

TAMIL NADU ELECTRICITY BOARD GAZETTE

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No. 12



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வேண்டுகோள்

இந்த இதழுடன் இவ்வாண்டின் 1991 (தொகுப்பு X)ன் பன்னிரண்டு இதழ்களும் முடிவுறுகிறது. பன்னிரண்டு இதழ்களையும் ஒரே தொகுப்பாக 'பைண்ட்' செய்து அவரவர் பெறுப்பில் பராமரித்து வரும்படி கெசட் இதழ் பெறும் அனைத்து வாரிய அலுவலர்களும் கேட்டு கொள்ளப்படுகிறார்கள்.

அனைவருக்கும் பயன்படும் வண்ணம் ஒருங்கிணைக்கப்பட்ட பொருளடக்கம் (Consolidated Index) இந்த இதழில் வெளியிடப்பட்டுள்ளது.

News & Notes

PART—I

NEWS & NOTES

I. Generation Particulars :

The details of generation/relief figures for December '91 and for the period July to December '91 were as follows :

Sl. No.		December '91	July to December '91
(Figs. in Million Units)			
1.	Ennore	136.771	882.657
2.	Tuticorin	297.327	1544.517
3.	Mettur	304.200	1370.750
	TNEB Thermal	738.288	3806.924
4.	Neyveli TS I	298.199	1517.215
5.	Neyveli TS II	62.243	1402.709
6.	Kalpakkam	166.160	968.986
7.	Hydro Generation	424.633	2848.358
8.	Import from NTPC	277.204	1125.603
9.	Net Export to Kerala	(—) 120.019	(—) 806.646
10.	Import from Manali & BHEL	0.397	0.853
11.	Windmills	1.153	14.521
12.	Kadamparai Pumping	—	—
	Net TNEB Consumption	1848.268	10878.523

The maximum grid demand and consumption during December '91 were 3081 MW on 28—12—91 and 65.509 MU on 28—12—91 respectively. The average grid consumption in December '91 was 59.62 MU.

During the calendar year 1991, the total power generated and purchased by TNEB was 21851.288 MU against 20779.161 MU in 1990.

II. Hydro inflows :

The Hydro inflows in December '91 were 122 MU against 159 MU in December '90 and against the ten year average of 154 MU. The inflows during July to December '91 were 2822 MU against 2291 MU during the same period last year and against the ten year average of 2323 MU.

III. Storage Position:

The storage position in various reservoirs as on 1-1-92 when compared to 1-1-91 was as follows:

Sl. No.	Group	Storage as on		Difference
		1-1-92	1-1-91 (in Million units)	
1.	Nilgiris	1309.670	828.44	(+) 481.23
2.	PAP	170.140	95.47	(+) 74.67
3.	Periyar	24.840	90.38	(-) 65.54
4.	Suruliyar	16.540	27.63	(-) 11.09
5.	Papanasam & Servalar	35.630	42.48	(-) 6.85
6.	Kodayar	176.662	95.97	(+) 80.692
Total excluding Mettur		1733.482	1180.37	(+) 553.112
Mettur		186.98	8.68	(+) 178.30
Total including Mettur		1920.462	1189.05	731.412

IV. Performance of Thermal Stations:**(i) Tuticorin (4 x 210 MW)**

The details of generation at Tuticorin during December '91 were as follows:

Unit	Availability Factor (%)	Generation in M.U.	Plant Load Factor (%)
I (210 MW)	96.00	149.82	95.89
II (210 MW)	22.50	33.46	21.42
III (210 MW)	74.20	112.32	71.89
IV (210 MW)	—	1.727	—
Station (840 MW)	—	297.327	63.07

(1) Unit II which was shut down on 27-9-91 for annual overhaul works came back into service on 23-12-91.

(2) Unit V shut down from 29-7-91 for completing the balance works.

During the calendar year 1991, Tuticorin generated 3860.79 MU with a Plant Load Factor of 69.96%.

(ii) Ennore (2 x 60 MW + 3 x 110 MW)

Ennore generated 136.771 MU with a Plant Load Factor of 40.85%. The unitwise generation was as follows:

Unit	Availability Factor (%)	Generation in M.U.	Plant Load Factor (%)
I (60 MW)	95.51	37.016	82.92
II (60 MW)	91.38	35.749	80.08
III (110 MW)	3.92	1.964	2.40
IV (110 MW)	98.04	62.042	5.81
V (110 MW)	—	—	—
Station (450 MW)	—	136.771	40.85

(vii)

(1) Unit V under shut down from 24—4—91 for stator rewinding and renovation works.

(2) Unit III shut down from 5—12—91 for annual overhaul works.

During the calendar year 1991 Ennore generated 1962.998 MU with a Plant Load Factor of 51.90%.

(iii) **Mettur** (4 x 210 MW)

The details of generation at Mettur Thermal Power Station during December '91 were as follows :

Unit	Availability Factor (%)	Generation in M.U.	Plant Load Factor (%)
I (210 MW)	72.67	102.20	65.41
II (210 MW)	98.13	138.62	83.85
III (210 MW)	43.15	63.10	40.44
IV (210 MW)	—	—	—
Station (840 MW)	—	304.20	48.68

(1) Unit IV shut down from 8—7—91 for annual overhaul works.

(2) Unit III which was shut down on 22—8—91 for annual overhaul works came back into service on 12—12—91.

During the calendar year 1991, Mettur generated 3483.946 MU with a Plant Load Factor of 47.35%.

(iv) **Coal particulars for December '91 :**

Sl. No.	Details	Tuticorin	Ennore	Mettur
1.	Coal linkage (Lakhs Tonnes)	3.80	1.90	3.00
2.	Coal receipt (")	2.09	1.84	2.41
3.	Coal consumption (")	2.18	1.25	2.31
4.	Coal stock as on (")	3.38	2.02	3.70
5.	30—11—91 ending			
	Coal consumption (Kg/unit)	0.74	0.914	0.758

(v) **Auxiliary consumption and oil consumption :**

The details for December '91 were as follows:—

	Tuticorin	Ennore	Mettur
Auxiliary consumption (%)	8.20	11.90	9.16
Oil consumption (ML/UG)	7.76	1.40	1.928

The oil consumption for the past five years in TNEB Thermal Stations were as follows:—

Year	Oil consumption (ML/UG)		
	Tuticorin	Ennore	Mettur
1987	5.40	5.70	—
1988	3.60	3.10	21.75
1989	3.24	7.10	13.59
1990	3.19	5.50	4.87
1991	3.84	3.00	1.747

(viii)

V. Detection of thefts and malpractices :

During the calendar year 1961, 663 cases of thefts and 7457 cases of malpractices were detected involving an amount of Rs. 335.48 lakhs.

The details of power thefts and malpractices detected during the last five year were as follows:—

Year	Number of cases		Amount involved (Rs. in lakhs)
	Thefts	Malpractices	
1987	507	6723	890.44
1988	463	5891	722.19
1989	611	5544	304.96
1990	662	6066	215.48
1991	663	7457	335.48

VI. Training :

The following special training programmes were conducted during December '91 :—

(1) 20 Assistant Engineers of Thermal Power Stations/Projects deputed for 26 weeks Graduate Engineers Course (Thermal) condensed conducted by power Engineers Training Society/Nayveli from 2—12—1991.

(2) 20 Engineers deputed for the short term course on Thermal Plant instrumentation including Pollution Monitoring organised under Appadurai Chair of Power Systems, Anna University for 5 days from 9—12—91 to 13—12—91.

(3) 20 Engineers deputed for the Short Term Course on High Voltage Testing Techniques conducted by Appadurai Chair of Power Systems, Anna University for 5 days from 10—12—91 to 14—12—91.

(4) One Chief Engineer deputed for training on Management of Industrial Relations conducted by Administrative Staff College of India, Hyderabad from 9—12—91 to 14—12—91.

(5) One Superintending Engineer deputed for training on Assertion Skills for effective communication conducted by National Thermal Power Corporation/New Delhi from 17—12—91 to 19—12—91.

(6) One Assistant from Board Office Secretariat Branch deputed for training on 'MODVAT' conducted by Management Study Centre, Madras on 11—12—91.

(7) One Executive Engineer deputed for training on Organisation and Techniques of training conducted by NITIE/Bombay from 16—12—91 to 27—12—91.

(8) One Deputy Financial Controller deputed for Training Programme on "Cost Analysis for Decisions" conducted by National Thermal Power Corporation from 10—12—91 to 12—12—91.

(9) One Assistant Executive Engineer/Safety from Ennore Thermal Power Station deputed for training on "Safety and Health Congress 1991" conducted by National Safety Council Tamil Nadu Chapter from 16—12—91 to 17—12—91.

(10) One Assistant Executive Engineer from Headquarters deputed for Training on 'MODVAT' conducted by Madras Productivity Council on 14-12-91.

(11) 3 days training programme on 'DP & Domestic Enquiry' conducted at Steff Training College/Madras from 5-12-91 to 7-12-91 for Executive Engineer and Accounts Officers.

VII. Collection of Meter Caution Deposit :

Board in Memo. No. 1154/IEMC/PO(T)/ Tariff-I (2)/89-15 dt. 10-12-91 has ordered not to collect Meter Caution Deposit in respect of Anganwadi centres, Nutritious Meal Centres and school buildings associated with welfare programme of the State Government.

VIII. Enhancement of fees for Name transfer :

The Board in B.P. (FB) No 332 (Tech. Branch) dt. 28-11-91 has enhanced the fees for effecting name transfer of services.

(1) HT	Rs. 1000/-
(2) LT services other than domestic and agriculture	Rs. 500/-
(3) LT domestic and agriculture	Rs. 50/-
(4) Hut service	No fee.

IX. Action Plan for reduction of T&D Losses :

In B.P. (FB) No. 333 (Tech. Branch) dt. 2-12-91, Board has approved an action plan for reducing the T&D losses.

- (1) Evolving of Urban Distribution Improvement Schemes (5 schemes under execution, 3 schemes posed for financial assistance, 10 more schemes to be evolved).
- (2) Evolving of Integrated system improvement schemes for Districts (5 schemes proposed for financial assistance, 10 schemes to be evolved).
- (3) Installation of shunt capacitors—1284 MVAR to be installed in Eighth Plan.
- (4) Standardisation of conductor sizes.

Sl No.	Circuit voltage KV	Conductor		Max. loading in MVA
		Code Name	Area in sq in (Copper equivalent)	
1.	230	Zebra	0.400	220
2.	110	Panther	0.200	84
3.	66	Panther	0.200	50
4.	33	Dog	0.100	21
5.	22	Mink (Main line)	0.060	7.5
		Weasel (Spur line)	0.030	5.0
6.	11	Racoon (Main line)	0.075	10.0
		Mink (Spur line)	0.060	3.75
7.	LT	Mink (Main line)	0.060	0.15
		Weasel (Spur line)	0.030	0.10

- (5) Upgradation of primary distribution voltage of 11 KV to 22 KV.
- (6) Calibration of LT meters at site.
- (7) Provision of static electronic meters in HT services.
By the above, the line loss expected to reduce by 1.85%.

X. Reduction of development charges :

In B.P. (FB) No. 340 (Tech. Branch) dt. 17-12-91, the Board has ordered reduction of development charges from Rs. 1000/- to Rs. 500/- per service in respect of all Government and Panchayat Union school buildings in rural areas.

XI. Unearned leave on Medical Certificates—Reference to Medical Board—Relaxation in deserving cases :

In B.P. (FB) No. 93 (Secretariat Branch) dt. 11-12-91, the Board has delegated powers to Chairman to relax the provision in clause (10-A) of Tamil Nadu Electricity Board Leave Regulations and sanction unearned leave on medical certificate without reference to Medical Board.

XII. Renaming of Tanjore Elec. Distn. Circle (East) :

In B.P. (Ch) No. 293 (Adm. Br.) dt. 18-12-91 the Board has renamed the Tanjore Electricity Distribution Circle (East) as Nagapattinam-Quaide-Millath Electricity Distribution Circle.

XIII. Power Generation—Private sector participation :

In B.P. (FB) No. 339 (Tech. Branch) dt. 17-12-91 the Board has decided to offer (1) Pillaiperumalnallur Gas Turbine Project Stage I (300 MW), (2) 500 MW Tuticorin Thermal Power Project-Stage IV and (3) Cuddalore Thermal Power Project to private sector subject to clearance by Government of Tamil Nadu.

XIV. Commitment fees for extension of time for reporting readiness by industrial applicants :

In B.P. Ms (FB) No. 353 (Tech. Branch) dt. 20-12-91, the Board has reduced the commitment fees from 5% to 2% of Earnest Money Deposit for reporting readiness for the load sanctioned for each month/part of month of extension granted beyond the period stipulated in case of both HT and LT industrial applicants.

XV. Tender costing more than Rupees one crore—Approval of Government :

In B.P. (FB) No. 337 (Tech. Branch) dt. 16-12-91, the Board has ordered adoption of Government Order Ms. No. 1965 PWD (U1) dt. 27-11-91 which stipulates obtaining of approval of Government for all contracts exceeding Rupees one crore.

XVI. CC Charges—Affixing rubber stamp giving details of rates :

In Memo. No. 160/IEMC/PO(T)/Tariff II (1)/91-4 dt. 21-12-91, the Board has ordered affixing of rubber stamp of the applicable rates in consumer cards within a period of two months.

XVII. Hut services—Replacement of service connection materials :

In Memo. No. SE/RE&I (D)/RE2/E/D 1000/91 dt. 26-12-91, the Board based on Government Order Ms. No. 1957 PWD (U2) dt. 26-11-91 has ordered that in respect of hut services, the beneficiaries themselves should arrange replacement of damaged service connection materials at their own cost and the Board should not replace worn out or deteriorated wires etc.

XVIII. Shifting of agricultural services :

In Memo. No. SE/IEMC/EE3/AEE2/D924/91 dt. 28-12-91, the Board has ordered that the instructions issued in Memo. No. SE/IEMC/EE3/AEE2/D408/90 dt. 30-7-90 in regard to shifting of agricultural services will also apply to pending applications.

XIX. Payment of development charges by HT applicants :

In Memo. No. SE/IEMC/EE3/AEE2/D923/91 dt. 28-12-91, the Board has ordered the following in respect of HT applicants :—

(1) Permitting payment of development charges in six monthly instalments if requested for.

(2) Supply may be effected after collecting the first instalment and after getting an undertaking for payment of balance instalments along with monthly cc charges.

The following are the details of posts created, upgraded and abolished during the month of December, 1991.

S. Deenadayalan,
Chief Engineer/Personnel.

Posts Created

Sl. No.	Details of Board's orders	Name of the Office	Name of the Post	No. of posts	Purpose for which the posts were created	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1.	Per. B.P. (Ch) No. 285 (Adm) dt. 9-12-91	O/o. S.E./ M.M. I	Accounts Officer Accts. Supr.	1 2	For processing suppliers bills for Distn. Transformers, ACSR conductors, matters etc.	For a period of one year from the date of utilisation.
2.	Per. B.P. (Ch) No. 286 (Adm) dt. 10-12-91	T.V. Malai EDC	AE/JE I Gr. (El.) JE II Gr./El. Line Inspector Elec. I Gr. Lineman Comml. Assistant Helper	1 4 1 1 5 1 2	For Operation up-keeping and maintenance of the 110 KV SS (Non-Grid) at Mangulam.	For the period upto 30-4-92.
				Total	15	
3.	Per. B.P. (Ch) No. 287 (Adm) dt. 10-12-91	Thanjavur EDC	S. B. O. Helper	4 4	33/11 KV SS at Kumbakonam in Thanjavur EDC.	For the period upto 31-7-92 from the date of utilisation.
4.	Per. B.P. (Ch.) No. 289 (Adm) dt. 10-12-91	H.P./ Masinagudi	EE/Civil	1	For attending the Hydro Project/ Masinagudi	31-1-92.
5.	Per. B.P. (Ch.) No. 294 (Adm) dt. 21-12-91	Adm. Branch	Personnel Officer	1	To look after the work of pay anomaly.	For a period of one year from the date of utilisation.
6.	Per. B.P. (Ch.) No. 295 (Adm) dt. 21-12-91	O/o. the SE/IEMC	EE/Elect.	1	To look after the matters connected with Tariff.	For the period of one year from the date of utilisation.

(1)	(2)	(3)	(4)	(5)	(6)	(7)
7.	Per. B.P. (Ch.) No. 297 (Adm) dt. 24-12-91	Spl. Officer/ Wind Energy Development Cell.	Asst. Exe. Engineer/EI.	1	For attending Windfarm Kayathar-I	31-12-92.
8.	Per. B.P. (Ch) No. 301 (Adm.) dt. 30-12-91	TTPS.	Spl. Gr. Foreman Elec. I Gr. Helper	1 1 4	For 230 KV Power Transformers and Switchyard in TTPS.	30-11-92.
9.	Per. B.P. (Ch) No. 302 (Adm) dt. 10-12-92	Tirunelveli Kattabomman E.D.C.	S.C. I Gr. S.C. II Gr.	1 1	Creation of one Sub-Store for Kadayanallur Division.	Upto 31-10-92 from the date of utilisation.
10.	Per B.P. (Ch) No. 303 (Adm) dt. 30-12-91	T'veli Kattabomman E.D.C.	AE/JE I Gr. Jr. Engineer II Gr. Line Inspector Lineman Comm. Asst. Helper	1 1 4 1 5 1 2	Sanction of posts for Veeranallur 110 KV SS (Non Grid)	Upto 31-10-92 from the date of Utilisation.

Posts Upgraded

—NIL—

Posts Abolished

Sl. No.	Details of Board's orders	Name of the Office	Name of the Post	No. of posts	Purpose for which the posts were abolished
(1)	(2)	(3)	(4)	(5)	(6)
1.	Per. B.P. (Ch) No. 289 (Adm) dt. 10-12-91	H.P./ Masinagudi	Exe. Engineer EI./MI.	1	Consequent on the creation of one post of Executive Engineer/Civil in H. P. / Masinagudi the above post abolished.
2.	Per. B.P. (Ch) No. 295 (Adm) dt. 21-12-91	Office of the S.E./ I.E.M.C.	Personner Officer/ Tariff	1	Consequent on the creation of one post of E.E./EI.

GENERAL ADMN. & SERVICES

PART-II

General Administration & Services

Memo. No. 80311/P1/91—1 (Secretariat Branch) Dated the 30th November 1991.

Sub : ESTABLISHMENT—Tamil Nadu Electricity Board—Employees residing within Headquarters/Stations—Obtaining Permission for residing outside Headquarters/Stations—Previous Instructions—Reiterated.

Ref : 1. B. P. Ms. No. 47 (SB) dt. 12—2—81.
2. Memo. No. 37543/P1/83—1, dt. 11—7—83.

Copies of the references are enclosed.

2. For residing outside the Headquarters/Stations an employee should obtain the specific sanction of the Chairman; only in exceptional cases, permission would be granted, each case being considered on merits and administrative convenience.

3. Instances have come to notice, where some employees of the Board are still not residing in the place of their duty and no permission has also been obtained by them for staying outside their head-quarters. This practice has resulted in inadequate attention being given by the employees concerned to their duties and responsibilities. This has also resulted in serious inconvenience to the members of the public. This practice of employees of the Board staying outside the headquarters of the office to which they are attached should stop forthwith.

4. All the Chief Engineers and Superintending Engineers are requested to bring these instructions to the notice of their subordinate officers and see that the instructions are followed strictly. Any violation of these instructions will be viewed seriously.

5. The receipt of this memorandum should be acknowledged.

(By Order of the Chairman)

A. K. Thiyagarajan,
Secretary.

Encl : 1

Copy of B. P. Ms. No. 47 (Secretariat Branch) Dated the 12th February 1981.

Tamil Nadu Electricity Board Employees—Residence within Headquarters/Stations—Instructions issued.

Read :

G. O. Ms. No. 46 P&A.R. (Per-A) Dated 12—1—80.

Proceedings :

As per the existing orders in Board, no employee should leave the Headquarters without the prior permission of the competent authority. This covers also residing away from Headquarters. It is observed that many employees reside outside the Headquarters without obtaining any permission.

2. The Tamil Nadu Electricity Board hereby directs that if any employee resides outside the Headquarters he should obtain the specific sanction of the Head of Office or the competent authority, as the case may be, and that permission should be granted in exceptional cases, each case being considered on merits and administrative convenience.

3. The instructions in para. 2 above are brought to the notice of all Chief Engineers and Superintending Engineers and they are requested to see that the above instructions are strictly complied with. The cases of the Board employees who are now residing outside the Headquarters prescribed for them should be examined and necessary formal permission granted on merits. The concerned employees may also be directed to apply for the permission.

(By Order of the Board)

L. N. Vijayaraghavan,
Secretary.

(True Copy)

Encl : 2

Copy of Memorandum No. 37543/P1/83-1 (Secretariat Branch) dated 11-7-1983.

Sub : Establishment—Tamil Nadu Electricity Board—Residence of the employees within headquarters/Station—Previous Instructions—Reiterated.
Ref : B.P. Ms. No. 47 (SB) dt. 12-2-1981.

It has been reiterated in the Board's Proceedings cited that the employees of the Board should reside in this head-quarters of the office to which they are attached. It has also been stipulated that where an employee wants to reside outside his headquarters, he should obtain the specific sanction of the head of the office or other competent authority and that such permission should be granted only in exceptional cases.

2. Instance have come to notice where some employees of the Board are still not residing in the place of their duty and no permission has also been obtained by them for staying outside their headquarters. This practice has resulted in inadequate attention being given by the employees concerned to their duties and responsibilities. This has also resulted in serious inconvenience to the members of the public. This practice of employees of the Board staying outside the headquarters of the office to which they are attached should stop forthwith.

3. All the Chief Engineers and Superintending Engineers are requested to bring these instructions to the notice of their subordinate officers and see that the instructions are followed strictly. Any violation of these instructions will be viewed seriously.

4. It is hereby ordered that all requests from employees for permission to stay outside their headquarters shall be referred to the Chairman for orders. Permission already granted by subordinate authorities shall stand cancelled.

5. All Chief Engineers/Superintending Engineers/Chief Financial Controller/Chief Internal Audit Officer are requested to acknowledge the receipt of this memorandum.

(By Order of the Chairman)

S. Shanmugam,
Secretary.

-/True copy/-



Memo. No. 082695—A1/91-1, (Sectt. Branch) Dated 2-12-91.

Sub : Establishment—Class I Officers—Retired from the service of the Board on 31-10-1991 AN—Notification.

The following notification is issued :—

Notification

The following Officers have retired on superannuation from the service of the Board on the afternoon of 31-10-1991 :—

1. Thiru V. Sankaralingam, Additional Chief Engineer.
2. Thiru G. Irudayaraj, Deputy Financial Controller.

A. K. Thiyagarajan,
Secretary.

Office Procedure—Tamil Nadu Electricity Board—Imparting training to the staff in the offices of the Chief Engineers/Distribution and the Distribution Circles under their control—Orders—Issued.

(Per) B.P. (Ch) No. 298

(Secretariat Branch)

Dated 3—12—1991.

Read :

B.P. Ms. (Ch) No. 105 (Sectt. Br.) dated 7—3—1987.

Proceedings :

In October, 1982, detailed instructions were issued that the Tottenham System should be followed in the disposal of business in all the offices of the Tamil Nadu Electricity Board. During inspection of the offices of the Chief Engineers/Distribution and the Distribution Circles, it was found that this procedure has not been followed in any of the offices and they continue to follow the old procedure. The officers are accustomed to the old arrangement and they are not able to give the staff proper training. The officers themselves are not fully equipped with the procedure. Therefore it has been ordered to prepare a common Administrative Manual applicable to offices at headquarters and all other field offices of the Tamil Nadu Electricity Board. Accordingly, a comprehensive manual titled as "Tamil Nadu Electricity Board Office Manual" has been prepared, printed and supplied to all offices of the Tamil Nadu Electricity Board. Now it is decided to give training in the Tamil Nadu Electricity Board Office Manual to all the staff in all the offices of the Chief Engineers/Distribution and the Distribution Circles under their control.

2. In pursuance of the above decision, following orders are issued :—

- (i) Thiru E. Perumal, under Secretary/Organisation and Methods in addition to his present work shall give training in the Tamil Nadu Electricity Board Office Manual to all the staff in the offices of the Chief Engineers/Distribution and the Distribution Circles under their control.
- (ii) He will have the assistance of Organisation and Methods Cell staff to attend routine works by suitably scheduling the Organisation and Methods works, studies etc.
- (iii) He will send a periodical report to the Secretary.
- (iv) The training programme will be for **Four days** in each office.
- (v) On completion, the programme will be extended to all staff working in Construction Circles, Generation Circles, Project Circles etc.

3. The above orders will come into force with immediate effect.

(By Order of the Chairman)

A. K. Thiyagarajan,
Secretary.



Memo No. 141900/S1/260/A2/91—1 (Adm. Br.) dated 4—12—1991.

Sub :— Lower Mettur Hydro Electric Project—Changing the 'Nomenclature' — Approval—Accorded.

Ref :— Letter No. CE/HP/Bhavani/Adm.1/A1/F.56/91/dated 11—10—1991.

In the circumstances reported by the Chief Engineer/Hydro Project/Bhavani in the reference cited, the present post of Superintending Engineer/Civil/Lower Mettur Hydro Electric Project shall be renamed as Superintending Engineer/Civil/Hydro Project with headquarters at Bhavani and shall henceforth be Superintending Engineer/Hydro Project, Bhavani and also the Project/Lower Mettur Hydro Electric Project is renamed as Hydro Project/Bhavani.

(By Order of the Chairman)

S. Deenadayalan,
Chief Engineer (Personnel).

Memorandum (Per) No. 70586/O&M Cell (3)/91-1 (Secretariat Branch) dated 4-12-1991.

Sub: ESTABLISHMENT—Shifting of Headquarters of Executive Engineer (Civil)/
Minparai to Kadamparai Power House—Ordered.

Ref: From the Chief Engineer/Hydro Generation letter No. CE/HG/PA/A3/4842/
1596/91-1 dated 25-9-1991.

The Tamil Nadu Electricity Board hereby directs that the Headquarters of Civil Division at Minparai sanctioned in B.P. Ms. No. 32 (Adm. Branch) dated 13-7-1988 and B.P. Ms. (Ch) No. 37 (Adm. Branch) dated 30-1-91 shall be shifted to Kadamparai Power House with immediate effect.

(By Order of the Chairman)

A.K. Thiyagarajan,
Secretary.



Memo. No. 119444/1380/Adm. 5(2)/90-11, (Adm. Branch) Dated 5-12-1991.

Sub: Establishment—Regular Work Establishment—Promotion of Helpers—
Regarding.

Ref: Chief Engineer/Personnel's Memo.No. 119444/1380/IR5(2)/Adm. Br./90-2,
dated 22-11-90.

In this Office Memo. cited, orders have been issued to the Distribution Superintending Engineers to fill 50% of vacant posts of Wireman and 50% vacant post of Commercial Assistants in each Distribution Circle by promoting the Helpers (ITI and NON-ITI) as per seniority subject to certain conditions. The balance vacancies shall continue to exist until further orders.

Some of the Unions have represented to consider the promotion to the Helpers in Non-Distribution Circles also as done in the case of Distribution Circles.

Now, the matter has been examined and it is hereby ordered that 50% of vacant posts of Wireman/Equivalent posts in each non distribution circles may be filled up by promoting the Helpers both ITI and non-ITI Helpers as per seniority and eligibility. The balance vacancies shall continue until further orders.

Receipt of this memo may be acknowledged.

S. Deenadayalan,
Chief Engineer (Personnel).



HOLIDAYS—Tamil Nadu Electricity Board—Holidays for employees of the Tamil Nadu Electricity Board for Calendar year 1992—Orders—Issued.

