (East) with Headquarters at Vellore and the Headquarters of the newly formed Vellore Electricity System (West) shall be at Tirupathur. Till such time, the West system moves to its new Headquarters, the Central office of the Vellore Electricity System (West) will continue to function at Vellore itself.

4. The existing Divisions with the respective Sub-divisions, Sections and Revenue Branches attached to them shall be re-allocated between the two systems as shown below :—

Vellore Elec. System (East) **Name of the Divisions**

1. Vellore/Town
2. Vellore/North
3. Ranipet
4. Arcot
5. Tiruvalam Operation

Vellore Elec. System (West) **Name of the Divisions**

1. Vellore/West
2. Gudiyatham
3. Vaniyambadi
4. Tirupathur

5. The existing Singarapet Operation Division under Superintending Engineer/Dharmapuri Electricity System with the Distribution Singarapet section with 3,110 services now under Dharmapuri Electricity System shall be transferred to Vellore Electricity System (West) and attached to the control of Divisional Engineer/Tirupathur.

6. The existing M.R.T. Division will continue to function under the Superintending Engineer/Vellore Electricity System (East), which has more number of H.T. services.

7. The existing sanctioned strength of the staff in the Central Office of the system and the allocation of the staff among the two systems on bifurcation is detailed in the Annexure enclosed to this B.P.

8. Sanction is hereby accorded to the creation of the following additional posts in Class I to IV services for the period upto 31—5—'88 from the date of utilisation, for the newly formed Vellore Electricity System (West) to enable its separate functioning :—

- | | | |
|---|---|------|
| 1. Supdg. Engineer (Elec.) | : | One |
| 2. Divl. Engineer to function as Divl. Engineer/General | : | One |
| 3. Accounts Officer | : | One |
| 4. Asst. Divl. Engineer (Elec.) | : | Five |
| 5. Assistant Exe. Engineer (Civil) | : | One |
| 6. Personal Assistant | : | One |

7. A.E./J.E. (Elect.) I Grade	:	Four
8. Stores Officer	:	One
9. Store Keeper I Grade	:	Two—one for Stationery Stores and one to assist the Stores Officer.
10. Draughtsman III Grade	:	One
11. Spl. Gr. Revenue Supervisor	:	One
12. Steno-Typist	:	Two
13. Record Clerk	:	One
14. Office Helper	:	Four* *2 posts of Office Helpers to be kept vacant for claim of O.H. surrender allowance.

9. The post of Divisional Engineer/Construction and Improvement/Vellore together with the following supporting staff for both Provincial and Regular Work Establishment are hereby abolished,

1. Divl. Engineer (Elect.)	:	One
2. Draughtsman III Grade	:	One
3. Assistant Draughtsman	:	One
4. Store Keeper I Grade	:	One
5. Store Keeper II Grade	:	Two
6. Assistant	:	One
7. Junior Assistant	:	Two
8. Typist	:	One
9. Commercial Inspector	:	One
10. Asst. Commercial Inspector	:	One
11. Commercial Assistant	:	One
12. Cleaner	:	Two
13. Officer Helper	:	One
14. Sanitary worker-cum-Gardener	:	One

10. The four Construction and Improvement Sub divisions shall be apportioned equally between the two systems and attached to Distributions.

11. The Divisional Engineer (General) sanctioned for Vellore Electricity System (West) shall supervise the works of M.R.T. and Special Maintenance in Vellore Electricity System (West).

12. The existing staff in Central Office, Administrative and Accounts shall be divided equitably between the two systems.

The Regular Work Establishment staff required for M.R.T. and Special Maintenance sections as per workload settlement, may be sought separately by Superintending Engineers concerned.

13. The Central Stores shall be bifurcated, apportioning the existing and additional staff admissible under workload settlement to be sought separately by the Superintending Engineers concerned.

14. The staff sanctioned in para 8 shall be eligible to draw the usual pay, Dearness Allowance, House Rent Allowance and other allowances as admissible under the rules. The Steno-Typists would be eligible for the drawal of special pay as per rules.

15. The expenditure is debitable to "Tamil Nadu Electricity Board Funds—Revenue Expenses—Vellore Electricity System (East) and (West)—C. Establishment—1. Pay of Officers—2. Pay of Establishment and 3. Allowances".

16. The existing Regular Work Establishment staff and also Provincial staff of Junior Assistants, Typists/Steno-Typists, Assessors, Record Clerk, Office Helpers etc. for whom the system is the unit, for the purpose of seniority, will be allocated between the two systems on an "as is where is basis". The willingness of the Regular Work Establishment and the above mentioned categories of Provincial staff to serve in either of the system shall be ascertained, transfer effected and the separate seniority list drawn immediately. If there are more than the required number of employees for any one of the systems, then senior most among the optees shall be given preference.

17. In the case of other Class III staff working in the central office of the system, in whose cases, similar options will arise, the option of serving in either of the systems shall be obtained when the Headquarters of the Vellore Electricity System (West) is shifted to Tirupathur. For the present the allocation of staff for the two central office of the systems shall be made by the Superintending Engineers.

18. The Superintending Engineers shall report the abolition of Construction and Improvement Division with supporting staff as in para 9 with the original sanction number and date for information.

(By Order of the Chairman)

D. Krishnamoorthi,
Chief Engineer (Personnel)

Encl :

Annexure

Sl. No. (1)	Designation of the post (2)	No. of posts existing (3)	For East System (4)	For West System (5)	Additional posts to be sanctioned (6)
1.	Superintending Engineer	1	1	1	1
2.	Divisional Engineer (Genl.)	1	1	1	1
3.	Divisional Engineer (MRT)	1	1	—	—
4.	Divisional Engineer (C & I)	1	—	—	(—) 1 post to be abolished
5.	Deputy Financial Controller	1	1	—	—
6.	Accounts Officer	2	1	2	1
7.	Asst. Divl. Engineer as Technical Asst.	3	3	3	3
8.	Asst. Exe. Engineer (Civil)	1	1	1	1
9.	Asst. Accounts Officer	5	3	2	—
10.	Personal Assistant	1	1	1	1
11.	Asst. Engineer/Jr. Engineer (Elect.)	4	3	3	2
12.	Asst. Engineer/Jr. Engineer (Civil)	2	1	1	—
13.	Stores Officer	1	1	1	1
M.R.T. & Special Maintenance :					
14.	Asst. Divl. Engineer/MRT	1	1	1	1
15.	Asst. Engineer/Jr. Engineer (Elect.)/MRT	3	2	2	1
16.	Asst. Divl. Engineer/Special Maintenance	1	1	1	1
17.	Asst. Engineer/Jr. Engr./Spl. Maintenance	3	2	2	1
18.	Store Keeper Grade I	2	2	2	2
19.	Draughtsman Grade I	1	1	—	—
20.	Draughtsman Grade II	1	—	1	—
21.	Draughtsman Grade III	3	2	2	1
22.	Assistant Draughtsman	2	1	1	—
23.	Special Grade Revenue Supervisor	1	1	1	1
24.	Steno Typist	2	2	2	2
25.	Record Clerk	3	2	2	1
26.	Office Helper	16	10	8	2 plus 2 for claim surrender allowance for S.E. & D.E.
Total		63	45	41	23

Training—Thermal Training Institute/Ennore—Conducting of 26 week course on Thermal Engineering for Graduate Engineers—Orders—Issued.

B.P.Ms. (CH) No. 256

(Administrative Branch)

Dated : 22—5—1987.

Vaikasi 8, Prabhava,
Thiruvalluvar Aandu 2018,

Read :

- (1) From DD/TTI/Ennore Lr. No. F3(G)/D.818/86, dated 5—9—86.
- (2) B.P.Ms. (FB) No. 120 (Adm Br.) dt. 16—12—86.
- (3) Memo. No. 6543/DTS/A5/86-5, dt. 3—1—87.
- (4) From DD/TTI/Ennore Lr. No. F.4/Engineer's course/D/ 72/87, dt. 5—2—87.
- (5) 6543/DTS/A5/86—11, dt. 11—5—87.

Proceedings :

Orders were issued vide B.P. 2nd cited, for upgrading the Thermal Training Institute, Ennore to impart training to Graduate Engineers on Thermal Engineering. The Power Engineers Training Society, the apex national body for training Power Station personnel, has been conducting a 26 week condensed course on Thermal Engineering for Graduate Engineers in its Institutes set up at Neyveli Badarpur, Nagpur and Durgapur. Tamil Nadu Electricity Board had also deputed about 100 graduate Engineers both Mechanical and Electrical for this course during the years 1985/86 at Neyveli and Nagpur for arranging certification as per the latest amended I.E. Rule 3 (2A) of 1956. The Deputy Director/Thermal Training Institute/Ennore has also submitted a proposal in his letter 4th cited for conducting 26 weeks Thermal Engineering course for Graduate Engineers on the lines or PETS with slight modifications.

- 2 (a) Tamil Nadu Electricity Board after careful consideration approves the proposal of Deputy Director/Thermal Training Institute/Ennore for conducting 26 weeks Thermal Engineering course for Graduate Engineers as detailed in the enclosed Annexure.
- (b) Approval is also hereby accorded for arranging training at various places as a part of the training programme such as Tuticorin Thermal Power Station/Tuticorin, N.P.C./ Madras, Advance Training Institute/Guindy, Regional Labour Institute/Adyar etc. as indicated in the Annexure.
3. Approval is hereby accorded to incur the following expenditure related to this training :
 - (i) Supply of snacks & Coffee to the trainees and faculties at the rate of Re. 1.50 per head per day.
 - (ii) Payment of honorarium to Guest Lecturers at the rate of Rs. 50/- per hour.
 - (iii) T.A.&D.A. to the trainees and accompanying faculties as per the rules admissible for study tour, local visit and for scheme tracing training at TTPS.
 - (iv) Payment of special course fee to NPC; Madras, Advance Training Institute/Guindy, Regional Labour Institute/Adyar, State Fire Service Dept. and St. John Ambulance Association at the rate prescribed and approved.
4. The trainees will be accommodated in Board's quarters/accommodations hired by the Board during their training period at Thermal Training Institute/Ennore and Tuticorin Thermal Power Station by collecting a nominal rent of Re. 1/- per head per day.
5. The Superintending Engineer/Purchase and Administration Ennore Thermal Power Station is authorised to arrange the payments towards the expenditure referred in para (3) based on the bills certified by the Deputy Director/Thermal Training Institute/Ennore. However, an imprest account may be opened in the name of Deputy Director/Thermal Training Institute/Ennore for a sum of Rs. 1,000/- each towards the expenditure to be incurred under items I and II of para (3).
6. The above expenditure is debitable to T.N.E.B. Funds—Revenue expenses—F. Adm. Expenses (vii) other expenses (ii) Miscellaneous charges—21A Training Programme for Board's Personnel."

(By Order of the Chairman)

D. Krishnamoorthi,
Chief Engineer/Personnel.

Encl; One Annexure.

ANNEXURE

1. Name of Training : Thermal Engineering for Graduate Engineers
2. Duration : 26 weeks
3. Place : Thermal Training Institute / Ennore
4. Sanctioned strength : 25 A.Es. (Electrical/Mechanical)
5. Course content : Course content for Engineers course

Sl. No. (1)	Title of Module (2)	Duration (weeks) (3)	Contents (4)	Avenue & Organisation who will conduct the subjects (5)
1.	Power Plant Familiarisation	5	General description of the Main Plant and Auxiliaries, Principles involved and construction details.	Thermal Training Institutes Faculty and Guest Lecture from ETPS/ Ennore
2.	Power Plant Operation	2	Operation of Boiler, Turbine and Generator, starting and shutting down of main Plant and auxiliaries, interlocks and Emergencies in Operation.	—do—
3.	Scheme Tracing	2	Description of various Thermal Schemes of the Power Plant in the Class room followed by tracing the various schemes in 210 MW Unit.	Tuticorin Thermal Power Station/ Tuticorin.
4.	Maintenance Inspection and Planning	1	Normal problems associated with major Power Plant equipment, their rectification and related Inspection procedure, Planning.	TTPS and NPC.
5.	Power Station Chemistry	1	Pre-treatment and Demineralisation of water, Internal treatment, cleaning of acid pressure parts, Sampling and Analysis of coal, Fuel oils and Lub oils, Combatting corrosion, Chlorination, Chemical Safety.	Thermal Training Institute Faculty and guest Lecturers from ETPS, M.R.L. and M.F.L.
6.	Protection	1	Electrical Protections such as Generator, Motor, Transformer, Feeder, Busbar Protections etc. relays.	Thermal Training Institutes Faculty and from ETPS and Head Quarters/ TNEB.

(1)	(2)	(3)	(4)	(5)
7.	Control and Instrumentation 2	Various control and instrumentation provided in the Power plant		--do-- M.R.L. and M.F.L.
8.	Performance	1 Various losses in Boiler and Turbine-Efficiency calculations		--do-- and N.P.C., Madras
9.	Plant Training Practical	5 Practical sessions in the Institute workshop/Laboratory (in Power Station when necessary) where the trainees will dismantle, and assemble various plant items such as valves, pumps, motor, transformer, switchgear etc. to get familiarised with the maintenance procedures of those plant items		Advanced Training Institute/Guindy and TTPS etc.
10.	Safety	1 Various Safety procedures to be followed, Fire fighting and First Aid		R.L.I., Adyar, State Fire Service Dept. (or) L.P.A. & St. John Ambulance Association.
11.	Load Despatch	1 Objective, function and location of Load Despatch Centre, MW & MVAR sharing between stations, fundamentals of Economic Load Despatch		Thermal Training Institute Faculty and TNEB Head Quarters Staff.
12.	Technical study Tour and Local Visits, Test, evaluation, etc.	4 Study visits to Power Products manufacturing Companies in and around Madras City, Study tour to N.L.C. B.H.E.L., Trichy, M. T. P. P. Keltron, Cochin, Telk Angamali and Trivandrum (South Tour). Study tour to B. H. E. L. Bangalore, BHEL, Hyderabad, Vijayawada Thermal Power Station, BHEL (North Tour)		Thermal Training Institute/Ennore Madras-57.

Memo. No. 66620/244/Adm. Br./I. R. 2(3)/87—1, dated 22—5—1987.

Sub : Establishment—Class III Service—Availing of Earned Leave beyond 4 times in the case of clerical workmen and 3 times in the case of field workmen—Waiver of stipulation in favour of office bearers of unions—Instructions not properly followed—Regarding.

Ref : This Office Memo. No. 797/Adm. Br./I. R. 1(3)/83—1, dated 15—3—'83.

1. In this office Memo. cited, it was ordered that the restrictions in the Standing Orders governing the number of occasions during which a workmen can avail himself of earned leave need not be strictly enforced in respect of both clerical and non-clerical workmen who are office bearers of the Unions. It was also ordered in the memo. cited that however, if the services of the workman concerned are required urgently due to exigencies of service, the leave may be refused.

2. A case has been brought to notice where an individual who is an office bearer of an union was granted 31 spells of leave for the last 2 years and 19 spells of earned leave in one year quoting the instructions contained in this office memo. cited in support of his action. It is imperative that while showing liberalisation in the matter of granting spells of leave to the office bearers of unions, it should have been ensured that it is not at the cost of exigencies of work. It is observed that in the instant case, the spirit behind the instructions is not at all properly understood. The intention behind the above instructions is that office bearers of unions can be allowed a few more times of leave, say two or three occasions over and above the limit of 4 times. But this does not mean that leave can be sanctioned to the office bearers of unions any number of times indiscriminately and without any restriction detrimental to the day to day works. In such circumstances the Superintending Engineers are expected to apply their mind and ensure that granting of leave to the office bearers of Unions indiscriminately at the cost of day to day works or exigencies of work is avoided and the spirit behind the instructions is properly understood and appreciated.

(By Order of the Chairman)

D. Krishnamoorthi
Chief Engineer (Personnel)

Endt No. Adm./150888/(5606)/TD/86—4 dated 26—5—87.

- Ref : 1. G. O. Ms. No. 59 Information & Tourism Deptt. dated 13—2—1986
Communicated in Memo. No. Adm. 414 G3/A1/83—16 dated 26—6—86.
2. Lr. No. 61501/Advt/86-2 dated 10—4—87 received from Dy. Secy.
Director of Information & Public Relations.

The Lr. No. 61501/Advt/86—2—87 Infrm. & Tourism Deptt dated 10—4—87 along with Go. Ms. No. 59 Infrm & Tourism Deptt dated 13—2—86 is published in the TNEB Gazette.

P. Easwaramurthi
Secretary.

Encl : 1

Copy of Lr. No. 61501/Advt/86—2 Information & Tourism Deptt dated 10—4—87 from Thiru. R. Karpoorasundarapandian I.A.S. Dy Secy. Govt, and Director of Infrm & Public Relations addressed to the Chairman, TNEB Madras—2.

Sub : Advertisement—Release of advertisement through Advertising Agencies—panel of approved Advertising Agencies—Ordered by Government—Publication of the G.O. in the Tamil Nadu Electricity Board Gazette—Permission accorded.

Ref : Your Office letter No. 150888 (5606) TD/Gazette/86—1, dated 4—11—86.

I am directed to inform you that the Government permit republication of G. O. Ms. No. 59, Information & Tourism Deptt., dated 13—2—86 in the Tamil Nadu Electricity Board Gazette.

Deputy Secretary to Government and Ex. Officio
Director of Information and Public Relations.

(True Copy)

Encl : 2

Copy of Memo. No. 414/G3/A1/83—16 (Administrative Branch) Dated the 26th June 1986.

Sub : Advertisements—Release of Advertisement of Government Departments—Panel of approved Advertising Agencies—Ordered.

Ref : G. O. No. 59, Information and Tourism (Publicity. I) Department, dated 13—2—1986.

A copy of G. O. No. 59 (Information and Tourism Publicity. I) Department, dated 13—2—86 received from the Commissioner and Secretary to Government, Madras 9 is communicated to all Officers of the Board for information and guidance. The orders issued in the G.O. are applicable in respect of the advertisements issued by the Board through the Director of Information and Public Relations, Madras-9.

A. Kuppuswamy,
Chief Engineer/Personnel

Encl : 3

Copy Right
Government of Tamil Nadu
1986

Copy of G. O. Ms. No. 59 Information and Tourism (Publicity-I) Department dated 13th February 1986.

Advertisements—Release of advertisements of Government Departments, Corporations, Boards, Commissions—Co-optex, M. M. D. A. and such other Government Undertakings through Advertising agencies—Panel of approved Advertising agencies—Ordered.

READ :

1. G. O. Ms. No. 74, Information, Tourism (Tamil) Culture (Pub. I) Dept. Dated 1—2—1982.
2. G. O. Ms. No. 342, Information Tourism (Tamil) Culture (Pub. I) Dept. Dated 20—6—1984.

ORDER :

In the Government order 1st read above, a panel consisting of fifteen advertising agencies was approved by Government for handling advertisements of Government departments and other Corporations and Boards etc., under the administrative control of the Government of Tamil Nadu.

2. The working of the agencies has been reviewed again and the Government have now decided to prepare afresh a panel of advertising agencies. Applications for inclusion in the panel of advertising agencies have been received from certain new agencies for consideration.

3. After considering the various aspects such as annual turnover and financial stability, facilities available in the Madras Offices of the agencies, quality of work as gauged from the advertisement albums submitted by each agency, past experience in cases of existing agencies, general reputation and standing in the field, the Government have selected the agencies mentioned in the annexure to this order for the revised panel and approved them to handle the advertisements of Government departments and other corporate bodies.

4. All Departments, corporate bodies and other institutions under the administrative control of the Government of Tamil Nadu may utilise the services of these advertising agencies to handle their press publicity.

5. The advertising department can itself entrust the work of preparing advertisements which require designing (Display advertisements) to any of the agencies mentioned in Annexure to this order. But the final art work should be got approved by the Director of Information and Public Relations. In the case of campaign advertisements, the advertising agencies to which the campaign should be entrusted, will be decided by a committee consisting of the following members:

- a. Chairman or Managing Director of the Institutions (if it is a board or corporation) or Head of Department (if it is a Government Department).
- b. The Officer directly concerned with the campaign subject and
- c. The Director of Information and Public Relations or his nominee.

