

TAMIL NADU ELECTRICITY BOARD BULLETIN

Vol. XVII

NOVEMBER 1998

No. 11



TAMIL NADU ELECTRICITY BOARD BULLETIN

NOVEMBER 1998

CONTENTS

				Page
1. PART—I				
NEWS & NOTES	(iii)
2. PART—II				
GENERAL ADMINISTRATION & SERVICES	1
3. PART—III				
FINANCE	14
4. PART—IV				
TECHNICAL	21
5. INDEX	26

News & Notes

PART - I

NEWS & NOTES

I. Generation Particulars :

The Generation / relief figures for November '98 were as follows :—

Sl. No.		November '98 (in Million Units)
1.	Ennore T. P. S.	121.486
2.	North Chennai T. P. S.	222.750
3.	Tuticorin T. P. S.	420.230
4.	Mettur T.P.S.	354.190
5.	T. N. E. B. Thermal	1118.656
	Neyveli T. S. I	182.161
6.	Neyveli T. S. II	443.259
7.	Kalpakkam (MADRAS ATOMIC PS)	169.525
8.	Hydro Generation	543.112
9.	Kadamparai (pump mode)	13.255
10.	Import from N. T. P. C.	288.226
11.	Net Export to Kerala	145.708
12.	Import from Manali & Private Wind Mills	39.893
13.	Wind Mill Generation	.287
14.	Narimanam & Basin Bridge	12.310
	NET TNEB Consumption	2638.466

The maximum grid demand & consumption during November '98 were 4945 MW on 26—11—98 and 98.265 MU on 30—11—1998 respectively. The average grid consumption in November '98 was 87.949 MU per day.

II. Hydro Inflows :

The Hydro inflows during November '98 were 353 MU against 585 MU in November '97 and the ten years average of 379 MU.

III. Storage Position :

The storage position in various reservoirs as on 1—12—1998 when compared to the storage as on 1—12—1997 was as follows :

Sl. No.	Name of the group	As on 1—12—98	As on 1—12—97	Difference
1.	Nilgiris	1193.710	1205.460	(—) 11.750
2.	P.A.P.	238.140	220.540	(+) 17.600
3.	Periyar	101.470	133.620	(—) 32.150
4.	Papanasam & Servalar	26.170	46.770	(—) 20.600
5.	Suriliyar	24.690	29.910	(—) 5.220
6.	Kodayar	91.520	63.220	(+) 28.300
7.	Total Excluding Mettur	1675.700	1699.520	(—) 23.820
8.	For Mettur	93.910	211.130	(—) 117.220

IV. Performance of Thermal Stations :**(i) Tuticorin (5 x 210 MW)**

The details of generation at Tuticorin T.P.S. during November '98 were as follows :—

Unit	Availability Factor (%)	Generation (MU)	Plant Load Factor (%)
I (210 MW)	Nil	Nil	Nil
II (210 MW)	93.7	138.85	91.8
III (210 MW)	90.0	132.45	87.6
IV (210 MW)	Nil	Nil	Nil
V (210 MW)	100.00	148.93	98.5

(ii) Ennore (2 × 60 MW + 3 × 110 MW) :

The details of generation at Ennore T.P.S. during November '98 were as follows :

Unit	Availability Factor %	Generation (MU)	Plant load Factor (%)
I (60 MW)	99.4	33.07	76.6
II (60 MW)	78.4	24.14	55.9
III (110 MW)	98.5	50.11	63.3
IV (110 MW)	22.3	9.80	12.4
V (110 MW)	11.8	4.37	5.5

(v)

(iii) North Chennai (3 X 210 MW)

The details of generation at North Chennai T.P.S. during November '98 were as follows :

Unit	Availability Factor %	Generation (MU)	Plant load Factor (%)
I (210 MW)	98.8	101.65	67.2
II (210 MW)	91.4	83.89	55.5
III (210 MW)	35.8	37.21	24.6

(iv) Mettur (4 x 210 MW)

The details of generation at Mettur T.P.S. during November '98 were as follows :—

Unit	Availability Factor (%)	Generation (MU)	Plant load Factor (%)
I (210 MW)	92.4	112.26	74.3
II (210 MW)	65.6	77.41	51.2
III (210 MW)	45.9	43.51	28.8
IV (210 MW)	99.2	121.01	80.0

(v) Coal particulars for November '98

Sl. No.	Particulars	Tuticorin T.P.S.	Ennore T.P.S.	Mettur T.P.S.	North Chennai T.P.S.
1.	Coal linkage (in lakhs tonnes)	4.000	1.80	3.00	2.10
2.	Coal Receipt (in lakhs tonnes)	3.26	1.76	3.70	1.65
3.	Coal consumption (in lakhs tonnes)	2.73	1.30	2.70	1.53
4.	Coal Stock as on 1—11—97 (in lakhs tonnes)	5.07	1.82	5.88	1.92
5.	Specific Coal consumption (Kg./KW hr.)	0.649	1.070	0.762	0.687

(vi) Auxiliary consumption and oil consumption during November '98.

Name of the Thermal Power station	Tuticorin	Ennore	Mettur	North Chennai
Auxiliary consumption (%)	7.8	14.46	9.52	11.14
Specific Oil consumption (ML/Unit)	1.32	8.40	16.3	55.29

Important Circulars & E. Ps for the month of 11/98**1. Delegation of Powers to Chairman**

TNEB directs vide (Per) B.P. (FB) No. 96, dt. 4—11—98 that the sanction of posts to various offices of the TNEB enhanced the powers to Chairman from Rs. 10 lakhs to Rs. 15 lakhs per annum.

2. Revised DA to Pensioners/Family Pensioners

TNEB revised the rate of DA payable to their Pensioners/Family Pensioners with effect from 1st July '98 vide (Per) B.P. (Ch.) No. 278 S.B. dated 7—11—98.

3. Delegation of Powers to S.Es.

TNEB directs in (Per) B.P. (FB) No. 101 S.B. dt. 11—11—98 that the existing powers to Superintending Engineers for sanction of estimates for jungle clearance shall be enhanced.

4. Pay eligibility for sanction of Conveyance Advance

TNEB in (Per) B.P. (Ch.) No. 291, S.B. dated : 19—11—98 that the pay eligibility for sanction of Conveyance Advance be revised.

5. Payment of arrears—Maintenance of Accounts Instruction

TNEB instructions issued in circular Memo No. BOAB/50232/837/BOAB/F/U. 1/98—1/ dated 31—10—98 regarding maintenance of payment of arrears in a separate Account of employees, Pensioners/Family Pensioners.

6. Issue of certificate of due to retiring employee

Payment of arrears for the period from 1—1—96 to 31—3—98 crediting arrears into G.P.F. A/c of the employee—Issue of certificate of due to retaining employees instructions issued vide Board's Lr. No. 76171/C1/98—1, dated : 18—11—98.

Sd x x x x x
(A.U. Thiruinban)
Superintending Engineer/
Chairman's Office.

Posts Created

Sl. No.	Details of Board's Order	Name of the Circle	Name of the Post	No. of posts	Purpose for which the posts were created	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1.	Per. B.P. (Ch) No. 237 (Adm. Br.) dt. 4—11—98	Vellore E.D.C.	Part-time conservancy worker	1	Created the Part-time conservancy worker by absorption of Part-time Sweeper/Scavengers and provided regular appointment	One year from the date of utilisation
			Total	1		
2.	Per. B.P. (FB) No. 32 (Adm. Br.) dt. 6—11—98	Chennai E.D.C. Central	A.E.E./Elecl. A.E./J.E./El. I Gr. Spl. Gr. Foreman Techl. Asst. Helper	3 1 5 5	230/110 KV (GIS) SS at Mylapore	For a period of one year from the date of utilisation
			Total	15		

(1)	(2)	(3)	(4)	(5)	(6)	(7)
3.	Per. B.P. (Ch) No. 240 (Adm. Br.) dt. 11-11-98	G.C.C./Madurai	Helper	8	Abolished post new revived as per requested by Superintending Engineer	One year from the date of utilisation
4.	Per. B.P. (Ch) No. 241 (Adm. Br.) dt. 12-11-98	Superintending Engineer/ Sriperumbudur	Asst. Exe. Engr./El. Helper	5 5 Total 10	Sanctioned the posts in the O/o SE/Operation/Sri-permbudur for monitoring the switchyard and Diesel Engine Operation of the 200MW Power Plant being commissioned by M/s. G.M.R. Vasevi Power Corporation	One year from the date of utilisation
5.	Per. B.P. (Ch) No. 242 (Adm. Br.) dt. 12-11-98	Karur E.D.C. Niligiries E.D.C. Gobi E.D.C. Chennai E.D.C. Theni E.D.C. Ramnad E.D.C. Coimbatore E.D.C./Metro	Assessment Officer	7	Post created to the newly formed distribution Circle	One year from the date of utilisation
6.	Per. B.P. (Ch) No. 249 (Adm. Br.) dt. 24-11-98	Chengleput E.D.C.	Foreman I Gr.	1 1	Sanctioned the additional post for maintenance of the newly constructed central office at Chengleput	One year from the date of utilisation

Posts Abolished

Sl. No.	Details of Board's Order	Name of the Circle	Name of the Post	No. of posts	Purpose for which the posts were abolished	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1.	Per. B.P. (Ch) No. 249 (Adm. Br.) dt.24-11-98	Chennai E.D.C./ West	Foreman I Gr.	1	Abolished the post consequent on creation of the post in Chengleput E.D.C.	With immediate effect.