(Permanent) B. P. (Ch.) No. 301, (Secretariat Branch) Dated the 6th December, 1991

Proceedings :

The Tamil Nadu Electricity Board directs that the employees of the Board on time-scales of pay be granted holidays during the year 1992 as detailed in the Annexure.

2. The number of holidays allowed will not be a precedent for future years. If any one of the occasions mentioned in the Annexure, for which holiday is declared happens to fall on normal holidays like Sunday in future years, no substitute holidays on that account will be allowed

3. The monthly rated employees of the Board may also have a holiday on Sundays or any other day in the week in lieu of Sundays.

4. The Tamil Nadu Electricity Board also directs that the employees of the Board in a particular office or other unit, who have been allowed a holiday on Second Saturday of each month during the previous years may be granted a holiday on the Second Saturday of each month during the year 1992 also, if they continue to work in the same office or unit in the year 1992.

5. The Board further directs that in addition to the holidays mentioned in the Annexure, 26th January 1992 (Republic Day), 5th April 1992 (Ramzan), 11th July 1992 (Moharam), 25th October 1992 (Deepavali) which fall on Second Saturdays and Sundays shall be holidays for the shift operation staff for whom those days are not holidays.

(By Order of the Chairman)

A. K. Thiyagarajan,
Secretary.

Encl :

ANNEXURE

Wednesday, the 1st January 1992	— New year's Day
Wednesday, the 15th January 1992	— Pongal
Thursday, the 16th January 1992	— Thiruvalluvar Day
Friday, the 17th January 1992	— Uzhavar Thirunal
Saturday, the 4th April 1992	— Telugu New Year's Day
Monday, the 13th April 1992	— Tamil New Year's Day
Wednesday, the 15th April 1992	— Mahaveer Jayanthi
Friday, the 17th April 1992	— Good Friday
Friday, the 1st May 1992	— May Day
Friday, the 12th June 1992	— Bakrid
Saturday, the 15th August 1992	— Independence day
Monday, the 31st August 1992	— Vinayaka Chadhurthi
Thursday, the 10th September 1992	— Meelad-Un-Nabi
Friday, the 2nd October, 1992	— Gandhi Jayanthi
Monday, the 5th October 1992	— Ayudha Pooja
Tuesday, the 6th October 1992	— Ayudha Pooja
Friday, the 25th December 1992	— Christmas

NOTE : As Republic day (26th January 1992), Remzan (5th April 1992), Moharam (11th July 1992), Deepavali (25th October 1992) fall on Second Saturday and Sundays, they are not shown in the list of holidays.



Memo. No. 014167/82/S2/A1/91-11 (Administrative Branch) Dated 9-12-1991.

Sub: Establishment—Class I to IV Services—Provincial and Regular Work
Establishment Category—Annual General Continuance for the year
1991-92—Authorisation of pay for the month of November 1991—
Orders requesting of.

Pending issue of orders for continuance of posts pay and allowances for the month of November 1991 for the incumbent of the posts whose sanctions have expired from 1-3-'91 to 30-9-'91 in respect of the offices as indicated in the Annexure, including those posts which stand abolished by specific order shall be claimed and admitted.

(By Order of the Chairman)

S. Deenadayalan,
Chief Engineer (Personnel).

Encl ;

Encl :

ANNEXURE

Sl. No. (1)	Name of the Distribution Circle/Office (2)	Provincial (3)	R.W.E. (4)
COIMBATORE REGION :			
1.	Mettur Elecy. Distn. Circle	1238	2991
2.	Salem Elecy. Distn. Circle	1279	3003
3.	Coimbatore Elecy. Distn. Circle/North	948	2110
4.	Coimbatore Elecy. Distn. Circle/South	1224	3158
5.	Udumalpet Elecy. Distn. Circle	896	2214
6.	Periyar Elecy. Distn. Circle	1408	3602
VELLORE REGION:			
1.	Dharmapuri Elecy. Distn. Circle	1031	2466
2.	Villupuram Elecy. Distn. Circle	1033	2843
3.	Cuddalore Elecy. Distn. Circle	1088	2726
4.	Tiruvannamalai Elecy. Distn. Circle	1180	3213
5.	Vellore Elecy. Distn. Circle	894	2016
6.	Thirupathur Elecy. Distn. Circle	789	1886
MADRAS REGION :			
1.	Kancheepuram Elecy. Distn. Circle	862	2222
2.	Chengalpattu Elecy. Distn. Circle	759	1807
3.	Madras Elecy. Distn. Circle/Central	1046	2696
4.	Madras Elecy. Distn. Circle/North	1146	2604
5.	Madras Elecy. Distn. Circle/South	1133	2831
MADURAI REGION :			
1.	Madurai Elecy. Distn. Circle	1520	3251
2.	Kamarajar Elecy. Distn. Circle	981	1870
3.	Ramanathapuram Elecy. Distn. Circle	977	1929
4.	Kanyakumari Elecy. Distn. Circle	690	982
TRICHY REGION :			
1.	Dindigul Anna Elecy. Distn. Circle	1009	3354
2.	Trichy Elecy. Distn. Circle/South	1082	2620
3.	Trichy Elecy. Distn. Circle/North	1107	2584
4.	Thanjavur Elecy. Distn. Circle/West	920	1799
5.	Thanjavur Elecy. Distn. Circle/East	789	1521
6.	Pudukottai Elecy. Distn. Circle	520	1325
I. HEADQUARTERS OFFICES :			
1.	Supdg. Engineer/Design/Tuticorin Thermal Power Project	30	—
2.	Supdg. Engineer/Design/Elecl. North Madras Thermal Power Project	25	1
3.	Supdg. Engineer/Materials Management-I	55	1
4.	Supdg. Engineer/Hydro Electrical	72	45
5.	Supdg. Engineer/Materials Management-II	41	1
6.	Supdg. Engineer/Betterment Thermal	17	1
7.	Supdg. Engineer/Industrial Energy Management Cell	36	2
8.	Supdg. Engineer/Civil/Hydel	47	3
9.	Director of Coal	43	5
10.	Supdg. Engineer//Investigation	143	252
11.	Chief Engineer/Civil Design	67	5
12.	Supdg. Engineer/Civil Design	4	1
13.	Supdg. Engineer/Transmission	84	1
14.	Supdg. Engineer/Load Despatch and Grid Operation	33	17
15.	Supdg. Engineer/Protection and Communication/Madras	81	97
16.	Chief Engineer/Thermal Design	5	—
17.	Chief Engineer/Research and Development	53	24
18.	Supdg. Engineer/Elecl./Basin Bridge Gas Turbine Project	3	—
19.	General Superintendent/Stores Inspection	14	—
20.	Administrative Branch	414	—

Memo. No. 093547/R3-2/91-1 (Administrative Branch) Dated 9-12-1991.

Sub: Recruitment—Employment assistance to the dependants of the employees who die in harness—Members of family eligible for employment—Orders—Issued.

Ref: 1. B. P. Ms. (Ch) No. 411/Adm. Branch/dt. 22-7-1983
2. Government's Lr. No. 2286/Q1/90-2 (Labour & Employment Department) dated 11-6-1991

With reference to the orders in the B. P. cited in cases where an employee of the Board dies in harness, one of his dependants is considered for employment in the Board subject to the conditions prescribed therein.

2. The term "member of the family eligible for assistance has been defined in Annexure-II to the B. P. cited as Wife/Husband/Son/Unmarried daughter".

3. In pursuance of orders issued in Government's letter second cited, the following amendments shall be made in the Annexure to B. P. Ms. (Ch.) No. 411 Adm. Branch dated 22-7-1983:—

In Annexure-I, item (c) shall be substituted as follows in place of the existing one.

(c) If any of the dependant in the family of the deceased viz. Wife/Son/Unmarried daughter/Widowed/divorced daughter is employed, full details about their names, qualification and employment should be furnished;

Note:—The details of widowed/divorced daughter shall be furnished provided the widow/widower (as the case may be) has nominated the widowed/divorced daughter of the deceased Board employee.

In Annexure-II, the following shall be inserted as note under item 6 in place of the existing one.

Note:—Only near relatives are eligible for employment. The term near relatives has been defined to include Wife/Son/Unmarried daughter/widowed/divorced daughter provided the widow/widower (as the case may be) has nominated the widowed/divorced daughters of the deceased Board employee.

(By Order of the Chairman)

S. Deenadayalan,
Chief Engineer (Personnel)

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Tamil Nadu Electricity Board—Imprest account of Chief Medical Officer's Office—Enhancement from Rs. 1,500/- (Rupees One thousand and five hundred) to Rs. 5,000/- (Rupees five thousand only) —Orders—Issued.

(Permanent) B.P. (Ch) No. 284

(Adm. Branch)

Dated 9-12-1991.
Karthigai 21, Prachorpathi,
Thiruvalluvar Aandu 2022.

1. B.P.Ms. (Ch.) No. 114 (Adm. Br.) dt. 23-2-84.
2. C.M.O.'s Note file No. 002932/CMO/TNEB/HQH/ A2/91 dated: 21-11-1991.

As per the Orders issued in the B.P. cited, permanent Imprest was opened and operated by Chief Medical Officer/Head of Hospital for Rs. 1, 500/- (Rupees One thousand five hundred only) to meet unforeseen expenditure. This amount is not sufficient to meet the expenditure. Recoupment of Imprest is once in 3 days. The average expenditure per month is nearly Rs. 5,000/- (Rupees five thousand only).

2. Though frequent recoument of imprest is possible as per manual provision it is very difficult to meet out the day to day emergencies.

3. Moreover the prices of the medicines are highly increased now. The common medicines like injection monotard and Actrapid for diabetes are costing Rs. 100/- per vial. The antibiotic like cipralid 500mg for Urinary infection etc. is costing Rs. 25/- (Rupees Twenty five only) per capsules. Since the medicines are costly it is not advisable to store them in large quantity but it is preferable to procure them locally as and when required.

4. In view of the difficulties expressed by the Medical Officer to cope with the demand that develpes on him which is unique, after careful consideration it is ordered that the imprest amount held by the Chief Medical Officer be enhanced from Rs. 1,500/- (Rupees One thousand and five hundred only) to Rs. 5,000/- (Rupees five thousand only).

(By Order of the Chairman)

S. Deenadayalan,
Chief Engineer (Personnel)



Lr. No. 124360/674/C2 (2)/91-1, (Adm.Br.) Dated 10-12-1991.

Sub: Establishment — Class III Service—Temporary Relinquishment of promotion—Accepted—Reconsideration after expiry of the period of relinquishment—Instruction—Issued.

As per B. P. Ms. (FB) No. 73 (Adm. Branch) dated 14-9-87, the employees of the Board can temporarily relinquish their promotion for a period of not less than 3 years and after the expiry of that period their claim for promotion will be with reference to the state of affairs that exist at that time.

The employees who have temporarily relinquished their promotion apply for inclusion of their names in the next panel for promotion on expiry of the period of relinquishment.

While processing such cases, it is noticed that the period of relinquishment is calculated in different manner in various Offices.

It is hereby instructed that the period of temporary relinquishment should be calculated only from the date of undertaking given by the employees for relinquishment, irrespective of the date of acceptance of their relinquishment by the concerned authority.

It is further informed that the relinquishment given by the employees should be accepted then and there as per the existing guidelines as the delay in acceptance create unnecessary administrative inconvenience and correspondence.

S. Deenadayalan,
Chief Engineer (Personnel).

AMENDMENT NO. 491

REGULATIONS—Obtaining Recommendation from Medical Board in certain circumstances for availing Unearned Leave on Medical Certificate under Instruction (10-A) under Regulation 34 of Tamil Nadu Electricity Board Leave Regulations—Relaxation in deserving cases—Delegation of powers to Chairman—Amendment—Issued.

(Per) B. P. (F. B.) No. 93

(Secretariat Branch)

Dated the 11th December 1991.

Read:

(Per) B. P. (F. B.) No. 35 (SB) dated 23—5—91.

Proceedings:

In exercise of the powers conferred under Section 79 (c) of the Electricity (Supply) Act, 1948 (Central Act 54 of 1948), the Tamil Nadu Electricity Board issues the following amendment to the Tamil Nadu Electricity Board Leave Regulations.

Amendment

Under Clause (10-A) under Regulation 34 of the Tamil Nadu Electricity Board Leave Regulations, the following shall be added, namely:—

Delegation

“In deserving cases of employees upto the level of Superintending Engineer, the Chairman is empowered to relax the provision in Clause (10-A) and sanction unearned leave on medical certificate without reference to the Medical Board.”

(By Order of the Board).

A. K. Thiyagarajan,
Secretary.



Memorandum (Per) No. 77668/O&M Cell(4)/91-1 (Secretariat Branch) dated 11—12—91.

Sub: Establishment—Tamil Nadu Electricity Board—Maintenance of Personal Files—Writing of Personal file by the Reporting Officer both in his capacity as Reporting Officer as well as Scrutinising Officer—instructions—Issued.

The Personal Files (Confidential Reports) of Class I & II Officers and Class III employees of the Tamil Nadu Electricity Board (whose next line of promotion will be Class II category) are written by the immediate superior officer as “Reporting Officer” and scrutinised by the next higher authority as “Scrutinising Officer”.

2. It is hereby ordered that in the absence of an authority higher to the Reporting Officer, reporting on categories of officers such as E. A. to Chairman, E. A. to Member (Generation)/ Member (Distribution)/Chief Engineers/Superintending Engineers and any other such categories of posts in the Board where there is no higher authority to that of Reporting Officer to assess the performance of the officer reported upon, the Reporting officer himself shall write the Personal File in his capacity as “Reporting Officer” as well as “Scrutinising Officer”.

(By Order of the Chairman)

A. K. Thiyagarajan,
Secretary.

Memorandum No. 4657-C1/91-6 (Secretariat Branch) Dated : 12th December, 1991

Sub : ESTABLISHMENT—Revision of Scales of Pay—Fixation of pay—
Opted to come over to the revised scales of pay with effect from
1—1—89, 1—4—89 and 1—7—89—Clarification—Issued.

Ref : Audit Branch U. O. Note No. 70104/3/Co-Cell/CCV. Dt. 18—1—1991.

According to Regulation 4 (iii) of the Tamil Nadu Electricity Board Revised Scales of Pay (Workmen) Regulations 1989 contained in (Per.) B. P. (FB) No. 57 (S.B.) dt. 5—8—89, where the difference between Pay and Dearness Allowance in the Revised Scales and the Pay and Dearness Allowance in the existing scale is less than Rs. 200/-, the pay in the revised scale shall be fixed at such a level so that the difference is not less than Rs. 200/-.

2. The Board Office Audit Branch has raised a point for clarification whether the Dearness Allowance which was in force on 1—12—1988 for the pay in the existing scales and also for the pay to be drawn in the Revised Scales should be taken into consideration for arriving the minimum benefit of Rs. 200/- even in the cases of option exercised to come over to the revised scales as on 1—1—89, 1—4—89 and 1—7—89. In other words, the main issue raised by the Audit Branch is whether the fixation of pay in the revised scale of pay should be made strictly in accordance with the Fitment Table contained in (Per.) B. P. (FB) No. 57 (S.B.) dated 5—8—89 or not.

3. It is clarified that even in the case of an employee opting to come over to the revised scale on the date of increment, pay fixation should be made only as per the Fitment Table contained in (Per.) B. P. (FB) No. 57 (S.B.) dt. 5—8—89 notwithstanding the fact that the minimum benefit of Rs. 200/- is not ensured, if the Dearness Allowance increase allowed after 1—12—88 is taken into account.

4. In cases where fixation of pay had already been made for those who opted to come over to the revised scales of pay other than 1—12—88, and also in respect of employees appointed between 1—12—1988 to 31—7—1989, if the pay fixed is not in accordance with the Fitment Table, then the cases may be reviewed and the pay fixation duly revised. The excess payment if any may be recovered with intimation to Board Office Audit Branch. Necessary confirmatory report may be sent to Board Office Audit Branch for record.

5. These orders are also applicable in respect of employees, who have opted for revised scales of pay on the date of promotions to higher post during 1—12—88 to 31—7—1989 as well as to those appointed between 1—12—88 to 31—7—1989.

6. The receipt of the order may be acknowledged.

(By Order of the Chairman)

A. K. Thiyagarajan,
Secretary.



Amendment No. 2/91

REGULATIONS—Tamil Nadu Electricity Board Employees' Conduct Regulations—Regulation 12 relating to Lending and Borrowing money—Obtaining previous sanction to lend or borrow money from private individuals—Amendment—Issued:

(Per) B. P. (Ch.) No. 312

(Secretariat Branch)

Dated the 16th December, 1991

(Per) B. P. (Ch) No. 140 (SB) dt. 7—6—91.

Read :

Proceedings :

In exercise of the powers conferred by Section 79(c) of the Electricity (Supply) Act, 1948 (Central Act, 54 of 1948), the Tamil Nadu Electricity Board hereby makes the following Amendment to Tamil Nadu Electricity Board Employees' Conduct Regulations:

Amendment

In Sub Regulation (6) under Regulation 12 of the said Regulations, for the word "Board" occurring at two places viz., (i) at second proviso under Clause (a) and (ii) at Clause (aa), the words "Competent Authority" shall be substituted.

(By Order of the Chairman)

A. K. Thiyagarajan,
Secretary.

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பணியமைப்பு—தமிழ்நாடு மின்சார வாரியம்—தஞ்சாவூர் மின் பகிர்மான வட்டம் (கிழக்கு)—நாகப்பட்டினம் காரிதே மில்லத் மின் பகிர்மான வட்டம் பெயர் மாற்றம் செய்யப்பட்டு ஆணை பிறப்பித்தல்.

வாரிய நிலை ஆணை நிரந்தரம் (தலைவர்) எண். 293 (நிர்வாகக் கிளை) நாள்: 18-12-1991
மார்கழி 3, பிரஜேசுரப்பத்தி,
திருவள்ளூர் ஆண்டு 2022
பார்வை:—

1. தமிழக அரசு ஆணை எண். 1072 (வருவாய் பிரிவு) நாள்: 30-7-91.
2. தமிழக அரசு ஆணை எண். 1310 (வருவாய் பிரிவு) நாள்: 10-10-91.

செயல்முறை ஆணை:

பார்வையில் கண்டுள்ள அரசு ஆணைகளின்படி, நடைமுறையில் உள்ள தஞ்சாவூர் மின் பகிர்மான வட்டம் (கிழக்கு) பெயரை "நாகப்பட்டினம் காரிதே மில்லத் மின் பகிர்மான வட்டம்" என உடனடியாக பெயர் மாற்றம் செய்ய ஆணை பிறப்பிக்கப்படுகிறது.

(வாரியத் தலைவரின் ஆணைப்படி)

சோ. தினதயாளன்,
தலைமைப் பொறியாளர் (பணியமைப்பு).

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Establishment—Tamil Nadu Electricity Board—Chairman—Thiru C. Ramachandran, I.A.S. (Sr.)—
Terms of deputation—Acceptance—Orders—Issued.

(Permanent) B.P. (FB) No. 94

(Secretariat Branch)

Dated 19-12-91.
Margazhi 4, Prachorpathi,
Thiruvalluvar Aandu 2022.

Read :

- (i) G.O. Rt. No. 2784 Public (Special A) dated 30-7-91.
- (ii) G.O. Ms.No. 1523 Public Works Department dated 17-9-91.
- (iii) Government Public Works Department's letter No. 121364/V2/91-2 dated 15-11-91

Proceedings :

The Tamil Nadu Electricity Board hereby accepts the terms and conditions of appointment of Thiru C. Ramachandran, I.A.S. (Sr) on foreign service as Chairman, Tamil Nadu Electricity Board, as stipulated in G.O.(Ms.) No. 1523, Public Works Department dated 17-9-91 (Annexure) and as subsequently amended in Government's letter third cited.

(By Order of the Board)

A. K. Thiyagarajan,
Secretary.

Encl :

Encl ;

ANNEXURE

Copy of G.O. Ms. No. 1523 (Public Works Department) Govt. of Tamil Nadu, Dated 17-9-91.

Establishment—Tamil Nadu Electricity Board—Chairman—Ramachandran, I.A.S. (Thiru) C.—
Appointment under Electricity (supply) Act, 1948—Notified.

Read again :

G.O. Rt. No. 2784 Public (Spl.A), Dated 30-7-91.

ORDER :

In the G.O. read above, the Government have issued orders posting Thiru C. Ramachandran, I.A.S., to act as Chairman, Tamil Nadu Electricity Board Vice Thiru P. C. Cyriac, I.A.S. He has assumed charge as Chairman, Tamil Nadu Electricity Board on 1-8-91 F.N.

2. The appended notification will be published in the next issue of Tamil Nadu Government Gazette.

3. The Government also direct that the deputation of Thiru C. Ramachandran, I.A.S., on foreign service, as Chairman, Tamil Nadu Electricity Board, be on the following terms and conditions :

- (i) The term of deputation is specified as one year ;
- (ii) During the period of deputation, he shall be entitled to all the privileges applicable to a special Commissioner grade Officer ;
- (iii) The terms and conditions of deputation of I.A.S., Officers to State Public Sector Undertakings/Boards specified in G.O.Ms.No. 495, Finance (BPE) Dt. 18-7-1988 read with Lr.No. 1055/BPE/88-4. Finance Dt. 13-9-1988, 1055/BPE/88-9, Finance Dt. 25-4-89 and 933/BBP/89-1, Finance Dt. 8-6-89 shall apply to the officer during the period of his deputation.

4. This orders issues with the concurrence of Finance Department vide its U.O. No. 1926/91-1/dated 3-9-91.

(By Order of the Governor)

C. Chellappan,
Secretary to Government.

Encl :

(True copy)

COPY OF :

**APPENDIX
NOTIFICATION**

In exercise of the power conferred by Sub-Section (2) read with Sub-Section 4 (a) and 5 of Section 5 and Section 8 of the Electricity (Supply) Act, 1948 (Central Act 54 of 1948) as subsequently amended, and Rule I-A of Tamil Nadu Electricity Board, (Term of Office, re-appointment, remuneration, allowances and other conditions of Chairman and Members) Rules 1958, the Governor of Tamil Nadu hereby appoints Thiru C. Ramachandran, I.A.S., as Chairman, Tamil Nadu Electricity Board with effect from 1-8-91 F.N.

C. Chellappan,
Secretary to Government.

(True Copy)

Memo No. 079384—OS/84—12 (Administrative Branch) dt. 19—12—91.

Sub : Accidents—Fatal accident to non-departmental persons—Compensation awarded by trial courts—Filing of appeal—Guidelines issued.

It has come to the notice of the Board that a petition filed by the Board for condonation of delay of 140 days in filing the appeal against the judgement awarding compensation in respect of fatal accident to a non-departmental person was dismissed by the High Court on the ground that the delay has not been satisfactorily explained. Consequently, the purpose for which the appeal was preferred has not been served.

2. Hence, the following guidelines are issued to the Superintending Engineers in dealing with court cases on accident compensation.

- i. Whenever, a judgement is pronounced by the Court against the Board, urgent action may be taken for obtaining a certified copy of judgement and decree and the judgement may be referred to the Legal Adviser, along with the opinion of the Advocate, who appeared in the case. Where appeal is considered necessary, application may be made for supply of printed copy of judgement.
- ii. If, as per opinion of Legal Adviser, appeal has to be filed, a responsible Officer may be deputed with all the connected records to meet the concerned Board's Standing Counsel and action taken for filing the appeal well in advance before the expiry of period of limitation.
- iii. While filing the appeal, it has to be ensured that the papers are filed in the court in complete shape, necessary court fees is remitted and a petition for stay is filed. Then the appeal has to be pursued closely so as to ensure that the appeal is numbered, brought up for hearing early and orders of stay obtained without delay.
- iv. In cases where appeal is not considered necessary proposal for sanction of compensation etc., as per decree of court may be evolved and sent without delay, so that filing of E.P. by the party and the resultant expenditure to Board can be avoided.

3. The Superintending Engineers are informed that as the compensation suit involves huge expenditure to Board, prompt attention is called for in dealing with these cases at every stage and any delay in taking follow up action on a judgement will be viewed seriously.

4. In this connection attention of the Superintending Engineers is invited to the guidelines issued in Chief Engineer (Personnel) memo. no. 099266/S5/85—5 (Adm. Br.) dt. 24—2—88.

5. Receipt of this memo: may be acknowledged.

S. Deenadayalan,
Chief Engineer/Personnel.



Recruitment—Direct recruitment to the post of Technical Assistant II Grade (Electrical)—Inclusion of the discipline of Electronics and Communication and Instrumentation in the Tamil Nadu Electricity Board Service Regulations—Orders Issued.

B. P. (Permanent) (FB) No. 53 (Administrative Branch)

Dated 20—12—1991.
Margazhi 5, Prachorpathi,
Thiruvalluvar Aandu 2022.

Proceedings :

As per the existing provisions in the Tamil Nadu Electricity Board Service Regulations, candidates with diploma in Electrical (or) Electrical and Electronics Engineers alone are recruited to the post of Technical Assistant (Electrical) II Grade by direct recruitment through Employment Exchange.

2. It is represented by the Diploma holders who are possessing Electronic and Communication and Instrumentation discipline to consider their cases for appointment in the Tamil Nadu Electricity Board as Technical Assistant II Grade. Also, a quite number of Apprentices who underwent apprenticeship training in the Board and possessing Electronic and Communication discipline have represented to consider their cases for appointment as Technical Assistant Grade II (Electrical) in the Tamil Nadu Electricity Board.

3. The matter has been examined in detail. After careful consideration, it is hereby ordered that the discipline of Diploma in Electronics and Communication and Diploma in Instrumentation, be included in Tamil Nadu Electricity Board Service Regulations to consider such disciplines for appointment to the category of Technical Assistant Grade II (Electrical).

4. The number of posts to be filled from the respective discipline in each recruitment shall be decided by the Board from time to time depending on the vacancy position.

5. Necessary amendment to the Tamil Nadu Electricity Board Service Regulations will be issued separately.

(By Order of the Board)

S. Deenadayalan,
Chief Engineer (Personnel).



Memorandum No. 83071/A1/91-1, (Sectt. Branch) dated 20-12-1991.

Sub : Establishment — Class I Officers — Retired/Voluntarily retired from the service of the Board on 30-11-1991 AN—Notification.

The following notification is issued :—

Notification

The following Officers have retired on superannuation/Voluntary retirement from the service of the Board on the afternoon of 30-11-1991 :—

1. Thiru K.M. Vasudevan, Member (Distribution).
2. " R.S. Thiagarajan, Additional Chief Engineer.
3. " M.S. Natarajan, Executive Engineer (Electrical)/(Voluntarily retired).
4. " S. Narayanan, Executive Engineer/Mechanical.
5. " C.K. Balakrishnan, Deputy Financial Controller.
6. " R. Narayana Rao, Deputy Financial Controller.
7. " K. Mahadevan, Deputy Financial Controller.

A. K. Thiyagarajan,
Secretary.



Circular Mamo. No. 80311/P1/91-2. (Sectt. Branch) dated the 21st December 1991.

Sub : Establishment—Tamil Nadu Electricity Board—Employees residing within Headquarters/Stations—Obtaining permission for residing outside Headquarters/Stations—Maintenance of List—Instructions—Issued.

Ref : Memo. No. 80311/P1/91-1, (Secretariat Branch) dt. 30-11-91.

In continuation of the Board's Memo. cited, all Branches of the Board Office are informed that the various Establishment Sections in the Branches should maintain a Register showing the names of the employees who reside outside their Headquarters/Stations by obtaining the permission of the Chairman. This Register should be kept upto date.