6. The selection of media is the function of the Director of Information and Public Relations and even in the cases mentioned in paragraph 5 above, the advertising agencies should not release any advertisement to a newspaper without instructions from the Director of Information and Public Relations.

7. No bill of an advertising agency or a newspaper shall be passed for payment unless it contains the number of the letter of the Director of Information and Public Relations with which the advertisement was released.

8. The advertising agencies shall be paid, for all advertisements prepared by and released to the press through them, the following charges:

- | | | |
|-----------------------------|---|---|
| (a) Design charges | | Rs. 50/- for an advertisement irrespective of the size. |
| (b) Block making charges | : | Line Block 0.24 paise per sq.cm. Line & Half-tone block 0.35 paise per sq.cm. |
| (c) Matrices making charges | : | 0.06 paise per sq. cm. |

In addition to the block making charges and matrices making charges the advertising agencies can claim from the advertising department the actual amount paid by them as S.T. and S.C. to the block manufacturers for manufacturing blocks and matrices.

9. Non-feature advertisements like tender, auction, vacancy notices etc., will be released by the Director of Information and Public Relations to the newspapers either directly or through any of the advertising agencies mentioned in the Annexure to this Order.

(By Order of the Governor)

A.P. Muthuswamy,
Commissioner and Secy. to Govt.

(True Copy)

Encl. : 4

ANNEXURE

Sl. No.	Name of Agency & Address	Phone	Sl. No.	Name of Agency & Address	Phone
1.	M/s. Advertising Consultant's (India) Ltd., "Arulagam" 9, Bishop Waller's Avenue (East), Mylapore, Madras-600 004.	77691	10.	M/s. F.D. Stewart Private Limited, 18—A, Manikeswari Road, Kilpauk, Madras-600 010.	665896 665897 665898 665899
2.	M/s. Advertising and Sales Promotion Company, No. 8 Halls Road, Egmore, Madras-600 008.	842577	11.	Hindustan Thompson, 26, Commander-in-Chief Road, Madras-600 105.	471871
3.	M/s. Adwave Advertising (P) Ltd., Adwave House, 9, South Boag Road, T. Nagar, Madras-17	446002 446055	12.	M/s. Kanara Advertising Service, 15, Luz-Church Road, Mylapore, Madras-600 004.	76636
4.	M/s. Aries Advertising (P) Ltd., 271, Lloyds Road, P.B. No. 667, Madras-600014	471660 478744	13.	M/s. The Madras Advertising Company Ltd., 861, Anna Salai, Madras-600 002.	841351 846251
5.	M/s. Canco Advertising, 140, Eldams Road, Madras-600 018.	451802	14.	M/s. Moulis Advertising Service Private Ltd., 48, Whites Road, Madras-600 014.	87423 812256
6.	M/s. Chari Advertising, 15, Errabalu Chetty Street. P.B. No. 1647, Madras-600001.	21057	15.	M/s. Marketing Advertising Associates South Private Ltd., IV Floor, 185, Mount Road, Madras-600 006.	81513 85515 88030 82639
7.	M/s. Chhaya Advertising Private Ltd., 10, Thiru Vi. Ka. Road Opposite to Sathyam Theatre, Madras-600 014.	87379	16.	M/s. Meena Advertisers, 35, Maharaja Suriya Rao Road, Alwarpet, Madras-600 018.	450195 452869 454073
8.	M/s. Efficient Publicities (P) Ltd., 104, General Patters Road, Madras-600 002.	89381 89382 76963	17.	M/s. National Advertising, Service, Pvt. Ltd., No. 5, Wheat Croft Road, Madras-600 034.	473317 473281
9.	M/s. Elegant Publicities, 83, General Patters Road, Madras-600002.	89784 87070	18.	M/s. Sistas Private Ltd., 9-A, Whites Road, P. Box No. 678, Madras-600 014.	88323 88049
			19.	M/s. Sobhagya Advertising Service, Ganpat Buildings 1st Floor, 103, Nungambakkam High Road, Madras-600 034.	475528 474704

(True Copy)



Letter No. 4224—C2/82—28 (Secretariat Branch) dated the 26th May 1987.

Sub : ESI Act 1948—Exemption under Section 90 and 91A of the Act in respect of Special Maintenance, Sub-division, Mettur Dam—Orders—Communicated.

Ref : G.O. Ms. No. 109 (Labour) dated 20—1—87

I am to forward a copy of the Notification No. II (2)/Lab./712/87 in part II Section 2 of the Tamil Nadu Government Gazette dated 11—2—87 wherein the Government have granted **permanent exemption** in respect of Special Maintenance, Sub-division, Mettur Dam under Section 90 read with 91A of the ESI Act 1948 from the operation of the ESI Act 1948 with effect from 12—8—1976.

Encl.

P. Easwaramurthi
Secretary

Encl :

**EXTRACT FROM THE TAMIL NADU GOVERNMENT GAZETTE FEBRUARY 11—1987
LABOUR DEPARTMENT**

Exemption of Special Maintenance Sub-Division Mettur Dam owned by Tamil Nadu Electricity Board from operation of Employees' State Insurance Act.

(G.O. Ms. No. 109, Labour, 20th January 1987)

No. II (2)/LAB/712/87—In exercise of the powers conferred by Section 90, read with Section 91—A of the Employees' State Insurance Act, 1948 (Central Act XXXIV of 1948), the Governor of Tamil Nadu hereby exempts the Special Maintenance Sub-Division, Mettur Dam, owned by the Tamil Nadu Electricity Board, from the operation of the said Act with effect from the 12th August 1976. This exemption shall apply only in respect of the regular employees in the said establishment.

True Extract



Memo. No. 10625/S4(A1)/10/87—6 (Administrative Branch) dated 27—5—1987

Sub : Establishment—Class I to IV Services—Provincial and Regular Work Establishment categories—Annual General Continuance of posts for the year 1985—86 and 1986—87—Authorisation for the month of May 1987—Orders issued.

Pending issue of orders for continuance of posts, the pay and allowances for the incumbents of the posts whose sanction have expired on or after 28—2—85/30—11—86/31—12—86/31—1—87 28—2—87/31—3—87 and 30—4—87 in the Systems/Circles/Projects and Headquarters offices indicated in the Annexure, excluding those which stand abolished by specific orders, shall be claimed for the month of May 1987.

(By Order of the Chairman)

Encl : Annexure.

D. Krishnamoorthi,
Chief Engineer (Personnel)

ANNEXURE

1. Regional Chief Engineer (Distribution)/Madurai
2. Regional Chief Engineer (Distribution)/Madras
3. Regional Chief Engineer (Distribution)/Vellore
4. Regional Chief Engineer (Distribution)/Trichy
5. Regional Chief Engineer (Distribution)/Coimbatore
6. Generation/Kundah
7. Ennore Thermal Power station
8. Tuticorin Thermal Power Station
9. Generation/Erode
10. Generation/Tirunelveli
11. Mettur Thermal Power Project
12. Lower Mettur Hydro Electric Project
13. North Madras Thermal Power Project
14. Mettur Workshop Circle
15. Kadamparai Pumped Storage Hydro Electric Project
16. General Construction Circle/Madras
17. General Construction Circle/Trichy
18. General Construction Circle/Coimbatore
19. General Construction Circle/Madurai
20. Madras Development Circle
21. Technical Branch II, IV & V Units and its offices
22. Purchase/Ennore Thermal Power Station, Ennore
23. Chingleput Electricity System (South)
24. Chingleput Electricity System (North)
25. Tiruvannamalai Electricity System
26. South Arcot Electricity System (South)
27. South Arcot Electricity System (North).

Delegation of powers to purchase stationery articles—Enhancement of monetary powers to Divisional Engineers and Superintending Engineers—Amendment to Tender Regulations—Table X—Annexure—Amendment No. 22.

B. P. Ms. (FB) No. 17

(Accounts Branch)

Dt. 28—5—1987

Read:

B. P. Ms. (FB) No. 28 (Accounts Branch) dt. 8—11—85.

Proceedings :

1. The Tender Committee in its 320th meeting held on 24—3—87 recommended to the Board for delegating enhanced powers for purchase of stationery articles and printing of books, forms, registers etc., for the Divisional Engineers/Operation and Maintenance and the Superintending Engineers respectively.

2. The Board after careful consideration accept the recommendations of the Tender Committee and orders the following amendment be made in the Table X of Annexure to Tender Regulations.

TABLE—X

PURCHASE OF STATIONERY ARTICLES AND PRINTING

A. Private Sector

Value of contract

Authority	Single Tender	Limited Tender
Superintending Engineer	Existing value of Rs. 250/- deleted and substituted as 1000/-	Rs. 5000/- (No change)

B. Public Sector

Superintending Engineer	Existing value of Rs. 500/- deleted and substituted as Rs. 1000/-	Existing value of Rs. 5000/- deleted and substituted as Rs. 10,000/-
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Note : The existing Note (2) is renumbered as 2 (i).
The following is incorporated as 2 (ii).

“Such powers of Divisional Engineers, Operation and Maintenance Systems, are enhanced upto Rs. 1000/- (One thousand only) under Single Tender System with a monetary ceiling of Rs. 2000/- (Rupees two thousand only) per month”.

(By Order of the Board)

Arjunan Gnanaolivu,
Accounts Member.

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Memorandum No. 30709/O&M Cell/87—1 (Secretariat Branch), Dated 29—5—1987.

Sub : Establishment—Superintending Engineers of Distribution Systems
Submission of monthly diaries and Demi Official narrative report—
Date of submission—Intimated.

Ref : (i) Memo. (Per.) No. 14543/O&M Cell/87—1, dated 15—4—1987.
(ii) Memo. (Per.) No. 24935/O&M Cell/87—1, dated 11—5—1987.

In continuation of the instructions issued in the references cited it is further ordered that the Superintending Engineers of the Distribution Systems shall furnish the monthly diaries on or before 15th of every month.

P. Easwaramurthi,
Secretary.

HOLIDAY—Offices of the Tamil Nadu Electricity Board—Closure as a mark of respect to Late Thiru CHARAN SINGH, former Prime Minister of India—Orders Issued.

B. P. Ms. (Ch.) No. 187

(Secretariat Branch)

Dated the 29th May 1987
Read:

G. O. Ms. No. 806 Public (Misc.) Dept. dt. 29—5—87.

The Tamil Nadu Electricity Board directs that the offices of the Tamil Nadu Electricity Board shall remain closed on FRIDAY the 29th MAY, 1987 as a mark of respect to Late Thiru CHARAN SINGH, former Prime Minister of India.

2. The above mentioned holiday will be a paid holiday for the industrial employees of the Board.

(By Order of the Chairman)

P. Easwaramurthi,
Secretary.

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U.O. No. Adm. Br./005985/9/Adm, 3(3)/87—1 dated 29—5—1987

Sub : Establishment—Class II & III Service—Writing of Performance Assessment Report—Clarification—Issued.

Ref : Administrative Branch Memo. No. 005985/9/Adm. 3(3)/87—F dt. 24—3—87.

A copy of the above memo. wherein certain clarifications have been issued on writing of Performance Assessment Reports for Class II & Class III employees, may be furnished to Personal Assistant/Tamil Development for publication in the Tamil Nadu Electricity Board Gazette.

Encl. :

I. Muthukamatchi,
Dy. Chief Engineer.

Copy of Memorandum No. 005985/9/Adm. III(3)/87—F. (Adm. Br.) dated 24—3—87.

Sub : Establishment—Class II & Class III Service—Writing of performance assessment report—clarification—instructions—issued.

Ref : From the SE/Thanjavur/West Lr. No. SE/Tjr/W/Adm1/A4/F.CRs/CI. II & III/PR. 1489/86, dated 8—1—87.

In his letter cited, the Superintending Engineer/Thanjavur Electricity System/West has stated that at present the performance assessment reports in respect of Assistant Engineers/Junior Engineer I Grade and Junior Engineer II Grade are being written up by the Divisional Engineers only and countersigned by the Superintending Engineer. He has requested instructions as to whether the confidential reports/performance assessment reports in respect of Assistant Engineer/Junior Engineer I Grade and Junior Engineer II Grade can be written by the next superior authority (i.e. Assistant Divisional Engineer or Assistant Executive Engineer).

The suggestion of the Superintending Engineer/Thanjavur Electricity System/West has been examined. It is hereby ordered that the Performance Assessment Reports/Confidential reports in respect of Assistant Engineers/Junior Engineers I Grade and Junior Engineers II Grade shall be written by the immediate superior officer and countersigned by the next higher authority.

As regards the review of these reports in respect of the above subordinate officials, the Superintending Engineers are informed that the Performance Assessment Reports may be reviewed at their level and signed. The above procedure may be adopted in respect of Accountants, Deputy Stores Officers, Draughtsman I Grade also. One copy of the Performance Assessment Report shall be sent to this office as usual.

They are requested to acknowledge the receipt of this memo.

(True Copy)

D. Krishnamoorthi,
Chief Engineer/Personnel

PART—III

Finance

Lr. No. 2314/X/Tender/A1/87 (Accounts Branch) dated 27—4—87

Sub : Tamil Nadu General Sales Tax Act 1959—Reduction and exemption in respect of tax payable by any dealer under TNGST Act—Amendment to Sales Tax Act.

Raf : (1) G.O.P. 303 CT & RE dt. 26—3—81
(Notification No. II (1)/CTRE/164 (C)/81.)

(2) Notification II (1) CT & RE/46 (a—3) 87 dt. 23—3—87.

In the G.O. first cited the Government of Tamil Nadu has reduced the tax payable by any dealer to 4% for the sale of materials under the act which are taxable at a rate higher than 4%, to the State and Central Government Departments including Indian Railways but excluding Public Sector Undertakings and Companies except for petrol, diesel and cement specified in the first schedule of the Act.

In the amendment to G.O.P. 291 CT & RE dt. 20—3—87 issued under Notification second cited, the Government of Tamil Nadu has included the Tamil Nadu Electricity Board also in the list of eligible categories who are entitled to be charged at the concessional rates.

Copies of the Notification and G.O. are communicated to all the intending officers for information and guidance. It may be noted that all purchases by the Board on or after 23—3—87 attracting TNGST at a rate higher than 4% will attract sales tax (TNGST) only at 4% except for petrol, diesel and cement. Surcharge/Additional surcharge on Sales Tax shall however be paid on the sales tax.

Arjunan Gnanaolivu,
Accounts Member.

Encl : 1.

REDUCTION AND EXEMPTION IN RESPECT OF TAX PAYABLE BY ANY DEALER UNDER TAMIL NADU GENERAL SALES TAX ACT.

(G.O.P. No. 303, Commercial Taxes and Religious Endowments. 26th March 1981).
No. II (1)/CTRE/164 (c) 81

In exercise of the powers conferred by sub-section (1) of Section 17 of the Tamil Nadu General Sales Tax Act, 1959 (Tamil Nadu Act I of 1959), the Governor of Tamil Nadu hereby makes,

(i) The reduction in the rate of tax to four per cent in respect of the tax payable by any dealer under the said Act on the sale of any goods except petrol, diesel and cement (Amended in Notification No. II (1)/CTRE/468 (c)/81 dated 28th September 1981 and comes into force on the 1st October 1981) specified in the First Schedule to the said Act which rate taxable at a rate higher than four per cent to the State and Central Government Departments, including Indian Railways, but excluding Public Sector Undertakings and Government Companies;

The words "except petrol and diesel" substituted in Notification No. II (1) CTRE/64 (c) 81 dated 30—3—81 w.e.f. 1—4—81.

(True Copy)

Encl: 2

REDUCTION AND EXEMPTION IN RESPECT OF TAX PAYABLE BY ANY DEALER UNDER TAMIL NADU GENERAL SALES TAX ACT.**AMENDMENT TO NOTIFICATION**

(G.O.P. No. 291, Commercial Taxes and Religious Endowments, 20th March 1987, Panguni 6, Atchaya, Thiruvalluvar Aandu-2018.)

No. II (1)/CTRE/46 (a-3)/87.

In exercise of the powers conferred by sub-sections (1) and (3) of Section 17 of the Tamil Nadu General Sales Tax Act, 1959 (Tamil Nadu Act 1 of 1959), the Governor of Tamil Nadu hereby makes the following amendment to the Commercial Taxes and Religious Endowments Department, Notification No. II (1)/CTRE/164 (c)/81, dated the 26th March 1981, published in Part II—Section 1 of the Tamil Nadu Government Gazette Extraordinary, dated the 26th March 1981, as subsequently amended.

2. The amendment hereby made shall come into force on the 23rd March 1987.

AMENDMENT

In the said notification, for the expression "State and Central Government Departments including Indian Railways but excluding Public Sector Undertakings and Government Companies, the expression "State and Central Government departments including Indian Railways, Departments of other State Governments in Tamil Nadu, Neyveli Lignite Corporation and Tamil Nadu Electricity Board but excluding other Public Sector Undertakings and Government Companies" shall be substituted.

(True Copy)

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Circular Lr. No. BOAB/CPF.(Inv.)/Unit-II/D. 32/87—88 dt. 2—5—1987

Sub : Final settlement of claims in respect of C.P.F. subscribers who have retired/resigned/expired prior to 1—7—86—Reg.

- Ref : 1. Memo. No. BOAB/CPF. (Inv.)/A3/D.218/86 dt. 30—6—86.
 2. DFC/Accounts/118/86-1 dt. 16—7—86.
 3. Circular Lr. No. BOAB/CPF. (Inv.)/Unit-V/D.7/87 dt. 24—1—87.

The Superintending Engineer/Generation, Hydro Areas has requested clarification with regard to Accounting procedure to be adopted in respect of the amount forfeited as per Regulation-16(d) of Tamil Nadu Electricity Board Contributory Provident Fund Rules and outstanding in the ledger cards and Broad sheet of the Contributory Provident Fund subscribers who have resigned prior to 1—7—1986.

2. In this connection it is stated that detailed working instructions for the transfer of Contributory Provident Fund balances have already been issued (Brochure) in the reference third cited. Accordingly the Contributory Provident Fund accumulation of the subscribers retired/expired/resigned prior to 1—7—86 have to be transferred to the accounts of the Board by debiting General Provident Fund Conversion Suspense A/c. and crediting to the Contributory Provident Fund Deposit A/c. In that process, the balances standing to the credit of the subscribers retired/expired/resigned prior to 1—7—86 including the amounts forfeited will have to be transferred to Contributory Provident Fund Deposit Account. The forfeited amount outstanding in the ledger card and Broad sheet will continue to be in the Contributory Provident Fund Deposit Account (credit). The total amount of such forfeited amounts will be known only after all the payments due to the subscribers (whose accumulation were originally debited to the General Provident Fund Conversion Suspense Account by crediting the Tamil Nadu Electricity Board General Provident Fund Deposit Account) are made. This event will occur only after sometime. Until then, the balance may be allowed to continue in the Contributory Provident Fund Deposit Account.

Arjunan Gnanaolivu,
Accounts Member.

Circular No. 18475/CAC/87 (Accounts Branch) dated : 2-5-1987.

Sub : F. Administration Expenses-Method of Accounting under Uniform Commercial Accounting System.

1. With the introduction of the Uniform Commercial Accounting System, there is no Account Head as F. Administration Expenses. The expenses falling under this category have to be booked under different Account Heads as narrated in the following paragraphs.

2. (i) Pay and Allowances of Anti-Power Theft Squad.
- (ii) Pay and Allowances of different Branches of Board Office.
- (iii) Pay and Allowances of Regional Chief Engineer's and Chief Engineer's office.
- (iv) Pay and Allowances of investigation circles.
- (v) Pay and Allowances of official working in Printing Press.

All the above Pay and Allowances should be debited to the concerned Account Heads under Account Group Head 75 Employee costs.

3. Stipends paid to apprentices-To be booked under Account No. 75.170-"Salaries Apprentices".

4. Expenditures towards Exhibition and Propaganda
To be booked under Account No. 76.155-"Advertisement Expenses".

5. Legal Expenses and other incidental charges thereon.

To be booked under Account No. 76.121 Legal Charges and Account No. 78.862 if the legal charges relate to raising of Finance.

