

Memo. (Per.) No. 17242/N1/97-1, (S. B.) Dated the 7th July, 1997.

Sub: MEDICAL REIMBURSEMENT claims under Medical Attendance Rules—
Procedure—Scrutiny of bills—Orders—Issued.

Ref: B. P. Ms. No. 588 (SB) dated 2-11-1981.

In the B.P. cited, orders have been issued to adopt certain procedure while sanctioning reimbursement of medical claim in order to avoid reimbursing medical claim under false pretext.

2. It has been brought to the notice of the Board that of late, medical bills are submitted by some of the employees for huge amounts after getting prescriptions from some Authorised Medical Attendant, who in-variably do not write the prescriptions in their own handwriting. Sometimes, very costly medicines are prescribed for minor ailments. At present, as there is no check or cross check of the prescriptions, all the bills have been passed without any scrutiny since the sanctioning authority has no knowledge about the genuineness of the medicines.

3. In order to have a proper check on claiming reimbursement of the medical bills, it has been decided that every medical reimbursement claim for Rs. 500/- and above should be scrutinised by the Chief Medical Officer/Tamil Nadu Electricity Board Head Quarters Dispensary, before sanction. Initially the bills submitted by the employees of the Tamil Nadu Electricity Board working in Chennai and sub-urban areas should be referred to the Chief Medical Officer for his scrutiny before sanction. Later on, this procedure will be extended to other areas also.

4. Accordingly, the following orders are issued:—

- (i) The Medical prescriptions in the printed prescribed form should be written in their own handwriting by Civil Surgeon/Authorised Medical Attendants or the Government Doctors and Chief Medical Officer and Medical Officers of the Tamil Nadu Electricity Board Dispensary along with their rubber stamp with date.
- (ii) Initially, every medical reimbursement claim preferred by the employees of the Board under the Medical Attendance Rules for the treatment taken as out-patient for Rs. 500/- and above should be forwarded by the respective sanctioning authority of the Board in Chennai and sub-urban areas, to the Chief Medical Officer, Tamil Nadu Electricity Board Head Quarters Dispensary, for scrutiny. Based on the recommendation of the Chief Medical Officer/Tamil Nadu Electricity Board Head Quarters Dispensary, the sanctioning authority should sanction the claim.

(By Order of the Chairman)

P. A. Khaja Kaleel Rahman
Secretary,