Posts Upgraded

—NIL—

Posts Downgraded

—NIL—

GENERAL ADMN. & SERVICES

PART-II

General Administration & Services

Circular Memo No. 58408/BOAB/PI/UI/ (Audit Branch) dated 3-11-98.

Sub : T.N.E.B.—BOAB—Deputation of Board employees to foreign service-furnishing of "FOREIGN SERVICE CARD"—Instruction—Reiterated.

Ref : (Per) B.P. (Ch.) No. 59 (SB) dated 22-3-91 Published in TNEB Bulletin Page No. 97 of March'91.

In the Board Proceedings cited, orders have been issued that the "FOREIGN SERVICE CARD" (the format annexed to the orders) has to be adopted and enclosed as Annexure to the terms and conditions of deputation issued in respect of all employees of the Board deputed to Foreign service. It has also been instructed that all the Head of Offices should implement the above provisions contained in the orders scrupulously.

2. But, it is seen that the Head of Offices are not following the instructions in furnishing "Foreign Service Card" in cases of deputation of Board employees to foreign service and the Board Office Audit Branch do not get such card along with the terms and conditions of deputationists.

3. All the authorities concerned are therefore requested to see that the instructions issued already in the Board Proceedings cited are followed scrupulously in their offices.

4. The receipt of this circular letter may be acknowledged.

R. N. Rajan,
Chief Internal Audit Officer.



Memorandum No. 68355—P1/98—1, (Secretariat Branch) dated 4th November, 1998

Sub : Public Services—Change of name by Government Servants—Revised Instructions —Issued.

Ref : G.O. Ms. No. 198, P & A R (A) Department, dated 18-8-98.

A copy of the G.O. cited is communicated to all officers of the Board for information and guidance.

R. Narasimhan,
Secretary,

Encl.

B.B.—2 (Nov. 98)

Book

Encl :
Copy of :

GOVERNMENT OF TAMIL NADU

ABSTRACT

Public Service—Change of name by Government Servants—Revised Instructions—Issued.

PERSONNEL AND ADMINISTRATIVE REFORMS (A) DEPARTMENT

G.O. Ms. No. 198

Dated 18—8—1998

Read :

1. G.O. Ms. No. 1268 Public (Ser. A) Department, dated 23—05—67.
2. Government Memorandum No. 622/72—3, Personnel and Administrative Reforms (Ser. A) Department dated 19—4—72.

Order :

In the Government order first cited, orders were issued prescribing the procedure to be followed for the change of name of Government Servants, Gazetted and Non-Gazetted, in official records, after they are notified in the Tamil Nadu Government Gazette. In the Memorandum second cited, the cases of women employee changing their names after marriage were dealt with.

2. To consolidate the existing instructions, the Government have re-examined the present procedure. After taking into account the procedure followed by the Government of India in respect of change of name of Central Government Servants, the Government now direct that the following procedure from change of name of all Government officials be followed in supersession of all earlier orders :

I. All Cases of addition - deletion of change in Name / Surname :

(a) A Government employee wishing to adopt a new name or to effect any modification in his/her existing name may do so, formally by a deed changing his/her name. The format of the deed is annexed to this order.

(b) The execution of the deed shall be followed by publication of the change in the Tamil Nadu Government Gazette at the Government employee's own expense.

(c) After the change of name is notified in Tamil Nadu Government Gazette, the changed name of the Government employee shall be recognised/recorded by the Government in concerned administrative department in Secretariat in respect of A and B officials and by the concerned Head of Department in respect of C & D officials.

(d) Such an order issued by the administrative department of Secretariat/Heads of Department shall quote the part, Section, Page number and date of publication of the Tamil Nadu Government Gazette in which the change was notified.

(e) While following the above procedure for A & B Officials, Departments of Secretariat need not refer such cases to Personnel and Administrative Reforms Department before issue of orders.

(f) After issue of such an order, a copy of this order in respect of self-Drawing officers shall be sent to the accountant General/pay and Accounts Officer concerned who is in-charge of Service records. In respect of others, a copy of such order will be added to his/her Service Register after making necessary entries thereon and also in the Personal Files/Confidential Report of the Government employees, as the case may be.

II. Addition/change of surname only on account of Marriage/Re-Marriage of a woman Government employee :

(i) If the woman Government employee desires a change she should give a formal intimation of her marriage to her appointing authority and request for a change in her surname.

(ii) Particulars of the husband should be given for making necessary entries in the Service Book.

III. Deletion of Surname or Reversion to Maidenname on Divorce/Separation or death of the Husband of woman Government employee :

Change shall be Permitted if a woman Government employee gives :

- (i) an intimation to the appointing authority regarding change in marital status ; and
- (ii) a formal request for reversion to her maiden name.

There shall be no prescribed for-mats for items II and III above.

(By Order of the Governor)

Sd/-
Secretary to Government.

(True Copy Forwarded By Order)

ANNEXURE

DEED CHANGING NAME / SURNAME

BY THIS DEED, I the undersigned.....
 (new name) now lately called.....(former name) employed as.....
(Designation of the post held at the time by the Government
 servant) at.....(Place where employed in the Department) do hereby

1) Wholly renounce, relinquish and abandon the use of my former name of.....
 and in place thereof do assume from the date thereof the name of.....
 and so that I may hereafter be called, known and distinguished not by my former name of.....
but my assumed name of.....

2) For the purpose of evidencing such my determination declare that I shall at all times hereafter in all records, deeds and writings and in all proceedings, dealings and transactions private as well as public and upon all occasions whatsoever use and sign the name of..... as my name in place of and in substitution for my former name of.....

3) Expressly authorise and request all persons at all times hereafter to designate and address me by such assumed name of.....accordingly.

IN WITNESS WHEREOF I have hereunto subscribed my former and adopted names ofand.....and affixed my seal this..... day of.....

Signed and delivered by the above
 named.....
 formerly.....
 in the presence of :

WITNESS : 1)
 2)

(True Copy)

(Sd.) x x x
Section Officer.

Delegation—Sanction of posts—to various Offices of the Tamil Nadu Electricity Board—Enhancement of powers to Chairman—Orders—Issued.

(Per.) B.P. (FB) No. 96

(Secretariat Branch)

Dated the 4th November, 1998.
18, Iyypasi, Vegudanya,
Thiruvalluvar Aandu 2029.

Read :

- (i) B.P. Ms. (F.B.) No.65 (Adm. Br.) 18—7—87.
- (ii) (Per.) B P. (F.B.) No. 14, (SB) dt. 25—2—'91.
- (iii) (Per.) B.P. (F.B.) No. 25 (SB) dt. 23—5—94.

Proceedings :

The Tamil Nadu Electricity Board hereby directs that consequent on increases in the pay and allowances of the employees of Tamil Nadu Electricity Board, the existing powers of Chairman to accord initial sanction of all posts for the various offices of the Board be enhanced from Rs. 10 lakhs (Rupees ten lakhs only) to Rs. 15 lakhs (Rupees fifteen lakhs only) per annum in each case.

(By Order of the Board)

R. Narasimhan,
Secretary.



PENSION—Dearness Allowance to pensioners and family pensioners—Revised rates from 1st July 1998—Orders—Issued.

(Permanent) B. P. (Ch.) No. 278

(Secretariat Branch)

Dated the 7th November, 1998
Iyypasi 21, Vegudhanya,
Thiruvalluvar Aandu 2029.

Read :

1. (Per.) B.P. (Ch) No. 186 (SB) dated 10—7—98.
2. (Per.) B.P. (Ch) No. 238 (SB) dated 22—9—98.
3. G.O. Ms. No. 605, Finance (Pension) Department, dated 20—10—98.

Proceedings :

The Government of Tamil Nadu have revised the rates of Dearness Allowance payable to their pensioners/family pensioners with effect from 1st July '98. The Tamil Nadu Electricity Board has decided to adopt the Government Orders to the pensioners/family pensioners of the Tamil Nadu Electricity Board.

2. Accordingly, the Tamil Nadu Electricity Board directs that the pensioners/family pensioners of the Tamil Nadu Electricity Board shall be paid Dearness Allowance with effect from 1st July 98 at the following rates :—

Date from which payable	Revised rate of Dearness Allowance (per month)
1st July 1998	22% of pension/family pension

3. The difference between the Dearness Allowance drawn from 1st July '98 and the revised Dearness Allowance now ordered shall be drawn as arrears for the pensioners/family pensioners.

4. The families of deceased Contributory Provident Fund/Non-pensionable establishment beneficiaries who are in receipt of Ex-gratia payment of Rs. 605/- per month with reference to (Per) B.P. (Ch) No. 238 (Secretariat Branch) dated 22-9-98 of the Board shall also be paid Dearness Allowance at the following rates :

	Period	Amount of Dearness Allowance (Per month)
1.	1-1-98	Rs. 49/- (8%)
2.	1-7-98	Rs. 85/- (14%)

The difference between the Dearness Allowance drawn from 1st January '98 and the Dearness Allowance now ordered in item 1 above and from 1st July '98 and the revised Dearness Allowance now ordered in item 2 above shall be drawn as arrears for the families of deceased Contributory Provident Fund/Non-pensionable establishment beneficiaries. The amount of Dearness Allowance shall be rounded off to the next higher rupee.