6. Operation and Maintenance of Printing press

To be booked under Account No. 76.153 "Printing and Stationery" (Except employee costs).

- | | |
|---|--|
| 7. Maintenance of Head Quarters Buildings | To be booked under 74.2 Repairs and Maintenance-Buildings. |
| 8. Contingent expenditure such as Rent, Petrol charges on Vehicles etc. of Head Quarters units. | To be booked under respective Heads under Account Group Head 76 "Administration and General Expenses". |
| 9. Investigation expenses excluding employee costs | Initially to be booked under 79.210-Later on to be transferred to Capital work in Progress if the Project materialises or to Revenue if the expenditures are infructuous |

Arjunan Gnanaolivu,
Accounts Member

Memorandum No. 14264-EI/87-1, (Secretariat Branch) dated 8-5-1987.

Sub: Loans and Advances-Allotment of funds for various loans and advances for the year 1987-88-Orders-Issued.

Ref: From the Chief Financial Controller, U.O.No. AAO/Budget/XB/A1-2/Budget/87-88/87, dated 25-2-87.

Allotment of funds as detailed below is made to Chief Engineer/Personnel, Audit Branch and Secretariat Branch for the financial year 1987-88 for sanction of various loans and advances to the employees of the Board:

	Chief Engineer Personnel	Audit Branch	Secretariat Branch
	(Rupees in lakhs)		
1. Advance for purchase of Motor Car and Motor Cycle.	11.66	0.37	0.24
2. Advance for purchase of other Conveyance	26.19	0.83	0.55
3. Advance for purchase of Warm Clothing.	2.28	—	—
4. Advance for purchase of Mosquito Net.	0.69	0.02	0.02
5. Advance for Flood, Cyclone, and Drought.	0.008	0.001	0.001
6. Advance to employees suffering from T.B., Cancer, Leprosy etc.	1.11	0.04	0.02
7. Advance for consumer Co-Operative Stores etc.	0.01	—	—
8. Advance for Tamil Nadu Elec. Board Education Loan, 1963.	4.28	0.13	0.09
9. Advance to employees for purchase of text books payment of Special fees etc. for their Children.	14.94	0.48	0.31
10. Advance for purchase of Solar Cooker.	1.90	0.06	0.04

2. The Chief Engineer/Personnel is requested to re-allocate the funds to the various Systems/Circles, Heads of Offices under his control (including Chief Financial Controller, Regional Chief Engineers, (Distribution) in respect of all items of Loans and Advances mentioned in para 1 above and intimate the provisions made to respective Officers.

3. It should be intimated to the Disbursing Officers concerned that the Disbursing Officer should authorise for disbursement only upto the limit allocated to their offices and on no account the disbursement should exceed the allotment of funds made to their offices.

4. Allotments in respect of House Building Advance and Marriage Advance will be made separately.

(By Order of the Chairman)

P. Easwaramurthi,
Secretary.

Circular Instruction No. 28425/CAC/87 (Accounts Branch) dated : 8-5-1987

Sub : Introduction of uniform commercial Accounting system—chart of Accounts—Amendments—issued.

Ref : This office Circular No. 24844/X/EB/86 dt. 29-4-1986.

In the above circular, it was instructed that the Stock Account under Capital Stores shall be maintained under 4 Groups and those for O & M Stores under 3 Groups. It is now considered that maintaining separate Account for different Groups of stock in Financial Ledgers will lead to complications in analysing the receipts and issue on day to day basis. Further, Groupwise stock figures are available in priced ledger more elaborately and maintaining Group-wise accounts in Financial Ledger is not necessary.

2. Accordingly, it is hereby instructed that ~~no~~ Group-wise stock Account need be maintained in Financial Ledgers. The Account code for various Stock Accounts will now be a four digit code, the fifth digit being zero.

3. These instructions will take immediate effect.

Arjunan Gnanaolivu,
Accounts Member.

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Memorandum No. 17198-E1/87-2, (Secretariat Branch) dated the 11th May, 1987.

Sub : LOANS AND ADVANCES — House Building Advance—Allotment of funds for 1987-'88 — Orders—Issued.

Ref : From Chief Financial Controller, U.O. Note No. AAO/Budget/XB/A1-2/Budget/87-88/87, dated 25-2-'87.

Allotment of funds as detailed in the Annexures-I to III is made for the year 1987-'88 for sanction of House Building Advance to the employees of the Board.

2. In respect of fresh cases of purchase of Plot and Construction/Construction, allotment has been made only for 80 percent of the requirements. As per rule formal sanction can be made in such cases upto 25 percent over and above the provision now made. The Sanctioning Authorities shall ensure that the actual disbursement in such cases are authorised only upto the limit of funds now allotted and that on no account the limit is exceeded.

3. In this connection, attention of the Sanctioning Authorities is invited to Board's Memo. No. 37077-E2/86-2, dated 16-6-'86. Instructions in the above memorandum regarding assigning of priority number are to be followed scrupulously and only **the applications that are in a complete shape are entered in the priority register and allotment of funds are sought for only for such applications.** The Sanctioning Authorities are therefore informed that in respect of the funds allotted in Annexures-II and III of this memorandum, sanctions shall be issued as per House Building Advance Rules immediately and action taken to utilise the amounts fully. The Sanctioning Authorities are requested to pursue the House Building Advance cases closely and see that the time stipulated for construction is kept up by the loanee employee and that amount allotted are utilised fully without any lapse.

4. In case the applicant is not willing to avail the House Building Advance, necessary undertaking may be obtained from the applicant and the amount allotted should be surrendered immediately duly cancelling the application. If the applicant cancels his application on his own the allotment made in such cases also should be surrendered immediately. Similarly, in cases where the House Building Advance could not be sanctioned immediately due to pendency of Disciplinary Proceeding (as defined in Rule I (iii) of House Building Advance Rules, which has arisen after assigning priority number) the fund obtained in respect of such cases should also be surrendered immediately. The applications in such cases should not, however, be cancelled. As and when the Disciplinary Proceeding is cleared and the applicant becomes eligible for sanction of House Building Advance, fund required for such cases may be intimated to this office and allotment obtained.

5. The Sanctioning Authorities should closely pursue the Indents made by them and if the same is not included in a subsequent allotment made by the Board Office Secretariat Branch, or if there is any discrepancy in the allotment made by the Board Office Secretariat Branch, the same should be reported to the Board Office Secretariat Branch immediately.

6. The Sanctioning Authorities are also requested to notify in the Notice Board in their Offices on the 10th of every month, the information about applications received upto which date have been sanctioned and the notification should also indicate upto which priority number in the Priority Register, advances have been sanctioned. This notification should be on the Notice Board for a minimum period of 5 days.

7. It is also informed that in the case of purchase of Ready Built House, only applications received upto 31-3-1987 which are in a complete shape shall be considered at the first instance and sanction orders issued. A copy of the sanction order should be sent along with the requisition for allotment of funds for the same. The requisition for allotment of funds for Ready Built House without enclosing the copy of sanction order will not be considered for allotment of funds.

8. In respect of pending instalments relating to the cases where the formal sanction was accorded prior to 31-3-1987, the Sanctioning Authorities should send an indent by 5th of every month indicating their actual requirement with reference to the utilisation certificates etc. actually produced by the loanes during the preceding month. Cases sanctioned after 1-4-1987 are not to be included in this monthly indent.

9. The Sanctioning Authorities are also requested to send reports for the quarter ending 30-6-1987, 30-9-1987, 31-12-1987 and 31-3-1988 regarding the utilisation of the amounts allotted to them in respect of each category in the following proforma by 10th of the following month positively:—

Sl. No.	Category	No. of cases for which allotment was obtained	Amount allotted	No. of cases for which formal sanction issued	Amount utilised as on ...	Balance with Sanctioning Authority	Amount, if any, surrendered and reasons for surrender in each case.
1	2	3	4	5	6	7	8
1.	Pending Instalment						
2.	Plot-Cum-Construction/Construction						
3.	Enlargement/Improvement						
4.	Ready Built House						

The instructions issued in paras 2 to 8 above should be followed scrupulously.

(By Order of the Chairman)

P. Easwaramurthi,
Secretary.

Encl:

ANNEXURE—I

STATEMENT SHOWING THE AMOUNT ALLOTTED FOR PENDING INSTALMENT FOR CASES FOR WHICH FORMAL SANCTION WAS ISSUED PRIOR TO 31—3—1987

Sl. No.	Sanctioning Authority	Amount allotted for release of pending instalment relating to purchase of plot and construction/construction/ enlargement (Claims relating to March '87)
(1)	(2)	(3)
		Rs.
1.	S.E./Madras Elec. System/Distn./South	NIL
2.	S.E./Madras Elec. System/Distn./North	NIL
3.	S.E./Madras Elec. System/Distn./Central	NIL
4.	S.E./Chingleput Elec. System/South	33,000/-
5.	S.E./Chingleput Elec. System/North	29,400/-
6.	S.E./Tiruvannamalai Elec. System	46,194/-
7.	S.E./Vellore Elec. System	71,500/-
8.	S.E./South Arcot Elec. System/South	30,672/-
9.	S.E./South Arcot Elec. System/North	1,40,160/-
10.	S.E./Salem Elec. System	59,500/-
11.	S.E./Mettur Elec. System	NIL
12.	S.E./Dharmapuri Elec. System	96,560/-
13.	S.E./Periyar Elec. System	NIL
14.	S.E./Udumalpet Elec. System	NIL
15.	S.E./Coimbatore Elec. System/South	27,200/-
16.	S.E./Coimbatore Elec. System/North	39,390/-
17.	S.E./Thanjavur Elec. System/West	30,500/-
18.	S.E./Thanjavur Elec. System/East	NIL
19.	S.E./Trichy Elec. System/South	NIL
20.	S.E./Trichy Elec. System/North	NIL
21.	S.E./Pudukkottai Elec. System	NIL
22.	S.E./Madurai Elec. System/South	38,700/-
23.	S.E./Madurai Elec. System/North	45,900/-
24.	S.E./Kamarajar Elec. System	81,700/-
25.	S.E./Ramnad Elec. System	Not furnished
26.	S.E./Tirunelveli Elec. System/East	21,200/-
27.	S.E./Tirunelveli Elec. System/West	NIL
28.	S.E./Kanyakumari Elec. System	43,000/-
29.	S.E./Generation/Hydro Station/Kundah	NIL
30.	S.E./Generation/Tirunelveli	24,600/-
31.	S.E./Generation/Hydro Areas/Erode	18,000/-
32.	S.E./General Construction Circle/Madras	NIL
33.	S.E./General Construction Circle/Coimbatore	49,500/-
34.	S.E./General Construction Circle/Trichy	NIL
35.	S.E./General Construction Circle/Madurai	28,200/-
36.	S.E./Mettur Workshop Circle	6,000/-
37.	S.E./Kadamparai P.S.H.E. Project	1,03,980/-
38.	S.E./Lower Mettur H.E.P./Bhavani	50,000/-
39.	S.E./Mettur Thermal Power Project/Mettur	NIL
40.	S.E./Project Circle/South/Tirunelveli	NIL
41.	S.E./Ennore Thermal Power Station/Pur. & Adm.	NIL
42.	S.E./Tuticorin Thermal Power Station/Civil	NIL

(1)	(2)	(3)
43.	S.E./Rural Electrification & Improv. (Distn.)	... NIL
44.	S.E./Industrial Energy Management Cell	... Not furnished
45.	S.E./Tuticorin Thermal Power Station/Purchase	... Not furnished
46.	S.E./Civil/Hydel	... NIL
47.	S.E./Civil/Thermal	... 27,900/-
48.	S.E./Investigation	... 67,800/-
49.	S.E./Design/Electrical	... Not furnished
50.	S.E./Betterment/Thermal	... NIL
51.	S.E./Protection & Communication	... NIL
52.	S.E./Hydro Project/Electrical	... NIL
53.	S.E./Transmission	... Not furnished
54.	S.E./Planning	... NIL
55.	S.E./Materials Management—I	... NIL
56.	S.E./Madras Development Circle	... Not furnished
57.	S.E./North Madras Thermal Station	... Not furnished
58.	S.E./Load Despatch & Grid Operation	... NIL
59.	S.E./Design/Tuticorin Thermal Power Project	... NIL
60.	S.E./Materials Management—II	... NIL
61.	S.E./Stores Inspection	... NIL
62.	S.E./Thermal Coal	... 21,300/-
63.	S.E./Purchase/Thermal	... NIL
64.	D.E./Basin Bridge Power House/Madras	... Not furnished
65.	R.C.E./Distn./Madras-2	... NIL
66.	R.C.E./Distn./Vellore	... NIL
67.	R.C.E./Distn./Coimbatore	... NIL
68.	R.C.E./Distn./Trichy	... NIL
69.	R.C.E./Distn./Madurai	... NIL
70.	C.E./Hydro Project	... Not furnished
71.	C.E./Mettur Thermal Power Project/Mettur	... Not furnished
72.	C.E./Civil/Design.	... Not furnished
73.	C.E./Transmission & Grid Operation	... NIL
74.	C.E./Materials Management	... NIL
75.	C.E./Hydro & Generation	... NIL
76.	C.E./Thermal Design.	... NIL
77.	C.E./North Madras Thermal Power Project	... NIL
78.	Chief Internal Audit Officer	... NIL
79.	Chief Financial Controller	... NIL
80.	Board Office Administrative Branch	... NIL
81.	Board Office Secretariat Branch	... NIL

ANNEXURE—II

STATEMENT SHOWING THE AMOUNT ALLOTTED TOWARDS PENDING APPLICATIONS RECEIVED PRIOR TO 31—3—1986 IN RESPECT OF PLOT AND CONSTRUCTION/ CONSTRUCTION AND IN RESPECT OF APPLICATIONS RECEIVED PRIOR TO 30—9—1986 IN RESPECT OF ENLARGEMENT/IMPROVEMENT, FOR WHICH AMOUNT ALREADY ALLOTTED COULD NOT BE UTILISED DUE TO ADMINISTRATIVE REASONS.

Sl. No.	Sanctioning Authority	Plot & Construction/ Construction 80% (3)	Enlargement/ Improvement 100% (4)
(1)	(2)		
1.	S.E./Madras Elec. System/D/South	56,000/-	Nil
2.	S.E./Madras Elec. System/D/North	Nil	18,000/-
3.	S.E./Madras Elec. System/D/Central	Nil	Nil
4.	S.E./Chingleput Elec. System/South	56,000/-	45,000/-
5.	S.E./Chingleput Elec. System/North	2,32,000/-	50,000/-
6.	S.E./Tiruvannamalai Elec. System	1,45,408/-	20,000/-
7.	S.E./Vellore Elec. System	1,37,600/-	1,38,800/-
8.	S.E./South Arcot Elec. System/South	Nil	Nil
9.	S.E./South Arcot Elec. System/North	1,51,200/-	Nil
10.	S.E./Salem Elec. System	Nil	Nil
11.	S.E./Mettur Elec. System	82,200/-	Nil
12.	S.E./Dharmapurai Elec. System	6,64,000/-	Nil
13.	S.E./Periyar Elec. System	44,000/-	Nil
14.	S.E./Udumalpet Elec./System	52,000/-	Nil
15.	S.E./Coimbatore Elec. System/South	Nil	Nil
16.	S.E./Coimbatore Elec. System/North	1,25,000/-	Nil
17.	S.E./Thanjavur Elec. System/West	Nil	Nil
18.	S.E./Thanjavur Elec. System/East	Nil	Nil
19.	S.E./Trichy Elec./System/South	Nil	34,000/-
20.	S.E./Trichy Elec. System/North	4,84,000/-	1,08,000/-
21.	S.E./Pudukkottai Elec. System	Nil	Nil
22.	S.E./Madurai Elec. System/South	Nil	Nil
23.	S.E./Madurai Elec. System/North	Nil	1,82,500/-
24.	S.E./Kamarajar Elec. System	Nil	Nil
25.	S.E./Ramnad Elec. System	Not furnished	Not furnished
26.	S.E./Tirunelveli Elec. System/East	40,000/-	Nil
27.	S.E./Tirunelveli Elec. System/West	Nil	Nil
28.	S.E./Kanyakumari Elec. System	2,53,600/-	70,000/-
29.	S.E./Generation/Hydro Station/Kundah	Nil	14,195/-
30.	S.E./Generation/Tirunelveli	44,640/-	25,000/-
31.	S.E./Generation/Hydro Areas/Erode	Nil	Nil
32.	S.E./General Constn. Circle/Madras	Nil	Nil
33.	S.E./General Constn. Circle/Coimbatore	Nil	Nil
34.	S.E./General Constn. Circle/Trichy	35,600/-	Nil
35.	S.E./General Constn. Circle/Madurai	Nil	Nil
36.	S.E./Mettur Workshop Circle	Nil	Nil
37.	S.E./Kadamparai P.S.H.E. Project	Nil	Nil
38.	S.E./Lower Mettur H.E.P./Bhavani	Nil	Nil
39.	S.E./Mettur Thermal Power Project	Nil	Nil
40.	S.E./P.C./South/Tirunelveli	Nil	Nil
41.	S.E./E.T.P.S./Ennore/Pur. & Adm.	72,000/-	Nil
42.	S.E./T.T.P.S./Civil/Tuticorin	64,000/-	Nil
43.	S.E./R.E. & Improv. (Distn.)	Nil	Nil
44.	S.E./I.E.M. Cell	Not furnished	Not furnished
45.	S.E./T.T.P.S./Purchase	Not furnished	Not furnished
46.	S.E./Civil Hydel	Nil	Nil
47.	S.E./Civil/Thermal	Nil	Nil
48.	S.E./Investigation	42,590/-	Nil
49.	S.E./Design/Electrical	Not furnished	Not furnished

(1)	(2)	(3)	(4)
50.	S.E./Betterment/Thermal	Nil	Nil
51.	S.E./Protection & Communication	Nil	Nil
52.	S.E./Hydro Project/Electrical	Nil	Nil
53.	S.E./Transmission	Not furnished	Not furnished
54.	S.E./Planning	Nil	Nil
55.	S.E./Materials Management-I	Nil	Nil
56.	S.E./Madras Development Circle	Not furnished	Not furnished
57.	S.E./North Madras Thermal Station	Not furnished	Not furnished
58.	S.E./Load Despatch & Grid Operation	Nil	Nil
59.	S.E./Design/T.T.P.P./Tuticorin	Nil	Nil
60.	S.E./Materials Management-II	Nil	Nil
61.	S.E./Stores Inspection	Nil	Nil
62.	S.E./Thermal/Coal	Nil	Nil
63.	S.E./Purchase/Thermal/Ennore	Nil	Nil
64.	D.E./Basin Bridge Power House	Not furnished	Not furnished
65.	R.C.E./Distn./Madras	Nil	Nil
66.	R.C.E./Distn./Vellore	Nil	Nil
67.	R.C.E./Distn./Coimbatore	Nil	Nil
68.	R.C.E./Distn./Trichy	Nil	Nil
69.	R.C.E./Distn./Madurai	Nil	Nil
70.	C.E./Hydro Project	Not furnished	Not furnished
71.	C.E./M.T.P.P./Mettur	Not furnished	Not furnished
72.	C.E./Civil Design	Not furnished	Not furnished
73.	C.E./Transmission & G.O.	Nil	Nil
74.	C.E./Materials Management	Nil	Nil
75.	C.E./Hydro & Generation	Nil	Nil
76.	C.E./Thermal Design	Nil	Nil
77.	C.E./North Madras Thermal Power Project	Nil	Nil
78.	Chief Internal Audit Officer	Nil	Nil
79.	Chief Financial Controller	Nil	Nil
80.	Board Office Adm. Branch	Nil	Nil
81.	Board Office Sectt. Branch	Nil	Nil

ANNEXURE—III

STATEMENT SHOWING THE AMOUNT ALLOTTED FOR SANCTION OF FRESH CASES OF PURCHASE OF PLOT AND CONSTRUCTION/CONSTRUCTION-FOR APPLICATIONS RECEIVED FROM 1-4-1986 to 31-12-1986