(By Order of the Chairman)

A. K. Thiyagarajan,
Secretary.

Memo. No. 74979/P1/91-2, (Secretariat Branch) dated 21—12—91.

Sub : Leave Travel Concession—Stipulation of minimum period of leave—Rules prevailing in Government—Adopted by the Board—Ratified.

Ref : (Per) B.P. (Ch) No. 281 (SB) Dt. 2—11—91.

The Tamil Nadu Electricity Board hereby ratified the Orders issued in (Per) B.P. (Chi.) No. 281 (SB) dt. 2—11—91.

A. K. Thiyagarajan,
Secretary.



Formation of a Co-operative Credit Society for staff of Dindigul Anna Electricity Distribution Circle for credit facilities—Recovery of loan amount from members—Authorisation to Pay Disbursing Officers for deduction of loans—Orders—Issued.

(Per) B.P. (Ch) No. 299

(Adm. Branch)

Dated 27—12—1991.

Margazhi 12, Prachorpathi,
Thiruvalluvar Aandu 2022.

Read :

From Superintending Engineer/Dindigul Anna Elec. Distn. Circle
Lr. No. SE/DAEDC/DGL/AAO/Misc/91, Dt. 22—10—91.

Proceedings :

The Superintending Engineer/Dindigul Anna Electricity Distribution Circle has requested approval for formation of a Co-operative Credit Society by the staff of Palani and Oddanchatram Divisions for the benefit of the employees of Dindigul Anna Electricity Distribution Circle.

2. As the staff of Palani and Oddanchatram Divisions have formed the Co-operative Credit Society and the same was registered, no approval is necessary for formation of a credit society.

3. The Tamil Nadu Elec. Board after careful consideration authorises the Pay and Disbursing Officers in the Dindigul Anna Electricity Distn. Circle to make necessary deductions from salaries of the members of the said Co-operative Credit Society towards the thrift fund and instalments of recovery of loans granted to the members of the Credit Society based on the demand list of the Special Officer/Secretary of the said society.

(By Order of the Chairman)

S. Deenadayalan,
Chief Engineer/Personnel.



ESTABLISHMENT—Tamil Nadu Electricity Board—Creation of one post of Consulting Engineer—Appointment of Thiru P.N. Munusamy, General Superintendent (Retired) as "Consulting Engineer"—Orders—Issued.

Permanent B. P. (FB) No. 97

(Secretariat Branch)

Dated 28—12—1991.

Proceedings :

Augmentation of coal handling plant at Ennore Thermal Power Station was sanctioned under Renovation and Modernisation and is under execution. The total value of the scheme is about Rs. 22.00 Crores. The first scheme has been completed and the second scheme has yet to be completed. The Chief Engineer/Ennore Thermal Power Station and Superintending Engineer/Mechanical-I/Ennore Thermal Power Station have already heavy burden of routine and Operation and Maintenance works and they are unable to concentrate fully for the speedy execution of this

work. Thiru P. N. Munusamy, General Superintendent (Retired) has all along been associated with Thermal Plants erection and commissioning. His experience will be much useful for effective monitoring and speedy completion of these schemes. Taking into consideration of all these aspects and experience in thermal plants, it has been decided to utilise his services in the interest of early completion of the coal handling plant.

2. In pursuance of the above decision, the Tamil Nadu Electricity Board hereby orders that one post of "Consulting Engineer" in the scale of Rs. 4550—150—4700 - 175—5750 shall be created for a period of Six months from the date of utilisation.

3. Under Regulation 102 of Tamil Nadu Electricity Board Service Regulations, Thiru P. N. Munusamy, General Superintendent (Retired) shall be appointed as "Consulting Engineer" for Ennore Thermal Power Station for a period of six months from the date on which he assumes charge. Thiru P. N. Munusamy, as Consulting Engineer for Ennore Thermal Power Station will draw the pay last drawn by him at the time of his retirement as General Superintendent inclusive of his pension.

4. Thiru P. N. Munusamy as Consulting Engineer will give guidance on the following :—

- (a) Expeditious erection of Coal Conveyor System ;
- (b) Dredging ; and
- (c) Any other work that may arise from time to time.

5. Thiru P. N. Munusamy, Consulting Engineer will utilise the transport facilities at Ennore Thermal Power Station for his trip to Ennore Thermal Power Station for discussion with the Officers.

6. The expenditure is debitable to "T.N.E.B. Funds—Revenue expenses—E.T.P.S.—75—Employees Cost".

(By Order of the Board)

A. K. Thiyagarajan,
Secretary,



Establishment—Tamil Nadu Electricity Board—Departmental Promotion Committee for promotion of employees of Class III service comes under State Seniority—Constituted—Orders issued.

(Per) B.P. (Ch) No. 328

(Secretariat Branch)

Dated 28—12—1991.

Read :

B.P. Ms. (Ch) No. 212 (Secretariat Branch) Dated 11—7—1988.

Proceedings :

At present, promotion of Class I and II Officers and Regular Work Establishment category are considered by the Departmental Promotion Committees. It has since been decided that promotion of employees of Class III service comes under State Seniority may also be considered by a Departmental Promotion Committee.

2. In pursuance of the above decision, it is hereby ordered that a Departmental Promotion Committee to consider the promotion of employees of Class III Service which comes under State seniority shall be constituted with the following Members :—

- (i) Deputy Chief Engineer.
- (ii) Senior Personnel Officer.
- (iii) Deputy Secretary (Personnel).

(By Order of the Chairman)

A. K. Thiyagarajan,
Secretary.

சுற்றறிக்கை எண். 171856/1186/தவ/நிகி/91-1, நிர்வாகக் கிளை, நாள் 30-12-91.

பொருள் : தமிழ் ஆட்சிமொழிச் செயலாக்கம்—வாரியத்தில் விரிவுபடுத்தி விரைவுபடுத்துதல்—
தற்செயல் விடுப்பு/முன் அனுமதிக்கான விண்ணப்பப் படிவம்—
விடுக்கப்படுகின்றது—தொடர்பாக.

தமிழ் ஆட்சிமொழிச் செயலாக்கத்தினை வாரியத்தில் விரிவுபடுத்தி விரைவுபடுத்த மேற்கொள்ளப்பட்ட அனைத்து நடவடிக்கைகளும் அவ்வப்போது பல்வேறு உத்தரவுகளாக வெளியிடப்பட்டு அவைகள் கெட்டியும் பதிப்பிக்கப்பட்டுள்ளன. இருப்பினும் தமிழ் வளர்ச்சி இயக்ககத்தைச் சார்ந்த உதவி இயக்குநர்கள் கள அலுவலகங்களில் ஆய்வினை மேற்கொண்டு தமிழ் ஆட்சிமொழிச் செயலாக்கத்திற்கு காட்டும் ஈடுபாடு மனநிறைவை அளிக்கக்கூடிய விதத்தில் இல்லை என்று தெரிவித்துள்ளனர்.

மேலும் தற்செயல் விடுப்பு விண்ணப்பங்களும், முன் அனுமதிக்கான விண்ணப்பங்களும் கூட இன்னமும் ஒரு சில அலுவலகங்களில் ஆங்கிலத்திலேயே எழுதப்படுவதாக கூட்டிக் காட்டியுள்ளனர். இதற்கு முன் ஈட்டிய விடுப்பு மற்றும் மருத்துவ விடுப்பிற்கான தமிழ்ப் படிவங்கள் அனைத்து அலுவலகங்களுக்கும் அனுப்பப்பட்டு நடைமுறைப்படுத்தப்பட்டு வருகிறது.

மேற்கூறிய நிலையில் வாரியத்தின் அனைத்து அலுவலகங்களிலும் பயன்படுத்த தற்செயல் விடுப்பு/முன் அனுமதிக்கான விண்ணப்பப் படிவம் தமிழில் மொழி பெயர்த்து இத்துடன் இணைத்து அனுப்பப்பட்டுள்ளது. இதனையே இனி வரும் புத்தாண்டு சனவரி 1992 முதல் கண்டிப்பாக பயன்படுத்த வேண்டும் என அனைத்து வாரிய அலுவலர்களும்/பணியாளர்களும் கேட்டுக் கொள்ளப்படுகிறார்கள்.

இச்சுற்றறிக்கை பெறப்பட்டமைக்கான ஒப்புக்கைவினை அனுப்பி வைக்கும்படி கேட்டுக்கொள்ளப்படுகிறார்கள்.

இணைப்பு: 1

சோ. தீனதயாளன்,
தலைமைப் பொறியாளர் (பணி அமைப்பு).

தமிழ்நாடு மின்சார வாரியம்

.....அலுவலகம்
.....மின் பகிர்மான வட்டம்

தற்செயல் விடுப்பு/அனுமதிக்கான விண்ணப்பம்

1. பெயர் :
2. வகிக்கும் பதவி :
3. பிரிவு :
4. விடுப்பு/அனுமதி தேவையான நாள்/நாட்கள் :
5. விடுப்பு/அனுமதிக்கான காரணம் :

நாள் :

விண்ணப்பதாரர் கையொப்பம்

அலுவலகக் குறிப்பு

1. இதுவரை எடுத்துள்ள தற்செயல் விடுப்பு, பதிவேட்டின் பக்க எண். :
2. நிலுவையில் உள்ள தற்செயல் விடுப்பு :

தற்செயல் விடுப்பு/அனுமதி வழங்கப்படுகிறது.

பிரிவிற்கு பொறுப்பு வகிப்பவர்

அனுமதி வழங்க அதிகாரம் பெற்ற
அலுவலரின் கையொப்பம்.

Holidays—Tamil Nadu Electricity Board—Holiday on Thursday the 2nd January 1992—Bandh to condemn the atrocities perpetrated on the Tamils in Karnataka and the failure of Karnataka and the Central Government provide adequate protection to Tamils—Orders issued.

(Rt.) B.P. (Ch.) No. 129,

(Secretariat Branch)

Dated 31—12—1991.

Read :

G. O. Ms. No. 1766 Public (Misc.) Department, Dated 31—12—1991.

Proceedings :

In the Government Order cited, the Government have ordered that all Government Offices including the Offices of the Local Bodies, State Government Undertakings, etc. shall be closed from 6 hours to 18 hours on Thursday the 2nd January 1992 as there shall be total cessation of work through out the State of Tamil Nadu on that day from 6 hours to 18 hours. The Government have also ordered that essential services such as Electricity Supply, Drinking Water supply, etc., will be exempted from the bandh.

2. The Tamil Nadu Electricity Board directs that offices of the Tamil Nadu Electricity Board shall be closed from 6 hours to 18 hours on Thursday the 2nd January 1992. However Power Houses, Sub-stations, Section Offices, etc. alone will function as usual on 2nd January 1992.

(By Order of the Chairman)

A. K. Thiyagarajan,
Secretary.

PART-III

Finance

Endt. No. Bud/A1-3/F. 14177/D—/91-1 (Accounts Branch) Dated 20—11—91.

Copy Communicated to all officers of Accounts Branch of the o/o the Chief Financial Controller, Secy. Member (Gen.), Accounts Member, Mem. (Distn.), all Chief Engineers, Supdg. Engineers of circles and Head Quarter's officers, C.I.A.O.,/PA/TD and E1 Sec/Seett. Br.

Encl :

V. Jayaraman,
Chief Financial Controller,

Copy of G. O. Ms. No. 655, Finance (BC) Department, Government of Tamil Nadu, Dated 5th September, 1991.

Interest—Rates of interest on loans and advances by the State Government—Interest Rates for the year 1991-92—Orders—Issued.

Read :

G.O. Ms. No. 1189, Finance Department, dated 14—11—1990.

ORDER :

Government direct that the rates of interest to be charged on various kinds of loans and advances by Government during the year 1991-92 be as shown below. These rates will take effect from 1st April 1991.

Class of Loan/Advance (1)	Percent per annum for the year 1991-92 (2)
1. Loans to Tamil Nadu Electricity Board :	
(i) Plan Schemes	10.75
(ii) Other Schemes	11.75
2. Loans to Tamil Nadu Housing Board :	
(i) Schemes for Economically Weaker Sections	7.5
(ii) Low Income Group and Other Low cost Housing Schemes	9.5
(iii) Middle Income Group and other loans	12.5
(iv) Life Insurance Corporation assisted Housing Schemes	12.5
3. Loans to Corporations of Madras, Madurai, Coimbatore, Municipalities and all other Local Bodies :	
(i) For Development purposes	11
(ii) For Ways and Means Advances, Advances including loans to cover deficits	15.5
(iii) For remunerative Enterprises	16
(iv) For Insurance Corporation assisted Water Supply Schemes	
(a) Urban Water Supply Schemes	11
(b) Rural piped Water Supply Schemes	10.5

(1)	(2)
4. Loans to State-owned Industrial/Commercial Undertakings/Corporations etc. including Financial Corporations :	
(a) For Financial Corporations :	
(i) Working Capital loans/Ways and Means Advances/Loans to cover cash deficits	18.5
(ii) For other purposes	17
(b) For other Corporations :	
(i) Working capital loans/Ways and Means Advances/Loans to cover cash deficits	18.5
(ii) For other purposes	17
(iii) For purposes of promotional activities	11.5
5. Loans to Government Servants :	
(i) For House Building Advances	
(a) for loans upto Rs. 50,000	9.5
(b) for loans from Rs. 50,001 to 1,50,000	10.5
(c) for loans from Rs. 1,50,001 to 2,50,000	11.5
(ii) Conveyance Advance :	
(a) For purchase of motor car	11
(b) For purchase of motor cycles, scooter and bi-cycles	9.5
6. Loans to Co-operative Institutions and Banks :	
(i) Co-operative Marketing Societies for construction of Godowns	12.
(ii) Co-operative Societies and individual acquisition of house-sites sanctioned by the Adi-Dravida Welfare Department	11.5
(iii) Co-operative Societies (other than Societies for Communities eligible for help by the Adi-Dravida Welfare Department) including loan to Co-operative Banks and Land Development Banks	12.5
7. Advances to Cultivators :	
(i) For small Farmers	10.5
(ii) For others	12
8. Loans for Food Procurement :	
(i) Tamil Nadu Civil Supplies Corporation	13
(ii) Tamil Nadu Co-operative Milk Producers' Federation	13

(2) The rates of interest are general and will not supply to cases where reduced rates of interests have been sanctioned specially by Government or where loans have been sanctioned by Government free of interest. Government may also sanction Ways and Means Advances at Special rates of interest taking into account the cost of borrowing of Government.

(3) The penal interest on all over-due instalments of Principal and interest will be 2.75 percent more than the normal rates per annum. There shall be no penal interest for takkavi loans.

(4) The rates of interest for 1991-92 for loans under Special Laws (State Aid to Industries Act) will be fixed by Government in the Industries Department and communicated separately.

(5) Except in the case of Loans to Government Servants interest in all cases unless specifically indicated otherwise should be paid every calendar quarter on the outstanding balance.

(6) Even at the stage of sanction of loan, the period of repayment and rate of interest should be indicated. In case, it is a permanent loan a specific mention of this fact should be made in the sanction order itself.

(By Order of the Governor)

N. Narayanan,
Secretary to Government.

(True Copy)

Circular Memo. No. BOAB/'F'/Unit.II/418/91, (Audit Branch) Dated 3-12-1991.

Sub: T.N.E.B.—Provident Fund—Adjustment of Missing Credits—Monetary limit—Regarding.

Ref: 1. Lr. No. BOAB/GPF/Missing Credits/27/82, Dt. 4-9-82.

2. Govt. of Tamil Nadu Finance (Allowances-I) Dept. Lr.No. 139896/A11-1/90-3/Dt. 18-9-90.

In this office Lr.No. BOAB/GPF/Missing Credits 27/82/Dt. 4-9-82 instructions have been issued to adjust Missing Credits not exceeding Rs. 100/- by giving benefit of doubt to the subscribers and for the amount exceeding Rs. 100/- but not exceeding Rs. 500/- by obtaining affidavit from the subscribers only in respect of cases pending upto 1973-74.

Now, the Government of Tamil Nadu (Finance Department) in response to the Principal Accountant General (A & E) have decided to extend the benefit of adjusting the Missing Credits upto Rs. 200/- on an adhoc basis and upto Rs. 1000/- on the basis of a sworn affidavit without any time limit.

After careful consideration it is decided to extend the above benefit of adjusting the Missing Credits as extended by the Government of Tamil Nadu to the Tamil Nadu Electricity Board G.P.F. subscribers also for clearing the missing credits without any time limit in respect of cases which are kept pending for a long time due to non availability of old records. Accordingly it has been decided to extend the benefit of adjusting missing credits upto Rs. 200/- (Rupees Two hundred only) on an adhoc basis and upto Rs. 1,000/- (Rupees One thousand only) on the basis of a sworn affidavit without any time limit.

The guidelines for clearing the missing credits is enclosed.

The receipt of this letter may be acknowledged.

(By Order of the Chairman)

A. J. Rajendran,
Accounts Member.

Encl: Annexure .

ANNEXURE

Guidelines for clearing the Missing Credits :

1. It should be got certified by the Funds Section in System Office from the Pay claiming section that necessary recovery has been effected from the pay bill of the concerned subscriber and credited in Board's Accounts.
2. Adjustment of Missing Credit for amount not exceeding Rs. 200/- may be done by giving benefit of doubt to the subscribers and for the amount exceeding Rs. 200/- but not exceeding Rs. 1,000/- by obtaining a sworn affidavit from the subscriber with the approval of the Superintending Engineer concerned. Necessary Form of Affidavit is appended.
3. It has to be ensured from Board Office Audit Branch whether particular credits are missing in the ledger during the periods and no credits have also been posted in the subsequent month. Necessary confirmation has to be obtained from the Board Office Audit Branch for the periods upto 1973-74 to credit the missing credits.
4. The amount of missing credit after satisfying the above conditions should be adjusted against the original amount kept as unposted items (i.e.) the amount now adjusted shall be within the amount of unposted items available with system/circle office. A note of entry (i.e. subscriber's name G. P. F. A/c No., month to which it relates, Superintending Engineer's approval etc.) should invariably be furnished by proposing necessary adjustment entries for the amount cleared from unposted items.
5. Necessary posting has to be made in the ledgercard against the month in which unposted amount is cleared for allowing due interest from the date of recovery of original missing credit.

6. In respect of cases where the amount of missing credit is more than Rs. 1,000/- normal procedure may be followed.

7. In respect of Head Quarters officers for which G. P. F. ledger cards are being maintained in Board Office Audit Branch, the above guidelines may be adopted for clearing the missing credits.

APPENDIX

Declaration to be sworn in presence of a Gazetted Officer on a stamped paper (Rs.....)

.....
 Son of.....
 employed as.....
 in the office of the..... Solemnly declare that
 a sum of Rs..... (Rupees.....)
 was deducted towards my G.P.F. A/c. No..... from my pay as shown below :

Year	Month	Amount of Subscription	Refund of Advance	Total
1.	2.	3.	4.	5.

I hereby accept to refund or to recover from my pay/pension etc. the amount if found paid excess at a later date.

Signature.

Signed before me.

Signature of Gazetted Officer.



Memo No. 096907/G1-2/528/91-1, (Adm. Br.) dated 7-12-1991.

Sub : Loans and Advances — Housing Loan facilities—Requirement of employment details—Reg.

Ref : Lr. No. CPH Ms. Govt. 11791 dt. 22-4-91 of M/s. Can Fin Homes Ltd., Bangalore.

A copy of letter under reference together with a copy of Government Order No. 96 (Labour and Employment Department) dt 19-1-90 is enclosed. In their letter dated 22-4-91, M/s. Can Fin Homes Ltd., Bangalore have stated that they are an Institution sponsored by Canara Bank for extending financial assistance for construction/acquiring house/flats and requested to furnish the details of employment like date of joining, date of retirement, conduct etc. in respect of the employees who approach them for the financial assistance.

The officers of Board are therefore requested to furnish such particulars about the Board employe who approach them for the financial assistance, provided the Board is in no way undertake the responsibility in recovering the loans from the employee.

(By Order of the Chairman)

S. Deenadayalan,
 Chief Engineer (Personnel).

Encl :

Encl: 1

Copy of Letter from The Manager, Can Fin Homes Ltd., 'Shanthi Kutir' No. 32, II Floor, Race Course Road, Bangalore-560 001, Ref.: CFH Ms Govt. 117 91 dated 22-4-1991 to the Chairman, Tamil Nadu Electricity Board, Anna Salai, Madras.

Sub: Housing Loan facilities—requirement of employment details.

You are aware that we are an institution sponsored by Canara Bank for extending financial assistance for construction/acquiring houses/flats. Many State Government/Central Government/Government undertaking Employees availed the facility from us. One of the requirements is that the Employer has to furnish us the details of employment like date of joining, date of retirement, conduct of the Employee etc. We have occasions wherein a few Employees of your Board who have applied to us where the details were not furnished to us. Unless we have the details of employment from the Employer it is difficult for us to consider loans to individuals. We therefore request you to advise the concerned in your Board to give necessary instructions for furnishing us the details of employment, wherever your employees approach us for financial assistance from us. Kindly note that Government of Tamil Nadu has approved deductions towards our loan assistance as a approved deduction under the payment of Wages Act. A copy of Government G.O. in this regard is enclosed for your files.

Yours faithfully,

For CAN FIN HOMES LTD.

(Sd)

Manager.

(True Copy)

Encl: 2

Copy of G.O. Ms. No. 96 Labour and Employment Department, Government of Tamil Nadu, Dated the 19th January, 1990.

Payment of Wages Act, 1936—Deduction of amounts due to Can Fin Homes Limited from wages of the employees under section 7 (2) (fff) of the Act—Orders—Issued.

Read:

1. From the Branch Manager, Can Fin Homes Limited, Madras, Letters No. CFH MS 676 : 89, dated 31-8-88 and 25-9-89.
2. From the Chief Inspector of Factories, Letter No. E2/4057/89, dated 14-9-89.
3. From the Chief Inspector of Factories, Letter No. E2/48361/89, dated 11-12-89.

Order:

The following notification will be published in the Tamil Nadu Government gazette, in English and Tamil. The Tamil Development and Culture (Translations) Department is requested to supply the Works Manager, Government Central Press with the Tamil translation of the notification

Notification

In exercise of the powers conferred by clause (fff) of Sub-Section (2) of Section 7 of the payment of Wages Act, 1936 (Central Act IV of 1936), the Governor of Tamil Nadu hereby authorises deductions from the wages of the employed persons for payment towards the house construction loan sanctioned by Can Fin Homes Limited to the employed person and also the interest thereon subject to the following conditions:—

- (1) that each employed person to whom the house building loan was sanctioned authorises in writing the making of such deduction in instalments.
- (2) that the Can Fin Homes Limited should take into account, the repaying capacity and also the limitations stipulated under the payment of Wages Act for recovery of amount from the individuals before sanction of loan.

(By Order of the Governor)

M. Venkatachalam,
Secretary to Government.

Letter No. 78698/P1/91-1, (Secretariat Branch) dt. 10-12-1991.

Sub : Travelling Allowance—Regulation of journeys by Air—Instructions—Issued.

I am to say that the employees of the Board not eligible to travel by Air outside/within the State of Tamil Nadu should under no circumstances, be permitted to perform journey by Air. Request for ratification of Air journey performed by an ineligible employee will not be entertained.

2. The above instructions will come into force with immediate effect.

A. K. Thiyagarajen,
Secretary.

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Circular Memo. No. 21562/69/Pension I/Unit I/D.56/91 (Audit Branch) dt. 12-12-'91

Sub : Pension—Disbursement of Pension through Indian Overseas Bank in respect of employees in the last three time scales of pay—
Further orders—Issued.

- Ref: 1. Circular Memo. No. BOAB/CPF(Inv.)/A.3/D.216/86, dt. 30-6-'86.
2. Memo. No. 24377/Pen.I/U.I/88/Audit/Dated 28-5-'88.
3. Memo. No. 21562/69/Pen.I/U.I/dt. 6-6-90.

Pensionary benefits to the Provincial Staff and Regular Work Establishment Workman covered by the lowest three time scales of pay were originally authorised through nominated Distribution Operation and Maintenance Circles by Audit Branch with effect from 1-7-'86, as per the Circular Memo. first cited. Subsequently the power of admission and issue of authorisation for drawal of final Pension and Gratuity, to the above category of employees was delegated to pension sanctioning authorities, with effect from 1-7-'88 in the reference second cited. Finally with a view to have a Uniform procedure, the power of admission, authorisation and disbursement of Pension through one agency was entrusted again in the reference third cited to Audit Branch with effect from 1-7-'90, in respect of the above category of employees. However, pension sanctioning authorities were required to continue to finalise Pension Proposal and to issue authorisation to Operation and Maintenance/Circles till the Internal Audit Branch arranges for transfer of payment to Indian Overseas Bank. As the target date fixed for this purpose is already over, the following instructions are issued:

1. The work of payment of pensionary benefits by Operation and Maintenance/Circles will be stopped upto and inclusive of 12/91 Pension. Moreover, Monthly pension from 1-1-'92 onwards should not be paid by the Executive Engineer or any other officer of Operation and Maintenance/Circles. This should be taken particular note of.
2. The power of admission and issue of authorisation for drawal of final pensionary benefits and regular monthly pension payment by various pension sanctioning authorities, other than the Chief Internal Audit Officer, is withdrawn beyond 12/91 Pension Payable in 1/92.

In view of the above orders, pension payment orders issued by Audit Branch, as well as by various pension sanctioning authorities now available with the Executive Engineer/Operation and Maintenance/Circles and pending pension proposals as on date in respect of the above category of employees of Board may hereafter be forwarded to Audit Branch in accordance with the procedures as already communicated for this purpose.

The receipt of this Circular may be acknowledged.

A. J. Rajendran,
Accounts Member.

PENSION—Dearness Allowance to pensioners and Family Pensioners— Revised rates from 1—7—1991—Orders—Issued.

(Per) B.P. (Ch) No. 310

(Secretariat Branch)

Dated the 13th December 1991,
Karthigai 27, Prachorpathi,
Thiruvalluvar Aandu 2022.

Read :—

1. (Per) B.P. (Ch) No. 87, (SB), dt. 2—5—91.
2. From Govt. Finance (Pen.) Dept., G.O.Ms. No. 901, dt. 2—12—91.

Proceedings :

Government of Tamil Nadu have revised rates of Dearness Allowance to their Pensioners/ Family Pensioners admissible from 1—7—1991. It has been decided to adopt the Government rates of Dearness Allowance to the Pensioners and Family Pensioners of the Tamil Nadu Electricity Board also.

2 After careful consideration, the Tamil Nadu Electricity Board directs that the revised rates of Dearness Allowance ordered from 1—7—91 to the pensioners and Family pensioners of the Board shall be paid at the following rates:—

Period	Pension/Family Pension per month.	Rate of revised Dearness Allowance per month.
From 1st July '91.	1. Not exceeding Rs. 1,750/-	60 per cent of Pension/ Family Pension.
	2. Exceeding Rs. 1,750/- but not exceeding Rs. 3,000/-	45 per cent of Pension/Family Pension subject to a minimum of Rs. 1,050/-
	3. Exceeding Rs. 3,000/-	39 percent of Pension/Family Pension subject to a minimum of Rs. 1,350/-

3. The difference between the Dearness Allowance drawn from July 1991 and the revised Dearness Allowance now ordered shall be drawn as arrears for the Pensioners/ Family Pensioners. The details of admissibility of Dearness Allowance with effect from 1st July 1991 are indicated in the Annexure, to this order. The amount of Dearness Allowance shall be rounded off to the next higher rupee. In the case of divisible family pensioners, the Dearness Allowance shall be divided proportionately and paid.