5. With reference to the orders in para 3 of the B.P. 2nd cited, the balance of adhoc arrears if any may be adjusted against the arrears now payable to ex-gratia recipients.

6. These orders will apply to the present and future family pensioners. In the case of divisible family pensions, the Dearness Allowance shall be divided proportionately.

(By Order of the Chairman)

R. Narasimhan,
Secretary.



Delegation of powers—Jungle clearance—Enhancement of powers to Superintending Engineers—Orders—Issued.

(Per) B.P. (FB) No. 101

(Sectt. Branch)

Dated the 11th November, 1998,
25, Iyppasi, Veghudanya
Thiruvalluvar Aandu 2029.

Read :

B.P. Ms. (FB) No. 187, (Techl. Br.) dt. 6-6-88.

Proceedings :

In the B.P. cited, orders were issued, among other things, delegating powers to Superintending Engineers to accord administrative approval upto Rs. 1,000/- for Jungle clearance (Item No. VI (iii) Tamil Nadu Electricity Board Manual, Volume II.

2. Certain Chief Engineers/Distribution Regions and Chief Engineer/Civil Designs have requested enhancement of powers to Superintending Engineers for according administrative approval for sanctioning estimates for jungle clearance in Sub-stations, yards, around the quarters in Board's area and Roads in Board's area.

3. Accordingly, the Tamil Nadu Electricity Board directs that the existing powers of Superintending Engineers for according Administrative approval for sanction of estimates for jungle clearance shall be enhanced from Rs. 1,000/- to Rs. 5,000/- (Rupees five thousand only).

(By Order of the Board)

R. Narasimhan,
Secretary.

Memorandum No. 65926/O&M I (3)/98—1, (Sectt. Branch) Dated the 11th November '98.

Sub : Establishment—Tamil Nadu Electricity Board—Various Committees in the Board—Consolidated orders—Amendment—Issued.

Ref : (i) B.P. Ms. (Ch) No. 212, (SB) dated 11—7—88.

(ii) Memo. No. 55006/O&M Cell/88—1, dt. 24—9—88.

(iii) From the Chief Engineer/Personnel, Administrative Branch U.O. Note No. 78626/298/E2 (1) 98—1, dt. 29—8—98.

The following amendment is issued to the B.P. cited.

Amendment :

The words 'Personal Assistant' occurring in Sl. No. 2, item (iv) of the Annexure to the Board's Proceedings shall be deleted and the said words shall be included under Sl. No. 2, item (ix) of Annexure to the Board's Proceedings.

(By Order of the Chairman)

R. Narasimhan,
Secretary.



Memo. No. 52496—Q2/98—3, (Sectt. Branch) dated. 16—11—98.

Sub : Pension—Revision of pensionary benefits—Certain clarification—issued.

Ref : 1. (Per.) B.P. (Ch) No. 288 (SB) dt. 18—8—98.

2. Memo. No. 52496—Q2/98—1, dt. 21—9—98.

3. Govt. Lr, No. 83339/PC/98—1, dt. 4—11—98.

In continuation of the clarifications issued in the reference second cited, the following instructions are issued for calculation of gratuity to those who retired/died prior to 1—4—1998 :—

2. The scales of pay of the employees of the Board have been revised with effect from 1—12—96 taking into account the related dearness allowance of 1510 points of All India Consumer Price Index drawn on 1—1—96 (i.e. 148% of dearness allowance) with 48% fitment benefit in the pre-revised scale of pay. Hence the question of adding further dearness allowance for calculation of gratuity does not arise. It is therefore ordered that the basic pay alone should be taken into account for the calculation of death-cum-retirement gratuity for the employees who have retired/died during the period from 1—12—96 to 31—8—98. The difference in death-cum-retirement gratuity should be claimed and regulated, as per the orders issued in para 7 of the B.P. first cited.

3. The receipt of the Memo. shall be acknowledged in the slip enclosed.

(By Order of the Chairman)

R. Narasimhan,
Secretary.



REGULATIONS—Tamil Nadu Electricity Board—Class I Service—Promotion to the posts of officers of the rank of Chief Engineers prescribing minimum period of one year of Service before retirement in the lower post-Regulation 98(1) of Tamil Nadu Electricity Board Service Regulations Amendment—Issued.

(Per.) B. P. (FB) No. 102

(Secretariat Branch)

Dated 17th November 1998.
Karthikai 1, Veguthanya
Thiruvalluvar Aandu-2029.

Proceedings :

In exercise of the powers conferred by Section 79 (c) of the Electricity (Supply) Act, 1948. (Central Act 54 of 1948), the Tamil Nadu Electricity Board hereby makes the following amendment to the Tamil Nadu Electricity Board Service Regulations.

2. The amendment hereby made shall come into force from 1st September 1998.

AMENDMENT

In Regulation 98 of the said Regulations :

- (a) In Sub Regulation (1) the existing clause (b) shall be renumbered as (b) (i)
 (b) After sub-clause (i) of clause (b), the following sub-clauses shall be added, namely:—

- (ii) On and from 1-9-98, no Superintending Engineer shall be eligible for promotion to the post of Chief Engineer unless he has a minimum service of one year before retirement on Superannuation.

Where the Superintending Engineer having less than one year of service before his retirement, is otherwise qualified may be considered for inclusion in the panel for promotion as Chief Engineer, but such Superintending Engineer will be appointed as Additional Chief Engineer from the date on which their respective Junior is promoted as Chief Engineer and he will continue to discharge the duties and exercise the powers assigned to the post of Superintending Engineer only.

- (iii) The principles in sub clauses (i) and (ii) above shall apply to the posts of other Chief Engineer level officers also.

(By Order of the Board)

R. Narasimhan,
Secretary.



ACTS AND RULES—Motor Transport Workers' Act 1961—Registration of Tamil Nadu Electricity Board as Motor Transport Undertaking—Fees for renewal of Certificate of Registration for the year 1999—Sanctioned.

(Routine) B. P. (Ch.) No. 79

(Secretariat Branch)

Dated the 17th November, 1998
Karthikai 1, Veghuthanya,
Thiruvalluvar Aandu 2029.

Proceedings :

The Tamil Nadu Electricity Board sanctions the payment of Rs. 6,750/- (Rupees Six thousand seven hundred and fifty only) being the fees for renewal of Certificate of Registration for the year 1999 in respect of the Tamil Nadu Electricity Board as a Motor Transport Undertaking under the Motor Transport Workers' Act 1961.

2. The expenditure sanctioned in para 1 above is debitable to the **"Tamil Nadu Electricity Board Funds—Revenue Expenses (F) Administrative Expenses (viii) 76.138 Vehicles Licence and Registration Fee"**.

3. The Under Secretary/Establishment will make necessary arrangement for the drawal of the above amount and remittance in the Treasury in the following head of account:—

"0230—Labour and Employment—101 Receipts under Labour Laws—AB—
Receipt under Tamil Nadu Motor Transport Workers Rules—
D.P. Code No. 0230—00—101—AB 004"

(By Order of the Chairman)

R. Narasimhan,
Secretary.

Letter No. 76171-C1/98-1, (Secretariat Branch) Dated 18-11-98

From

Thiru R. Narasimhan, B.Sc.,
Secretary.

To

All Chief Engineers,
Chief Financial Controllers
The Chief Internal Audit Officer
All Superintending Engineers

(w.e.)

Sir,

Sub : Tamil Nadu Revised Scales of Pay 1998—Payment of arrears for the period from 1-1-96 to 31-3-98 — Crediting arrears into General Provident Fund account of the employees—Issue of certificate of due to retiring employees—Instruction issued by Government of Tamil Nadu—Copy communicated.

Ref : Govt. Finance (PC) Dept. Lr. No. 72692/PC-II/98-1, dt. 28-9-98.

I am to enclose a copy of the Government Letter cited.

2. The said Government letter is applicable in the case of deputationists from the State Government working in the Board and drawing the Government scale of pay. The pay drawing/dispersing officers are requested to adhere to the instructions mentioned in the Government letter cited without deviation/omission.

Yours faithfully,
R. Narasimhan,
Secretary.

Encl :

Copy of :

GOVERNMENT OF TAMIL NADU

FINANCE (PC) DEPARTMENT,
Fort St. George,
Chennai - 600 009.

Letter No. 72692/PC-II/98-1, Dated 28-9-1998

From

Thiru Girija Vaidyanathan, I.A.S.,
Special Secretary to Government.

To

All Secretaries to Government
All Heads of Departments

Sir,

Sub : Revised Scales of Pay, 1998—Arrears on account of pay revision for the period from 1-1-96 to 31-3-98 — Issue of certificate of due to retiring employees—Instructions—Issued.

Ref : G.O. Ms. No. 162, Finance (PC) Department, dated 13-4-1998.

In the Government Order cited, among other things, orders were issued for regulating the arrears consequent on fixation of pay in the revised scales of pay for the period from 1-1-96 to 31-3-98. Accordingly, 60% of arrears (less Rs. 2,000/- already credited to Provident Fund Account) has to be credited to Provident Fund Account of the employees and the balance of 40% should be paid in cash in two instalments the first instalment in the current year and the next instalment in the next financial year after deducting Rs. 1,000/- in each instalment, taking into account the ad-hoc arrear payment of Rs. 4,000/- already paid.