Sl. No.	Sanctioning Authority	Amount Allotted in respect of Applications received from 1-4-'86 to 30-6-'86 (80%) (3)	Amount Allotted in respect of Applications received from 1-7-'86 to 30-9-'86 (80%) (4)	Amount Allotted in respect of Applications received from 1-10-'86 to 31-12-'86 (80%) (5)
(1)	(2)	(3)	(4)	(5)
		Rs.	Rs.	Rs.
1.	S.E./Madras E.S./D/South	2,09,105	80,000	96,000
2.	S.E./Madras E.S./D/North	74,400	1,82,276	4,40,000
3.	S.E./Madras E.S./D/Central	72,000	NIL	5,95,008
4.	S.E./Chingleput E.S./South	2,64,640	2,94,400	1,16,000
5.	S.E./Chingleput E.S./North	2,85,920	3,95,156	4,22,480
6.	S.E./Tiruvannamalai E.S.	4,93,120	10,82,800	2,52,000
7.	S.E./Vellore E.S.	11,71,600	10,69,600	12,59,092
8.	S.E./South Arcot E.S./South	3,62,400	10,41,200	12,86,000
9.	S.E./South Arcot E.S./North	6,68,740	4,09,600	13,91,280
10.	S.E./Salem E.S.	3,09,360	2,14,400	64,800

(1)	(2)	(3)	(4)	(5)
11.	S.E./Mettur E.S.	88,000	3,43,200	7,06,880
12.	S.E./Dharmapuri E.S.	NIL	56,000	5,91,200
13.	S.E./Periyar E.S.	NIL	NIL	NIL
14.	S.E./Udumalpet E.S.	5,46,400	8,16,400	11,29,600
15.	S.E./Coimbatore E.S./South	1,07,200	NIL	6,91,120
16.	S.E./Coimbatore E.S./North	4,50,400	1,78,800	5,60,000
17.	S.E./Thanjavur E.S./West	5,29,944	2,79,200	7,95,200
18.	S.E./Thanjavur E.S./East	NIL	2,26,400	2,20,000
19.	S.E./Trichy E.S./South	4,00,640	8,55,040	4,82,400
20.	S.E./Trichy E.S./North	7,74,400	3,20,000	1,16,000
21.	S.E./Pudukkottai E.S.	NIL	5,68,000	5,16,480
22.	S.E./Madurai E.S./South	4,38,800	3,65,200	4,81,360
23.	S.E./Madurai E.S./North	3,04,800	5,88,000	5,44,000
24.	S.E./Kamarajar E.S.	1,51,600	3,02,800	1,80,000
25.	S.E./Ramnad E.S.	6,37,200	3,26,400	1,20,000
26.	S.E./Tirunelveli E.S./East	3,62,400	56,000	64,000
27.	S.E./Tirunelveli E.S./West	4,27,200	4,68,000	7,26,800
28.	S.E./Kanyakumari E.S.	1,24,000	2,05,600	2,14,000
29.	S.E./Gen./H.S./Kundah	2,71,800	4,16,000	16,91,708
30.	S.E./Generation/Tirunelveli	3,36,560	1,20,000	1,33,200
31.	S.E./Gen./Hydro Areas/Erode	60,000	92,000	2,32,000
32.	S.E./G.C.C./Madras	92,800	94,400	4,06,400
33.	S.E./G.C.C./West/Coimbatore	2,35,200	1,26,400	67,200
34.	S.E./G.C.C./Trichy. (Central)	1,72,000	2,08,000	1,57,600
35.	S.E./G.C.C./Madurai (South)	1,39,200	3,02,136	60,000
36.	S.E./Mettur Workshop Circle	NIL	NIL	NIL
37.	S.E./Kadamparai P.S.H.E. Project	2,15,200	60,000	7,04,800
38.	S.E./Lower Mettur H.E.P./Bhavani	1,56,576	1,09,760	1,95,088
39.	S.E./M.T.P.P./Mettur	1,28,000	4,96,000	6,78,044
40.	S.E./P.C./South/Tirunelveli	NIL	NIL	NIL
41.	S.E./E.T.P.S./Pur. & Adm.	NIL	NIL	NIL
42.	S.E./E.T.P.S./Civil/Tuticorin	4,32,000	6,85,600	4,76,400
43.	S.E./R.E. & I. (D)	Not furnished	Not furnished	Not furnished
44.	S.E./I.E.M.C./Madras	N.F.	N.F.	64,000
45.	S.E./T.T.P.S./Purchase	N.F.	N.F.	N.F.
46.	S.E./Civil Hydel	NIL	NIL	NIL
47.	S.E./Civil/Thermal	NIL	NIL	NIL
48.	S.E./Investigation	NIL	NIL	2,26,400
49.	S.E./Design Electrical	NIL	NIL	NIL
50.	S.E./Betterment/Thermal	NIL	NIL	NIL
51.	S.E./Protection & Communication	NIL	64,000	4,12,000
52.	S.E./Hydro Project/Electrical	55,040	NIL	NIL
53.	S.E./Transmission	1,20,000	64,000	NIL
54.	S.E./Planning	1,40,000	NIL	NIL
55.	S.E./Materials Management-I	NIL	64,000	NIL
56.	S.E./Madras Development Circle	N.F.	N.F.	N.F.
57.	S.E./North Madras Thermal Project	NIL	NIL	NIL
58.	S.E./Load Despatch & Grid Opern.	NIL	NIL	1,08,000
59.	S.E./Design/T.T.P.P./Tuticorin	N.F.	N.F.	N.F.
60.	S.E./Materials Management-II	NIL	NIL	NIL
61.	S.E./Stores Inspection	NIL	NIL	56,000
62.	S.E./Thermal/Coal	NIL	NIL	NIL
63.	S.E./Purchase/Thermal/Ennore	NIL	NIL	NIL
64.	D.E./Basin Bridge Power House	NIL	NIL	1,20,000
65.	R.C.E./Distn./Madras	NIL	NIL	NIL
66.	R.C.E./Distn./Vellore	NIL	NIL	72,000
67.	R.C.E./Distn./Coimbatore	NIL	NIL	NIL
68.	R.C.E./Distn./Trichy	38,400	NIL	1,78,400
69.	R.C.E./Distn./Madurai	NIL	NIL	NIL
70.	C.E./Hydro Project	Not furnished	Not furnished	Not furnished

(1)	(2)	(3)	(4)	(5)
71.	C.E./M.T.P.P./Mettur	N.F.	N.F.	N.F.
72.	C.E./Civil/Design	NIL	NIL	52,000
73.	C.E./Transmission & G.O.	68,000	NIL	NIL
74.	C.E./Materials Management	NIL	NIL	N.F.
75.	C.E./Hydro & Generation	NIL	NIL	NIL
76.	C.E./Thermal Design	N.F.	N.F.	N.F.
77.	C.E./N.M.T.P.P.	N.F.	N.F.	N.F.
78.	Chief Internal Audit Officer	NIL	2,20,000	4,84,000
79.	Chief Financial Controller	NIL	NIL	NIL
80.	Board Office Administrative Branch	1,28,000	4,21,025	80,000
81.	Board Office Secretariat Branch	NIL	1,52,000	1,97,200

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Circular Memo. No. 15905/CAC/87. (Accounts Branch) Dated 12—5—1987.

Sub : Capitalisation of Revenue Expenses Instructions—Issued.

I. A detailed "Accounts Manual" covering all the aspects connected with Capitalisation of Revenue Expenses and how they should be debited to various Work Orders is being compiled. Meanwhile, since the Annual Statement of Accounts for the year 1986—87 is to be prepared shortly, the following instructions are issued for capitalisation of Revenue Expenses incurred in 1986—87.

II. Distribution Systems and Generation Circles :

Under the uniform Commercial Accounting System, the expenditure to be capitalised is limited to the items covered by Paras 2.6 to 2.13 only of Annexure—III of the Electricity (Supply) Annual Accounts Rules 1985. The following should be done for capitalisation of Revenue expenses.

1. Material Cost :

(a) Only freight on capital equipment and certain other expenses in connection with the procurement of Capital equipment, referred to in Para 2.6 of Annexure—III are to be capitalised. If freight on Capital equipment had been separately accounted for in Account No. 76.210, the entire amount available in this Account should be capitalised.

(b) Similarly, if any amount is debited to Account No. 76.250 Octroi, the same should also be fully capitalised.

(c) If freight on Capital equipment is not separately accounted in Account No. 76.210, 10% of the freight available in Account No. 76.220 "other freight" should be capitalised.

(d) 10% of incidental stores expenses booked under Account No. 76.270 should also be capitalised.

(e) For capitalisation of all these expenses, a Journal entry should be made as indicated below :—

1. Administration and General expenses pending allocation over capital works
(Account No. 15.206) Dr.

To Administration and General Expenses charged to Capital works
(Account No. 76.900)

(f) No other material related expenses or Administrative expenses should be capitalised.

2. Employee Cost :

(a) **RWE Salary : 30% of**

(i) Salary booked in Account No. 75.120

(ii) Overtime booked in Account No. 75.220
and

(iii) Dearness allowance booked in Account No. 75.320 should be capitalised.

(b) **Provincial Salary :**

6% of capital work in progress should be capitalised towards Provincial Employee cost. Please refer to B.P. Ms. (Ch.) No. 13 (Accounts Branch), Dated 13—5—1987 in this regard.

(c) For the capitalisation of above Employee Cost, a Journal entry should be made as indicated below :

Employee cost pending allocation over capital works.

(Account No. 15.205)

Dr.

To Employee cost charged to capital works

(Account No. 75.900)

(d) No other Employee cost should be capitalised.

3. Depreciation :

1% of Capital work in progress should be capitalised towards Depreciation. The following Journal entry should be made :

Depreciation pending allocation over capital works.

(Account No. 15.207)

Dr.

To Depreciation charged to Capital works.

(Account No. 77.9)

4. Head Quarters Expenses :

1% of Capital work in progress should be capitalised towards Headquarters expenses. The following Journal entry should be made.

Head Office Supervisory Charges.

(Account No. 15.220)

Dr.

To Inter Unit account—Personnel

Chief Internal Audit Officer.

(Account No. 36.120)

5. All the above expenses should be allocated to various capital works executed during the year proportionate to the value of works executed. This allocation over various capital works should be journalised by debiting concerned Work in Progress accounts and crediting Account Nos. 15.205 and 15.205 etc.

6. It should be noted that while allocating the expenses, no part of the Revenue expenses, should be debited to Furniture, Office equipment and Vehicles.

III. Projects and General Construction Circles :

All revenue expenses should be Capitalised.

The following Journal entries should be made for this purpose.

(1) The Repairs and Maintenance expenses booked under Account Group Code—74 :

Repair and Maintenance pending allocation over Capital works.
 (Account No. 15.204) Dr.
 To Repairs and Maintenance expenses capitalised.
 (Account No. 74.900)

(2) Employee Cost :

Employee costs pending allocation over capital works
 (Account No. 15.205) Dr.
 To Employee costs charged to Capital works.
 (Account No. 75.900)

(3) Administration and General Expenses :

Administrative and General expenses pending allocation
 over capital works
 (Account No. 15.206) Dr.
 To Administrative and General expenses charged
 to capital works
 (Account No. 76.900)

(4) Depreciation :

Depreciation pending allocation over capital works
 (Accounting No. 15.207) Dr.
 To Depreciation charged to Capital works
 (Account No. 77.900)

(5) Interest

Interest pending allocation over
 Capital works
 (Account No. 15.208) Dr.
 To Interest charged to Capital works
 (Account No. 78.900)

6. When all the above expenses are allocated to various Capital works on the basis of the expenditure incurred during the year, a Journal entry should be made debiting the concerned work in progress account and crediting the Account Nos. 15.204, 15.205 etc.

7. It should be noted that while allocating the expenses, no part of the Revenue expenses should be debited to furniture, office equipment and vehicles.

IV. The receipt of this memo. should be acknowledged to the Chief Financial Controller.

Arjunan Gnanaolivu
 Accounts Member.

TRAINING—Technical Training Centres at Korattur, Mettur, Madurai and Coimbatore and Lineman Training Centres at Tirunelveli, Thanjavur and Tiruvannamalai—Supply of newspapers, Magazines etc. Annual expenditure—Sanctioned.

B. P. Ms. (Ch.) No. 222

(Administrative Branch)

Dated 13—5—87.
Chithirai 30, Prabhava
Thiruvalluvar Aandu 2018

Read :—

From SE/Mettur Lr. No. SEM/CI/TTC/MTR/F9/D. 378/86, dated 27—9—86.

Proceedings :

In Board's B. P. Rt (Ch) No. 116 (Administrative Branch), dated 13—3—87 approval was accorded for the supply of daily newspapers, Magazines, weekly/Monthly etc. to Staff Training College and 3 departmental training Institutes. In the above order, the Technical Training Centres functioning at Korattur, Mettur, Madurai and Coimbatore and Lineman Training Centres at Tirunelveli, Thanjavur and Tiruvannamalai have not been included. The Superintending Engineer/Mettur has requested sanction towards purchase of daily newspaper Dinamani and other scientific Magazines to Technical Training Centre/Mettur. The Superintending Engineer/Mettur has stated that these magazines will be useful for the trainees as well as for the faculty to spend their leisure time in a beneficial way in the Library in knowing the latest developments in the field of science, Engineering and Technology in India as well as in other countries.

2. After careful consideration, the Tamil Nadu Electricity Board approves the supply of the following dailies, magazines etc. to Technical Training Centres functioning at Korattur, Mettur, Madurai and Coimbatore and Lineman Training Centres at Tirunelveli, Thanjavur and Tiruvannamalai.

- (1) Tamil Daily "Dinamani"
- (2) Monthly Magazine—"Kalaikathir"
- (3) One Tamil weekly/monthly on science subject as desired by the centre.
- (4) Booklets from Central Board for Worker's Education viz. works Committee, Grievance Procedure, Rationalisation and wage Legislation.

Sanction is also accorded for a sum of Rs. 3,500/-per annum towards the purchase of the above dailies/Magazine etc. for the use at Training Centres at Rs. 500/-for a centre.

3. The expenditure sanctioned in para (2) above is debitable to TNEB—Funds—Revenue Expenses (F) Adm. Expenses (vii) other Expenses (ii) Miscellaneous 21 (A) Training Programme for Board's Personnel.

4. The Chief Instructors of Technical Training Centres and Assistant Divisional Engineers of Lineman Training Centres are authorised to purchase the dailies Magazines etc. and settle the bills based on the actuals. The Superintending Engineers of the concerned Technical Training Centres and Lineman Training Centres are authorised to claim the bills as and when received from Chief Instructors of Technical Training Centres and Assistant Divisional Engineers of Lineman Training Centres and arrange the payment.

(By Order of the Chairman)

D. Krishnamoorthi,
Chief Engineer (Personnel).

Circular Memo, No. BOAB/CPF. (Inv.)/Unit-V/D.19/87 dt. 13—5—1987

Sub : Tamil Nadu Electricity Board—Payment of Special contribution to the Contributory Provident Fund subscribers under Regulations 37 to 39 of Tamil Nadu Elec. Board Contributory Provident Fund Regulations—further instructions issued.

Ref : B.P. Ms. (FB) No. 1 (Audit Branch) dt. 10—4—1987.

In the above Board Proceeding, orders have been issued for making payment of Special contribution to the Contributory Provident Fund subscribers who retired/expired/resigned during the period 16—9—1972 to 30—6—1986 (both days inclusive) as contemplated under Regulations 37 to 40 of Tamil Nadu Electricity Board Contributory Provident Fund Regulations.

2. Detailed instructions with regard to payment of special contribution have been issued by the Board from time to time. These instructions are again reproduced below for facility and they should be followed without deviation.

1. Coverage :

The payment of Special contribution as per the orders of the said Board Proceeding shall be made in respect of Contributory Provident Fund subscribers who retired/expired/resigned during the period 16—9—1972 to 30—6—1986 (both days inclusive) as specified under Regulations 37 to 40 of Tamil Nadu Electricity Board Contributory Provident Fund Regulations. The conditions stipulated under Regulations 37 to 40 should be carefully gone through and special contribution should be sanctioned to the members who satisfy those conditions.

2. Sanctioning Authority :

The Competent Authority who sanctioned the Gratuity payable under Payment of Gratuity Act 1972 (Superintending Engineers concerned) shall sanction the payment of special contribution to the Contributory Provident Fund subscribers under the Tamil Nadu Electricity Board Contributory Provident Fund Regulations also.

3. Prescription of Forms :

The forms (Forms-I to V) appended to the Board Memo. No. 3111-F/65-1 dt. 31—12—1965 read with the Board Memo. 135-F/67-3 dt. 15—5—1967 should be adopted for sanction of special contribution with suitable modifications with reference to orders issued in B.P. Ms. No. 1774 dt. 13—9—1973. Forms I to V are enclosed.

4. Certificate :

The certificate required under Regulation-37 of Tamil Nadu Electricity Board Contributory Provident Fund Regulations for payment of special contribution viz. "that the service of the members has been good, efficient and faithful" shall be furnished in the proposal (Para-2 Form-IV) for payment of Special contribution. The sanctioning authority shall specify in Form-IV (Para-7 "Sanction order") that the services rendered by the subscriber has been good, efficient and faithful. Where a member has been dismissed or removed from service or forced to retire compulsorily or underwent any punishment whatsoever or there is other evidence to show that the service is NOT one of good, efficient and faithful, special contribution should not be paid to the subscriber.

5. Reckoning of service :

According to Note-2 under Regulation-37 of Tamil Nadu Electricity Board Contributory Provident Fund Regulations, service for the purpose of Special contribution means "continuous service including Nominal Muster Roll, daily paid and emergency services but shall not include periods of leave without allowances, suspension and breaks in service. Service prior to break(s) cannot be reckoned for special contribution unless already condoned for payment under Payment of Gratuity Act, 1972.

6. Furnishing certificate by the Superintending Engineers for the periods during which service records are not available :

If, for any reason, the Service Registers could not be built up as required for the Nominal Muster Roll period, the Superintending Engineer should furnish a certificate in the proposal in the form as prescribed in the Board's Memo. No. 1078-J/66-2 dt. 10—5—1966 (copy enclosed) for the periods during which service records are not available.

7. Payment of Special contribution in respect of Ex-licensees :

In respect of persons taken over from Ex-Licensees, the particulars whether they have opted for retirement benefits of the Board during the 'provisional' period should be furnished in the proposal with reference to the entries made in their Service Registers. Further, they should be allowed the concession of counting the provisional period of employment under the Government/Ex-Licensees for the purpose of Special contribution if they opted for the retirement benefits of the Board subject to the condition that the difference between the contributions made to their Contributory Provident Fund A/c. at the company's rate and at the Board's rates with interest thereon during the provisional period should be deducted from the special contribution admissible to them and the balance only should be paid as special contribution.

8. Head of Account :

The expenditure on account of payment of special contribution under Board's contributory Provident Fund Regulations was debited to the Head of account to which contributions paid are debitable previously viz. "Revenue Expenses-c(2)(a)(1) contribution to Staff Provident Fund". But the A/c. Nos. have since been changed. The corresponding new account code number under uniform commercial Accounting System is as below :—

"Revenue Expenses-75 Employee costs-75.8 Terminal Benefits-75.810 Terminal Benefit (Provident Fund) Board's contribution".

9. Settlement of Special Contribution :

In all the cases to be settled now, the settlement should be made to the members to whom the Contributory Provident Fund final settlement has already been made and if such members are not alive, the payment has to be effected to the legal heirs of such members who received the Contributory Provident Fund amount after obtaining Death-certificate, Legal heirship certificate etc.

10. Deduction of Service with earned gratuity etc.

(a) In the case of members who were allowed credit for gratuity either with reference to Note under Regulation 6(v)(b) of Contributory Provident Fund Regulations or the provisions of the earlier Fund rules, namely the Contributory Provident Fund (M) Rules, the period of service that earned gratuity and credited to the Contributory Provident Fund accounts shall not be taken into account for working out the special contribution payable but only for the purpose of calculating the minimum qualifying service for special contribution. That is, the special contribution shall be paid taking into account only the period of service calculated with reference to Note(2) of Contributory Provident Fund Regulation 37(3)(ii) minus the service that had earned gratuity.