(By Order of the Chairman)

C. Ramachandran,
Chairman.

Encl :

Encl :

ANNEXURE

Revised Dearness Allowance admissible from 1st July 1991.

(Note: EG = Ex-gratia P/FP = Pension/Family Pension DA = Dearness Allowance)

EG	150					
DA	90					
P/FP	375	376	377 to 378	379 to 380	381	382 to 383
DA	225	226	227	228	229	230
P/FP	384 to 385	386	387 to 388	389 to 390	391	392 to 393
DA	231	232	233	234	235	236
P/FP	394 to 395	396	397 to 398	399 to 400	401	402 to 403
DA	237	238	239	240	241	242
P/FP	404 to 405	406	407 to 408	409 to 410	411	412 to 413
DA	243	244	245	246	247	248
P/FP	414 to 415	416	417 to 418	419 to 420	421	422 to 423
DA	249	250	251	252	253	254
P/FP	424 to 425	426	427 to 428	429 to 430	431	432 to 433
DA	255	256	257	258	259	260
P/FP	434 to 435	436	437 to 438	439 to 440	441	442 to 443
DA	261	262	263	264	265	266
P/FP	444 to 445	446	447 to 448	449 to 450	451	452 to 453
DA	267	268	269	270	271	272
P/FP	454 to 455	456	457 to 458	459 to 490	4611	462 to 463
DA	273	274	275	276	277	278
P/FP	464 to 465	466	467 to 468	469 to 470	471	472 to 473
DA	279	280	281	282	283	284
P/FP	474 to 475	476	477 to 478	479 to 480	481	482 to 483
DA	285	286	287	288	289	290
P/FP	484 to 485	486	487 to 488	489 to 490	491	492 to 493
DA	291	292	293	294	295	296
P/FP	494 to 495	496	497 to 498	499 to 500	501	502 to 503
DA	297	298	299	300	301	302
P/FP	504 to 505	506	507 to 508	509 to 510	511	512 to 513
DA	303	304	305	306	307	308
P/FP	514 to 515	516	517 to 518	519 to 520	521	522 to 523
DA	309	310	311	312	313	314
P/FP	524 to 525	526	527 to 528	529 to 530	531	532 to 533
DA	315	316	317	318	319	320
P/FP	534 to 535	536	537 to 538	539 to 540	541	542 to 543
DA	321	322	323	324	325	326
P/FP	544 to 545	546	547 to 548	549 to 550	551	552 to 553
DA	327	328	329	330	331	332
P/FP	554 to 555	556	557 to 558	559 to 560	561	562 to 563
DA	333	334	335	336	337	338

P/FP DA	564 to 565 339	566 340	567 to 568 341	569 to 570 342	571 343	572 to 573 344
P/FP DA	574 to 575 345	576 346	577 to 578 347	579 to 580 348	581 349	582 to 583 350
P/FP DA	584 to 585 351	586 352	587 to 588 353	589 to 590 354	591 355	592 to 593 356
P/FP DA	594 to 595 357	596 358	597 to 598 359	599 to 600 360	601 361	602 to 603 362
P/FP DA	604 to 605 363	606 364	607 to 608 365	609 to 610 366	611 367	612 to 613 368
P/FP DA	614 to 615 369	616 370	617 to 618 371	619 to 620 372	621 373	622 to 623 374
P/FP DA	624 to 625 375	626 376	627 to 628 377	629 to 630 378	631 379	632 to 633 380
P/FP DA	634 to 635 381	636 382	637 to 638 383	639 to 640 384	641 385	642 to 643 386
P/FP DA	644 to 645 387	646 388	647 to 648 389	649 to 650 390	651 391	652 to 653 392
P/FP DA	654 to 655 393	656 394	657 to 658 395	659 to 660 396	661 397	662 to 663 398
P/FP DA	664 to 665 399	666 400	667 to 668 401	669 to 670 402	671 403	672 to 673 404
P/FP DA	674 to 675 405	676 406	677 to 678 407	679 to 680 408	681 409	682 to 683 410
P/FP DA	684 to 685 411	686 412	687 to 688 413	689 to 690 414	691 415	692 to 693 416
P/FP DA	694 to 695 417	696 418	697 to 698 419	699 to 700 420	701 421	702 to 703 422
P/FP DA	704 to 705 423	706 424	707 to 708 425	709 to 710 426	711 427	712 to 713 428
P/FP DA	714 to 715 429	716 430	717 to 718 431	719 to 720 432	721 433	722 to 723 434
P/FP DA	724 to 725 435	726 436	727 to 728 437	729 to 730 438	731 439	732 to 734 440
P/FP DA	734 to 735 441	736 442	737 to 738 443	739 to 740 444	741 445	742 to 743 446
P/FP DA	744 to 745 447	746 448	747 to 748 449	749 to 750 450	751 451	752 to 753 452
P/FP DA	754 to 755 453	756 454	757 to 758 455	759 to 760 456	761 457	762 to 763 458
P/FP DA	764 to 765 459	766 460	767 to 768 461	769 to 770 462	771 463	772 to 773 464
P/FP DA	774 to 775 465	776 466	777 to 778 467	779 to 780 468	781 469	782 to 783 470

P/FP DA	784 to 785 471	786 472	787 to 788 473	789 to 790 474	791 475	792 to 793 476
P/FP DA	794 to 795 477	796 478	797 to 798 479	799 to 800 480	801 481	802 to 803 482
P/FP DA	804 to 805 483	806 484	807 to 808 485	809 to 810 486	811 487	812 to 813 488
P/FP DA	814 to 815 489	816 490	817 to 818 491	819 to 820 492	821 493	822 to 823 494
P/FP DA	824 to 825 495	826 496	827 to 828 497	829 to 830 498	831 499	832 to 833 500
P/FP DA	834 to 835 501	836 502	837 to 838 503	839 to 840 504	841 505	842 to 843 506
P/FP DA	844 to 845 507	846 508	847 to 848 509	849 to 850 510	851 511	852 to 853 512
P/FP DA	854 to 855 513	856 514	857 to 858 515	859 to 860 516	861 517	862 to 863 518
P/FP DA	864 to 865 519	866 520	867 to 868 521	869 to 870 522	871 523	872 to 873 524
P/FP DA	874 to 875 525	876 526	877 to 878 527	879 to 880 528	881 529	882 to 883 530
P/FP DA	884 to 885 531	886 532	887 to 888 533	889 to 890 534	891 535	892 to 893 536
P/FP DA	894 to 895 537	896 538	897 to 898 539	899 to 900 540	901 541	902 to 903 542
P/FP DA	904 to 905 543	906 544	907 to 908 545	909 to 910 546	911 547	912 to 913 548
P/FP DA	914 to 915 549	916 550	917 to 918 551	919 to 920 552	921 553	922 to 923 554
P/FP DA	924 to 925 555	926 556	927 to 928 557	929 to 930 558	931 559	932 to 933 560
P/FP DA	934 to 935 561	936 562	937 to 938 563	939 to 940 564	941 565	942 to 943 566
P/FP DA	944 to 945 567	946 568	947 to 948 569	949 to 950 570	951 571	952 to 953 572
P/FP DA	954 to 955 573	956 574	957 to 958 575	959 to 960 576	961 577	962 to 963 578
P/FP DA	964 to 965 579	966 580	967 to 968 581	969 to 970 582	971 583	972 to 973 584
P/FP DA	974 to 975 585	976 586	977 to 978 587	979 to 980 588	981 589	982 to 983 590
P/FP DA	984 to 985 591	986 592	987 to 988 593	989 to 990 594	991 595	992 to 993 596
P/FP DA	994 to 995 597	996 598	997 to 998 599	999 to 1000 600	1001 601	1002 to 1003 602

P/FP DA	1004 to 1005 603	1006 604	1007 to 1008 605	1009 to 1010 606	1011 607	1012 to 101 608
P/FP DA	1014 to 1015 609	1016 610	1017 to 1018 611	1019 to 1020 612	1021 613	1022 to 1023 614
P/FP DA	1024 to 1025 615	1026 616	1027 to 1028 617	1029 to 1030 618	1031 619	1032 to 1033 620
P/FP DA	1034 to 1035 621	1036 628	1037 to 1038 623	1039 to 1042 624	1041 625	1042 to 1043 626
P/FP DA	1044 to 1045 627	1046 628	1047 to 1048 629	1049 to 1050 630	1051 631	1052 to 1053 632
P/FP DA	1054 to 1055 633	1056 634	1057 to 1058 635	1059 to 1060 636	1061 637	1062 to 1063 638
P/FP DA	1064 to 1065 639	1066 640	1067 to 1068 641	1069 to 1070 642	1071 643	1072 to 1073 644
P/FP DA	1074 to 1075 645	1076 646	1077 to 1078 647	1079 to 1080 648	1081 649	1082 to 1083 650
P/FP DA	1084 to 1085 651	1086 652	1087 to 1088 653	1089 to 1090 654	1091 655	1092 to 1093 656
P/FP DA	1094 to 1095 657	1096 658	1097 to 1098 659	1099 to 1100 660	1101 661	1102 to 1103 662
P/FP DA	1104 to 1105 663	1106 664	1107 to 1108 665	1109 to 1110 666	1111 667	1112 to 1113 668
P/FP DA	1114 to 1115 669	1116 670	1117 to 1118 671	1119 to 1120 672	1121 673	1122 to 1123 674
P/FP DA	1124 to 1125 675	1126 676	1127 to 1128 677	1129 to 1130 678	1131 679	1132 to 1133 680
P/FP DA	1134 to 1135 681	1136 682	1137 to 1138 683	1139 to 1140 684	1141 685	1142 to 1143 686
P/FP DA	1144 to 1145 687	1146 688	1147 to 1148 689	1149 to 1150 690	1151 691	1152 to 1153 692
P/FP DA	1154 to 1155 693	1156 694	1157 to 1158 695	1159 to 1160 696	1161 697	1162 to 1163 698
P/FP DA	1164 to 1165 699	1166 700	1167 to 1168 701	1169 to 1170 702	1171 703	1172 to 1173 704
P/FP DA	1174 to 1175 705	1176 706	1177 to 1178 707	1179 to 1180 708	1181 709	1182 to 1183 710
P/FP DA	1184 to 1185 711	1186 712	1187 to 1188 713	1189 to 1190 714	1191 715	1192 to 1193 716
P/FP DA	1194 to 1195 717	1196 718	1197 to 1198 719	1199 to 1200 720	1201 721	1202 to 1203 722
P/FP DA	1204 to 1205 723	1206 724	1207 to 1208 725	1209 to 1210 726	1211 727	1212 to 1213 728
P/FP DA	1214 to 1215 729	1216 730	1217 to 1218 731	1219 to 1220 732	1221 733	1222 to 1223 734

P/FP DA	1224 to 1225 735	1226 736	1227 to 1228 737	1229 to 1230 738	1231 739	1232 to 1230 740
P/FP DA	1234 to 1235 741	1236 742	1237 to 1238 743	1239 to 1240 744	1241 745	1242 to 1243 746
P/FP DA	1244 to 1245 747	1246 748	1247 to 1248 749	1249 to 1250 750	1251 751	1252 to 1253 752
P/FP DA	1254 to 1255 753	1256 754	1257 to 1258 755	1259 to 1260 756	1261 757	1262 to 1263 758
P/FP DA	1264 to 1265 759	1266 760	1267 to 1268 761	1269 to 1270 762	1271 763	1272 to 1273 764
P/FP DA	1274 to 1275 765	1276 766	1277 to 1278 767	1279 to 1280 768	1281 769	1282 to 1283 770
P/FP DA	1284 to 1285 771	1286 772	1287 to 1288 773	1289 to 1290 774	1291 775	1292 to 1293 776
P/FP DA	1294 to 1295 777	1296 778	1297 to 1298 779	1299 to 1300 780	1301 781	1302 to 1303 782
P/FP DA	1304 to 1305 783	1306 784	1307 to 1308 785	1309 to 1310 786	1311 787	1312 to 1313 788
P/FP DA	1314 to 1315 789	1316 790	1317 to 1318 791	1319 to 1320 792	1321 793	1322 to 1323 794
P/FP DA	1324 to 1325 795	1326 796	1327 to 1328 797	1329 to 1330 798	1331 799	1332 to 1333 800
P/FP DA	1334 to 1335 801	1336 802	1337 to 1338 803	1339 to 1340 804	1341 805	1342 to 1343 806
P/FP DA	1344 to 1345 807	1346 808	1347 to 1348 809	1349 to 1350 810	1351 811	1352 to 1353 812
P/FP DA	1354 to 1355 813	1356 814	1357 to 1358 815	1359 to 1360 816	1361 817	1362 to 1363 818
P/FP DA	1364 to 1365 819	1366 820	1367 to 1368 821	1369 to 1370 822	1371 823	1372 to 1373 824
P/FP DA	1374 to 1375 825	1376 826	1377 to 1378 827	1379 to 1380 828	1381 829	1382 to 1383 830
P/FP DA	1384 to 1385 831	1386 832	1387 to 1388 833	1389 to 1390 834	1391 835	1392 to 1393 836
P/FP DA	1394 to 1395 837	1396 838	1397 to 1398 839	1399 to 1400 840	1401 841	1402 to 1403 842
P/FP DA	1404 to 1405 843	1406 844	1407 to 1408 845	1409 to 1410 846	1411 847	1412 to 1413 848
P/FP DA	1414 to 1415 849	1416 850	1417 to 1418 851	1419 to 1420 852	1421 853	1422 to 1423 854
P/FP DA	1424 to 1425 855	1426 856	1427 to 1428 857	1429 to 1430 858	1431 859	1432 to 1433 860
P/FP DA	1434 to 1435 861	1436 862	1437 to 1438 863	1439 to 1440 864	1441 865	1442 to 1443 866

P/FP DA	1444 to 1445 867	1446 868	1447 to 1448 869	1449 to 1450 870	1451 871	1452 to 1453 872
P/FP DA	1454 to 1455 873	1456 874	1457 to 1458 875	1459 to 1460 876	1461 877	1462 to 1463 878
P/FP DA	1464 to 1465 879	1466 880	1467 to 1468 881	1469 to 1470 882	1471 883	1472 to 1473 884
P/FP DA	1474 to 1475 885	1476 886	1477 to 1478 887	1479 to 1480 888	1481 889	1482 to 1483 890
P/FP DA	1484 to 1485 891	1486 892	1487 to 1488 893	1489 to 1490 894	1491 895	1492 to 1493 896
P/FP DA	1494 to 1495 897	1496 898	1497 to 1498 899	1499 to 1500 900	1501 901	1502 to 1503 902
P/FP DA	1504 to 1505 903	1506 904	1507 to 1508 905	1509 to 1510 906	1511 907	1512 to 1513 908
P/FP DA	1514 to 1515 909	1516 910	1517 to 1518 911	1519 to 1520 912	1521 913	1522 to 1523 914
P/FP DA	1524 to 1525 915	1526 916	1527 to 1528 917	1529 to 1530 918	1531 919	1532 to 1533 920
P/FP DA	1534 to 1535 921	1536 922	1537 to 1538 923	1539 to 1540 924	1541 925	1542 to 1543 926
P/FP DA	1544 to 1545 927	1546 928	1547 to 1548 929	1549 to 1550 930	1551 931	1552 to 1553 932
P/FP DA	1554 to 1555 933	1556 934	1557 to 1558 935	1559 to 1560 936	1561 937	1562 to 1563 938
P/FP DA	1564 to 1565 939	1566 940	1567 to 1568 941	1569 to 1570 942	1571 943	1572 to 1573 944
P/FP DA	1574 to 1575 945	1576 946	1577 to 1578 947	1579 to 1580 948	1581 949	1582 to 1583 950
P/FP DA	1584 to 1585 951	1586 952	1587 to 1588 953	1589 to 1590 954	1591 955	1592 to 1593 956
P/FP DA	1594 to 1595 957	1596 958	1597 to 1598 959	1599 to 1600 960	1601 961	1602 to 1603 962
P/FP DA	1604 to 1605 963	1606 964	1607 to 1608 965	1609 to 1610 966	1611 967	1612 to 1613 968
P/FP DA	1614 to 1615 969	1616 970	1617 to 1618 971	1619 to 1620 972	1621 973	1622 to 1623 974
P/FP DA	1624 to 1625 975	1626 976	1627 to 1628 977	1629 to 1630 978	1631 979	1632 to 1633 980
P/FP DA	1634 to 1635 981	1636 982	1637 to 1638 983	1639 to 1640 984	1641 985	1642 to 1643 986
P/FP DA	1644 to 1645 987	1646 988	1647 to 1648 989	1649 to 1650 990	1651 991	1652 to 1653 992
P/FP DA	1654 to 1655 993	1656 994	1657 to 1658 995	1659 to 1660 996	1661 997	1662 to 1663 998

P/FP DA	1664 to 1665 999	1666 1000	1667 to 1668 1001	1669 to 1670 1002	1671 1003	1672 to 1673 1004
P/FP DA	1674 to 1675 1005	1676 1006	1677 to 1678 1007	1679 to 1680 1008	1681 1009	1682 to 1683 1010
P/FP DA	1684 to 1685 1011	1686 1012	1687 to 1688 1013	1689 to 1690 1014	1691 1015	1692 to 1693 1016
P/FP DA	1694 to 1695 1017	1696 1018	1697 to 1698 1016	1699 to 1700 1020	1701 1021	1702 to 1703 1022
P/FP DA	1704 to 1705 1023	1706 1024	1707 to 1708 1025	1709 to 1710 1026	1711 1027	1712 to 1713 1028
P/FP DA	1714 to 1715 1029	1716 1030	1717 to 1718 1031	1719 to 1720 1032	1721 1033	1722 to 1723 1034
P/FP DA	1724 to 1725 1035	1726 1036	1727 to 1728 1037	1729 to 1730 1038	1731 1039	1732 to 1733 1040
P/FP DA	1734 to 1735 1041	1736 1042	1737 to 1738 1043	1739 to 1740 1044	1741 1045	1742 to 1743 1046
P/FP DA	1744 to 1745 1047	1746 1048	1747 to 1748 1049	1749 to 2333 1050	2334 to 2335 1051	2336 to 2337 1052
P/FP DA	2338 to 2340 1053	2341 to 2342 1054	2343 to 2344 1055	2345 to 2346 1056	2347 to 2348 1057	2349 to 2351 1958
P/FP DA	2352 to 2353 1059	2354 to 2355 1060	2356 to 2357 1061	2358 to 2360 1062	2361 to 2362 1063	2363 to 2364 1064
P/FP DA	2365 to 2366 1065	2367 to 2368 1066	2369 to 2371 1067	2372 to 2373 1068	2374 to 2375 1069	2376 to 2377 1070
P/FP DA	2378 to 2380 1071	2381 to 2382 1072	2383 to 2384 1073	2385 to 2386 1074	2387 to 2388 1075	2389 to 2391 1076
P/FP DA	2392 to 2393 1077	2394 to 2395 1078	2396 to 2397 1079	2398 to 2400 1080	2401 to 2402 1081	2403 to 2404 1082
P/FP DA	2405 to 2406 1083	2407 to 2408 1084	2409 to 2411 1085	2412 to 2413 1086	2414 to 2415 1087	2416 to 2417 1088
P/FP DA	2418 to 2420 1089	2421 to 2422 1090	2423 to 2424 1091	2425 to 2426 1092	2427 to 2428 1093	2429 to 2431 1094
P/FP DA	2432 to 2433 1095	2434 to 2435 1096	2436 to 2437 1097	2438 to 2440 1098	2441 to 2442 1099	2441 to 2444 1100
P/FP DA	2445 to 2446 1101	2447 to 2448 1102	2449 to 2451 1103	2452 to 2453 1104	2454 to 2455 1105	2456 to 2457 1106
P/FP DA	2458 to 2460 1107	2461 to 2462 1108	2463 to 2464 1109	2465 to 2466 1110	2467 to 2468 1111	2469 to 2471 1112
P/FP DA	2472 to 2473 1113	2474 to 2475 1114	2476 to 2477 1115	2478 to 2480 1116	2481 to 2482 1117	2483 to 2484 1118
P/FP DA	2485 to 2486 1119	2487 to 2488 1120	2489 to 2491 1121	2492 to 2493 1122	2494 to 2495 1123	2496 to 2497 1124
P/FP DA	2498 to 2500 1125	2501 to 2502 1126	2503 to 2504 1127	2505 to 2506 1128	2507 to 2508 1129	2509 to 2511 1130

P/FP DA	2512 to 2513 1131	2514 to 2515 1132	2516 to 2517 1133	2518 to 2520 1134	2521 to 2522 1135	2523 to 2524 1136
P/FP DA	2525 to 2526 1137	2527 to 2528 1138	2529 to 2531 1139	2532 to 2533 1140	2534 to 2535 1141	2536 to 2537 1142
P/FP DA	2538 to 2540 1143	2541 to 2542 1144	2543 to 2544 1145	2545 to 2546 1146	2547 to 2548 1147	2549 to 2551 1148
P/FP DA	2552 to 2553 1149	2554 to 2555 1150	2556 to 2557 1151	2558 to 2560 1152	2561 to 2562 1153	2563 to 2564 1154
P/FP DA	2565 to 2566 1155	2567 to 2568 1156	2569 to 2571 1157	2572 to 2573 1158	2574 to 2575 1159	2576 to 2577 1160
P/FP DA	2578 to 2580 1161	2581 to 2582 1162	2583 to 2584 1163	2585 to 2586 1164	2587 to 2588 1165	2589 to 2591 1166
P/FP DA	2592 to 2593 1167	2594 to 2595 1168	2596 to 2597 1169	2598 to 2600 1170	2601 to 2602 1171	2603 to 2604 1172
P/FP DA	2605 to 2606 1173	2607 to 2608 1174	2609 to 2611 1175	2612 to 2613 1176	2614 to 2615 1177	2616 to 2617 1178
P/FP DA	2618 to 2620 1179	2621 to 2622 1180	2623 to 2624 1181	2625 to 2626 1182	2627 to 2628 1183	2629 to 2631 1184
P/FP DA	2632 to 2633 1185	2634 to 2635 1186	2636 to 2637 1187	2638 to 2640 1188	2641 to 2642 1189	2643 to 2644 1190
P/FP DA	2645 to 2646 1191	2647 to 2648 1192	2649 to 2651 1193	2652 to 2653 1194	2654 to 2655 1195	2656 to 2657 1196
P/FP DA	2658 to 2660 1197	2661 to 2662 1198	2663 to 2664 1199	2665 to 2666 1200	2667 to 2668 1201	2669 to 2671 1202
P/FP DA	2672 to 2673 1203	2674 to 2675 1204	2676 to 2677 1205	2678 to 2680 1206	2681 to 2682 1207	2683 to 2684 1208
P/FP DA	2685 to 2686 1209	2687 to 2688 1210	2689 to 2691 1211	2692 to 2693 1212	2694 to 2695 1213	2696 to 2697 1214
P/FP DA	2698 to 2700 1215	2701 to 2702 1216	2703 to 2704 1217	2705 to 2706 1218	2707 to 2708 1219	2709 to 2711 1220
P/FP DA	2712 to 2713 1221	2714 to 2715 1222	2716 to 2717 1223	2718 to 2720 1224	2721 to 2722 1225	2723 to 2724 1226
P/FP DA	2725 to 2726 1227	2727 to 2728 1228	2729 to 2731 1229	2732 to 2733 1230	2734 to 2735 1231	2736 to 2737 1232
P/FP DA	2738 to 2740 1233	2741 to 2742 1234	2743 to 2744 1235	2745 to 2746 1236	2747 to 2748 1237	2749 to 2751 1238
P/FP DA	2752 to 2753 1239	2754 to 2755 1240	2756 to 2757 1241	2758 to 2760 1242	2761 to 2762 1243	2763 to 2764 1244
P/FP DA	2765 to 2766 1245	2767 to 2768 1246	2769 to 2771 1247	2772 to 2773 1248	2774 to 2775 1249	2776 to 2777 1250
P/FP DA	2778 to 2780 1251	2781 to 2782 1252	2783 to 2784 1253	2785 to 2786 1254	2787 to 2788 1255	2789 to 2791 1256
P/FP DA	2792 to 2793 1257	2794 to 2795 1258	2796 to 2797 1259	2798 to 2800 1260	2801 to 2802 1261	2803 to 2804 1262

P/FP DA	2805 to 2806 1263	2807 to 2808 1264	2809 to 2811 1265	2812 to 2813 1266	2814 to 2815 1267	2816 to 2817 1268
P/FP DA	2818 to 2820 1269	2821 to 2822 1270	2823 to 2824 1271	2825 to 2826 1272	2827 to 2728 1273	2829 to 2831 1274
P/FP DA	2832 to 2833 1275	2834 to 2835 1276	2836 to 2837 1277	2838 to 2840 1278	2841 to 2842 1279	2843 to 2844 1280
P/FP DA	2845 to 2846 1281	2847 to 2848 1282	2849 to 2851 1283	2852 to 2853 1284	2854 to 2855 1285	2856 to 2857 1286
P/FP DA	2858 to 2860 1287	2861 to 2862 1288	2863 to 2864 1289	2865 to 2866 1290	2867 to 2868 1291	2869 to 2871 1292
P/FP DA	2872 to 2873 1293	2874 to 2875 1294	2876 to 2877 1295	2878 to 2880 1296	2881 to 2882 1297	2883 to 2884 1298
P/FP DA	2885 to 2886 1299	2887 to 2888 1300	2889 to 2891 1301	2892 to 2893 1302	2894 to 2895 1303	2896 to 2897 1304
P/FP DA	2898 to 2900 1305	2901 to 2902 1306	2903 to 2904 1307	2905 to 2906 1308	2907 to 2908 1309	2909 to 2911 1310
P/FP DA	2912 to 2913 1311	2914 to 2915 1312	2916 to 2917 1313	2918 to 2920 1314	2921 to 2922 1315	2923 to 2924 1316
P/FP DA	2925 to 2926 1317	2927 to 2928 1318	2929 to 2931 1319	2932 to 2933 1320	2934 to 2935 1321	2936 to 2937 1322
P/FP DA	2938 to 2940 1323	2941 to 2942 1324	2943 to 2944 1325	2945 to 2946 1326	2947 to 2948 1327	2949 to 2951 1328
P/FP DA	2952 to 2953 1329	2954 to 2955 1330	2956 to 2957 1331	2958 to 2960 1332	2961 to 2962 1333	2963 to 2964 1334
P/FP DA	2965 to 2966 1335	2967 to 2968 1336	2969 to 2971 1337	2972 to 2973 1338	2974 to 2975 1339	2976 to 2977 1340
P/FP DA	2978 to 2980 1341	2981 to 2982 1342	2983 to 2984 1343	2985 to 2986 1344	2987 to 2988 1345	2989 to 2991 1346
P/FP DA	2992 to 2993 1347	2994 to 2995 1348	2996 to 2997 1349	2998 to 3461 1350	3462 to 3464 1351	3465 to 3466 1352
P/FP DA	3467 to 3469 1353	3470 to 3471 1354	3472 to 3474 1355	3475 to 3476 1356	3477 to 3479 1357	3480 to 3482 1358
P/FP DA	3483 to 3484 1359	3485 to 3487 1360	3488 to 3489 1361	3490 to 3492 1362	3493 to 3494 1363	3495 to 3497 1364
P/FP DA	3498 to 3500 1365	3501 to 3502 1366	3503 to 3505 1367	3506 to 3507 1368	3508 to 3510 1369	3511 to 3512 1370
P/FP DA	3513 to 3515 1371	3516 to 3517 1372	3518 to 3520 1373	3521 to 3523 1374	3524 to 3525 1375	3526 to 3528 1376
P/FP DA	3529 to 3530 1377	3531 to 3533 1378	3534 to 3535 1379	3536 to 3538 1380	3539 to 3541 1381	3542 to 3543 1382
P/FP DA	3544 to 3546 1383	3547 to 3548 1384	3549 to 3551 1385	3552 to 3553 1386	3554 to 3556 1387	3557 to 3558 1388
P/FP DA	3559 to 3561 1389	3562 to 3564 1390	3565 to 3566 1391	3567 to 3569 1392	3570 to 3571 1393	3572 to 3574 1394