2. In respect of employees retired/retiring from service after 1-4-98, it is necessary to inform them about the amount of arrears due to be paid in 1999-2000. All Drawing and Disbursing Officers shall issue a certificate to the retired/retiring employees in the form of an Office Order, indicating the amount to be paid as second instalment. In respect of Self Drawing Officers retired/retiring from service, the Head of the Office in which the Officer is working or if the retired/retiring Officer himself is the Head of Office, the next higher authority, shall issue the certificate indicating the amount due as second instalment. The arrear for both these categories shall be drawn and paid by the Head of Office after 1-4-1999.

3. I am to request you to communicate these instructions to all concerned for strict adherence.

Yours faithfully,
(Sd/-
for Special Secretary to Government.

(True Copy)



Memorandum No. 91350/O&M-I (3)/97-9 (Sect. Br.) dated the 19th November 1998.

Sub : Establishment—Civil Maintenance Circle—II/Coimbatore—Creation of one Civil Division with supporting staff in General Construction Circle/Coimbatore in Civil Maintenance Circle-II/Coimbatore—Ordered—Corrections—Issued.

- Ref :
- i. (Per) B.P. (Ch.) No. 57 (AB) dt. 6-5-95.
 - ii. (Per) B.P. (Ch.) No. 380 (AB) dt. 4-10-95.
 - iii. (Per) B.P. (Ch.) No. 4 (SB) dt. 3-1-97.
 - iv. From the SE/CMC-II, Coimbatore Lr. No. 1479 Adm./A1/F. 36/96-2. dt. 25-1-97.
 - v. Adm. Branch Memo. No. 15342/35/S1/A2/97-1 dt. 11-3-97.
 - vi. From Adm. Branch U.O. Note No. 89618/178/S1/A2/97-2 dt. 7-2-98
 - vii. From the SE/CMC-II / Coimbatore Lr. No. 1479/Adm./A1/F.36/98-1 dt. 19-3-98.

The following corrections are issued to (Per) B.P. (Ch.) No. 4 (SB) dt. 3-1-97.

CORRECTIONS

- i. For the word 'three occurring against Junior Assistant/Accounts in para 1 (vii) word 'two' shall be substituted.
- ii. One post of Typist may be incorporated as Item (x) in para 1.
- iii. For the post of Stores Custodian II Grade occurring in para 1 (ix) the post of "Stores Supervisor" shall be substituted.

(By Order of the Chairman)

R. Narasimhan,
Secretary.



HOLIDAYS—Tamil Nadu Electricity Board—Holidays for employees of the Tamil Nadu Electricity Board for Calendar year 1999—Orders—Issued.

(Permanent) B. P. (Ch) No. 293

(Secretariat Branch)

Dated the 25th November 1998
Veguthanya, 9, Karthikai
Thiruvalluvar Aandu 2029.

Proceedings :

The Tamil Nadu Electricity Board directs that the employees of the Board on time-scale of pay be granted holidays during the YEAR 1999 as detailed in the ANNEXURE.

2. The number of holidays allowed will not be a precedent for future years. If any one of the occasions mentioned in the Annexure, for which a holiday is declared happens to fall on normal

B.B.—3 (Nov. 98)

holiday like Sunday in future years, no substituted holiday on that account will be allowed. Besides the Tamil Nadu Electricity Board shall also follow any other order that may be issued by the Government of Tamil Nadu declaring holidays on special occasions and compensatory working days in lieu thereof, during the YEAR 1999.

3. The monthly rated employees of the Board may also have a holidays on Sundays or any other day in the week in lieu of Sundays.

4. The Tamil Nadu Electricity Board also directs that the employees of the Board in a particular Office or other Unit, who have been allowed a holiday on Second Saturday of each month during the previous years may be granted a holiday on the second saturday of each month during the YEAR 1999 also, if they continue to work in the same office or unit in the YEAR 1999.

5. The Board further directs that in addition to the holidays mentioned in the Annexure, Milad-un-Nabi (27th June 1999) and Deepavali (7th November 1999) which falls on Sunday shall be a holiday for the shift operation staff for whom that day is not a holiday.

(By Order of the Chairman)

R. Narasimhan,
Secretary.

Encl: —1

ANNEXURE

1.	Friday,	the 1st January, 1999	New Year's Day
2.	Friday,	the 15th January, 1999	Pongal
3.	Saturday,	the 16th January, 1999	Thiruvalluvar Day
4.	Sunday,	the 17th January, 1999	Uzhavar Thirunal
5.	Wednesday,	the 20th January, 1999	Ramzan
6.	Tuesday,	the 26th January, 1999	Republic Day
7.	Thursday,	the 18th March, 1999	Telugu New Year's Day
8.	Monday,	the 29th March, 1999	Bakrid & Mahaveer Jayanthi
9.	Friday,	the 2nd April, 1999	Good Friday
10.	Wednesday,	the 14th April, 1999	Tamil New Year's Day
11.	Tuesday,	the 27th April, 1999	Muharam
12.	Saturday,	the 1st May, 1999	May Day
13.	Sunday,	the 27th June, 1999	Milad-un-Nabi
14.	Sunday,	the 15th August, 1999	Independence Day
15.	Thursday,	the 2nd September, 1999	Krishna Jayanthi
16.	Monday,	the 13th September, 1999	Vinayagar Chathurthi
17.	Saturday,	the 2nd October, 1999	Gandhi Jayanthi
18.	Monday,	the 18th October, 1999	Ayutha Pooja
19.	Tuesday,	the 19th October, 1999	Vijaya Dasami
20.	Sunday,	the 7th November, 1999	Deepavali
21.	Saturday,	the 25th December, 1999	Christmas

(True Copy)

ESTABLISHMENT—Tamil Nadu Electricity Board—Transfer of Cable Jointing Training Centre to the control of Superintending Engineer/B.B.G.T.P.—Change of Administrative Control—Orders—Issued.

(Per) B.P. (CH) No. 226

(Technical Branch)

Dated : 26—11—1998
Karthigai 10, Vegudhanya Aandu,
Thiruvalluvar Aandu 2029.

- READ : 1. (Per) B.P. (Ch) No. 118 (Technical Branch) Dt. 11—6—1992.
2. Minutes of Review Meeting held at Madurai Dt. 25—9—98.
3. Lr. No. AEE/CJTC/Trg/BBPH/D. 339 Dt. 27—10—98.

Proceedings :

In the B.P. 1st cited, orders were issued for the transfer of control of the Training Centres hitherto functioning under the Technical control of Deputy Directors of Training of Director of Training and Administrative control of the concerned Circle Superintending Engineers.

2. The technical control of Cable Jointing Training Centre was brought under the control of Deputy Director/Thermal Training Institute/Ennore for better planning, proper Co-ordination and effective implementation of training programmes and the administrative control continued to be under the Superintending Engineer/Chennai Electricity Distribution Circle/South/(Exe. Engineer/Control Centre). In the year 1995, the Exe. Engineer/Control Centre Division of Superintending Engineer/Chennai Elec. Distn. Circle/South was transferred to Chennai Development Circle/Chennai-2.

3. Orders are hereby issued to change of Administrative control of Cable Jointing Training Institute from the Superintending Engineer/Chennai Development Circle/Chennai-2 to the control of the Superintending Engineer/Basin Bridge Gas Turbine Power Station/Chennai-12 with effect from 1—12—1998. The payment of pay, allowances and other payments to the staff, faculties and trainees of this Cable Jointing Training Centre will be done by the Superintending Engineer/Basin Bridge Gas Turbine Power Station. Necessary sanction of the imprest and issue of stationeries and other administrative sanctions to the above training centre will have to be done by the Superintending Engineer/Basin Bridge Gas Turbine Power Station.

(By Order of the Chairman)

S. P. Nalliannan,
Chief Engineer/Research & Development.



Tamil Nadu Electricity Board—Tuticorin Thermal Power Station, Industrial Co-operative Service Society—Entrustment of contract workers (450 unskilled labourers) to Tuticorin Thermal Power Station Industrial Co-operative Service Society for a period of one year from 1—4—96 to 31—3—97 365 days—Approved and ratified.

Permanent B.P. (FB) No. 40

(Adm. Branch)

Dated 27—11—1998
Ippasi 11, Vegudhanya,
Thiruvalluvar Aandu 2029

Read :

1. Per. B.P. (FB) No. 52 (Adm. Br.) dt. 18—11—95.
2. From CE/TTPS Lr. No. CE/TN/SE/P&A/EEP/SDM/F. Indco/D. 502/98, dt. 9—4—98.

Proceedings :

The Chief Engineer/Tuticorin Thermal Power Station has sent revised detailed estimate indicating the actual expenditure incurred for the year 1996-97 for 450 unskilled labourers for the value of Rs. 1,61,56,610.75 (Rupees one crores, sixty one lakhs, fifty six thousand and six hundred and ten and paise seventy five only) for 13,14,000 man hours to Tuticorin Thermal Power Station Industrial Co-operative Service Society for a period of one year from 1—4—96 to 31—3—97 (365 days).