(b) Further, if there is an entry in the Service Book in respect of gratuity allowed by the Accountant General for the services rendered prior to 3-2-'49 for Operation Subordinate Service and prior to 8-4-'54 for Construction Subordinate Service and credited to the Contributory Provident Fund A/c. of the subscriber, such services rendered prior to 3-2-'49 or 8-4-'54, as the case may be, shall be deducted from the total services while calculating the qualifying service eligible for the payment of special contribution.

11. Pay and D.A. for the purpose of Special Contribution :

Pay for the purpose of reckoning special contribution shall be the pay last drawn by the employee immediately prior to his retirement irrespective of the position whether the employee held permanent post or not vide BTP. No. 12 dt. 1-6-72 (copy enclosed). In the case of Contributory Provident Fund subscribers retiring on or after 26-2-'70, a portion of D.A. as specified in B. P. No. 1774 dt. 13-9-'73 (Copy enclosed) shall be reckoned as pay for the purpose of calculating Special contribution.

12. Deduction towards $\frac{1}{2}$ % difference in the rate of contribution :

(a) In respect of the members working in the covered area (i.e.) excluding Investigation and Construction Projects, where contribution was allowed by the Board at $7\frac{1}{2}$ % upto 30-4-'79 and 8% from 1-5-'79, the difference between the rate of contribution allowed in the covered area and uncovered area as specified under Regulation-11 of Tamil Nadu Electricity Board Contributory Provident Fund Regulations viz., $\frac{1}{2}$ % has to be calculated upto 30-4-'79 and deducted from the Special Contribution payable for the period during which they have worked in the covered area where contribution

@ 8% was allowed to them—vide Regulation 37 (4) of Tamil Nadu Electricity Board Contributory Provident Fund Regulations. As the rate of subscription and contribution has been enhanced to 8% from 1—5—'79 as per orders issued in the B. P. 753 dt. 30—4—'79 for uncovered area also, no deduction towards the difference in the rate of contribution from 1—5—'79 need be made from the special contribution payable to the subscribers.

(b) For purpose of calculating the $\frac{1}{2}$ % difference in the rate of contribution allowed, the details such as pay and D.A. drawn from time to time may be collected from the sources like F.C.R., Service Book, Ledger Cards etc., and statement prepared based on these records and enclosed with the proposal.

13. Allowing of Interest :

Special contribution should be worked out and paid to the subscribers without interest.

14. Sanction, authorisation and payment of Special Contribution :

As the maintenance of Funds has been decentralised at System/Circle level, sanction, authorisation and payment thereon towards special contribution shall be done in the concerned System/Circle where the subscriber had last worked before quitting the service. The procedure followed in the case of payment of gratuity under Payment of Gratuity Act 1972 should be followed for the issue of sanction, authorisation and payment. The same agencies who evolve proposal, issue sanction and authorisation, drawal of bill, passing of bill etc., will attend to the similar works in the payment of special contribution. It should be ensured that entries for the Special Contribution are made in the Ledger cards and Service Book without omission.

15. General :

Care should be taken that in cases where special contribution has already been sanctioned and paid to the members retired/expired/resigned during 16—9—'72 to 30—6—'86, no further sanction is accorded to the subscribers.

The receipt of this Memo. should be acknowledged to the Chief Internal Audit Officer.

B. Vijayaraghavan,
Chairman.

Encl. 1

Copy of Board of Trustees Proceedings No. 12, Dated 1st June, 1972.

PROVIDENT FUND—Board's Contributory Provident Fund—Pay for purpose of reckoning Special Contribution Regulation 37 (3) Note I—Amended.

Read :

From the Chief Engineer (Electricity) Letter No. 1000—P2/2/71, dated 7—5—'71.

Proceedings :

According to regulation 37 (3) Note I of the Tamil Nadu Electricity Board Contributory Provident Fund Regulations, the average emoluments for purposes of calculating the Special contribution of a Board employee not holding substantive post governed by Contributory Provident Fund Regulations is worked out based on the emoluments drawn by him during the last three years of his service or the pay last drawn in the substantive post, whichever is more.

2. According to the orders in B. P. Ms. No. 1102, dated 17—7—'69, the Death-cum-Retirement Gratuity is now worked out on the basis of the emoluments last drawn by the employee of the Board immediately prior to their retirement irrespective of employees hold permanent post or not.

3. The Chief Engineer (Electricity) has stated that payment of Special Contribution to Contributory Provident Fund subscribers is also one of the retirement benefits just like Death-cum-Retirement Gratuity and hence he has recommended for calculation of special contribution of Contributory Provident Fund subscribers on the basis of the emoluments last drawn by the employee immediately prior to his retirement, irrespective whether the employee holds permanent post or not by amending Regulation 37 (3) Note I of the Tamil Nadu Electricity Board Contributory Provident Fund Regulations. The Regional Provident Fund Commissioner has also given his formal approval for the above amendment.

4. The Tamil Nadu Electricity Board after careful consideration, accepts the recommendation of the Chief Engineer (Electricity) in paragraph 3 above and issue the following amendments to the Board's Contributory Provident Fund Regulations :—

Amendment

In regulation 37 (3) Note-1 of the Board's Contributory Provident Fund Regulations, for the existing sentence viz :—

"Pay for the purpose of reckoning special Contribution shall be the pay last drawn in the substantive post OR the average pay drawn during the last three years of service whichever is more". **Substitute the following.**

"Pay for the purpose of reckoning special contribution shall be the pay last drawn by the employee immediately prior to his retirement irrespective of the employee holds permanent post or not".

(By Order of the Board of Trustees)

A. M. Sundararaj,
Secretary.

(True Copy)

Encl 2

Copy of Board's Proceedings Ms. No. 1774 Dated 13th September, 1973.

TAMIL NADU ELECTRICITY BOARD—Contributory Provident Fund—Special Contribution—Treating a portion of Dearness Allowance for purpose of calculating special contribution—Amendment to Contributory Provident Fund Regulations—Orders—Issued.

Read :

From the Chief Engineer (Electricity) Letter No. 1000/P2/2/71, dated 28—9—72.

Proceedings :

In exercise of the powers conferred by Section 79 (c) of the Electricity (supply) Act 1948, read with regulation 36 of the Tamil Nadu Electricity Board Contributory provident Fund Regulations, the Tamil Nadu Electricity Board hereby makes the following amendment to Board's Contributory Provident Fund Regulations :—

AMENDMENT

In regulation 37 (3) Note 1 of the Board Contributory Provident Fund Regulation, for the existing sentence substitute the following :—

"Pay for the purpose of reckoning special Contribution shall be the pay last drawn by the employee immediately prior to his retirement irrespective of the employee holds permanent post or not. In the case of Contributory provident Fund subscribers retiring on or after 26—2—70, a portion of Dearness Allowance as specified below shall be reckoned as pay for purpose of calculating Special Contribution.

Pay Range

Below Rs. 90/-
Rs. 90/- and above but below Rs.150/-
Rs. 150/- and above but below Rs. 210/-
Rs. 210/- and above but below Rs. 400/-
Rs. 400/- and above but below Rs. 1000/-
Rs. 1000/- and above but not exceeding Rs. 2,250/-
Rs. 2,251/- and above but below Rs. 2,350/-

Rates of Dearness Allowance

Rs. 47/-
Rs. 70/-
Rs. 90/-
Rs. 110/-
Rs. 120/-
Rs. 100/-
Amount by which the pay falls short of Rs. 2,350/-

(By Order of the Board)

A.M. Sundaraj,
Secretary.

(True Copy)

Encl. 3

Copy of Memorandum No. 1078—J/66—2 dated 10th May 1966.

Sub : Provident Fund—Board's Contributory Provident Fund—Special contribution to Ex-M.E.S.C. employees—Reckoning of service prior to absorption in to operation Subordinate Service.

Ref : From the Chief Engineer (Electricity) letter No. 1909—L2/65—4 dated 22-3-1966

It has been suggested that the Service Registers in respect of daily paid staff can be built up from the Nominal Muster Rolls, as far as possible, which would be available with the field officers. The Superintending Engineer (Generation), Madras Electricity System, may take action according by. If, however, for any reason, the service Registers could not be built up as required, the Superintending Engineer should furnish a certificate in the following form for the periods during which service records are not available:

The period of service from.....to.....for which special contribution under Regulation 37 of Madras State Electricity Board Contributory Provident Fund Regulations is claimed, is established and admitted and there has been no non-qualifying periods such as L.W.P. break, suspension, absence, strike etc. during that period.

V.C. Chathu Menon
Secretary

(True copy)

Encl:

ANNEXURE—FORM I.**Proposal for the grant of Special Contribution.**

1. Name of the Member. :
2. (a) TNEB Contributory Provident Fund A/c. No. :
(b) C.P.F. (Madras) Account No. :
(c) Whether member of any other fund like E.P.F. if so account No. under that fund. :
3. Date of birth by Christian Era. :
4. Permanent Residential Address showing village, Town, Distn. and Station. :
5. Present or last appointment including name of establishment. :
6. Date of beginning of service :
7. Date of ending of service. :
(a) Fact of retirement, death etc., (i.e. the reasons for quitting service) may be indicated. :
8. Length of service. : Y. M. D.
Total Service including break in service condoned:
- Less :
Breaks :
Leave without allowance. :
Suspension. :
Other non-qualifying service. :
Net service :

Qualifying for special contribution.

(Memorandum of service and leave in form II together with the Service Roll should be enclosed.

9. Details of pay last drawn :
(Vide Amended Note (1) Under Reg. 37 (3) (ii)
10. Proposed special contribution (A working sheet in form III showing the special contribution admissible as per sub-Regns.(2) or (3) of Reg. 37 of TNEB CPF. Regulation.) :

11. Details of Ex-Gratia grant already given
(Reference to G.Os.B.Ps. or Audit reference in
which the same was allowed to be furnished). :
12. (a) Period of service rendered under covered a reas
From
To
(b) Amount of special contribution to be
reduced under Reg. 37(4) vide Form V. :
13. The amount of special Contribution that may be
with held with reference to Reg. 37(5) read
with regulation 37(1). :
14. Net amount of Special Contribution payable/
creditable to T.N.E.B.C.P. Fund Account
(items 10,11,12 & 13) :
15. Place/Office at which payment is desired. :
16. Date of death in the case of persons who have
died after quitting service by retirement etc., :
17. Whether the member was married or not. :
18. (a) Whether the member has left a widow or
dependent child or children. :
(b) If so, particulars of their names, age and
relationship to the subscriber. :
19. Whether the member has opted to the retirement
benefits of Board/Department. (if the case of
ex-licensees employees only). :

Station :

Date :

Signature and Designation
of Head of Office.

Encl. :-2

FORM—II

MEMORANDUM OF SERVICE

Name :

Designation :

T.N.E.B. C.P.F. M A/c. No.

E.P.F. A/c. No.

From

To

Y.M.D.

Total service including

break in service condensed

Less :

- (i) Breaks
- (ii) Leave without allowance
- (iii) Suspension
- (iv) Other non-qualifying periods

Total of (i) to (iv)

Net service

Station :

Date :

Signature & Designation of Head of office.

Note : Please see

Regulation 42 of TNEB CPF Regulations.

- Instructions : (i) for calculating broken periods of month, should be reckoned as 30 days irrespective of the actual No. of days in a month.
- (ii) Explanation for the breaks under Regulation 40 should be attached as otherwise, the service prior to the breaks will be rendered non-qualifying and hence ignored.
- (iii) Please see notes 2&3 under regulation 37 of the TNEB CPF Regulations.

Encl.:—3

FORM No. IV

1. Name of the member :
2. Character/Conduct :
3. Whether disciplinary action is pending against the member :
4. (a) Certificate to the effect that the service claimed for special contribution has been established and admitted under regulation 37 (1) (i) and (ii) as the case may be :
- (b) Certified to the effect that each break in service from/to have been duly condoned by in No. :
5. Certificate to the effect that the claim has not been preferred before and no future claim shall be made without a reference to this report :
6. Recommendations regarding enhanced special contribution sub-Reg. (3) (ii) under Regn. 37 :
7. **Sanction order :**
 - (a) The undersigned having satisfied himself of the satisfactory nature of service rendered by Thiru.....retired (T.N.E.B C.P.F. A/c. No...../C.P.F. (M) A/c. No..... E.P.F. A/c. No.....) hereby sanctions the payment of special contribution of Rs..... (Rupees.....)
 - (b) The undersigned having satisfied himself of the satisfactory nature of service rendered by late Thiru..... (T.N.E.B. C.P.F. account No..... C.P.F. (M.) A/c. No..... E.P.F. account No.....) hereby sanctions the payment of special contribution of Rs..... (Rupees.....)
8. The head of account to which the special contribution is chargeable :
9. Any sum that may be with held/reduced from the special contribution payable to the member/nominee/legal heirs with reference to Regulation 37 (5) read with Reg. 37 (1). :

Station :

Date :

Signature & Designation of
sanctioning Authority.

Encl. : 4

FORM—V

(Referred to at item 12 (b) of the Proposal in Form I)

Name of the subscriber
Designation
C.P.F. (M) A/c. No.
E.P.F. A/c. No.
Board C.P.F. A/c. No.

Period of service in covered area	Emoluments based on which contribution was remitted to	Rate at which subscription paid	Rate at which contribution paid	Amount of contribution paid	Rate at which contribution payable if employed in areas not covered by E.P.F. Act	Amount of contribution payable at the rate indicated in column 6	Amount of Spl. contribution to be reduced with ref. 37 (4) difference between Col. 5 and 7	Remarks Particulars of leave without allowance etc. should be indicated
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)

Certified that the emoluments as well as the amount of contribution paid, as shown in column 3 and 5 above have been certified with reference to pay rolls and other initial records.

(SIGNATURE AND DESIGNATION OF THE HEAD OF OFFICE)

Station :

Date :

(True Copy)

Construction works done by Operation & Maintenance Systems and Generation Circles—Recoveries from Capital works—Revision of Centage charges—Orders issued.

B.P. Ms. (Ch.) No. 13

(Accounts Branch)

Dated 13—5—1987.
30, Chithirai, Prabhava,
Thiruvalluvar Aandu 2018.

Proceedings :

As per the Chief Engineer (Electricity) Madras Memo. No. 13480/XB/A3/73-1 dt. 12—6—1973, the centage charges for the recoveries from Capital works towards establishment charges and Head Quarters charges at the rates as detailed below are being adopted by the Operation & Maintenance systems and Generation Circles for the construction works done by them with effect from 1—4—1973.

Percentage recoveries from Capital works :

1. Establishment Charges	:	5% on works outlay
2. Tools and Plant	:	1/4% —do—
3. Head quarters charges :	:	3/4% —do—
Total		<u>6%</u> —do—

2. Under the uniform Commercial Accounting system in terms of the Electricity Supply Annual Accounts Rules 1985, no supervisory or other charges are to be capitalised in an Accounting unit where Operation & Maintenance and Capital Works are performed. The actual Employees cost and other expenses specifically identifiable to Capital works have to be capitalised at actuals. Since it is difficult to collect actual cost to be capitalised, the Board directs that fixed percentages shall be adopted for capitalisation of Revenue expenses.

3. Accordingly, the following revised rate of percentage recoveries to Capital works from revenue expenses and Headquarters charges shall take effect from 1—4—1986.

Revised rate of Percentage recoveries from Capital works :

1. Employee cost relating to provincial establishment.	:	6% on works outlay
2. Depreciation	:	1/2% on works outlay
3. Establishment charges relating to Headquarters units.	:	1% on works outlay
Total		<u>7 1/2%</u> on works outlay

4. In respect of Project Circles and General Construction Circle the entire establishment charges are capitalised and hence they need not adopt item (1) & (2) above. However they have to provide 1% on work outlay towards Head quarters charges (item (3)).

5. The above rates should be adopted in the Revised Estimate proposals for the year 1987-88 and necessary adjustments made in the accounts for 1986-87 without fail.

(By Order of the Chairman)

Arjunan Gnanaolivu,
Accounts Member.

Memorandum No. 20008—EI/87—1, (Secretariat Branch) dated the 18th May, 1987.

Sub : LOANS AND ADVANCES—House Building Advance—Allotment of funds towards purchase of Ready Built House by the employees of Tamil Nadu Electricity Board—Orders—Issued.

Ref : 1. From the Chief Financial Controller, U. O. Note No. AAO/Budget/XB/A1/2/Budget, dated Nil.
2. From the Chief Financial Controller, U. O. Note No. AAO/Budget/XB/A1/2/Budget/F. HBA/86—87, dated 15—10—86.

Allotment of funds as detailed below is made for the year 1987—88 for release of House Building Advance for purchase of Ready Built House/Flat to the employees of the Board who submitted their application Prior to 31—12—1986 and obtained formal sanction :—

Sl. No.	Sanctioning Authority	Letter dated	Amount Rs.
1.	Superintending Engineer, Generation, Hydro Stations/Kundah.	28—3—87	97,030
2.	Superintending Engineer, Madurai Electricity System/North.	27—3—87	42,000
3.	Superintending Engineer, Vellore Electricity System.	31—3—87	39,000
		31—3—87	61,000
		31—3—87	39,165
		31—3—87	64,000
		3—4—87	67,000
4.	Superintending Engineer, (Electrical), Lower Mettur Hydro Elec. Project.	10—4—87	59,940
5.	Superintending Engineer/Civil & General, Kadamparai Pumped Storage Hydro Electric Project.	21—4—87	1,19,500
6.	Superintending Engineer, Ramnad Electricity System.	24—4—87	87,000
7.	Superintending Engineer, Generation/Hydro Areas, Erode-9.	8—5—87	2,38,065
Total Rs.			9,13,700

(Rupees Nine lakhs thirteen thousand and seven hundred only)

2. The Sanctioning Authorities are also requested to send reports regarding the utilisation of the amount allotted to them.

3. The receipt of the memo. should be acknowledged immediately.

P. Easwaramurthi
Secretary

Memorandum No. 19991—EI/87—1, (Secretariat Branch) dated the 19th May, 1987.

Sub : LOANS AND ADVANCES—House Building Advance—Allotment of funds for sanction of additional advance to the employees of the Board for completing the construction—Orders—Issued.

Ref : From the Chief Financial Controller, U. O. Note No. AAO/Budget/XB/A1/2 Budget/86, dated nil.

Allotment of funds as detailed below is made for the year 1987—88 for release of additional advance to the employees of Tamil Nadu Electricity Board for completing the construction of the houses in respect of the applications received before 31—12—86 and where formal sanction has already been accorded :—

Sl. No.	Sanctioning Authority	Letter dated	Amount requested
1.	Superintending Engineer, Thanjavur Electricity System/East.	25—3—87	30,000
2.	Superintending Engineer, Thanjavur Electricity System/West.	25—3—87	53,900
3.	Superintending Engineer, Vellore Electricity System.	31—3—87	6,000
		31—3—87	18,900
4.	Superintending Engineer, Madurai Electricity system/North.	13—4—87	20,000
5.	Superintending Engineer, South Arcot Electricity System/North.	22—4—87	20,900
		4—5—87	35,000
Total Rs.			1,84,700

(Rupees One lakh eighty four thousand and seven hundred only)

2. The Sanctioning authorities are also requested to send reports regarding the utilisation of the amounts allotted to them.

P. Easwaramurthi,
Secretary.

● ● ●

TAMIL NADU ELECTRICITY BOARD—Payment of Special Contribution to the Contributory Provident Fund subscribers under Regulations 37, 38 and 39 of Tamil Nadu Electricity Board Contributory Provident Fund Regulations, who retired/expired/resigned during the period 16—9—72 to 30—6—1986 (both days inclusive)—Further orders issued.

B. P. Ms. (Ch.) No. 8

(Audit Branch)

Dated 20—5—1987

Vaikasi—6 Prabhava,

Thiruvalluvar Aandu 2018

Read :

1. B. P. Ms. (FB.) No. 1 (Audit Branch) dated 10—4—87.
2. BOAB. Circular Memo. No. BOAB/CPF. (Inv.)/Unit-V/D.19/87 dated 13—5—1987.