P/FP DA	3575 to 3576 1395	3577 to 3579 1396	3580 to 3582 1397	3583 to 3584 1398	3585 to 3587 1399	3588 to 3589 1400
P/FP DA	3590 to 3592 1401	3593 to 3594 1402	3595 to 3597 1403	3598 to 3600 1404	3601 to 3602 1405	3603 to 3605 1406
P/FP DA	3606 to 3607 1407	3608 to 3610 1408	3611 to 3612 1409	3613 to 3615 1410	3616 to 3617 1411	3618 to 3620 1412
P/FP DA	3621 to 3623 1413	3624 to 3625 1414	3626 to 3628 1415	3629 to 3630 1416	3631 to 3633 1417	3634 to 3635 1418
P/FP DA	3636 to 3638 1419	3639 to 3641 1420	3642 to 3643 1421	3644 to 3646 1422	3647 to 3648 1423	3649 to 3651 1424
P/FP DA	3652 to 3653 1425	3654 to 3656 1426	3657 to 3658 1427	3659 to 3661 1428	3662 to 3664 1429	3665 to 3666 1430
P/FP DA	3667 to 3669 1431	3670 to 3671 1432	3672 to 3674 1433	3675 to 3676 1434	3677 to 3679 1435	3680 to 3682 1436
P/FP DA	3683 to 3684 1437	3685 to 3687 1438	3688 to 3689 1439	3690 to 3692 1440	3693 to 3694 1441	3695 to 3697 1442
P/FP DA	3698 to 3700 1443	3701 to 3702 1444	3703 to 3705 1445	3706 to 3707 1446	3708 to 3710 1447	3711 to 3712 1448
P/FP DA	3713 to 3715 1449	3716 to 3717 1450	3718 to 3720 1451	3721 to 3723 1452	3724 to 3725 1453	3726 to 3728 1454
P/FP DA	3729 to 3730 1455	3731 to 3733 1456	3734 to 3735 1457	3736 to 3738 1458	3739 to 3741 1459	3742 to 3743 1460
P/FP DA	3744 to 3746 1461	3747 to 3748 1462	3749 to 3751 1463	3752 to 3753 1464	3754 to 3756 1465	3757 to 3758 1466
P/FP DA	3759 to 3761 1467	3762 to 3764 1468	3765 to 3766 1469	3767 to 3769 1470	3770 to 3771 1471	3772 to 3774 1472
P/FP DA	3775 to 3776 1473	3777 to 3779 1474	3780 to 3782 1475	3783 to 3784 1476	3785 to 3787 1477	3788 to 3789 1478
P/FP DA	3790 to 3792 1479	3793 to 3794 1480	3795 to 3797 1481	3798 to 3800 1482	3801 to 3802 1483	3803 to 3805 1484
P/FP DA	3806 to 3807 1485	3808 to 3810 1486	3811 to 3812 1487	3813 to 3815 1488	3816 to 3817 1489	3818 to 3820 1490
P/FP DA	3821 to 3823 1491	3824 to 3825 1492	3826 to 3828 1493	3829 to 3830 1494	3831 to 3833 1495	3834 to 3835 1496
P/FP DA	3836 to 3838 1497	3839 to 3841 1498	3842 to 3843 1499	3844 to 3846 1500	3847 to 3848 1501	3849 to 3851 1502
P/FP DA	3852 to 3853 1503	3854 to 3856 1504	3857 to 3858 1505	3859 to 3861 1506	3862 to 3864 1507	3865 to 3866 1508
P/FP DA	3867 to 3869 1509	3870 to 3871 1510	3872 to 3874 1511	3875 to 3876 1512	3877 to 3879 1513	3880 to 3882 1514
P/FP DA	3883 to 3884 1515	3885 to 3887 1516	3888 to 3889 1517	3890 to 3892 1518	3893 to 3894 1519	3895 to 3897 1520
P/FP DA	3898 to 3900 1521					

Memorandum No. 74892/P1/91-1, (Secretariat Branch) Dated 17-12-1991.

Sub: Daily Allowance—Revised rates of Daily Allowance for journeys on duty in various countries—Orders Issued.

Ref: (i) B.P. Ms. (FB) No. 3 (SB) dt. 7-1-87.
 (ii) Board's Memo No. 71616/P2/88-1 dt. 30-11-88.
 (iii) From Government Finance (All. I) Department Letter No. 105189/ All. I/91-1 dt. 4-10-91.

In continuation of the Boards' Memo. cited, a copy of the letter cited from the Government of Tamil Nadu together with its enclosures is communicated to all the officers of the Board for regulation of Daily Allowance for the journeys performed on duty in various foreign countries.

(By Order of the Chairman)

A. K. Thiyagarajan,
 Secretary.

Encl :

Copy of Letter No. 105189/Allowances—I/Finance(Allowances—I) Department Dt. 4-10-91.

Sub: Daily Allowance—Revised rates of Daily Allowance for journeys on duty in various countries—communicated.

Ref: Government of India Ministry of External Affairs Order No. Q/FD/695/1/90, dated 19-8-91.

A copy of the Government of India's order cited is communicated to all Heads of Departments/all departments of Secretariat for regulation of daily allowance for the journeys performed on duty in various foreign countries.

(True Copy)

Copy of Government of India's Lr. No. Q/FD/695/1/90 New Delhi, Dated 19-8-1991.

Order :

Subject: Refixation of daily allowance rates.

In supersession of this Ministry's order No. Q/FD/695/1/85/dated 1-1-90 on the above subject, sanction of the President is hereby accorded to the revised rates of daily allowance for journey on duty in various countries as in the Annexure. The rates of daily allowance are the same throughout a country.

2. Admissibility of daily allowance for various officers as defined in SR 17 shall be as follows:

- | | | |
|--|---|--|
| (a) Officers drawing pay of Rs. 2800 and above in the new pay-scales | — | Full rates as indicated in the Annexure. |
| (b) Officers drawing pay of Rs. 1100 and above but less than Rs. 2800 p.m. | — | 75% of the prescribed rate. |
| (c) Officers drawing pay below Rs. 1100/- p.m. | — | 33% of the prescribed rate. |

However IFS(A) officers are treated as grade.—I officers for T. A./D.A. purposes even if their pay is less than Rs. 2800/- p.m.

3. The rates of daily allowance fixed for various grades of officers do not include any element towards cost of transport for official journeys. Accordingly the actual cost of taxi or conveyance hired for trips on duty which is considered necessary and reasonable by the controlling authority will be reimbursed to the officers subject to specific provision of funds in the sanction order sanctioning deputation/delegation.

4. As regards accommodation, no monetary ceilings have been prescribed for hotel rentals but instead a panel of hotels has been drawn for all the major cities of the world. The officer is required to arrange accommodation in a hotel on the approved panel and claim reimbursement of the actual hotel room rentals (including service charges, taxes and other charges). For the cities where approved panel of hotels has not been prescribed, the lowest hotel rate for particular grade of officer in the capital city of the country shall be the ceiling for hiring accommodation in a hotel in such cities. Where the officer makes his own arrangement for accommodation or where accommodation alone is provided free, he shall be granted daily allowance at the rate prescribed for his grade.

5. Hotel entitlement of officers going abroad on non-representational visits such as training courses or seminars shall be one step below their normal entitlement.

6. Where an officer is treated as State Guest or has been provided both accommodation and meals free 25% of the daily allowance shall be admissible.

7. No reimbursement on account of tips, in addition to daily allowance shall be reduced by 10%.

8. Where the hotel charges include breakfast charges the daily allowance shall be reduced by 10%.

9. In the case of Mission which do not have arrangements to disburse the amount in US Dollars, there is no objection to the payment of equivalent amount in another convertible currency or local currency.

10. These orders will take effect from 19th August, 1991.

11. This issues with the concurrence of the Integrated Finance Branch vide their Dy. No. 931/Fin. I/91 dated 16-8-1991.

R. K. Tyagi,
Deputy Secretary to Government of India.

ANNEXURE to MEA's letter No. Q/FD/695/1/90, dated 19th August, 91.

Sl. No.	Name of the Countries	Daily Allowance admissible (US\$)	Sl. No.	Name of the Countries	Daily Allowance admissible (US\$)
(1)	(2)	(3)	(1)	(2)	(3)
1.	Afganistan	72.50	22.	Brazil	51.00
2.	Albania	46.00	23.	British Virgin Island	50.00
3.	Algeria	74.50	24.	Brunei	75.00
4.	American Aamoa	49.50	25.	Bulgaria	41.50
5.	Angola	75.00	26.	Burkina Faso	55.00
6.	Anguilla	75.00	27.	Burundi	50.00
7.	Antigua	75.00	28.	Cameroon	75.00
8.	Argentina	50.00	29.	Canada	54.00
9.	Australia	75.00	30.	Cape Verde Isls	50.00
10.	Austria	63.50	31.	Cayman Islands	57.50
11.	Bahamas	75.00	32.	Central African Rep.	72.00
12.	Bahrain	51.00	33.	Chad	67.50
13.	Bangladesh	56.00	34.	Chile	50.00
14.	Barbades	74.50	35.	China	68.50
15.	Belgium	75.00	36.	Colombia	50.00
16.	Belize	65.00	37.	Comoros	58.50
17.	Benin	72.00	38.	Congo	75.00
18.	Bermuda	75.00	39.	Cooks Islands	51.50
19.	Bhutan*		40.	Costa Rica	50.00
20.	Bolivia	50.00	41.	Cuba	50.00
21.	Botswana	50.00	42.	Cyprus	43.50

Note: * Separate orders issued vide No. Q/FD/695/7/83 dated 9-9-85 for Bhutan are still in force.

(1)	(2)	(3)	(1)	(2)	(3)
43.	Czechoslovakia	50.00	100.	Mali	64.50
44.	Denmark	75.00	101.	Malta	51.50
45.	Djibouti	63.00	102.	Martinique	75.00
46.	Dominica	55.00	103.	Mauritania	50.00
47.	Dominican Rep.	46.50	104.	Mauritius	50.00
48.	Ecuador	50.00	105.	Maxico	61.00
49.	Egypt	50.00	106.	Manace	63.00
50.	El Salvador	50.00	107.	Mangolia	50.00
51.	Equatorial Guined	51.00	108.	Montserrat	67.50
52.	Ethiopia	50.00	109.	Morocco	50.00
53.	Fiji	50.00	110.	Mozambique	50.00
54.	Finland	75.00	111.	Mayanmar	50.00
55.	France	60.50	112.	Nambia	65.00
56.	French Guiana	63.00	113.	Nauru	39.00
57.	Gabon	75.00	114.	Nepal	50.00
58.	Gambia	50.00	115.	Netharland	75.00
59.	Germany	74.00	116.	Nether Antille	75.00
60.	Ghana	50.00	117.	Naw Calendenia	61.50
61.	Graece	50.00	118.	New Zealand	68.50
62.	Granada	61.50	119.	Nicaragua	75.00
63.	Guadeloupe	75.00	120.	Niger	69.00
64.	Guam	60.00	121.	Nigeria	50.00
65.	Guatemala	50.00	122.	Niue	38.50
66.	Guinea	75.00	123.	Norway	74.50
67.	Guinea Bissau	63.50	124.	Oman	70.00
68.	Guyana	74.50	125.	Pacific Island (Trust Territory)	74.00
69.	Haiti	54.00	126.	Pakistan	50.00
70.	Honduras	51.00	127.	Panama	50.00
71.	Hong Kong	75.00	128.	Papua New Guinea	75.00
72.	Hungary	50.00	129.	Paraguay	34.50
73.	Iceland	50.00	130.	Peru	50.00
74.	Indonesia	50.00	131.	Philippines	50.00
75.	Iran	75.00	132.	Poland	50.00
76.	Iraq	75.00	133.	Portugal	50.00
77.	Ireland	64.00	134.	Puerto Rico	37.50
78.	Italy	69.50	135.	Qutar	61.00
79.	Ivory Coast	63.50	136.	Reunion	51.00
80.	Jamaica	68.50	137.	Romania	75.00
81.	Japan	75.00	138.	Rwanda	55.50
82.	Jordan	50.00	139.	Samoa	51.00
83.	Kampuchea (Cambodia)	43.00	140.	Sao Toma & Principe	52.50
84.	Kenya	50.00	141.	Saudi Arabia	65.50
85.	Kirbati	69.00	142.	Senegal	61.00
86.	Korea (North)	56.00	143.	Seychelles	71.00
87.	Korea (South)	75.00	144.	Sierra Leone	61.00
88.	Kuwait	74.00	145.	Singapore	55.50
89.	Laos	30.00	146.	Solomon Islands	49.00
90.	Lebanon	50.00	147.	Somalia	39.00
91.	Lesotho	50.00	148.	Spain	74.50
92.	Liberia	75.00	149.	Sri Lanka	50.00
93.	Libya	54.00	150.	St. Kitts and Nevis	64.00
94.	Luxembourg	61.50	151.	St. Lucia	59.00
95.	Macao	50.00	152.	St. Vincent and Grenadines	53.50
96.	Madagascar	50.00	153.	Sudan	75.00
97.	Malawi	50.00	154.	Suriname	68.00
98.	Malaysia	50.00	155.	Swaziland	50.00
99.	Maldives	49.00	156.	Swedon	75.00

(1)	(2)	(3)	(1)	(2)	(3)
157.	Switzerland	58.50	171.	U. S. A.	75.00
158.	Syria	75.00	172.	U. S. S. R.	75.00
159.	Tranzania	54.50	173.	Uruguay	41.00
160.	Thailand	50.00	174.	US Virgin Islands	30.00
161.	Togo	63.50	175.	Vanuatu	64.00
162.	Tonga	50.00	176.	Venezuela	50.00
163.	Trinidad & Tobago	50.00	177.	Vietnam	49.50
164.	Tunisia	48.00	178.	Yemen	64.00
165.	Turkey	54.00	179.	Yugoslavia	50.50
166.	Turks & Caicos	75.00	180.	Wallis Futune Island	60.50
167.	Tuvalu	30.00	181.	Zaire	75.00
168.	Uganda	75.00	182.	Zambia	61.50
169.	U. A. E.	61.50	183.	Zimbabwe	60.00
170.	U. K.	75.00			

(True Copy)



Allowances—House Rent Allowance upgrading of certain places for drawal of enhanced rate of House Rent Allowance—Orders—Issued.

(Per) B.P. (Ch) No. 314

(Secretariat Branch)

Dated the 17th December 19 91
Margazhi 2nd, Prachorpathi,
Thiruvalluvar Aandu 2022.

Read :

1. (Per) B.P. (Ch) No. 119, S. B., dt. 5—5—89.
2. G.O. Ms. No. 1209—Fin. (All-II) dt. 19—11—90.

Proceedings :

The Government Finance (Allowance-II), department in their order second cited issued orders re-classifying the following seven places as Grade-II places for drawal of house Rent Allowance.

NAME OF PLACES :

1. ARANI.
2. CHENGALPATTU.
3. KRISHNAGIRI.
4. KUMARAPALAIYAM.
5. METTUR.
6. PATTUKOTTAI.
7. TENKASI.

2. In the Tamil Nadu Electricity Board, orders were already issued in the proceedings cited re-classifying the three places mentioned below as Grade-II area for drawal of House Rent Allowance with effect from 17—4—84.

1. CHENGALPATTU.
2. KRISHNAGIRI and
3. PATTUKOTTAI.

3. The Tamil Nadu Electricity Board after careful consideration hereby orders that the employees working in the Municipal limits of the places mentioned below be eligible to draw House Rent Allowance at the rate applicable to Grade-II places with effect from 19-11-90.

NAME OF PLACES :

1. ARANI
2. KUMARAPALAYAM.
3. METTUR.
4. TENKASI.

(By Order of the Chairman)

A. K. Thiyagarajan,
Secretary.



U.O.No. X/IT/F/20B/303/91 (Accounts Branch) dated 20-12-1991.

Sub ; Deduction of Tax at source—Income Tax—Deduction from salaries during the financial year 1991-92 under section 192 of Income Tax at 1961 (as amended from time to time).

Ref ; G.O.No.925 Finance BG II Department dt. 10-12-91 enclosing the Central Board of Direct Taxes, New Delhi circular No. 612 (F No. 275/93/91-ITB) dt. 13-11-91.

Copy of Government order No. 925 Finance (BG II) Department dt. 10-12-1991 along with the Central Board of Direct Taxes, New Delhi circular No.612 (F No. 275/93/91-IT (B) dt. 13-11-1991 is communicated to all the Branches of the Board for information and necessary action, with regard to deduction of tax from salaries during the financial year 1991-92 under section 192 of Income Tax Act 1961.

V. Jayaraman,
CHIEF FINANCIAL CONTROLLER.

Encl :

GOVERNMENT OF TAMILNADU
FINANCE (B. G. II) DEPARTMENT

G.O.No.925, dated 10th December 1991
(Prajorpathy, Karthigai 24,
Thiruvalluvar Aandu-2022)

Deduction of tax at source—Income Tax—Deduction from Salaries during the Financial Year 1991-92 under section 192 of the Income Tax Act 1961.

READ the following paper :

From the Government of India, Ministry of Finance (Department of Revenue), Central Board of Direct Taxes, New Delhi Circular No. 612 (F. No. 275/93/91-IT (B) Dated 13th November '91.

Order No : 925, Finance (BC II) Department, Dated 10th December '91.

Recorded.

2. Copy communicated for information and necessary action.

(By Order of the Governor)

Rajeev Ranjan,
Deputy Secretary to Government.

To

All Heads of Departments.

EMPLOYEES/DDOS-PLEASE NOTE :

1. Obtain Tax Deduction Account Number (TAN) from I. T. O. (TDS) (Section 203 A).
2. Deduct tax correctly from the salary of employees (Section 192).
3. Deposit tax deducted into Government account in time (Section 200 Rule 30).
4. Issue certificates to employees for tax deducted by 30th April. The certificates should be issued in Form 16 (Sec. 203 Rule 31.)
5. File monthly certificate of T.D.S. in form 23 and statement in respect of employees leaving service in form 21 (These are not required in case of Government Drawing & Disbursing Officers).
6. File annual returns of salaries by 31st May in Form 24 (Section 206).

Circular No. 612

F. No. 275/93/91-IT (B)
 Government of India
 Ministry of Finance
 Department of Revenue
 Central Board of Direct Taxes

New Delhi, the 13th November, 1991.

Subject : Income Tax deduction from salaries during the financial year 1991-92 under section 192 of the Income Tax Act, 1961.

Reference is invited to Board's circular No. 568 F. No. 275/57/90-IT (B) dated the 27th July 1990 wherein the rates of income tax deduction during the financial year 1990-91 from the payment of income chargeable under the head salaries under section 192 of the Income Tax Act 1961 etc. were intimated. The present circular contains the rates of deduction of income tax from the payment of salaries during the financial year 1991-92 and explains certain connected provisions of the income tax Act.

2. The Finance (No. 2) Act 1991, does not make any change in the rate structure of personal income tax for the financial year 1991-92. Thus, the income tax exemption limit for individuals is retained at Rs. 22,000/- and the same rates of tax as applicable for the financial year 1990-91, will apply. An extract of sub. paragraph (1) of Paragraph A of Part III of the First Schedule to the Finance (No. 2) Act 1991 giving the tax rates applicable is at Annexure-I.

3. Sub section (1) of Section 192 provides that the person responsible for paying any income chargeable under the head Salaries shall at the time of making payment deduct income tax on the amount payable at the average rate of income tax computed on the basis of the rates inforce for the financial year in which the payment is made, on the estimated income of the assessee for that financial year. The provisions of sub. section (3) of the said section are intended for making adjustment for excess or shortfall of inadvertent nature and/or due to unforeseen circumstances. The aggregate tax thus calculated on the estimated income divided by 12 and rounded off to the nearest rupee, is required to be deducted from the monthly salary.

4. The substance of the main provisions of law in so far as they relate to income chargeable under the head Salaries on which tax is to be deducted at source during the financial year 91-92 is given hereunder and in the exceeding paragraphs.

- (i) No tax will be deducted at source in any case unless the estimated salary income for the financial year exceeds Rs. 22,000/-. Some typical examples of calculations are at Annexure-II.
- (ii) Salary includes wages, fees, commissions, perquisites, profits in lieu of or in addition to salary, advance of salary annuity or pension, gratuity payments in respect of encashment of leave etc. It also includes the annual accretion to the employee's account in a recognised provident fund to the extent to which it is chargeable to tax under rule 6 of Part A of the Fourth Schedule of the Income Tax Act. Other items included in salary, profits in lieu of salary and perquisites are described in Section 17 of the income Tax Act.
- (iii) The value of perquisites by way of free or concessional residential accommodation, or motor car provided by employees to their employees shall be determined under Rule 3 of the income tax Rules 1961. It is however clarified that the use of any vehicle provided by a company or an employer for journey by the assessee from his residence to his office or other place of work or from such office or place to his residence shall not be regarded as a benefit or amenity granted or provided to him free of cost or at concessional rate for the purpose.
- (iv) Other benefits or amenities provided free of cost or at concessional rates to the employees like supply of gas, electric energy water for household consumption, educational facilities etc. should also be taken into account for the purpose of computing the estimated salary income of the employees during the current financial year (Example 111 at Annexure-II illustrates computation of some such perquisites). The valuation has to be done in accordance with rule 3 of the income tax Rules.
- (v) The value of any benefit or amenity granted or provided free of cost or at concessional rate by an employer to an employee (not being a Director of the Company or a person who has substantial interest in the company) is not regarded as perquisites received by the employee unless the employee's income under the head Salary exclusive of the value of any benefit or amenity not provided for by way of monetary payment exceeds Rs. 24,000/-.
- (vi) In cases where salary is received from more than one employer the aggregate salary from these employers will have to be taken into account for the purpose of tax deduction at source.
- (vii) Hitherto, the value of medical facility provided to employees and members of their families was required to be included in the taxable income of the employees except to the extent it was exempted under the administrative circulars issued by the Central Board of Direct Taxes. The Finance (No. 2) Act 91 has however now provided in the Income tax Act itself the extent and the conditions relevant for exemption from tax of the medical facilities provided by the employer. The relevant details are given in para-5 (ix) of this Circular.

EXEMPTIONS/DEDUCTIONS IN COMPUTING TOTAL INCOME.

5. The exemptions/deductions which can be taken into account for computing the total income of an employee are discussed hereunder :

- (i) The value of any travel concession or assistance, received by or due to an employee from his employer or former employer for himself and his family, in connection with his proceeding (a) on leave to any place in India or (b) on retirement from service or after termination of service to any place in India is exempted under clause (5) of section 10 subject, however to the conditions prescribed in rule 28 of the income tax Rules 1962. For the purpose of this clause, "Family" in relation to an individual means—,

- (1) The spouse and children of the individual and
- (2) the parents, brothers and sisters of the individual or any of them, wholly or mainly dependent on the individual.

It may also be noted that the amount exempt under this clause shall in no case exceed the amount of expenses actually incurred for the purpose of such travel.

- (ii) Death-cum-retirement gratuity is exempt to the extent specified from inclusion in computing the total income under Clause (10) of Section 10.
- (iii) Any payment received by an employee of the Central Govt. or a State Government as cash equivalent of the leave salary in respect of the period of earned leave at his credit at the time of his retirement on superannuation or otherwise is exempt under sub-clause (i) of clause (10AA) of Section 10 in the case of other employees, this exemption will be determined with reference to the leave to their credit at the time of retirement on superannuation or otherwise subject to a maximum of eight months leave. This exemption will be further limited to the maximum amount specified by the Government of India from time to time. Presently, this limit has been specified in the Government of India Notification No. S.O. 553(E) (F. No. 142/11/88-TPL) dated 8-6-88 at Rs. 79,920/-.
- (iv) Under Section 10(10.B) the retrenchment compensation received by a workman is exempt from income tax subject to certain limits. The maximum amount of retrenchment compensation exempt is the sum calculated on the basis provided in Section 25F (b) of the Industrial Disputes Act 1947 or any amount not less than Rs. 50,000/- as the Central Government may be notification specify in the official gazette, whichever is less. These limits shall not apply in the case where the compensation is paid under any scheme which is approved in this behalf by the Central Government having regard to the need for extending special protection to the workmen in the undertaking to which the scheme applies and other relevant circumstances. It may be added that a number of public sector undertakings have formulated voluntary retirement schemes for their employees.

Any payment received by an employee whether a workman or executive of a public sector company at the time of his voluntary retirement in accordance with any scheme which the Central Government may approve having regard to the economic viability of the public sector undertaking and other relevant circumstances will be exempt under section 10(10C) of the income tax Act.

- (v) Under Section 10(13A) of the income tax Act 1961, any special allowance specifically granted to an assessee by his employer to meet expenditure incurred on payment of rent (by whatever name called) in respect of residential accommodation occupied by the assessee is exempt from income tax to the extent as may be prescribed having regard to the area or place in which such accommodation is situated and other relevant considerations. According to Rule 2A of the Income tax rules 1962 the quantum of exemption allowable on account of grant of special allowance to meet expenditure on payment or rent shall be :
 - (a) The actual amount of such allowance received by an employee in respect of the relevant period or
 - (b) The actual expenditure incurred in payment of rent in excess of 1/10 of the salary due for the relevant period or
 - (c) Where such accommodation is situated in Bombay, Calcutta, Delhi or Madras 50% of the salary due to the employee for the relevant period ; or
 - (d) Where such accommodation is situated in any other place 40% of the salary due to the employee for the relevant period.

WHICHEVER IS THE LEAST

For this purpose Salary includes dearness allowance i.e. if the terms of employment so provide but excludes all other allowances and perquisites.

It has to be noted that only the expenditure actually incurred on payment of rent in respect of residential accommodation occupied by the assessee subject to the limits laid down in Rule—2A qualifies for exemption from income tax. Thus, house rent allowance granted to an employee who is residing in a house/flat owned by him is not exempt from income tax. The disbursing authorities should satisfy themselves in this regard by insisting on production of evidence of actual payment of rent before excluding the house rent allowance or any portion thereof from the total income of the employee. Though incurring actual expenditure on payment of rent is a prerequisite for claiming deduction under section 19(13A) it has been decided as an administrative measure that salaried employees drawing house rent allowance upto Rs. 600/- per month will be exempted from production of rent receipt. It may however be noted that this concession is only for the purpose of tax deduction at source, and in the regular assessment of the employee, the Assessing Officer will be free to make such enquiry as he deems fit for the purpose of satisfying himself that the employee has incurred actual expenditure on payment of rent.

(vi) Clause (14) of section 10 provides for exemption of the following allowances:

- (i) Any special allowance or benefit granted to an employee to meet the expenses incurred in the performance of his duties which the Central Government may specify by notification in the Official Gazette.
- (ii) Any allowance granted to an assessee either to meet his personal expenses at the place of his posting or at the place he ordinarily resides or to compensate him for the increased cost of living which the Central Government may specify by notification in the Official Gazette.

The Direct Tax Laws (Second Amendment) Act 1989 has inserted the following proviso to the aforesaid clause.

"Provided that nothing in sub clause (ii) shall apply to any allowance in the nature of personal allowance granted to the assessee to remunerate or compensate him for performing duties of a special nature relating to his office or employment unless such allowance is related to the place of his posting or residence."