2. The Member (Generation) has held discussion with various Unions functioning in Tamil Nadu Electricity Board. Based on the discussion with Unions and finally an increase of Rs. 16/- per day per worker has been approved and instructions were also issued. Therefore, the wage in respect of Tuticorin Thermal Power Station Industrial Co-operative Service Society workers for the year 1996-97 (i.e.) from 1-4-96 to 31-3-97 (365 days) have been worked out to Rs. 72.50 per day per worker raising the present wage from Rs. 56.50 (i.e.) with an increase of Rs. 16/-.

3. Accordingly, the Tamil Nadu Electricity Board hereby approves and ratifies the utilisation of 13,14,000 man hours of 450 unskilled labourers of Tuticorin Thermal Power Station Industrial Co-operative Service Society in Tuticorin Thermal Power Station for a contract value of Rs. 1,61,56,610.75 (Rupees one crore sixty one lakhs fifty six thousand six hundred and ten and paise seventy five only) as per detailed statement-I enclosed for a period of one year from 1-4-96 to 31-3-97. (365 days) subject to the following conditions :-

- (i) the contract given to Tuticorin Thermal Power Station Industrial Co-operative Service Society should be of the nature of works contract and should not be labour contract.
- (ii) for the works entrusted to it, the society itself should procure and use materials equipment tools and plants etc., required for completion of the work.

4. Approval is also accorded for the payment of wages for the National and Festival holidays (as per statement-II) enclosed and for the weekly off. Approval for payment of wages for additional holiday(s) if any to be declared by the Government/Board is also accorded and also to action in having issued orders for the above increase of wage with effect from 1-4-96 for the one year from 1-4-96 to 31-3-97 is hereby approved and ratified.

Encl : Statement - I
and II

(By Order of the Board)

A. R. Sadagopan,
Chief Engineer (Personnel).

STATEMENT—I

Rate per unskilled labour per day Rs. 72.50

	Actual Expenditure
1. Wages :	
(a) Rate per unskilled labourers per day Rs. 72.50 × 365 × 450	1,06,09,685.00
(b) Wage for 9 National & Festival holiday (a. Rs. 72.50 X 9 X 450	2,90,775.75
(c) Bonus at 8.33% plus Ex-gratia at 7.67% (Total 16%) (subject to approval)	21,95,011.00
2. Statutory Payment :	
(a) EPF & FPS 10%	- 11,97,972.00
(b) Leave with wages	- 5,95,025.00
(c) Maternity wages for 1%	- 18,135.00
(d) Workmen compensation (Insurance (actual) for (21.40% on wages less 5%) Surcharge 5%	5,64,665.00
(e) Group Gratuity (LIC actual)	5,64,665.00
(f) Group Insurance scheme (KDL) actual	
3. Welfare Expenditure :	
(a) Free uniform two sets per year 2 pants and 2 shirts for men 2 sarees and 2 blouses for women (with stitching charges)	2,47,513.00
(b) Extra wages for coal handling workmen Rs. 2 per day	55,675.00

4. Consumables :

Consumables such as cleaning materials at 3% on total wage	1,51,792.00
--	-------------

5. Establishment :

One Deputy Director of Industries and commerce Special Officer Rs. 9,000/- per month	17,862.00
---	-----------

One selection grade Accounts Asst. (Deputation from T.N.E.B. Rs. 6,500/- per month)	89,660.00
--	-----------

6. General Charges of the society :

1. Conveyance @ Rs. 7,000/-	62,680.00
-----------------------------	-----------

2. Telephone @ Rs. 500/- per month	3,051.00
------------------------------------	----------

3. Contingencies such as postages printing and stationery T.A., labour case, Audit fee etc., Rs. 5,000/- per month	52,639.00
---	-----------

4. Rent for office building and Electricity charges for one year	4,470.00
--	----------

Total :	<u>1,61,56,610.75</u>
---------	-----------------------

STATEMENT—II

TUTICORIN THERMAL POWER STATION INDUSTRIAL CO-OPERATIVE SERVICE SOCIETY LTD.
IND. No. 1742, TUTICORIN-4.

List of National and Festival Holidays to be declared for the year 1996—97

1.	1st	May	1996	May Day
2.	15th	August	1996	Independence Day
3.	2nd	October	1996	Gandhi Jayanthi
4.	21st	October	1996	Ayudha Pooja/Vijaya Dasami
5.	10th	November	1996	Deepavali
6.	25th	December	1996	Christmas
7.	15th	January	1997	Pongal
8.	26th	January	1997	Republic Day
9.		March	1997	Ramzan
10.	Additional holidays declared if any by the Government / Board may also be included.			

FINANCE

PART—III

Finance

Tenders—Measures to avoid delays in Tenders—orders—issued.

Permanent B.P. (F.B.) No. 205

(Technical Branch)

Date 13—11—98.
27, Ippasi, Vegudhanya,
Thiruvalluvar Aandu 2029.

Read :

1. G. O. Ms. No. 2844—Public Works Department dt. 1—12—96.
2. G. O. Ms. No. 359, Highways (HN1) Department dt. 12—8—97.
3. G. O. Ms. No. 290, Information and Tourism Department dt. 12—12—97.
4. G. O. No. 490 Finance (salaries) Department dt. 11—9—98.
5. Minutes of 803rd Board Meeting held on 2—11—98.

Proceedings :

The Tamil Nadu Electricity Board hereby approves the proposal to make applicable the provisions of the Government orders fourth cited to the Board for executing works on Limited Tender upto a value of Rs. 10 Lakhs only for civil works.

For all other types of works, the existing powers of delegation will continue.

(By Order of the Board)

N. Krishnamurthy,
Chief Engineer/Materials Management,



ELECTRICITY—Fire Accident at Vridhachalam Sub Stores—Cuddalore Electricity Distribution Circle on 27-10-95—Write off—Proposal for loss of materials—Reg.

Routine B.P. (FB) No. 1

(Accounts Branch)

Dated 16—11—98
Ayppasi 30, Veghuthanya Aandu,
Thiruvalluvar Aandu 2029

READ : Item No. 30 of Minutes of the 803rd meeting of the
TNEB held on 2—11—98.

Proceedings :

The Tamil Nadu Electricity Board has approved the proposal of Chief Engineer/Distribution/Villupuram Region/Villupuram to write off Rs. 5,51,818.80 (Rupees Five lakhs fifty one thousand eight hundred and eighteen and paise eighty only) being the value of materials lost due to fire accident that took place at Virudhachalam Sub Stores on 27—10—95 in Cuddalore Electricity Distribution Circle.

(By Order of the Board)

S. Thangarathnam,
Chief Financial Controller/GI.

Circular No. 835/98/X/T/A1 (Accts. Br.) Dt. 14—10—98/18—11—98.

Sub : Tenders—Finalisation of Tenders—Tender Notes submitted for finalisation of Tenders—Format of Tender Note—prescribed.

Ref : A.M's Memo. No. X/T/A1/97—110, Dt. 10—4—97.

In the Accounts Member's Memo. cited, a check list was communicated for adoption in preparing Tender Notes, in order to have a Uniform Tender Note, by the various Branches/Divisions/Regions/Circle of the Board and it was instructed that the check-list be invariably adopted in all cases of Tenders and should form part of the Tender Note.

The idea was to replace the usual lengthy written up notes on Tender analysis by the Check List format gradually. But, it has been observed that the check list format is not being utilised effectively avoiding lengthy notes.

Hence a revised format of Tender Analysis Note has been prepared incorporating the items in the check list also in consultation with Technical Branch. The format is communicated herewith as in the Annexure.

All the Tendering authorities in the Headquarters, Regions and Circles are requested to use the format for Tender Notes to be put up to the competent authority, instead of putting up lengthy notes. Wherever certain points are essentially to be added, they may be incorporated as annexures to the Tender Analysis Format.

Receipt of the Circular may be acknowledged to the Deputy Financial Controller/Tender.

Encl :

T.G. Srinivasan,
Accounts Member.

NOTE TO THE

Sub :

- | | | | |
|----|---|-----|------------------------------|
| 1. | Description of material and quantity tendered | ... | |
| 2. | (i) Whether Specification has been approved by competent authority | ... | |
| | (ii) In case of works contract, whether it has been technically sanctioned | ... | |
| 3. | (i) Need (in case of spares, reference in which Member's approval obtained (T.R. 9.4) | ... | |
| | (ii) Yearwise consumption for previous three years | ... | 1.
2.
3. |
| 4. | Whether to be procured from SSI Unit of Tamil Nadu/outside India/ priority Institutions if, so, furnish details | ... | |
| 5. | Tender System adopted | ... | Global/Limited/Single Tender |
| | (i) Authority who approved the names of firms (TR. 7.1) | ... | |
| | (ii) Enquiry No. & Date | ... | |
| | (iii) Names of firms to whom enquiries were sent | ... | |
| 6. | E.M.D. particulars | | |

7. Opening of Tenders :

- (i) Date and time of Tender opening ...
- (ii) Names and designation of the officers who opened the tender ...
- (iii) Names of firms responded in compliance with EMD (TR. 11.0 and 13.0 & 21.2 (ii)) ...
- (iv) Names of Firms who did not comply with EMD conditions ...
- (v) In case of offers from S.S.I. Unit Whether the registered S.S.I. certificate is enclosed (TR. 11.6 and undertaking as per T.R. 13.2 Note) ...
- (vi) If so, whether the registered SSI certificate is valid ...
- (vii) Whether the type of materials tendered find in place in the list of materials furnished in SSI Certificate ...
- (viii) Remarks, if any of the tender opening officers ...