Proceedings :

In partial modification of the Board Proceeding and Circular Memo. cited, it is hereby ordered that simple interest at six percent per annum should be worked out on the Special contribution amount from the date on which the amount fell due for payment till the date preceding that on which the payment is sanctioned to the eligible Contributory Provident Fund subscribers who retired/expired/resigned during the period 16—9—1972 to 30—6—1986 (both days inclusive) as specified under Regulations—37 to 40 of Tamil Nadu Electricity Board Contributory Provident Fund Regulations.

2. The receipt of this Board Proceeding should be acknowledged to the Chief Internal Audit Officer.

(By Order of the Chairman)

Arjunan Gnanaolivu,
Accounts Member.

Lr. No. 6/X/DFC/S/AO/S/87 (Accounts Branch) Dated 21—5—1987.

Sub : Inventory Management—Introduction of Standard Pricing from 1—4—1979 in Distribution Systems—Revision of Standard Prices XI Revision—Communicated.

Ref : 1. This Office Lr. No. 6/X/DFC/S/AO/S/85. Dated 2—4—1986.

Revision of Standard Price of a number of materials was last communicated in this office letter under reference. It was also requested therein that arrangements may be made at the System level for periodical review of the Standard Prices and for furnishing reports to this office for revision of the Price wherever found necessary duly furnishing the codification nos. against each item to which revision is required.

It is seen from the few reports received from the Superintending Engineers of Operation and Maintenance Systems that they do not cover most of the items.

However, with reference to the review reports received from some of the systems and also taking into account the latest unit cost of materials collected from the Purchase Order issued by Headquarters, the Standard Prices of about 70 items have been revised and the revised standard prices are shown in the lists annexed.

The revised rates now communicated may be adopted for transaction taking place on and after 1—6—1987. If there is any abnormal variation between the actual price and the standard rate now communicated, such cases may be pointed out to this office with codification Nos. for further action.

In respect of items not covered by the list enclosed, the rates already communicated would prevail.

The difference in value arising out of the adoption of standard pricing may be transferred to 'Variance' account as per the existing instruction.

Arrangement may be made for periodical review of the Standard prices with reference to prevailing purchase order prices and to furnish reports to this office regarding revision, if any, required in the Standard prices.

Receipt of this letter with the Annexure may be acknowledged to Financial Controller/Purchase and a confirmatory report sent early.

D. Samuel Nelson
Chief Engineer/Materials
Management

Encl : One list.

Revision of Standard Price for codified materials (XI Revision)

Sl. No.	Code No.	Description of materials	Unit	Present Standard Rate Rs.	Revised Standard Rate Rs.
1.	2.	3.	4.	5.	6.
1.	022—335	Distribution Transformer 63-KVA/11-KV	No.	16,780/-	16,750
2.	022—355	Distribution Transformer 100-KVA/11-KV (untested)	"	23,070	23,100
3.	022—356	Distribution Transformer 100-KVA/11-KV (tested)	"	23,070	23,100
4.	022—375	Distribution Transformer 250-KVA/11-KV (untested)	"	46,740	46,710
5.	022—376	Distribution Transformer 250-KVA/11-KV (tested)	"	46,740	46,710
6.	022—385	Distribution Transformer 500-KVA/11-KV	"	82,600	79,860
7.	022—400	Distribution Transformer Indoor-500-KVA/11-KV	"	80,000	87,260

(1)	(2)	(3)	(4)	(5)	(6)
8.	022-440	Distribution Transformer 63-KVA/22-KV	No.	23,960	23,920
9.	022-441	Distribution Transformer 63-KVA/22-KV (tested)	"	23,960	23,920
10.	022-450	Distribution Transformer 100 KVA/22-KV	"	31,340	31,170
11.	022-451	Distribution Transformer 100-KVA/22 KV (tested)	"	31,340	31,170
12.	022-465	Distribution Transformer 200-KVA/22-KV/400/440-V	(New Untested)	49,000	52,480
13.	022-466	—do—	(New Tested)	28,090	52,480
14.	022-510	Distribution Transformer 500-KVA/22-KV	"	1,00,000	98,580
15.	021-125	Metering Set 11-KV/40-20-10-5A	"	6,450	8,940
16.	021-126	Metering Set 11-KV/50-25-5A	"	4,200	8,940
17.	021-132	Metering Set 11-KV/100-50-25-5A	"	6,450	8,940
18.	021-405	Pillar Boxes-4-Way Open Type	"	4,180	4,390
19.	021-143	Metering Set 22-KV/40-20-10-5A	"	8,700	14,140
20.	310-004	RCC Pole 9.14-m (30' Special)	"	570	355
21.	310-006	RCC Pole 7.5-m (REC Design)	"	248	335
22.	310-007	RCC Pole 8.0 m. (REC Design)	"	273	375
23.	310-008	RCC Pole 9.0 m.	"	500	510
24.	311-001	L.T. Pin Insulator	"	3	4.20
25.	311-074	Post type insulator 22-KV	"	113	155
26.	311-073	Post type insulator 11-KV	"	69	73
27.	311-026	Pin insulator 22-KV (without pin)	"	68	73
28.	311-024	11-KV pin only	"	14	18
29.	311-027	22-KV. G.I. Pin	"	27	34
30.	311-126	L.T. Shackle (Metal parts)	"	5.75	7
31.	311-176	11-KV Disc. Insulator	"	92	83
32.	311-179	11-KV. Disc. Hardware	"	41	56
33.	312-018	ACSR Conductor-7/2.11-mm Squirrel	KM	2190	2889
34.	312-022	ACSR 7/2.59-mm. Weasel	"	3280	4337.50
35.	312-025	ACSR 7/3.35-mm. Rabbit	"	5522	7305.50
36.	312-035	ACSR—Leopard	"	14770	15850
37.	312-502	G.I. Wire No. 6-SWG	Kg.	9.40	9.85
38.	312-502	G.I. Wire No. 8	"	10.00	9.85
39.	312-562	G.I. Wire 7/11	"	11.30	11.90
40.	312-563	G.I. Wire 7/12	"	11.30	11.90
41.	312-565	G.I. Wire 7/20	"	10.00	13
42.	320-285	PVC Cable 6 Sq. mm.	Mtr.	1.20	1.40
43.	320-289	PVC Cable 25-Sq.mm.	"	3.50	4.50
44.	320-292	PVC Cable 50-Sq.mm.	"	6.40	8.35
45.	320-294	PVC Cable 95-Sq.mm.	"	12.00	15.65
46.	320-295	PVC Cable 120-Sq.mm.	"	16.00	19.45
47.	320-296	PVC Cable 185-Sq.mm.	"	22.00	30.00
48.	321-115	L.T.U.G. Cable 3½ x 240-Sq.mm.	"	122	169
49.	321-251	L.T.U.G. Alu. Conductor	"	10.60	13.50
50.	321-590	11-KV. PTIC Ug. Cable Alu. Conductor 3 X 300-Sq.mm	"	329	580
51.	330-126	AB Switches 11 KV/200-A. (9 post type)	Set.	2125	2960
52.	330-200	AB Switches 22-KV. (Complete set)	"	2700	3850
53.	331-050	L.T. Single phase Cross Arm. (Angle)	No.	21	31
54.	331-054	L.T. 3 Ph. Cross Arm. (Angle)	"	58	70
55.	331-058	L.T. 3-Ph. Cross Arm. (Channel)	"	41	80
56.	331-051	L.T. Single phase cross arm. (Channel)	"	21	31
57.	331-240	Back clamp (Single) ordinary for 24' pole	"	12	14
58.	331-350	Stay clamp ordy. for 7.5-m. RCC Pole	"	9	13
59.	331-081	V Cross Arm 3'-6"	"	81.50	122
60.	331-083	V Cross Arm 4'-6"	"	176	185
61.	331-600	'C' Type Box (M.S.)	"	36	98

(1)	(2)	(3)	(4)	(5)	(6)
62.	331—750	Stay set complete	Set.	56	62
63.	340—045	T.W. Meter Board 915 X 610 X 16-mm.	No.	44	105
64.	340—331	Fuse Units—16-Amp.	"	2.60	4
65.	340—334	Fuse Units—32-Amp.	"	5.60	10
66.	340—375	L.T. Open Type fuse	"	240	330
67.	340—746	Alu. Ferrules 70-Sq. mm	"	...	0.85
68.	400—020	Single phase Meter 10-A (tested)	"	120	162.50
69.	400—022	Single phase 10-A. (un-tested New)	"	120	161.50
70.	400—005	Single phase 2.5-A to 5-A. (untested)	"	135	161.50
71.	400—007	Single phase 2.5-A to 5-A. (tested)	"	120	162.50
72.	501—071	St. light 4" 40-W Fluorescent lamp	"	25	20.50
73.	501—200	20-W chokes	"	17.80	19
74.	501—201	40-W chokes	"	19.30	20
75.	501—241	St. light 4', 40-W Fluorescent fittings	"	151	171
76.	501—004	40W B.C. Lamps	"	3.00	3.05
77.	501—022	40W S.C. Lamps	"	3.30	2.90



Circular No. X/Rev./AO. 1/502/87—3, Accounts Br. Dated 22—5—'87.

Sub : Control over the remittances of Board's funds.

Ref : DFC/Rev./AO. 1/502/87—1, Dated 8—4—'87.

During the inspection of some Revenue Branches by Officers of the Accounts Branch, it was noticed that no uniform procedure is followed in the remittances of Board's funds. The following instructions are issued reiterating the earlier instructions.

2. (a) The challan should be in triplicate. The challans are to be supplied by the Banker and the challan should be specially designed for the exclusive use of TNEB. If any Bank is not complying with this, the matter should be immediately taken up with the concerned Bank pointing out the omission and bringing to their notice that they have to supply the challan as mentioned above as per the memorandum of understanding.

(b) Proper entries in the remittance register should be made before cash is taken from the office for remittance. The challan should be neatly written up and space should not be left which would enable insertion of figures or words later on. Separate challans should be made out for cash and cheque remittances. In the case of cheque remittances, full particulars of the cheques deposited should be indicated on the reverse of the challan or as required by the Bank. Separate challan should also be made out for different types of cheques as may be required by the Bank. For e.g., cheque drawn on the branch itself in which the cheque is deposited, cheques on other local banks etc. should be remitted through separate challans. In the case of cash remittances, full particulars of the denomination should be furnished on the reverse of the challan. The amount remitted should be clearly written both in words and figures. It is the responsibility of the remitter to see that the receiving bank affixes dated seal and the challan should be also signed by the authorised officer of the Bank in token of having received the cash. In the case of cash remittances, it should be ensured that the Banker also acknowledges the amount received in words and figures in 'red' ink.

(c) The Banker should hand over only the original to the remitter, retaining the duplicate and triplicate. The triplicate copy of the challan should be attached by the Banker along with the scroll. The Banks are to furnish the statement of accounts every week, enclosing triplicate challans to the respective Revenue Branch. It should be ensured that the statement of accounts are duly authenticated and they are clear copies. If any of these procedures are not followed, it should be immediately brought to the notice of the Banker and the matter pursued till the defects are set right.

(d) In the Section Office, the Assessor who has remitted the amount should produce the challan for verification by the Section Officer and the Section Officer should record in the remittances register the fact of having verified the remittance and for its correctness against each entry.

(e) All these instructions will apply for Inspector of Assessment's collection and also collection by the Commercial Assistant.

(f) All the challans should be attached to the PCB/ARC.

(g) The Section Officer should see that all the items are properly remitted and supported by proper challan before forwarding the accounts to Revenue Branch.

(h) A clear understanding should be reached with the Bank that the dis-honoured cheque if any, should be sent only to the Section Office. It should also be made clear to the Bank that they should get proper acknowledgement if they hand over the cheque to the Board staff. If it is sent by post, it should be sent only by Registered Post to the Section Office. All the instructions issued so far regarding following up action to be taken when cheques are dishonoured should be taken promptly in the Section Office.

(i) All the prescribed checks by various staff in the Revenue Branch should be scrupulously followed.

(j) All the checks prescribed for watching the collections and remittances into the Bank should be scrupulously followed by the Inspector of Assessment in the Revenue Branch in respect of ARC cash book and by the Junior Assistant/Accountant in respect of PCB cash book written by the J.A.

(k) The various registers prescribed for maintaining the particulars of remittance into each bank branch-wise and date-wise should be correctly maintained.

(l) The cash book should be written up promptly and reconciliation should be immediately taken up.

(m) All the items for which there is no credit in the Bank scroll should be specially taken up for review and investigated. All cases of cash remittances should have been credited on the date of remittance itself and if there had been any omission in this, it should be immediately taken up with the Bank. Only in the case of cheques there is a possibility of a delay of 2—3 days in giving the credit. As per instructions, out-stations cheque could be accepted only in the case of Local Bodies. In respect of all such out-station cheques given by these Local bodies the credit should be specially watched.

3. It will be the personal responsibility of the Assistant Accounts Officers of the Revenue Branches concerned to see whether any item is remaining not credited for more than one month from the date of deposit into the Bank in the case of cheques, and if so the matter should be personally taken up by the Assistant Accounts Officer and pursued. In respect of cash remittances, it should be ensured that the credit is on the same date of remittance.

4. The receipt of this memo. should be acknowledged to the Chief Financial Controller.

Arjunan Gnanaolivu,
Accounts Member.

●●●

Letter No. 9956 NI/86—7 (Secretariat Branch) Dated the 23rd May 1987.

Sub : Deduction for Income Tax relief Subscription made to Family Benefit Fund Scheme and Special Provident Fund—cum—Gratuity Scheme—Clarification Issued.

The employees of the Board are subscribing monthly to the Tamil Nadu Electricity Board Employees' Family Benefit Fund Scheme and to the Tamil Nadu Electricity Board Employees' Special Provident Fund—cum—Gratuity scheme. A point has been raised whether the amounts subscribed to the above schemes are admissible for deduction from the gross salary of annual income for purpose of relief from payment of Income-Tax. I am to say that the subscriptions made to the said schemes do not fall within the ambit of Section 80 (c) (2) (ii) of the Income Tax Act, 1961. Therefore, hereafter subscription to the said schemes should not be deducted from the gross salary of annual income for purpose of relief from payment of Income-Tax.

P. Easwaramurthi
Secretary

●●●

ERRATA

The date of BP MS No. 965 dt. 15—6—1987 & BP.Ms. FB No 3 Audit dt. 7—4—1976 published on page 309 of the April 87 Gazette may be read as 15—6—1976 & 7—4—1986 respectively.

Editor

Technical

PART-IV

Technical

Letter No. 75/X/FC/AO/Rev II/87 (Accounts Branch) dated 2—5—1987.

Sub : High Tension services—Addition of Transformer Loss to the consumption—Clarification—issued.

Where High Tension services are connected to the Low Tension metering sets on the Low Tension side of the consumer's Transformer, average loss in transformer, calculated as per clause 20 (a) (ii) of the Terms and Conditions of Supply, is added to the reading of the metering set for purpose of billing.

2. A doubt has arisen, whether the prescribed transformer loss is to be added even when there is nil consumption or very meagre consumption due to creeping of meters.

3. It is clarified that the transformer loss, as prescribed in clause 20 (a) (ii) of the Terms and Conditions of Supply, should be added irrespective of the consumption and even when the consumption is zero.

4. Receipt of this letter should be acknowledged to Financial Controller/Revenue.

Arjunan Gnanalivu,
Accounts Member.

● ● ●

Delegation of Powers to Regional Chief Engineers (Distribution) and Superintending Engineers of Distribution System—Ordering of G.I. Wires and A.B. Switches—Revised Orders—Issued.

B.P. Ms. (Ch) No. 99

(Technical Branch)

Dt. 4—5—87
Chithirai 21, Prabhava
Thiruvalluvar Aandu 2018

Read :

B.P. Ms. (Ch) No. 9 (Tech. Branch) dt. 12—1—1987.

Proceedings :

In partial modification of the B.P. cited above, the Tamil Nadu Electricity Board directs that the ordering of the following major items of materials will be continued to be procured from Head Quarters:

- (1) G.I. Solid and Stranded Wires.
- (2) A.B. Switches.

(By Order of the Chairman)

D. S. Nelson,
Chief Engineer/Materials Management.

Memo.No. SE/MM.II/EP.2/A4/96/87 (Technical Branch) dt. 6—5—1987.

Sub: Supply of Single Phase Meters by M/s. India Meters Ltd., Madras to Madras Region—Acceptance of Meters without test—Temporary instructions—Issued.

Ref: P.O. 37 dt. 17—9—86 placed on M/s. India Meters Ltd.. Madras.

During Regional Chief Engineers conference held on 25—4—87, Regional Chief Engineer/Madras has reported that even though sufficient quantity of Single Phase Meters are available in Madras Region, they could not be issued to field after testing, due to inadequate test benches and Testers in M.R.T. Laboratory.

Since the factory of M/s. India Meters Ltd., Madras is situated in Madras, Regional Chief Engineer/Madras is informed that Single Phase Meters already in stock and awaiting test, and those pending supply by M/s. India Meters Ltd., Madras in respect of P.O. 37 dt. 17—9—86 to Madras Region may be accepted and issued to field. These temporary instructions are issued to clear all backlog of services pending for want of Single Phase Meters.

B. Vijayaraghavan
Chairman.

●●●

Circular Memo No. SE/Plg/DB/545/81—107 (Technical Branch) dated 8—5—87.

Sub: MIS—LPOS and works contracts involving expenditure of Rs. 15,000/ and above—Returns to SE/IEMC & T.A.—Instructions issued.

The Industrial Energy Management Cell in the Head Quarters has been recently entrusted with the Technical Audit function also. In order to effectively plan the technical audit work in his circle, the Superintending Engineer/Industrial Energy Management Cell and T.A. needs monthly information on the following:

- | | | |
|----------------------|--|--|
| (i) Purchase orders | | involving payment of Rs. 15,000/- and above. |
| (ii) Works contracts | | |

2. For the information regarding the P. Os. needed for the Technical audit work, it is instructed that the Superintending Engineers shall send a copy of the existing monthly return MM/M/401 LPOS Placed by System/Circle SEs and R. C. Es. to the superintending Engineer/Industrial Energy Management Cell and T.A. on the 6th of every month.

3. In respect of the works contracts, a new monthly returns called "works contracts involving payment of Rs. 15,000/- and above" has been prescribed now and is assigned the code FA/M/410. This return shall also be sent to the Superintending Engineer/Industrial Energy Management Cell and T.A. on the 6th of every month. The format designed for sending the return is enclosed. The return may be sent in typed form to start with until printed copies are made available.

4. The two returns may be sent commencing from the month of May 1987, to be sent in June 1987.

5. The two non-MIS returns which are presently being sent to the Superintending Engineer/Industrial Energy Management Cell and T.A. for the purpose shall be discontinued.

D. S. Nelson
Member (Distribution)

Encl :

Memo. No. SE/RE & I (D)/CF No. 304/D. No. 26/87 (Technical Branch) dated 8—5—87.

Sub : Electricity-Fixing of target for hut services in 1987-88 Communicated.

The annual target fixed for 1987-88 for hut services, physical and financial (systemwise and districtwise) is communicated for adoption.

This includes applications of Adi-Dravidar huts ; others and those coming under MREP and RLEGP schemes.

Since almost all the pending applications as on 31—3—87 have been included for the programme of 1987-88, the system Superintending Engineers are requested to affect supply to all eligible applications within one month from the date of receipt.

The Regional Chief Engineers and Superintending Engineers are requested to closely monitor the progress so as to achieve the target without shortfall.