By NOTIFICATION No. S. O. 143 (E) dated 21—2—89, S.O. 144 (E) dated 21—2—89 (as amended by Notification No. 259 (E) dated 27—3—90) GSR. 606 (E) dated 9—6—89 and S.O. 267 (E) dated 29—3—90, the Central Government have specified the following allowances as exempt from tax to the extent and subject to the conditions indicated therein.

- (a) Any allowance granted to meet cost of travel on tour or on transfer, including any allowance granted to meet the ordinary daily charges incurred by an employee on account of absence from his normal place of duty ;
- (b) Any Special Compensatory allowance in the nature of border area allowance or remote area allowance or difficult area allowance or disturbed area allowance ;
- (c) Tribal area allowance ;
- (d) Any allowance granted to an employee working in a transport system to meet his personal expenses during his duty performed in the course of running of such transport from one place to another.
- (e) Children Education Allowance ;
- (f) Any allowance granted to an employee to meet the hostel expenditure of his child ;
- (g) Any allowance granted to meet the expenditure incurred on conveyance in the performance of duties of an office or employment of profit ;

- (h) Any special compensatory allowance in the nature of Composite Hill Compensatory Allowance or High Attitude Allowance or Uncogential Climate Allowance or Snow-bound Area Allowance or Avalanche Allowance ; and
- (i) Any allowance granted to meet the expenditure incurred on a helper where such a helper is engaged for the performance of duties of an office or employment of profit; any allowance granted for encouraging academic research and any other professional pursuit ; any allowance granted to meet the expenses incurred on the purchase or maintenance of uniform for wear during the performance of the duties of an office or employment of profit. It may be noted that the Dearness Allowance and City Compensatory Allowance granted to an employee are not covered by the aforesaid notifications these allowances will clearly be part of income and will have to be taken into account in the computation of income for the purpose of deduction of tax at source.
- (vii) Under Section 10(15) (iv) (i) of the Income Tax Act as amended by the Finance Act 1990, interest payable by the Government on deposits made by an employee of the Central Government or State Government or a public sector company from out of his retirement benefits, in accordance with such scheme framed in this behalf by the Central Government and notified in the Official Gazette is exempt from income tax. By Notification No. F2/14/89-NS-11 dt. 7-6-89 as amended by notification No. 2/14/89 NS. 11 dt. 12-10-89, the Central Government has notified a scheme called Deposit Scheme for Retiring Government Employees 1989 for the purpose of the said clause.
- (viii) (a) Under Section 16 of the Income Tax Act the taxable salary is to be computed after making standard deduction of a sum equal to 33.13% of the salary of Rs. 12,000/- whichever is less. For this purpose the term Salary will include fees, commissions, perquisites or profits in lieu of or in addition to salary but will not include any payment received by the employees which is specifically exempt from tax under clause (10), (10A), (10AA), (10B), (10C), (10D), (11), (12) and (13A) of section 10 of the Act. Thus house rent allowance to the extent exempt under section 10 (13A) of the Act will not be taken into account for the purpose of computing the amount of the standard deduction; this deduction will be available also to persons drawing pension during the current financial year at the same rate and subjects to the same ceiling as to the employees in actual service. It may be noted that the standard deduction in full will be admissible even to those employees who are entitled to conveyance facilities.
- (b) The tax on employment within the meaning of clause (2) of the Article 276 of the Constitution of India, leviable by or under any law shall also be allowed as a deduction in computing the income of the salaried tax payers under the head "Salaries".
- (c) A deduction is also allowed under clause (ii) of section 16 in respect of any allowance in the nature of an entertainment allowance specifically granted to the assessee by his employer subject to certain limits, in the case of a government employee, a sum equal to one fifth of his salary (exclusive of any allowance benefit or other perquisite) or five thousand rupees or the actual amount of entertainment allowance, whichever is the least, is allowable as deduction. In the case of a non government employee deduction for entertainment allowance to the extent specified in sub clause (b) of clause (ii) of section 16 will be given only if the allowance is regularly received by him from his present employer from a date prior to 1st April 1955.
- (ix) Under Section 17 as amended by the Finance (No. 2) Act 1991 exemption from tax will also be available in respect of—
- (a) the value of any medical treatment provided to an employee or any member of his family in any hospital maintained by the employer ;
- (b) reimbursement by the employer of expenditure incurred by an employee on his medical treatment or on treatment of any member of his family in any hospital maintained by Government or any local authority or any other hospital approved by the Government for the purpose of medical treatment of its employees ;

- (c) premium paid by the employer in respect of medical insurance taken for his employees (under any scheme approved by the Central Government) or reimbursement of insurance premium to the employees who take medical insurance for themselves or for their family members (under any scheme approved by the Central Government).
- (d) reimbursement by the employer of the amount spent by an employee in obtaining medical treatment for himself or any member of his family from any doctor, not exceeding in the aggregate Rs. 10,000/- in an year.
- (e) As regards medical treatment abroad, the actual expenditure incurred on medical treatment including the expenditure on travel or stay abroad of the patient and one attendant in cases where an attendant is permitted by the Reserve Bank of India to accompany the patient, will be exempted from tax only in the case of employees whose gross total income as computed under the income tax Act without including the amount reimbursement in connection with travel abroad does not exceed Rs. one lakh and subject to such further conditions as the Central Board of Direct Taxes may prescribe.
- (x) Under Section 80CCA of the Income tax Act 100% deduction will be allowed to an individual a HINDU Undivided Family and certain categories of persons or bodies of individuals subject to a ceiling of Rs. 40,000/- in respect of —
 - (1) any amount deposited under such schemes (e.g. National Savings Scheme (NSS)) as the Central Government may by Notification in the Official Gazette specify in this behalf.
 - (2) any amount paid to effect or keep in force a contract for such annuity plan of the L.I.C. as the Central Government may specify by notification. By Notification No. G. S. R. 903 (E) dated 6—9—88 the Central Government have specified Jeevan Dhara and Jeevan Akshay plans of the Life Insurance Corporation of India for the purpose of section 80CCA.

It may be noted that the aforesaid deduction will be allowed only in respect of deposits/payments made out of the employee's income chargeable to tax. Also such deposits/payments made upto 31st March of the financial year will qualify for deduction.

It should also be noted that where any amount standing to the credit of the employee under the National Savings Scheme or any other scheme notified by the Central Government in respect of which deduction has already been claimed under Section 80CCA together with interest accrued thereon is withdrawn in any previous year, or where any amount is received on account of the surrender of the policy or as annuity or bonus in accordance with the deferred annuity plan of the L.I.C. in any previous year, the whole of such amount shall be deemed to be the income of the employee in that previous year in which such withdrawals made or such amount is received and shall be chargeable to tax as the income of the previous year.

The Drawing and Disbursing Officers should satisfy themselves about the actual deposits or payments made by the employees by calling for such particulars/information as they deem necessary before allowing the deduction. Similarly the DDOs should ascertain from the employees about the withdrawals made by them from the N. S. S. or any other notified scheme or the amount received on account of the annuity plans of the LIC, and the said amount shall be included in the computation of the employee's income and charged to tax accordingly for this purpose, the DDOs should call for such proof/particulars/information as they deem necessary.

- (xi) Under Section 80CCB deduction shall be allowed in the case of an assessee, being an individual, a Hindu undivided family and certain categories of association of persons or bodies of individuals in relation to the investment made in the Units of any plan framed in accordance with Equity Linked Savings Scheme of the Mutual funds specified under section 10(23D) of the (23D) Income Tax Act or of the Unit Trust of India. The deduction shall be allowed on so much of the amount invested as does not exceed Rs. 10,000/- .When any amount in respect of which deduction has been allowed is returned to the assessee either by way of repurchased of the Units by the Funds or Trust or on the termination of the Plan, it

shall be deemed to be his income of the previous year in which the amount is returned. Further where a Hindu Undivided Family has effected a partition or an association of persons is dissolved after deduction has been allowed to it, such amount on its return shall be deemed to be the income of the recipient.

The Drawing & Disbursing Officers should satisfy themselves about the fact of investment made by the employees by calling for such informations, particulars as they may deem necessary before allowing the deduction. Similarly the D.D.Os. should ascertain from the employees about the return of the investment either by way of repurchase of the Units by the Fund etc. or on the termination of the Plan in the case of such repurchase etc. the amount returned should be included in the computation of the employee's income and charged to tax accordingly.

- (xi) Under section 80D introduced w.e.f. 1-4-87 in the case of the following categories of persons a deduction can be allowed for a not exceeding Rs. 3,000/- per annum to the extent payment is made by cheque out of their income chargeable to tax to keep in force an insurance on the health of the categories of person mentioned below provided that such insurance is in accordance with the scheme framed by the General Insurance Corporation of India as approved by the Central Government, popularly known as "Mediclam".

THE CATEGORIES OF PERSONS ARE :

- (a) Where the assessee is an individual any sum paid to effect or to keep in force an insurance on the health of the assessee or on the health of the wife or husband, dependent parents or dependent children of the assessee ;
- (b) Where the assessee is a Hindu Undivided Family any sum paid to effect or to keep in force an insurance on the health of any member of the family.
- (c) Where the assessee is an association of persons or a body of individuals consisting in either case, only of husband and wife governed by the system of community of property in force in the State of Goa and the Union territories of Dadra and Nagar Haveli and Daman and Diu any sum paid to effect or to keep in force an insurance on the health of any member of such association or body or on the health of the dependent children of the members of such an association or body.
- (xiii) Under Section 80 DD introduced by the Finance Act 1990 a deduction of Rs. 6,000/- shall be allowed in the case of resident individuals who incur expenditure on the medical treatment (including nursing), training and rehabilitation of a handicapped dependent relative suffering from permanent physical disability (including blindness) or mental retardation, specified in the rules to be made in this behalf by the Board. The deduction will be available only to those assesseees whose total income before the allowance of this deduction does not exceed Rs. 1,00,000/- in a year. Further the permanent physical disability or mental retardation of the dependent relative has to be certified by a physician, surgeon, oculist or a psychiatrist, as the case may be working in a Government Hospital including a Departmental Dispensary or a hospital maintained by a local authority as per Explanation given below section 80 DD.

The Drawing and Disbursing Officers should therefore call for such particulars/certificates/information from the employee as they deem necessary to verify the genuineness of the claim before they allow this deduction.

- (xiv) No deduction should be made from the salary, salary income in respect of any donations for charitable purposes. The tax relief on such donations as admissible under Section 80G of the Act will have to be claimed by the tax payer separately at the time of finalisation of the assessment. However, in cases where contributions to the National Defence Fund, Jawaharlal Nehru Memorial Fund, Prime Minister's Drought Relief Fund, National Children's Fund, Indira Gandhi Memorial Trust of Rajiv Gandhi Foundation, are made 50 per cent of such contributions may be deducted in computing the total income of the employee. The donations to the Prime Minister's National Relief Fund, the Prime Minister's Armenia Earthquake Relief Fund and the Africa (Public Contributions India) Fund will however be eligible for 100% deduction. Deduction will not be admissible where the aggregate of all contributions during the financial year is less than Rs. 250/- .

- (xv) Under Section 80 GG of the Act an assessee is entitled to a deduction in respect of house rent paid by him for his own residence at the places specified under rule 11B of the income tax Rules 1962. Such deduction is permissible subject to the following conditions:
- (a) the assessee has not been in receipt of any house rent allowance specifically granted to him which qualifies for exemption under section 10(13A) of the Act;
 - (b) he will be entitled to a deduction in respect of house rent paid by him in excess of 10 per cent of his total income, subject to a ceiling of 25 per cent thereof or Rs. 1,000/- per month, whichever is less. The total income for working out these percentages will be computed before making any deductions under section 80 GG.
 - (c) the assessee does not own;
 - (i) any residential accommodation himself or by his spouse or minor child or where such assessee is a member of a Hindu Undivided Family by such family at the place where he ordinarily resides or performs duties of his office or carries on his business or profession or
 - (ii) at any other place any residential accommodation being accommodation in the occupation of the assessee the value of which is to be determined under sub clause [1] of Clause [a] or as the case may be clause [b] of sub section [2] of Section 23.
 - (d) The accommodation occupied by him for the purpose of his own residence is situated in any of the following places namely:
 - (i) Agra, Ahmedabad, Allahabad, Amritsar, Bangalore, Bhopal, Calcutta, Coimbatore, Delhi, Faridabad, Gwalior [Lashkar], Hyderabad, Indore, Jabalpur, Jaipur, Kanpur, Lucknow, Ludhiana City, Madurai, Nagpur, Patna, Pune, Srinagar, Surat, Vadodra (Baroda) or Varanasi (Banaras) or the Urban agglomeration of each of such places; or
 - (ii) Bombay, Calicut, Cochin, Ghaziabad, Hubli, Dharwar, Madras, Solapur, Trivandrum or Vishakapatnam.

EXPLANATION:

"Urban Agglomeration" in relation to a place means the area for the time being included in the urban agglomeration of such place for the purpose of grant of house rent allowance by the Central Government to its employees under the orders issued by it from time to time in this regard.

The disbursing authorities should satisfy themselves that all the conditions mentioned above are satisfied before such deduction is allowed by them to the assessee. They should also satisfy themselves in this regard by insisting on production of evidence of actual payment of rent.

- (xvi) Section 80 RRA [as amended by the Finance Act 1990] provides that where the gross total income of an individual who is a citizen of India includes any remuneration received by him in foreign currency from any employer [i.e. a foreign employer or an Indian concern] for any services rendered by him outside India an amount equal to the following shall be allowed as deduction in computing the total income of the individual.
- (i) fifty per cent of the remuneration or
 - (ii) Seventy five per cent such remuneration as is brought into India by or on behalf of the assessee in accordance with the Foreign Exchange Regulation Act 1973 and any rules made thereunder whichever is higher.

In the case of an employee of Central Government or any State Government or a person who was immediately before taking up the service outside India, in the employment of the Central Government or any State Government the deduction will be allowed only if the service of the employee is sponsored by the Central Government. In the case of any other individual, the deduction

will be allowed only if he is a technician and the terms and conditions of his service outside India are approved for the purpose of the said section by the Central Government or the prescribed authority. It is pertinent to note that the deduction is to be allowed with reference to the remuneration received by the individual in foreign currency for services rendered outside India.

Thus if the remuneration is paid to the Indian Technician etc. partly in Indian currency and partly in foreign currency, the amount paid in Indian currency will not be taken into account for purpose of deduction under section 80 RRA. Likewise, if a part of the remuneration, although paid in foreign currency relates to service rendered in India, then such part of the remuneration will also not qualify for deduction under section 80 RRA. The expression foreign employer has been defined in explanation (b) to section 80 RRA to mean (i) the Government of a foreign state or (ii) a foreign enterprise or (iii) any association or body established outside India. While allowing the deduction under this section documentary evidence should be obtained on the following points:

- (a) In the case of an individual who is in the employment of the Central Government or any State Government the fact of his service having been sponsored by the Central Government.
- (b) In the case of any other individual being a technician the fact of the terms and conditions of his service outside India having been approved in this behalf by the Central Government (Ministry of Finance, Department of Revenue Foreign Tax Division, New Delhi).
(It should also be ensured that the deduction is allowed with reference to the remuneration received in foreign currency in respect of the period of service outside India).
- (xvii) The Finance (No. 2) Act 1991 has substituted the existing section 80U by a new section bearing the same number. According to the new section in computing the total income of a resident individual who at the end of the previous year is suffering from a permanent physical disability (including blindness) or is subject to mental retardation being a permanent physical disability or mental retardation specified in the rules being made in this behalf by the Board which is certified by a physician a surgeon, an oculist or a psychiatrist, as the case may be, working in a Government hospital and which has the effect of reducing considerably such individuals capacity for normal work or engaging in a gainful employment or occupation there shall be allowed a deduction of a sum of twenty thousand rupees. The rules specifying a permanent physical disability (including blindness or partial blindness) and mental retardation are being framed by the Central Board of Direct Taxes.

The deduction under this section can be allowed by the employer on the basis of a certificate from a physician, a surgeon an oculist of a psychiatrist as the case may be working in a Government hospital as stated above.

TAX REBATE :

6. According to section 88 an assessee will be entitled to a deduction of 20% of the amount invested or deposited in the following items during the previous year from the income tax payable by him on his total income.

- (i) Payment of insurance premium to effect or to keep in force an insurance on the life of the individual the wife or husband or any child of the individual. It may be noted that any premium or other payments made on a policy as is not in excess of 10% of the actual capital sum assured will alone qualify for deduction.
- (ii) Any payment made to effect or to keep in force a contract for a deferred annuity not being an annuity plan as has been referred to in section 80CCA. (1) (ii) on the life of the individual the wife or husband or any child of the individual provided that such contract does not contain a provision for the exercise by the insured of an option to receive a cash payment in lieu of the payment of the annuity.
- (iii) Any sum deducted from the salary payable by or on behalf of the Government to any individual being a sum deducted in accordance with the conditions of his service for the purpose of securing to him a deferred annuity or making provision for his wife or children in so far as the sum deducted does not exceed 1/5th of the salary.

- (iv) Any contribution made :
- (a) by an individual to any Provident Fund to which the Provident Fund Act 1925 applies;
 - (b) to any provident fund set up by the Central Government, and notified by it in this behalf in the Official Gazette where such contribution is to an account standing in the name of an individual or a minor of whom he is the guardian.
 - (c) by an employee to a recognised provident fund.
 - (d) by an employee to an approved superannuation fund. It may be noted that contribution to any fund shall not include any sums in repayment of loan.
- (v) Any deposit in a ten year account or a fifteen year account under the Post Office Savings Bank (Cumulative Time Deposit) Rules 1959 as amended from time to time where such sums are deposited in an account standing in the name of an individual or a minor of whom he is the guardian.
- (vi) Any subscription :—
- (a) to any such security of the Central Government at the Central Government, may, by Notification in the Official Gazette, specify in this behalf :
 - (b) to any such savings certificate as defined under Section 2(c) of the Government Saving Certificate Act, 1959 as the Government may, by notification in the Official Gazette, specify in this behalf. Interest on NSC (VI Issue) which is deemed investment also qualifies for deduction.
- (vii) Any sum paid as contribution :
- (a) for participation in the Unit Linked Insurance Plan, 1971 of the Unit Trust of India.
 - (b) for participation in any Unit-Linked Insurance Plan of the LIC Mutual Fund notified by the Central Government under clause (23D) of Section-10.
- (viii) Any subscription made to any such deposit scheme of the National Housing Bank as the Central Government, may, by notification in the Official Gazette specify in this behalf.
- (ix) Any sums paid by an assessee for the purpose of purchase or construction of a residential house property, the income from which is chargeable to tax under the head "Income from house property" (or which would, if it has not been used for assessee's own residence, have been chargeable to tax under that head) where such payments are made towards or by way of any instalment or part payment of the amount due under any self-financing or other scheme of any development authority, housing board etc. The deduction will also be allowable in respect of re-payment of loans borrowed by an assessee from the Government, or any bank or Life Insurance Corporation or National Housing Bank, or certain other categories of institutions engaged in the business of providing long term finance for construction or purchase of houses in India. Any repayment of loan borrowed from the employer will also be covered, if the employer happens to be a public company, public sector company or a university established by law or a college affiliated to such university, or a local authority. The stamp duty, registration fee and other expenses incurred for the purpose of transfer shall also be covered. Payment towards the cost of house property, however, will not include, admission fee or cost of share or initial deposit or the cost of any addition or alteration to or renovation or repair of the house property which is carried out after the issue of the completion certificate by competent authority, or after the occupation of the house by the assessed or after it has been let out. Payments towards any expenditure in respect of which the deduction is allowable under the provisions of section-24 of the Income-tax Act will also not be included in payments towards the cost of purchase or construction of a house property. Where the house property in respect of which deduction has been allowed under these provisions is transferred by the tax-payer at any time before the expiry of five years from the end of the financial year in which possession of such property is obtained by him or he receives back, by way of refund or otherwise, any sum specified in section 88(2)(xv), no deduction under these provisions shall be allowed in respect of

such sums paid in such previous year in which the transfer is made and the aggregate amount of deduction of income-tax so allowed in the earlier years shall be added to the tax on the total income of the assessee with which he is chargeable for such assessment year. It may be noted that the amount which will qualify for tax rebate in respect of this item will not exceed Rs. 10,000/-. In respect of repayment of loans taken for the purchase or construction of a new residential house property the construction of which does not get completed by the end of the financial year 1991-92, no tax rebate in respect of these items shall be admissible to the employees.

- (x) The Finance (No. 2) Act, 1991, has introduced a new provision in section 88 so as to include in the list of savings, for purposes of tax rebate under this section, subscriptions to schemes similar to the Home Loan Accounts Scheme of the National Housing Bank, floated by (a) public sector companies engaged in providing long-term finance for construction or purchase of houses in India for residential purposes; or, (b) any authority constituted in India by or under any law enacted either for the purpose of dealing with and satisfying the need for housing accommodation or for the purpose of planning development or improvement of cities, towns, villages or for both.

Subject to the limits mentioned for various items, the entitlement to tax rebate will be calculated at the rate of 20% of the total amount of the aforesaid savings etc. The maximum tax rebate allowable will be Rs. 10,000/- generally and Rs. 14,000/-. In the case of authors, playwrights, artists, musicians, actors, sportsman and athletes. The Drawing and Disbursing Officers should satisfy themselves about the actual deposits/subscriptions/payments made by the employees, by calling for such particulars/information as they deem necessary before allowing the aforesaid rebate. In case the DDO is not satisfied about the genuineness of the employee's claim regarding any deposit/subscription/payment made by the employee, he should not allow the same, and the employee would be free to claim the rebate on such amount by filling his return of income and furnishing the necessary proof etc., therewith, to the satisfaction of the Assessing Officer. It may also be mentioned here that the deposits/subscriptions/payments towards the items qualifying for the tax rebate should be made out of the employee's income chargeable to tax.

7. Calculation of Income Tax and Surcharge :

- (a) The net salary income, in the case of each employee arrived at after allowing the applicable deductions from the gross salary is liable to income-tax during the financial year 1991-92, at the rates referred in para-2 above. After calculating the tax-liability, the tax rebate provided for in section 88 of the Income-Tax Act should be allowed as a deduction. The balance amount is the Tax payable by the employee which is required to be deducted from the monthly salary in equal instalments. It may be noted here that the tax-rebate under section 88, shall not in any case exceed the amount of income-tax on the total income of the assessee with the which he is chargeable.
- (b) Surcharge : In the case of every person having a total income exceeding Rs. 75,000/- the amount of income-tax thus computed, as reduced by the rebate of tax, mentioned above, shall be increased by a surcharge, for the purposes of the Union, calculated at the rate of 12% of such tax. This surcharge will, however, not apply to a non-resident.
- (c) Rounding off : It may also be noted that the total income computed in accordance with the provisions of the Act should be rounded off to the nearest multiple of ten rupees by ignoring the fraction less than five rupees and increasing the fraction which is five rupees or more, to ten rupees. Similarly, the net amount of tax deductible should be rounded off to the nearest rupee by ignoring the fraction less than 50 paise and increasing the fraction which is fifty paise or more, to one rupee.

Miscellaneous provisions for information/guidance of DDOs :

8. As stated in para-3 above, sub-section (1) of section 192 makes the person responsible for paying salary, also responsible for deducting income-tax at source from the payment of salary. The scope of deduction of tax at source from "Salaries" was further modified by the Finance Act 1987 by the insertion of sub-sections (2), (2A) and (2B) in section 192. The salient features of these provisions as further modified by the Finance Act, 1989 are given below :—

- (a) Sub-section (2) of Section 192 deals with situations where an individual is working under more than one employer or has changed from one employer to another. It provides for deduction of tax at source by such employer (as the tax payer may choose) from the aggregate salary of the employee who is or has been in receipt of salary from more than one employer. The employee is now required to furnish to the present/chosen employer details of the income under the head "Salary" due or received from the former/other employer and also tax deducted at source therefrom, in writing and duly verified by him and by the former/other employer. The present employer will be required to deduct tax at source on the aggregate amount of salary (including salary received from the former or other employer).
- (b) Sub-section (2A) of section 192 provides that in respect of salary payment of employees of Government, Company, Co-operative Society, Local Authority, University, Institution, Association or Body deduction of tax at source may be made after allowing relief under section 89 (1), whenever salary, etc., is paid in arrears or in advance.
- (c) Sub-section (2B) enables tax payer to furnish particulars of income other than Salaries to his employer who shall deduct out of the salary payment, the tax due on the total income subject to the condition that the total amount of tax deducted shall not be less than the amount deductible from income from salaries only.

To meet the requirements of these provisions the Central Government have notified necessary amendments in the Income-tax Rules, 1962 vide notification No. S.O. 963 (E) dated 29-10-87. Detailed instructions in this regard were issued by the Department vide Circular No. 504 (F. No. 275/138/87-IT (B)), dated 8-2-88

- (d) In the case of pensioners who receive their pension from any branch of a nationalised bank, the deduction from the amount of pension on account of standard deduction under section 16, contributions to National Savings Scheme etc., under section 80CCA, contributions to Mutual Funds etc., under Section 80 CCB; and the rebate in Income-tax under Section 88 on account of contributions to Provident Fund, Life Insurance, National Saving Certificates etc., will be allowed by the concerned bank at the time of deduction of tax at source from the pension before making payment to the concerned pensioners, in the same manner as explained in the preceding paragraphs. In order to ensure uniformity of practice throughout the country in this regard, the Reserve Bank of India have issued necessary instructions to State Bank of India and all Nationalised Banks vide their pension Circular (Central Series) No. 12/C.D.R./1991 (Ref. CO: DGBA; GA (NBS) No. 56/GA. 64 (11-CVL)-90-91) dated the 29th May 1991. All such branches of the State Bank/Nationalised Banks as have been entrusted with the task of payment of pension to pensioners must adhere to these instructions strictly.
9. (a) According to the provision of section 200, any person deducting any sum in accordance with the provisions of section 192 shall pay, within the prescribed time, the sum so deducted to the credit of the Central Government in the prescribed manner (vide rule 30 of the Income-tax Rules, 1962). In the case of deductions made by or on behalf of the Government, the payment has to be made on the day of the tax-deduction itself. In other cases, the payment has to be normally made within one week of the deduction, if a person fails to deduct tax at source, or, after deducting, fails to pay the tax to the credit of the Central Government within the prescribed time, he shall be liable to action in accordance with the provision of section 201. Sub-section (1A) of section 201 lays down that such person shall be liable to pay simple interest at fifteen per cent per annum on the amount of such tax from the date on which such tax was deductible to the date on which tax is

actually paid. Section 271-C lays down that if any person fails to deduct tax at source, he shall be liable to pay, by way of penalty, a sum equal to the amount of tax not deducted by him. Further, section 276-B lays down that if a person fails to pay to the credit of the Central Government within the prescribed time the tax deducted at source by him, he shall be punishable with rigorous imprisonment for a term which shall be between 3 months and 7 years and with fine. While making the payment of tax deducted at source to the credit of the Central Government, it may kindly be ensured that the correct amount of income-tax is recorded in the relevant challan. It may also be ensured that the right type of challan is used. The relevant challan for making payment of tax deducted at source from salaries is No. 9 with "Blue colour Bond". Where the amount of tax deducted at source is credited to the Central Government through book adjustment, care should be taken to ensure that the correct amount of income-tax is reflected therein.