8. Vendor rating and rejection of tenders :

- (i) Vendor Rating/Past performance based on previous supplies or reference from other Boards and Public Sector Undertakings ...
- (ii) Rejection of tenders due to poor Vendor rating ...
- (iii) Due to technical non-suitability including unsuitable sample ...
- (iv) Rejection of tenders due to quote of lower validity period ...
- (v) Rejection of tenders due to any other reasons (to be specified) ...

9. Names of the firms whose EMD forfeited due to non supply of sample within the due date of opening of tender if called for (T. R. 10.4)

10. Whether specification calls for Firm/ Variable price (TR15.0)

- (i) In case of variable price, whether any price variation formula subject to a maximum ceiling has been indicated in the specification enquiry.

11. Tender Analysis :

- (i) Statements of evaluated prices and other terms and conditions is enclosed.

The abstract of evaluated price F.O.R. (D) (in the ascending order) are furnished below :

Sl. No.	Name of the Company	Quoted Price	Comparable Price

- (ii) Price escalation, if any considered. :
- (iii) Whether price preference has been considered for SSI/other Firms : (Give details.)
- (iv) Deviation in Technical/commercial Terms. : (List briefly for all the companies)
12. (i) NEGOTIATION (T.R. 22.00)
- (ii) Price negotiation Committee's recommendations.
13. FINAL RECOMMENDATIONS :
- (i) Name of the Firm
- (ii) Materials & Price

Sl. No.	Description	Qty.	F.O.R. (D) Price Rs.
TOTAL : Rs.			
(iii)	Place of delivery	(i) As per Specn. (ii) Offer (iii) Recommendation	
(iv)	Prices Firm/Variable	(i) As per Specn. (ii) Offer (iii) Recommendation	
(v)	Taxes and Duties	(i) As per Specn. (ii) Offer (iii) Recommendation	
(vi)	Quantity variation	(i) As per Specn. (ii) Offer (iii) Recommendation	
(vii)	Price Reasonableness (previous ordered rate under Open tender system/approved standard rate for current financial year. (wherever applicable).	(i) Approved Standard rate for cum financial year wherever applicable. (ii) Previous Ordered rate under open tender system and test corresponding updated price. (iii) Previous ordered rate if the above (i) & (ii) not available. (iv) D.G.S. & D rate Contract. (v) Prevailing price in the neighbouring states.	
(viii)	Validity	(i) As per Specn (ii) Offer (iii) Recommendation	
(ix)	Delivery period	(i) As per Specn. (ii) Offer (iii) Recommendation	

- | | |
|--|---|
| (x) Payment Terms | (i) As per Specn.
(ii) Offer
(iii) Recommendation |
| (xi) Security Deposit | (i) As per Specn.
(ii) Offer
(iii) Recommendation |
| (xii) Test Certificate | (i) As per Specn.
(ii) Offer
(iii) Recommendation |
| (xiii) Inspection | (i) As per Specn.
(ii) Offer
(iii) Recommendation |
| (xiv) Guarantee | (i) As per Specn.
(ii) Offer
(iii) Recommendation |
| (xv) Force Majeure | ... |
| (xvi) Jurisdiction for institution of suits | ... |
| (xvii) Liquidated damages | ... |
| (xviii) I.T.C.C. & S.T.C.C. | ... |
| (xix) Maintenance Support | ... |
| (xx) Training | ... |
| (xxi) Whether the recommended firm/firms is/are not falling under the category of sick Industry/potentially sick | ... |
| 14. Budget Allocation | ... |
| (i) Budget provision for the year 19 | ... |
| (ii) Utilisation so far | ... |
| (iii) Balance available | ... |
| (iv) Cost of this Purchase/proposal | ... |

15. COMPETENT AUTHORITY

The total value of purchase is Rs. which is within the powers of

FOR(D) inclusive of duties, taxes vide clause

Tender Regulation 1991 for purchase of materials under single/limited/open tender system.

16. Remarks of Accounts Branch ...
17. Reply to remarks of Accounts Branch ...

18. MATTER PLACED BEFORE

LEVEL TENDER COMMITTEE

The proposal for placing an order on

M/s

for supply of at a total cost of

Rs.

(Rupees

)

F O. R. Destination/Delivery at Ex-works exclusive/inclusive of taxes and duties with terms and conditions recommended in the note is placed before Tender Committee for approval.

NOTE: Proposals submitted shall contain all the above paras whether applicable or not. Whenever a para is not applicable it may be shown as "Not applicable". If additional information is needed to substantiate the proposal the same may please be added at appropriate places.



Loans and Advances—Conveyance Advance—Revision of pay eligibility criteria by Government—Adoption to Board—Orders—Issued.

(Permanent) B. P. (Ch) No. 291 (Secretariat Branch)

Dated the 19th November, 1998,
Karthigai 3, Veguthanya,
Thiruvalluvar Aandu 2029.

Read:

- (i) (Per) B.P. (FB) No. 47 dt. 20—7—94
- (ii) G.O. Ms. No. 403 Fin, (S) Deptt. dt. 13—8—98

Proceedings :

In the Board's Proceedings cited, the quantum and the pay limits for deciding the eligibility for sanction of advances for purchase of motor conveyances were fixed.

2. Consequent on the revision of Tamil Nadu Revised scales of pay Rules 1998, the Government in their Government Order second cited have revised the eligibility criteria for sanction of conveyance advance to the Government employees. The Tamil Nadu Electricity Board has decided to follow the Government Orders in this regard as the pay scales of the employees of the Board have also been revised.

3. Accordingly the Tamil Nadu Electricity Board directs that consequent on the revision of pay scales of the employees of the Board the pay eligibility criteria for sanction of conveyance advance be revised as indicated below subject to other usual conditions :

Sl. No.	Mode of conveyance	Eligibility	Quantum of advance
(1)	(2)	(3)	(4)
1. Motor car (New)		All Class I & II Officers who are drawing a basic pay of Rs. 10,500/- and above are eligible for advance for purchase of new car.	Rs. 2,00,000/- or 40 months basic pay or the anticipated price of the motor car to be purchased whichever is less.
2. Motor Car (second hand)		All Class I & II Officers who are drawing a basic pay of Rs. 9,500/- and above are eligible for advance for purchase of second hand car.	Rs. 90,000/- or 35 months basic pay or the anticipated price of the motor car to be purchased whichever is less.
3. Motor cycle (new)		The employees who are drawing a basic pay of Rs. 4200 and above.	Rs. 35,000/- or cost of the vehicle whichever is less.
4. Motor cycle (second hand)		The employees who are drawing a basic pay of Rs. 4200 and above.	Rs. 12,000/- or the cost of the vehicle whichever is less.

(1)	(2)	(3)	(4)
5. Scooter (new) (80 cc and above)		The employees who are drawing a basic pay of Rs. 4200 and above.	Rs. 25,000/- or cost of the vehicle whichever is less.
6. Scooter (Second hand) (80 cc and above)		The employees who are drawing a basic pay of Rs. 4200 and above.	Rs. 8000/- or the cost of the vehicle whichever is less.
7. Moped (new only) (50 cc & below)		All regular employees in time scales with a minimum service of 6 years.	Rs. 9000/- or the cost of the vehicle whichever is less.

Note: Basic pay will include special pay and personal pay.

(By Order of the Chairman)

R. Narasimhan,
Secretary.



Letter No. CFC/BS/IT/F. 20B/U/S/92 Salaries/98, (Accounts Branch) dt. 27—11—98

Sub : Deduction of Tax from Salaries U/S. 192 of I.T. Act 1961—
Delayed remittance of Tax—Instructions—Regarding.

As per Section-192 of Income Tax Act 1961, the person responsible for paying any income chargeable under the head "Salaries", shall deduct Income Tax on the amount payable at the average rate of Income Tax on the estimated income of the Assessee, at the time of payment of salary. The Tax deducted from salaries should be remitted to the Government of India Account within 7 days from the date of deduction. Delayed remittance of tax attracts interest Under Section-201 (1.A) of the Income Tax Act 1961. Further, the person deducting the tax at source has to furnish Annual Return Under Section-206 of the I.T. Act, in the prescribed form (Form No. 24) before 31st May of the relevant year.

Non furnishing/delayed furnishing of the Annual Return attracts penalty Under Section-272 (A) (2) (C) of the I.T. Act 1961.

Of late, it is seen that some of the Circles have not remitted the Income Tax deducted from salaries and contractors to Government of India Account within the due date for which the respective Income Tax Officers issued 'Notice' to the concerned Superintending Engineers imposing levy of interest on the belated remittance of Income Tax. The Superintending Engineers in turn are addressing to this office for seeking remedy on the above matter. In this connection the opinion obtained from the Income Tax consultant of the Board, Messrs. Brahmayya & Company, has clearly stated that the interest levied on the belated remittance of the Income Tax is in accordance with the law and as such, any dispute in this regard may not be a fruitful exercise. Hence, the levy of interest imposed by the Income Tax Department for the belated remittance of Income Tax has to be paid by the Board with no other further legal action.