B. Vijayaraghavan,
Chairman.

Encl :—1

STATEMENT SHOWING THE SYSTEM WISE PHYSICAL AND FINANCIAL
TARGETS FIXED FOR HUT SERVICE CONNECTIONS IN 1987-88

Sl. No.	Region	Name of the System	Target fixed for hut services including A.D, huts, Others and NREP, RLEGP applications	
			Physical	Financial (Rs. in lakhs)
1.	Madras	M.E.S./D/North	3255	16.27
2.		M.E.S./D/South	1592	7.96
3.		M.E.S./D/Central	—	—
4.		Chingleput/North	1607	8.03
5.		Chingleput/South	1770	8.85
Total			8224	41.11
6.	Vellore	Vellore	994	4.97
7.		Thiruvannamalai	1828	9.14
8.		Dharmapuri	3840	19.20
Total			6662	33.31
9.	Trichy	South Arcot/North	3968	19.84
10.		South Arcot/South	8680	43.40
11.		Trichy/North	2097	10.48
12.		Trichy/South	100	0.50
13.		Thanjavur/East	1108	5.54
14.		Thanjavur/West	1319	6.59
15.		Pudukkottai	1702	8.51
Total			18974	94.86
16.	Madurai	Madurai/North	422	2.11
17.		Madurai/South	78	0.39
18.		Ramnad	891	4.46
19.		Kamarajar	56	0.28
20.		Tirunelveli/East	220	1.10
21.		Tirunelveli/West	1503	7.51
22.		Kanyakumari	17	0.09
Total			3187	15.94
23.	Coimbatore	Salem	858	4.29
24.		Mettur	1064	5.32
25.		Periyar	395	1.98
26.		Coimbatore//North	400	2.00
27.		Coimbatore/South	43	0.22
28.		Udumalpet	193	0.97
Total			2953	14.78
Grand Total			40000	200.00

The cost of electrification is taken as Rs. 500/-per hut on pro-rata basis.

Encl: 2

**STATEMENT SHOWING THE DISTRICTWISE TARGETS FIXED FOR HUT
SERVICES IN 1987-88**

Sl. No.	Name of the District	Name of the System	Targets fixed for hut services (including AD Huts, Others and NREP/RLEGP applications)	
			Physical	Financial (Rs. in lakhs)
1.	Madras	M.E.S./D/North M.E.S./D/South M.E.S./D/Central	— — —	— — —
		Total	—	—
2.	Chingleput	M.E.S./D/North M.E.S./D/South M.E.S./D/Central Chingleput/North Chingleput/South	3255 1592 — 1400 1650	16.27 7.96 — 7.00 8.25
		Total	7897	39.48
3.	North Arcot	Chingleput/North Chingleput/South Vellore Thiruvannamalai South Arcot/North	207 100 900 1600 268	1.03 0.50 4.50 8.00 1.34
		Total	3075	15.37
4.	Dharmapuri	Vellore Dharmapuri Mettur	94 3600 64	0.47 18.00 0.32
		Total	3758	18.79
5.	South Arcot	Chingleput/South Thiruvannamalai South Arcot/North South Arcot/South	20 228 3700 8880	0.10 1.14 18.50 43.40
		Total	12628	63.14
6.	Thanjavur	Thanjavur/East Thanjavur/West	1108 1319	5.54 6.59
		Total	2427	12.13
7.	Trichy	Trichy/North Trichy/South Pudukkottai	2097 100 52	10.40 0.50 0.26
		Total	2249	11.24
8.	Pudukkottai	Pudukkottai	1650	8.25
		Total	1650	8.25
9.	Madurai	Madurai/North Madurai/South	400 78	2.00 0.39
		Total	478	2.39
10.	Anna	Madurai/North Madurai/South Udumalpet	22 — 23	0.11 — 0.12
		Total	45	0.23

(1)	(2)	(3)	(4)	(5)	(6)
11.	Ramnad	Ramnad		291	1.46
			Total	291	1.46
12.	Pasumpon Muthu Ramalingam	Ramnad		600	3.00
			Total	600	3.00
13.	Kamarajar	Kamarajar		50	0.25
			Total	50	0.25
14.	Nellai Kattabomman	Kamarajar Tirunelveli/East Tirunelveli/West		6 60 1450	0.03 0.30 7.25
			Total	1516	7.58
15.	Chitambaranar	Tirunelveli/East Tirunelveli/West		160 53	0.80 0.27
			Total	213	1.07
16.	Kanyakumari	Kanyakumari		17	0.09
			Total	17	0.09
17.	Salem	Dharmapuri Mettur Salem		240 1000 858	1.20 5.00 4.29
			Total	2098	10.49
18.	Periyar	Periyar Coimbatore/South Udumalpet		350 3 70	1.75 0.02 0.35
			Total	423	2.12
19.	Coimbatore	Coimbatore/North Coimbatore/South Udumalpet Periyar		350 40 100 45	1.75 0.20 0.50 0.22
			Total	535	2.67
20.	Nilgiris	Coimbatore/North		50	0.25
			Total	50	0.25
			Grand Total	40000	200.00

The cost of electrification is taken as Rs. 500/- per hut on pro-rata basis.

Memo No. SE/MMII/DET/F. 102/D 2-87, (Technical Branch) dated 8-5-87

Sub : Retreading/Recapping of Tyres—Approval of Rates for the period from 1-4-87 to 31-3-88—Orders communicated.

Ref : Lr. No. G1/51375/86 dt. 7-4-87 from the Director TNMVMD—Madras—83

A copy of letter dated 7-4-87 under reference with its enclosures received from the Director/Tamil Nadu Motor Vehicles Maintenance Department/Madras-83 approving the rates for retreading/recapping of various sizes of tyres by private retreading Companies for the period from 1-4-87 to 31-3-88 is enclosed herewith for information and adoption.

In respect of rates approved for retreading/recapping various sizes of tyres by Transport Engineering Corporations, separate communication will be sent as soon as the same is received from the Director/Tamil Nadu Motor Vehicles Maintenance Department Madras-83.

D. S. Nelson

Encls.

Chief Engineer/Materials Management

Copy of Lr. No. G1/51375/86 dated 7-4-87 from the Director, TNMVMD, Shopping Centre, Ashok Nagar, Madras-83 addressed to All Heads of Departments including Collectors.

Sub : TNMVMD—Retreading/Recapping of tyres approval of rates for the period from 1-4-87 to 31-3-88—Orders issued.

Ref : This office Rc. No. G1/1724/86, dt. 28-3-86.

In this office letter cited, rates approved for retreading/recapping of various sizes of tyres, were communicated for adherence for the period upto 31-3-87. This approved rates expired on 31-3-87. Hence fresh rates for retreading/recapping of various sizes of tyres of Govt. Departmental vehicles are approved for the period from 1-4-87 to 31-3-88 and furnished in the annexure I to VII, which is nett amount. No Sales Tax, S.C. etc. can be charged over the rate during the currency of the tender period (i.e.) till 31-3-88. The repair charges are also approved and furnished in annexure VIII. The rates approved are nett including ST and SC on S.T.

2. The vehicle owning officers are informed that where there is no tyre retreading Company, the work of retreading/recapping can be entrusted to the nearest approved firm in the neighbouring District.

The to and from transport charges for entrusting the tyre for retreading/recapping will be borne by the respective retreading company. However, if the tyres are rejected for retreading/recapping by the company, the to and fro transport charges will have to be borne by the vehicle owning Officer.

4. The Company will collect the tyres and complete the work within 7 days of its receipt. Any undue delay in this regard may be brought to the notice of this office for further action. If the retreaded/recapped tyre do not cover the guaranteed kilometer, the vehicle Owning Officers are requested to take action in such cases, to get the amount reimbursed from the company.

5. In respect of rates approved for retreading/recapping of various sizes of tyres by Transport/Engineering Corporations separate communication will be sent shortly.

6. The above information may please be communicated to all your subordinate vehicle Owning Officers for their information and guidance.

Encl : Annexure I, II, III, IV, V, VI, VII, & VIII.

(True copy)

Encl. 1

Annexure I

RATE APPROVED FOR TVL ASIATIC TYRES LTD. MADRAS.

Sl. No.	Size		Retreading Recapping	
				Rs.
1.	520 x 13		130.00	
2.	560 x 13		130.00	
3.	600 x 16	Car	176.00	
4.	600 x 16	Jeep.	195.00	
5.	600 x 16	Tpt.	176.00	
6.	640 x 13		140.00	
7.	640 x 15		226.00	
8.	670 x 15	Car	226.00	
9.	700 x 15	Car	225.00	
10.	825 x 20		352.00	
11.	900 x 20		400.00	
12.	590 x 15		160.00	
13.	700 x 15	Jeep	253.00	
14.	700 x 15	Tpt.	220.00	
15.	700 x 16	Tpt.	235.00	
16.	670 x 15	Tpt.	226.00	Retreading only.
17.	700 x 16	Jeep	260.00	
18.	750 x 20	Tpt.	268.00	
19.	750 x 20	Rib	278.00	
20.	900 x 20	Cross Rib	480.00	450.00 (RC)
21.	1000 x 20		550.00	500.00 (RC)

(true copy)

Encl. 2

Annexure II

Rates approved for Tvl. Sundaram Industries Ltd., Madras—6 and Branches at Salem, Madurai, Vellore, Pudukkottai, Viralimalai and Coimbatore.

Sl. No.	Size	Retreading Rs.	Recapping Rs.	
		Rs.	Rs.	
1.	325 x 19	80	...	
2.	520 x 13	157	...	Except Madras Branch
3.	560 x 13	157	...	
4.	600 x 16 Tpt.	254	217	"
5.	640 x 13	194	...	"
6.	640 x 15	230	...	"
7.	670 x 15 Car	264	...	"
8.	700 x 15 Car	254	...	"
9.	750 x 20 Car	317	310	"
10.	825 x 20	410	390	Except Madras Branch
11.	700 x 15 Jeep	294	...	"
12.	670 x 15 Tpt.	...	217	For Madras Branch only.
13.	700 x 16 Jeep	300	...	Except Madras Branch

Sl. No.	Size		Retreading Rs.	Recapping Rs.	
14.	750 x 20	Tpt.	317	310	Except Madras Branch
15.	750 x 20	Ground Grip.	436	...	"
16.	1000 x 20		634	574	"

Tractor Tyres :

1.	650 x 10	Fork lift	347		"
2.	550 x 16	TF	207		"
3.	600 x 16	TF	220		For Madras Branch only
4.	600 x 19		357		"
5.	650 x 20	TF	376		"
6.	11.00 x 28/10.28	RT	857		
7.	12.4/11 x 28		944		
8.	16.9 x 29/14.28	Rr.	1454		
9.	13.6 x 28/12.28		1444		For Madras Branch only.

(True copy)

Encl. 3

Annexure III

RATES APPROVED FOR TVL. ANNAMALAI RETREADING COMPANY TRICHY, SALEM.
VELLORE & MADURAI

Sl. No.	Size		Retreading	Recapping
			Rs.	Rs.
1.	600 x 16	Car	200	—
2.	600 x 16	Jeep	200	—
3.	900 x 20		450	425
			445	400 (For Vellore Branch only.)
4.	590 x 15		163	—
5.	700 x 15	Tpt.	220	208
6.	670 x 15	Tpt.	220	187
7.	700 x 16	Tpt.	238	232
8.	900 x 20	Gross Rib.	450	425
			445	400 (For Vellore Branch only.)

Tractor Tyres :

1.	600 x 16	T.F.	214	—
2.	750 x 16	Trailer Rib.	286	—
3.	600 x 19		352	—
4.	650 x 20	T.F.	352	—
5.	149/13.28		1350	—
6.	13.6/12.28		1145	—

(True copy)

Encl : 4

Annexure—IV**RATES APPROVED FOR TVL. A. A. RETREADING COMPANY, COIMBATORE**

Sl. No.	Size	Retreading	Recapping
1.	600 x 16 Car	200-00	—
2.	600 x 16 Jeep	200-00	—
3.	900 x 20	450-00	425-00
4.	590 x 15	163-00	—
5.	700 x 15 Tpt.	220-00	208-00
6.	670 x 15 Tpt.	220-00	187-00
7.	700 x 16 Tpt.	238-00	232-00
8.	900 x 20 Gross Rib	450-00	425-00
Tractor Tyres :			
1.	600 x 16 TF	214-00	—
2.	750 x 16 Trailor Rib	286-00	—
3.	600 x 19	352-00	—
4.	650 x 20 TF	352-00	—
5.	14.9 / 13.28	1350-00	—
6.	13.6 x 28/12.28	1145-00	—

(True copy)

Encl. 5

ANNEXURE—V**RATES APPROVED FOR TVL. SUNDARAM INDUSTRIES LTD., TIRUNELVELI**

Sl. No.	Size	Retreading	Recapping
1.	325 x 19	80.00	—
2.	520 x 13	157.00	—
3.	560 x 13	157.00	—
4.	600 x 16 Car	204.00	—
5.	600 x 16 Jeep	230.00	—
6.	600 x 16 Tpt	254.00	217.00
7.	640 x 13	194.00	—
8.	640 x 15	230.00	—
9.	670 x 15 Car	264.00	—
10.	700 x 15 Car	254.00	—
11.	750 x 20 Car	317.00	310.00
12.	825 x 20	410.00	390.00
13.	900 x 20	517.00	490.00
14.	590 x 15	190.00	—
15.	700 x 15 Tpt	254.00	240.00
16.	700 x 15 Jeep	294.00	—
17.	670 x 15 Tpt	254.00	217.00
18.	700 x 16 Tpt	254.00	267.00
19.	700 x 16 Jeep	300.00	—
20.	750 x 20 Tpt	317.00	310.00
21.	750 x 20 ground grip	436.00	—
22.	900 x 20 Gross rib	—	514.00
23.	1000 x 20	634.00	574.00
Tractor Tyres :			
1.	650 x 10 Fork lift	347.00	—
2.	550 x 16 TF	207.00	—
3.	600 x 16 TF	220.00	—
4.	750 x 16 Trailor rib	287.00	—
5.	600 x 19	357.00	—
6.	650 x 20 TF	370.00	—
7.	11.00 x 28/10—28 Rear	857.00	—
8.	12.4/11 x 28	944.00	—
9.	16.9/13—28	1454.00	—
10.	13.6 x 28/12.28	1444.00	—

(True Copy)

Encl. 6

ANNEXURE—VI**RATES APPROVED FOR TVL. AUTO INDUSTRIES, VILLUPURAM.**

Sl. No.	Size	Retreading	Recapping
		Rs.	Rs.
1.	600 x 16 Jeep	200.00	—
2.	750 x 20 Tpt.	317.00	310.00
3.	825 x 20	390.00	360.00
4.	900 x 20	450.00	425.00
5.	590 x 16	163.00	—
6.	700 x 15 Tpt	220.00	208.00
7.	670 x 15 Tpt	220.00	187.00
8.	1000 x 20	575.00	540.00
Tractor Tyres :			
9.	550 x 16 TF	207.00	—
10.	660 x 16 TF	214.00	—
11.	650 x 20 TF	—	350.00
12.	11.00 x 28/10—28 Rr	857.00	—
13.	12.4/11 x 28	944.00	—

(True Copy)

Encl. 7

ANNEXURE—VII**RATES APPROVED FOR TVL. MUTHU TYRES, MADRAS.**

Sl. No.	Size	Rate approved	
		Retreading	Recapping
	Tractor Tyres :	Rs.	Rs.
1.	650 x 10 Fork lift	210	—
2.	750 x 16 Trailor Rib	225	—

(True Copy)

Encl. 8

ANNEXURE—VIII**RATES APPROVED FOR VARIOUS TYPES OF REPAIRS OF TYRES**

Nature of repairs		Rate	
		Rs.	P.
Truck Tyre :			
Through cut	1" x 1"	30.00	
	2" x 1"	55.00	
	3" x 1"	70.00	
	2" x 2"	70.00	
Reinforcement repair 6 ply :			
	1" x 1"	25.00	
	2" x 1"	35.00	
	3" x 1"	35.00	
Car Tyres through cut :			
	1" x 1"	30.00	
	2" x 1"	35.00	
	3" x 1" 8 ply	35.00	
	2" x 1"	40.00	
General Spot repaira :			
	2" x 2"	15.00	
	3" x 2"	15.00	
	3" x 3"	15.00	
	4" x 4"	30.00	

(True Copy)

Memo. No. SE/RE/G/C. 6057/87 (Technical Branch) dated 13-5-1987

Sub : Installation of portable Generators by consumers—Safety precautions—issue of notices and dis-connections—Mass Raids—Orders—Issued.

It is essential that installation of generators (normally of portable type) by L. T. domestic/commercial consumers without proper change over switch arrangements should be curbed immediately to avoid occurrence of accidents due to paralleling of generator supply with Board's supply or due to back feeding of generator supply, to Board's lines during shut downs etc.,

The following instructions are issued in this matter :

(i) Consumers having these Generators or desiring installation of generators whether permanently or temporarily during power failures etc., may be advised as follows :

(a) They should provide a change over switch of Double Pole Double throw type, so as to individually connect either the Board's supply or generator supply only to their premises.

(b) The above change over switch arrangement should be carried out by an authorised electrical contractor licenced by the Government, and under the direct supervision of a person holding a certificate of competency issued by the Chief Electrical Inspector to Government.

The consumer shall produce a revised Test report for having altered the installations by such authorised persons.

(c) After verification and acceptance of the revised Test report by the Board officials the consumer may connect and operate the generator either permanently or temporarily.

(d) Inspection fees as per rates in vogue from time to time shall be collected from such consumers before inspection of the premises for this purpose.

(e) The consumers may be advised to note that in addition to disconnection, they are liable to be prosecuted for violation under the relevant provisions of Indian Electricity Act, 1910 and Electricity supply Act 1948.

(f) They should also obtain a safety certificate from the Chief Electrical Inspector to Government, wherever applicable.

(ii) To implement the above instructions initially, a survey may be undertaken in all the Urban/Semi-urban areas where portable generators are largely used, and a complete list of such services in which generators are installed or portable generators are connected up during power breakdown shall be prepared and furnished to the Assistant Divisional Engineer/Operation & Maintenance by the Assistant Engineer, Junior Engineer/Operation and Maintenance/Distribution concerned.

(iii) The Assistant Engineers/Junior Engineers/Operation and Maintenance of Distribution shall thereafter issue one week's notice to all such consumers to dis-connect the generators wherever connected permanently, or not to connect portable generators without proper alteration of wiring installations etc., as detailed in para (1) above.

(iv) The services, in which generators are connected and for which notices had been issued should be inspected after expiry of the notice period, and if the generators are still found connected without the safety measures prescribed, these services shall be disconnected forth-with. The Assistant Divisional Engineers/Assistant Engineers/Junior Engineers should have a watch over these services especially during periods of power failures including those due to shut downs etc. and ensure that these consumers do not connect the generators whenever required.

3. The Superintending Engineers/Operation & Maintenance shall organise mass raids in all urban/semi urban areas after a period of one month from the date of issue of these orders, by pooling the officers and staff in the rural areas if need be, to check the installation of all the operating Generator sets for observance of safety measures prescribed above to avoid electrical accidents. The mass raid squads should cover the areas under each section completely.

4. Anti Power Theft Squads should also verify during their inspections whether notices have been issued for all the cases of operating generator sets and whether, the consumers are operating the generators in violation of the notices after expiry of the notice period. They should bring such erring cases to the notice of the Assistant Engineers/Junior Engineers, directly for immediate action, with copy to the Superintending Engineer concerned.

5. Receipt of this orders should be acknowledged to Superintending Engineer, Rural Electrification & Improvements (Distribution).

B. Vijayaraghavan,
Chairman.

VEHICLES—Revision of norms for provision Vehicles—Orders—Issued.

B.P. Ms. (Ch.) No. 115

(Technical Branch)

Dated : 14—5—1987

Chithirai 31, Prabhava,

Thiruvalluvar Aandu 2018.

Read :

C.E./GI's Memo. No. SE/RE & LL/TO/F. 100/1 dt. 23—12—77.

Proceedings :

In supersession of all instructions issued on the subject above, the Tamil Nadu Electricity Board after careful consideration has approved the following revised norms for provision of vehicles in the Board.