- (b) According to the provisions of section 203 every person responsible for deducting tax at source is required to furnish a certificate to the payee to the effect that tax has been deducted and, to specify therein, the amount deducted and certain other particulars. This certificate, usually, called the TDS certificate, has to be furnished within a period of one month from the end of the relevant financial year, in the case of employees receiving salary-income. The certificate has to be issued in Form No. 16 which has been prescribed under Board's Notification No. S.O. 148 (E) dated 28-2-91 and circulated by Circular No. 597 dated 27-3-1991 [F. No. 275/42/91-IT(B)]. A specimen of the certificate is enclosed as Annexure-III. This certificate is to be issued on the tax-deductor's own stationery. If he fails to issue the TDS certificate to the person concerned as required by section 203, he will be liable to pay by way of penalty under section 272-A, a sum which shall not be less than Rs. 100/- but which may extend to Rs. 200/-, for every day, during which the failure continues.
- (c) According to the provisions of Section 203-A of the Income-tax Act, it is obligatory for all persons responsible for deducting tax at source to obtain and quote the Tax-deduction Account Number (TAN) in the Challans, TDS-Certificates, returns etc. Detailed instructions in this regard are available in this Department's Circular No. 497 [F. No. 275/118/87-IT(B)] dated 9-10-1987. If a person fails to comply with the provisions of section 203-A, he will be liable to pay, by way of penalty under Section 272-BB, a sum upto Rs. 5,000/-.
- (d) According to the provisions of Section 206 of the Income-Tax Act, read with rules 36-A and 37 of the Income-tax Rules, the prescribed person in the case of every office of Government, the principal officer in the case of every company, the prescribed person in the case of every local authority or other public body or association, every private employer and every other person responsible for deducting tax shall, after the end of each financial year, prepare and deliver by 31st May of the succeeding financial year, an annual return of deduction of tax to the designated/concerned Assessing Officer. This return has to be furnished in Form No. 24. It may be noted that a copy of each of TDS certificates issued during the financial year should be enclosed with the annual return. If a person fails to furnish in due time the annual return, he shall be liable to pay by way of penalty under section-272-A, a sum which shall not be less than Rs. 100/- but which may extend to Rs. 200/- for every day during which the failure continues, so, however, that this sum shall not exceed the amount of tax which was deductible at source.

10. These instructions are not exhaustive and are issued only with a view to helping the employers to understand the various provisions relating to deduction of tax from salaries. Wherever there is any doubt, reference may be made to the provisions of the Income-Tax Act and the Finance Act (No. 2) 1991.

11. In case any assistance is required, the Assessing Officer/the local Public Relations Officer of the Income-Tax Department may be approached.

12. These instructions may please be brought to the notice of all disbursing officers and undertakings under the control of the Central/State Governments etc.

13. Copies of this Circular are available with the Director of Income-Tax (Research, Statistics, Printing and Public Relations) 6th Floor, Mayur Bhavan, Connaught Circus, New Delhi-110 001.

(Sd.) Rajesh Chandra,
Under Secretary,
Central Board of Direct Taxes.

(True Copy)

ANNEXURE-I

Extract from the Finance (No. 2) Act, 1991 Part-III of the First Schedule

Paragraph-A Sub-paragraph-I

In the case of every individual or Hindu undivided family or unregistered firm or other association of persons or body of individuals, whether incorporated or not, or every artificial juridical person referred to in sub-clause (vii) of clause (31) of section 2 of the Income Tax Act, not being a case to which Sub-Paragraph II of this Paragraph or any other Paragraph of this Part applies,—

Rates of Income Tax

- | | |
|--|--|
| 1. Where the total income does not exceed Rs. 22,000. | Nil |
| 2. Where the total income exceeds Rs. 22,000 but does not exceed Rs. 30,000. | 20 per cent of the amount by which the total income exceeds Rs. 22,000. |
| 3. Where the total income exceeds Rs. 30,000 but does not exceed Rs. 50,000. | Rs. 1,600 plus 30 per cent, of the amount by which the total income exceeds Rs. 30,000. |
| 4. Where the total income exceeds Rs. 50,000 but does not exceed Rs. 1,00,000. | Rs. 7,600 plus 40 per cent, of the amount by which the total income exceeds Rs. 50,000. |
| 5. Where the total income exceeds Rs. 1,00,000. | Rs. 27,600 plus 50 per cent, of the amount by which the total income exceeds Rs. 1,00,000. |

Surcharge on Income-Tax

The amount of Income-tax computed in accordance with the preceding provisions of this Sub-Paragraph shall—

(i) In the case of every individual, Hindu undivided family or association of persons or body of individuals referred to in sections 88 and 88A having a total income exceeding seventy five thousand rupees, be reduced by the amount of rebate of Income tax calculated under Chapter VIII-A and the income tax as so reduced.

(ii) In the case of every person, other than those mentioned in Item-(i) having a total income exceeding seventy five thousand rupees.

be increased by a surcharge for purposes of the Union calculated at the rate of twelve per cent of such income-tax.

Provided that no such surcharge shall be payable by a non-resident.

ANNEXURE-II**TYPICAL EXAMPLES OF INCOME TAX CALCULATIONS****Example-I**

	Rs.	Rs.
1. Total Salary Income (Including allowances)		68,000
2. Deposits under National Savings Scheme		12,000
3. Contribution to Government Provident Fund	6,000	
4. Payment towards Life Insurance Premia	1,000	
5. Contribution for participation in Unit-linked Insurance Plan, 1971, made under section 19(1)(cc) of the Unit Trust of India Act, 1963	300	11,520
6. Deposits in a 10 Year account or 15 Year account under the Post Office Saving Bank (Cumulative) Time Deposits Rules, 1959	500	
7. C. G. E. I. S.	720	
8. Subscription to National Saving Certificates VIII issue	3,000	

COMPUTATION OF TOTAL INCOME

	Rs.
1. Gross Total Salary Income	68,000
2. Deduct : Amount of standard deduction under Section 16(1) of the Income-Tax Act 1961, 33.1/3% of amount subject to maximum of Rs. 12,000	(—) 12,000
3. Gross Total Income (1 minus 2)	54,000
4. Deduct : Under Section 8 OCCA—Deposit under NSS	12,000
5. Total Income	42,000
6. Tax on Total Income (Rs. 1,600/- plus 30% of the amount in excess of Rs. 30,000/- i.e. Rs. 12,000)	5,200
7. Deduct rebate on savings etc. at 20% under section 88 on account of contribution/payment towards G.P.F. Life Insurance Premia, Unit-linked Plan and Deposit in 10 Year Account or 15 Year Insurance Account under Post Office Savings Bank (Cumulative Time Deposits) Rules, 1959, CGEIS, National Savings Certificate totalling Rs. 11,520/-	2,304
14. Tax Payable (Average monthly deduction comes to Rs. 241/- for 11 months and Rs. 245/- in the last month)	2,896

Example—II

(Illustrating calculation of House Rent Allowance u/s 10 (13A) in respect of residential accommodation situated in Delhi)

	Rs.	Rs.
1. Salary (excluding allowances)		50,000
2. Dearness allowance		18,000
3. House Rent Allowance received		9,600
4. City Compensatory Allowance received		1,200
5. Actual rent paid		16,800
6. Deposits under the National Saving Scheme		12,000
7. Contribution to General Provident Fund etc.	6,800	
8. L. I. P.	3,000	
9. Deposits in a 10 year account under the Post Office Savings Bank (Cumulative Time Deposit) Rules, 1959.	1,000	10,800

COMPUTATION OF TOTAL INCOME

1. Salary (Including Dearness Allowance)		68,000
2. House Rent Allowance received		9,600
3. City Compensatory Allowance received		1,200
Total Salary Income		78,800
4. Less: House Rent Allowance exempt u/s 10 (13A)		
(a) Actual rent paid	16,800	
Less 10% of Salary	6,800	
	10,000	
(b) (Actual amount of House Rent Allowance received or expenditure on rent in excess of 10% of the salary or 50% of salary whichever is the least)		(—) 9,600
		69,200
5. Standard deduction u/s 16(1) @ 33.1/3% subject to a maximum of Rs. 12,000		(—) 12,000
6. Gross Total Income		57,200
7. Less: Deduction u/s 80 CCA (Deposits under NSS)		12,000
8. Total Income		45,200
9. Tax on total income (Rs. 1,600 plus 30% of Rs. 15,200)		6,160
10. Deduct Tax rebate on Savings u/s 88 (GPF, CTD, LIP etc. Rs. 10,800 @ 20%)		(—) 2,160
11. Tax Payable (Average monthly deduction comes to Rs. 333/- for 11 months and Rs. 337/- in the last month)		4,000

EXAMPLE—III

(Illustrating calculations and valuation of some perquisites in case of any employee of a Private company posted at Bombay)

	Rs.	Rs.
1. Salary including Dearness Allowance		65,000
2. Bonus		10,000
3. Free Gas, Electricity, Water, etc. (actual bills paid by the Company)		3,000
4. Furniture at cost (including Television set, radio set, refrigerator, other house hold appliances and air-conditionor) belonging to the Company		40,000
5. (1) Furnished flat provided to the employee for which actual rent paid by the company (actual rent assumed to be equal to the Fair Rental Value)		46,000
(2) Rent recovered from the employee		12,000
6. Deposits under the National Savings Scheme		12,000
7. Contribution to Recognised Provident Fund	11,000	
8. L. I. P.	10,000	26,620
9. Subscription to National Saving Certificates (VIII) Issue	5,000	
10. Interest accrued on Investment in NSC-VI issue	620	

COMPUTATION OF TOTAL INCOME

1. Salary	65,000	
2. Bonus	10,000	75,000
3. Valuation of perquisites :		
(a) Furnished flat at concessional rent u/s 17 (2) read with clauses (a) and (b) of Rule-3 of the I.T. Rules, 1962, Fair Rental Value (FRV) (Assumed to be equal to actual rent Rs. 46,000) 10% of salary including bonus	7,500	
Add: excess of (FRV) over 60% of salary including bonus of Rs. 75,000 (i.e. Rs. 46,000 — Rs. 45,000)	1,000	
Add: perquisite of the furniture (10% of cost i.e. Rs. 40,000)	4,000	
	12,500	
Less: Rent paid by the employee	12,000	500
		75,500
4. Free gas, electricity etc.		3,000
		78,500
5. Less: Standard deduction u/s 16(1) 33.1/3% subject to maximum of Rs. 12,000		(—)12,000
6. Gross Total Income		66,500
7. Less: Deduction U/s 80-CCA (NSS)		(—)12,000
8. Total Income		54,500
9. Tax on Total Income (Rs. 76,000 plus 40% of Rs. 4,500/-)		9,400
10. Deduct Tax rebate on Savings (PF, LIP, NSC including interest on NSC VI issue) @ 20% of Rs. 26,620/-		(—) 5,324
11. Tax payable		4,076

Note :

(i) In the case of Government servants, the value of perquisites of unfurnished accommodation provided free is determined in accordance with rules framed by the Government for allotment of residence to its employees. For determining the perquisite value of free furniture, it is taken as in other cases, at—10% per annum of the Original Cost of the furniture, or if it is hired from a third party, the actual hire charges payable.

(ii) Where unfurnished accommodation is provided to its employees by the Reserve Bank of India or any other public sector body specified in sub-clause (2) of clause (a) of Rule-3 of the Income tax Rules, say a nationalised bank, State Trading Corporation etc. it is taken as 10% of the salary due to the employee and where the accommodation is furnished as in other cases, an additional 10% of the original cost of furniture, or it is hired from a third party, the actual hire charges payable therefor.

(iii) In the example given above the actual rent has been assumed to be equal to the 'Fair Rental Value'. "Fair Rental Value" can, however, be different from the actual rent. It is defined in Explanation No. 2, below clause (a) of Rule 30 to mean in the case of an accommodation which is unfurnished, the rent which a similar accommodation would realise in the same locality or the municipal valuation in respect of the accommodation, whichever is higher.

(iv) In case the accommodation is situated in Bombay, Calcutta, Delhi and Madras, the excess over 60% of salary over fair rental value, as against 50% in other cases, is required to be added in determining the value of perquisites in view of Board's Circular No. 374, dated 14-12-1982. (Printed at (1984) 146 ITR (St.) 60).

Example—IV

Example of Income tax and Surcharge calculation in the case of an employee posted in Delhi and repaying House Building loan.

	Rs.	Rs.
1. Total Salary (including D.A.)		1,20,000
2. House Rent Allowance		12,000
3. City Compensatory Allowance		1,200
4. Deposits under the National Savings Scheme		30,000
5. Contribution to GPF, Payment of LIC premium etc.		16,500
6. Actual rent paid		25,200
7. Refund of loan taken for the construction of House		12,000
Computation of total income		
1. Salary (including DA & CCA)		1,21,200
2. House rent allowance received		12,000
3. Less: Allowance U/s 10(13A)	25,200	
Actual rent paid	(—) 12,000	
Less 10% of Salary	13,200	
(Actual amount of HRA received or expenditure on rent in excess of 1/10th of the Salary or 50% of salary, whichever is the least) Rs. 12,000/-		(—) 12,000
		1,21,200
4. Less: Standard deduction U/s 16(1)@ 33.1/3% subject to a maximum of Rs. 12,000		(—) 12,000
5. Gross Total Income		1,09,200
6. Less: Deduction U/s 80—CCA (Deposits under NSS)		(—) 30,000
7. Total Income		79,200
8. Tax on Total Income (Rs. 7,600 plus 40% of Rs. 29,200)		19,280

	Rs.	Rs.
9. Deduct Tax rebate on Savings u/s 88 GPF etc. Refund of HB Loan Limited to Rs. 10,000 @ 20% of Rs. 26,560/-	16,500 10,000 26,500	(—) 5,300
10. Tax Payable IT—Rs. 19,280—Rs. 5,300 Surcharge on Rs. 13,980		13,980 1,678
11. Total (Average monthly deduction comes to Rs. 1,305/- for 11 months and Rs. 1,303/- in the last month).		15,658

Annexure—III

Form No. 16
(See Rule 31(1) (a))

Certificate under Section 203 of the Income Tax Act, 1961 for tax deducted at source
from Income chargeable under the head "Salaries"

Name and address of the Employer:

Name and Designation of the Employee:

PAN/CR No.	TAN	PAN/GIR No.	Assessment
TDS Circle where Annual Return/ Statement under Section-206 is to be filed	be filed	Period	Year 199
		From To	

DETAILS OF SALARY PAID AND ANY OTHER INCOME AND TAX DEDUCTED

1. Gross Salary*		Rs.
2. Less: Allowance to the extent exempt under Section-10	Rs.	Rs.
3. Balance (1—2)		Rs.
4. Deductions:		
(a) Standard deduction	Rs.	
(b) Entertainment allowance	Rs.	
(c) Tax on Employment	Rs.	
5. Aggregate of 4 (a to c)		Rs.
6. Income chargeable under the head salaries (3—5)		Rs.
7. Add: Any other Income reported by the employee		Rs.
8. Gross Total Income (6+7)		
9. Deductions under Chapter VI—A		
	Gross Amount	Quali- fying Amount
(a)	Rs.	Rs.
(b)	Rs.	Rs.
(c)	Rs.	Rs.
(d)	Rs.	Rs.

10. Aggregate of deductible amount under Chapter VI—A	Rs.	
11. Total Income (8—10)		Rs.

12. Tax on Total Income Rs.

13. Rebate and Relief under Chapter VIII

I. Under Section 88 (Please specify)

	Gross Amount	Qualifying Amount	Tax Rebate/ Relief
(a)	Rs.	Rs.	
(b)	Rs.	Rs.	
(c)	Rs.	Rs.	
(d)	Rs.	Rs.	
(e)	Rs.	Rs.	
(f) Total (a) to (e)	Rs.	Rs.	Rs.

II. Under Section 88A (Please specify)

	Gross Amount	Qualifying Amount	
(a)	Rs.	Rs.	
(b)	Rs.	Rs.	
(c) Total (a) + (b)	Rs.	Rs.	Rs.

III. Under Section—89 (attach details)

14. Aggregate of Tax Rebates and Relief at 13 above (I (f) + II (c) + III)	Rs.
15. Tax Payable (12—14) and Surcharge thereon	Rs.
16. Less : Tax deducted at source	Rs.
17. Tax Payable/Refundable (15—16)	Rs.

Details of Tax Deducted and Deposited into Central Government Account

Amount	Date of Payment	Name of Bank & Branch where tax Deposited

Certified that a sum of Rs. _____ (in words) has been deducted at source and paid to the credit of the Central Government. Further certified that the above information is true and correct as per records.

Signature of the person responsible
for deduction of tax

Place :

Full Name

Date :

Designation

*See sections 15 and 17 and rule—3. Furnish separate details of value of the perquisites and profits in lieu of or in addition to salary and wages.

Tamil Nadu Electricity Board—Insurance of Board Assets—Pattern of Co-insurance—Selection of Leader for the two years term from 1—10—1991.

(Per) B. P. (FB) No. 38

(Accounts Branch)

Dated 28—12—1991,
Margazhi 13, Prachorpathi,
Thiruvalluvar Aandu 2022.

Read :

- (1) B. P. Ms. (Ch) No. 34, (Accounts Branch) Dated 19—9—1985.
- (2) B. P. (FB) No. 33, (Accounts Branch) dt. 20—10—1986.
- (3) B. P. (FB) No. 35, (Accounts Branch) dt. 3—10—1987.
- (4) (Per.) B. P. (FB) No. 2, (Accounts Branch) dt. 9—1—1990.

Proceedings :

(1) In (Per.) B. P. (FB) No. 2 (Accounts Branch) dated 9—1—1990 referred as item-4, the Board issued orders that Messrs. New India Assurance Company shall be the leader with 40% share of the premium and the other three Insurance Companies will be co-insurers with 20% share of the premium each for a further period of two years from 1—10—1989 to 30—9—1991.

(2) The Board now directs that Messrs. New India Assurance Company to continue as the leader for a further period of two years from 1—10—1991 to 30—9—1993 with 40% share of the premium and the other three Insurance Companies viz., (1) Messrs. Oriental Fire and General Insurance Company (2) Messrs. United India Insurance Company and (3) Messrs. National Insurance Company as Co-insurers with 20% share of the premium each for renewal/extension of Insurance policies as well as new insurance policies.

(3) The performance of Messrs. New India Assurance Company should be reviewed and a report sent to Board in August 1993 for selecting the leader for the subsequent terms.

(By Order of the Board)

A. J. Rajendran,
Accounts Member.

Technical

PART—IV

Technical

Tender Regulations—Deviations from Board's standard liquidated damages clause—Waiver of liquidated damages clause in respect of the procurement of New Vehicles, Tyres and Tubes under the D.G.S. & D.'s rate but outside rate contract—Delegation of powers to the Chief Engineer, Materials Management for waiver of liquidated damages clause—Orders—Issued.

(Permanent) B.P. (FB) No. 323

(Technical Branch)

Dated: 22—11—91

Karthigai 6, Prachorpathi,
Thiruvalluvar Aandu 2022.

Read:

Extract from the minutes of the 621st meeting of the
T.N.E.B. held on 12—11—91.

Proceedings :

The Tamil Nadu Electricity Board hereby accords approval for delegation of powers to the Chief Engineer (Materials Management), Madras-2 for waiver of the Board's Standard Liquidated Damages Clause in respect of purchase of new vehicles, tyres and tubes under the D.G.S. & D.'s rate but outside rate contract, when the purchase is within the monetary powers of purchase by the Chief Engineer/Materials Management.

(By Order of the Board)

S. Kripanidhi,
Chief Engineer/Materials Management.



Transmission and Distribution Losses in Tamil Nadu—Measures for reduction—Action Plan—Approved.

(Permanent) B.P. (FB) No. 333

(Technical Branch)

Dated the 2nd December, 1991.

Karthigai 16, Prachorpathi,
Thiruvalluvar Aandu, 2022.

Proceedings :

It is not possible to determine the total energy sales in the State precisely due to non-provision of meters in the agricultural and hut services, and hence it is not possible to determine the transmission and distribution (T&D) losses precisely. The T&D losses (assessed) in the State during the year 1989—'90 was at 18.45% against the all India average of 22.48% during the year 1987—'88. Provision of meters to assess the losses in the various components will be costly (about Rs. 45 Crores) and hence areas of high incidence of losses are being identified by the voltage drop in the various lines.

2. Eventhough the T&D losses in Tamil Nadu is less than the all India average, there is much scope for loss reduction. The Tamil Nadu Electricity Board, after careful consideration, approves the execution of an Action Plan in this context, consisting of the following items of works.

(i) Urban Distribution System Improvement (UDSI) Schemes :

Urban Distribution System Improvement (UDSI) Schemes have already been evolved and posed to financial institutions for loan assistance for 8 Towns (Tuticorin, Kumbakonam, Thirunelveli, Erode, Salem, Thiruppur, Thiruchencodu and Ooty). Out of these 5 schemes have been sanctioned and works are under progress. Similar UDSI schemes will be evolved for 10 more towns during VIII Five Year Plan and got executed.

(ii) Integrated System Improvement (ISI) Schemes for Districts

Integrated System Improvement (ISI) schemes have been evolved for 5 districts (Kanyakumari, Pudukottai, Dharmapuri, Thirunelveli-Kattabomman and South Arcot) and loan assistance from financial institutions is being sought for. Similar ISI schemes shall be evolved for 10 more districts during VIII Five year Plan and executed in a phased manner.

(iii) Installation of shunt capacitors

H.T. Shunt capacitors to the tune of 1284 MVAR will be procured and installed during the VIII Five Year Plan. Out of this, 858 MVAR will be provided in the H.T. buses of sub-stations and the balance 426 MVAR shall be provided in the HT feeders.

(iv) Standardisation of conductor sizes :

The Conductors to be used in the EHT, HT and LT lines shall be as given in the Annexure for all new lines to be erected in future.

(v) Upgradation of primary distribution voltage of 11 KV to 22KV

For all the new SIDCO and SIPCOT Industrial estates to be established, the HT distribution voltage shall be 22 KV only eventhough the area in which the estates are established may have 11 KV as primary distribution voltage.

(vi) Calibration of LT Meters at site

The meters in the LT industrial services and other LT services are to be calibrated once in 2 and 3 years respectively. To keep up this schedule, required additional testers shall be recruited. Also, the portable electronic testing kits shall be procured. To start with, about 200 testers may be diverted from the O&M divisions of mofussil area for attending to the calibration work as soon as 200 testing kits are procured.

(vii) Provision of precision, static electronic meters in HT services

(a) All new HT services with a sanctioned demand of 500 KVA and above shall be provided with high precision static electronic meters.

(b) The meters in the existing HT services with a sanctioned demand of 500 KVA and above shall be replaced with high precision static electronic meters in a phased manner, within a period of 3 years.

3. It is expected that, due to the implementation of this Action Plan, there will be a reduction of line loss by 1.85%.

(By Order of the Board)

K.R. Murugesan,
Chief Engineer/Planning.

Encl :

Encl :

ANNEXURE

**CONDUCTORS TO BE USED IN THE NEW EHT, HT AND LT LINES
IN FUTURE AS PER STANDARDISATION**

Sl. No.	Circuit Voltage KV	ALREADY USED/BEING USED NOW			TO BE USED IN FUTURE		
		Code name of Conductor	Area in Sq. inch (Copper Equivalent)	Maximum Loading Capacity MVA	Code Name of Conductor	Area in Sq. inch (Copper Equivalent)	Maximum Loading Capacity MVA
1.	230KV	Kundah	0.393	200	Zebra	0.400	220
2.	110KV	Panther	0.200	84	Panther	0.200	84
		Lynx	0.175	77			
		Wolf	0.150	70			
		Leopard	0.125	55			
		Dog	0.100	53			
		Cat	0.090	50			
3.	66KV	Raccoon	0.075		Panther *	0.200	50
4.	33KV	Raccoon	0.075	15	Dog	0.100	21
		Maik	0.060	12			
		Rabbit	0.050	10			
5.	22KV	Mink	0.060	7.5	Mink. (for main line) Weasel (for Spur line)	0.060	7.5
		Rabbit	0.050	6.2			
		Weasel	0.030	5.00			
		Squirrel	0.020	4.1			
6.	11KV	Mink	0.060	3.75	Raccoon (for Main line) Mink (for Spur line)	0.075	10.0
		Rabbit	0.050	3.10			
		Weasel	0.030	2.50			
		Squirrel	0.020	1.50			
7.	LT	Mink	0.060	0.150	Mink (for main line) Weasel (for spur line)	0.060	0.150
		Rabbit	0.050	0.125			
		Weasel	0.030	0.100			
		Squirrel	0.020	0.082			

*66KV lines are to be erected as 110KV lines with panther conductor and operated at 66 KV

CONDUCTOR CONFIGURATION (in inch)

	Code name	Steel	+	Aluminium
(i)	Zebra	7/0.125	+	54/0.125
(ii)	Panther	7/0.118	+	30/0.118
(iii)	Dog	7/0.062	+	6/0.186
(iv)	Raccoon	1/0.161	+	6/0.161
(v)	Mink	1/0.144	+	6/0.144
(vi)	Weasel	1/0.102	+	6/0.102

A. Durairaj,
Superintending Engineer/RE&I(D).

Circular Memo. No. CE/R&D/EE/TA/M/F. 107/D. 1/91 (Techl. Branch) dated 6—12—91.

Sub : Purchase of RTS Grills—Tolerance in weight of the grill—Instruction—Issued—
Regarding.

Ref : 1. B.P. Ms. (FB) No. 28, dt. 8—11—85.

2. B.P. Ms. (Ch.) No. 85, dt. 25—4—91.

1. Orders have been issued to purchase R.T.S. Grills of various sizes to meet the requirements of Distribution circles in the B.P. first cited. While ordering R.T.S. grill, dimensions and weight of the grill shall be as per drawing No. G. 201. R5 and G-290.

2. It has been brought to the notice of the undersigned that a tolerance clause in the weight of the grill $\pm 5\%$ or 7% depending upon the dia. of the rod is being incorporated in the P.O. This clause of tolerance, as per ISS 1786—1985 is applicable only to purchase of rods. If this tolerance clause is to be adopted to check the weight of the M.S. grill, it will be detrimental to strength of the poles.

3. It is learnt that, while fabricating grills diameter of the rods is altered in such way so that weight of the grill is within the tolerance weight and during check measurement, only total weight of the grill is considered. This will not be in order.

4. Actually, the diameter of the rod should be as per drawing also and weight should not be less than specified weight.

5. After careful study of the ISS and drawing G. 201 R5 and G. 290 the following instructions are issued for guidance :

(i) The tolerance clause shall not find a place in the Purchase Order.

(ii) It may be stipulated in the Purchase Order that the weight of the R.T.S. grill shall not be less than 28.49 Kg. for 7.5 M pole, 30.78 Kg. for 8.0 M pole and 70.42 Kg. for 9.14 M pole.

(iii) During check measurement, the diameter of the rod, number of rods, length, spacing and weight of the grill should be critically checked with reference to the drawing.

The receipt of the memo. may be acknowledged.

B. N. Marimuthu,
Member (Distribution).



TRAINING—Training of Telephone Operators in F.O.C. Centres—Proposals—Approved.

(Routine) B.P. (Ch) No. 100

(Techl. Branch)

Dated : 9—12—1991

Karthigai 19, Prachorpathi,
Thiruvalluvar Aandu 2022.

Read :

DD/STC/Madras Lr. No. D. 1191/91 Dt. 18—11—1991.