Therefore, the following instructions which are already in vogue, are reiterated hereunder for strict adherence.

The Income Tax deducted from the salaries of the employees/officers/contractors should be remitted to the Government of India Account within 7 days from the date of deduction.

The Annual Return Under Section-206 of the Income Tax Act should be furnished to the Assessing Officers concerned in the prescribed form before 31st May of the relevant year.

Any lapses on the part of the Officers/Staff concerned for the belated remittance of Income Tax, responsibility may be fixed on them and action taken to recover the Interest from the Officers/Staff concerned besides taking departmental action.

Receipt of the letter may be acknowledged.

S. Thangarathnam,
Chief Financial Controller (General).

TECHNICAL

PART-IV

Technical

Circular Memorandum No. IEMC/EE(T)/AEE. 1/AE. 1/NTC/98—5, (Techl. Br.), Dt. 2—11—1998.

Sub : Electricity—Sick Textile Mills Taken-over by National Textile Corporation—
Reduction in Maximum Demand and also Strike period Rebate—
Instructions issued—Regarding.

Ref : Chairman-Cum-Managing Director/National Textile Corporation
(TN & P) Ltd., letter No. SECTL/KVT/9807 dated 10—7—98.

In the letter cited under reference, the Chairman-Cum-Managing Director/National Textile Corporation (TN & P) Ltd., has requested to consider their request for reduction in Maximum Demand and Strike period Rebate for all the Sick Textile Mills Taken-over by National Textile Corporation (NTC).

The above request has been examined and it has been decided that the Non-realisation of Pre-Take over period arrears need not be a constraint for considering their request for reduction in demand and for the Strike Period Rebate.

Hence pending collection/Write-Off of Pre-takeover period arrears, the request of the National Textile Corporation Mills for reduction of demand and Strike Period Rebate may be complied with, duly observing all other formalities.

The Superintending Engineer/Electricity Distribution Circles are requested to acknowledge receipt of the above letter.

Frederick David,
Member (Distribution).



Circular Memo. DFC/Works/AAO/Est/568/98, (Accounts Branch) dt. 7—11—98

Sub : Estimate—preparing of Estimates instructions for the provision of labour and transport and contingencies charges—Reg.

On review of estimates received for obtaining sanction from the competent authority it is seen that contrary to Manual provisions, a lumpsum provision is made for materials in large number of cases.

As per para 493 (15) of the T.N.E.B. Manual Vol. I "No Item showing a lump-sum provision should be made in the estimate irrespective of the cost and therefore, complete details must be worked out and shown in the estimate in each case."

Further the provision for Labour and transport has been made in one lump-sum and sometimes the same has been provided based on percentage basis. Though clear instructions have been issued in para 493 (3) of the T.N.E.B. Manual regarding the method of providing for labour charges, they have not been followed in many cases. Hence, it is requested to adhere to the instructions issued and the provision for labour may be made by working out the rates, the tender accepted for works during the twelve preceeding months and the tendency of rates and prices to raise or fall should also be taken into account. In respect of Civil works, the schedule of rates of the Public Works Department M.D.S.S. (Madras Detailed Standard Specification) an extra percentage is allowed, on account of special local conditions, it should be so stated in a note at the end of the data statements accompanying schedule of rates and this extra percentage should not be described as Contractors' profit. Further the estimate should show clearly the cost of materials, labour and transport separately and the practice of providing for the labour and transport in one lump-sum should be avoided.

CONTINGENCY CHARGES :

As per para 493 (14) of T.N.E.B. Manual vol. (I) 5% contingencies should be provided for unforeseen expenses. It is seen from the estimates received for getting sanction that the above provision has been made invariably in all the estimates even for small works where there is no possibility for any unforeseen expenses. Further when the estimate is prepared based on actuals such as replacement of stolen materials etc. for regularisation provision of contingencies need not be made. In such cases the above provision has to be excluded from the estimates. Further taking into account the present cost of materials, the provision made @ 5% for the contingencies boost the cost of the estimates. Hence it is requested to provide for contingencies to the minimum percentage based on the requirements and if a higher provision is required based on the merit of the case a maximum provision of 5% as per Manual may be made in the proposal for obtaining Admn. approval and the same may be limited to 1% while obtaining Tech. sanction after giving full details for the unforeseen expenses.

STORAGE CHARGES :

There is no need for a provision of storage charges @ 3% in all the estimates and this has to be included only in large estimate involving project execution at a distant place involving long period say more than a year.

Kindly note that the instructions issued in this reference will apply only to preparation of estimate for Board's works and shall not apply to the DEPOSIT CONTRIBUTION WORKS estimates.

The receipt of this reference may be acknowledged to Chief Financial Controller/General.

T.G. Srinivasan,
Accounts Member.



Memorandum No. 372/SE/IEMC/EE (T)/AEE2/AE2/98-2. (Technical Branch) Dated 13-11-98.

Sub : Electricity—Erode Electricity Distribution Circle—HT Services—Inclusion of Electricity Tax in respect of H.T. Industries availing Tariff Concession as per Interim Orders of High Court—Instructions—Deferred—Reg.

Ref : 1. SE/Erode EDC Lr. No. A/cs. Gr./DFC/HT/AS/F.TC. Genl/R.370/98
Date 24-7-98.

2. Memo. No. 372/SE/IEMC/EE (T)/AEE2/AE2/98-1, dt. 10-9-98.

In the memo. cited under reference (2) above, instruction have been issued to Superintending Engineer/Erode Electricity Distribution Circle with a copy to all Superintending Engineers/Distribution Circles informing not to allow exemption from payment of Electricity Tax in respect of H.T. Industries who are availing Tariff Concession as per the Interim Order of the High Court, Chennai and such consumers may be requested to contact Chief Electrical Inspector to Government for getting exemption from payment of Electricity Tax.

However, an advocate Notice has been received subsequently claiming that Electricity Tax exemption meant for new industries shall be continued to be extended since the Court has ordered for extension of concessional tariff treating such industries as New Industries only and in as much as Electricity Tax exemption was already given earlier while extending the concessional tariff as per Interim Orders of the Court, the stopping of such tax exemption midway would amount to violation of Court Orders.

The above aspect has been examined in consultation with Board's Legal Cell and also with the Senior Advocate appearing for the Board and Government in the Batch of Tariff Concession cases. In consideration of the fact that the batch of such tariff concession cases are likely to be taken up for final disposal, during this month, it was considered that the implementation of the above instructions may be deferred for the present.

Hence, the Superintending Engineers/Distribution Circles are informed that the instructions already issued vide memo. cited under reference (2) may be kept in abeyance until further orders.

Frederick David,
Member (Distribution)

Circular Memo No. CFC/Rev/AO/T/Private Wind/MII/D 917/98 (Accounts Branch) dt. 17—11—1998

Sub : Electricity—Energy generated by Private Wind Mills—Adjustment of cost against CC bills—Accounting procedure Issued
 Ref : DO. Lr. No. DFC/AAO-1/BS/AS/D No. 107/98, dt. 31—8—98 from the DFC/ Tirunelveli.

As per the existing instructions the units generated by the private Wind Mills of the HT consumers who had opted for deduction of such energy from the industrial consumption after reducing the same by 2% of such units towards wheeling charges and also after deducting the units imported by the Wind Mills, are deducted from the units consumed by the HT consumers and the net units only are billed.

The Accountant General who audited the preliminary Annual Statement of Accounts and Balance Sheet as on 31—3—98 has pointed out that Revenue from sale of power and expenditure on purchase of power have been understated in as much as the credit given to the HT consumers for the energy generated in the Wind Mills and fed into the grid has not been brought into account. The Audit has pointed out that the wheeling charges from the private Wind Mills are also not brought into account.

In order to bring the units generated and fed into the grid by the Wind Mills into account it is being instructed to account for the units generated by the Wind Mills and fed into grid as Power Purchase and the units deducted in the CC bills towards wheeling of power may be credited as wheeling charges. An illustrative example is enclosed for clear understanding and guidance to follow up.

There will not be any change in accounting the Demand charges and BPSC. The E. Tax is to be levied on the Energy charges for the not consumption and Demand charges as per the existing procedures.

This accounting procedure may be adopted regularly from the financial year 1998—99.

M.S. Chandrasekaran,
 Chief Financial Controller/Revenue.

Encl :—1

Example :

Units consumed by the HT consumer 60,000 Units
 Tariff Rs. 3.20 / unit / KWHR
 Units generated in the Wind Mills and fed into grid 10,000 Units
 2% on 10000 Units towards wheeling charges 200 Units
 Energy Imported 100 Units
 Net Units to be charges 50,300 Units
 [(60000—(10000—200—100)]

JOURNALS

	EXISTING		PROPOSED	
	DR	CR	DR	CR
23.1 Sundry Debtors for sale power [50300*3.20+5% E.Tax]	Dr 169008		23.1 Sundry Debtors for sale of power [50300*3.20+5% E.Tax]	Dr. 169008
TO				
61.2 Energy charges (Rs. 3.20 appropriate Tariff)		160960	70.190 Power purchase Wind Mill (10000*3.20)	Dr. 32000
			TO	
61.521 Electricity Tax		8048	61.2 Energy charges [50300*3.20+9700*3.20]	192000
			61.521 Electricity Tax	
			61.8 Wheeling charges (200*3.20)	8048
			61.4 LT (100*3.20)	320

Circular No. 624/DFC/Works/AAO/Estt./98, Accounts Branch), Dated 16/28th November 1998.

