

TAMILNADU GENERATION AND DISTRIBUTION CORPORATION LTD

SECRETARIAT BRANCH,
144, ANNA SALAI,
CHENNAI-2.

Memorandum. (Per.) No. 55785/ A17 / A171 / 2016-1, dt : 06.10.2016

Sub : TANGEDCO – Secretariat Branch – Registering of F.I.R. in connection with Departmental/Road Accident met by the employees of this Corporation while on duty – Instructions – Issued - Reiterated.

- Ref : i) (Per) FB TANGEDCO Proceedings No. 22 (SB), dated 6.5.2013.
ii) Memo.(Per.) No.98257/A17/A171/2014-1, dt: 20.12.2014.
iii) D.O.Lr.No.72069/A17/A171/2015-1, dt: 05.01.2016.
iv) (P) CMD TANGEDCO Proceedings No.140 (SB), dt: 03.07.2016.

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Various instructions were issued in the references cited in connection with reimbursement of the medical expenses incurred by the employees of this Corporation who met with Departmental/Road accidents, while on duty. Even after repeated instructions, the orders issued from time to time have not at all been followed by all the Officers concerned. Hence, the purpose of issue of the above orders would be defeated and the Sanctioning authority has to face needless embarrassment in dealing with such proposals.

2. All the Chief Engineers, Superintending Engineers and other Competent Authorities who are dealing with the subject matter, are directed to follow the following instructions scrupulously and without fail, in future:-

- i. Instruct all the Officers/Employees concerned to register the First Information Report (F.I.R) in the respective Police Stations, immediately, once the Departmental/Road accidents met by the employees of this corporation, come to notice while on duty.
- ii. Filing of F.I.R. for examining and considering the reimbursement proposal is absolutely necessary/compulsory. The Competent Authority may be instructed to get a copy of F.I.R., once it is filed in the respective Police Stations.
- iii. Any objection arise in future regarding the sanction of reimbursement proposal in the absence of F.I.R., responsibility will be fixed on the Concerned Officer, who forward the reimbursement proposal for sanction.
- iv. Registering of F.I.R., is the responsibility of the officer concerned in respect of Departmental accident/ Road accident cases, where the affected employees who could not be in a position/situation to register the F.I.R.
- v. As per paragraph 4 (v) of the G.O.Ms.No.202, Finance (Salaries) Department, dated: 30.06.2016 (which was already annexed through the Secretary/TANGEDCO's E-Mail), issued in the Proceedings fourth cited, (i.e.,)

"the coverage of medical assistance under the New Health Insurance Scheme shall be extended to accident cases where the patient got approved treatment/undergone surgery in a non-network hospital" also .

If any hardship is faced in such cases/situations, the concerned District MD India Co-ordinator/United India Insurance Co. Ltd., Co-ordinator may be contacted for utilising the NHIS Identity Card.

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3. All the Chief Engineers, Superintending Engineers and other Competent Authorities who deal with the subject are also instructed to send the Departmental/Road Accident case sanction proposals along with the particulars as annexed in the checklist to this Memo (Per).

4. The instructions issued above shall be followed in future without fail. If, any deviation is noticed in this regard, will be viewed seriously.

5. Receipt of this Memo (Per.) and its enclosures should be acknowledged.

(BY ORDER OF THE CHAIRMAN-CUM-MANAGING DIRECTOR)

R.BALAJI
SECRETARY

To

All Chief Engineers. (w.e)

All Chief Financial Controllers. (w.e)

The Chief Internal Audit Officer/Audit Branch. (w.e)

All Superintending Engineers. (w.e)

All Deputy Secretaries/Secretariat Branch. (w.e)

All Senior Personnel Officers/ Administrative Branch (w.e)

Copy to:

The Chairman cum Managing Director's Table. (w.e)

The Director General of Police/Vigilance. (w.e)

The Managing Director/TANTRANSCO. (w.e)

All Directors/TANGEDCO and TANTRANSCO. (w.e)

The Secretary/TANGEDCO/Chennai-2. (w.e)

The Legal Advisor. (w.e)

The Executive Assistant to Chairman-cum-Managing Director's Office. (w.e)

The Industrial Relations Advisor/TANGEDCO/Chennai-2. (w.e)

The Deputy Chief Engineer/Administrative Branch/Chennai-2. (w.e)

The Industrial Relations Officer/TANGEDCO. (w.e)

The Assistant Personnel Officer/Tamil Development for publication in the
TANGEDCO Bulletin (2 copies). (w.e)

All Branches. (w.e)

All Officers in Secretariat Branch. (w.e)

File No: 54271/ A17/ A171/ 2016

:: TRUE COPY :: FORWARDED :: BY ORDER ::

[Handwritten Signature]
6.10.2016
SECTION OFFICER

P.T.O
for Annexure

Annexure**CHECK LIST FOR DEPARTMENTAL/ ROAD ACCIDENT CLAIMS**

SL.NO.	DESCRIPTION
1	Detailed Accident Report (ALONG WITH SEAL & SIGNATURE OF EE, AEE & AE).
2	First Information Report
3	Discharge Summary in original (along with Seal and Signature)
4	Executive Engineer's Authorization Letter
5	MD India's Authorization Letter
6	Hospital Main Bill in original (along with Seal and Signature)
7	Revenue Stamp (Amount Exceeding Rs. 5,000/-)
8	Paid by me on the back side of all the bills/ receipts (if it is individual payment)
9	Split up details for Lab and Pharmacy in original (along with Seal and Signature)
10	Reason for non-utilization of NHIS Identity Card

:: TRUE COPY ::

H. Prasad
6.10.2016.
SECTION OFFICER