Proceedings :

A proposal was evolved by Deputy Director/Staff Training College for conducting a Training Programme for the Telephone Operator of F.O.C. Centres. The objective of the Training Programme is to develop the Telephone Operators skills in communication, fatigue and tension free minds and Public Service systems and approaches. The Tamil Nadu Electricity Board, after careful consideration, approves the proposal of Deputy Director/Staff Training College/Madras to

Conduct the Training Programme for the Telephone Operators for 25 participants initially and to incur an expenditure of Rs. 3,300/- (Rupees Three thousand Three hundred only) to conduct the programme as detailed below :

(i) Honorarium 6 session/batch at Rs. 75/-	450.00
(ii) Stationery, certificate covers, folders, film slides writing pad, transparencies mark pan etc. (Rs. 30 x 25)	750.00
(iii) Lunch, snacks & coffee for 25+5 faculty members at Rs. 30/- per head per day (Rs. 30 x 2 days x 30)	1,800.00
(iv) Contingencies	300.00
TOTAL :	3,300.00

(Rupees Three thousand Three hundred only).

The above Training Programme will be conducted at Staff Training College/Madras for 2 days. The faculties will be drawn from experts of professional institutions like Anna Institute of Management, Telephone Department, Senior Officers of the Board and the faculty from Staff Training College. The Deputy Director/Staff Training College/Madras is requested to conduct the course as per the course content enclosed. The Deputy Director/Staff Training College/Madras is requested to conduct the above programme for 25 persons initially.

The expenditure sanctioned above is debitable to "T.N.E.B. Funds—Revenue expenses—76. Administration and General expenses 76.154. Training expenses—Training Programme for Board's Personnel".

The Personal Assistant/Unit—II/Technical Branch is authorised to open a temporary advance in the name of Deputy Director/Staff Training College and arrange payment for conducting the course.

(By Order of the Chairman)

R. Arunachalam,
Chief Engineer/Research and Development.

Encl :

ANNEXURE—I

COURSE CONTENTS :

1. (a) Power Distribution and O&M Practices in Tamil Nadu Electricity Board.
- (b) Types of consumers and consumer grievances.
2. Rights of consumers in general Image of Organisation and its importance.
3. Communication skills and Telephone manners.
4. Dealing with complaints.
5. Evaluation of standard procedures for dealing with FOC and CBD calls.
6. Telephone Message systems other communication system available in Electricity Board.
7. Case study and Film show.
8. Role play.

Amendment—14

Electricity—Terms and Conditions of Supply of Electricity—Name transfer of service connections—Enhancement of fees in respect of H. T. and L. T. consumers—Ordered.

Permanent B. P. (F. B.) No. 332

(Technical Branch)

Dated 10—12—1991,
Karthigai 12, Prachorpathi,
Thiruvamur Aandu 2022.

Read :

- (1) Permanent B. P. (F.B.) No. 61 (Adm. Br.) dt. 24—12—88
- (2) Permanent B. P. (F.B.) No. 286 (Techl. Br.) dt. 26—8—89
- (3) Permanent B. P. (F.B.) No. 292 (Techl. Br.) dt. 31—3—89
- (4) Permanent B. P. (F.B.) No. 68 (Techl. Br.) dt. 17—4—90
- (5) Permanent B. P. (F.B.) No. 69 (Techl. Br.) dt. 19—4—90
- (6) Permanent B. P. (F.B.) No. 74 (Techl. Br.) dt. 14—5—90
- (7) Permanent B. P. (F.B.) No. 226 (Techl. Br.) dt. 20—11—90
- (8) Permanent B. P. (F.B.) No. 233 (Techl. Br.) dt. 24—11—90
- (9) Permanent B. P. (F.B.) No. 171 (Techl. Br.) dt. 20—7—90
- (10) Permanent B. P. (F.B.) No. 185 (Techl. Br.) dt. 27—7—91
- (11) Permanent B. P. (F.B.) No. 262 (Techl. Br.) dt. 26—7—91
- (12) Permanent B. P. (F.B.) No. 269 (Techl. Br.) dt. 8—10—91
- (13) Permanent B. P. (F.B.) No. 275 (Techl. Br.) dt. 10—10—91
- (14) Permanent B. P. (F.B.) No. 284 (Techl. Br.) dt. 11—10—91

Proceedings :

In exercise of the Powers conferred by Section 49 of the Electricity (Supply) Act, 1948, (Central Act LIV of 1948), the Tamil Nadu Electricity Board issues the following amendment to the Terms and Conditions of Supply of Electricity notified in B.P.Ms. (F.B.) No.61 (Adm Branch) dated 24—12—88 and published in Part—VI Section 3(b) of the Tamil Nadu Government Gazette No.8 of 1—3—89 and as amended subsequently.

The orders will come into force with immediate effect.

AMENDMENT

Clause 7.00 of Schedule Part—II of the Terms and Conditions of Supply of Electricity shall be deleted and the following substituted.

7.00: Charges for transfer of ownership of service Connection:

- | | | |
|---|---|------------|
| (a) For all H.T. services | : | Rs. 1000/- |
| (b) For L.T. services
other than L.T.
domestic and agricultural | : | Rs. 500/- |
| (c) For domestic and
Agricultural | : | Rs. 50/- |
| (d) HT service | : | No fee |

(By Order of the Board)

K. M. Vasudevan,
Member (Distribution).

**ELECTRICITY — Tamil Nadu Electricity Board — Approval of tenders and purchase of contracts—
Guidelines issued by the Government of Tamil Nadu—Adoption by Board—Orders—Issued.**

Permanent B.P. (F.B.) No. 337

(Technical Branch)

Dated 16—12—91,
Margazhi—1, Prachorpathi,
Thiruvalluvar Aandu 2022.

Read :

- (1) G.O. Ms. No. 1965, P.W.D. (UI), Dt. 27—11—91.
- (2) Item 46 of 622nd meeting of T.N.E.B. held on 4—12—91.

Proceedings :

The Tamil Nadu Electricity Board directs that the G. O. Ms. No. 1965, PWD. (UI), Dated 27—11—1991 (copy enclosed) in regard to the guidelines issued by the Government in respect of tenders for works and equipments is adopted by the Board.

(By Order of the Board)

S. Kripanidhi,
Chief Engineer/Materials Management

Encl :

Copy of G.O. Ms. No. 1965, Publ Works Department (UI) Government of Tamil Nadu, Dated 27—11—1991.

**Electricity—Tamil Nadu Electricity Board—Approval of tenders and purchase contracts—
Guidelines—Issued.**

Read :

G.O. Ms. No. 836, Finance (RPE) Department, Dated 6—11—1991.

ORDER :

Whereas the Government consider essential that proper scrutiny is exercised on certain tenders are purchase contracts and exercise greater control over this functioning of the autonomous bodies as it is one of their manifold functions ;

Now, therefore in exercise of the powers conferred by Section 78-A of the Electricity (Supply) Act, 1948 (Central Act LIV of 1948), the Governor of Tamil Nadu hereby directs that the following guidelines shall be adopted by Tamil Nadu Electricity Board scrupulously :

- (i) Prior approval of the Government shall be obtained in respect of all tenders for works, equipments etc., and all purchase whether by open tender or by limited tender enquiries etc., where the value of the contract exceeds Rupees one crore.
- (ii) In respect of approval of tenders for works, equipment etc., and purchase contracts whether by tender or by limited tender enquiries etc., where the value does not exceed Rupees One crore, the powers shall vest with the said Board.
- (iii) It is necessary for the said Board to decide on proper sub-delegation of powers for contracts below the value of Rupees One crore. It is advisable that a suitable Committee is formed to decide on such tenders and purchases below the value of Rupees One Crore.

- (iv) The limits upto which committee can clear proposals and the limits upto which they shall come to the said Board shall be settled by the said Board.
- (v) Proposals shall be sent with the recommendation of the said Board to the Government much in advance to date of expiry of validity of tenders.

2. Government further direct that the procedure outlined in para-1 above be given effect to from the date of this order. Board Resolutions adopting this procedure may be furnished to Government. The Tamil Nadu Electricity Board is requested to send Progress Report with reference to the implementation of this order.

(By Order of the Governor)

C. Chellappan,
Secretary to Government.



Circular Memo. No. SE/IEMC/PO(T)710/Tariff-2(3)/91, (Techl. Branch) Dated 16-12-1991.

Sub: Tolerance in connected load as per revised Terms and Conditions—Applicability to the cases detected prior to the revised Terms and Conditions—Instructions—Issued.

Ref: (1) Memo. No. 367/T.B/SE/IEMC/PO(T)/Tariff-1(2)/89-20 dated 15-3-89.
(2) Permanent B.P. (F.B.) No. 69 (Techl. Br.) dt. 19-4-90.
(3) Letter No. CE/D/MDS/Vio/T2/2131/91 dt. 17-9-91.

The Chief Engineer/Distribution/Madras Region in the letter third cited has requested for orders whether tolerance on contracted load as per revised Terms and Conditions of Supply may also be made applicable to the cases which were detected prior to the revised Terms and Conditions of Supply, and wherever the appeal is not disposed off.

After careful consideration of the request, the following instructions are issued :

"In cases of violations wherever the appeal is not disposed off, the tolerance on contracted load stipulated in the B.P. (F.B.) No. 69 dt. 19-4-90 may also be made applicable to the cases which were detected prior to the issue of revised Terms and Conditions of Supply."

K. M. Vasudevan,
Member (Distribution).



Electricity—Collection of Development charges from new consumers—Reduction of development charges in respect of all Government and Panchayat Union School Buildings in rural areas for implementation of 'Arivoli lyakkam' — Orders — Issued.

(Permanent) B.P. (FB) No. 340

(Technical Branch)

Dated 17-12-1991.
Margazhi 2, Prachorpathi,
Thiruvalluvar Aandu 2022.

Read :

- (1) (Permanent) B.P. (FB) No. 136, dated 13-6-91.
(2) (Permanent) B.P. (FB) No. 267, dated 7-10-91.
(3) Minutes (Item 22) of 622nd meeting of the Board held on 4-12-91.

Proceedings :

The Collector/Pudukkottai District has represented that the Government's Programme for eradicating illiteracy (Arivoli lyakkam) is being implemented in the entire Pudukkottai District. As the Centres for this scheme are the School buildings in the rural areas, the Collector has

requested to reduce the Development charges for electrification of about 800 School buildings as a special case and as a contribution of Tamil Nadu Electricity Board to this novel scheme of the Government.

The Tamil Nadu Electricity Board after careful consideration and as a gesture of goodwill to this novel scheme of the Government, directs that the development charges in respect of all Government and Panchayat Union School buildings in rural areas of Tamil Nadu may be reduced to Rs. 500/- per service instead of Rs. 1000/-.

(By Order of the Board)

B. N. Marimuthu,
Member (Distribution).



Entrusting the proposed 600 MW Combined Cycle Gas Turbine Project at Pillaiperumalnallur and 500 MW Tuticorin Thermal Power Project IV Stage to private sector for establishment.

(Permanent) B. P. (FB) No. 339

(Technical Branch)

Dated 17-12-1991,
Margazhi 2, Prachorpathi,
Thiruvalluvar Aandu 2022.

Proceedings :

1. Faced with paucity of funds for implementing power projects in the State/Country the present policy of the State/Central Governments is to encourage private sector participation in power sector. A bill has been passed in Parliament recently amending Electricity (Supply) Act, 1948 and Indian Electricity Act, 1910 to enable private parties to establish power generating plants.

2. According to the present policy of Central Government,

- (a) Private Sector units can set up coal/lignite or gas based thermal, hydel, wind and Solar Energy projects of any size.
- (b) Private enterprises can set up units, either as licensees distributing power in a licenced area from own generation or purchased power or as generating companies, generating power for supply to the grid.
- (c) Licensee companies holding license to supply and distribute energy in a specified area under a license issued by the State Government will function under a liberalised economic and legal environment.
- (d) New licenses can be issued by the State Governments private units, willing to enter the Electricity Sector.
- (e) Captive power plants set up to serve as Industrial or other units by the private enterprises will be permitted to sell or distribute the surplus power to State Electricity Boards.

3. The Jayamkondan Lignite based plant has already been proposed in the State for execution in Joint Sector by TIDCO. The State Government has further asked Tamil Nadu Electricity Board to furnish a list of projects for offering to Private Sector.

4. The Board, in the 622nd meeting held on 4-12-1991, after careful consideration approves the proposal to entrust the proposed Pillaiperumalnallur Gas Turbine Project Stage-I and the 500 MW Tuticorin Thermal Power Project Stage-IV for establishment in private sector.

5. The Board further approves that the Cuddalore Thermal Power Project may also be offered to private sector.

6. Para 4 & 5 above are subject to clearance by the Government of Tamil Nadu.

(By Order of the Board)

K. R. Murugesan,
Chief Engineer/Planning.

Contracts—Entrustment of additional quantities of work to main contractor where there is no change in design—Amendment No. 4 Tender Regulations—Issued.

(Per) B.P. (FB) No. 36

(Accounts Branch)

Dated 19—12—1991,
Margazhi 4, Prachorpathi,
Thiruvalluvar Aandu 2022.

Read :

(Per.) B.P. (Ch) No. 243 (Technical Branch) Dt. 18—11—91.

Proceedings :

The Board in its (Per.) B.P. (Ch) No. 243 (Technical Branch) Dt. 18—11—91 have ordered deletion of condition (ii) under clause 20.B.9 of Tender Regulations 1991 in order to be in line with the Procedure obtaining in Government.

Accordingly the condition (ii) under clause 20.B.9 of Tender Regulations in B.P. (FB) No. 17, Dt. 3—8—91 is deleted.

(By Order of the Chairman)

A. J. Rajendran,
Accounts Member.



ELECTRICITY—High Tension and Low Tension Industries—Granting extension of time for reporting readiness to applicants for supply of power to their industries—Levy of commitment fees—Revised orders—Issued.

Permanent B.P. Ms (FB) No. 353

(Technical Branch)

Dated the 20th December, 1991,
Margazhi 5, Prachorpathi,
Thiruvalluvar Aandu 2022.

- READ: (1) Permanent B.P. Ms. (FB) No. 133, dated 11—6—91.
(2) Item 13 of Minutes of the 622nd meeting of the TNEB held on 14—12—91.

Proceedings :

As per B.P. cited under (1) in reference, extension of time for entering readiness to High Tension and L.T. applicants may be granted after collection of commitment fees of 5% of Earnest Money Deposit for the load sanctioned for each month/part of month of extension to be granted beyond the period of months stipulated therein.

There are representations from applicants to waive the commitment fees, expressing difficulties for paying the commitment fee at 5%. After careful consideration of their representation, the Tamil Nadu Electricity Board directs that the commitment charges for granting extension of time for reporting the readiness may be levied at 2% of the Earnest Money Deposit instead of 5%, for the load sanctioned for each month/part month of extension to be granted beyond the period of months stipulated therein in the case of both Low Tension and High Tension applicants. This order will take effect from 18—12—1991.

(By Order of the Board)

B. N. Marimuthu,
Member (Distribution).

Circular Memo. No. 160/IEMC/PO(T)/Tariff—II (1)/91—4 (Technical Branch) dated 21—12—1991.

Sub : Electricity—Current Consumption Charges—Affixing of Rubber Stamp containing the rates applicable in the Consumer's cards—Instructions issued.

Ref : T.N. State Consumer Disputes Redressal Commission, Madras—4 order dated 7—11—1991 in O.P. 135/91.

On a petition filed by Thiru R.R. Dalawai before the Tamil Nadu State Consumer Disputes Redressal Commission, the said Commission has ordered that the Electricity Board should distribute to the Consumers card containing the particulars of the electricity rates charged, within a period of Two Months.

All the Superintending Engineers of Electricity Distribution Circle are therefore requested to take immediate action to implement the above orders by affixing rubber stamp in the consumers cards to indicate the rates applicable to the respective consumers.

They are also requested to report the action taken in this regard.

The receipt of this circular Memo may be acknowledged forthwith to the Superintending Engineer/Industrial Energy Management Cell, Madras-2.

B. N. Marimuthu,
Member (Distribution).



ESTABLISHMENT OF SUB-STATIONS—Fixing up of revised norms for acquisition of land for Sub-Stations—Approved.

Permanent B. P. (Ch.) No. 263

(Technical Branch)

Dt. 21—12—91,
Maargazhi 6, Prachorpathi,
Thiravalluvar Aandu 2022.

Ref: Memo. No. Tr.&G.O/SE/TR/EW/A3/F.SS and extent D.17/90
dt. 5—4—90 from Member (Distribution).

Proceedings :

The Tamil Nadu Electricity Board approves the following revised norms for acquisition of land for the Sub-Stations:

Sub-Stations in Rural areas : (Other than Madras Metropolitan area, Madurai and Coimbatore Corporations and all other District Head Quarters) :

- | | |
|-------------------------|-------------------|
| (a) 33 KV SS (Unmanned) | : 0.4 Hectare |
| (b) 33 KV SS (Regular) | : 0.8 Hectare |
| (c) 110 KV SS | : 1.5 Hectares |
| (d) 230 KV SS | : 4 to 5 Hectares |

The above norms are only tentative. Depending on the site conditions, configuration of the land and sub-station layout, even lesser extent, if found adequate, may be acquired.

The Chief Engineers of Distribution Regions are authorised to acquire 25% extra land over and above the norms fixed above, in the cases, where the site conditions viz. profile, geometry etc. warrant more land. The above relaxation should not be followed as a matter of routine but should be decided carefully by the concerned Chief Engineer/Distribution.

In respect of Urban areas i.e. Madras Metropolitan area, Madurai and Coimbatore Corporations, and Head Quarters of all Districts, where the extent of land required for the establishment of sub-stations can be still less than the norms mentioned above, the land requirement may be decided by the concerned Chief Engineer/(Distribution) after ascertaining the suitability and adequacy of the land from the Superintending Engineer/Madras Development Circle for In-door Sub-stations in Madras Metropolitan area and the concerned Superintending Engineer/General Construction Circle in respect of other areas.

5. In the cases, where, extra lands are required for construction of Stores, pole casting yard etc. in the proposed sub-station premises, the minimum additional requirement of land may be decided by the concerned Chief Engineer (Distribution).

6. The revised land norms may be adopted for the cases where the site approval is yet to be accorded by the Chief Engineer (Distribution). The Superintending Engineers/Electricity Distribution Circle, after selection of land for the Sub-stations as per the revised norms, should obtain the concurrence from the concerned Superintending Engineer/General Construction Circle or Superintending Engineer/Madras Development Circle as the case may be on the suitability and adequacy of the land and obtain the site approval from the concerned Chief Engineer (Distribution). The Superintending Engineer/Electricity Distribution Circles should send the land acquisition proposals to the concerned District Revenue Officer/Revenue Divisional Officer for acquiring the lands under land Acquisition Act/Direct negotiation etc. only after the site approval is accorded by the concerned Chief Engineer/Distribution.

(By Order of the Chairman)

R. Ramanathan,
Chief Engineer/Transmission



"Modern Power Station Practice" Published by CEGB/BEI, U. K.—Sanction for purchase of one set by Chief Engineers of Thermal Stations—Orders issued.

Routine B.P. (Ch) No. 116

(Technical Branch)

Dated 24—12—91
Maargazhi 9, Prachorpathi,
Thiruvalluvar Aandu 2022.

Read :

1. From C.E. R&D's U.O. No. CE/R&D/E. Lab/AEE. 2/Lib/D. 859/91, dt. 27—11—91.
2. From CE/MTPS Lr. No. CE/MTPS/MMI/AE2/D. 847/91, dt. 12—11—91.

Proceedings :

The Tamil Nadu Electricity Board hereby approves the purchase of one complete set of "Modern Power Station Practice" (12 Vols) published by CEGB/BEI, United Kingdom for Ennore Thermal Power Station, Tuticorin Thermal Power Station and Mettur Thermal Power Station.

The Chief Engineers/Ennore Thermal Power Station, Tuticorin Thermal Power Station, and Mettur Thermal Power Station shall arrange to procure one set of this book at the prevailing rates.

The expenditure is debitable to "Tamil Nadu Electricity Fund — Revenue expenses V. Administration and General Expenses—(9) Books and Periodicals—A/c. Code No. 76.152".

(By Order of the Chairman)

R. Arunachalam,
Chief Engineer/Research & Development.



Circular Memo. No. SE/RE&I (D)/RE2/E/D. 1000/91 (Technical Branch) dated 26—12—91.

Sub : Elec'y.—Extension of free supply to hut service connections—Replacement of damaged hut service connection—materials to be borne by consumers—instructions—issued.

Ref : (i) Govt. G.O Ms. No. 1957 P.W.D. (U2) dt. 26—11—91.

A copy of G.O. cited under reference is enclosed.

2. In the G.O. cited, Government have directed that the consumers who have availed service connection under "One Light for one Hut Scheme" shall be responsible for further maintenance of service connection materials once the service connection is effected and that replacements of service connection materials on account of either fire accidents and other natural

calamities, wear and tear or for any other reason whatsoever must be borne by the consumers themselves.

3. Therefore Superintending Engineers of all Electricity Distribution Circles are requested to issue necessary instructions to their field level officers, in future whenever there is any damage to the service connection materials for services coming under the 'One light-One Hut, free electricity scheme the dweller beneficiaries should be asked to arrange replacement of the damaged service connection materials at their own cost and Board will not replace the worn out or deteriorated wires etc.

The receipt of the memo may be acknowledged to Superintending Engineer/Rural Electrification & I (D).

B. N. Marimuthu,
Member (Distribution).

Encl :

Copy of G. O. Ms. No. 1957 Dated 26—11—1991 (Public Works Department [V2]), Government of Tamil Nadu.

Electricity—One light for one hut Scheme—Replacement of damaged hut service connection materials by the consumers themselves—Orders issued.

Read :

From the Chairman, Tamil Nadu Electricity Board,
letter No. SE/RE & I (D)/REII/E/782/91, dated 2—8—91.

Order :

Under the one light for one hut Scheme, Electricity Board is supplying power free of cost to huts in Panchayat areas and the Board is collecting Rs. 10/- only for providing service connection for each hut.

2. The Tamil Nadu Electricity Board is energising about 40,000 hut services every year. The average expenditure works out to Rs. 1,000/- per hut to lay necessary lines and extend power supply. Supply is extended to the huts after collecting a sum of Rs. 10/- only towards provision of 40W Incandescent lamp, Holder, Switch and T.W. BOX.

3. The Chairman, Tamil Nadu Electricity Board, in the reference read above has stated that in the present context of budgetary constraints when funds available for replacement works are limited and since the Tamil Nadu Electricity Board is incurring considerable expenditure in supplying free electricity to hut services, it is desirable that replacements of service connection materials on account of either fire accidents or other natural calamities, wear and tear or for any other reason whatsoever are done by the consumers themselves. The Chairman, Tamil Nadu Electricity Board has also stated that in anticipation of Government approval instructions are being issued by the Board to the field officers.

4. The Government after careful examination of the proposal of the Chairman, Tamil Nadu Electricity Board, direct that the consumers who have availed service connection under "one light for one hut scheme" shall be responsible for further maintenance of service connection materials once the Service Connection is effected and that replacements of service connection materials on account of fire accidents and other natural calamities, wear and tear or for any other reason whatsoever must be borne by the consumers themselves. The Government also ratify the action of the Tamil Nadu Electricity Board in having issued instructions to the field Officers, in this regard, in anticipation of approval of the Government.

(By Order of the Governor)

C. Chellappan,
Secretary to Government.

Tender Regulations—Waiver of Liquidated Damages Clause in respect of the procurement of New Vehicles, tyres and tubes—Delegation of powers to the Chief Engineer/Materials Management—Amendment No. 5 to the Tender Regulations—1991.

Per. B.P. (FB) No. 37

(Accounts Branch)

Dated the 28th December 1991,
Karthigai 11, Prachorpathi,
Thiruvalluvar Aandu 2022.

Read :—

(Per.) B.P. (FB) No. 323 Technical Branch dated 22-11-1991.

Proceedings :

The following shall be added as regulation 26.2(iii) to Board's Tender Regulations, 1991.

“Waiver from the Standard Liquidated Damages Clause in respect of purchase of new vehicles, tyres & tubes under the D.G.S. & D's rate but outside rate contract can be approved by the Chief Engineer/Materials Management when the purchase is within his monetary powers of purchase.”

(By Order of the Board)

A. J. Rajendran,
Accounts Member.



Endt. No. SE/Plg./EA/F. Gen/D. 248/91 (T.B.) dt. 27-12-91.

Ref : Govt. of India Letter No. 25 (12) 91-D (SEB) Dt. 18-12-91.

Copy communicated to all the Chief Engineers of Tamil Nadu Electricity Board for information.

K. R. Murugesan,
Chief Engineer/Planning.

Encl :

Copy of : No. 25 (12)/91-D (SEB) Government of India Ministry of Power & Non-Conventional Energy Sources (Department of Power) New Delhi, the 18th December '91.

Subject : Statutory Notification notifying enhancement of the limit of the capital expenditure in respect of the schemes for submission to the CEA for concurrence.

A printed copy of the above Notification published in the Gazette of India on the 18th November 1991 is sent herewith for information and record.

Sd./—
(K.M. Gujrati)
Section Officer.

Encl: Extract.

EXTRACT FROM THE GAZETTE OF INDIA: PART II, SEC. 3 SUB SEC. (II)

Appearing on Page No. 4320 Dated 18-11-91

Ministry of Power and Non-Conventional Energy Sources
(Department of Power)

New Delhi, the 29th October, 1991

S.O. 2824.—In exercise of power conferred by sub-section (1) of Section 29 of the Electricity (Supply) Act, 1948, (54 of 1948), the Central Government hereby decides that with effect from the date of publication of this Notification in the Official Gazette, every scheme estimated to involve a capital expenditure exceeding rupees twenty five crores only shall be submitted to the Central Electricity Authority for its concurrence.

[F. No. 25/12/91-D (SEB)]
K.R. Bhagwan, Dy. Secy.

Circular Memo. No. SE/IEMC/EE3/AEE2/D.923/91 (Techl. Branch) Dated 28-12-1991.

Sub: Electricity—Collection of development charges from H.T. applicants—
Permitting instalments—Further instructions issued.

Ref: (1) B.P. (FB) No. 136, dated 13-6-1991.

(2) Cir. Memo. No. SE/IEMC/EE3/AEE2/D.868/91/dated 11-11-91.

In the Circular Memo. cited, instructions have been issued on permitting H.T. applicants to pay the development charges in six instalments and to ensure collection of the entire development charges before effecting supply.

The H.T. consumers have represented that if supply is effected after six months, after payment of development charges in instalments, there will be delay in production and funds invested will become idle. They have represented to effect supply on payment of first instalment.

After careful consideration of the above request, the following instructions are issued :

1. Payment of development charges in six monthly instalments may be granted if the H.T. applicants request for the same.

2. If supply could be effected in the meantime (six months) the balance instalments may be collected along with the monthly CC charges, and collection of entire balance amount before effecting supply need not be insisted.

However, the first instalment shall be collected before effecting supply. An undertaking shall be obtained from the H.T. applicants for payment of the balance development charges in instalments.

C. Ramachandran,
Chairman.



Circular Memo. No. SE/IEMC/EE3/AEE2/D. 924/91 (Technical Branch) Dated 28-12-1991.

Sub: Shifting of Agricultural service connections—Clarifications issued.

Ref: (1) Memo. No. SE/RE/DE/SS/A1/C. 473-1/83, dated 5-12-83.

(2) Cir. Memo. No. SE/IEMC/EE3/AEE2/D. 408/90, dated 30-7-90.

(3) Lr. No. CED/MSR/T2/AGL/TGT/Shifting/D. 4958/91/dated 29-11-91,
from the CE/D/Madras Region.

The Chief Engineer/(Distribution)/Madras Region in the letter third cited has asked for clarification whether the instructions issued in reference (2) cited is applicable for pending new applications also where applicants seek change of SF No. before availing supply.

After careful consideration of the above, it is ordered that the instructions issued in reference (2) cited regarding shifting of agricultural service connection shall be applicable for pending new applications also.

B. N. Marimuthu,
Member (Distribution).

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