Sub : Estimate preparation for major works after Detailed analysis and proper verification to include all items of work within the scope to avoid addl. Claims from the contractor—Reg.

It is noticed that there are several cases in Board especially in Project work combining civil, mechanical, electrical erection works, lump sum contracts are awarded based on the lumpsum provisions for civil works in the tender specifications without having proper correlation between the actual quantities which leads to raising of huge claims by the contractor at a later date showing some deviations in designs, drawings, specifications etc. In some cases, the enhancement value of the contract asked for by the contractor is even more than 100% of the contract work already awarded. It becomes very difficult to sort out the issue by the Board when such huge claim arises on account of changes in designs, drawings, specifications and inclusion of additional items etc. without the prior approval of the competent authority at the appropriate time. Many works are held up without completion due to such huge claims. To avoid such a contingency, the following instructions are reiterated for strict adherence :

2. As per para 492 of the TNEB Manual provisions, the estimate is to be submitted with a proposal for work, will, in general consist of a report, plans specification and detailed statement of quantities and rates with an abstract showing the total estimated cost of each item.

3. It is seen at present the Engineering Wing (Electrical Wing) makes a lump sum provision for civil works in tender specification and the case is not referred to the civil wing before finalisation of the detailed tender specification. With the result, in many cases, there is no correlation or coordination between the electrical wing and the civil wing. During the execution of the Project number of changes in civil works, drawings, specification etc. occur based on the machinery and the equipment design or based on the Consultants suggestions. As the major works contract are awarded on a lump sum basis based on the lump sum provision made for civil works number of additional claims are raised by the contractors citing the changes and deviations, additional items of work etc.

4. An integrated and holistic approach is to be made in the preparation of estimate covering all engineering aspects of the Project so that the funds required for respective ancillary programmes based on individual items of work and adequate quantities for civil, mechanical, Electrical, instrumentations etc., are ensured and provided for at the stage of formulation of the entire project estimate. In this connection, guidelines have been issued for preparation of project estimates by Govt. of India, Central Water Commission may also be taken into account so that no omission occurs in the estimate. The capital cost of the Project should include all costs associated with investigations, designs, construction and maintenance during construction period of the project. Provision must be made separately for interest during construction stage.

5. As per para 490 of TNEB Manual, for each individual work to be carried out after obtaining administrative approval, a detailed estimate must be prepared for technical sanction of authority competent in the Electricity Board. The technical sanction is awarded only when the proposals are technically sound and that the estimate are accurately calculated and based on adequate data.

6. Where the actual cost of similar structure constructed or other Projects is known, the data could be used with advantage in the preparation of the estimate. Important items such as construction of the main approach road to dam site/Project site construction of quarry road construction of temporary road in the work area construction of temporary/permanent river crossings, railways including sidings approaching connecting the roads, waterways or air strips having raisings will have to be examined and provided for in the estimate.

7. The agreement between the estimated and actual cost would eventually depend upon the accuracy with which the detailed analysis is done, which implies the use precise estimating methods and correct visualisation of the manner in which the work would be executed and the sequence of operation.

8. As per para 493 Note 15 of TNEB Manual, no item showing the lump sum provision should be made in the estimate irrespective of the cost and therefore complete details must be worked out and shown in the estimate in each case. If, however, the details are not available at the time of preparing a large Project/Scheme, a lump sum may be made, but immediately after sanction,

a detailed working estimate thereof should be prepared and get sanctioned by the competent authority before the work against the lump sum provision is executed. When the detailed estimates are prepared, the cost data must be realistic based on budgetary offers of the latest market price wherever it is an equipment, machinery, supplies of materials etc. The price level stating the month/year for which the rates are applicable should be indicated.

9. The cost estimate for various works involved must be based on identifiable package of works which are to be prepared after detailed survey tests verifications and must be more or less nearer to actual. The amount required under various packages workwise will vary from Project to Project and no general yardstick can be laid down. However, based on the experience detailed survey, tests conducted consultants suggestions, proper quantity estimate is to be made and the PWD Schedule the rates applicable for the respective year an be applied to each item of work so that the estimate is more realistic. All major estimates should be checked in the technical section including civil, mechanical, electrical items before the estimate is put up for sanction so that large deviations viliating the estimate may not arise in future. Even if such variations arise due to technical reasons as per para 515 of the TNEB Manual a revised estimate must be submitted when the sanctioned estimate is likely to be exceeded by more than 5% for any cause whatever or when material developments or deviations have necessitated revised administrative approval.

10. Similarly, after awarding the work if any deviations or additions, changes are absolutely necessary for public and administrative interest where sufficient time is not available within, the authority next below the competent authority should send the proposal in a complete shape seeking approval ratification within one month in respect of supply contracts and within two months in respect of works contracts as well as supply and erection contracts as per Tender Regulations Clause No. 5 of TNEB.

11. All the Chief Engineers and the Superintending Engineers are requested to ensure that while calling for tender specifications and awarding major work of complete nature the scope of work must be clearly well defined whether electrical, mechanical or civil or combination of these based on the detailed estimate prepared with utmost care with detailed survey, measurement and tests that are to be conducted duly vetted and coordinated by the respective Engineering Wing so as to avoid disputes and extra claims by the contractor at a later date.

S. Thangarathnam,
Chief Financial Controller/General.

INDEX

INDEX

Page

Acts & Rules :

- Motor Transport Workers' Act 1961—Regulation of T.N.E.B. as Motor Transport Undertaking—Fees for renewal of Certificate of Registration for the year 1999—Sanctioned — 7

Advances :

- Revision of Pay eligibility criteria by Government—Adoption to Board—Ordered — 19

Contract & Tenders :

- T.N.E.B.—Tuticorin T.P.S Industrial Co-operative Service Society—Entrustment of contract workers (450 Unskilled labourers) to Tuticorin T.P.S.I.C.S. Society for a period of one year from 1—4—96 to 31—3—97 — 365 days—Approved & ratified — 11

- Measures to avoid delays in Tenders—Ordered — 14

- Tender Notes submitted for finalisation of Tenders—Format of Tender Note—Prescribed — 15

- Estimate preparation for major works after Detailed analysis and proper verification to include all items of work within the scope to avoid additional claims from the contractor—Reg. — 24

Delegation of Powers :

- Delegation—Sanction of posts—to various offices of the T.N.E.B.—Enhancement of powers to Chairman—Orders—Issued — 4

- Jungle clearance—Enhancement of powers to S.Es—Ordered — 5

Deputation :

- Deputation of Board employees to foreign service—Furnishing of "FOREIGN SERVICE CARD"—Instruction—Reiterated — 1

Electricity :

H.T./L.T. Services :

- Electricity—Erode E.D.C.—H.T. Services—Inclusion of Electricity Tax in respect of H.T. Industries availing Tariff concession as per Interim Orders of High Court—Instructions Deferred—Reg. — 22

Tariff & C. C. Charges :

- Sick Textile Mill Taken-over by National Textile Corporation—Reduction in Maximum Demand and also Strike period Rebate—Instructions issued—Reg. — 21

Wind Farm :

- Energy generated by Private Wind Mills—Adjustment of cost against C. C. Mills—Accounting procedure issued. — 23

Work Orders :

- Preparing of Estimates instructions for the provisions of labour and transport and contingencies charges—Reg. — 21

Establishment :

Change of Control :

Estt.—T.N.E.B.—Transfer of cable Jointing Training Centre to the control of S.E. / B.B.G.T.P.—Change of Administrative Control—Ordered. — 11

Committee :

Various committees in the Board—Consolidated Orders—Amendment—Issued. — 6

Posts :

Estt.—Civil Maintenance Circle-II/Coimbatore—Creation of one Civil Division with supporting staff in GCC/Coimbatore in C.M.C. II/CBE—Ordered—Corrections—Issued. — 9

Holidays :

Holidays for employees of the T.N.E.B. for Calendar Year 1999—Ordered. — 9

Office Procedure :

Public Services—Change of name by Government Servants—Revised Instructions—Issued. — 1

Pension & Gratuity :

D.A. to Pensioners and Family Pensioners -- Revised rates from 1—7—98—Ordered. — 4

Revision of Pensionary benefits—Certain clarification—Issued. — 6

Revision of Pay Scales :

Tamil Nadu Revised Scales of Pay 1998—Payment of arrears for the period from 1 1—96 to 31—3—98—Crediting arrears into GPF A/c of the employees—Issues of certificate of due to retiring employees Instruction issued by Government of Tamil Nadu copy communicated. — 8

Service Regulations :

Class— I— Service—Promotion to the posts of Officers of the rank of C.Es. prescribing minimum period of one year of Service before retirement in the lower post—Regulation 98(1) of T.N.E.B. Service Regulations—Amendment—Issued. — 6

Stores :

Fire Accident at Vridhachalam sub Stores—Cuddalore E.D.C. on 27—10—95—Write off—Proposal for loss of materials—Reg. — 14

Tax :

Income-Tax :

Deduction of Tax from Salaries U/S 192 of I.T. Act 1961—Delayed remittance of Tax—Instructions—Reg. — 20