(A) DISTRIBUTION :

- (i) **Regional Chief Engineer's Office**
 - a. Regional Chief Engineer's Office — Nil
 - b. For each Safety Engineer in the Region — One Jeep
- (ii) System Office — One Van
- (iii) Central Stores — One Lorry
- (iv) Civil Sub-Division — One Lorry
- (v) **O & M Division :**
 - a. O & M Division — One Van (Departmental Van or Van hired for daily use) and one lorry for each Division.
 - b. Sub-Divisions in O & M Division — One Jeep for 3 sub-Divisions including Construction Sub-Division in O & M Divisions.
- (vi) **Construction Division :**
 - a. Construction Division — One Van and One Lorry for each Division
 - b. Construction Sub-Divisions — One Jeep for Two Sub-Divisions
- (vii) **Operation Division :**
 - a. Operation Division — One Van for each Division
 - b. Operation Sub-Divisions — Nil
 - c. Line Sub-Divisions — One Van and One Lorry for each Sub-Division
- (viii) **M.R.T. Division :**
 - a. M.R.T. Division — One Van for each Division
 - b. M.R.T. Sub-Divisions — One Van for each M.R.T. Sub-Division
 - c. Special Maintenance sub-Division — One Van and One 2 Ton Crane Mounted Lorry
- (ix) **Others :**
 - a. 230 KV. SS. — Nil.
 - b. 110 KV. SS. — Nil
 - c. F.O.C. Centres — No van will be allotted, One van shall be hired for daily use for each F.O.C. Centre.

(B) MADRAS DEVELOPMENT CIRCLE :

- (i) Civil Division — One Lorry and one Van
- (ii) Electrical Division — One Van, One Lorry and One 2 Ton Crane Mounted Lorry.
- (iii) Electrical Division (33 KV Cable laying) — One Van and One Lorry
- (iv) Civil Sub-Divisions — One Jeep for two Sub-Divisions
- (v) Electrical Sub-Divisions — One Jeep for two Sub-Divisions

(C) WORKSHOP CIRCLE :

- Workshop Circle (Mettur) — One Van and One Lorry

(D) Vigilance :

- | | | |
|---|---|--------------------------------|
| (i) Vigilance Officers | — | One Van for each Officer. |
| (ii) Anti Power Theft Squad Divisions | — | One Van for each Division. |
| (iii) Surprise Inspection Squad Sub-Divisions | — | One Van for each Sub-Division. |
| (iv) APTS Sub-Divisions | — | One Van for each Sub-Division. |

(E) Technical Audit :

- | | | |
|---------------------------|---|---------|
| Technical Audit Divisions | — | — Nil — |
|---------------------------|---|---------|

(F) General Construction Circles :

- | | | |
|--|---|--|
| (i) Circle Office | — | One 5 Ton Crane Mounted Lorry. |
| (ii) Division/SS Erection | — | One Van. |
| (iii) Division/Transformer Erection | — | One Van. |
| (iv) Divisio/Transmission Line Construction | — | One Jeep. |
| (v) Transmission Line Construction Sub-Divisions | — | One Jeep and One Lorry for each Sub-Division. |
| (vi) Sub-Station Erection Sub-Divisions | — | One Van and One Lorry for each Sub-Division. |
| (vii) Transformer Erection Sub-Divisions | — | One Van and Two Lorries for each Sub-Division. |

2. No norms are prescribed for the following and provision of vehicles will be considered on merits in each case :—

- (i) Board Office.
- (ii) Hydro Generation Circles.
- (iii) Thermal Power Station Circles.
- (iv) Hydro Project Circles.
- (v) Thermal Projects Circles.
- (vi) Protection & Communication Circles.
- (vii) Investigation Circles.

3. The existing procedure of providing One car for each System Superintending Engineer will continue. For each of the following Superintending Engineers, a car shall be hired for daily use.

- (i) Superintending Engineer/Madras Development Circle, Madras.
- (ii) Superintending Engineer/Anti Power Theft Squad, Madras and Salem.
- (iii) Superintending Engineer/Hydro Generation at Erode, Tirunelveli and Kundha.
- (iv) Superintending Engineer/General Construction Circles at Madras, Trichy, Madurai and Coimbatore.

4. Lorries on kilometre basis or tonnage basis can also be hired for Central Stores in Systems and construction Sub-Divisions under O&M Divisions and under Construction Divisions of Systems.

5. The receipt of this B.P. should be acknowledged to the Chief Engineer/Materials Management.

B. Vijayaraghavan.
Chairman.

● ● ●

Circular Memo No SE/Plg/DB/18331/84—12 (Technical Branch) dated 15—5—87.

Sub : Registers to be maintained in O&M Sections—Formats—amendment Issued.

- Ref : 1. Circular Memo No. SE/Plg/1833/DB/84—8, dated 30—7—86.
2. Circular Memo SE/Plg/DB/18331/84—11 dated 27—2—87.

1. A list containing the registers to be maintained in O&M Sections was communicated in the Reference 1. Amendment to the list of registers and the formats for the registers were communicated in the reference 2. Item No. 8. of the list of registers for which formats were enclosed to the circular

Memo under reference 2 is 'Register of Disconnection and Re-connection of Services'. The headings for the columns 9 and 15 of the register read as follows:

(9) மின் துண்டிப்பு செய்த பணியாளரின் பெயர்/உத்தியோகம்.

(15) மின் இணைப்பு கொடுத்த பணியாளரின் பெயர்/உத்தியோகம்.

2. It is instructed that the following may be added to each of the above headings in the columns 9 & 15

"மற்றும் கையெழுத்து"

3. Getting the signature of the staff who has disconnected/Reconnected the service will be helpful in contesting the cases in courts and to prove with the evidence of records and hence the above amendment.

D. Krishnamoorthi
Chief Engineer/Personnel



Circular Memo No. SE/Plg/DB/319/86—3 (Technical Branch) dated 20—5—87.

Sub : Registers to be maintained in the various Sub-Divisions of the Distribution systems—formats—communicated.

- Ref : 1. Circular Memo No. SE/Plg/18331/DB/84—8 dated 30—7—86.
2. Memo No. 108865/G2/A2/86—1 dated 14—8—86.
3. Circular Memo No. SE/Plg/DB/18331/84—11 dated 27—2—87.
4. Circular Memo No. SE/Plg/DB/270/86—5. dated 6—4—87.

1. A list of registers to be maintained in O & M sections was communicated in the Memo. under reference 1. Amendment to the above memo. and specimen formats for the registers to be maintained in O&M sections were communicated in circular Memo under reference 3. The list of registers to be maintained in other sections of Distribution systems along with their formats were communicated in the reference 4.

2. The registers that are to be maintained in the various sub-divisions of the Distribution systems have been finalised now and are shown in the annexure enclosed. Appropriate abbreviation in the remarks column indicates whether the formats for these registers have been already finalised or whether they are now finalised and forwarded or whether they are standard ones. In all, 51 registers have been prescribed. Out of the 51 registers, formats for 16 registers are enclosed now. Standard forms are available for 13 registers. Formats for the remaining 22 registers have already been standardised and communicated.

3.1. It may be noted that the register called, Register of M. Books, PCBs, requisition, Devolution, stamped agreement, Revenue stamp, stationery, forms, PR issue books and books and publication prescribed for section offices is also prescribed for the sub-division though a few items like M. Book, stamped agreements and PR issue books may not be relevant. This is done to print only a single register for both the section and sub-division offices and thus avoid designing and printing a separate register for sub-division office.

3.2. In the case of Lines, special maintenance and MRT wings certain number of registers relevant only to the particular field have been prescribed for JE/AE office. The Sub-Division and sections of the above branches work like a unit. Though the registers concerning Administration Accounting etc. are prescribed to both Section and Sub-Division separately, the registers pertaining to Technical matters are therefore prescribed only for Section offices. They are not prescribed for Sub-divisions.

3.3. Though two registers, viz. Register of work orders issued by ADE and Register of work orders issued by DEE and SE have been prescribed, the register is a standard register called register of work orders which will be used for the above registers.

3.4. The registers like C. C. bills and Telephone bills, Local calls and Trunk calls, Rent, Tree and Plant register etc. are prescribed for all sub Divisions. But if a particular register is not relevant to a sub-Division, such register need not be maintained.

4. The Superintending Engineers (O&M) are requested to Print and supply the above registers to the sub-division offices concerned.

5. The receipt of this Circular may please be acknowledged to the Superintending Engineer/Planning.

D. S. NELSON
Member (Distribution)

Encl. :

ANNEXURE

REGISTERS TO BE MAINTAINED IN SUB-DIVISIONS

Sl. No.	Name of the Register	Re- marks	O&M	Cons- truc- tion	Lines	Civil	Main- ten- ance	MRT
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
1.	Register of Service connection application	S	✓	—	—	—	—	—
2.	Register of Schemes sent up and sanctioned estimates including improvements (other than sanctioned by ADE/DE)	AS	✓	✓	✓	✓	✓	✓
3.	Register of estimates sanctioned by ADE/DE	Enclosed	✓	✓	✓	✓	✓	✓
4.	Register of Work orders issued by ADE	S	✓	✓	✓	✓	✓	✓
5.	Register of Work orders issued by DE and SE	S	✓	✓	✓	✓	✓	✓
6.	Register of survey reports	AS	✓	✓	✓	✓	✓	✓
7.	Register of malpractices & Theft of energy	Enclosed	✓	✓	✓	✓	✓	✓
8.	Register of Theft of materials	AS	✓	✓	✓	✓	✓	✓
9.	Register of check measurement	AS	✓	✓	✓	✓	✓	✓
10.	Shut-downs—Application register	AS	✓	✓	✓	✓	✓	✓
11.	Register of Damage to Board's properties	AS	✓	✓	✓	✓	✓	✓
12.	Register of Powercut Quota readings	Enclosed	✓	✓	✓	✓	✓	✓
13.	Register of Pole casting	Enclosed	✓	✓	✓	✓	✓	✓
14.	Register of contractor bill	AS	✓	✓	✓	✓	✓	✓
15.	Register of Tender K2 and chit agreement	Enclosed	✓	✓	✓	✓	✓	✓
16.	Register of H.T. Services	AS	✓	✓	✓	✓	✓	✓
17.	Register of inspection of SCs by ADE/DE	Enclosed	✓	✓	✓	✓	✓	✓
18.	Lorry log book	S	✓	✓	✓	✓	✓	✓
19.	History card Register to Board's vehicles	S	✓	✓	✓	✓	✓	✓
20.	Register of M. Books, PCBs, Requisition, Devolution, stamped agreement, Rev. Stamp, Stationery, Forms, PR issue books and Books and publications	AS	✓	✓	✓	✓	✓	✓
21.	Register of CEIG Inspection	AS	✓	✓	✓	✓	✓	✓
22.	Register of lands and buildings	AS	✓	✓	✓	✓	✓	✓
23.	Register of accidents	Enclosed	✓	✓	✓	✓	✓	✓
24.	Register of apprentices	AS	✓	✓	✓	✓	✓	✓
25.	Register of Temporary supply	AS	✓	✓	✓	✓	✓	✓
26.	Register of court cases	Enclosed	✓	✓	✓	✓	✓	✓
27.	Tools and Plants register	S	✓	✓	✓	✓	✓	✓
28.	Tree and Plant register	Enclosed	✓	✓	✓	✓	✓	✓
29.	Attendance register	S	✓	✓	✓	✓	✓	✓
30.	Late attendance register	Enclosed	✓	✓	✓	✓	✓	✓
31.	Movement register	Enclosed	✓	✓	✓	✓	✓	✓
32.	Fixed charges register (pay bills)	S	✓	✓	✓	✓	✓	✓
33.	Register of residential address of Staff	AS	✓	✓	✓	✓	✓	✓
34.	Incumbency register	S	✓	✓	✓	✓	✓	✓
35.	Casual leave register	AS	✓	✓	✓	✓	✓	✓
36.	Laave other than Casual leave	AS	✓	✓	✓	✓	✓	✓
37.	Register of sanctioning leave to RWE staff	Enclosed	✓	✓	✓	✓	✓	✓
38.	Register of disciplinary proceedings	Enclosed	✓	✓	✓	✓	✓	✓
39.	Register of Rent	AS	✓	✓	✓	✓	✓	✓
40.	Register of C.C. bills and Telephone bills	AS	✓	✓	✓	✓	✓	✓
41.	Register of Local calls and Trunk calls	AS	✓	✓	✓	✓	✓	✓
42.	Current register	S	✓	✓	✓	✓	✓	✓
43.	Despatch register	S	✓	✓	✓	✓	✓	✓
44.	Confidential letters and D.O. letters	S	✓	✓	✓	✓	✓	✓
45.	Local Despatch register	Enclosed	✓	✓	✓	✓	✓	✓
46.	Stamp account Register	AS	✓	✓	✓	✓	✓	✓

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
47.	T.A. Bills and Medical Bill Register	AS	✓	✓	✓	✓	✓	✓
48.	Double wages approved register	Enclosed	✓	—	✓	✓	✓	✓
49.	Register of encashment of cheque for payment of wages to staff	AS	✓	✓	✓	✓	✓	✓
50.	Amanath register	S	✓	✓	✓	✓	✓	✓
51.	Co-optex, Khadi Craft etc. recovery register	Enclosed	✓	✓	✓	✓	✓	✓
Total			50	42	45	42	42	42

AS = Already Standardised and format communicated

S = Standard Register



Memo No. SE/RE/H/C. No. 6010/87 (Technical Branch) dated 22—5—1987

Sub : Electricity—Extension of supply to Jet Motor to lift water from Deep Bore Well from the existing service by Changaover switch arrangement—Permission—Requested—Regarding.

- Ref : 1) B.P. Ms. (Ch) No, 227 (Tech. Br.) dated 27—12—85
 2) B.P. Ms. (Ch) No. 128 (Tech. Br.) dated 11—6—86
 3) RCE/Distn/CBE's Lr. No. 37180/RCE/D/CBE/TAM/F. Agriculture/D. 504/86/dated 27—12—86

Regional Chief Engineer/(Distribution)/Coimbatore has reported that representations are being received from Agricultural Consumers requesting permission to erect separate Jet Motors instead of compressor sets to be operated along with pumpset motors through double throw switch arrangements in the existing agricultural services to baleout the water from the bore wells.

After careful consideration, approval is hereby accord for in installation of Jet Motor in the same well for auxiliary pumping of water similar to the use of a compressor motor subject to the conditions indicated below :

- (1) Motor pumpset and the Jet Motor should be installed only at the well head with a changeover switch and should not be shifted to any other location. The wiring from Changeover switch to pumpset motor and Jet Motor should be permanent and any temporary wiring should not be permitted.
- (2) The bore wells for which Jet Motor is used should be located inside the same well and not outside the well to which agricultural service is effected.
- (3) Other conditions already specified in the B.Ps. issued permitting use of compressors will also apply to the erection of these Jet Motors.

The receipt of this memo may be acknowledged.

D. S. Nelson
Member (Distribution)

Memo No. SE/RE/D/124—1/87 (Technical Branch) dated 25—5—1987

Sub : Extension of supply to agricultural pumpsets—Last day happened to be a holiday to report readiness by the applicant—Instructions issued.

Ref : Lr. No. RCE/D/MS/T3/F. Gen. Misc/D.324/87/dt. 30—4—87

In the letter under reference, the Regional Chief Engineer/Distribution/Madras has requested to clarify whether the agricultural applicants may be allowed to report their readiness on the next working day if the 90th day happens to be a holiday.

The Regional Chief Engineer/Distribution/Madras is informed that the agricultural applicants may be permitted to report their readiness on the next working day if the last day of 90 days notice happens to be a holiday.

B. Vijayaragevan
Chairman

● ● ●

Circular Memo No. SE/Plg/DB/18331/84—12 (Tech. Branch) dt. 29—5—87.

Sub : Registers to be maintained in various sections/Sub-divisions—Printing of registers—instructions—Issued.

- Ref : 1. Circular Memo No. SE/Plg/DB/1833/84—8 dt. 30—7—86.
2. Circular Memo No. SE/Plg/DB/18331/84—11 dt. 27—2—87.
3. Circular Memo No. SE/Plg/DB/270/86—5 dt. 6—4—87.
4. Circular Memo No. SE/Plg/DB/319/86—3 dt. 20—5—87.

In the references cited, the registers to be maintained in various sections and sub-divisions were communicated along with the specimen formats. The Superintending Engineers were also requested to print and supply the various registers to the concerned. In many cases there are already registers existing similar to those registers communicated in the above references. To ensure that the existing registers are not wasted, the following instructions are issued for strict compliance.

(i) If there is a similar register available in the existing stock as the one communicated in the above reference, the formats may be modified wherever possible as per the specimen format already communicated. New registers exactly similar to the formats communicated may be printed and supplied after the existing stock is exhausted.

(ii) If a register that is proposed is a new one and if no similar register is available in the existing stock, then such register may be printed straightaway.

D. Krishnamoorthi,
Chief Engineer/Personnel.

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பெற்ற ஊதிய விலை அறிக்கையின்

(Last Pay Certificate)

தமிழ்ப்படிவம் செயல்முறைப் படுத்த அனுப்பப்படுகிறது.

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பிற்சேர்க்கை

தமிழ் ஆட்சிமொழிச் செயலாக்க நடவடிக்கை எண். 4/1987

குறிப்பாணை எண். 053080 |நி.கி./த.வ./87—1 நாள் : 22—5—87

பொருள் : தமிழ் ஆட்சிமொழிச் செயலாக்கம்—பெற்ற ஊதிய விவர அறிக்கையின் (லாஸ்ட் பே சர்டிபிகேட்) தமிழ்ப் படிவம்—செயல் முறைப்படுத்த அனுப்பப் படுகிறது.

தமிழ் ஆட்சிமொழிச் செயலாக்கத்தின் நடவடிக்கையாக வாரிய அலுவலங்களில் பயன்படுத்தும் "பெற்ற ஊதிய விவர அறிக்கை"யின் (லாஸ்ட் பே சர்டிபிகேட்) தமிழாக்கம் இத்துடன் இணைக்கப் பட்டுள்ளது. இனி இது தமிழிலேயே இருக்க வேண்டும் என எல்லா அலுவலர்களும் கேட்டுக்கொள்ளப் படுகிறார்கள்.

பொ. சஸ்வரமூர்த்தி,
செயலர்.

இணைப்பு :

தமிழ்நாடு மின்சார வாரியம்

.....அலுவலகம்

பெற்ற ஊதிய விவர அறிக்கை

(Last Pay Certificate)

1. வாரியத்தின்..... கிளையில்/அலுவலகத்தில்
.....ஆகப் பணியாற்றி.....நிருவாகக் கிளைக்கு/
அலுவலகத்திற்கு மாற்றப்பட்ட திரு/திருமதி/செல்வி.....யின்
பெற்ற ஊதிய விவர அறிக்கை (லாஸ்ட் பே சர்டிபிகேட்).

2.வரை இவருக்குரிய சம்பளம் வழங்கப்பட்டு விட்டது.
இதன் விவரங்கள் கீழே தரப்பட்டுள்ளது.

நிறைவேற்றுள்ள பணிச் சம்பளம். (சப் ஸ்டேண்டிங் பே)/	சம்பளம்.	...	ரூ.
நிலை பேரில்லாப் பணிச் சம்பளம் (அபிஷியேடிங் பே).	சிறப்புப்படி.	...	ரூ.
இதர ஈட்டுப்பதிகள் (அதர் காம்பன்சேட்டரி அலவன்ஸ்)	அகலிவைப்படி	...	ரூ.
	லீட்டு		
	வாடகைப்படி	...	ரூ.
	நகர ஈட்டுப்படி	...	ரூ.
	மொத்தம்	...	ரூ.

பிடித்தங்கள் (டிட்கஷன்ஸ்)

1. தமிழ்நாடு மின்சார வாரிய பொது வருங்கால வைப்பு நிதிக்கானது (கணக்கு எண்.....)	ரூ.
2. ஆயுள் காப்பீட்டுக் கழகத்திற்கான சந்தா (காப்புறுதி ஆணை எண்.....)	ரூ.
3. குடும்ப உதவி நிதிக்கான சந்தா (பேமலி பெனிடிட் பண்ட)	ரூ.

தனக்குப் பதிலாகப் பொறுப்பேற்றுள்ள அல்லது கூடுதல் பொறுப்பு வகிக்கும் திரு/திருமதிஎன்பவரிடம்.....அன்று முற்பகலில்/பிற்பகலில் இவர் பொறுப்பை ஒப்படைத்து விட்டார்.